

REORGANIZATIONAL MEETING THURSDAY JANUARY 3, 2019

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Terry Boose, Joe Hintz, Bruce Wilde.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the December 13, 2018, December 18, 2018, and December 20, 2018 meeting(s) were presented to the Board. Joe Hintz made the motion to waive the reading of the minutes of the December 13, 2018, December 18, 2018, and December 20, 2018 meeting(s) and approve as presented. Bruce Wilde seconded the motion. Voting was as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

Ms. Ziemba stated each year the Board of County Commissioners shall organize by the election of one of its members as president for a term of one year. At this time, I would like to open the floor for nominations for President of the Board of Commissioners for 2019.

Mr. Hintz nominated Bruce Wilde. Mr. Boose seconded the nomination. Ms. Ziemba asked for any additional nominations. Hearing no further nominations, Ms. Ziemba closed nominations.

19-001

IN THE MATTER OF ELECTING A PRESIDENT FOR THE BOARD OF HURON COUNTY COMMISSIONERS FOR CALENDAR YEAR 2019 IN ACCORDANCE WITH ORC 305.05

Joe Hintz moved the adoption of the following resolution:

WHEREAS, the board of county commissioners shall organize each year in accordance with the Ohio Revised Code Section 305.05 and elect of one of its members as president for a term of one year;
now therefore

BE IT RESOLVED, that Bruce Wilde is hereby elected to serve as President of the Board of Huron County Commissioners for the year 2019; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

Ms. Ziemba stated each year the Board of County Commissioners shall organize by the election of one of its members as vice president for a term of one year. At this time, I would like to open the floor for nominations for Vice President of the Board of Commissioners for 2019.

Mr. Boose nominated Joe Hintz. Mr. Wilde seconded the nomination. Ms. Ziemba asked for any additional nominations. Hearing no further nominations, Ms. Ziemba closed nomination

19-002

IN THE MATTER OF ELECTING A VICE PRESIDENT FOR THE BOARD OF HURON COUNTY COMMISSIONERS FOR CALENDAR YEAR 2019

Terry Boose moved the adoption of the following resolution:

WHEREAS, the board of county commissioners shall organize each year in accordance with the Ohio

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Revised Code Section 305.05 and elect of one of its members as vice president for a term of one year;
now therefore

BE IT RESOLVED, that Joe Hintz is hereby elected to serve as Vice President of the Board of Huron County Commissioners for the year 2019; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

19-003

IN THE MATTER OF SETTING THE MEETING TIME FOR THE BOARD OF HURON COUNTY COMMISSIONERS FOR 2019

Terry Boose moved the adoption of the following resolution:

WHEREAS, as per Section 305.06 of the Ohio Revised Code, the board of county commissioners shall conduct at least fifty regular sessions each year, at the usual office of the board at the county seat and these sessions shall be conducted at a specific time fixed in advance; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners will hold their regular sessions every Tuesday and the first and third Thursday's beginning at 9:00 a.m. until adjournment, at 180 Milan Avenue, Suite 7, Norwalk, Ohio 44857; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

19-004

IN THE MATTER OF SETTING SPECIAL MEETINGS FOR THE BOARD OF HURON COUNTY COMMISSIONERS

Terry Boose moved the adoption of the following resolution:

WHEREAS, pursuant to Ohio Revised Code section 121.22 (F), every public body, by rule, shall establish a reasonable method whereby any person may determine the time and place of all regularly scheduled meetings and the time, place, and purpose of all special meetings; and

WHEREAS, the Board of Huron County Commissioners desires to establish a rule to provide for notice of special meetings; now therefore

BE IT RESOLVED, that the Clerk shall give notice of the date, time, location, and purpose or purposes of a special session other than an emergency session as early as practicable, but not later than twenty-four (24) hours before the time the meeting is to start; and further

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any bids at all, probably because it is really old and doesn't work. It is sitting waiting for the next trip to the dump. Mr. Boose thought maybe Goodwill would be able to recycle it, since they recycle all electronics. Ms. Tkach wasn't sure it would be considered an electronic – it was that old.

At 9:17 a.m. - Sheriff Corbin. There is an issue at the jail with boiler #1 - it kind of went really quick.

Sheriff Corbin stated that there is \$65,000 budgeted for 2019 for contract repairs, but they have not received the final budget. He stated that the boiler situation is an emergency issue, because if the boiler goes down there will be problems. They are managing right now, hanging on by a thread. He does not want the thread to snap. If he had been aware of how bad the boiler system was it would have been his first priority.

Sheriff Corbin told the group that, right now, just for the intercooler, or heat exchanger, necessary to fix the boiler is \$7,200. Mr. Boose verified that cost did not include labor charges, which Sheriff Corbin estimated to be about another \$1,000.

Sheriff Corbin said he needs to move now. Sheriff Corbin wanted to make sure to keep the Commissioners in the loop. He knows there is \$65,000 earmarked for this year but he wanted to make sure everyone was on the same page to get this taken care of. It is a permanent fixture of the building, it is 21 years old, has never been touched, never been repaired and its dying quick.

Mr. Boose verified with Ms. Ziemba that we have an account for jail equipment and improvements. He indicated that all of the money had not been spent because the showers came in less than expected. Mr. Boose asked if there was enough in that account. Ms. Ziemba said last she checked there was \$54,000. Sheriff Corbin indicated that last year they had also taken out for the fire suppression system, which was \$25,000, so he was not sure that was accurate. Ms. Ziemba said she had just pulled up the information and did not see that. Mr. Wilde indicated that, regardless, there was still \$25,000 to \$27,000.

Sheriff Corbin stated that they were trying to keep boiler #2 going. Mr. Hintz noted that it too was as old as the building.

Sheriff Corbin stated that they did the HVAC system last year and had that up and running. Daikin, the same company that did the HVAC system, was looking at repairing the boilers. There were plans in the works to get them fixed and upgraded. They have worked for 21 years, but nothing lasts forever. Mr. Boose's biggest concern was that they did not tell them there was an issue. They were working on the air conditioners and never told us. Sheriff Corbin said that was the frustrating part for him – having to make phone calls to the Commissioners on Saturday morning. Mr. Wilde said he appreciated that phone call. Sheriff Corbin said he wanted to keep them in the loop. Had he known, he would have made plans. Mr. Boose said had everyone known, we could have made a plan, we could have figured out what to do – and they were just working on the system last year.

