

REGULAR SESSION

TUESDAY

AUGUST 9, 2016

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Gary W. Bauer and Tom Dunlap. Joe Hintz is on vacation.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the August 2, 2016 and August 4, 2016 meeting(s) were presented to the Board. Tom Dunlap made the motion to waive the reading of the minutes of the August 2, 2016 and August 4, 2016 meeting(s) and approve as presented. Gary W. Bauer seconded the motion. Voting was as follows:

Aye – Gary W. Bauer
Aye – Tom Dunlap
Absent – Joe Hintz

16-204

IN THE MATTER OF CERTIFYING CLAIMS SCHEDULES TO THE HURON COUNTY AUDITOR FOR PAYMENT

Tom Dunlap moved the adoption of the following resolution:

WHEREAS, as per Ohio Revised Code 305.10, a resolution must be made by the Board of Huron County Commissioners to accompany the Claims Schedule to the Huron County Auditor's Office for payment; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby approve Claim Schedule 08/09/16 and authorizes the Huron County Auditor to make the necessary warrants; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer
Aye – Tom Dunlap
Absent – Joe Hintz

Huron County
Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, Batch ID, PO #/Line #, Line Description, Amount, Warrant #. Includes entries for Department Common Pleas, Department Adult Probation, Department Adult Juvenile Court, Department Human Resources, and Department Juvenile.

Huron County
Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, Batch ID, PO #/Line #, Line Description, Amount, Warrant #. Includes entries for Department Juvenile Probation, Department Probate, Department Coroner, Department Council, Department Police, Department Public Works, Department Building and Grounds, Department Public Works, Department Public Works, Department Public Works, Department Public Works.

Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, Batch ID, PO #/Line #, Line Description, Amount, Warrant #. Includes entries for various departments like Sheriff, Jail, and Health.

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Claims Register for Payment Batches					Amount	Warrant #
Warrant Date	Claimant	Batch ID	P.O.#/Line #	Line Description		
08/11/2016	Minsky Inc	221386	2016-607711	Fees	\$65.67	
08/11/2016	McVey Agency	221386	2016-607711	Print Fees	\$11.17	
08/11/2016	Trust States & Service Inc	221386	2016-607711	Trust Fees	\$143.87	
08/11/2016	Mega City Fire & Alarm	221386	2016-607711	Trust Fees	\$19.25	
08/11/2016	North American Contracting	221386	2016-607711	Trust Fees	\$37.28	
08/11/2016	North American Contracting	221386	2016-607711	Trust Fees	\$37.28	
08/11/2016	North American Contracting	221386	2016-607711	Trust Fees	\$37.28	
08/11/2016	North American Contracting	221386	2016-607711	Trust Fees	\$37.28	
08/11/2016	North American Contracting	221386	2016-607711	Trust Fees	\$37.28	
08/11/2016	North American Contracting	221386	2016-607711	Trust Fees	\$37.28	
08/11/2016	North American Contracting	221386	2016-607711	Trust Fees	\$37.28	
Account 500.801.00280 (CONTRACT - SERVICE) Total:					\$25,683.57	
Department Landfill Total:					\$53,973.54	
Fund 800 - Landfill Total:					\$53,973.54	
Fund 835 - Commissary Trust						
Department Commissary Trust						
Account 835.036.00260 (EXPENDITURES) Total:					\$564.00	
Department Commissary Trust Total:					\$564.00	
Fund 835 - Commissary Trust Total:					\$564.00	
Fund 850 - Family & Children First Council						
Department Family & Children First Council						
Account 850.000.00475 (Other Expenses) Total:					\$6,304.00	
Department Family & Children First Council Total:					\$6,304.00	
Fund 850 - Family & Children First Council Total:					\$6,304.00	
Grand Total:					\$86,407.29	

Sign 1  Sign 2  Sign 3 Absent

**IN THE MATTER OF TRAVEL**

Tom Dunlap moved to approve the following travel request this day. Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Gary W. Bauer
- Aye – Tom Dunlap
- Absent – Joe Hintz

Gary Bauer, Commissioners to Columbus, Ohio on August 19, 2016 for CCAO-Econ. Development meeting.

