TUESDAY

**APRIL 26, 2016** 

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Gary W. Bauer, Tom Dunlap, Joe Hintz.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the April 21, 2016 meeting(s) were presented to the Board. Tom Dunlap made the motion to waive the reading of the minutes of the April 21, 2016 meeting(s) and approve as presented. Joe Hintz seconded the motion. Voting was as follows:

Aye – Gary W. Bauer Aye – Tom Dunlap Aye – Joe Hintz

16-108

# IN THE MATTER OF CERTIFYING CLAIMS SCHEDULES TO THE HURON COUNTY AUDITOR FOR PAYMENT

Joe Hintz moved the adoption of the following resolution:

**WHEREAS**, as per Ohio Revised Code 305.10, a resolution must be made by the Board of Huron County Commissioners to accompany the Claims Schedule to the Huron County Auditor's Office for payment; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners does hereby approve Claim Schedule 04/26/16 and authorizes the Huron County Auditor to make the necessary warrants; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Tom Dunlap seconded the motion. The roll being called upon its adoption, the vote resulted as follows:



a na ma		Amount Warrant #	\$13.68 \$12.68	1911-1915 1911-1915	\$2,340.70	\$7,338.07	\$201.96 5001.05	\$68.00 \$68.00	100'395 \$7:8:73	\$104.50 . \$40.22	\$200.81	\$156.00 \$156.00	00'9628	\$748.00	\$1,655,21	00'0028	\$500.00	10 199	\$51.01 stores	\$378,60	V.32	ł			Amount Warrant #	\$180.44 \$569.72	\$621.63	6.0 G8.0	\$189.13	\$189.13	\$21.35	951.38 \$242.83	80111268 501568 501568	67.5152 67.5152	\$85.10 \$475.82	\$21.80 \$186.47	\$3.627.00	5120.3D 520.8D	\$146.80	\$100.00	\$102.65	5442, GE 5882.95	\$882.95	78,005,44	\$217,768.00 \$247.7#84.00	\$217,768,00	V.3.2	
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i		Warrant Date Claimant Batch ID 04/28/0016 FadEv 22613	001.022.00475 (OTHER EXPENSES) Tota Fronter 001.002.00475 (OTHER EXPENSES) Tota	Account of counties (void the count of the c	Columbia Gas 01.022.00527 (GAS) Total:	Department Building and Grounds Total: Department: Shariff	Account 001.073.00175 (SLIPPLIES) Trotal: Account 001.073.00175 (SLIPPLIES) Trotal:	0428/2019 Varies Outstein Inc. 220013 Account 001.023.00200 (EQUIPMENT) Total:		MT Business Technologies Inc Advanced Computer Connections Inc	- 5	- (cura) -	O4/28/2016 Public Agency Training Council 226913 04/28/2016 Public Agency Training Council 226913		Department: Reportier	04/28/2016 eRecording Partners Network LLC 226813 Account 001 024 00476 (0THER EXPENSES) Tend-	Department Recorder Total:	Department: Disaster Service 64280316 Staties Credit Plan 326513	PPLIES) Total: mmissionens	Frontileer	Bild 601% 61.07777%			0	Date Claimant	04/28/2016 Fronter 226513 Account 001.026.00475 (OTHER EXPENSES) Total:	Department Disaster Service Total:	Department: Public Defender Commission 04/28/0016 MT Business Technologies Inc. 220611	Account 001.027.00525 (CONTRACTS SERVICES) Total:	Department Public Defender Commission Total:	04/28/2018 Firelends Radiology Inc 229513	ow.ce.co.ro Primarus nadarają inc. 220513 042(2020) Finalmais Radiogy inc. 220513 042(2020)051 FinalwarTine Maediced Cardion 220513	04/202010 Fighter-Taxa Meetical Center 2/20110 04/202010 Fighter-Taxa Meetical Center 2/20013 04/202010 Fighter-Taxa Medical Center 2/20013	04/28/2018 Jarnes Kasten MD Inc 228513 04/28/2018 Fisher-Thus Medical Centar 228513	04/28/2016 Fisher-Thus Medical Center 226513 04/28/2016 Fisher-Thus Medical Center 226613	04/28/2016 Filthen/Thus Medical Center 22/06/13 04/28/2016 Northern Ohio Medical Specialists 22/06/13	Professional Services Inc (MEDICAL/HYGIENE) Tot	04/28/2016 Gals LLC 228513 04/28/2016 Gals LLC 228513	01.036.00200 (EQUIPMENT) Total:	04/28/2016 Lub tee ind 22/28/13 04/28/2016 Lub tee ind 22/28/13 04/28/2016 Lub tee ind 22/28/13		04/26/2016 Columbia Gas 22/8513	Account 001.036.00527 (GAS) Total: Department (Juli Chronolicus Total)	Department: Insurance and Taxes	04/25/2016 County RAX Sharing Authently Inc 225513 Account 001,039,00686 (INS, ON PROPERTY) Total:	Department Insurance and Taxes Total:	4/22/2016 4/36 PM	
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and

