

REGULAR SESSION

TUESDAY

MAY 17, 2016

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Gary W. Bauer, Tom Dunlap, Joe Hintz.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the May 10, 2016 meeting(s) were presented to the Board. Tom Dunlap made the motion to waive the reading of the minutes of the May 10, 2016 meeting(s) and approve as presented. Joe Hintz seconded the motion. Voting was as follows:

Aye – Gary W. Bauer

Aye – Tom Dunlap

Aye – Joe Hintz

16-134

IN THE MATTER OF CERTIFYING CLAIMS SCHEDULES TO THE HURON COUNTY

AUDITOR FOR PAYMENT

Joe Hintz moved the adoption of the following resolution:

WHEREAS, as per Ohio Revised Code 305.10, a resolution must be made by the Board of Huron County Commissioners to accompany the Claims Schedule to the Huron County Auditor’s Office for payment; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby approve Claim Schedule 05/17/16 and authorizes the Huron County Auditor to make the necessary warrants; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Tom Dunlap seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer

Aye – Tom Dunlap

Aye – Joe Hintz

Huron County
Claims Register for Payment Batches

Payment Type: All	Warrant Dates: 5/19/2016 to 6/19/2016	Warrant Numbers: All	Payment Batches: 227335 to 227335
Warrant Type: All	Funds: 001 to 940	Warrant Dates: 5/19/2016 to 6/19/2016	Warrant Numbers: All
Warrant Numbers: All	Funds: 001 to 940	Warrant Dates: 5/19/2016 to 6/19/2016	Warrant Numbers: All
Warrant Dates: 5/19/2016 to 6/19/2016	Payment Batches: 227335 to 227335	Warrant Numbers: All	Payment Batches: 227335 to 227335
Payment Type: All	Warrant Dates: 5/19/2016 to 6/19/2016	Warrant Numbers: All	Payment Batches: 227335 to 227335
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Warrant Dates: 5/19/2016 to 6/19/2016	Payment Batches: 227335 to 227335	Warrant Numbers: All	Payment Batches: 227335 to 227335
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REGULAR SESSION

TUESDAY

MAY 17, 2016

Claims Register for Payment Batches

Warrant Date	Client	Batch ID	PO #/Line #	Line Description	Amount	Warrant #
05/19/2016	City of Newark	22735	2016-000410	Water/Sewer/Storm Water Charges	\$37.73	
Account 125.00475 (OTHER EXPENSES) Total:					\$1,853.93	
Department Total:					\$3,028.43	
Department:					\$307.96	
Account 125.00056 (EQUIPMENT) Total:					\$604.25	
Department Total:					\$912.21	
Department:					\$504.25	
Account 125.126.00210 (MATERIALS) Total:					\$84.78	
Department Total:					\$1,442.00	
Department:					\$336.45	
Account 125.126.00275 (CONTRACTS REPAIRS) Total:					\$825.00	
Department Total:					\$4,251.78	
Department:					\$411.72	
Account 125.126.00281 (OTHER EXPENSES) Total:					\$11.00	
Department Total:					\$2,109.32	
Department:					\$7,733.51	
Account 125.126.00231 (EQUIPMENT) Total:					\$868.47	
Department Total:					\$5,310.47	
Department:					\$5,800.00	
Account 125.127.00225 (CONTRACT SERVICES) Total:					\$11,710.47	
Department Total:					\$22,472.41	
Department:					\$264.75	
Account 125.127.00225 (CONTRACT SERVICES) Total:					\$264.75	
Department Total:					\$264.75	
Department:					\$264.75	

