

**REGULAR SESSION**

**TUESDAY**

**MARCH 26, 2019**

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Terry Boose, Joe Hintz, Bruce Wilde.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the March 13, 2019 meeting(s) were presented to the Board. Terry Boose made the motion to waive the reading of the minutes of the March 13, 2019 meeting(s) and approve as presented. Joe Hintz seconded the motion. Voting was as follows:

Aye – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde

**At 10:22 a.m. Public comment** – None.

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19-089

**RESOLUTION**

**IN THE MATTER OF CERTIFYING CLAIMS SCHEDULES TO THE HURON COUNTY AUDITOR FOR PAYMENT**

Terry Boose moved the adoption of the following resolution:

**WHEREAS**, as per Ohio Revised Code 305.10, a resolution must be made by the Board of Huron County Commissioners to accompany the Claims Schedule to the Huron County Auditor's Office for payment; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners does hereby approve Claim Schedule 03/26/19 and authorizes the Huron County Auditor to make the necessary warrants; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion.

**\*Discussion:** Mr. Boose stated that he will abstain from the payment to Custom Metal Works on page 4. He also asked about the hotel rates. Ms. Ziemba indicated that Ms. Norton had contacted them and they had agreed to the same rate as for the April meeting. Mr. Boose suggested Mr. Mead talk to the Association about moving it to a different location – hotels in the downtown area offer a government rate that is considerably cheaper.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde

19-090

**RESOLUTION**

**IN THE MATTER OF AUTHORIZING THE ADVERTISEMENT AND LETTING OF BIDS FOR THE SUPPLY AND DELIVERY OF MATERIALS FOR THE WILLIAMS ROAD BRIDGE (T.R.-27-00.89)**

Terry Boose moved for the adoption of the following Resolution:

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**WHEREAS**, the Huron County Engineer has requested that bids be received for the Supply and Delivery of Materials for the Williams Road Bridge Project (T.R.-27-00.89), a force account project of the Huron County Engineer; and

**WHEREAS**, it is necessary to publicly advertise for bids for said materials and the Board has been presented with the proposed legal advertisement for review; and

**WHEREAS**, the Huron County Engineer has requested that the bid bonding requirements as provided in O.R.C. §153.54 be waived for said bids and in its stead a certified check in the amount of \$500.00 (five hundred dollars) be required as a bid bond for this project; and

**WHEREAS**, pursuant to O.R.C. §307.88(B), the Board of County Commissioners, by a unanimous vote of the entire board, may permit a contracting authority to exempt a bid from any or all of the requirements of O.R.C. §153.54; now therefore

**BE IT RESOLVED**, that the Huron County Board of Commissioners hereby approve the legal advertisement as attached hereto and further, authorize the advertisement of the Supply and Delivery of Materials for the Williams Road Bridge Project (T.R.-27-00.89) a force account project for the Huron County Engineer; and further

**BE IT RESOLVED**, that the necessary publication of the notice for bids will be in the Norwalk Reflector and will be posted on the Huron County Website at <http://www.hccommissioners.com> and will be accessible by clicking on "Legal Notices"; and further

**BE IT RESOLVED**, that bids for the Supply and Delivery of Materials for the Williams Road Bridge Project (T.R.-27-00.89); will be received until 10:00 a.m. on April 12, 2019 in the office of the Huron County Commissioners at 180 Milan Avenue, Suite 7, Norwalk, Ohio, 44857. Bids will be opened and publicly read aloud at 10:01 a.m.; and further

**BE IT RESOLVED**, that pursuant to O.R.C. §307.88(B), the Board, by unanimous vote, hereby waive the bid bonding requirements as provided in O.R.C. §153.54 for the bids herein; however in lieu of the aforementioned bid bonding requirements, a certified check in the amount of \$500.00 (five hundred dollars) will be required as a bid bond for the within project. All of the other requirements of O.R.C. §153.54 will apply for all bids submitted for the within project; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion.