Sheriff Corbin said he thought the biggest project was getting the communications center going and this one got thrown at him and caught him off guard. Mr. Boose suggested they pay for it out of the jail perm. Improvement account. Mr. Wilde asked if both boilers were the same age. Mr. Hintz and Mr. Boose both indicated that yes, they were. Mr. Wilde indicated that he did not want to spend money to spend money, but ... Mr. Hintz said that perhaps we should change both of them at the same time. It was thought that maybe the labor probably will be a little less if they are already going to be there. Sheriff Corbin said that Mitch told him he can fix anything that is wrong, it is just the part itself. Mr. Boose asked if that was what went out on the other one. Sheriff Corbin said yes, and that Mitch said it is never good to walk into a situation and see a boiler having water on the ground. Mr. Wilde asked if it was rusted and leaking and Sheriff Corbin said yes. Mr. Hintz said he had to believe #2 is right behind it. Mr. Boose said it is not any good for parts for the other one because probably the part you're going to need is the one that went bad. Mr. Wilde thought Mr. Boose was probably right. Mr. Boose said he thought it would be good to do them both if possible, and Mr. Wilde agreed. He stated that then the jail would have heat and air, hopefully for the rest of his life. Sheriff Corbin thought at least for another twenty some years.

Mr. Wilde instructed Sheriff Corbin to get both boilers repaired. Mr. Boose said that if we could only get the one done now and do the other one later, that's fine, because we need to get the one done. He said we should plan on replacing both and if we can do them both at once it might save us some heartburn. Sheriff Corbin said that was what he was trying to do, he was trying to take care of everything he can. Mr. Wilde said that heat and air were a big deal. Sheriff Corbin said especially in a jail.

Mr. Hintz stated that if we had known we would have put it higher on the priority list. He indicated that well, now we do know for boiler #2. Sheriff Corbin said, had he known, he always tries to take care of the big things right up front because it gives him less trouble. Mr. Hintz said surprises are not good. Sheriff Corbin said he doesn't like to get that phone call at 3:00 in the morning saying we're out because we have to have a plan in place to start moving people in case something happens.

Mr. Wilde would like to move on it ASAP. Mr. Boose suggested whenever the company could get there. Sheriff Corbin indicated that's what they're pushing for. Mr. Wilde verified with Sheriff Corbin that Daiken knew about the problem. Sheriff Corbin said the guy was on hanging on the phone waiting for him and the he had to talk to the Commissioners first to make sure things could get moving. Sheriff Corbin then thanked the Commissioners and Mr. Wilde again thanked the Sheriff for the phone call on Saturday.

19-006

IN THE MATTER OF AUTHORIZING THE COUNTY ADMINISTRATOR/CLERK TO THE BOARD TO PERFORM ADMINISTRATIVE FUNCTIONS ON BEHALF OF THE BOARD OF COMMISSIONERS IN ACCORDANCE WITH OHIO REVISED CODE 305.30

Terry Boose moved the adoption of the following resolution:

WHEREAS, pursuant to Ohio Revised Code 305.30 the Board of Huron County Commissioners is authorized to delegate specific authority to the County Administrator/Clerk to the Board for contracting on behalf of the Board, allowing and paying claims, and performing personnel functions as the Board may determine by resolution; and

WHEREAS, the Board of Commissioners desire to grant the authority to the County Administrator/Clerk to the Board to perform those functions for 2019; now therefore

BE IT RESOLVED, by the Board of Huron County Commissioners, that the County Administrator/Clerk to the Board be, and hereby is, authorized to exercise the powers of the Board within the limitations and guidelines set forth below:

1. **CONTRACTS.** The County Administrator/Clerk to the Board is hereby authorized to negotiate, approve, and execute contracts or agreements that are for amounts not exceeding Twenty Thousand Dollars (\$20,000). The County Administrator/Clerk to the Board must inform the Board of all contracts that have been executed.
2. **PAYMENT OF GOODS.** The County Administrator/Clerk to the Board be, and is hereby, authorized to allow and pay claims for goods received and services rendered for individual invoices up to Fifty Thousand Dollars (\$50,000.00) upon receipt of written certification from the Auditor's Office that the county departments have provided sufficient documentation of the purchase of the goods or services.
3. **PERSONNEL.** The County Administrator/Clerk to the Board is hereby authorized to perform any or all personnel functions otherwise conferred or incumbent upon the Board of Commissioners under chapter 124 or any other chapter of section of the Ohio Revised Code for departments that report to the Board, with the exception of hiring or termination of employment.

and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

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Aye – Joe Hintz

Aye – Bruce Wilde

19-007

IN THE MATTER OF HIRING A CLERICAL ASSISTANT FOR THE HURON COUNTY COMMISSIONERS' OFFICE

Terry Boose moved the adoption of the following resolution:

WHEREAS, the position of Clerical Assistant was posted and advertised and interviews have been conducted; and

WHEREAS; Cherise Crable has been determined through the selection and interview process to be the most qualified person for this position; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby appoints Cherise Crable to the position of Clerical Assistant, Huron County Commissioners' office effective January 7, 2019, as a full-time un-classified employee at the rate of \$13.50 per hour pursuant to successful pre-employment background checks; and further

BE IT RESOLVED, that Ms. Crable shall serve a 120 calendar-day probationary period in accordance with the terms and conditions outlined in the Huron County Personnel Policy Manual and after a positive evaluation will receive a fifty cent (\$.50) increase per hour; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion.

