

REGULAR SESSION

TUESDAY

APRIL 26, 2016

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Gary W. Bauer, Tom Dunlap, Joe Hintz.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the April 21, 2016 meeting(s) were presented to the Board. Tom Dunlap made the motion to waive the reading of the minutes of the April 21, 2016 meeting(s) and approve as presented. Joe Hintz seconded the motion. Voting was as follows:

Aye – Gary W. Bauer

Aye – Tom Dunlap

Aye – Joe Hintz

16-108

IN THE MATTER OF CERTIFYING CLAIMS SCHEDULES TO THE HURON COUNTY

AUDITOR FOR PAYMENT

Joe Hintz moved the adoption of the following resolution:

**WHEREAS**, as per Ohio Revised Code 305.10, a resolution must be made by the Board of Huron County Commissioners to accompany the Claims Schedule to the Huron County Auditor’s Office for payment; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners does hereby approve Claim Schedule 04/26/16 and authorizes the Huron County Auditor to make the necessary warrants; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Tom Dunlap seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer

Aye – Tom Dunlap



Aye – Joe Hintz

Huron County											
Claims Register for Payment Batches											
Payment Type All	Batch ID	PO #/Line #	Line Description	Amount	Warrant #	Payment Type All	Batch ID	PO #/Line #	Line Description	Amount	Warrant #
Funds: 01 to 850						Funds: 01 to 850					
Variance Order: 4/26/2016 to 4/26/2016											
Payment Batches: 2/26/13 to 2/26/13											
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Variance Order: 4/2											



**APRIL 26, 2016**

Warrant Data		Claimant		Warrant #	
Warrant ID	Warrant Description	Batch ID	PO #/Line #	Line Description	Amount
144320518	American Sourcing Corporation	226113	2018-003871	Only Tissue (IN)	\$1,337.58
144320519	Walmart Stores Inc	226113	2018-003871	Total Tissue, Beach & Unwashed	\$127.58
144320520	Walmart Stores Inc	226113	2018-003871	Provisional Goods	\$338.00
144320516	Walmart Stores Inc	226113	2018-003871	Inventory Returned Charges	\$2,275.76
Department Total:					\$2,776.78
Fund 658 - COMMISSARY TRUST Total:					\$2,776.78
Grand Total:					\$3,122,863.84

Sign:  Sign: 

**IN THE MATTER OF APPROVING OF A REQUEST FOR PAYMENT ON LETTER OF**

Gary Bauer updated the board on his conversation with Dan Frederick about payment for the work done

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at the BMV/Title Office. Mr. Bauer explained that the Commissioners owe \$10,000.00 that is currently being held. Mr. Bauer explained that Mr. Tkach and Ms. Hazel still owe \$32,000.00 per Ms. Ziemba. Mr. Frederick would like to pay some of this down. Mr. Bauer explained that on the heating, Mr. Welch wanted Studer Obringer to extend the warranty to 1 year from the date that Dan Frederick's engineer and Mr. Welch met at the BMV/Title Office to discuss the issues. This would take us through next year's winter season, which is where the problem is. One of the items that are not completed are the doors, Ms. Hazel stated that the front door issue has not been completed.

Mr. Hintz mentioned that the dye on the floor where the title office is, is wearing away, this is not holding up. Mr. Bauer is not surprised that this is happening. Ms. Hazel stated that it has been discussed placing rollers on these chairs, but this could cause a liability to the county if the chair rolls away from a customer before they sit down.

**At 9:30 a.m. Public comment.**


Susan Hazel, Clerk of Courts/Title Office. Working with Lexus Nexus on the credit card machines in the Clerk Office, the Treasurer will be transferring over to Lexus Nexus in June. The fees will be the same for the customers.

Steve Schumm stated Mr. Dunlap spoke at the Rotary club about consolidating the dispatch services. He wanted to express his support about parcel assessments.

**At 9:40 a.m.** the board recessed.

**At 10:10 a.m.** the board resumed regular session.

Jill Eversole Nolan, DJFS, presented her quarterly report.