**\*Discussion:** Mr. Tansey indicated this was to design the steel deck for the bridge and put it out for bid to have someone deliver it. The Engineers will assemble it themselves.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde

19-091

**RESOLUTION**

**IN THE MATTER OF APPROVING THE GROUP RETROSPECTIVE RATING PLAN AGREEMENT**

Terry Boose moved the adoption of the following resolution:

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**WHEREAS**, the Board of Huron County Commissioners wishes to continue its participation in the County Commissioners Association of Ohio Workers' Compensation Group Retrospective Rating Program; and

**WHEREAS**, the CCAO has invited Huron County to participate in its Group Retrospective Rating Program, for the calendar year beginning January 1, 2020; and

**WHEREAS**, this agreement signifies a continuation of Huron County's participation in the Program, initial participation having been previously discussed and approved; and

**WHEREAS**, this Retrospective Group Rating Program continues to be the best option for savings in the cost of Workers' Compensation premiums for Huron County; now therefore

**BE IT RESOLVED**, that Huron County wishes to continue its participation in the Group Retrospective Rating Plan per the invitation of the CCAO; and further

**BE IT RESOLVED**, that the Huron County Board of Commissioners hereby approves and enters into the CCAO Workers' Compensation Group Retrospective Rating Plan Agreement to continue participation for the 2020 calendar year and certifies for the Ohio Bureau of Workers' Compensation the Employer Statement for Group-Retrospective Rating Program; and further

**BE IT RESOLVED** that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion.

**\*Discussion:** Mr. Boose indicated that this was kind of unique and once you are in it you really don't want to change in and out of it.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde

19-092

**RESOLUTION**

**IN THE MATTER OF AUTHORIZING APPROPRIATION ADJUSTMENTS WITHIN THE GENERAL FUND**

Terry Boose moved the adoption of the following resolution:

**WHEREAS**, there is a need for appropriation adjustments; and

**WHEREAS**, the Board of Huron County Commissioners finds the request to be reasonable; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves the following appropriation adjustments:

<b>FROM:</b>	<b>Dept</b>	<b>Account</b>	<b>Fund</b>	<b>Amount</b>	<b>TO:</b>	<b>Dept.</b>	<b>Account</b>	<b>Fund</b>	<b>Amount</b>
	099	00650	001	\$31,990.13		020	00125	001	\$20,489.18
	Retirements						Board of Elections – Salary		
						036	00125	001	\$5,004.15
							Jail – Salary		

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				027	00125	001	\$6,403.94
							Public Defender - Salary
				027	00460	001	\$92.86
							Public Defender - Medicare
099	00600	001	\$50,000.00	040	00569	001	\$50,000.00
	Transfer Out						Misc. Other – (Transit commitment)

and further

**BE IT RESOLVED**, that the Huron County Auditor is authorized and instructed to record said appropriation adjustment as approved; and further

**BE IT RESOLVED**, that the Clerk of the Board is instructed to certify a copy of this resolution to the Huron County Auditor and the department requesting said adjustment; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion.

**\*Discussion:** Mr. Boose asked Ms. Ziemba what the balance was in the 099-650 Retirements account. Ms. Ziemba indicated it was \$18,009.00. Mr. Boose did not think that was a lot of money if they had a surprise retirement.

The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Joe Hintz
- Aye – Bruce Wilde

**At 10:30 a.m. - Andy McDowell, Western Reserve Land Conservancy** stated he was here to discuss the application for the Todd Fackler Farm in New Haven Township. He believed this was the 6<sup>th</sup> farm in Huron County to be applied to the State of Ohio’s Clean Ohio Agricultural Easement Purchase program. The Township Trustees have passed their Resolution.

Mr. Boose asked for clarification as to how the fund worked. He asked if it pays the owner a certain amount of money to put it in the program. Mr. McDowell said that was correct. He explained the State’s program will pay up to 75% of what amounts to the development rights of the property.

Ms. Ziemba stated there was a Resolution prepared if the Commissioners wished to pass it today. The Commissioners were in favor of it and decided it was fine to pass the Resolution.