**IN THE MATTER OF REQUEST FOR LEAVE**

- Gary Ousley/Dog Warden/Sick/8:00 a.m. – 4:30 p.m. August 1, 2016/Sick/12:30 p.m. – 4:30 p.m. August 22, 2016/Sick/12:30 p.m. – 4:30 p.m. September 8, 2016.**
- Joshua Jasinski/Dog Warden/Sick/12:30 p.m. – 4:30 p.m. August 4, 2016.**
- Valerie Stebel/Commissioners/Vacation/3:00 p.m. – 4:30 p.m. August 17, 2016/Personal Time/12:00 p.m. – 4:30 p.m. September 23, 2016.**
- Larry Burdue/Buildings & Grounds/Sick/5:30 a.m. – 2:00 p.m. August 19, 2016.**
- Jeff Deeble/Buildings & Grounds/Vacation/6:00 a.m. – 2:30 p.m. August 12, 2016/Vacation/6:00 a.m. – 2:30 p.m. August 19, 2016.**
- Stephen Minor/Building & Grounds/Vacation/7:00 a.m. – 3:00 p.m. August 12, 2016.**
- Timothy Bettac/Building & Grounds/Sick/8:00 a.m. – 4:00 p.m. August 3, 2016.**
- Vickie Ziembra/Commissioners/Sick/8:00 a.m. – 4:30 p.m. August 17, 2016/Sick/8:00 a.m. – 4:30 p.m. August 11, 2016.**

**SIGNING**

The Board signed the Award of Distinction for Stephen Schumm for 2016 Outstanding Senior Citizens Award.

**Administrator/Clerk report**

Ms. Ziembra stated there is a request from Huron County Board of DD requesting the board to appoint Colton Wilson to an open appointment from a position vacated by Staci Hammons. The Board would like Kari Smith to bring Mr. Wilson before the board before appointing.

Ms. Ziembra also presented a request from Susan Hazel on behalf of the United Fund.

Vickie -

The United Fund would like to get the commissioners’ approval / permissions to serve ice cream on the sidewalk in front of the courthouse on September 16<sup>th</sup> from 11:30 to 1pm. The United Fund Board members would like to serve the ice cream as a thank you to the community for

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reaching the 2016 Goal and as a Kickoff to the new 2017 Campaign.

Who else will need to be contacted about this event? – city hall? the health department?

Susan

The Board gave the approval. Recommends Ms. Hazel check with the health department and city hall.

Mr. Bauer wanted it on record, before rumors get started, he met with Matt Raymond to assure him that whatever happens with SES, the Commissioners are in no way moving the Veterans from the building. They are there until the Veterans decided to move.

**At 9:30 a.m.** Public Comment.

**Matt Gross** is here representing **SES and FTMC**. **Ralph Fegley representing SES**. Mr. Gross wanted to do a follow up from last week's meeting. He is confused about what changed from Tuesday to Thursday, they were very disappointed in the Board's decision. They took it as no they are not doing this because of the \$90,000.00. Mr. Gross explained he researched it and he found an email to Mr. Bauer from Mr. Welch this past January that provides numbers. Mr. Gross explained the numbers are from 2012, however the email is from 2016. They reference 2012 charges in \$42,600.00 in utilities and \$45,900.00 in custodial services, Otis Elevator Contract in the amount \$869.00. Mr. Gross explained they haven't gotten into the building repair side either. Mr. Gross explained that it is extremely frustrating after everything they have been through year after year on this. Mr. Gross stated that the board verbally stated how much they want this to happen.