		<b>DEPARTMENT OF JOB AND FAMILY SERVICES</b> 185 Brady Lane Drive, Norwalk OH 44857 • www.huroncountyohio.org 419.648.8126 or 1.800.648.3173 • Fax: 419.648.4738
<b>QUARTERLY REPORT for Huron County Commissioners</b> <b>January 1, 2016 through March 31, 2016</b> <b>Jill Eversole Nolan, Director</b>		
<b><u>DIRECTOR'S REPORT (Jill Eversole Nolan, Director)</u></b>		
<ul style="list-style-type: none"> <li>• <b>Union</b> ... Bargaining Agreement Direct ends June 2016. Union presented requests April 25. Management is reviewing items and will be scheduling meeting with commissioners.</li> <li>• <b>René King</b> ... new Children Service Administrator effective June 6</li> <li>• <b>Cases of concern</b> ... Two child deaths in April (infant at birth and toddler in a farm accident). Two teens involved in Wood County robbery and arson.</li> <li>• <b>Child Advocacy Center</b> ... partnering with FTMIC. A Grant of \$145,000 was received from Ohio Attorney General Office (Victim Against Crime) to construct a room at hospital for interviews and examinations for sex abuse referrals.</li> <li>• <b>Building and Grounds</b> ... ground-poor problem; DIPS building maintenance appointment</li> <li>• <b>Agency work environment</b> ... focusing on positive and supportive workplace.</li> <li>• <b>DIPS statewide</b> ... conversion to Microsoft Office mid-May. This may result in some email issues when transition occurs.</li> <li>• <b>CCMEP Designation</b> ... Comprehensive Case Management Program starting July 1</li> <li>• <b>Family Drug Court</b> ... new program with Judge Cardwell and juvenile court. Applying for a grant for funding program and focusing on the 2017 application year.</li> <li>• <b>Healthier Buckeye</b> ... applying for grant funding. There is 11 million dollars allocated for Healthier Buckeye grants statewide and grants are due May 6, 2016</li> </ul>		
<b><u>HUMAN RESOURCES REPORT (Don Starett, HR Administrator)</u></b>		
<b>Separations:</b>		
1.22.2016	Jamie Grogorski	Eligibility Specialists 2      Resignation
2.13.2016	Amy Gaffney	Eligibility Specialists 2      Probationary Termination
4.13.2016	Jeff resigned	Administrator      Resignation
<b>New Hires:</b>		
2.16.2016	Karen Schaad	Eligibility Specialists 2
2.16.2016	Scott Hipp	Investigator 2
3.21.2016	Peggy Hintz	Eligibility Specialist 2
6.6.2016	René King	Children Service Administrator
<b>Employee Relations:</b>		
<ul style="list-style-type: none"> <li>• No grievances filed</li> <li>• Terminations 58</li> </ul>		
<b><u>FAMILY SUPPORT SERVICES, FSS (Lenora Minor, Program Administrator)</u></b>		
<b>Food Stamps</b>		
Over 2.8 million dollars (\$2,864,055) in Food Stamps were issued for the first quarter in 2016 to 11,383 Huron County households.		
Seven hundred seventy nine (779) redetermination interviews were processed:		
January ...	214	
February ...	273	
March ...	292	
One thousand and eight (1008) intake interviews were completed:		
January ...	341	
February ...	354	
March ...	313	
<b>Medicaid</b>		
Numbers still not available due to conversion of new system.		
<b><u>CHILDREN SERVICES (CPS) and Adult Protective Services (APS), (Don Starett, Interim Program Administrator)</u></b>		
<b>Services for Children and Families, CPS, and APS</b>		
Staff continue to work with families with the goals of keeping children safe, establishing permanency, and assuring that their physical, educational, and emotional needs are being met and protecting our vulnerable seniors are protected from abuse, neglect and exploitation.		
<b>Activity in Children Services during the first quarter of 201 (January, February, March)</b>		
<b><u>Intake/Assessment/Investigation</u></b>		
<ul style="list-style-type: none"> <li>• Responded to 361 calls during quarter</li> <li>• 78 calls required further agency involvement</li> <li>• Of the child abuse/neglect referrals that were investigated and completed, 50% were substantiated and 50% were unsubstantiated. 63% were physical abuse, 17% were sexual abuse, 13% were neglect and 8% were multiple categories.</li> <li>• 86 calls were categorized as "information &amp; referral"</li> <li>• 22 foster homes are currently licensed; 4 homes are in the process of being licensed.</li> </ul>		
<b>Adult Protective Services</b>		

- Participated in 3 labor-management meetings (held monthly). All agenda items were discussed and positively resolved for everyone in attendance.
- The Special Events Committee sponsored several fun events for the staff.