Claims Register for Payment Batches

Warrant Date	Client	Batch ID	PO #/Line #	Line Description	Amount	Warrant #
05/19/2016	Document Technology Systems	22735	2016-003501	Appt Resourcing	\$1,362.00	
Account 131.131.00200 (EQUIPMENT) Total:					\$1,832.75	
Department Total:					\$1,832.75	
Fund 131 - RECORDERS TECHNOLOGY Total:					\$1,832.75	
Fund 132 - CLERK OF COURTS - TI						
Department:					\$181.00	
Account 132.132.00175 (SUPPLIES) Total:					\$151.00	
Department Total:					\$184.68	
Department:					\$345.68	
Account 132.132.00475 (OTHER EXPENSES) Total:					\$345.68	
Department Total:					\$345.68	
Fund 132 - CLERK OF COURTS - TI Total:					\$345.68	
Fund 137 - DYS SUBSIDY						
Department:					\$25,000.00	
Account 137.137.00525 (RESIDENTIAL PLACEMENT) Total:					\$25,000.00	
Department Total:					\$25,000.00	
Fund 137 - DYS SUBSIDY Total:					\$25,000.00	
Fund 145 - CHILDRENS SERVICE						
Department:					\$2,750.00	
Account 145.145.00191 (EQUIPMENT) Total:					\$84.47	
Department Total:					\$1,925.11	
Department:					\$3,535.40	
Account 145.145.00191 (EQUIPMENT) Total:					\$353.69	
Department Total:					\$353.69	
Account 145.145.00191 (EQUIPMENT) Total:					\$353.69	
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MAY 17, 2016

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the requests for expenditure of over \$1,000.00 as listed above; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer

Aye – Tom Dunlap

Aye – Joe Hintz

16-136

IN THE MATTER OF APPROVING OF A REQUEST FOR PAYMENT ON LETTER OF CREDIT AND STATUS OF FUNDS REPORT (FORM DS5) FOR HURON COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT (B-F-15-1BJ-1) SUBMITTED TO THE BOARD MAY 17, 2016

Joe Hintz moved the adoption of the following resolution:
WHEREAS, a request for payment and status of funds report has been prepared and submitted to the Board of Huron County Commissioners as attached herein by WSOS CAC, Inc. & Huron County Development Council for the Board’s certification; and
WHEREAS, the Board has reviewed the request for payment and status of funds report; now therefore
BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the request for payment and status of funds report as attached herein and certifies that the data reported is correct and that the amount of the Request for Payment is not in excess of current needs; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.
Tom Dunlap seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer

Aye – Tom Dunlap

Aye – Joe Hintz

State of Ohio
Office of Housing and Community Partnerships
Request for Payment and Status of Funds Report

Section One: Request for Payment

Submit to:
Ohio Department of Development
Office of Housing and Community Partnerships
P.O. Box 1001
Columbus, Ohio 43216-1001
Contact Person/Telephone Number:
Nadine Thompson, WSOS-CAC/419-332-2056

Name and Address of Grantee:
Huron County Commissioners
180 Milan Avenue
Norwalk, OH 44857
Community/Nonprofit #
1-BJ
Date:
Voucher #:
Warrant #:

FTI Number:
34-6400672
Draw Number:

Section Two: Itemization of Expenditures

Grant Number *	Activity Name *	Activity Num *	Enter the Housing Site Address (CDBG and HOME Funded Housing Activities Only)	Project Number (State Use Only)	Amount Requested	Approved Activity/Site Address Budget	Balance of Activity/Site Address Budget
B-F-15-1BJ-1	Huron Co ADA Accessibility	1			18,400	18,400	0
	Parking Facilities						
B-F-15-1BJ-1	Richmond Twp. Street Improv	2			19,200	19,200	0
	Street Improvements						
B-F-15-1BJ-1	Administration	4					
	WSOS Invoice #02678				330	18,800	18,270
	WSOS Invoice 62795				700	15,600	14,570
	WSOS Invoice 63338				1,860	15,600	12,710
	WSOS Invoice 64248				2,310	15,800	10,400
B-F-15-1BJ-1	Fair Housing	4					
	WSOS Invoice 62679				120	2,000	1,880
	WSOS Invoice 62796				240	2,000	1,640
	WSOS Invoice 63339				420	2,000	1,220
	WSOS Invoice 64249				120	2,000	1,100
Total Amount of This Draw:					\$43,700		