and



#### 16-109

#### IN THE MATTER OF HIRING FOR THE POSITION OF CUSTODIAL WORKER, A PERMANENT, FULL TIME, CLASSIFIED EMPLOYEE FOR THE HURON COUNTY BUILDINGS AND GROUNDS, AND COVERED BY THE COLLECTIVE BARGAINING AGREEMENT BETWEEN THE HURON COUNTY BOARD OF COMMISSIONERS AND AFSCME/OHIO COUNCIL 8, LOCAL 710, CUSTODIAL/MAINTENANCE UNIT.

Tom Dunlap moved the adoption of the following resolution:

**WHEREAS,** it is the desire of the Board of Huron County Commissioners to hire a Custodial Worker as a permanent, full time, classified employee for the Huron County Buildings and Grounds Department;

**WHEREAS,** this position was posted and advertised in accordance with the Huron County Personnel Policies Handbook, and

WHEREAS, all applications were reviewed and four applicants were interviewed,

**WHEREAS,** the Huron County Director of Operations, recommends the hiring of Drew Dufresne for the position of Custodial Worker, now therefore

**BE IT RESOLVED,** that the Board of Huron County Commissioners hereby approves the appointment of Drew Dufresne to the position of Custodial Worker, effective May 2, 2016, at the starting rate of \$11.40 per hour, with an increase of 50 cents per hour, upon successful completion of a 120 calendar-day probationary period. Such appointment is contingent on Mr. Dufresne successfully passing a background check, driver's record check, and pre-employment drug test and physical;

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer Aye – Tom Dunlap Aye – Joe Hintz

16-110

IN THE MATTER OF APPROVING OF A REQUEST FOR PAYMENT ON LETTER OF

# REGULAR SESSIONTUESDAYAPRIL 26, 2016CREDIT AND STATUS OF FUNDS REPORT (FORM DS5) FOR HURON COUNTYCOMMUNITY DEVELOPMENT BLOCK GRANT (B-F-14-1BJ-1) SUBMITTED TO THEBOARD APRIL 26, 2016

Joe Hintz moved the adoption of the following resolution:

**WHEREAS**, a request for payment and status of funds report has been prepared and submitted to the Board of Huron County Commissioners as attached herein by WSOS CAC, Inc. & Huron County Development Council for the Board's certification; and

WHEREAS, the Board has reviewed the request for payment and status of funds report; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves of the request for payment and status of funds report as attached herein and certifies that the data reported is correct and that the amount of the Request for Payment is not in excess of current needs; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Tom Dunlap seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

