

REGULAR SESSION

TUESDAY

AUGUST 23, 2016

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Gary W. Bauer, Tom Dunlap, Joe Hintz.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the August 16, 2016 meeting(s) were presented to the Board. Tom Dunlap made the motion to waive the reading of the minutes of the August 16, 2016 meeting(s) and approve as presented. Joe Hintz seconded the motion. Voting was as follows:

Aye – Gary W. Bauer

Aye – Tom Dunlap

Aye – Joe Hintz

16-210

IN THE MATTER OF CERTIFYING CLAIMS SCHEDULES TO THE HURON COUNTY

AUDITOR FOR PAYMENT

Joe Hintz moved the adoption of the following resolution:

WHEREAS, as per Ohio Revised Code 305.10, a resolution must be made by the Board of Huron County Commissioners to accompany the Claims Schedule to the Huron County Auditor’s Office for payment; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby approve Claim Schedule 08/23/16 and authorizes the Huron County Auditor to make the necessary warrants; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Tom Dunlap seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer

Aye – Tom Dunlap

Aye – Joe Hintz

Huron County

Claims Register for Payment Batches

Payment Type: All				Warrant Dates: 8/23/2016 to 8/23/2016			
Warrant Numbers: All				Payment Batches: 23216 to 23216			
Funds: 001 to 950							
Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #	
Fund: 001 - General Fund							
Department: Commissioners							
8/23/2016	M7 Business Technologies Inc	23216	2016-003231	Service agreement	\$288.64		
Account 001.008.00475 (OTHER EXPENSES) Total:					\$288.64		
Department Commissioners Total:							
Department: Treasurer							
8/23/2016	Business Technologies Inc	23216	2016-003841	Other Expenses 005-00475	\$250.97		
Account 001.005.00475 (OTHER EXPENSES) Total:					\$250.97		
Department Treasurer Total:							
Department: Prosecutor							
8/23/2016	Perenco Value	23216	2016-003811	Value Cooler Heat & Value	\$61.50		
8/23/2016	Perenco Value	23216	2016-003811	Fuel Purchases	\$86.15		
Account 001.006.00175 (SUPPLIES) Total:					\$147.65		
8/23/2016	Time Value Cable Network	23216	2016-003841	Monthly Service Charges 0001-083116	\$120.75		
8/23/2016	MidPhone	23216	2016-003841	Postage Meter Rental	\$100.48		
Account 001.005.00275 (CONTRACTS REPAIRS) Total:					\$120.45		
Department Prosecutor Total:					\$333.20		
Department: Board of Revision							
8/23/2016	Original Transfer of Pleasant Press & Postage	23216	2016-003201		\$86.25		
Account 001.007.00475 (OTHER EXPENSES) Total:					\$86.25		
Department Board of Revision Total:					\$86.25		
Department: Common Pleas							
8/23/2016	M7 Business Technologies Inc	23216	2016-003841	Roach A/cos J4P4200	\$392.14		
Account 001.008.00000 (EQUIPMENT) Total:					\$392.14		
8/23/2016	Thomas J Peatery	23216	2016-004311	Milage Reimbursement	\$116.00		
8/23/2016	Thomas J Peatery	23216	2016-004311	Postage Judges	\$865.88		
Account 001.008.00260 (EXPENSES FOREIGN JUD) Total:					\$713.88		