NOTE: From the Attachment A of the Grant Agreement

Section Three: Certification of Itemization of Expenditures: Two Authorized Signatures Are Required
(I certify that this Request for Payment was drawn in accordance with the terms and conditions of the Grant Agreement(s) cited and that the amount drawn is proper for payment to the drawer's depository. I also certify that the data reported above is correct and that the amount of the Request for Payment is not in excess of current needs.)
Date: 5/17/16 Signature: Gary W. Bauer Title: VP of HCL
Date: 5/17/16 Countersignature: Joe Hintz Title: VP of HCL
State Use Only
DSS (Rev. 6/04) DEV0072

MAY 17, 2016

At 9:15 a.m. Ruthann House, WSOS, President & CEO came before the board to thank the board for their continued support and partnership. The following WSOS employees introduced themselves:

Ben Kenny – Community Development
John Gerlak – CHIP Program (Housing)
Terry Jacobs – Mobility Coordinator
Irene Miller – SS VF Program (Port Clinton)
Todd Robinson – Mobility Management

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Joyce Alridge – SS VF Program (Fostoria)

Tim Havice – H-E (Fremont)

Ms. House explained they like to bring in a customers who have used the services and explain their experience with the program. Ms. House explained they have a Federal Grant to assist the veterans in need. This is being distributed in 19 counties in Ohio. Erie and Huron County was not included with the homeless prevention funds, they are currently working on writing a grant to get these funds into these counties.

PROCLAMATION

WHEREAS, WSOS Community Action Commission, Inc. has served the people of **Huron County** since 1965; and

Whereas, WSOS has been managing programs that serve children, families, and senior citizens such as Child Development, Community & Economic Development, Family Development, Great Lakes Rural Community Assistance Program (RCAP), Housing & Energy, and Senior Programs; and

WHEREAS, WSOS accomplished the following in 2015 in Huron County:

- Assisted 6 veterans and their families through the Supportive Services for Veterans (SSVF) program;
- Weatherized 20 units and administered funds for the rehabilitation or repair of 12 homes;
- Provided energy conservation assistance to 60 households;
- Assisted Huron County and the City of Norwalk with the administration of Community Development Block Grant (CDBG) funds;
- Provided other assistance as needed to individuals, families and communities in Huron County.

WHEREAS, Ohio's 50 Community Action Agencies assist more than 3 million disadvantaged persons each year by leveraging federal, state, local, and private resources, including more than 32 million hours of volunteer time; and

WHEREAS, WSOS has a proven commitment to providing support; and training to help local people make the transition out of poverty.

NOW THEREFORE BE IT RESOLVED that we, the Huron County Board of Commissioners, do hereby proclaim May 2016 Community Action Month and urge all citizens to take this opportunity to recognize the work of community action agencies.

IN WITNESS WHEREOF We have hereunto subscribed our names this 17th day of May in the year of our Lord, Two Thousand and Sixteen.

HURON COUNTY COMMISSIONERS

Gary W. Bauer, Tom Dunlap, Joe Hintz

16-138

IN THE MATTER OF APPOINTING A NEW MEMBER TO THE WORKFORCE INNOVATION AND OPPORTUNITY ACT POLICY BOARD

Joe Hintz moved the adoption of the following resolution:

WHEREAS, the Board of Huron County Commissioners appoints members to the Workforce Innovation and Opportunity Act Policy Board; and

WHEREAS, Marlis R. Rock, Goodwill Industries of Erie, Huron, Ottawa & Sandusky Counties, Inc. has been recommended for appointment for the Business representative position vacancy to the Workforce Innovation and Opportunity Act Policy Board; now therefore

BE IT RESOLVED, that Marlis R. Rock be appointed to the Workforce Innovation and Opportunity Act Policy Board as stated above; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open

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to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Tom Dunlap seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer
Aye – Tom Dunlap
Aye – Joe Hintz

At 9:30 a.m. Public comment.