			State of Ohio				
	Office	of Hou	using and Commun	ity Part	orchine		
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Submit to:	a reequeur for r ayment	10.123	Name and Address of Grante	Kir Shirts	No. of the second	1832-33464	100
Ohio Departr	nent of Development			e;			
Office of Hou	sing and Community Part	nerships		s			
P.O. Box 100 Columbus O	1 hio 43216-1001		180 Milan Avenue				
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34-6400672					Warrant #	See Martin	建設
Section Two	Itemization of Expend	tures	and the strengther of the state	284 m ?	130 DE-194	ALL AND AND	115411 H
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Grant Number*	Activity Name *	Activity Nbr*	(CDBG and HOME Funded Housing Activities Only)	Number (State Use Only)	Amount Requested	Activity/Site Address Budget	Activity/Sit Address Budget
B-F-14-1BJ-1	Public Rehab ADA Shady Ln	2		·	3,150	45,000	
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NOTE: From th	e Attachment A of the Grant A	greement					20 - 10 - C. D.
ection Three	Certification of Itemiz	tion of	Expenditures: Two Authoria	ed Signatu	res Are Requ	red	
certify that this ited and that the	Request for Payment was d amount drawn is proper for	awn in a paymen	ccordance with the terms and con- t to the drawer's depositary. Laiso	ditions of the	Cropi Assesses	ab(a)	1909905-0147
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	Signature Jon W 13	me	-lra		T	No Pres )	16 Com
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Aye – Gary W. Bauer Aye – Tom Dunlap Aye – Joe Hintz

## IN THE MATTER OF TRAVEL

Tom Dunlap moved to approve the following travel request this day. Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer Aye – Tom Dunlap Aye – Joe Hintz

# Warren Brown, Human Resources to Columbus, Ohio on May 18, 2016 for the CORSA-Group Retro.

# IN THE MATTER OF REQUEST FOR LEAVE

Valerie Stebel/Commissioners/Personal Time/8:00 a.m. - 4:30 p.m. April 25, 2016.

#### **OTHER BUSINESS**

Gary Bauer updated the board on his conversation with Dan Frederick about payment for the work done

TUESDAY

## APRIL 26, 2016

at the BMV/Title Office. Mr. Bauer explained that the Commissioners owe \$10,000.00 that is currently being held. Mr. Bauer explained that Mr. Tkach and Ms. Hazel still owe \$32,000.00 per Ms. Ziemba. Mr. Frederick would like to pay some of this down. Mr. Bauer explained that on the heating, Mr. Welch wanted Studer Obringer to extend the warranty to 1 year from the date that Dan Frederick's engineer and Mr. Welch met at the BMV/Title Office to discuss the issues. This would take us through next year's winter season, which is where the problem is. One of the items that are not completed are the doors, Ms. Hazel stated that the front door issue has not been completed.

Mr. Hintz mentioned that the dye on the floor where the title office is, is wearing away, this is not holding up. Mr. Bauer is not surprised that this is happening. Ms. Hazel stated that it has been discussed placing rollers on these chairs, but this could cause a liability to the county if the chair rolls away from a customer before they sit down.

#### At 9:30 a.m. Public comment.

Susan Hazel, Clerk of Courts/Title Office. Working with Lexus Nexus on the credit card machines in the Clerk Office, the Treasurer will be transferring over to Lexus Nexus in June. The fees will be the same for the customers.

Steve Schumm stated Mr. Dunlap spoke at the Rotary club about consolidating the dispatch services. He wanted to express his support about parcel assessments.

#### At 9:40 a.m. the board recessed.

At 10:10 a.m. the board resumed regular session.

Jill Eversole Nolan, DJFS, presented her quarterly report.