V.3.2

Page 1 of 11

8/19/2016 2:48 PM

Claims Register for Payment Batches

Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #	
Fund: 001 - General Fund							
Department: Juvenile							
8/23/2016	Mews B French	23216	2016-003561	Court Reporter	\$126.00		
Account 001.003.00280 (COURT REPORTERS) Total:					\$126.00		
8/23/2016	Rehab Services Inc	23216	2016-003561	Rehab Services for Juven	\$7.99		
8/23/2016	Person Value Conditioning	23216	2016-003561	Rehab Services for Juven	\$93.00		
Account 001.003.00335 (LODGING, MEALS, ETC.) Total:					\$100.99		
8/23/2016	Microshield	23216	2016-003801	Yearly Subscription & One Year Domain	\$445.00		
8/23/2016	Microshield Publishing Company Inc	23216	2016-003801	2016 Ohio Legal Directory	\$68.53		
Account 001.003.00475 (OTHER EXPENSES) Total:					\$653.53		
Department Common Pleas Total:					\$1,791.76		
Department: Juvenile Detention							
8/23/2016	Ohio County Jail Inc	23216	2016-003771	Document Distribution	\$22.50		
8/23/2016	Treasurer Maria C Obo	23216	2016-003771	SP-114 Noted Judge Compensation Memo	\$225.41		
Account 001.013.00475 (OTHER EXPENSES) Total:					\$247.91		
Department Juvenile Total:					\$247.91		
Department: Juvenile Detention							
8/23/2016	Five County Family Court	23216	2016-003791	776 Detention Case	\$892.85		
Account 001.015.00475 (OTHER EXPENSES) Total:					\$892.85		
Department Juvenile Detention Total:					\$892.85		
Department: Clerk of Courts							
8/23/2016	Postage By Phone	23216	2016-003221	Postage By Phone	\$10,000.00		
Account 001.017.00175 (SUPPLIES) Total:					\$10,000.00		
Department Clerk of Courts Total:					\$10,000.00		
Department: Police - Main Court							
8/23/2016	Lucas County Treasurer	23216	2016-003171	2016 Prepaid & Interest for Court of Appeals	\$10,000.00		
Account 001.018.00657 (6TH DIST C OF APPEAL) Total:					\$10,000.00		
Department Police - Main Court Total:					\$10,000.00		
Department: Capital Improvements							
8/23/2016	Ohio County Jail Inc	23216	2016-003161	Toner printing	\$33,984.22		
Account 001.022.00000 (EQUIPMENT) Total:					\$33,984.22		
Department Capital Improvements Total:					\$33,984.22		
Department: Building and Grounds							
8/23/2016	U.S.A. Bank	23216	2016-003141	Salary	\$11,619.92		
Account 001.023.00000 (EQUIPMENT) Total:					\$11,619.92		
Department Building and Grounds Total:					\$11,619.92		

V.3.2

Page 2 of 11

8/19/2016 2:48 PM

TUESDAY

652

652Page 8 of 113Page 10 of 11

REGULAR SESSION**TUESDAY****AUGUST 23, 2016**

Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer
Aye – Tom Dunlap
Aye – Joe Hintz

IN THE MATTER OF TRAVEL

Tom Dunlap moved to approve the following travel request this day. Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer
Aye – Tom Dunlap
Aye – Joe Hintz

Kelly Phelps, DJFS to Lucas County on August 25, 2016 for PCSA Training.

Suzie Sidell, DJFS to Akron, Ohio on August 30, 2016 for PCSA Training/ Toledo, Ohio on September 7, 2016 for PCSA Training.

Gary Bauer, Commissioners to Richland County on August 25, 2016 for Ohio District 5 Area Agency on Aging.

Jan Tkach, Recorder to Columbus, Ohio on September 19, 2016 – September 20, 2016 for the Fall C.E.

Jason Roblin, EMA to Union County on August 26, 2016 for EMA Executive Meeting.

IN THE MATTER OF REQUEST FOR LEAVE

Joshua Jasinski/Dog Warden/Personal Time/12:30 p.m. – 4:30 p.m. August 19, 2016.

Christina Norton/EMA/Sick/11:00 a.m. – 4:30 p.m. August 18, 2016.

Warren Brown/HR/Sick/11:00 a.m. – 4:30 p.m. August 22, 2016.

Jason Roblin/EMA/Vacation/10:30 a.m. – 4:30 p.m. August 9, 2016.

Valerie Stebel/Commissioners/Vacation/10:00 a.m. – 12:00 p.m. September 23, 2016.

Doris Peterson/Building & Grounds/Personal Time/2:00 p.m. – 10:30 p.m. July 29, 2016.

Vickie Ziemba/Commissioners/Sick/3:00 p.m. – 4:30 p.m. August 24, 2016/Vacation/8:00 a.m. September 7, 2016 – 4:30 p.m. September 9, 2016.