Mr. Bauer explained what Mr. Raymond, Veteran's Services told him, they need to get through the fair, and then they will look at numbers for something down the road where they will have a plan to put some money away to add to the other building. That was as of this morning. Mr. Gross stated he doesn't know what changed between Tuesday and Thursday, it's extremely frustrating. He is here to ask them to reconsider because timing is of essence. Mr. Dunlap explained that it was simply nothing other than number crunch. Mr. Gross stated the numbers are what they are, and he feels the \$90,000.00 is good. He doesn't understand what happened, they feel that this is being kicked down the road till November for someone else to handle this. Mr. Bauer stated this is not what is happening. Mr. Bauer stated that when you're spending someone's money they should be at the table. Mr. Gross stated the board told them to go and come up with a plan. Mr. Bauer stated he will stick by this saying, "anytime you move money here you have to take it from over there." The money is not there to commit, there is no money to move. Those numbers included Help Me Grow that was shut down last year, that includes the Dog Warden and Veteran's. They looked at ways to save as well, Mr. Welch, Mr. Bauer and Ms. Ziembra which custodian can they release? If you lay them off, you have to pay 6 months of unemployment. Mr. Bauer stated the number is just not there. They can't save anything. Mr. Bauer thought that if the levy did not go through in 2017, there was a possibility that the board would still be responsible. Mr. Gross stated no, a legal document between the 3 entities would state after 5 years the Commissioners would be wiped clean. Mr. Bauer questioned what happens if this levy gets turned down, then what happens. Mr. Gross stated if the levy is turned down, the organization would not exist. They have 3 chances with a levy, if they could not get these renewed, they would have to go back to the drawing board. Mr. Dunlap thought they would have a plan they could do. Mr. Bauer stated he couldn't vote yes on this, because where is the money coming from. Mr. Gross would like to know where they go from here, they thought they were using the numbers that was provided by the county. Mr. Fegley stated they cannot go after the bond issue, they have nowhere to go. Mr. Bauer stated he agrees something needs to be done, but where the money coming from, sales tax is has been down for the last 3 months. Mr. Dunlap asked what is your absolute deadline you have to have an answer. Mr. Gross stated the goal was by October 1, 2016, moving the parking lot and getting black top. Mr. Bauer explained they cannot make a decision at this time, due to Mr. Hintz being absent. Mr. Gross doesn't want to rush them, but they need to make a decision soon. They don't have any other place to go.

**At 9:54a.m.** The Board recessed.

**At 10:00 a.m.** the board resumed regular session. Carol Knapp, HCDC, presented the semi-annual report.

**HCDC Report to Commissioners August 9, 2016  
Summary from PowerPoint Presentation**

**2016 – *What lies ahead!*** – When I presented to the commissioners in February 2016, I provided a list of things that we were planning to work on in 2016. Following is an update or status report of those items:

- HCDC Office Relocation
  - *Office renovations completed – Thank you very much!*

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- Furniture is in the process of being assembled
- Phone lines need to be taken care of
- Move
- Front Lobby “Make Over”
  - No progress at this point in time.
- Revision to HCDC By-Laws
  - Done and approved by HCDC Board
- Change not-for-profit status from 501(c)4 to 501(c)3
  - Application submitted to IRS
  - Received request for additional information (21 additional questions/30 page response)
  - Information mailed to IRS on July 19 (deadline to submit was August 3).
- Formation of Huron County T-I-D (Transportation Improvement District)
  - Huron County T-I-D created and registered with ODOT.
  - Submitted project for Bellevue that had insufficient information for funding this round.
- Formation of Huron County Land Bank
  - Experienced a few speed bumps in process
  - Communities extremely interested in us proceeding
- Development of new HCDC Web-Site
  - “Template” of the site design has been finalized
  - Project moving from design stage to production stage
  - Working with NEDC and ECEDC for common messages on the three organizations’ websites.
  - Anticipate site to be launched late August.
- Five-County Manufacturing Month Events
  - Partnering with ECEDC and EHOVE for a Manufacturing Showcase Event with 9<sup>th</sup> Graders with hands-on manufacturing displays.
  - HCDC planning on manufacturing tours before students return to their home school
  - Five-County Group plans to have a speaker event since it was so well received last year.
- Firelands Regional Economic Development Group Involvement
  - Group plans to meet again in August
- Continuation of the HCDC R & E Program
  - Wakeman Business Blitz held the Week of March 21 – presented results to Village Council
  - Greenwich Business Appreciation Week held the week of April 21 – presented results to Village Council
  - Monroeville Matters held the week of July 11 – results have been analyzed and PowerPoint ready for presentation to Village Council.

**2016 – What else have we done?** HCDC has accomplished the following items in addition to our February list:

- Completed a CRA (Community Reinvestment Area) application and documentation for the Village of New London
  - Presented information to Village Council
  - Awaiting resolution to proceed
- Applied for an AEP Leap Grant – received \$3,000 grant toward website and Manufacturing Month events
- Created the Huron County Business Advisory Council (requested by school superintendents)
- Willard Comprehensive Plan
  - Steering Committee that developed the plan
  - Correcting and editing plan
  - Approval process
  - Implementation plan
- Huron County Soil & Water Comprehensive Land Use Plan Updates
- Four new business startup clients – clients did not continue with effort after initial meeting(s)
- Two viable economic development projects presently in the pipeline
- Continue to represent HCDC or the County with numerous local, regional, and state organizations.