DEPARTMENT OF JOB AND FAMILY SERVICES	<ul> <li>Participated in 3 labor-management meetings (held monthly). All agenda items were discussed and</li> </ul>
ron County 185 Shady Late Drive, Newalk OH 44857+ www.huroncountydjfi.org 419-668-8126 or 1-800-668-5175 + Fax 419-668-4738	positively resolved for everyone in attendance. The Special Events Committee sponsored several fun events for the staff.
QUARTERLY REPORT for Huron County Commissioners	
January 1, 2016 through March 31, 2016 Jill Eversole Nolan, Director	Training and Education:
	<ul> <li>We started a new training program called "Tuesday Touch-up" which meets for one hour, the</li> </ul>
	second Tuesday of every month. A broad range of topics are addressed focusing on fine tuning skills needed in today's workplace. So far, we have covered some of the Microsoft Office products. It
DIRECTOR'S REPORT (JIII Eversole Nolan, Director)	has been very well received. • 2/22/2106 – Human Trafficking
<ul> <li>Union Bargaining Agreement Contract ends June 2016. Union presented requests April 25. Management is reviewing items and will be scheduling meeting with commissioners.</li> </ul>	Safety:
<ul> <li>Rene' King new Children Service Administrator effective June 6</li> </ul>	
<ul> <li>Cases of concern Two child deaths in April (infant at birth and toddler in a farm accident). Two teens involved in Wood County robbery and arson.</li> </ul>	<ul> <li>Per our standard practice, the Human Resources Administrator chairs the health and safety committee during the even numbered years (A union rep chairs the committee on the odd</li> </ul>
<ul> <li>Child Advocacy Center partnering with FTMC. A Grant of \$145,000 was received from Ohio Attorney General Office (Victim Against Crime) to construct a room at hospital for interviews and</li> </ul>	numbered years). HR Administrator is currently serving as chair of the committee.
examinations for sex abuse referrals.	<ul> <li>The committee developed a safety event calendar for 2016 to guide agency safety activities.</li> <li>A Tornado drill was conducted in the first guarter of 2016.</li> </ul>
<ul> <li>Building and Grounds groundhog problem; DJFS building maintenance appointment</li> <li>Agency work environment focusing on positive and supportive workplace.</li> </ul>	A safety plan is being developed to keep staff informed of people identified as individuals who may
<ul> <li>DJFS statewide conversion to Microsoft Office mid-May. This may result in some email issues when transition occurs.</li> </ul>	<ul> <li>pose a threat due to a previous safety issue with agency.</li> <li>Agency Safety Plan Warren Brown will schedule a safety assessment of building in preparation</li> </ul>
CCMEP Designation Comprehensive Case Management Program starting July1     Family Drug Court new program with Judge Cardwell and juvenile court. Applying for a grant	of developing a building safety plan.
for funding program and focusing on the 2017 application year.	FISCAL REPORT (Amy Leibold, Business Administrator)
<ul> <li>Healthier Buckeye applying for grant funding. There is 11 million dollars allocated for Healthier Buckeye grants statewide and grants are due May 6, 2016</li> </ul>	Huron County Department of Job & Family Services has been awarded \$1,963 for the Child Abuse and
HUMAN RESOURCES REPORT (Don Starett, HR Administrator)	Neglect Campaign as well as \$2,000 for the Fraud Awareness Campaign.
Separations:	An estimated allocation was shared with counties for the upcoming CCMEP program. At this time for
