

REGULAR SESSION

TUESDAY

MAY 24, 2016

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Gary W. Bauer, Tom Dunlap, Joe Hintz.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the May 19, 2016 meeting(s) were presented to the Board. Tom Dunlap made the motion to waive the reading of the minutes of the May 19, 2016 meeting(s) and approve as presented. Joe Hintz seconded the motion. Voting was as follows:

- Aye – Gary W. Bauer
Aye – Tom Dunlap
Aye – Joe Hintz

16-143

IN THE MATTER OF CERTIFYING CLAIMS SCHEDULES TO THE HURON COUNTY AUDITOR FOR PAYMENT

Joe Hintz moved the adoption of the following resolution:

WHEREAS, as per Ohio Revised Code 305.10, a resolution must be made by the Board of Huron County Commissioners to accompany the Claims Schedule to the Huron County Auditor's Office for payment; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby approve Claim Schedule 05/24/16 and authorizes the Huron County Auditor to make the necessary warrants; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Tom Dunlap seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Gary W. Bauer
Aye – Tom Dunlap
Aye – Joe Hintz

Huron County
Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, Fund, PO #, Line #, Line Description, Amount, Warrant #. Includes entries for Department of Prosecution, Department of Probation, Department of Juvenile, and Department of Adult Probation.

Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, Fund, PO #, Line #, Line Description, Amount, Warrant #. Includes entries for Department of Adult Probation, Department of Juvenile, Department of Probate, and Department of Public Works.

Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, Batch ID, PO #/Line #, Line Description, Amount, Warrant #. Includes entries for Newark Municipal Court, Department Police, and various utility and training services.

V.3.2

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Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, Batch ID, PO #/Line #, Line Description, Amount, Warrant #. Includes entries for Newark Municipal Court, Department Police, and various utility and training services.

V.3.2

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Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, Batch ID, PO #/Line #, Line Description, Amount, Warrant #. Includes entries for Treasurer State of Ohio, Department Public Defender Commission, and various health and training services.

V.3.2

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Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, Batch ID, PO #/Line #, Line Description, Amount, Warrant #. Includes entries for Newark Sewer & Water, Department Public Defender Commission, and various utility and training services.

V.3.2

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Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #
2016-06-01	Huron County Board of Children	22770	2016-002011	Boarding of Home with Vignette was on vacation	\$106.00	
2016-06-01	Huron County Board of Children	22770	2016-002011	Out of State for April	\$361.02	
Department Total:					\$467.02	
Fund 840 - CANNINE TRUST FUND Total:					\$467.02	
Department:						
0602018	Huron County Board of Children	22770	2016-002011	Help Me Grow-ET (RF) Feb-Apr 2016	\$6,372.79	
0602018	Huron County Board of Children	22770	2016-002011	Help Me Grow-ET (RF) May-Jul 2016	\$7,270.86	
0602018	Huron County Board of Children	22770	2016-002011	Help Me Grow-ET (RF) Aug-Oct 2016	\$7,270.86	
0602018	Huron County Board of Children	22770	2016-002011	Help Me Grow-ET (RF) Nov-Mar 2016	\$6,372.79	
0602018	Huron County Board of Children	22770	2016-002011	Help Me Grow-ET (RF) April 2016	\$6,372.79	
Department Total:					\$33,660.01	
Fund 990 - FAMILY & CHILDREN Total:					\$33,660.01	
Department:						
0602018	Huron County Board of Children	22770	2016-002011	Help Me Grow-ET Part C-1-31-2016	\$11,100.51	
0602018	Huron County Board of Children	22770	2016-002011	Help Me Grow-ET Part C-1-31-2016	\$11,100.51	
0602018	Huron County Board of Children	22770	2016-002011	Help Me Grow-ET Part C-1-31-2016	\$11,100.51	
Department Total:					\$33,301.53	
Fund 990 - FAMILY & CHILDREN Total:					\$33,301.53	
Grand Total:					\$66,961.54	