Ronald Ackerman/Building & Grounds/Vacation/4:30 a.m. August 11, 2016 – 1:00 p.m. August 12, 2016/Sick/9:30 a.m. – 12:30 p.m. September 9, 2016.

Larry Burdue/Building & Grounds/Personal Time/9:00 a.m. – 2:00 p.m. August 5, 2016/Sick/9:30 a.m. – 2:00 p.m. August 18, 2016.

Jeff Deeble/Building & Grounds/Vacation/6:00 a.m. – 2:30 p.m. August 26, 2016/Vacation/6:00 a.m. – 2:30 p.m. September 2, 2016/Vacation/6:00 a.m. – 2:30 p.m. September 9, 2016/Vacation/6:00 a.m. – 2:30 p.m. September 16, 2016/Vacation/6:00 a.m. – 2:30 p.m. September 23, 2016/Vacation/6:00 a.m. – 2:30 p.m. September 30, 2016.

Darwin Pesnell/Building & Grounds/Sick/8:00 a.m. August 9, 2016 – 4:30 p.m. August 10, 2016/Vacation/8:00 a.m. August 25, 2016 – 4:30 p.m. August 26, 2016/Vacation/8:00 a.m. – 4:30 p.m. September 2, 2016.

Maria Lyons/Building & Grounds/Sick/4:00 a.m. – 12:00 p.m. August 24, 2016/Sick/4:00 a.m. – 12:00 p.m. August 31, 2016.

Tim Bettac/Maint/HVAC/Compensatory Time/8:00 a.m. – 4:00 p.m. August 18, 2016/Vacation/8:00 a.m. – 4:30 p.m. September 6, 2016 – September 16, 2016.

At 9:15 a.m. **Tom Jarrett, Antique Mall**, explained he is selling the business and introduced the new buyer, Marianne Claus. Asking for the lease to be between new owner and Commissioners. He also would like to get out of his lease early. Would like to go through a walk through so he can make any repairs before the new owner takes over. Ms. Claus explained what her new ideas are for the business. She would like to redo the windows and front door entrance. She would like to do more advertising, and maybe some shows upstairs. The board will do a walk thru with Mr. Jarrett.

At 9:25 a.m. the board recessed.

At 9:30 a.m. the board resumed regular session. Mr. Bauer asked for Public Comment.

Ralph Fegley, representing Senior Enrichment Center regarding the answer on the proposed senior center. Mr. Fegley explained that he thought that a resolution was going to be signed today by the Board of Commissioners to move forward with the agreement with Fisher-Titus. He wants to be able to tell the Senior Enrichment Board what is going on. Mr. Fegley stated they have no other alternative. Mr. Fegley

REGULAR SESSION**TUESDAY****AUGUST 23, 2016**

stated that if this doesn't go through they will be in that building for 7-8 yrs. in order to get enough money around to do something.

Mr. Hintz stated that when the Senior Enrichment Board came in a talked about the cost of \$90,000.00 it sounded like a no brainer. But when they crunched some numbers it did not work. Mr. Fegley stated these numbers were from the Commissioners, Mr. Hintz stated those numbers where for the whole Shady Lane building not just Senior Enrichment. Mr. Fegley stated that if they are going to stay there, the Commissioners need to repair that building. Mr. Hintz doesn't want to operate spending money they currently don't have, they want to be fiscally responsible. Mr. Fegley asked to we have your approval to move forward. Mr. Hintz stated they don't have his approval especially for \$90,000.00 because they currently do not have it. Mr. Fegley stated that he has looked at the numbers and it is there.

Mr. Dunlap and Mr. Bauer both explained that the Auditor's numbers do not match the Commissioners, because he doesn't know what they have designated use for some of the funds. It's not that the Auditor is giving him inaccurate numbers, he doesn't know what they are doing. Mr. Bauer explained that if they were told to make a decision today it would be no, if they could finesse these numbers and extend it, they could still take a look, right now there is not \$108,000.00 they could come up with.

