

**REGULAR SESSION**

**TUESDAY**

**AUGUST 6, 2019**

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Terry Boose, Joe Hintz, Bruce Wilde.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the July 9, 2019 meeting(s) were presented to the Board. Terry Boose made the motion to waive the reading of the minutes of the July 9, 2019 meeting(s) and approve as presented. Joe Hintz seconded the motion. Voting was as follows:

Aye – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde

19-235

**IN THE MATTER OF CERTIFYING CLAIMS SCHEDULES TO THE HURON COUNTY  
AUDITOR FOR PAYMENT**

Terry Boose moved the adoption of the following resolution:

**WHEREAS**, as per Ohio Revised Code 305.10, a resolution must be made by the Board of Huron County Commissioners to accompany the Claims Schedule to the Huron County Auditor's Office for payment; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners does hereby approve Claim Schedule 08/06/19 and authorizes the Huron County Auditor to make the necessary warrants; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion.

**\*Discussion:** Mr. Wilde had a question regarding the air compressor. Ms. Ziemba said Shawn at the Sheriff's office indicated this was for the system that controls all the locks for the jail cells. The majority of the bill, \$7,363.81 was for new equipment and \$2,850 was for installation. Shawn was going to check with Mitch to see if this was something that went down or if it was on a five-year replacement plan. Mr. Boose thought it seemed like everything was an emergency at the jail and we have been spending a lot of money that had not been budgeted. He would really like the Sheriff to go through the facility and establish a five year plan of things that need to be done. There should be a short term and a long term plan. Mr. Wilde agreed it would be great if this could be done before budget.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde



## REGULAR SESSION

## TUESDAY

**AUGUST 6, 2019**

Warrant Date	Claimant	Batch ID	PO #/In #	Line Description	Amount	Warrant #
03/05/2019	Time Warner Cable Network	281608	2019-002301	Cable N. Lobby@Network-July 2019	\$4,161.56	Warrant #
03/05/2019	1117-1160475 (Utilities) Total:					
03/05/2019	Time Warner Cable Network	281608	2019-002301	Cable N. Lobby@Network-July 2019	\$4,161.56	
03/05/2019	1117-1160475 (Utilities) Total:					
03/05/2019	R.J. Black Protective Systems Inc	281608	2019-002401	Yellow Protective Systems Summer 2019	\$504.99	
03/05/2019	Blue Ave Hardware	281608	2019-002401	Service Cash 7/19/19	\$65.00	
03/05/2019	Blue Ave Hardware	281608	2019-002401	Ant Office & Payroll/rent	\$8.00	
03/05/2019	MVA Technologies Direct Inc	281608	2019-002401	Travel-Lanark, 6/21 H	\$966.20	
03/05/2019	Blue Technologies Direct Inc	281608	2019-002401	Keyboard/Algorithms	\$175.00	
03/05/2019	Blue Technologies Direct Inc	281608	2019-002401	Yellow Protective Systems June 2019	\$6,432.27	
03/05/2019	Account 116.115.004075 (Other Expense) Total:				\$1,139.03	
03/05/2019	Department Public Assistance Total:					
03/05/2019	Department: Public Assistance					
03/05/2019	Apartment of Newark Ltd	281608	2019-002401	APS-Karen Thelene-Rent	\$571.00	
03/05/2019	ES&S Signage	281608	2019-002401	Namplastic-M Brown	\$13.00	
03/05/2019	Apartment of Newark Ltd	281608	2019-002401	Yellow Protective Systems	\$1,000.00	
03/05/2019	Apartment of Newark Ltd	281608	2019-002401	Fuel Volante June 2019	\$251.00	
03/05/2019	Apartment of Newark Ltd	281608	2019-002401	APS-Karen Thelene-Rent (Deposit)	\$1,080.80	
03/05/2019	Account 116.115.004075 (Other Expense) Total:				\$1,080.80	
03/05/2019	Department Public Assistance Total:					
03/05/2019	Fund 115 - Public Assistance Total:				\$11,726.75	
03/05/2019	Department: Child Support Enforcement					
03/05/2019	Hudson County Treasurer	281608	2019-002501	1/4/21 Contract-May 2019	\$4,279.54	
03/05/2019	Account 116.117.004075 (Purchase of Service) Total:				\$4,279.54	
03/05/2019	Account 116.117.004075 (Purchase of Service) Total:				\$4,279.54	
03/05/2019	Account 117.12.004085 (Shared) Total:				\$65,576.17	
03/05/2019	Department Child Support Enforcement Total:				\$65,576.17	
03/05/2019	Department Child Support Enforcement Total:				\$65,576.17	
03/05/2019	Fund 117 - Child Support Enforcement Total:				\$65,576.17	
03/05/2019	Fund 123 - WOA					
03/05/2019	Department: WOA					
03/05/2019	COA Edison	281608	2019-002501	CO&EP WOA Youth-G Budget	\$24.08	

