

**REGULAR SESSION**

**TUESDAY**

**JUNE 11, 2019**

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Joe Hintz and Bruce Wilde. Terry Boose on vacation.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the May 16, 2019 meeting(s) were presented to the Board. Joe Hintz made the motion to waive the reading of the minutes of the May 16, 2019 meeting(s) and approve as presented. Bruce Wilde seconded the motion. Voting was as follows:

Absent – Terry Boose

Aye – Joe Hintz

Aye – Bruce Wilde

19-177

**IN THE MATTER OF CERTIFYING CLAIMS SCHEDULES TO THE HURON COUNTY AUDITOR FOR PAYMENT**

Joe Hintz moved the adoption of the following resolution:

**WHEREAS**, as per Ohio Revised Code 305.10, a resolution must be made by the Board of Huron County Commissioners to accompany the Claims Schedule to the Huron County Auditor's Office for payment; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners does hereby approve Claim Schedule 06/12/19 and authorizes the Huron County Auditor to make the necessary warrants; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion.

**\*Discussion:** Ms. Ziemba said there were questions about the VASU Communications bill. She found out that Wakeman and Greenwich PD had problems with their radios over Memorial Day weekend. They had to call VASU to come out to fix them, which resulted in weekend and holiday charges. The other VASU charge was for ham radio and printer repair. This was damage from the windstorm when a cord snapped and wrapped around two other antennas on top of the building. It was too high for our guys to repair.

The roll being called upon its adoption, the vote resulted as follows:

Absent – Terry Boose

Aye – Joe Hintz

Aye – Bruce Wilde

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## Claims Register for Payment Batches

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### Claims Register for Payment Batches

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### Claims Register for Payment Batches

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Claims Register for Payment Batches					
Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount
06/13/2019	ATCO International	27001	2019-001501	Bath House & Liquid Laundry	\$1,117.00
Account 835.635.0090 (Expenditures) Total:					\$1,117.00
Department Commissary Trust Total:					\$5,071.00
Fund 835 - Commissary Trust Total:					\$5,071.00
Grand Total:					\$375,165.42
Sign 1		Sign 2		Sign 3	ABSENT
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19-178

IN THE MATTER OF APPROVING CONSULTING AGREEMENT BETWEEN THE ASHLEY GROUP, LLC/BATTLES INSURANCE AGENCY, INC. AND HURON COUNTY COMMISSIONERS

Joe Hintz moved the adoption of the following resolution:

**WHEREAS**, the Board of Huron County Commissioners wishes to obtain assistance with strategic benefit planning, design, funding, administration, and communication with respect to its employee benefits program;

**WHEREAS**, The Ashley Group, LLC/Battles Insurance Agency, Inc. has knowledge and expertise in assisting employers with designing and servicing employee benefit plans;

Claims Register for Payment Batches					
Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount
06/13/2019	Huron County Transfer Station	27001	2019-001571	Resolving Alarm & Audit	\$10,113.00
06/13/2019	Shawnee Supply Co	27001	2019-001571	Tree-Round & Roundout	\$10,458.02
Account 525.625.0020 (Refunding Programs) Total:					\$450.00
06/13/2019	CT Environmental Inc	27001	2019-001591	District Reports	\$1,126.00
06/13/2019	CT Environmental Inc	27001	2019-001591	District Reports	\$1,126.00
06/13/2019	Proton Technology LLC	27001	2019-001591	Upgrades/Upgrades Requiring Phone	\$46.05
Account 525.525.0075 (Other Expenses) Total:					\$1,005.14
Department Landfill Solid Waste Total:					\$12,421.06
Fund 525 - Solid Waste Management District Total:					\$12,421.06
Department: Harter Trust					
06/13/2019	Valent Community BRC	27001	2019-003271	Harter-PC Easter-Kenigh	\$95.13
06/13/2019	Valent Community BRC	27001	2019-003271	Harter-PC Easter-Kenigh	\$95.13
06/13/2019	Valent Community BRC	27001	2019-003271	Harter-PC Easter-Hennery	\$95.61
06/13/2019	Valent Community BRC	27001	2019-003271	Harter-PC Easter-Spiera	\$95.45
06/13/2019	Valent Community BRC	27001	2019-003271	Harter-PC Easter-Dunwo	\$95.40
06/13/2019	Valent Community BRC	27001	2019-003271	Harter-PC Easter-Jurich	\$95.40
06/13/2019	Valent Community BRC	27001	2019-003271	Harter-PC Easter-Parent Appreciation	\$95.46
06/13/2019	Valent Community BRC	27001	2019-003271	Harter-PC Easter-Grinb	\$95.46
06/13/2019	Valent Community BRC	27001	2019-003271	Harter-PC Easter-Nelson	\$95.41
06/13/2019	Valent Community BRC	27001	2019-003271	Harter-PC Easter-Auld	\$95.41
06/13/2019	Valent Community BRC	27001	2019-003271	Harter-PC Easter-Lewchuk	\$95.47
06/13/2019	Valent Community BRC	27001	2019-003271	Harter-PC Easter-Stecker	\$95.47
Account 620.620.0020 (Activities) Total:					\$1,471.45
Department Harter Trust Total:					\$1,471.45
Fund 620 - Harter Trust Total:					
Department: Commissary Trust					
06/13/2019	Intrinsic Interventions	27001	2019-001601	40 Boxes of VitalFlow Test Cups	\$4,700.00
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**WHEREAS**, the Board of Huron County Commissioners and The Ashley Group, LLC/Battles Insurance Agency, Inc. desire to execute a Consulting Agreement for professional services for one year commencing May 1, 2019 and ending April 30, 2020 in the amount of \$24,000.00; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners approves the Consulting Agreement and Business Associate Agreement with The Ashley Group/Battles Insurance Agency as attached hereto and incorporated herein; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion.