16-144

**IN THE MATTER OF APPROVING THE AMENDMENT TO THE COURIER SERVICE CONTRACT WITH C.L.I., INCORPORATED**

Tom Dunlap moved the adoption of the following resolution: courier

**Whereas**, the Huron County Commissioners (“County”) and C.L.I., Incorporated (d.b.a. Christie Lane Industries) (“Provider”) entered into an Service Contract, effective January 1, 2015, through December 31, 2016, for inter-office mail delivery, also known as “courier service”;

**Whereas**, the Service Contract requires that County will provide a delivery vehicle and maintain insurance on such delivery vehicle;

**Whereas**, the Parties now desire to remove the delivery vehicle requirements from the Service Contract;

**Whereas**, under Section VI of the Service Contract, amendment or modification of the Service Contract may be made by agreement of the Parties;

**BE IT RESOLVED**, that the Board of Huron County Commissioners approves the Amendment to the Service Contract, attached hereto;

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion.

\*Discussion: Mr. Bauer stated the cost did not increase, which the board appreciates.

The roll being called upon its adoption, the vote resulted as follows:

- Aye – Gary W. Bauer
- Aye – Tom Dunlap
- Aye – Joe Hintz

\*amendment on file

**IN THE MATTER OF APPROVING CHANGE ORDER NO. 4 WITH STUDER-OBINGER, INC. FOR THE HURON COUNTY OFFICES, 305 SHADY LANE DRIVE**

Joe Hintz moved the adoption of the following resolution:

**WHEREAS**, a change order has been presented for the Huron County Offices 305 Shady Lane Drive project; and

**WHEREAS**, add attached price quote as prepared by Studer-Obringer, Inc.; and

**WHEREAS**, this work will be performed for the cost of twenty-two thousand two hundred thirty-one dollars \$22,231.00; and

**WHEREAS**, the sum of \$22,231.00 is hereby added to the price quote of \$1,283,751.00 the new adjusted price quote to date thereby is \$1,305,982.00; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves of the change order No.4 as submitted with Studer-Obringer, Inc. as listed above; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Tom Dunlap seconded the motion.

**\*Discuss:** Mr. Hintz asked for clarification. Ms. Ziemba read the listed items on the change order:

**CHANGE ORDER**



HURON COUNTY   
STUDER-OBINGER   
ARCHITECT

**DANIEL FREDERICK ARCHITECTS, LLC**  
30 PARK STREET • ON THE SQUARE  
POST OFFICE BOX 10  
MILAN, OHIO 44846  
TEL: 419-499-3242 • FAX: 419-499-2213  
www.fredrickarchitects.com