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Warrant #	Warrant Date	Client	Batch ID	PC #/Line #	Line Description	Amount
		Department: Children's Services				
		Account: 124-120-00254 (Contract Services) Total:	281008	2019-005091	Asphalt Paving	\$1,111.76
		Department Auto Tire Road Total:				\$43,003.60
		Fund 125- Auto Tax Total:				\$61,100.186
		Fund 125- Auto Tax Total:				\$61,100.186
		Department: Records Technology				
		Account: 132-130-00271 (Supplies) Total:	281008	2019-005091	Road 2584 Lease	\$205.44
		Account: 132-130-00271 (Contract Repairs) Total:	281008	2019-005091	Road 2584 Lease	\$371.02
		Department Records Technology Total:				\$371.02
		Fund 131- Records Technology Total:				\$371.02
		Department: Clerk of Courts Title				
		Account: 132-130-00271 (Supplies) Total:	281008	2019-005091	Range/CJ Reels	\$198.00
		Account: 132-130-00271 (Contract Repairs) Total:	281008	2019-005091	Copier Lease 915/211/2019	\$192.76
		Account: 132-130-00271 (Other Expenses) Total:	281008	2019-005091	Phone 771-3-022019	\$111.76
		Department Clerk of Courts Title Total:				\$440.54
		Fund 132- Clerk of Courts Title Total:				\$440.54
		Department: Clerk of Courts Computer				
		Account: 134-134-00260 (Expenditures) Total:	281008	2019-005301	Lease 724-042019	\$445.98
		Department Clerk of Courts Computer Total:				\$445.98
		Fund 134- Clerk of Courts Computer Total:				\$445.98
		Fund 145- Childrens Services				
		Department: Childrens Services				