***Discussion:** Mr. Boose indicated he had to assume that all the pre-employment items had been completed. Ms. Ziembra had indicated that Mr. Brown had sent everything to Ms. Crable but he had not gotten any results or paperwork back but so far it sounded like things were good to go.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Aye – Joe Hintz

Aye – Bruce Wilde

19-008

IN THE MATTER OF DESIGNATION AND REAFFIRMING CERTAIN POSITIONS OF THE BOARD OF HURON COUNTY COMMISSIONERS AS BEING IN THE UNCLASSIFIED SERVICE

Terry Boose moved the adoption of the following resolution:

WHEREAS, after due consideration of certain job classifications in the County the Board of Huron County Commissioners has determined to designate/reaffirm certain positions as being in the unclassified service; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby designate/reaffirm the following positions as being in the unclassified service:

<u>Title</u>	<u>(person holding position)</u>	<u>ORC Section</u>
Administrator/Clerk to the Board	(Vickie Ziembra)	124.11 (A) (9), 305.29
Department of Job & Family Services Dir.	(Lenora Minor)	124.11 (A) (22), 329.02

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Solid Waste District Coordinator	(Peter Welch)	124.11 (A) (3) (b), (A)(9)
EMA Director	(Art Mead)	124.11 (A) (3) (b), (A)(9)
Director of Operations	(Peter Welch)	124.11 (A) (3) (b), (A)(9)
Dog Warden	(Gary Ousley)	124.11 (A) (3) (b), (A)(9)
Human Resource Director/Loss Prevention	(Warren Brown)	124.11 (A) (3) (b), (A)(9)
Administrative Assistant	(Valerie Stebel)	124.11 (A) (8)
Clerical Assistant	(Cherise Crable)	124.11 (A) (8)
911 Coordinator	(Tacy Bond)	124.11 (A) (9)
Working Custodial Supervisor	(Steve Minor)	124.11 (A) (9)
Human Resource/Loss Prevention Assistant	(Julia Armstrong)	124.11 (A)(9)

and further

BE IT RESOLVED, that the Clerk to the Board is directed to certify a copy of this resolution to the above mentioned incumbent individuals; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion.

***Discussion:** Mr. Strickler informed the Board that he did double check each position and the Revised Code Section at Ms. Ziemba's request.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

19-009

IN THE MATTER OF REVISING THE HURON COUNTY BOARD OF COMMISSIONERS OFFICE TABLE OF ORGANIZATION

Terry Boose moved the adoption of the following resolution

WHEREAS, the Table of Organization has been revised to reflect the changes in the offices under the direction of the Huron County Board of Commissioners; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves the revised "Huron County Board of Commissioners Office Table of Organization", dated January 3, 2019, as attached hereto and incorporated herein; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion.

Discussion: Mr. Boose stated we put together a letter to go out to all Elected Officials and Department Heads that we might want to include the new office table of organization to all departments

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

**On file*

19-010

IN THE MATTER OF DESIGNATING THE OFFICIAL REPRESENTATIVE AND ALTERNATE FOR THE PURPOSE OF VOTING AT THE ANNUAL MEETING OF THE COUNTY COMMISSIONERS ASSOCIATION OF OHIO IN 2019

Terry Boose moved the adoption of the following resolution:

WHEREAS, Article IV, Section 6, of the Code of Regulations of the County Commissioners' Association of Ohio requires each member county to, for the purpose of voting at any annual or special meeting of the Association, designate an Official Representative and Alternate; and

WHEREAS, the designation of the Official Representative and Alternate for a county organized under the statutory form of county government shall be by resolution of the board of county commissioners; and

WHEREAS, in designating the Official Representative and Alternate only a member of the board of county commissioners is eligible to be designated as the Official Representative and Alternate; now therefore

BE IT RESOLVED, that Terry Boose is designated as the Official Voting Representative of Huron County; and further

BE IT RESOLVED, that Joe Hintz is designated as the Alternate Voting Representative of Huron County; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion.

***Discussion:** Mr. Boose brought up the fact that he has been appointed to the CCAO Board and thinks this will fit right in.

The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Joe Hintz
- Aye – Bruce Wilde

19-011

IN THE MATTER OF CONTINUING FUND #131 FOR THE TECHNOLOGY NEEDS OF THE COUNTY RECORDER

Terry Boose moved the adoption of the following resolution:

WHEREAS, the Recorder submitted a proposal for needed technology equipment for the operation of her office for the fiscal year 2019; now therefore

BE IT RESOLVED that the Board of Huron County Commissioners hereby approves of the continuation of the Technologies Fund #131 with the cost per document at \$7.00 for the fiscal year of 2019 effective January 3, 2019; and further

BE IT RESOLVED, that the Administrator/Clerk is to certify a copy of this resolution to the Huron County Auditor and the Huron County Recorder; and further

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BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

19-012

IN THE MATTER OF AUTHORIZING THE COUNTY ENGINEER TO PROCEED WITH CONSTRUCTION OR RECONSTRUCTION BY FORCE ACCOUNT

Terry Boose moved the adoption of the following resolution:

WHEREAS, the Board of Commissioners has determined the health, safety and welfare of the residents of Huron County will be best served by authorizing the County Engineer to proceed by "Force Account" in matters pertaining to the construction, reconstruction, improvement, of Huron County roads, bridges and culverts; now therefore

BE IT RESOLVED, that the Huron County Board of Commissioners does hereby authorize the Huron County Engineer to use county forces and proceed by "Force Account" in the construction, reconstruction and improvement, of the roads, bridges and culverts serving Huron County's residents, and that this authorization shall extend to, and include, any such roads, bridges and culverts on state, county, city or village roadways when the County Engineer has been so authorized by the respective jurisdiction; and further

BE IT RESOLVED that the County Engineer is hereby authorized by the Board of County Commissioners to employ such laborers and vehicles, use such county employees and property, lease such implements and tools, and purchase such materials as are necessary in the construction, reconstruction, improvement of said roads by force account. And that, when determining whether construction or reconstruction of roads may be undertaken by force account, the County Engineer shall first cause to be made an estimate of the cost of such work using the force account project assessment form developed by the auditor of state under section 117.16 of the Revised Code. When the total estimated cost of the Force Account work exceeds thirty thousand dollars per mile, the County Commissioners shall invite and receive competitive bids for furnishing all the labor, materials, and equipment necessary to complete the work in accordance with sections 307.86 to 307.92 of the Revised Code; and further

BE IT RESOLVED, that the County Engineer is authorized by this Board of County Commissioners to use such county employees and property, lease such implements and tools, and purchase such materials as are necessary in the construction, reconstruction, improvement, of bridges and culverts by force account. And that, when determining whether such construction, reconstruction, improvement of bridges or culverts may be undertaken by force account, the County Engineer shall first cause to be made an estimate of the cost of such work using the force account project assessment form. When the total estimated cost of the work exceeds one hundred thousand dollars, this Board of County Commissioners shall invite and receive competitive bids for furnishing all the labor, materials, and equipment necessary to complete the work, in accordance with sections 307.86 to 307.92 of the Revised Code. The County Engineer shall obtain the approval required by section 5543.02 of the Revised Code; and further

BE IT RESOLVED, that "Force Account," as used in this section means that the County Engineer will act as contractor, using labor employed by the Engineer, or, using material and equipment either owned by the county or leased by the county, or purchased in compliance with sections 307.86 to 307.92 of the Revised Code and excludes subcontracting such work which requires competitive bidding pursuant to sections 307.86 to 307.92 of the Revised Code unless, or until, such work has been bid and awarded by the Board of Commissioners; and further

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BE IT RESOLVED, that the term “competitive bids” as used in this section requires competition for the whole contract regarding such materials, or, components of any such contract awarded by the County Commissioners and in regard to its component parts, includes labor and materials; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion.