Susan Hazel, Clerk of Courts, stated they are updating their website. Ms. Hazel stated they have not made any major changes since Ms. Hazel come on, she will proceed with this. Ms. Hazel questioned the board if they would like a county wide website. She doesn't want to spend a lot of money to do this, but she wanted to give the Board of Commissioners an option. She doesn't want to be limited on what she can do on her website because it is a county wide website. She will send details to the board.

Ms. Hazel explained she sent information regarding dividing the costs for the 4th change order submitted by contractor. Mr. Bauer asked that Ms. Hazel stay around to speak to them regarding this issue.

Ms. Hazel stated that the court with assistance from Amy Latteman and herself submitted to the Ohio Supreme Court grant application and it was awarded in the amount of \$16,000.00, with the Clerk submitting an additional \$6,000.00 to complete the project with the purchase of a new server with the old server being relocated as a live backup for their programming for the case management system at the title office. Ms. Hazel stated she spoke to Mr. Bettac regarding air flow concerns now that there will be two servers.

IN THE MATTER OF REQUEST FOR LEAVE

Darwin Pesnell/Building & Grounds/Vacation/8:00 a.m. – 4:30 p.m. May 20, 2016.

Tim Bettac/Building & Grounds/Personal Time/8:00 a.m. - 4:30 p.m. May 20, 2016.

Stephen Minor/Building & Grounds/Sick/12:00 p.m. - 2:00 p.m. May 10, 2016/Sick/12:00 p.m. – 2:00 p.m. May 11, 2016/Vacation/5:30 a.m. June 13, 2016 – 1:30 p.m. June 15, 2016/Vacation/5:30 a.m. – 1:30 p.m. June 17, 2016/Vacation/5:30 a.m.- 1:30 p.m. June 24, 2016.

Doris Peterson/Building & Grounds/Vacation/2:00 p.m. – 10:30 p.m. May 13, 2016.

Peter Welch/Building & Grounds/Vacation/7:30 a.m. – 3:30 p.m. May 19, 2016.

At 9:45 a.m. Tom Dunlap moved to enter into Executive Session **ORC 121.22 (G) (4)** preparation for, conducting, or reviewing negotiations or bargaining sessions for public employees, concerning employee compensation or other terms and conditions of employment. Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer
Aye – Tom Dunlap
Aye – Joe Hintz

At 10:10 a.m. Tom Dunlap moved to End Executive Session **ORC 121.22 (G) (4)**, Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer
Aye – Tom Dunlap
Aye – Joe Hintz

At 10:11 a.m. the board recessed.

At 10:21 a.m. the board resumed regular session. Jan Tkach, Records Commission semi- annual report.

HURON COUNTY RECORDER

Jan M. Tkach

12 E Main Street Suite 100, Norwalk, OH 44857

419.668.1916

May 17, 2016

TO: THE HURON COUNTY COMMISSIONERS

RE: HURON COUNTY RECORDS COMMISSION REPORT

REGULAR SESSION

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The Huron County Records Commission met on February 23, 2016. We approved RC – 2 Schedules for Victims Assistance and Huron County Mental Health and Addiction Services. This brings all but two offices into compliance: Solid Waste and Veteran Services. I spoke with both offices and they are working on their schedules.

Julie Tyler from the Huron County Board of Developmental Disabilities contacted my office with questions regarding records disposal. Their retention schedule is dated 11/21/1996. I suggested that they update their retention schedule and also see what record series were listed on their current schedule. They could only dispose from those series listed on the current schedule. The RC -3 Schedule would need to be reviewed by the County and State agencies before they could dispose of any records. I sent her information to review that would be helpful in filling out the forms.

The Records Commission also approved RC – 3 Schedules for the Clerk of Courts Auto Title and Legal Division.