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Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #
00/00/2019	Huron County-204 & Family Services	281004	2019-003061	PCSA Transfer to PA-App-June 2019	\$191,746.75	00000000
00/00/2019	Account 140-140.00160 (Subsidy Administration) Total:				\$191,746.75	
00/00/2019	Department Children's Services Total:				\$191,746.75	
00/00/2019	Fund 145 - Childrens Services Total:				\$191,746.75	
00/00/2019	Fund: 183 - VOCA-A					
00/00/2019	Department: VOCA-A					
00/00/2019	Ohio Domestic Violence Network	281008	2019-001161	Educational Incentives	\$10.00	
00/00/2019	Account 183-183.00252 (Printing) Total:				\$10.00	
00/00/2019	Department VOCA-A Total:				\$10.00	
00/00/2019	Fund 183 - VOCA-A Total:				\$10.00	
00/00/2019	Fund: 184 - VOCA-B					
00/00/2019	Department: VOCA					
00/00/2019	Crimina Asialah	281008	2019-001131	Reimbursement for Huron County Fair Pass	\$30.00	
00/00/2019	Account 184-184.00475 (Other Expenses) Total:				\$30.00	
00/00/2019	Department VOCA Total:				\$30.00	
00/00/2019	Fund 184 - VOCA-B Total:				\$30.00	
00/00/2019	Fund: 189 - Senior Services Center					
00/00/2019	Department: Senior Services Center					
00/00/2019	Senior Enfrment Services	281008			\$211,652.07	
00/00/2019	Account 189-189.00260 (Expenditures) Total:				\$211,652.07	
00/00/2019	Department Senior Services Center Total:				\$211,652.07	
00/00/2019	Fund 189 - Senior Services Center Total:				\$211,652.07	
00/00/2019	Fund: 500 - Landfill					
00/00/2019	Department: Landfill					
00/00/2019	WB Mason Co Inc	281008	2018-001201	Fire Aid Backdrops & Toner	\$142.50	
00/00/2019	WB Mason Co Inc	281008	2018-001201	Fire Aid Backdrops	\$15.00	
00/00/2019	WB Mason Co Inc	281008	2018-001201	Fire Aid Backdrops	\$15.00	
00/00/2019	Coke Energy Mt Ohio	281008	2018-001201	Diesel Fuel	\$1,273.00	
00/00/2019	Coke Energy Mt Ohio	281008	2018-001201	Diesel Fuel	\$1,273.00	
00/00/2019	David Homan	281008	2018-001201	August Phone Stipend	\$55.00	
00/00/2019	Hillside North Shore Shanty Quarry	281008	2018-001201	4 Limestone	\$394.48	
00/00/2019	Hillside North Shore Shanty Quarry	281008	2018-001201	4 Limestone	\$394.48	
00/00/2019	Example of Ohio Inc	281008	2018-001201	July Reports	\$18,388.29	

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**Discussion:** Mr. Boose would like to put in a travel request for the Agricultural meeting at Stone Lab in Put-in-Bay on Aug 30<sup>th</sup>. Mr. Wilde said he planned to be here for the CHIP grant audit on that day.

At 9:10 a.m. **Public comment - none**

**Administrator/Clerk report**

Ms. Ziemba informed Mr. Strickler that she has forwarded the MOU so Job & Family Services can give the handicap van to Christie Lane. Both parties will review.

Cattlemen schedule for the Fair. The Commissioners will cook at the booth on Tuesday, August 13 from 1:00 to 4:00 p.m. After discussion they decided to ask Ms. Hansberger if they could do it from 1:00 p.m. to 3:00 p.m.

CCAO breakfast on Wednesday, August 14 at 8:00 a.m. They could not meet at the fairgrounds, they will meet at Bob Evans.

Ohio District 5 Area Agency on Aging - Outstanding Senior Citizen award on August 22. The award is going to previous Huron County Engineer, Larry McGlinchy. Ms. Ziemba thinks it is important for a Commissioner to present the Certificate. Mr. Hintz will do his best to go and do the presentation.

Mr. Tkach had forwarded a copy of an email he received from CCAO that included an Attorney General opinion regarding PILOT monies. This opinion was in regard to the authority of the Board of County Commissioners, or Board of Township Trustees, to spend money received from Payments in Lieu of Taxes. There was a great deal of discussion, since one clause appears to negate the other clause. Mr. Wilde pointed out that #2 says: *the Board of County Commissioners or Board of Township Trustees may expend monies received from payments in lieu of taxes under . . . to construct public improvement projects in the County.* Number 3 says “*no statute authorizes Board of County Commissioners or Board of Township Trustees to give moneys generated from payment in lieu of taxes or from any other source to another political subdivision for the construction of public improvement projects*” Mr. Strickler thought the opinion was very poorly written. He said PILOT monies go into the General Fund, but it doesn’t specify that anywhere in the opinion. If the money goes into the General Fund the County can do whatever they want with it. He thought the meaning of the opinion was the money could not be gifted to another political subdivision because there is not a statute that allows it. For example, the County can’t give the City of Norwalk money to do something. However, we can do a joint project and each pay half. Mr. Boose questioned whether the Engineer’s office was a separate political subdivision, since they have their own money for their own expenses. Mr. Strickler stated they were not. Mr. Boose explained there had been discussion about giving PILOT monies to the Engineer’s office to hire someone to constantly inspect their projects.