***Discussion:** Mr. Boose noted that the Force Account is something that the Engineer can use to do work in house as opposed to going outside. It is a discussion every year as to where that level should be and its interesting because there are some private businesses that think that it should be low. The other side of that is the Engineer does it because he thinks that he can save money. He’s not doing it just because he wants more work to do. Mr. Boose said he is totally in support of the Force Account but it’s a bigger thing than we think.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

Amended 19-013

IN THE MATTER OF AUTHORIZING CHANGE FUND ACCOUNT BE ESTABLISHED FOR THE HURON COUNTY ENGINEER/HIGHWAY DEPARTMENT FOR 2019

Terry Boose moved the adoption of the following resolution:

WHEREAS, the Huron County Engineer, Lee E. Tansey, P.E., P.S., by way of letter requests to maintain a Change Fund, as recommended by Huron County Auditor, Roland Tkach in the total sum of \$500.00 from account line 125-125-00475 “Other Expenses-Administration”. now therefore

BE IT RESOLVED that,

Section 1. The Huron County Auditor is directed to issue a warrant to Huron County Engineer/Highway Department in the manner aforementioned to establish Change Funds for the Huron County Engineer/Highway Department for 2019.

Section 2. The \$500.00 shall be repaid to the General Fund of the Huron County Engineer/Highway Department to account line 125-125-10185 “Other Revenue” at the end of each calendar year and a request made by the official of the board to establish a Change Fund if the official deems necessary to transact the business of the office.

Section 3. The resolution shall be copied to the Huron County Auditor and Huron County Engineer.

Section 4. The account is to be audited once the funds are returned to the auditor and deposited into the Huron County Engineer/Highway Department fund; and further

BE IT RESOLVED, BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion.

Discussion: *Terry Boose moved to Amend 19-013 to add an audit to be conducted once the money that is returned to the auditor is deposited into the Huron County Engineer/Highway Department fund. Joe Hintz seconded the motion.*

The roll being called upon the motion to amend, the vote on amending the resolution resulted as follows:

*Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde*

The roll being called upon the adoption of the amended resolution, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

19-014

IN THE MATTER OF AUTHORIZING THE COUNTY ENGINEER TO SUBMIT FOR THE ROUND 34 FUNDING OF CERTAIN HIGHWAY AND BRIDGE PROJECTS BY THE OHIO PUBLIC WORKS COMMISSION

Terry Boose moved to adopt the following resolution:

WHEREAS, District Nine of the Ohio Public Works Commission has established local application deadlines for the Engineering Review Subcommittee and the District’s Executive and Integrating Committee Selection meeting prior to submittal of locally reviewed, ranked and selected projects to the Ohio Public Works Commission in Columbus; and

WHEREAS, the County Engineer has requested authorization to submit various projects as part of Huron County’s application process; now therefore

BE IT RESOLVED, the Board of Huron County Commissioners does hereby authorize the County Engineer to submit for the funding of various improvement projects to the Ohio Public Works Commission, enter into any agreements that may be necessary and appropriate for obtaining this financial assistance and for the funding of the local share of said projects be paid from the Engineer’s Auto Tax account to the extent said projects are selected by the Local Integrating Committee, approved by the District Committee and otherwise approved for funding by the Ohio Public Works Commission; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

19-015

IN THE MATTER OF APPROVING REQUEST FOR PAYMENT AND STATUS OF FUNDS REQUEST FOR THE HURON COUNTY COMMUNITY HOUSING IMPACT AND PRESERVATION PROGRAM (CHIP) B-C-17-1BJ-1 (DRAW #10) and S-C-17-1BJ-1 (DRAW #10) SUBMITTED TO THE BOARD JANUARY 3, 2019

Terry Boose moved the adoption of the following resolution:

WHEREAS, requests for payment and status of funds requests have been prepared and submitted to the Board of Huron County Commissioners as attached herein by WSOS CAC Inc., for the Board’s certification; and

WHEREAS the Board has reviewed the requests for payment and status of funds reports; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the requests for payment and status of funds request as attached herein and certifies that the data reported is correct and that the amount of the Request for Payments is not in excess of current needs; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion.

*Discussion: Ms. Ziemba noted that this was for a drawdown of \$5,798 for administration and repair assistance for a home in Norwalk and for \$8,060 for repair assistance for a home in New London.

The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Joe Hintz
- Aye – Bruce Wilde

**State of Ohio
Office of Community Development
Request for Payment and Status of Funds request**

Request To: Development Services Agency Office of Community Development P.O. Box 1001 Columbus, Ohio 43216-1001		Name and Address of Grantee: Huron County Commissioners 180 Main Ave Norwalk, OH 44857		COBG E.D.R.L.P. Balance: COBG Housing P.L. Balance: HOME Program Income Balance:	
Contact Person Information Name: Marcia Walters Phone Number: (619) 333-6118 Email: mhwalters@ocdp.org		Grant Number: B-C-17-103-1		State Use Only Date: Voucher #: Warrant #:	
Draw Number: 10					

Project Nbr	Project Name	Activity Nbr	Activity Name	Housing Site Address (if Applicable)	Site Number	Amount Requested (\$)	Approved Activity/Budget (\$)	Balance of Activity/Budget** (\$)
5	Administration / Fair Housing	2	General Admin			6,238.00	81,500.00	65,168.00
2	Repair Assistance	1	Home / Building Repair	18 W Chestnut, Norwalk, 44857		500.00	3,960.00	0.00

Total Amount of This Draw:				\$798.00	\$5,490.00	\$5,168.00
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Certification of Itemization of Expenditures: Two Authorized Signatures Are Required

I Certify that this request for Payment was drawn in accordance with the terms and conditions of the Grant Agreement(s) cited and that the amount drawn is proper for payment to the drawee's disbursement. I also certify that the data reported above is correct and that the amount of the request for Payment is not in excess of current needs.

