TUESDAY

AUGUST 13, 2019

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Terry Boose, Joe Hintz, Bruce Wilde.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the July 16, 2019 and July 23, 2019 meeting(s) were presented to the Board. Terry Boose made the motion to waive the reading of the minutes of the July 16, 2019 and July 23, 2019 meeting(s) and approve as presented. Joe Hintz seconded the motion. Voting was as follows:

Aye – Terry Boose Aye – Joe Hintz Aye – Bruce Wilde

19-237

IN THE MATTER OF CERTIFYING CLAIMS SCHEDULES TO THE HURON COUNTY AUDITOR FOR PAYMENT

Terry Boose moved the adoption of the following resolution:

WHEREAS, as per Ohio Revised Code 305.10, a resolution must be made by the Board of Huron County Commissioners to accompany the Claims Schedule to the Huron County Auditor's Office for payment; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby approve Claim Schedule 08/13/19 and authorizes the Huron County Auditor to make the necessary warrants;

and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion.

*****Discussion: Ms. Ziemba updated the Board on questions from the claims schedule:

- Account #177 EMA. Anna Marie Valerino CERT sweatshirt/t-shirts 25 each purchased for volunteers of the CERT team. This was paid using the Norfolk Southern grant.
- Account #115 Public Assistance. SpeakWrite LLC- system used by Children Services employees to complete reports by speaking, then the system does the transcription. It is charged at 1.5¢ per word and is a monthly charge based upon usage. Mr. Wilde said it helps them complete their reports much more quickly.
- Account #036 City of Norwalk. Water at the jail is the highest it has been. Commissioner Wilde will talk to Chief Deputy Ditz.
- Account #022 Building & Grounds. Custom Metal Works custom trim for the bullet proof window at the veteran's office.
- Account #022 Building & Grounds. Norwalk Ace Hardware replacement lock set with key and lockbox for Senior Center. Locks replaced due to employee change. Ms. Stebel to invoice the Senior Center for the costs.
- Account #023 Sheriff. Fireland's Fast Print vehicle tow impound reports. These are report pads the deputies carry with them.
- Account #023 Sheriff & #036- Jail. ES Consulting- switch rack for 52 new ports. This was for networking internet for the jail, dispatch, and CCW.
- Account #027 Public Defender. The Supreme Court of Ohio Bar registration. This is for Mr. Longo as part of his contract. His is the only one they pay for. It is every 2 years.

Mr. Hintz stated he had questioned the \$70 for gas for the Engineer. Apparently Maintenance was getting gas from the Engineer because he gets it at a cheaper bulk rate. Mr. Hintz thought we should go back to having a gas tank on a trailer the employees could use.

TUESDAY

Also, Mr. Hintz noted the mechanic had ordered a lot of oil filters. It looked like they came from NAPA in Sandusky, but that is the mother store. He is getting the filters here, but the billing is out of Sandusky. Mr. Boose asked what Fisher Auto Parts was. Ms. Ziemba thought that was the New London branch of NAPA.

Terry Boose to abstain from payment to Custom Metal Works.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose Aye – Joe Hintz Aye – Bruce Wilde

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TUESDAY

AUGUST 13, 2019

V.3.2

At 9:10 a.m. Public Comment – <u>Susan Hazel, Clerk of Courts</u>, As she agreed in the 2019 budget, Ms. Hazel was transferring \$100,000 in title funds to the General Fund. She has completed the paperwork. They continue to try to operate as efficiently as possible. In addition, she had quotes of \$15,000 for the additional shelving. She would like to purchase this when the timing works for the County. Mr. Boose and Mr. Wilde thought she should get the shelving done now. Ms. Ziemba asked if she would like assistance from Buildings & Grounds. She said she would.

Ms. Hazel also informed the Board the Common Pleas Court is working on applications for both a security grant and a technology grant from the Ohio Supreme Court.

19-238

REGULAR SESSION

IN THE MATTER OF APPROVING REQUESTS FOR EXPENDITURE OF OVER \$1,000.00 SUBMITTED TO THE BOARD AUGUST 13, 2019

Terry Boose moved the adoption of the following resolution:

TUESDAY

AUGUST 13, 2019

WHEREAS, requests for expenditures of over \$1,000.00 have been submitted for approval by the Board of Huron County Commissioners as follows:

Commissioners #040 Norwalk Cemetery Association	2019 Maintenance Expenses	\$3,012.20
Human Resource #012 Sterling PC Maintenance Solutions	Service Agreement	\$1,320.00
Building & Grounds #022 Smith's Tree Service	Storm damage (trees) @ Shady Lane, EMA, & HCSO	\$7,300.00
Job & Family Services State of Ohio	Surface Pro 4	\$1,611.94 now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the requests for expenditure of over \$1,000.00 as listed above; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion.