Mr. Wilde met with Dave & Lucy Fowler from Swift Energy. Ms. Fowler is supposed to be providing the numbers for the 30 year timeframe. They also will provide a separate list of add-ons they are providing in addition to the PILOT. Mr. Wilde would like to see exactly what the schools will gain with a PILOT since they will lose local funding. Mr. Fowler plans to start construction before they begin discussing a PILOT – he thinks it will help. Mr. Boose asked if they were going to do a RUMA before the PILOT. Mr. Wilde thought they were. Construction will begin August 25 and they will talk about coming to a meeting after that date. Ms. Ziemba asked if she should contact them but it was decided to she should wait. Mr. Wilde will stay in contact.

Ms. Ziemba said that Mr. Tansey has a contract. The Union approved the Factfinder’s report on Friday with a 13-1 vote. Mr. Boose would like time to review the contract before they have to vote on it. Ms. Ziemba will schedule Mr. Tansey in to highlight the changes. Mr. Boose suggested they send a copy of the old contract marked with the changes.

Cemetery invoice – she sent them the email. This is the second year for this. Both invoices had a low estimate and a high estimate. The invoice amount was in between those two numbers. Ms. Ziemba questioned if it was appropriate to pay based on an estimate instead of an actual amount. After discussion it was decided to pay the low end estimate.

Mr. Boose had a discussion with Ms. Ziemba regarding items that had not been followed up on from past meetings. Because of this he suggested adding “Old Business” to the agenda to discuss any items still pending. He thought both he and Ms. Ziemba had a list of things to discuss.

Ms. Ziemba had received a call from Matt Raymond from the veteran’s office. Mr. Raymond had inquired about the decision the Board came to regarding paying for the veteran’s health insurance this year. Ms. Ziemba informed him there had been no decision made to change what was done at budget time. After a lengthy discussion Mr. Boose suggested Mr. Hintz meet with the veterans to clarify we can only give them the half mill.

Mr. Boose asked where things stood with the BMV contract. He had proposed that the monthly rental amount be set at whatever the indirect costs are from the report that is done every year. Whatever that amount is, that is the amount we should budget for the next year. We could then adjust for the year after that based on new expenses. Mr. Wilde thought Mr. Tkach had to turn his lease in to the State and was concerned with it changing every year. Mr. Boose did not think this would be a problem. He thought next year would be \$1,600 per month. The year after would be the \$1,600 amount adjusted based on actual expenses. He did not think this would be any different than leases that require utility payments. Mr. Wilde thought they should bring Mr. Tkach in and talk to him.

Mr. Boose said Master Gardener’s is still having problems getting water to the garden. He doesn’t have a problem with them using our water and would like a more permanent solution. Mr. Hintz thought they had planned to tap into the city water somehow. Mr. Boose indicated Mr. Welch had said something about tapping into our system. He wanted to make sure they tapped in behind the meter so they would not have to pay for both a new meter and the water. He suggested Mr. Welch work with Master Gardeners on this.

Mr. Boose asked for an update on the elevator. He thought they were supposed to be done by the end of July. Ms. Ziemba said there was no end date in the contract. Mr. Boose felt we should provide an update to the Judges and staff at the Courthouse. He also wanted to find out the status of the x-ray equipment and crash bars. He thought the people at the Courthouse had been very generous as far as not bothering us about when things were getting done. Mr. Wilde thought it would be a good idea to have weekly updates on projects. Ms. Ziemba explained that Mr. Perrani and Ms. Latteman were coordinating the x-ray equipment and crash bar projects. Mr. Boose did not think the Courthouse security was really the Commissioner staff’s issue. He just wanted to be updated so if someone asked them about it they could provide an answer.

Land Bank. Mr. Hintz contacted Mr. Davis about taking his seat on the Committee. Mr. Davis is interested, but not at this time due to personal reasons. We need to come up with somebody else.