**HCDC R & E Program**

- HCDC has completed 100 business visits so far this year.
  - 37 visits in Monroeville
  - 32 visits in Wakeman
  - 29 visits in Greenwich
  - 1 visit in Willard
  - 1 visit in Norwalk
- Visits by Industry Sector
  - 16% Retail
  - 14% Manufacturing
  - 13% Food Services
  - 9% Repair Services & Construction
  - Other sector include financial services, health care/health services, personal care, real estate & rentals, libraries, insurance, trucking & logistics, agriculture, and other.
- Year Business Established
  - 1 in 1880s
  - 5 from 1900 – 1950
  - 49 from 1951 – 2000
  - 17 from 2001 – 2010
  - 18 from 2011 – 2016 Y-T-D
- 81 businesses OWN their facility with 19 leasing – 10 indicated they need more space
- 31 businesses have locations elsewhere

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- How is your business doing?
  - 55% Good
  - 33% Excellent
  - 11% Fair
  - 1% Poor
- Production
  - 71% Balanced
  - 17% Under Capacity
  - 13% Over Capacity
- Market Share
  - 48% Increasing
  - 39% Stable
  - 7% Decreasing
- Life Cycle of the Business
  - 77% Growing
  - 14% Maturing
  - 9% Emerging
- 79 businesses introduced new products in the last five years
- 68 businesses plan to introduce new products in the next five years
- Rate the LOCAL business climate (would be the village)
  - 47% Good
  - 20% Fair
  - 16% Excellent
  - 9% Poor
  - 9% No Opinion
- Rate the cost of doing business (LOCAL)
  - 57% Good
  - 17% Fair
  - 4% Poor
  - 9% No Opinion
- 86 companies employ 921 people
  - 56 companies employ 5 or fewer people
  - 16 companies employ 6-10 people
- Projected Employment Needs
  - 30% increasing employment
  - 67% stable employment
  - 3% decreasing employment
- Rate Workforce Availability
  - 38% Good
  - 20% Fair
  - 14% Poor
  - 6% Excellent
- Rate Workforce Skill Level
  - 28% Good
  - 25% Fair
  - 21% Poor
  - 5% Excellent
- Supplier Locations
  - 26 Local
  - 48 Regional
  - 31 National
  - 7 International
- Customer Locations
  - 48 Local
  - 49 Regional
  - 13 National
  - 7 International

**2017 Budget Request**

Please don't forget HCDC when you work on the 2017 budget (you start after the fair)

- Present funding level (county) = \$42,000
- Present HCDC deficit (as of July 31) = \$2,568.35
- **Projected** 2016 investments total = \$69,870.00
  - Received to date = \$46,470.90

**WHY IS THIS A CONCERN:**

- Team Lorain County disbanded in June due to lack of financial support.
- Bellevue Development Corporation became a part of the City of Bellevue due to lack of financial support.
- WE HAVE A CARRY OVER BALANCE THAT WILL KEEP US GOING ON THE SHORT TERM. WE NEED YOUR ASSISTANCE IN DETERMINING OR DEVELOPING A REVENUE STREAM THAT WILL SUSTAIN ECONOMIC DEVELOPMENT IN HURON COUNTY FOR THE LONG TERM.

*HCDC RUNS OUR ENTIRE OPERATIONS ON AN ANNUAL BUDGET OF \$69,870. THIS INCLUDES SALARIES (3 PEOPLE), BENEFITS, TRAINING, CONFERENCES, OFFICE SUPPLIES, ETC. MOST ECONOMIC DEVELOPMENT DIRECTORS MAKE WELL OVER OUR TOTAL BUDGET (MOST MAKE BETWEEN \$80 - \$100). WE ARE PRESENTLY ON A WAGE FREEZE.*

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Since 2009, The Huron County Development Council has been involved in or played a role in projects that have brought OVER **\$397 MILLION**.