**Training and Education:**

- We started a new training program called "Tuesday Touch-up" which meets for one hour, the second Tuesday of every month. A broad range of topics are addressed focusing on fine tuning skills needed in today's workplace. So far, we have covered some of the Microsoft Office products. It has been very well received.
- 2/22/2106 – Human Trafficking

**Safety:**

- Per our standard practice, the Human Resources Administrator chairs the health and safety committee during the even numbered years (A union rep chairs the committee on the odd numbered years). HR Administrator is currently serving as chair of the committee.
- The committee developed a safety event calendar for 2016 to guide agency safety activities.
- A Tornado drill was conducted in the first quarter of 2016.
- A safety plan is being developed to keep staff informed of people identified as individuals who may pose a threat due to a previous safety issue with agency.
- Agency Safety Plan . . . Warren Brown will schedule a safety assessment of building in preparation of developing a building safety plan.

**FISCAL REPORT** (Amy Leibold, Business Administrator)

Huron County Department of Job & Family Services has been awarded \$1,963 for the Child Abuse and Neglect Campaign as well as \$2,000 for the Fraud Awareness Campaign.

An estimated allocation was shared with counties for the upcoming CCMEP program. At this time for FFY'17 CCMEP TANF Huron County's estimated allocation is \$590,986 and PY'16 WIOA Youth is \$189,404.

CHILD SUPPORT ENFORCEMENT AGENCY, CSEA (Lenora Minor, Program Administrator)

**Dollar activity during the first quarter of 2016:**

- Child Support collections total for combined three months is . . . \$ 2,788,640.80

**Case activity during the first quarter of 2016:**

- Genetic Testing 82
- Administrative Reviews 26
- Court hearings 165
- Entries prepared and filed 354
- Modifications to the order 92

- 6 new referrals were investigated during the 1st quarter of 2016
- An additional 13 cases were referred to other community agencies or followed up by JFS staff to assure needs were being met.

### Child Care

- The agency monitored 21 licensed in home child care providers as of March 31, 2016

**WORKFORCE DEVELOPMENT**, (Amy Leibold, Program Administrator)

Within this quarter the OMJ-HuronCounty served 802 visitors.

On March 23, 2016 Huron County Department of Job and Family Services hosted a Hiring Fair at the Huron County Fairgrounds. This hiring fair was well received with 56 employers and around 350 people attending seeking employment. The Employment Assistance Center was open during the hiring fair assisting in helping people with resumes.

**Upcoming April-June News:**

WIOA financial reporting will be incorporated into the state's County Financial Information System (CFIS)  
July 1, 2016

TANF Summer Youth Program starts May 1, 2016

Workforce and Fiscal are preparing for the upcoming Comprehensive Case Management and Employment Program (CCMEP), which is a statewide integration of TANF youth and WIOA youth programs for those age 16-24 starting July 1, 2016

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**Other business continued.** Mr. Bauer stated he spoke with Eric Cherry, Health Dept. has a sizeable grant to do a family garden. There is a request to put the gardens behind the parking lot behind the administration building. Gardens in the past have been left to grow up. They also attract more groundhogs and this area is also very wet. Mr. Bauer stated he is opposed to it. Mr. Hintz is also opposed. Mr. Dunlap is for it. Mr. Bauer will follow up with Mr. Cherry.

**At 10:50 a.m.** the board recessed.

**At 11:00 a.m.** the board resumed regular session.

Pete Welch, SWMD, stated they are at the point to submit a draft plan.