**At 10:00 a.m. Kathleen Schaffer, Treasurer** in attendance for the **Investment Board Meeting**. Bruce Wilde opened the Investment Board meeting. Joe Hintz moved to waive the reading of the minutes and approve as written. Ms. Schaffer seconded the motion. All voting ayes.

Investment Meeting Agenda  
Tuesday, August 6, 2019  
Quarterly Meeting

Call to order:

Motion to waive the reading of the minutes of the April 16, 2019 meeting and approve as written. They were emailed to all on July 26, 2019.

Year to date reports:

- Account balances pg.2
- Checking Account interest pg.3
- Interest recap all funds pg.4 & 5
- Landfill statement pg. 6
- Meeder Investments March 2019 report- attached

The next Investment Board meeting will be held at 10 a.m. Tuesday, October 22, 2019 at the offices of the Huron County Commissioners, 180 Milan Avenue.

Motion to adjourn:

Ms. Schaffer presented a summary of everything the County had as of June 30. Interest was up on Home Savings account. The Star account interest is down. Ms. Schaffer noted that they had two very good tax collections. They bill approximately \$48,000,000. As of this morning, for 2018 taxes they had collected all but just over \$900,000. Mr. Hintz pointed out she was very good at working with people to get their taxes paid.

**AUGUST 6, 2019**

INTEREST RECAP ALL FUNDS				
	2000	2001	2002	
Ching	64,156.22	48,832.97	87,154.02	
CD's	690,555.92	640,673.97	474,515.05	
STAR	575,558.78	353,430.36	112,900.00	
<b>Totals</b>	<b>1,330,768.58</b>	<b>843,038.05</b>	<b>674,574.30</b>	
	2004	2005	2006	
CHING	111,562.22	130,689.44	130,164.02	
Bonds & CDs	114,557.21	224,800.00	224,800.00	
STAR	320,592.69	529,388.44	382,539.64	
<b>Totals</b>	<b>456,838.40</b>	<b>894,877.88</b>	<b>717,533.67</b>	
	2007	2008	2009	
CHING	12,500.00	6,734.62	5,373.27	
STAR	9,200.00	5,502.16	10,365.60	
<b>GRAND TOTAL</b>	<b>21,700.00</b>	<b>12,236.78</b>	<b>15,738.87</b>	
	2010	2011	2012	
CHING	145,688.05	145,688.05	145,688.05	
BONDS	297,865.33	297,865.33	297,865.33	
STAR	401,274.88	184,765.02	17,008.94	
<b>TOTAL</b>	<b>844,828.26</b>	<b>628,418.40</b>	<b>360,562.32</b>	
	2013	2014	2015	
CHING	72,876.67	48,890.33	3,260.19	
STAR	13,525.41	6,504.62	10,365.60	
<b>GRAND TOTAL</b>	<b>86,402.08</b>	<b>55,394.95</b>	<b>13,625.79</b>	
	2016	2017	2018	
CHING	145,688.05	145,688.05	145,688.05	
BONDS	297,865.33	297,865.33	297,865.33	
STAR	401,274.88	184,765.02	17,008.94	
<b>TOTAL</b>	<b>844,828.26</b>	<b>628,418.40</b>	<b>360,562.32</b>	
	2019	2020	2021	
CHING	72,876.67	48,890.33	3,260.19	
STAR	13,525.41	6,504.62	10,365.60	
<b>GRAND TOTAL</b>	<b>86,402.08</b>	<b>55,394.95</b>	<b>13,625.79</b>	