Microfilm Records Center

The new server went live in March. At that time we separated from the Auditor and are now on our own network. There were a few small wrinkles. Access from the Auditor’s network to our server for the purpose of accessing our recording software has been restored at no additional cost. Their office is able to view images of the recorded documents. This facilitates the process of property transfers.

Connecting our network to their new map plotter has been a bit more difficult. Because of “communication” differences between their equipment and ours we had to change our edge router for a sonic wall. The new device will allow restored communication and we will be able to scan plat maps directly into a folder on our server. The edge router will be scrubbed and I will offer it up for sale on GovDeals.

Strategic Solutions is in the process of working with Microcharged to install the new software for the Microfilm Records Center. US Imaging is providing microfilm creation services to the county at \$.02 per image. We submit the files to their FTP site.

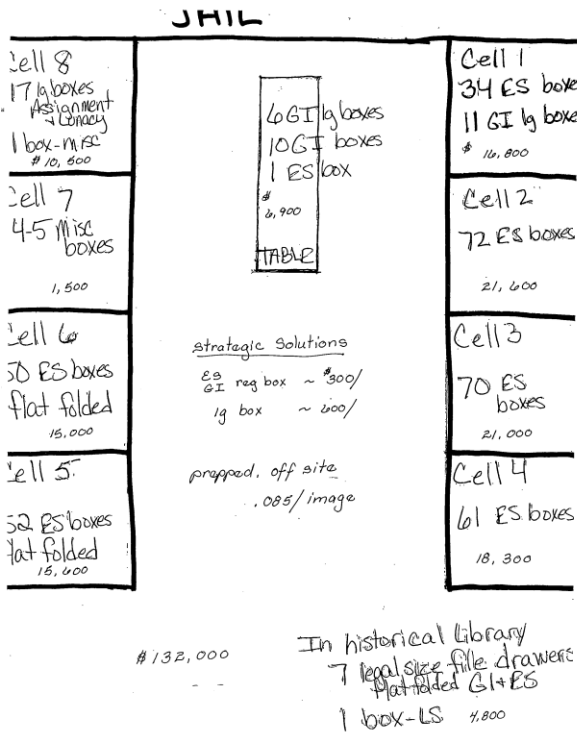
I did not renew the contract with Iron Mountain for long term storage. As soon as they give me a release date for the 29 boxes of film stored at their site, Strategic Solutions will pick up the film and put it into storage at their Norwalk location. They are not charging us a service fee for picking up the records. The fee for storage is will be \$29.00 per month (\$1.00/box.)

Records Storage

Unfortunately, the Probate Court was not awarded a grant this year. Are the commissioners still willing to put \$20,000 toward scanning some of the records in the old jail? The court would be working with Strategic Solutions. Since the Microfilm/Records Center is using the SCS software the images would be uploaded into this program. They would then be accessible to the courts. We would also produce microfilm of the images for long term storage.

The court has requested that the actual paper copies be kept. Strategic Solutions would be able to house them at their site. Storage would be \$.30 per box per month.

Finally, have the commissioners given any more thought to putting together a committee to look into storage options for county records?



With the Commissioners committed \$20,000 they would be able to complete “table” and “cell 1”.

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At 10:30 a.m. Mark & Betsy Ruggles, Airport farmland contract and Melissa James, Airport Board.

Discussed the contract and the amount of farmland that can be farmed. Mr. Bauer explained that this land has been farmed on both sides of the runway without a problem, however when this year's new contract came along it was to be farmed the exact amount of acres. One airport board member has brought it up that an old FAA Regulations you cannot farm within 500 ft. of the runway. Ms. James stated she has not looked up the regulations, but from what Randy has explained to her it is 500 ft. from the center of the runway which takes the entire south field. Mr. Hintz questioned if Ms. James has seen these regulations. Ms. James explained she has not, she spoke to Randy on the phone. Mr. Bauer explained that he spoke to Harry Brady regarding this issue, Mr. Brady has looked up the regulations and it is correct. Ms. James stated they want to do the right thing upfront and as quickly as possible. Mr. Dunlap explained that the FAA has been out there and seen the operations and nothing has been said about this.