Date:	1/3/19	Signature:	<i>[Signature]</i>	Title:	President
Date:	1/3/19	Counter-Signature:	<i>[Signature]</i>	Title:	J.P.

State Use Only: _____ Date: _____
Approved: _____

**State of Ohio
Office of Community Development
Request for Payment and Status of Funds request**

Request To: Development Services Agency Office of Community Development P.O. Box 1001 Columbus, Ohio 43216-1001		Name and Address of Grantee: Huron County Commissioners 180 Main Ave Norwalk, OH 44857		COBG E.D.R.L.P. Balance: COBG Housing P.L. Balance: HOME Program Income Balance:	
Contact Person Information Name: Marcia Walters Phone Number: (619) 333-6118 Email: mhwalters@ocdp.org		Grant Number: B-C-17-103-1		State Use Only Date: Voucher #: Warrant #:	
Draw Number: 10					

Project Nbr	Project Name	Activity Nbr	Activity Name	Housing Site Address (if Applicable)	Site Number	Amount Requested (\$)	Approved Activity/Budget (\$)	Balance of Activity/Budget** (\$)
2	Repair Assistance	1	Home / Building Repair	4219 Cook Rd, New London, 44851		8,060.00	9,745.00	0.00

1505-1560.00
EOC - \$ 7,500.00

Total Amount of This Draw:				\$806.00	\$9,745.00	\$9,745.00
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Certification of Itemization of Expenditures: Two Authorized Signatures Are Required

I Certify that this request for Payment was drawn in accordance with the terms and conditions of the Grant Agreement(s) cited and that the amount drawn is proper for payment to the drawee's disbursement. I also certify that the data reported above is correct and that the amount of the request for Payment is not in excess of current needs.

Date:	1/3/19	Signature:	<i>[Signature]</i>	Title:	Pres.
Date:	1/3/19	Counter-Signature:	<i>[Signature]</i>	Title:	J.P.

State Use Only: _____ Date: _____
Approved: _____

19-016

IN THE MATTER OF APPROVING REQUESTS FOR EXPENDITURE OF OVER \$1,000.00 SUBMITTED TO THE BOARD JANUARY 3, 2019

Joe Hintz moved the adoption of the following resolution:

WHEREAS, requests for expenditures of over \$1,000.00 have been submitted for approval by the Board of Huron County Commissioners as follows:

Permanent Improvement

Custom Metal Works	Replace railing at the courthouse	\$23,568.00
		now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the requests for expenditure of over \$1,000.00 as listed above; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Abstain– Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

19-017

IN THE MATTER OF HOLDING MEMBERSHIP IN THE HURON COUNTY CHAMBER OF COMMERCE

Terry Boose moved the adoption of the following resolution:

WHEREAS, the Board of Huron County Commissioners desires to hold membership in the Huron County Chamber of Commerce; and

WHEREAS, the Board of Huron County Commissioners recognizes that membership in this organization would be beneficial; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners approves holding membership in the Huron County Chamber of Commerce and approves the membership fee in the amount of \$180.00; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion.

***Discussion:** Mr. Boose informed the Board that if other organizations ask why the Commissioners belong to the Chamber and not their organization, one of the big reasons they decided to join the Huron County Chamber was for their Safety Program. Mr. Strickler questioned whether we didn't also receive some sort of benefit for the health insurance. Mr. Wilde and the others stated it was a benefit Worker's Comp. Mr. Boose said that we are not a part of their Workers' Comp, but we are using the Safety Program to get a credit.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

IN THE MATTER OF TRAVEL

Mr. Boose moved to approve the following travel request this day. Mr. Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

Warren Brown, HR/LP/RE, to Lewis Center, Ohio for OHPELRA Seminar on February 4, 2019 and

REORGANIZATIONAL MEETING
February 5, 2019.

THURSDAY

JANUARY 3, 2019

SIGNINGS

TO: Huron County Elected Officials, Department Heads, and Boards
DATE: January 3, 2019
RE: Commissioners' Office Reorganization

We, the Board of Huron County Commissioners, have reorganized our office for 2019 and wish to share the changes with your office.

Bruce "Skip" Wilde is the President of the Board. Joe Hintz is the Vice President of the Board.

Meetings will continue to be held at 9:00 a.m. each Tuesday and the first and third Thursday of the month. Please continue to submit any documentation requesting approval (contracts, grants, letters, etc.) in a timely manner to allow for review.

Preferred timeframes for review are:

Grants – minimum of two weeks

Contracts –one week or two days, if already reviewed by counsel

Letters – two days. Depending on nature of the letter, the board may need additional time to seek legal counsel.

Normal business – by 2:00 p.m. the day before the scheduled meeting.

We ask that travel requests be submitted in a timelier manner. Please explain any acronyms. This will allow for the Board to review and request additional information, if needed, before approving.

We know your time is valuable and do not wish to add additional duties. Therefore, the Board has decided not to schedule regular reporting's of department heads, boards and commissions. If you are required to report to the board by ORC or have any particular topic you wish to discuss, please schedule with Vickie Ziemba.

Vickie Ziemba, County Administrator/Clerk to the Board, has been granted additional administrative roles and is authorized to act on behalf of the Board in certain situations. She will be the Commissioners point of contact. Please contact Ms. Ziemba if you need assistance. (Ext. 1901, cell 419-706-7346, or vziemba@hcccommissioners.com)

Natalie Beck has accepted a job closer to home and we wish her well. Valerie Stebel has accepted the position of Administrative Assistant. Please contact Ms. Stebel for anything relating to accounting, vehicle titles, and Gov Deals. (Ext. 1902 vstebel@hcccommissioners.com). Additionally, we will welcome a new Clerical Assistant, Cherise Crable, on January 7th. Please bear with our office as we train and adjust to these changes.

Sincerely,

HURON COUNTY BOARD OF COMMISSIONERS
Terry Boose, Joe Hintz, Bruce Wilde

***Discussion:** Mr. Boose stated that he'd asked Ms. Ziemba to add some kind of sentence stating that we prefer not to have acronyms used. We need to know what acronyms stand for when items are sent to the Commissioners. Mr. Hintz said that it was okay if you start out and explain what the acronym is, then use it throughout, but if you don't know what it is to begin with it makes things hard. Mr. Boose was concerned that an acronym from one department may be the same as an acronym from another department, so that you may think it means one thing when really it means something else.