**305 Shady Lane Drive 4/29/16 CHANGE ORDER**

PROJECT: **HURON COUNTY OFFICES AT SHADY LANE** CHANGE ORDER NO: **4**  
DATE: **APRIL 29, 2016** PROJECT NO: **201347**

**CLARIFICATIONS REGARDING CHANGE ORDER #4 AS FOLLOWS:**

1. Owner has purchased and installed carpet in portions of the Title Office. Delete concrete stain based on \$1 psf, see Field Report 25, Item 1. **CREDIT \$1435**
2. Clerk of Courts has upgraded 230 feet of specified rubber base to stained poplar (FR 27, Item 3) at cost of \$10/foot (FR 26, Item 4). **ADD \$2300**
3. Various areas of interior walls have been upgraded to include a stained poplar chair rail detail with a cost of \$10 per foot (FR 26, Item 4). Total length of upgraded chair rail detail includes 240 feet. **ADD \$2400**
4. Various areas of interior walls have been upgraded from specified painted drywall surfaces to a stone tile wainscot. The additional cost of tile will be based on \$15.61/square foot estimate described in Field Report 19, Item 1 and Field Report 20, Item 1. Total area of wainscot includes 444 sf in BMV office, 125 sf in Title office, and 170 sf in lobby for a total of 739 square feet. **ADD \$11,536**
5. Similar stone tile was installed in Toilet Rooms 102 and 103 which were already specified to receive ceramic tile, see Field Report 19, Item 3. **NO CHANGE**
6. Change exterior fascia, soffit, and frieze trim details from AZEK to dark bronze aluminum to match roof, see Field Report 15, Item 4. **NO CHANGE**
7. Various changes to final locations of electrical work boxes including delete floor boxes at abandoned Title islands (FR17/13), add dedicated workbox for data (FR15/14). Final number of workboxes is similar (FR 17/4) **NO CHANGE**
8. Change ceilings as described in Field Report 21, Item 7. **NO CHANGE**
9. Delete HVAC support brackets, install concrete pad, FR 28/5. **NO CHANGE**
10. Site sign shall be purchased and installed by Owner. Contractor shall excavate and place concrete foundation, Field Report 25, Item 4. **ADD \$800**
11. Electric changes including delete bollards at transformer FR28/9, install light at flag pole FR28/7, and relocate power to microwave FR28/8 **NO CHANGE**
12. Final area of required seeding was reduced from area of disturbed soil to proposed lawn area marked in field, see Field Reports 17/8 and 29/5. **NO CHANGE**
13. Remove and paint Title office shelving, adjust stat (FR 29/8 and 9). **ADD \$250**
14. Install provided TV brackets, adjust electric at Title (FR 29/13). **ADD \$ 250**
15. Contractor shall complete construction of Staff Toilet Room 127 which was previously an unaccepted alternate, see Field Report 25, Item 3. **ADD \$5880**
16. Install KNOX-BOX as required by Norwalk Fire Department, see Field Report 21/4, 24/13 and 25/7. Labor only, box provided by Owner. **ADD \$250**

**TOTAL ADDITIONAL COST \$22,231**

Item #	Description	AMOUNT	TITLES	BMV
1	concrete / carpet credit	-\$1,435.00	-\$1,435.00	
2	stained wooden baseboard	\$2,300.00	\$2,300.00	
3	chair rail \$10/ft includes sills Title 29 ft + 5*5 sills = 54 Shared 55 ft + 5 sill = 60 BMV 101 ft + 5*5 sills = 126	\$2,400.00	\$540.00 \$300.00	\$300.00 \$1,260.00
4	stone tile wainscot Titles 125sf @ approx. 15.61 shared 170sf @ approx 15.61 BMV 444 sf @ approx. 15.61	\$11,536.00	\$1,951.25 \$1,326.95	\$1,326.95 \$6,930.85
10	sign concrete foundation	\$800.00	\$400.00	\$400.00
13	shelf bracket / move stat	\$250.00	\$250.00	
14	TV bracket and electrical adj	\$250.00	\$250.00	
15	staff toilet completion	\$5,880.00	\$2,940.00	\$2,940.00
16	labor for fire know-box	\$250.00	\$125.00	\$125.00
		\$22,231.00	\$8,948.20	\$13,282.80
				\$22,231.00 \$0.00

Mr. Tkach and Ms. Hazel have split these costs.

The roll being called upon its adoption, the vote resulted as follows:

- Aye – Gary W. Bauer
- Aye – Tom Dunlap
- Aye – Joe Hintz

**CHANGE ORDER**  
AIA DOCUMENT G701

OWNER   
ARCHITECT   
CONTRACTOR   
FIELD   
OTHER

PROJECT: **Huron County Offices**  
(name, address) **AT SHADY LANE**

TO CONTRACTOR:  
(name, address)  
**STOBER-BEYER INC.**  
**525 S. KILBUCK STREET**  
**NEW WASHINGTON OH 44854**

CHANGE ORDER NUMBER: **4**  
DATE: **MAY 27, 2016**  
ARCHITECT'S PROJECT NO. **2015A7**  
CONTRACT DATE: **7-15-2014**  
CONTRACT FOR: **GENERAL WORK**

The Contract is changed as follows:  
**GENERAL CONTRACTOR TO PROVIDE  
VARIOUS UPGRADES AS DESCRIBED  
ON 'CLARIFICATIONS' ATTACHMENT.**

TOTAL ADDITIONAL COST \$ **22,231**

Not valid until signed by the Owner, Architect and Contractor.