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Huron County Landfill 2019						
Huron County Landfill Report Kathleen Schaffer, Huron County Treasurer						
Paid in 2019	Statement Date	Ending Balance	Tonnage (TC)	Monthly Interest	FUND 001 Landfill	FUND 500 L Equipment
JANUARY	12/31/2018	222,566.60	3,291.67	\$24.72	215,958.54	6,583.34
FEBRUARY	1/31/2019	264,339.58	3,102.70	\$36.00	258,098.18	6,205.40
MARCH	2/28/2019	175,424.82	3,220.74	\$37.07	198,946.37	6,441.48
APRIL	3/31/2019	\$194,299.63	3,440.55	\$36.23	\$187,382.30	6,881.10
MAY	4/30/2019	\$195,599.13	4,173.82	\$32.91	\$187,218.68	\$8,347.64
JUNE	5/31/2019	\$197,685.51	4,026.01	\$33.22	\$189,600.27	\$8,052.02
JULY	6/30/2019	\$233,118.42	3,729.62	\$52.65	\$225,606.53	\$7,459.24
AUG	7/31/2019					
SEPT	8/31/2019					
October	9/30/2019					
November	10/31/2019					
December	11/30/2019					
TOTAL		\$1,483,033.79	24,985.11	\$262.80	\$1,432,810.77	\$48,970.22

Next Investment Board meeting will be Tuesday, October 22<sup>nd</sup>

Mr. Hintz moved to adjourn. Kathleen Schaffer seconded. All voting ayes, the meeting stood adjourned.

At 10:09 a.m. the board recessed.  
At 10:19 a.m. the board resumed regular session.

At 10:20 a.m. Terry Boose moved to enter into Executive Session **ORC 121.22 (G) (2) To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest. Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:**

Aye – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde

At 10:51 a.m. Terry Boose moved to end Executive Session **ORC 121.22 (G) (2). Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:**

Aye – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde

**\*Action taken:** Asked the Prosecutor’s office to look at the old contract for the possible purchase of land on Shady Lane for Enrichment Services and revise it as necessary.

**Administrator/Clerk report**

Ms. Ziemba had talked to Mr. Minor about the Courthouse projects. The old elevator is out, the new elevator is in but not operational. Mr. Welch and Mr. Minor tried to speak with Schindler yesterday to see where things stand. They were not there at that time. It is progressing.

Crash bars are not in. Mr. Minor said he hasn’t seen anything on them yet. Same with the x-ray machine.

Gundlach is working on the heating and air on the 5<sup>th</sup> floor and continuing to try to figure out the issue. Mr. Boose thought they determined it was a control board and they were waiting for one. Ms. Ziemba said they received the control board but there was an issue with another control board. Mr. Wilde was glad they had purchased the air conditioners. He had been afraid we wouldn’t need them, but they were using them.

Active shooter training. Ms. Ziemba explained that at 8:30 a.m. the Norwalk Police Department will go through the building and fire blanks to give everyone an idea of what it sounds like. At 8:45 the drill will start. That is when everyone will “Run – Hide – Fight”. Mr. Boose said this was directly opposite what he was told in the meeting he was in. They told him, in this situation you should not stay on the property. Mr. Hintz said, for training purposes they can go outside, but don’t leave the premises.



**REGULAR SESSION**

**TUESDAY**

**AUGUST 6, 2019**

**Commissioner Hintz report**

Mr. Hintz had a letter regarding prostate cancer awareness. Short discussion and it was decided not to do any proclamation.

Mr. Hintz went to the Miller property with Mr. Tansey. Mr. Miller still had some concerns. Mr. Hintz thought Mr. Tansey had tried to work with him time and time again and had bent over backwards. It was a civil conversation. The biggest discussion was that the grass wasn't going to grow right now. If it doesn't Mr. Tansey will come back and reseed. Mr. Tansey believes he had to do what he did to correct the drainage problem. Mr. Boose asked if they had fixed the driveway. Mr. Hintz said they had, he was happy with the driveway. Mr. Miller's other concern was the ditch and Mr. Tansey explained it was because of the septic. Mr. Hintz thought they did a nice job.

**Commissioner Wilde report**

Notice from Richland Engineering regarding bike path going through. Everyone received a copy. They will do their best not to be on our property.

Tomorrow is Estate Planning Lunch & Learn at JFS.

HCDC meeting Thursday at 8:00 a.m.