BOARD DESIGNATIONS

The board reviewed the boards they would be on to represent the commissioners:

Boards	2019
DATA Processing Board	Skip Wilde
CAC Board	Appointed Representative
Catastrophic Leave Board	Terry Boose
RLF Board	Terry Boose
Community Corrections Board	Joe Hintz
Courthouse Security	Joe Hintz
CEBCO	Skip Wilde
CORSA	Joe Hintz
LEPC Board	All – designee – Joe Hintz
EMA Board	All – designee – Terry Boose
Erie Basin	All
Health Department	Joe Hintz
Railroad & Highway Safety Task Force	Terry Boose
911 Executive Committee	Skip Wilde (President)

REORGANIZATIONAL MEETING THURSDAY JANUARY 3, 2019

Planning Commission	All
Records Commission	Skip Wilde
Solid Waste Management	Joe Hintz
WIOA Board	All – designee
Family & Children First	All
District 9	Joe Hintz (voting) Terry Boose (alternate)
Board of Revision	Skip Wilde
DWARP	Joe Hintz
Investment Board	Skip Wilde (voting), Joe Hintz (alternate)
Transportation Improvement District	Skip Wilde
Willard Economic Development Advisory Council	Skip Wilde
Veteran’s Board	Joe Hintz
Land Reutilization	All
Land Reutilization Executive Committee	All
DJFS	Liaison – Skip Wilde
Senior Services	Liaison – Terry Boose

Calendar

Mr. Boose brought to the dates for winter conference 2019 to everyone’s attention. This year it will be held from December 4 – 6, which is Wednesday through Friday. Mr. Wilde stated that this is different than in the past. Mr. Boose said that it is earlier in the month and on different days. Ms. Ziemba noted that this would allow them to complete the Claims Schedule before they go.

Mr. Boose also informed the Board that he needed to be in Columbus on April 9 for training for CCIA.

Commissioner Hintz report

Mr. Hintz will be meeting with veterans on Wednesday at 9:00 in an attempt to move things along.

Mr. Hintz stated that he spoke with Harry Brady about airport board appointments. The resume of an interested candidate was given to Larry Silcox. Mr. Brady and Mr. Silcox were supposed to get together to review the resume and get back to us. Mr. Boose asked how we go about getting interested people to do that. He inquired whether the County constituents know there is a Board open to them. Mr. Wilde asked if it was the Commissioners responsibility or the responsibility of the Airport Board, which Mr. Boose stated was what he wanted to know. Mr. Hintz stated in the past that he had talked to people. Mr. Boose said that all applications go to MHAS, but the Commissioners do the appointment. Mr. Wilde said that, since we don’t do the advertising for MHAS, the Airport Board should take care of their own advertising as well. Ms. Ziemba stated that we have only ever advertised for one Board, because they were having a hard time getting someone. We received the information from the Board of what they wanted and we advertised it. The Commissioners had a brief discussion whether there was a conflict of interest if they appointed a pilot, and particularly a pilot who was utilizing the facility, to the board. There was concern that, although a pilot could abstain from voting, it was only a three member board. If they had two pilots on the board that could make it difficult to get anything done. It was decided who was appointed was a separate issue and the more important issue was if the airport should find someone or if it was the responsibility of the Commissioners. Everyone felt that the airport should be responsible for finding a new member. Mr. Boose then inquired to make sure there was only one opening that needed filled. Mr. Hintz verified that Mr. Brady had told him that yes, they would only need one person as he was planning on staying for a while. Mr. Boose then said that anyone that applies should provide some background information. Mr. Wilde suggested that might be a resume, Mr. Boose suggested a letter or something. Mr. Wilde stated it should be something with additional information. Mr. Boose said there was one person that had already done it. Mr. Hintz then asked if we wanted to officially come up with an application, as there currently was not one. Mr. Wilde stated that it was not something that he wanted to come up with, it was the airport’s board and that they do need to have something. Mr. Hintz mentioned that in the past they had just received letters and conducted interviews from there.

Mr. Boose stated that the veterans have overshot their date of January 4 and the facility is costing money every week. Therefore, he would like Mr. Hintz to take back to them that they really need to move ASAP. Mr. Hintz stated that he had done that. Mr. Boose said that if they were not going to respond, then we needed to set the date. Mr. Wilde stated that he thought they were going to be moving and Mr. Hintz thought it was going to be soon. Mr. Boose then questioned whether they had the phone issue figured out, and if not Mr. Hintz needs to go to Steve Euton to let him know there is a hold up and it is

REORGANIZATIONAL MEETING THURSDAY JANUARY 3, 2019

costing money. Mr. Hintz said he would follow up when he meets with them on Wednesday and that he had thought it was settled. Mr. Boose suggested constant contact with them to verify things would be done as outlined.

Mr. Wilde asked if the new window was in yet. Mr. Boose said that it was not in and is not made yet. Mr. Wilde was surprised to learn this, as he had thought otherwise.

Mr. Boose went on to say that we need to set dates, we need to enforce those dates, and get things done. He specifically thought there should be dates in all contracts so that there was a specific time limit for getting things accomplished. Mr. Boose asked Mr. Strickler to make sure dates are in all contracts. This was specifically an issue with the window, as it is a security measure. Without the window, the door remains open, which allows anyone to walk in. Mr. Hintz stated they could put in Plexiglas with holes they can talk through as a temporary fix. Mr. Boose thought the problem with the window was finding the bulletproof glass, which Mr. Strickler mentioned had been an issue in replacing one of their doors.

Commissioner Wilde report

Just as an FYI, Mr. Wilde mentioned that tonight there was a ribbon cutting for new owners of Gaymont from 4 to 5 that he would try to attend. He also mentioned had received the 2018 financial disclosure.

Mr. Wilde then reminded everyone that next Thursday is muck crop training, and Mr. Hintz asked if they just went out for lunch, Mr. Wilde said was the case.

Mr. Wilde verified with Mr. Boose that the Services for the Aging was at 5-10 p.m. Thursday evening.

Mr. Wilde said there was a Landbank meeting at 1:00 p.m. on the 11th, but he would be out of town.