The original (Contract Sum) (Guaranteed-Maximum Price) was ..... \$ **1,857,400**  
Net change by previously authorized Change Orders ..... \$ **259,751**  
The (Contract Sum) (Guaranteed-Maximum Price) prior to this Change Order was ..... \$ **2,117,151**  
The (Contract Sum) (Guaranteed-Maximum Price) will be (increased) (decreased) ..... \$ **22,231**  
(unaffected) by this Change Order in the amount of ..... \$ **2,094,920**  
The new (Contract Sum) (Guaranteed-Maximum Price) including this Change Order will be ..... \$ **1,305,982**

The Contract Time will be (expedited) (extended) (unchanged) by ..... ( ) days.  
The date of Substantial Completion as of the date of this Change Order therefore is **JUNE 12, 2015**

NOTE: This statement does not affect changes in the Contract Sum, Contract Time or Guaranteed-Maximum Price which have been authorized by Construction Change Directives.

**DAVID PEREKI** AIA ARCHITECT  
Address: **180 Milan Ave. #27**  
Norwalk OH 44857  
DATE: **5/19/16**

**STOBER-BEYER INC.** CONTRACTOR  
Address: **525 S. Kilbuck St.**  
New Washington OH 44854  
DATE: **5/24/16**

**Huron County** OWNER  
Address: **180 Milan Ave. #27**  
Norwalk OH 44857  
DATE: **5/24/16**

**CAUTION: You should sign an original AIA document which has this caution printed in red. An original assures that changes will not be obscured as may occur when documents are reproduced.**

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16-146

**IN THE MATTER OF APPROVING REQUESTS FOR EXPENDITURE OF OVER \$1,000.00 SUBMITTED TO THE BOARD MAY 24, 2016**

Tom Dunlap moved the adoption of the following resolution:

**WHEREAS**, requests for expenditures of over \$1,000.00 have been submitted for approval by the Board of Huron County Commissioners as follows:

- Sheriff's Office** - Costs to Repair 2012 Dodge Charger
- |                      |                                  |            |               |
|----------------------|----------------------------------|------------|---------------|
| Bob's Auto Wrecking  | Used transmission                | \$1,000.00 |               |
| Federated Auto Parts | Misc. parts to repair suspension | \$ 500.00  | now therefore |

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves of the requests for expenditure of over \$1,000.00 as listed above; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Gary W. Bauer
- Aye – Tom Dunlap
- Aye – Joe Hintz

**IN THE MATTER OF REQUEST FOR LEAVE**

- Valerie Stebel/Commissioners/Personal Time/2:30 p.m. – 4:30 p.m. May 26, 2016.**
- Gary Ousley/Dog Warden/Personal Time/8:00 a.m. – 4:30 p.m. May 20, 2016.**
- Brooke Fox/Dog Warden/Sick/11:30 a.m. – 4:30 p.m. May 16, 2016.**
- Christina Norton/EMA/Vacation/8:00 a.m. June 6, 2016 – 4:30 p.m. June 7, 2016.**
- Mitch Zurcher/Maintenance/Compensatory Time/7:00 a.m. – 3:00 p.m. May 20, 2016.**
- Vickie Ziemba/Commissioners/Sick/2:00 p.m. – 4:30 p.m. May 25, 2016.**
- Ronald Ackerman/Building & Grounds/Sick/4:30 a.m. May 16, 2016 – 1:00 p.m. May 19, 2016/Vacation/9:30 a.m. – 12:30 p.m. May 23, 2016/Sick/10:00 a.m. – 12:00 p.m. June 20, 2016.**
- Timothy Bettac/Bereavement/12:00 p.m. May 24, 2016 – 8:00 a.m. May 26, 2016.**



**REGULAR SESSION**

**TUESDAY**

**MAY 24, 2016**

City of Willard – Street and Sidewalk Improvements: This project involves planning and resurfacing of 1,450 LF of roadway on Pearl Street in the City of Willard. 325 LF of curb and gutter and 625 LF of sidewalk will also be replaced. The project meets the national objective by benefiting low income and handicap individuals. The total cost of the project is \$143,600. \$23,800 in CDBG Allocation Funds will be applied toward the project.