19-094

**IN THE MATTER OF SUPPORT FOR WESTERN RESERVE LAND CONSERVANCY’S APPLICATION TO THE OHIO DEPARTMENT OF AGRICULTURE’S CLEAN OHIO LOCAL AGRICULTURAL EASEMENT PURCHASE PROGRAM (LAEPP) FOR THE PURCHASE OF AN AGRICULTURAL EASEMENT THAT WILL PRESERVE APPROXIMATELY 134.6 ACRES OF THE FACKLER FARM LOCATED IN NEW HAVEN TOWNSHIP, HURON COUNTY**

Terry Boose moved the adoption of the following resolution:

**WHEREAS**, the Huron County Board of Commissioners has received a request from TODD FACKLER for support of their application to the State of Ohio for purchase of an agricultural easement on the property located on Mills Road in New Haven Township, Ohio; and

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**WHEREAS**, the Huron County Board of Commissioners has reviewed this request and determined that the nomination of the property for purchase of an agricultural easement is compatible with the county's goals to preserve and promote agriculture as an important part of the area's economy; now therefore

**BE IT RESOLVED**, that the Huron County Board of Commissioners support the participation of the above named landowners in Ohio's Local Agricultural Easement Purchase Program (LAEPP) and acknowledge that participation in the LAEPP does not conflict with any existing or proposed land use plans of Huron County; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion.

**\*Discussion:** Mr. Boose wanted to make it known that the Resolutions were being approved out of order.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde

19-093

**RESOLUTION**

**IN THE MATTER OF APPROVING REQUEST FOR PAYMENT AND STATUS OF FUNDS REQUEST FOR THE HURON COUNTY COMMUNITY HOUSING IMPACT AND PRESERVATION PROGRAM (CHIP) B-C-17-1BJ-1 (DRAW #14), B-C-17-1BJ-2 (DRAW #19), S-C-17-1BJ-1 (DRAW #11) SUBMITTED TO THE BOARD MARCH 26, 2019**

Terry Boose moved the adoption of the following resolution:

**WHEREAS**, requests for payment and status of funds requests have been prepared and submitted to the Board of Huron County Commissioners as attached herein by WSOS CAC Inc., for the Board's certification; and

**WHEREAS** the Board has reviewed the requests for payment and status of funds reports; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves of the requests for payment and status of funds request as attached herein and certifies that the data reported is correct and that the amount of the Request for Payments is not in excess of current needs; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion.

**Discussion:** Ms. Ziemba said the B-C-1 was for \$8,482 for administration and home building repair for a home in Willard and private rehab for a home in Norwalk. The B-C-2 was for \$27,070 for a private rehab in Willard. The S-C-1 was for \$11,000 for a home building repair in Norwalk. Ms. Ziemba indicated this was the end of the grant year, so all the money will be need to be used – there would be a lot of draws.

The roll being called upon its adoption, the vote resulted as follows:

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Aye – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde

**IN THE MATTER OF TRAVEL**

Terry Boose moved to approve the following travel request this day. Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde

John McClafin, Auditor/Weights & Measures, to Bowling Green, Ohio for Training on April 5, 2019.

Roland Tkach and Paula Webb, Auditor, to Delaware, Ohio for Appraisal Class on April 9, 2019.

**Administrator/Clerk report**

Ms. Ziemba stated she sent out the final budget sheets last week via email. She received thank you emails from Ms. Tkach and the Public Defender. Ms. Tkach was particularly appreciative of the salary increases. She said her employees give their all and their office is known as one of the best Recorders' offices in Ohio to work with. She appreciated the Board showing that they valued them also.

Ms. Ziemba asked the Board to watch for an email regarding the meeting in Ashland on March 29, 2019. The original notice had only been sent to the Commissioners, not to her. She had spoken with Ashland County and they were unaware of the meeting. This may be rescheduled.

**Assistant Prosecutor's report**

Mr. Strickler reminded everyone he will not be here next week. Mr. Stephens will be attending in his place.

**Commissioner Hintz report**

Mr. Hintz had nothing to report.

**Commissioner Wilde report**

Mr. Wilde indicated both he and Ms. Ziemba had attended last week's EMA meeting. Mr. Boose thought they should inform Ms. Bond and Mr. Mead that they need to handle the issues that come up. The same issue had been brought up twice now. Mr. Boose believes they need to be responsive to those issues and work on a solution.