Mr. Wilde stated that there were reorganization meetings of Data Processing, Catastrophic, and Board of Revision on Monday, January 14, 2019. Ms. Ziemba stated that Data Processing was at 1:30. Mr. Wilde said the he was flying in at noon, had Data Processing at 1:30 and Board of Revision at 2:00. Mr. Boose suggested they move those dates, as they only meet a couple times a year. Mr. Wilde thought this was a good idea, as Ms. Schaffer couldn't make it either.

Mr. Boose informed Mr. Wilde that the Records Commission meeting had been scheduled for January 24th at 2:00.

Mr. Wilde informed everyone that the only other date in January was the Huron County Foundation Grant event on Jan 24th from 4:30 to 6:00. He said this was where they pass out grants. He had R.S.V.P. to be there. Mr. Boose asked why the Commissioners would be involved, as there is no one on the board and they don't apply for any grants. Mr. Wilde thought it may be because he is on the Fisher Titus board.

Mr. Hintz inquired about the Willard Chamber Banquet, which was determined to be on February 7 at 5:15 p.m. All Commissioners are planning to attend.

Commissioner Boose report

Mr. Boose began by asking if there was something they were supposed to do with the bomb threat checklist procedures they had received. Mr. Wilde said he hung his on his bulletin board so that it was accessible. There was some discussion as to where this came from. Ms. Ziemba remembered that they found it when they were cleaning out the MHAS office, so Mr. Welch made copies for everyone.

Mr. Boose mentioned that there were some things that had needed to be followed up on and asked if there had been a meeting after the last bomb threat and what came of it in further meetings. He inquired what was being done as far as keys and other issues.

Mr. Boose plans to talk to a couple different people next week regarding the Apiary Inspection Program and hopefully get that done.

Mr. Boose asked about the CEBCO billing and whether we are required to provide benefits for the Veteran service agency. Mr. Strickler was not sure and agreed to check on it. Mr. Boose stated that the Veterans pay their payroll, which comes out of their budget, and wanted to know if their hospitalization came out of their budget? Ms. Ziemba was uncertain without pulling their budget. Mr. Boose said he was looking at the CEBCO billing for December and it lists them. Mr. Strickler thought maybe they were just under us and they pay their own coverage. Ms. Ziemba pulled up the information and informed the Board that their budget did not account for hospitalization. Mr. Boose asked if we wanted Mr. Hintz to

REORGANIZATIONAL MEETING THURSDAY JANUARY 3, 2019

discuss that with them on Wednesday. Mr. Wilde inquired if we needed something from Mr. Strickler. Mr. Boose thought that Mr. Hintz could at least bring it up so that they were aware for their final budget that the Commissioners were talking about it. Mr. Strickler asked if the question was whether we are required to provide them with medical insurance. Mr. Boose clarified that it is if we have to pay from our funds for their health insurance or can it be paid from their funds. It was determined to be almost \$6,000 for the month. Mr. Wilde figured that was about 14% of their budget. Mr. Boose asked Ms. Ziemba to send email to CCC Group to see what other counties are doing. Mr. Boose confirmed with Ms. Ziemba that he had received an answer and that BMV pays their own.

Mr. Boose then mentioned that he had spent some time reviewing the changes in adjustments to special revenue funds right before the end of the year. With that we received a report that has all the special revenue. Mr. Boose has a lot of questions regarding special revenue, particularly who is in charge of what and how we came up with the adjustments. Mr. Boose used the example of the Indigent Interlock fund. After discussion it was determined that this fund is used to provide breathalyzer devices on vehicles for those that are required to have them but can't afford them. Ms. Ziemba informed the group that this fund is a part of the Juvenile Court account. It was decided that it would be a good idea for Mr. Tkach to come in and explain the special revenue funds and who is in charge of them on the 15th.

Mr. Boose then stated that he had reviewed most of the report from Schonhardt & Associates. Mr. Boose stated that he had a lot of questions, some for Mr. Tkach, some for Schonhardt, and he thought Mr. Brown should be present since there were a lot of insurance questions. Mr. Boose specifically addressed page 73, which is Results and Recommendations for BMV payments, and page 72, which Mr. Boose feels is incorrect as he doesn't think everything was included. Page 72 state that BMV is paying \$10,800 per year to the Commissioners and that it has proposed costs of \$16,961.00. Mr. Boose does not feel that these numbers correspond with other numbers they have used. This also included the number for the Building Costs. Mr. Boose thinks they still have the costs for the old BMV as part of the costs, which would need to be backed out. It was not real clear – it just says Shady Lane. Mr. Wilde agreed that it was not clear. The amount for Shady Lane for BMV is not equal to the amount for title. There were some other items in the report that Mr. Boose thought had changed but hadn't been updated. In addition, Mr. Boose stated that some of it was not clear and called attention to a cost that they had for BMV that he didn't think should be. Here's what happens – they divide the costs up 100%. BMV is not one of those, then the rest should have to increase. If you increase the rest of these, it throws everybody's indirect costs off. Mr. Wilde said that any adjustment is going to throw things off. Mr. Wilde stated that they needed to talk to Matthew Perry at Schonhardt. Mr. Boose and Mr. Wilde both wanted to find out for sure if the report was correct, as it is a very expensive report.

Mr. Boose specified that this is how we charge other department's indirect costs, or it should be used to figure out how much rent we should be charging people. We should also let them know that the Health Department is moving out of this building so does that make our costs go up, which is going to make some people's indirect costs go up. It is really detailed information, but it is really important information and important that we understand how he is coming up with the numbers. One interesting number, the cost that they say that we are paying for stuff for Senior Services is over \$60,000 per year. When we bring it up to Senior Services they are going to say that you have been paying it every year, you should continue to pay it. Mr. Wilde mentioned that we needed to back out the water bills from that figure.

Ms. Ziemba asked if she should schedule Matt Perry for February. Mr. Boose thought that she should schedule him for a Thursday. Ms. Ziemba asked if the third Thursday would give everyone enough time to review the report. Mr. Boose reminded her that they also wanted to include Mr. Tkach and Mr. Brown in the meeting. Mr. Boose didn't want to say the report was wrong, just that he didn't understand it as it was written. For instance, he was unsure of the insurance breakdown and thought that we should ask Mr. Brown if he gave them information on the automobile insurance as the number of vehicles does not make sense at all to him.