## Projects include:

- Pepperidge Farm Expansion – bond financing, enterprise zone agreement, liaison with Team NEO/JobsOhio
- Guardian Manufacturing – new equipment & retro-fitting equipment financing, R & D grant
- Northern Ohio Rural Water – prevailing wage situation
- Summit Motorsports Park – airport closures, camp ground status
- New Horizons Baking Company – ISIF financing for rail spur, annual reporting for ISIF
- Rural King – septic/sanitary issues
- Pat O'Brien – acquisition of property
- Berry Plastics – enterprise zone agreement servicing, moving expenses/training grant, equipment financing
- Mercy Health System – annexation assistance
- Sharpnack Ford – property assistance
- Star of the West – bond financing, enterprise zone agreement
- Wakeman Elevator – business plan, financial connections
- Eleven 18 Powersports – business plan, financial connections
- Borgers – property submittal to lead, support and assistance with property acquisition, and bond financing
- Firelands Fabrication – liaison between Rankin Manufacturing and ODOD
- AMARC – business plan, enterprise zone application
- East of Chicago – business plan, financial assistance
- Brew Pot Café – business plan, liquor license assistance
- Carl's Complete Car Care – business plan, financial assistance
- Wakeman Hardware – business assistance
- New Haven Supply – septic system issues/EPA liaison
- Armeton – new business support – arranged for office space – workforce assistance
- Matt Hawley Law Office – real estate transfer
- New London Lanes – Health Department assistance with renovations
- Townsend Township – Township Hall and Fire Department USDA application assistance
- Knock Out Tree Service – sign issue with township – helped resolve problem with solution acceptable to both parties
- Courthouse Vestibule
- Mitsubishi Chemical – Phase I Environmental
- Norwalk Commons
- Huron County Humane Society – land transfer
- Berry's Restaurant – land transfer
- Willard NSP – land transfer
- Moving Ohio Forward Program Grant Administrator
- Regional Resource Center – background support
- Airport Study
- Huron County Airport/FAA Assistance
- Huron County Video
- AEP Leap Grants
- Huron County CEDS
- 4-County Manufacturing Showcase Event
- 5-County Manufacturing Month Event
- 3-County WEST Sub-Region
- WAEDC Leadership Assistance
- AND THEN
- Team NEO Partner Meetings – Huron County Representative
- Enterprise Zone Manager
- Tax Incentive Review Committee Meetings
- Ohio One Property Database Management
- State-Generated Economic Development Lead Distribution & Response
- HCDC R & E Program
- Business Appreciation Events (5 so far)
- New London CIC Member
- Development Fund of the Western Reserve – Vice President
- Erie Basin R C & D Board Member & Treasurer
- Huron County WIOA Board President
- Huron County Township Association Member
- WAEDC Board
- Celeryville Muck Farmers' Breakfast Meetings
- Huron County Chamber of Commerce Member
- Willard Area Chamber of Commerce Member
- Willard Business Association Member
- OEDA (Ohio Economic Development Association) Member
- Huron County Master Gardeners
  
- HCDC R & E Program Business Visit Follow Up:
  - Workforce Training Opportunities
  - Workforce Assistance
  - OJT Information
  - Expansion Assistance



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- Municipal codified ordinance explanations
- Business structuring information
- Name registration assistance
- Liaison between business and community
- Sign information
- Energy Efficiency Grant Information
- Utility Rate Comparisons
- Historic Renovations Information
- Parking Issues
- Legislative Concerns/Questions
- Grant Information Requests
- Property Acquisition Assistance
- Health Insurance Information Request

**At 10:42 a.m.** Tom Fries, SES, came before the board, to see if the board made a decision. Mr. Bauer asked Mr. Fries if he had a comment for the board, Mr. Fries asked the board if they received the information he dropped off. Mr. Fries wanted to know if there has been a decision made regarding SES. Mr. Bauer explained that they have put the decision off another two weeks due to the fair and Mr. Hintz being on vacation. Mr. Fries stated that looking at the paperwork, he feels that the number is fair. Mr. Bauer stated there has been changes out there too. These numbers are not just the SES numbers. Mr. Fries left the meeting unhappy.

**At 10:44 a.m.** Tom Dunlap moved to adjourn. Gary W. Bauer seconded the motion. The meeting stood adjourned.

**IN THE MATTER OF CERTIFICATION**

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on August 9, 2016.

**IN THE MATTER OF ADJOURNING**

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 10:44 a. m.

\_\_\_\_\_ Gary W. Bauer

\_\_\_\_\_ Tom Dunlap

\_\_\_\_\_ Joe Hintz

**ATTEST**

\_\_\_\_\_  
Clerk to the Board