***Discussion:** Mr. Boose asked Mr. Welch and Mr. Minor to keep track of how much time the County has in storm damage cleanup as well as the other expenses. This has officially been determined to have been a tornado so there may be money available. Also, when Mr. Boose was out at Shady Lane looking at the damage Chief Deputy Ditz asked him about the pond backing up. Mr. Boose suggested he call Mr. Stang at Soil & Water to test it.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose Aye – Joe Hintz Aye – Bruce Wilde

19-239

IN THE MATTER OF APPROVING A MEMORANDUM OF UNDERSTANDING BETWEEN THE BOARD OF HURON COUNTY COMMISSIONERS (hereinafter "County"), HURON COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES (hereinafter "DJFS"), AND HURON COUNTY BOARD OF DD

Terry Boose moved the adoption of the following resolution:

WHEREAS, DJFS purchased, with Adult Protective Services Innovation Funding, a Handicap equipped 2015 Dodge Grand Caravan (2C4RDGBG8FR669906) for use for DJFS clients in 2015 and titled to the County; and

WHEREAS, DJFS wishes to transfer title and ownership to the Huron County Board of DD, at no cost, and requests the County transfer such title; and

WHEREAS, the Huron County Board of DD agrees to take ownership of the vehicle, will acquire liability and vehicle insurance and assume care and maintenance of such vehicle; and

WHEREAS, the Huron County Board of DD further agrees to transfer title and ownership back to the County and return the vehicle to DJFS in working condition at such time it no longer needs such vehicle; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners approves the Memorandum of Understanding between County, DJFS, and Huron County Board of DD as attached hereto and incorporated herein; and further

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BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion.

******Discussion:* Mr. Boose asked if we were sure we could drive the vehicle, since it is not ours, and be covered under insurance. Ms. Ziemba explained we are under an umbrella insurance, so if a County employee is driving on County business, the vehicle is covered. Even when the County had borrowed vehicles from Don Tester, those had been covered even though they were not titled to the County.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose Aye – Joe Hintz Aye – Bruce Wilde

*Agreement on file

IN THE MATTER OF TRAVEL

Terry Boose moved to approve the following travel request this day. Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose Aye – Joe Hintz Aye – Bruce Wilde

Randal Strickler and Jakob Stevens, Prosecutor's office, to Black Lick, Ohio for Ohio Township Association Law Director's Meeting on August 16, 2019.

Joe Hintz and Vickie Ziemba, Commissioners, and Pete Welch, B&G, to Mansfield, Ohio for the District 5 Area Agency on Aging 2019 Senior Citizen of the Year Award on August 22, 2019.

Terry Boose, Commissioner, to Put-In-Bay, Ohio for the Agriculture and Rural Affairs Committee Meeting on August 30, 2019.

Terry Boose and Bruce Wilde, Commissioners, to Ottawa County for CCAO Regional Roundtable on October 18, 2019.

SIGNINGS

Terry Boose moved to authorize Bruce Wilde signing the Response to Conditional CHIP Award Letter PY 2019-2021. Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose Aye – Joe Hintz Aye – Bruce Wilde

August 13, 2019

Matthew LaMantia, Deputy Chief Office of Community Development 77 S. High Street P.O. Box 1001 Columbus, Ohio 43216-1001

Re: Response to Conditional CHIP Award Letter PY 2019-2021

Dear Mr. LaMantia:

Huron County is pleased to indicate its acceptance of the conditional award of funds under the Community Housing Impact and Preservation Program. We acknowledge the two conditions that are required to implement housing activities in accordance with state and federal regulations during the grant period.

All of the activities will be implemented in accordance with the Office of Community Development's Housing Handbook, including the November 2004 edition of the Housing Program Manual, the September 2008 edition of the Residential Rehabilitation Standards (updated December 2014), limits of assistance outlined in the activity descriptions in the PY 2019 application instructions, the local community's Policies and Procedures Manual and all the Office of Community Development program policy notices.

Please find included with this response the confirmation that all New Construction – Habitat for Humanity projects will comply with the International Energy Conservation Code requirements adopted by the State of Ohio's Residential Code of Ohio and that Huron County will comply with the requirement of OHTF funded projects benefitting clientele at or below 50 percent of Area Median Income (AMI).

Our review of the Applicant Profile indicates that a dollar amount typographical error was made in regards to the Owner Home Repair activity under IV PROJECT DESCRIPTION. It states \$15,000 to complete 23 units and should state \$315,000 to complete 23 units. All other information appears to be accurate.

We look forward to working with you and your staff in the implementation of the Huron County PY 2019 Community Housing Impact and Preservation Program.