At 10:00 a.m. Jill Nolan, DJFS director, quarterly report.

***QUARTERLY REPORT for Huron County Commissioners
April 1, 2016 through June 31, 2016
Jill Eversole Nolan, Director***

DIRECTOR'S REPORT (Jill Eversole Nolan, Director)

- **We continue to stress good customer service** . . . and rule in favor of the client when possible and permissible.
- **Union** . . . completed the negotiation of a successful Contract July 1, 2016 - June 30, 2019
- **Rene' King** . . . new Children Service Administrator effective June 6
- **Cases of concern** . . . no high profile cases; priority is made to respond to clients based on commissioner referrals (complete name and date of expressed concern is important when getting case resolved)
- **Child Advocacy Center** . . . in partnership with FTMC, will be constructed at FTMC. A Grant of \$145,000 was received from Ohio Attorney General Office (*Victim Against Crime*) to construct a room at hospital for interviews and examinations for sex abuse referrals. Construction commences the week of August 22 and will be complete by September 1. A 2017-18 grant was submitted for funding **(\$68,000)** to maintain the CAC.
- **Building and Grounds** . . . *Facility Dude* is being used. Current issues with building are air conditioning; still several sightings of ground hogs; carpets are cleaner but are beginning to get wavy due to age. Video surveillance camera will be installed in Lobby C (Children Service entrance).
- **Healthier Buckeye** . . . grant application submitted by DJFS was funded **(\$205,000)** for a family mediator in Domestic Relations (DR) and Juvenile (JV) Court

HUMAN RESOURCES REPORT (Don Starett, HR Administrator)

Staffing April – June 2016

Separations:

- | | | |
|--------------|--------------|---------|
| • 07/31/2016 | Andrea Angst | Retired |
| • 07/31/2016 | Connie Ott | Retired |

New Hires:

- | | | |
|--------------|---------------|---------------------------------|
| • 06/06/2016 | Rene' King | Children Services Administrator |
| • 06/27/2016 | Joni Blystone | Investigator |
| • 06/27/2016 | Shayla Fuqua | Eligibility/Referral Specialist |

Employee Relations:

- No grievances filed.
- Held 3 labor-management meetings. All agenda items were discussed and positively resolved for everyone in attendance.
- 2016 – 2019 Union contract successfully negotiated.

Training and Education:

- We conducted a financial wellness training for all staff 06/22/2016
- "Tuesday Touch-up" training is up and running. We've covered several topics including computer skills, safety and ergonomics. The trainings are well attended and profitable to staff.

REGULAR SESSION

TUESDAY

AUGUST 23, 2016

Safety:

- Video surveillance cameras have been installed in the main lobby and all management staff has access to the feed at their desktop.
- We conducted a fire drill and tornado drill. As a result of our tornado drill the tornado drill procedure was updated.

FISCAL REPORT (Amy Leibold, Business Administrator)

April-June 2016

HCDJFS County Audit was conducted by Gueye & Associates, CPA. No concerns or issues were mentioned by those conducting our audit.

HCDJFS had their monitoring by the JFS State Office. This review was last completed about five years ago. The State Office of Monitoring found no concerns or issues, just provided 7 suggestions regarding process changes, that HCDJFS has already began.

June 30, 2016 was the end of Huron County Department of Job & Family Services State Fiscal Year 2016. This brought the close of eleven (8) allocations for HCDJFS. HCDJFS was able to maximize the funding expenditures for all these allocations.

CHILD SUPPORT ENFORCEMENT AGENCY, CSEA (Lenora Minor, Program Administrator)

Dollar activity during the second quarter of 2016:

Child Support collections total for combined three months is . . . **\$ 2,918,987**

Case activity during the second quarter of 2016:

- Genetic Testing 67
- Administrative Reviews 22
- Court hearings 180
- Entries prepared and filed 377
- Modifications to the order 121
- Terminations 193

FAMILY SUPPORT SERVICES, FSS (Lenora Minor, Program Administrator)

Food Stamps

Over 2.7 million dollars (**\$2,780,685**) in Food Stamps were issued to 11,160 Huron County families in the second quarter of 2016.