The Artist Open Studios at MRDD from 5:30 p.m. to 7:00 p.m. He thought they were supposed to RSVP and there was a fee for this. Mr. Boose asked if this was on Main Street or at Christie Lane. Mr. Wilde thought it was at Christie Lane.

**Commissioner Boose report**

Erie County – notice was supposed to go out. Mr. Strickler will get it out tomorrow. It is lengthy and involved.

Secretary of State will be here on August 28 to meet with Board of Elections. Mr. Boose would like to be there to discuss exactly what is mandated be done by January. He would like to explain to the Secretary of State that if he is going to mandate something they have to give the County time to budget for it. Unless the \$50,000 grant is paying for everything, we don't have money budgeted for changes this year. We have the Board of Elections telling us what they think that has to be done, Mr. Boose would like to hear it from the Secretary of State.

Permissive tax maps – Mr. Boose asked if we had received them from the Engineer's office. New London cannot work on their roads until the Commissioners received and approved the maps. Mr. Strickler suggested doing a separate resolution for each political subdivision agreeing to the current map. The New London map would be approved with an addenda adding the additional three streets. Mr. Boose thought Mr. Tansey should provide copy of the map and possibly color in with a different color the newly approved roads. Mr. Wilde thought Mr. Tansey had said to put a note "Pursuant to Huron County Commissioners' Resolution \_\_\_\_\_" so everybody knows where that came from, what date, etc.

Mr. Boose asked if anyone talked to the Veterans office about the active shooter training. Ms. Minor has informed them what is going on. Mr. Boose thought that Mr. Hintz, as our liaison, should touch base with them just to be sure.

Mr. Strickler had forwarded an email from the Health Department's lawyer that Mr. Boose totally disagrees with. He did not think we had ever agreed to the things in the letter. Mr. Strickler and Mr. Wilde both agreed that we hadn't. Mr. Boose thought nothing should happen until everything was resolved. Mr. Wilde wants them to take the sign out front, but doesn't care if they take the generators. He would like them to leave the transfer switch, which would be very expensive if we had to purchase. Mr. Hintz would like to work out a deal to keep the generators. Mr. Wilde does not want them taking the alarm system. Mr. Boose was concerned they would remove items and leave wires hanging. Also, he did not want our staff to have to take care of the concrete slabs outside. Mr. Boose asked Mr. Strickler if he had contacted the Ohio Department of Health. Mr. Strickler had tried calling their general counsel numerous times without success. He wanted to discuss the security system and the fire alarm with him. Ms. Ziemba noted they were part of the same system. Mr. Hintz asked if they were willing to negotiate giving up the cupboards to keep generators. Mr. Boose was okay with this. Discussion regarding swapping generators for the cupboards. Mr. Strickler clarified – we want them to remove the sign, we want to keep the generators, security and fire system and in return they can have the cabinets that were in Environmental.

Mr. Boose pointed out we had budgeted very little money to do anything with the basement. Now we have the expenses at the jail. This is what he wants to bring to the Secretary of State's attention – money has not been budgeted to make all these changes this year.

Ms. Ziemba looked at her notes from the last week's basement tour. She referenced the small and the larger conferences room, which were two possibilities for early voting. There was a small waiting room across the hall. Maintenance would have the back section of the large conference room where the separate entrance comes in. What used to be the birth and death certificate area would go to Development Council. Mr. Boose wanted to clarify this was all still under discussion and no decisions had been made. Ms. Ziemba continued. The area that used to belong to Environmental – the two small rooms in the front - could possibly be used by SCORE and RC&D. The rest of that hallway would be for HCDC, with the exception of one small area that had not been discussed being used for anything. Mr. Boose thought this could be combined with the rest of the space allotted to HCDC, which would allow OSU to take back their meeting room/storage area.