Ms. James stated they need to see what needs to be done to move forward. Mr. Ruggles explained that he has a USDA map, south of the runway he explained there is 25.67 acres south of the runway. Mr. Hintz stated that some of these acres are untillable. Ms. Ruggles stated they need a legal description stating what they can do, how many acres they can farm and have someone measure the acreage. Mr. Bauer explained that the contract states that south of the runway is 12 acres. Mr. Bauer asked Mr. Ruggles what his suggestion would be. Mr. Ruggles asked if this will be for the 3 years, Ms. James stated that is correct. Ms. James stated that this plot of land needs to take this off the books. This is a double ding to the airport.

Mr. Ruggles stated that the first payment is due June, 2016, with the cost of the supplies they have already bought for this piece of land, he would like to deduct from the rent. Ms. James stated this contract needs to be voided. Ms. James stated that any supplies that could not be returned and they are stuck with then the airport needs to make right. Mr. Ruggles stated he is stuck with it all. Ms. James stated that any of the supplies that cannot be used elsewhere or returned they need to make right. Ms. James stated a cost will need to be submitted by Mr. Ruggles.

Mr. Bauer asked Mr. Binette if there was a clause in the contract that it can be changed with 30 days' notice. Mr. Binette stated that is correct. Mr. Bauer stated that the contract doesn't need to be voided, it can be changed. Mr. Ruggles stated on his end they abide by the contract, what they would get to buy them out of this contract. Mr. Hintz asked what you are expecting. Ms. Ruggles asked once you remove the 12 acres and what is left of it will this hold for the next 2 years? Mr. Bauer stated they are legal to change the contract. *The contract states under #8 Withdrawal of acreage: Lessor reserves the right to withdrawal acreage for its exclusive use, by notifying Lessee in writing thirty (30) days prior to the withdrawal. As to an acreage withdrawn, Lessee will be compensated for the destruction of growing crop on the withdrawn acreage in an amount as agreed to by the parties. If the parties cannot agree on the amount of compensation to Lessee, the issue of compensation shall be resolved by first good-faith mediation. In the event that the parties fail to reach agreement by mediation, Lessor shall determine the amount of compensation at its sole discretion.* The next two years will be ok. Mr. Ruggles stated that payment in June & December will be on the total amount of acreage listed in contract. Mr. Bauer stated that is correct, Mr. Dunlap stated less whatever compensation is due. Ms. James explained that the airport board should be responsible for their inputs, the commissioners need to put a stop to the payment of the 12 acres, withdrawal that land. The compensation for the inputs should come from the airport board. Mr. Ruggles asked would it be easier to take off the rent. Mr. Dunlap stated that on a bookkeeping stand point should show going in and going out. Mr. Hintz asked if the airport board compensates for the corn seed and fertilizer, what happens to them. Ms. James stated that the airport board will need these to show to the FAA, to justify this transaction. Mr. Ruggles asked in regards to some of the chemicals they need a license or restricted use. Mr. Bauer stated these chemicals will not be turned over to the airport board.

Ms. Ruggles asked who are they supposed to deal with in regards to this, she explained that Ms. James is the 3rd person that had contacted them regarding this. This is why they come to the Commissioners. Ms. James stated Harry Brady is the person whom they should be dealing with, unfortunately he was out of town today, and therefore Ms. James came in his place. Mr. Bauer explained they are co-sponsors with the airport board. Mr. Bauer explained that anything that the Commissioners do is subjected to the Prosecutor's office approval. Mr. Bauer explained that Mr. Binette will work on this and get back with Mr. & Mrs. Ruggles.

At 10:55 a.m. Pete Welch, Director of Operations, presented a jail request for garbage disposal. It is a specialized piece of equipment; Board does not pay. Mr. Welch will let them know. Mr. Welch explained there is a request for a water heater at Gerken Center. Mr. Welch requested to add an additional casual worker at the transfer station. Mr. Dunlap asked if he could be utilized to help with custodial at Shady

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Lane. Mr. Welch will look into this. Mr. Welch updated the board on the progress of FacilityDude.