**\*Discussion:** Mr. Hintz had to leave early the day of the presentation. He reviewed some of the material to get an understanding of what this is all about.

The roll being called upon its adoption, the vote resulted as follows:

Absent – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde

*\*Agreement on file*

19-179

**IN THE MATTER OF ADOPTING THE HURON COUNTY GENERAL EMERGENCY ACTION PLAN**

Joe Hintz moved the adoption of the following resolution:

**WHEREAS**, an Emergency Action Plan (EAP) describes actions employees must take to ensure their safety during emergencies; and

**WHEREAS**, this is a general plan provided for county employees and is not specific to each building. All departments shall customize a more specific EAP to meet their local needs and operations; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves the adoption of the Huron County General Emergency Action Plan as attached hereto and incorporated herein; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Absent – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde

*\*EAP on file*

19-180

**IN THE MATTER OF ESTABLISHING A CEBCO REVENUE AND CEBCO EXPENSE ACCOUNT LINES IN THE HEALTH INSURANCE FUND #560**

Joe Hintz moved the adoption of the following resolution:

**WHEREAS**, the Board of Huron County Commissioners wishes to establish CEBCO Revenue and CEBCO Expense lines in the Health Insurance Fund 560 as follows:

CEBCO Revenue	560-560-10500	
CEBCO Expense	560-560-00500	now therefore

**BE IT RESOLVED** that the Board of Huron County Commissioners hereby authorizes the Huron County Auditor to establish the account lines listed above in the Health Insurance Fund 560;  
and further

**BE IT RESOLVED** the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion.

**\*Discussion:** Mr. Wilde noted this was necessary due to the change in health insurance billing by CEBCO.

The roll being called upon its adoption, the vote resulted as follows:

Absent – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde

19-181

**IN THE MATTER OF AUTHORIZING APPROPRIATION ADJUSTMENTS WITHIN THE HURON COUNTY HEALTH INSURANCE FUND #560**

Joe Hintz moved the adoption of the following resolution:

**WHEREAS**, there is a need for an appropriation adjustment; and

**WHEREAS**, the Board of Huron County Commissioners finds the request to be reasonable;  
now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves the following appropriation adjustment:

FROM:	Dept.	Account	Fund	Amount	TO:	Dept.	Account	Fund	Amount
	560	00260	560	\$1,650,000.00		560	00500	560	1,650,000.00
		Expenditures					CEBCO Expense		and further

**BE IT RESOLVED**, that the Huron County Auditor is authorized and instructed to record said appropriation adjustment as approved; and further

**BE IT RESOLVED**, that the Clerk of the Board is instructed to certify a copy of this resolution to the Huron County Auditor and the department requesting said adjustment; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion.

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**\*Discussion:** Mr. Hintz stated this goes along with the previous Resolution and was also necessary due to the change in CEBCO billing. Ms. Ziemba explained this was the amount the Auditor and HR believe is necessary to get through the rest of the year.

The roll being called upon its adoption, the vote resulted as follows:

Absent – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde

19-182

**IN THE MATTER OF APPROVING REQUEST FOR PAYMENT AND STATUS OF FUNDS  
REQUEST FOR THE HURON COUNTY COMMUNITY HOUSING IMPACT AND  
PRESERVATION PROGRAM (CHIP) B-C-17-1BJ-2 (DRAW #23) SUBMITTED TO THE  
BOARD JUNE 11, 2019**

Joe Hintz moved the adoption of the following resolution:

**WHEREAS**, requests for payment and status of funds requests have been prepared and submitted to the Board of Huron County Commissioners as attached herein by WSOS CAC Inc., for the Board's certification; and

**WHEREAS** the Board has reviewed the requests for payment and status of funds reports; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves of the requests for payment and status of funds request as attached herein and certifies that the data reported is correct and that the amount of the Request for Payments is not in excess of current needs; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion.