1.22.2016 Jamie Gregorski Eligibility Specialists 2 Resignation	FFY'17 CCMEP TANF Huron County's estimated allocation is \$590,986 and PY'16 WIOA Youth is \$189,404.
2.19.2016 Amy Gaffney Eligibility Specialists 2 Probationary Termination     4.1.2016 Jeff resigned Administrator Resignation	CHILD SUPPORT ENFORCEMENT AGENCY, CSEA (Lenora Minor, Program Administrator)
New Hires:	Dollar activity during the first quarter of 2016:
2.16.2016 Karen Schaad Eligibility Specialists 2	Child Support collections total for combined three months is \$ 2,788,640.80
2.16.2016 Scott Hipp Investigator 2	Case activity during the first quarter of 2016:
3.21.2016 Peggy Hintz Eligibility Specialist 2     6.6.2016 Rene' King Children Service Administrator	Genetic Testing 82
Employee Relations:	Administrative Reviews 26
	Court hearings 165     Entries prepared and filed 354
No grievances filed	<ul> <li>Modifications to the order 92</li> </ul>
Terminations 58	
Terminations 58 FAMILY SUPPORT SERVICES, FSS (Lenoro Minor, Program Administrator)	<ul> <li>6 new referrals were investigated during the 1st quarter of 2016</li> </ul>
	6 new referrals were investigated during the 1st guarter of 2016     An additional 13 cases were referred to other community agencies or followed up by #5 staff to     assure needs were belied met.
FAMILY SUPPORT SURVICES, FSS (Lenora Minor, Program Administrator) Food Stamps Over 2.8 million dollars (\$2,864,055) in Food Stamps were issued for the first quarter in 2015 to 11,383	6 new referrals were investigated during the 1st quarter of 2016     An additional 31 cases were referred to other community agencies or followed up by #5 staff to     assure needs were being met. Child Care
FAMILY SUPPORT STRIVES, FSS (Lenora Minor, Program Administrator) Food Stamps Over 2.8 million dollars (\$2,864,055) in Food Stamps were issued for the first quarter in 2016 to 11,383 Huron County households.	<ul> <li>An additional 13 cases were referred to other community agencies or followed up by JFS staff to assure needs were being met.</li> </ul>
FAMILY SUPPORT SURVICES, FSS (Lenora Minor, Program Administrator) Food Stamps Over 2.8 million dollars (\$2,864,055) in Food Stamps were issued for the first quarter in 2015 to 11,383	An additional 31 cases were referred to other community agencies or followed up by #5 staff to assure needs were being met.  Child Care     The agency monitored 21 licensed in home child care providers as of March 31, 2016
EAMILY SUPPORT SERVICES, FSS (Lenora Milnor, Program Administrator) Food Stamps Over 2.8 million dollars (\$2,364,055) in Food Stamps were issued for the first quarter in 2016 to 11,383 futuron Country households. Seven hundred seven plne (779) redetermination interviews were processed:	An additional 31 cases were referred to other community agencies or followed up by #5 staff to assure needs were being met.  Child Care     The agency monitored 21 licensed in home child care providers as of March 31, 2016  MOREFORCE DEVELOPMENT, (Amy Leibold, Program Administrator)
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EAMILY SUPPORT SERVICES, FS3 (Lenora Minor, Program Administrator)         Food Stamps         Over 28 million dollars (\$2,364,055) in Food Stamps were issued for the first quarter in 2016 to 11,383         Houron County households.         Seven hundred awayen princ (779) redetermination interviews were processed:         Jinuary	An additional 31 cases were referred to other community agencies or followed up by 35 staff to source needs were being met.     Child Cree     The approximation of the app
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TUESDAY