Ms. Ziemba thought the remainder of the hallway – Ms. Boose and Mr. Hollinger's former offices – would be combined into one room for the Board of Election's equipment. There would be a door installed that would open directly into the hallway by the main building entrance. Mr. Hintz said this would eliminate the necessity of having to take the equipment up and down the elevator. Ms. Ziemba noted the remaining space basically stays the same, with the exception of the renovations already planned for Meeting Room A. Mr. Boose said if the BOE wanted to use the vault, he was okay with that - they already have stuff in it. There were no plans for the remaining Health Department area, except for one small section for storage for OSU and the possibly a lunch room area. The computer that control the doors and the key fobs is located in the proposed Board of Elections equipment area. Mr. Wilde suggested they move that back to the maintenance area. Mr. Boose thought that was planning too far in the future. He did not want to move anything until they knew exactly what was going to happen.

Ms. Ziemba asked where we go from here. Mr. Boose thought we could move Economic Development to the basement and keep everything on the front side of the building. Board of Elections could stay where they are, but renovate the area to include more storage space and security upgrades. They could use the large conference room in the basement for early voting, but the rest of the time it would be a building conference room. Ms. Ziemba asked if they would like her to present this to the Board of Elections. Mr. Boose thought she should present it to them before the meeting with the Secretary of State so they were aware of what we were talking about. He told her to be sure to inform them this is still very preliminary. Mr. Hintz said he knew it is not exactly what they were looking for but it is meeting their needs at a lost less cost.

Mr. Boose pointed out 1) this is something we are just talking about; 2) we have not budgeted money in this year's budget for the changes; 3) we need to talk to the Secretary of State. He felt we had been threatened with the BOE moving out of the building if we didn't give them everything they want by January. He did not think they could accomplish everything by January if they did move. He then asked if someone wanted to discuss the proposed changes with Ms. Knapp. Ms. Ziemba offered to do it after she talked to the Board of Elections.

Mr. Boose asked if everyone had read the Statehouse Report. Mr. Wilde said he tried to get on the new quarterly e-magazine, but the link did not work. Mr. Boose suggested he bring it up to them next Wednesday. Also, there will be a CCAO Regional roundtable in Ottawa County on October 18. This is the closest location. Mr. Boose thinks these are important to attend.

Mr. Boose informed Mr. Strickler that Board of Elections has told them something different than what he understands in the directive. He wasn't sure if Mr. Strickler had a copy of the letter from Ms. Blevins dated July 31, 2019. He referenced the third paragraph: *“ in addition to the Secretary of State's office has proposed a number of changes to the Election Official Manual. A couple things to note are if the Board office is not equipped with a monitored security system, the rooms used to store the voting equipment, tabulation and voter registration servers and networking equipment must have a monitored security system that will detect and alarm an unauthorized access and all ballots and election data media also must be stored properly in a clean, and climate controlled environment that is equipped with a secured monitored alarm, smoke detection and the proper fire extinguisher or suppression system following the guidance provided above for the storage voting equipment”*. Mr. Wilde noted that the first word Mr. Boose had used was “proposed”. Mr. Boose said the letter is telling them they have to do this by January. Mr. Wilde thought that was why they needed to talk to the Secretary of State. Mr. Boose read: *“due to the Secretary of State's deadline, the Board would like to know as soon as possible what your decision is so we can start implementing both the physical and cybersecurity measures, either in the space formerly occupied by the Health Department or in a new location suitable for the Board of Elections”*. Mr. Boose noted they say nothing about their current offices. Mr. Hintz pointed out we were talking about a possible combination of the spaces. Mr. Boose feels that, when we receive letters like this, we can't just ignore them and not say anything.

This Saturday at 6:00 is the potluck at Fairgrounds.

**REGULAR SESSION**

**TUESDAY**

**AUGUST 6, 2019**

At 12:04 p.m. Terry Boose moved to adjourn. Joe Hintz seconded the motion. The meeting stood adjourned.

**IN THE MATTER OF CERTIFICATION**

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on August 6, 2019.

**IN THE MATTER OF ADJOURNING**

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 12:04 p. m.

_____	_____
	Terry Boose
_____	_____
	Joe Hintz
_____	_____
	Bruce Wilde

**ATTEST**

\_\_\_\_\_  
Clerk to the Board