**\*Discussion:** Ms. Ziemba said this draw is for \$3,251 for tenant based rental assistance for homes mainly in Willard. She said usually when they come through they have been for Norwalk, but this was for the County. She thought this was the only one for the County.

The roll being called upon its adoption, the vote resulted as follows:

Absent – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde



State of Ohio  
Office of Community Development  
Request for Payment and Status of Funds request

Submit To: Development Services Agency Office of Community Development 170 Box 1001 Columbus, Ohio 43216-1001	Name and Address of Grantee: Huron County Commissioners 180 Main Ave Norwalk, OH 44857	CDBG E.D.R.F. Balance: CDBG Housing P.I. Balance: HOME Program Income Balance:
Contact Person Information: Name: Marcia Williams Phone Number: (419) 333-6118 Email: mwilliams@ohio.gov	Grant Number: B-C-17-18.1.2 Draw Number: 23	State Use Only: Date: Voucher #: Warrant #:

Project No.	Project Name	Activity No.	Activity Name	Housing Site Address (if Applicable)	Site Number	Amount Requested (\$)	Approved Activity (\$) Budget (\$)	Balance of Activity (\$) Budget (\$)
4	Tenants-Based Rental Assistance	1	Rental / Housing Assistance			3,251.00	48,500.00	3,122.00

Total Amount of This Draw: \$3,251.00 48,500.00 3,122.00

Certification of Limitation of Expenditures: Two Authorized Signatures Are Required  
I Certify that this request for Payment was drawn in accordance with the terms and conditions of the Grant Agreement(s) cited and that the amount  
drawn is proper for payment to the grantee's depository. I also certify that the data reported above is correct and that the amount of the request for  
Payment is not in excess of current needs.

Date: 6/11/19	Signature: [Signature]	Title: President
Date: 6-11-19	Signature: [Signature]	Title: VP

State Use Only:  
Approved:

At 9:13 a.m. **Public comment – none**

19-183

**IN THE MATTER OF RESCINDING RESOLUTION 19-175**

Joe Hintz moved the adoption of the following resolution:

**WHEREAS**, Resolution 19-175, passed June 6, 2019 and recorded in Commissioners Journal #99  
needs to be rescinded; now therefore

**BE IT RESOLVED**, that Resolution 19-175 **A RESOLUTION DECLARING THE INTENT TO  
PROCEED WITH ELECTION ON THE QUESTION OF THE REPLACEMENT OF A  
TAX IN EXCESS OF THE TEN-MILL LIMITATION RELATIVE TO PROVIDING THE  
BOARD OF HEALTH WITH SUFFICIENT FUNDS TO MEET THE EXPENSES OF THE  
PROGRAMS OF A GENERAL HEALTH DISTRICT PURSUANT TO R.C. SECTION  
3709.29** be rescinded; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the  
Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open  
to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio  
Revised Code.

Bruce Wilde seconded the motion.

**\*Discussion:** Mr. Strickler explained the resolution had to come from the Commissioners, not the Health  
Department. When Ms. Ziemba took it down to the Board of Elections they said it would need to come  
from the Commissioners as the taxing authority, even though the Board of Health is their own political  
subdivision.

The roll being called upon its adoption, the vote resulted as follows:

- Absent – Terry Boose
- Aye – Joe Hintz
- Aye – Bruce Wilde

19-184

**RESOLUTION PURSUANT TO SECTION 5705.03 OF THE OHIO REVISED CODE REQUESTING THE HURON COUNTY AUDITOR TO CERTIFY TO THE BOARD OF HURON COUNTY COMMISSIONERS THE TOTAL CURRENT TAX VALUATION OF HURON COUNTY, OHIO AND THE DOLLAR AMOUNT OF REVENUE THAT WOULD BE GENERATED BY THE REPLACEMENT OF A TAX IN EXCESS OF THE TEN-MILL LIMITATION FOR THE PURPOSE OF PROVIDING THE BOARD OF HEALTH WITH SUFFICIENT FUNDS TO MEET THE EXPENSES OF THE PROGRAMS OF A GENERAL HEALTH DISTRICT PURSUANT TO R.C. SECTION 3709.29.**

Joe Hintz moved the adoption of the following Resolution:

WHEREAS, the amount of taxes which may be raised within the ten-mill limitation will be insufficient to provide for the necessary requirements of the Huron County Board of Health, a board subject to the jurisdiction of the Board of the County; and

WHEREAS, the Board of Health passed a resolution, dated May 9, 2019, requesting the County to seek voter approval of a replacement tax levy for the purpose of meeting the expenses of the programs of the Huron County Board of Public Health; and

WHEREAS, a resolution declaring the necessity of replacing a tax outside the ten-mill limitation must be passed and certified to the County Auditor of Huron County in order to permit the Board to consider the levy of such a tax and must request that the County Auditor certify to the Board the total current tax valuation of the County and the dollar amount of revenue that would be generated by the tax;

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Huron County, Ohio, two-thirds of all of the members elected thereto concurring, that:

Section 1. It is necessary to levy a replacement tax in excess of the ten-mill limitation for the purpose of meeting the expenses of the programs of the Huron County Board of Public Health pursuant to R.C. 3709.29; and

Section 2. The question of such replacement tax shall be submitted to the electors of the entire territory of the County at the election to be held therein on November 5, 2019. All of the territory of the Board of Public Health is within Huron County, Ohio.

Section 3. Such replacement tax levy shall be at an annual rate not exceeding .25 mill for each one dollar of valuation, which amounts to \$0.025 for each one hundred dollars of valuation, upon the entire territory of the County, for a period of five years.

Section 4. Such additional tax levy shall be placed upon the tax list and duplicate for the 2020 tax year (commencing in 2020, first due in calendar year 2021) for a period of ten years, if a majority of the electors voting thereon vote in favor thereof.

Section 5. The Clerk of this Board is hereby authorized and directed to certify a copy of this resolution to the County Auditor of the County. This Board hereby requests that the County Auditor certify to this Board the total current tax valuation of the County and the dollar amount of revenue that would be generated by the levy if approved by the voters of the County.

Section 6. All formal actions of this Board concerning and relating to the passage of this resolution were taken in an open meeting of this Board, and all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Ohio Revised Code Section 121.22.

Bruce Wilde seconded the motion.

**\*Discussion:** Mr. Wilde noted this was exactly like the one we rescinded, but was coming from the Commissioners instead of the Board of Health. Ms. Ziemba said this is the one that will go to the Auditor and he will send us the amount the levy will bring in.

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The roll being called upon its adoption, the vote resulted as follows:

Absent – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde

**IN THE MATTER OF TRAVEL**

Joe Hintz moved to approve the following travel request this day. Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Absent – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde

Randal Strickler, Prosecutor's office, to Columbus, Ohio for Opioid Suit Update on June 12, 2019.

**Commissioner Wilde report**

Transportation meeting tomorrow in Fremont at 10:00 a.m.

Firefighters meeting in New London tomorrow at 7:00 p.m.

Suicide prevention meeting tomorrow at 3:00 p.m.

HCDC meeting on Thursday, June 13 at JFS.

Camp conger on Thursday, June 13 for lunch.

Erie Basin RCD on Friday at 9:30 a.m.

Agreement for the roof – the contract is going back, still working on insurance. Mr. Strickler explained this was a result of a recent case in the Supreme Court stating a General Commercial Liability policy does not cover faulty workmanship. Mr. Brown checked with CORSA, CORSA said it is not a risk they were willing to insure. We need to make the contractor provide that insurance.

Schindler is still waiting on parts for the elevator. Despite the high cost, the elevator will still look the same. However, the control panel will be updated and the elevator will work.

New Courthouse railing is supposed to be done before the 4<sup>th</sup> of July.

**Commissioner Hintz report**

Willard parade is June 29 at 5:00 p.m. This goes along with their annual Festival in the Park.

Follow up on Cook Road complaint. Mr. Strickler has not received any photographs. As soon as he does he will make a determination on how to address the situation. Mr. Wilde asked if there was a different way to handle it since it had become an ongoing occurrence. Mr. Strickler said he is looking for a more permanent solution.

***At 9:26 a.m. Joe Hintz moved to enter into Executive Session ORC 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual. Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:***

***Absent – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde***

***At 9:40 a.m. Joe Hintz moved to end Executive Session ORC 121.22 (G)(1). Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:***

***Absent – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde***

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*\*No Action Taken*

**At 9:40 a.m.** Joe Hintz moved to adjourn. Bruce Wilde seconded the motion. The meeting stood adjourned.

**IN THE MATTER OF CERTIFICATION**

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on June 11, 2019.

**IN THE MATTER OF ADJOURNING**

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 9:40 a.m.

_____	Absent Terry Boose
_____	Joe Hintz
_____	Bruce Wilde

**ATTEST**

\_\_\_\_\_  
Clerk to the Board