#### APRIL 26, 2016

**Other business continued.** Mr. Bauer stated he spoke with Eric Cherry, Health Dept. has a sizeable grant to do a family garden. There is a request to put the gardens behind the parking lot behind the administration building. Gardens in the past have been left to grow up. They also attract more groundhogs and this area is also very wet. Mr. Bauer stated he is opposed to it. Mr. Hintz is also opposed. Mr. Dunlap is for it. Mr. Bauer will follow up with Mr. Cherry.

At 10:50 a.m. the board recessed.

At 11:00 a.m. the board resumed regular session. Pete Welch, SWMD, stated they are at the point to submit a draft plan. The following were in attendance: Rob Duncan – Mayor City of Norwalk Jeff Montgomery - City of Norwalk Steve Euton - City of Norwalk Council Mr. Skora - GT Consultants Pete Welch - Huron County SWMD Pam Hansberger - Huron County SWMD Chris Hipp - Mayor of Wakeman David Wallace - City of Norwalk Council David Homan – Huron County Transfer Station Tim Hollinger – Huron County Public Health Dick Wiles - Solid Waste Committee Carol Knapp – HCDC Mike Nottke – Lyme Township Trustee Marques Binette – Huron County Prosecutor

Mr. Hintz started the discussion explaining this is City of Norwalk's opportunity to explain what they would like in this plan. Mayor Duncan spoke to eliminating the side agreements. Jeff Montgomery explained they have always had a side agreement. Mr. Montgomery explained this is about recycling, Norwalk is the only city that has curb side recycling program for glass and plastics. This was increased on the last plan to \$1.50 a ton. This agreement was that the City of Norwalk would receive back \$35,000.00 to cover the cost for this recycling program. Mr. Montgomery suggested that this be eliminated and placed into the plan with no side agreement. It would state any community that starts a curb side recycling program be able to take to the recycling center at no cost.

Mr. Hintz does not believe there should be a side agreement. Mr. Hintz stated that if you eliminate the side agreement and place it in the plan, you're just putting another name to it. Mr. Welch explained under the current agreement there is a rebate at the gate for \$25,000 for the City of Norwalk, this is money they don't see this comes off their last bill of the year. Mr. Welch explained with the current district plan, the county gives them a grant of \$10,000.00 every year that Mr. Montgomery came up with \$35,000.00. Mr. Welch explained this with the following diagrams listed below:

 $\frac{\text{City of Norwalk}}{2015 \text{ Waste} - 4,413 \text{ tons}} = \$238,302$ Est. Recyclables for the year - 737 tons Money paid to SWMD = (4,413 tons) (\$4.50 ton) = \$19,859

 Current Agreement

 Gate Rebate - \$25,000

 Grant - \$10,000

 Total
 \$35,000

- 1.) City pays for processing @ Republic
- 2.) County pays for Transportation

Risk Factors

- 1. Fuel Costs
- 2. 3<sup>rd</sup> Party Processing
- 3. Equipment Replacement
- 4. Inflation (Wages, etc.)
- 5. Transfer Station Utility costs

6. Additional Grant money7. Material Volumes

The questioned was asked what the proposal from the City of Norwalk is. Mr. Welch explained the only difference will be the gate rate discount, the language would be  $\frac{\text{Proposed Deal}}{\text{Republic Processing fee} - (737 \text{ tons}) (\$30 \text{ ton}) = \$22,110}$ Huron County Transfer Station (737 tons) \\$20 ton) = \\$14,740
Total that SWMD will pay \\$36,850

Mr. Skora clarifies the \$25,000 rebate is from the agreement that expires at the time the new plan being approved. The new plan is the \$10,000 grant, unless the policy committee wants this added to the plan. Mr. Skora explained this is the first plan to include the landfill and transfer station together.

Mr. Bauer explained that the gate fee should never had been a part of this plan, it is not like the county is making money from this fee. Mr. Montgomery stated that the more tonnage you produce the more money you get out of the grant. It would not be fair to give Norwalk \$10,000 and North Fairfield \$10,000 when it only takes 15 minutes to pick up their recycling, this would not be fair. The recycling would have to be curbside.

Mr. Homan explained that under the current agreement the \$25,000 is coming for the transfer station not from the district. It is going to cost the district \$25,000 more with the new proposal.

Mr. Welch explained that if the plan goes to the EPA to be written it is as followings the agency will write the plan by hiring a consultant and the district will pay the bill. The burden will be on the tax payer because tax payer's money will be used to play this bill. **At 12:06 p.m.** the board recessed.

<u>At 12:25 p.m.</u> the board resumed regular session. With no further business to discuss, Tom Dunlap moved to adjourn. Joe Hintz seconded the motion. The meeting stood adjourned.

#### IN THE MATTER OF CERTIFICATION

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on April 26, 2016.

# IN THE MATTER OF ADJOURNING

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 12:25 p. m.

Gary W. Bauer

Tom Dunlap

ATTEST

Joe Hintz

Clerk to the Board