Nine hundred eighty six (986) redetermination interviews were processed:

- April . . . 295
- May . . . 349
- June . . . 342

Nine hundred eighty four (984) intake interviews were completed:

- April . . . 284
- May . . . 330
- June . . . 370

CHILD PROTECTIVE SERVICES (CPS) and ADULT PROTECTIVE SERVICES (APS), (René King, Program Administrator)

Services for Children and Families, CPS and APS

Staff are partnering with families and community stakeholders to build safety around the family unit ensuring safety, well-being and permanency for children and protecting vulnerable seniors from abuse, neglect and exploitation.

Activity in Children Services during the 2nd quarter (April, May, June)

Intake/Assessment/Investigation

- Responded to 360 calls during the quarter

REGULAR SESSION

TUESDAY

AUGUST 23, 2016

- Of the child abuse/neglect referrals that were investigated and completed, 61% were substantiated and 39% were unsubstantiated. 42% were physical abuse, 31% were sexual abuse, 20% were neglect (3% medical neglect) and 50% were multiple categories.
- 91 calls were categorized as “information and referral”
- 18 active foster homes and 4 pending certification

Foster Care

- 29 children are in foster care as of August 2016
 - 17 are in the temporary custody
 - 8 girls and 9 boys
 - 12 is in permanent custody
 - 7 girls and 5 boys

Adult Protective Services

- 25 calls were received
- 3 new reports were investigated
- The agency receives on average 3-5 calls per day involving vulnerable seniors

Child Care

- Certified 2 new providers one in Norwalk and one in Willard
- Completed 15 home inspections
- Monitored 22 licensed in home child care providers
- Initiated a community outreach campaign to reduce the financial burden for certified child care providers

WORKFORCE DEVELOPMENT, (Amy Leibold, Program Administrator)

The OMJ-Huron County served **1098 visitors** during the second quarter.

The **TANF Summer Youth Program** started May 1, 2016 and will end August 31, 2016. Last year, we had 37 employers enrolled and 40 youth who were placed for employment. This year we **had 27 employers enrolled and 70 youth applicants** placed. Of the 70 youth placed, 4 were terminated due to attendance, 3 withdrew prior to their first meeting with the employer and 4 quit after they started working.

Comprehensive Case Management and Employment Program (“CCMEP”) started July 1, 2016. Huron County Department of Job and Family Services (Huron County DJFS”, through its service provider, EHOVE Success for Youth, offers the Comprehensive Case Management and Employment Program (CCMEP) for our Workforce Innovation Opportunity Act Youth (WIOA Youth). The purpose of this CCMEP program is to coordinate the delivery of cash assistance and WIOA Youth services between Huron County DJFS and other community partners by providing wraparound services to 16-24 year olds who have barriers to employment. After the CCMEP WIOA Youth Application and comprehensive assessment are completed, the youth’s barriers to obtaining and maintaining gainful employment are identified. If the youth applicant is deemed eligible for the program, then a plan is drafted which sets forth wraparound services to overcome the youth’s barriers. Depending on the individual applicant’s needs and barriers, said wraparound services may include tutoring, paid and unpaid work experiences, occupational skills training, secondary, postsecondary and financial literacy education, leadership development, adult mentoring and/or career counseling.

In preparation for the Comprehensive Case Management and Employment Program, Huron County DJFS Staff and EHOVE Success for Youth Staff attended multiple CCMEP and County Financial Information System (“CFIS”) training sessions throughout the state in order to transition from our old Swipe-It and Gazelle systems to CFIS.

At 10:20 a.m. the board recessed.

At 10:34 a.m. the board resumed regular session. **Jason Roblin, EMA/911** quarterly report.