Mr. Boose also stressed to Mr. Strickler that there needs to be an answer as to who controls their budget. He indicated that both committees had approved expenditures and he did think they had a quorum. Mr. Strickler said that the statutes aren't specific on who controls levy money, but he thinks the Commissioners should handle it since they are the taxing authority. He had a conversation with John Leutz down at CCAO who gave him some suggestions on how to draft the ballot language.

Mr. Boose said that there should be discussion at a meeting on who has authority to handle expenditures. He said that, because of the way things had been done in the past, there was confusion as to who does what. He feels this needs to be cleared up and made legal. Mr. Strickler will review the Bylaws he has available to him. Discussion regarding which of the recent meetings had a quorum and that the members should be attending these meetings in order to ensure there is a quorum.

Ms. Ziemba said she had a discussion with Mr. Mead this morning regarding the 3% salary increase for Ms. Bond. There was a discussion on who paid her salary and the proper way to go about this process of approving a pay increase. Mr. Boose thought it was paid for out of General Fund, but Mr. Mead had promised 911 money of there wasn't enough to cover it. There was a discussion who had the authority to make this decision and the proper way to go about it.

Mr. Boose stated he had received an email cancelling Friday's meeting in Ashland.

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*At 11:03 a.m. Terry Boose moved to enter into Executive Session ORC 121.22 (G) (4) preparation for, conducting, or reviewing negotiations or bargaining sessions for public employees, concerning employee compensation or other terms and conditions of employment. Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:*

*Aye – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde*

*At 11:41 a.m. Terry Boose moved to end Executive Session ORC 121.22 (G)(4). Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:*

*Aye – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde*

*No action taken.*

**Commissioner Wilde report – continued**

Mr. Wilde attended the CORSA meeting last Friday. He believes the invoice will outline the credits they received.

Mr. Wilde mentioned the Land Bank meeting. Mr. Boose said this was an excellent meeting and they were just about ready to start taking on properties. However, there were a lot of factors to look at before deciding which properties they wanted. There was a discussion on which characteristics of a property would be favorable, as well as other matters to be considered once they acquired property, such as maintenance and/or demolition. Mr. Boose and Mr. Hintz both thought it was a very productive meeting.

Tonight MRDD basketball game at 6:00 p.m.

Mr. Hintz will be attending the Willard Tax Incentive meeting.

The March Planning Commission meeting is cancelled.

Monday is the Foster Care meeting. Mr. Wilde will attend the one during the day and Mr. Boose will attend the one in the evening.

Wednesday morning is the Davis Besse tour.

**Commissioner Boose report**

New London Fireland's Electric Coop new facility open house, Saturday, April 27, 2019 at 9:00 a.m.

Farm Bureau Policy meeting on April 9, 2019. Mr. Hintz will be attending, he has sent his own RSVP.

Mr. Boose indicated that Mr. Silcox had asked him if our staff could look into some of the things on the repair list for the Airport given to him by the Norwalk Fire Department. Mr. Boose informed him we do not have an electrician on staff. However, Mr. Welch had offered to look at the Exit sign to see if he could fix it.

April 4, 2019 at 10:00 a.m. is Family & Children Council meeting – cannot attend because it's a meeting day.

Mr. Boose received an email regarding the Community Corrections Board meeting. He asked them to update their records to send Mr. Hintz that information.

Mr. Hintz will be going to Willard tomorrow to Tax Incentive Review Committee meeting.

Grade A Banquet.

Huron County Men's Recovery meeting at 3:00 p.m. this Thursday, not last Thursday.

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**At 12:03 p.m.** Terry Boose moved to adjourn. Joe Hintz seconded the motion. The meeting stood adjourned.

**IN THE MATTER OF CERTIFICATION**

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on March 26, 2019.

**IN THE MATTER OF ADJOURNING**

The meeting was called to order at 10:20 a.m. With no further business to come before the Board, the meeting was adjourned at 12:03 p. m.

\_\_\_\_\_  
Terry Boose

\_\_\_\_\_  
Joe Hintz

\_\_\_\_\_  
Bruce Wilde

**ATTEST**

\_\_\_\_\_  
Clerk to the Board