Greenwich Village – Street Improvements: This project involves milling the current asphalt and application of new asphalt on approximately 500 LF of roadway on South Railroad and New Streets in Greenwich Village. The project meets the national objective by benefiting low income individuals. The project has a total estimated cost of \$37,600. \$21,000 in CDBG Allocation Funds will be applied toward the project.

The County has identified one (1) project as a possible alternate. This project may be considered for funding in lieu of one of the above projects should it be deemed necessary. The alternate project is:

Richmond Township – Street Improvements: This project involves widening and laying of asphalt on 600 LF of roadway on Bevier Road in Richmond Township. The project meets the national objective of benefitting Low Income Individuals. The project is estimated at \$29,731. Should this project be funded in lieu of any of the above projects, the amount of CDBG Allocation funds applied will be determined at that time, based on availability.

The county will also utilize a total of \$16,200 in CDBG Allocation Funds for General Administration of the grant and fulfillment of the Fair Housing requirements.

**Gary W. Bauer, President called for testimony in favor of the CDBG FY-16 grant funding. Mr. Bauer called twice for testimony in favor of the listed projects, hearing none called thrice, hearing none called once for testimony against, hearing none called twice, hearing none called thrice. Hearing none, the public hearing was closed.**

16-147

**IN THE MATTER OF AUTHORIZING HURON COUNTY TO APPLY FOR FISCAL 2016 OHIO SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS**

Joe Hintz moved the adoption of the following resolution:

**WHEREAS**, the Board of Huron County Commissioners has been notified by the State of Ohio that an allocation of \$81,000 has been set aside for Huron County’s FY 2016 program; and

**WHEREAS**, the Board of Huron County Commissioners, upon considering making application for these funds has agreed that an application be prepared and submitted as attached herein and has held two public hearings concerning the application; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners does hereby authorize and direct an application to be prepared and submitted by June 17, 2016, for the fiscal year 2016 Ohio State Administered Community Development Block Grant (CDBG) Community Development Allocation Program Grant for \$81,000 in funding for projects as follows:

1. Huron County, ADA Accessibility, Benefits Limited Clientele, CDBG, **\$20,000.00**;
2. City of Willard, Street improvements, Benefits low income individuals, CDBG **\$23,800.00**;
3. Greenwich Village, Street improvement, Benefits low income individuals, CDBG **\$21,000.00**;
4. General Administration & Fair Housing, CDBG **\$16,200.00**;

One (1) project has been identified as a possible alternate and may be considered for funding in lieu of one of the above projects should it be deemed necessary;

1. Richmond Township, Street improvements, Benefits low income individuals, CDBG amount TBD; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

**REGULAR SESSION**

**TUESDAY**

**MAY 24, 2016**

Tom Dunlap seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer

Aye – Tom Dunlap

Aye – Joe Hintz

**Other Business cont.**

The board discussed a complaint about Job and Family Services. There is one citizen in Willard who has called here numerous times and has left messages for Mr. Bauer, who has not spoken to them. The citizen wants private information on this family that she cannot have. Ms. Stebel took another phone call from this citizen and Ms. Stebel directed her to Job and Family Services in Columbus. Ms. Nolan spoke to Ms. Stebel regarding this phone call and Ms. Nolan stated that it was the correct thing to forward her to Columbus.

**At 10:45 a.m.** Tom Dunlap moved to adjourn. Joe Hintz seconded the motion. The meeting stood adjourned.

**IN THE MATTER OF CERTIFICATION**

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on May 24, 2016.

**IN THE MATTER OF ADJOURNING**

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 10:45 a. m.

\_\_\_\_\_  
Gary W. Bauer

\_\_\_\_\_  
Tom Dunlap

\_\_\_\_\_  
Joe Hintz

**ATTEST**

\_\_\_\_\_  
Clerk to the Board