Huron County EMA
Informational Update 08-23-2016

Preparedness Activities:

- NWS Storm Ready recertification last October. Good for 3 years.
- March 18- Color Preparedness flyers sent to every elementary school, public and private (6,250 students)
- May 24- County LEPC Functional Exercise at Norweco- Exercise Concurred by SERC
- Leftover flyers and logo bags handed out at the county fair
- Signed up residents for Huron County Alerts at the county fair
- Sharing a full page advertisement with HCGHD in all but one fall and winter school sports program

Planning:

- Siren Activation testing and activation policy

REGULAR SESSION**TUESDAY****AUGUST 23, 2016**

- IPAWS certification- emergency text alerts direct to cell phones regardless of sign-up
- O.A.C. rules for EMA are changing. Starting our EOP review early because of this.
- Mitigation Grant Awarded to update All Hazard Mitigation Plan. Awaiting Notice of Award paperwork
- Training and Exercise Plan review today

Response Activities:

- Mobile Air Van donation

Communications:

- Shady Lane tower is painted.
- Tele-metrics reporting software has been requested at both tower sites. Emails will be sent when pre-defined limits are reached for temperature low/high, power outage, generator test, battery backup voltage, etc.
- Radio Console Network scheduled to be improved/completed today beginning at 2pm

Funding notes:

- Our EMPG funding next year (FFY 2016) is going down to \$78,523 from \$90,262 in FFY 2015. We were told the FFY2015 would be our new “normal” and now it is changing. Our shared employee has been instrumental in many of the program success above and now the funding increase used to support her is being cut by half. (\$66,784 in FFY2014)

Mr. Roblin explained that he spoke to the surrounding cities and townships throughout the county that own the tornado sirens to do the activation testing county wide. He explained that everyone expect Bellevue, they have not return their call is in agreement to test them on the same day, same time. Mr. Roblin stated that everyone is in favor of the guide that Mr. Roblin would like to set up. Mr. Roblin has codes for the IPAWS system, this would direct text alerts direct to cell phones regardless if they have signed-up.

At 10:55 a.m. Amy Hoffman, Palmer Energy, needs certification signed for the PUCO for the government aggregation. Electric contracts for the facilities are up in Oct of 2017. Process will begin with getting the bills for the program. Ms. Hoffman will send over the spreadsheet that are in the contract now. They will then review the spreadsheet to see if they need to be moved. The RP will then be sent out to the local suppliers, get everyone’s recommendations out, Ms. Hoffman will come before the board to discuss. She will then bring the contracts in for the board to review and sign.

At 11:08 a.m. the board recessed.

At 11:10 a.m. the board resumed regular session. Peter Welch, Director of Operations, asked for an executive session.

Tom Dunlap moved to enter into Executive Session ORC 121.22 (G)(3) a conference with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action. Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer

Aye – Tom Dunlap

Aye – Joe Hintz

At 11:39 a.m. Tom Dunlap moved to end executive session ORC 121.22 (G)(3). Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer

Aye – Tom Dunlap

Aye – Joe Hintz

****No action taken***

OTHER BUSINESS

The Board reviewed meeting dates.

*Senior Citizen’s proclamation on September 25, 2016.

*9-1-1 Meeting on September 7, 2016 @ 9 a.m. (Mr. Bauer will be attending.)

*Muck Crop on August 25, 2016 (Mr. Hintz will be attending, Mr. Dunlap is questionable)

REGULAR SESSION

TUESDAY

AUGUST 23, 2016

- *Soil and Water Annual Tour is September 14, 2016 @ 8:45 a.m. (Mr. Bauer will be attending)
- *Farm Bureau Meeting September 14, 2016.
- *Huron County Firefighters Meeting September 14, 2016.
- *Huron County Airport Meeting on September 12, 2016.

Administrator/Clerk Report

Reported the mechanic has inspected both vehicles assigned to the Commissioners, the Ford Focus and Fusion. Per the mechanic the better vehicle is the Ford Focus. The board will keep the Ford Focus and put the Ford Fusion on GovDeals.

At 11:48 a.m. Tom Dunlap moved to adjourn. Joe Hintz seconded the motion. The meeting stood adjourned.

IN THE MATTER OF CERTIFICATION

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on August 23, 2016.

IN THE MATTER OF ADJOURNING

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 11:48 a. m.

Gary W. Bauer

Tom Dunlap

Joe Hintz

ATTEST

Clerk to the Board