Mr. Wilde stated that the report was for them, so they should understand it. Mr. Boose wanted to make sure everyone received a copy to have for the meeting.

At 11:07 a.m. **Public Hearing for New Haven Township Alley Vacations ******

Ms. Ziemba stated the purpose of the hearing is due to receiving a petition from New Haven Township Trustees to vacate two alleys in the unincorporated Village of New Haven due to non-use. Mike Keefe New Haven Township trustee further explained. They are requesting that two alleys be vacated in the Unincorporated Village of New Haven. Both alleys are not improved. Currently most of them are plowed with crop or most of the property owners are over-occupying them with grass, lawn ornaments, furniture

REORGANIZATIONAL MEETING THURSDAY JANUARY 3, 2019

and junk. Mr. Boose mentioned sheds also. Mr. Keefe wanted to take the alleys off their maintenance and put it back on the tax rolls so they would not have to use the money to maintain it.

After discussion it was determined that, since no one was in receipt of a report from the County Engineer, the public hearing would have to be continued to a later date. The hearing would be continued until Tuesday, January 8, 2019 at 10:00 a.m. to allow the engineer time to prepare a report. Notice will be sent to the Norwalk Reflector.

At 11:13 a.m. the alley vacation is closed.

At 11:15 a.m. the board recessed.

At 11:30 a.m. the board resumed regular session. Pete Welch & Steve Minor.

Veterans update. Mr. Minor spoke with Capital Aluminum, but they couldn't give him a date because they are waiting on bullet proof glass. Mr. Hintz stated that this shouldn't hold things up if they are ready to move, because it was decided that we can install Plexiglas with 3 drilled holes as a temporary window. Mr. Wilde ask if we can get the temporary window up now, since we obviously were not going to get the new one in the next week. Mr. Boose would like a call to go out to Capital Aluminum stating we are unhappy with the amount of time we have had to wait.

The topic turned to Job & Family Services. Frontier was out running lines and cable, so things are moving along over there.

Mr. Boose returned to the topic of the Veterans Services and told Mr. Minor to inform 2 Men and a Truck that we want things done as soon as possible or we may look for someone else. Mr. Minor stated they have them scheduled tentatively for the 17th. Has also called Veterans Moving Service. They are about hour and half away, but he would come do it if we are in a bind.

Mr. Boose said we need to set date and get it done by the set date. We had a date set, but it didn't happen. If it doesn't happen, we need to know why it doesn't happen. Mr. Boose said that dates need to be set and they need to be adhered to unless there is an emergency. Every day we are heating the building we are losing money.

Mr. Boose then went on to say we need to have Mr. Bettac's schedule flexible enough to be able to start working on that as soon as they move. Mr. Strickler clarified that the heat will be shut down on the first floor but not the second because Senior Services uses the top floor.

As long as they were on the topic of Senior Services, Mr. Boose mentioned that he was planning on talking to them soon – there needs to be better communications about using parking lot. Also, they cannot use it on special days like voting. After discussion it was determined that Senior Services would still be able to use the parking lot, but there would have to be some ground rules.

Mr. Boose asked if there were any other issues that needed to be reviewed. He did not want projects to continue to sit and take longer than expected like the Veteran's move.

Mr. Wilde noted that they had approved the courthouse railing today, so that was completed.

Mr. Boose mentioned to Mr. Welch and Mr. Minor that Sheriff Corbin had been in that morning with the estimate to repair the boiler at the jail and the overall disappointment that this was not brought to their attention when Daikin was working on the air conditioning.

Mr. Welch brought up the costs on underground storage tanks. He said he had met with the original contractor that did the original tank removal out at Shady Lane in 1994. The contractor seemed to think the Airport job would not cost that much, probably about \$12,000. The contractor ordered the files from BUSTR so that he could get the files and be able to put a cost together for both. Mr. Welch said we should be receiving CEC's cost as well. There would be two cost bills coming in. Mr. Boose pointed out that the reason it is expensive is not the just fact that we are digging it up and moving, but that we have test. We are not eligible for Brownsfield money – the tank fund is used for retail only and nongovernment entities. Mr. Welch said he would look into it to verify that information.

Mr. Minor said that there was a hang up with Meeting room A. The estimate for the outside wall was based on the understanding that the heaters would be moved. Mr. Minor stated that Mr. Bettac thought it would be too big of a job for him to move all the heaters that it might have to be subcontracted. They could either move the heaters to do the drywall, or drywall up to and around them, which might not look

REORGANIZATIONAL MEETING THURSDAY JANUARY 3, 2019

as nice. After discussion it was decided that they should get a cost to have the heaters moved.

Mr. Minor also said that they still don't know what to do with the wall that is still getting moisture. Mr. Welch said that they could try putting Kilz on it, but that there would be no guarantee on that. Mr. Hintz stated that it needed to be stopped on the outside from coming in. It was thought that, since the roof had recently been redone and this area had been re-trimmed and resealed, the leak may not be a problem anymore.

Mr. Boose mentioned that Mr. Hintz would be the liaison for the Health Department move, and Mr. Welch and Mr. Minor may want someone from their department as a liaison too. He would like to have details of the move and when can we take over, as well as their plans for what they are taking and what is staying. Mr. Boose preferred to have this information sooner rather than later, so we do not end up in the same situation we are in with the Veteran's move. There was some discussion as to the Health Department sign out front, but nothing was decided.

Mr. Strickler asked about the Veterans security. Mr. Minor stated that they were adamant about not wanting to use Beck Security. Mr. Boose thought that we had informed Ms. Minor that it was her call. If they want someone else it will need to come from their money.

At 12:00 pm Terry Boose moved to enter into Executive Session ORC 121.22 (G)(3) a conference with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action and ORC 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual. Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Aye – Joe Hintz

Aye – Bruce Wilde

At 12:51 p.m. Joe Hintz moved to end Executive Session ORC 121.22 (G) (3) and (G) (1). Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Aye – Joe Hintz

Aye – Bruce Wilde

***No Action taken**

At 12:52 p.m. Terry Boose moved to adjourn. Joe Hintz seconded the motion. The meeting stood adjourned.

IN THE MATTER OF CERTIFICATION

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on January 3, 2019.

IN THE MATTER OF ADJOURNING

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 12:52 p.m.

Terry Boose

Joe Hintz

Bruce Wilde

ATTEST

Clerk to the Board