Sincerely,

Bruce Wilde, President Huron County Commissioners

At 9:30 a.m. Terry Boose moved to enter into Executive Session ORC 121.22 (G)(1) to consider the appointment, <u>employment</u>, dismissal, <u>discipline</u>, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual; ORC 121.22 (G) (2) To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest. <u>Discuss 22 East Main St.</u>; and ORC 121.22 (G)(3) a conference with an attorney for the public body concerning disputes involving the public body that are the subject of <u>pending or imminent court action</u>. Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose Aye – Joe Hintz Aye – Bruce Wilde

At 10:58 a.m. Terry Boose moved to adjourn Executive Session ORC 121.22 (G)(1), (2), and (3). Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose Aye – Joe Hintz Aye – Bruce Wilde

*Action taken – continuing discussion with a not-for-profit to use a county building

Old Business

- FI Community Housing. Additional action from Board draft a letter for early termination
- BMV rent. Mr. Tkach is scheduled for August 27th to discuss.
- Records room where are we? Mr. Boose spoke with Ms. Tkach, who is working with Mr. Minor to get prices for shelving for the first room. He thought everything else had been taken care of.
- Permissive tax maps. Will have Resolutions for the August 20 meeting.
- Permissive tax request from New London does not indicate how much they want to use. Ms. Ziemba will contact Shawn Pickworth for clarification on which roads and how much.

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- DJFS lease. Ms. Ziemba is working on a time for her and Mr. Boose to meet with Ms. Leibold and Ms. Minor to figure out veteran's rent. She is looking at September dates. At that time Mr. Boose would also like to discuss how the new state budget affects the way the County will fund Children's Services.
- Swift Energy. Still no call from the Swift rep to put them on the agenda.
- Water for Master Gardner's garden. Mr. Welch will ask Ms. Ditz what her plans are.
- Elevator update. Mr. Welch forwarded email update from Schindler August 8, 2019 indicating they still have a couple weeks of work before completion.
- ➤ X-ray machine. There is a 16 week delivery time after order. The estimated deliver is October 7.
- > Metal detector. This was ordered through RJ Beck and will take approximately 3 weeks.
- Crash bar. Ordered through RJ Beck and will also take approximately 3 weeks.
- BOE. Ms. Ziemba is trying to schedule a time to meet with them regarding their space request. She may be able to do it this afternoon.

Terry Boose Old Business

- FCFC. They are supposed to be sending recommendations for Board appointments. Coordinator resolution for Tuesday. Mr. Strickler will take a look at it. JFS is the administrative office for FCFC.
- Sheriff 5-year plan for the jail. Contact Sheriff Corbin to see where they are in creating the plan.
- Budget hearings. Everyone thought it would be a good idea to meet with the different departments to discuss their budgets. Ms. Ziemba will start scheduling these in September.

Commissioner Hintz report

Solid waste grants. Mayor Duncan has been out of town so nothing has been scheduled yet.

Commissioner Boose report

Appendix A & B - description of the two parcels are still needed.

Ottawa County – October 18 for CCAO meeting.

Science Fair scholarship competition email. From Sandusky County but they are including Huron, Wood, Ottawa and Erie Counties. Mr. Boose asked Ms. Ziemba to forward to all the County schools. Ms. Ziemba will ask Board of Education to take care of this.

Commissioner Wilde report

United Fund Campaign Kickoff breakfast, September 19 at Eagle's Club from 7:30 – 8:30 a.m.

Soil & Water. September 4 at 8:45 am at JFS. They are requesting RSVPs.

NORD Center – September 20 at 11:30 a.m. in Lorain.

Metrich Annual meeting. No one will be attending.

BRASS – Ribbon cutting August 31st from 10 to 1. New London parade is the same day. Mr. Boose and Mr. Wilde will be attending BRASS. Mr. Hintz will be in parade.

4CG Team on September 11 from 1 to 4 in Fremont. Ms. Knapp invited Mr. Wilde to attend.

Board of Revision next Wednesday at 10 am.

August 22nd Planning Commission meeting – census speaker.

August 22nd Mr. Hintz will attend the Senior Citizen award ceremony.

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At 11:27 a.m. Terry Boose moved to adjourn. Joe Hintz seconded the motion. The meeting stood adjourned.

IN THE MATTER OF CERTIFICATION

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on August 13, 2019.

IN THE MATTER OF ADJOURNING

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 11:27 a.m.

Terry Boose

Joe Hintz

Bruce Wilde

ATTEST

Clerk to the Board

The following bids were open for the re-letting of the Greenwich Village Street Improvements on Wednesday, August 7, 2019 at 10:00 a.m.:

AJ Riley, Inc. - \$74,780.00