The following were in attendance:

Rob Duncan – Mayor City of Norwalk

Jeff Montgomery – City of Norwalk

Steve Euton – City of Norwalk Council

Mr. Skora – GT Consultants

Pete Welch – Huron County SWMD

Pam Hansberger – Huron County SWMD

Chris Hipp – Mayor of Wakeman

David Wallace – City of Norwalk Council

David Homan – Huron County Transfer Station

Tim Hollinger – Huron County Public Health

Dick Wiles – Solid Waste Committee

Carol Knapp – HCDC

Mike Nottke – Lyme Township Trustee

Marques Binette – Huron County Prosecutor

Mr. Hintz started the discussion explaining this is City of Norwalk's opportunity to explain what they would like in this plan. Mayor Duncan spoke to eliminating the side agreements. Jeff Montgomery explained they have always had a side agreement. Mr. Montgomery explained this is about recycling, Norwalk is the only city that has curb side recycling program for glass and plastics. This was increased on the last plan to \$1.50 a ton. This agreement was that the City of Norwalk would receive back \$35,000.00 to cover the cost for this recycling program. Mr. Montgomery suggested that this be eliminated and placed into the plan with no side agreement. It would state any community that starts a curb side recycling program be able to take to the recycling center at no cost.

Mr. Hintz does not believe there should be a side agreement. Mr. Hintz stated that if you eliminate the side agreement and place it in the plan, you're just putting another name to it. Mr. Welch explained under the current agreement there is a rebate at the gate for \$25,000 for the City of Norwalk, this is money they don't see this comes off their last bill of the year. Mr. Welch explained with the current district plan, the county gives them a grant of \$10,000.00 every year that Mr. Montgomery came up with \$35,000.00. Mr. Welch explained this with the following diagrams listed below:

**City of Norwalk**

2015 Waste – 4,413 tons = \$238,302

Est. Recyclables for the year – 737 tons

Money paid to SWMD = (4,413 tons) (\$4.50 ton) = \$19,859

**Current Agreement**

Gate Rebate - \$25,000

Grant - \$10,000

Total \$35,000

- 1.) City pays for processing @ Republic
- 2.) County pays for Transportation

**Risk Factors**

1. Fuel Costs
2. 3<sup>rd</sup> Party Processing
3. Equipment Replacement
4. Inflation (Wages, etc.)
5. Transfer Station Utility costs

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6. Additional Grant money

7. Material Volumes

The questioner was asked what the proposal from the City of Norwalk is. Mr. Welch explained the only difference will be the gate rate discount, the language would be

Proposed Deal

Republic Processing fee – (737 tons) (\$30 ton) =	\$22,110
Huron County Transfer Station (737 tons) \$20 ton) =	<u>\$14,740</u>
Total that SWMD will pay	\$36,850

Mr. Skora clarifies the \$25,000 rebate is from the agreement that expires at the time the new plan being approved. The new plan is the \$10,000 grant, unless the policy committee wants this added to the plan. Mr. Skora explained this is the first plan to include the landfill and transfer station together.

Mr. Bauer explained that the gate fee should never have been a part of this plan, it is not like the county is making money from this fee. Mr. Montgomery stated that the more tonnage you produce the more money you get out of the grant. It would not be fair to give Norwalk \$10,000 and North Fairfield \$10,000 when it only takes 15 minutes to pick up their recycling, this would not be fair. The recycling would have to be curbside.

Mr. Homan explained that under the current agreement the \$25,000 is coming for the transfer station not from the district. It is going to cost the district \$25,000 more with the new proposal.

Mr. Welch explained that if the plan goes to the EPA to be written it is as follows the agency will write the plan by hiring a consultant and the district will pay the bill. The burden will be on the tax payer because tax payer's money will be used to pay this bill.

At 12:06 p.m. the board recessed.

At 12:25 p.m. the board resumed regular session. With no further business to discuss, Tom Dunlap moved to adjourn. Joe Hintz seconded the motion. The meeting stood adjourned.

**IN THE MATTER OF CERTIFICATION**

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on April 26, 2016.

**IN THE MATTER OF ADJOURNING**

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 12:25 p. m.

\_\_\_\_\_  
Gary W. Bauer

\_\_\_\_\_  
Tom Dunlap

\_\_\_\_\_  
Joe Hintz

**ATTEST**

\_\_\_\_\_  
Clerk to the Board