16-139

IN THE MATTER OF HIRING FOR THE POSITION OF A CASUAL WORKER FOR THE HURON COUNTY TRANSFER STATION

Tom Dunlap moved the adoption of the following resolution:

WHEREAS, it is the desire of the Board of Huron County Commissioners to hire a Casual Worker as a part-time, as-needed employee for the Huron County Transfer Station; and

WHEREAS, this position was posted in accordance with the Huron County Personnel Policies Handbook; and

WHEREAS, all applications were reviewed and Brandon Holzmilller was deemed to be the most qualified applicant; and

WHEREAS, the Huron County Director of Operations recommends the hiring of Brandon Holzmilller to the position of Casual Worker; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves the hiring of Brandon Holzmilller for the position of Casual Worker, Transfer Station, beginning May 23, 2016 at the rate of \$12.95 per hour. Such appointment is contingent on Mr. Holzmilller successfully passing a background check, driver's record check, and pre-employment drug test and physical; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer
Aye – Tom Dunlap
Aye – Joe Hintz

At 11:05 a.m. Tom Dunlap moved to Enter into Executive Session **ORC 121.22 (G)(1)** to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual. Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer
Aye – Tom Dunlap
Aye – Joe Hintz

At 11:09 a.m. Tom Dunlap moved to End Executive Session **ORC 121.22 (G)(1)**. Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer
Aye – Tom Dunlap
Aye – Joe Hintz

*No action taken.

OTHER BUSINESS

Mr. Hintz reminded that Mr. Brown currently has set up a fire extinguisher training. Mr. Welch stated that the extinguisher's here do not need to be inspected till September/October. He is currently getting 3 quotes to have this done. Mr. Welch explained that there is currently 58 extinguisher's in the county that need to be replaced because it is beyond it years and because the company they purchased them from is no longer in business. There will be a cost associated with this at around \$80.00 per extinguisher.

Discussion of change order submitted by Dan Frederick for the BMV/Title Office. Ms. Ziemba explained that the work was done before the change order was approved. Ms. Hazel stated this is all the stuff that Roland Tkach and Susan Hazel are paying for, not the Commissioners. Ms. Ziemba stated that Dan Frederick needs to submit the change order on an AIA Change order form. Ms. Hazel is happy with everything on this change order. Mr. Bauer will notify Mr. Frederick in regards to this change order.

Ms. Hazel suggested that they discuss a possible warranty on the floor. Mr. Bauer asked how the punch list is coming along in things getting done. Ms. Ziemba stated she received an email from Studer stating they have completed 8 out of 39 items on this list. Mr. Welch will contact Mr. Frederick to see where they currently are on the list.

At 11:33 a.m. Warren Brown, HR, discussed cafeteria plan. A cafeteria plan is a type of employee benefit plan offered in the United States pursuant to Section 125 of the Internal Revenue Code. Qualified cafeteria plans are excluded from gross income. Mr. Brown explained the open enrollment was sent by his predecessor January 1 – December 31, he is not sure that notice has gotten to all the vendors. Mr. Brown stated that everyone has signed up post tax, the only issue is it was done outside the enrollment period. This needs to be fixed, he asked Mr. Binette what he thinks they can do. Mr. Binette stated he would like to think about this and would get back with Mr. Brown and the board.

At 11:35 a.m. Tom Dunlap moved to adjourn. Joe Hintz seconded the motion. The meeting stood adjourned.

IN THE MATTER OF CERTIFICATION

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on May 17, 2016.

IN THE MATTER OF ADJOURNING

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 11:35 a. m.

_____	_____
	Gary W. Bauer
_____	_____
	Tom Dunlap
_____	_____
	Joe Hintz

ATTEST

Clerk to the Board