

REGULAR SESSION

TUESDAY

MAY 31, 2016

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Gary W. Bauer, Tom Dunlap, Joe Hintz.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the May 24, 2016 meeting(s) were presented to the Board. Tom Dunlap made the motion to waive the reading of the minutes of the May 24, 2016 meeting(s) and approve as presented. Joe Hintz seconded the motion. Voting was as follows:

Aye – Gary W. Bauer
Aye – Tom Dunlap
Aye – Joe Hintz

16-148

**IN THE MATTER OF CERTIFYING CLAIMS SCHEDULES TO THE HURON COUNTY
AUDITOR FOR PAYMENT**

Joe Hintz moved the adoption of the following resolution:

WHEREAS, as per Ohio Revised Code 305.10, a resolution must be made by the Board of Huron County Commissioners to accompany the Claims Schedule to the Huron County Auditor's Office for payment; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby approve Claim Schedule 05/31/16 and authorizes the Huron County Auditor to make the necessary warrants; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Tom Dunlap seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer
Aye – Tom Dunlap
Aye – Joe Hintz

Huron County Claims Register for Payment Batches

Payment Type: All
Warrant Numbers: All
Fund: 001 to 950

Warrant Dates: 02/01/16 to 02/09/19
Payment Batches: 228152 to 228162

Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #
Fund: 001 - GENERAL FUND						
Department: Commissioners						
06/02/2016	Shelley Office Supply Inc	228152	2016-002771	Pens and postals	\$29.48	
06/02/2016	Penetration Network	228152	2016-002771	Postage	\$41.00	
Account 001,001,001,015 (SUPPLIES) Total:					\$70.48	
Department: Commissioners Total:						
06/02/2016	Michigan Traveler's Service	228162	2016-002821	Milage Reimbursement	\$120.24	
Account 001,005,00300 (TRAVEL) Total:					\$120.24	
Department: Treasurer:						
06/02/2016	US Bank Equipment Finance	228152	2016-028441	Rioch MP4002 Copier	\$211.44	
Department Prosecutor Total:					\$211.44	
Department: Prosecutor						
06/02/2016	Shelley Office Supply Inc	228152	2016-002771	Stamp ink pads	\$44.00	
Account 001,013,001,015 (SUPPLIES) Total:					\$44.00	
06/02/2016	US Bank Equipment Finance	228152	2016-002771	Rioch Copier Leases	\$1,377.28	
Account 001,013,00200 (EQUIPMENT) Total:					\$1,377.28	
06/02/2016	Shelley P Kiosk	228152	2016-002741	Psychological Services	\$676.03	
Account 001,013,00300 (CHILD SUPPORT) Total:					\$676.03	
Department: Juvenile Total:						
06/02/2016	Shelley P Kiosk	228152	2016-002741	Psychological Services	\$2,530.86	
Department: Clerk of Courts						
06/02/2016	Shelley P Kiosk	228152	2016-002741	Certified Mailers	\$1,384.39	
Account 001,017,001,015 (SUPPLIES) Total:					\$1,384.39	

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Claims Register for Payment Batches

Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #
06/02/2016 - FF Meeting Solutions						
Account 001,017,00275 (CONTRACTS REPAIRS) Total:		228152	2016-002331	Postage Meter Rent	\$141.00	
06/02/2016	FF Meeting Solutions	228152	2016-002331	Postage Meter Rent	\$141.00	
Account 001,017,00275 (CONTRACTS REPAIRS) Total:		228152	2016-002341	Milage COCA Meeting	\$102.00	
Account 001,017,00275 (CONTRACTS REPAIRS) Total:		228152	2016-002341	Milage COCA Meeting	\$1,027.99	
Department: Clerk of Courts Total:						
Department: Building and Grounds						
06/02/2016	Shelley P Kiosk	228152	2016-003141	Light fixture	\$179.86	
06/02/2016	Shelley P Kiosk	228152	2016-003141	Light fixture	\$38.50	
06/02/2016	Shelley P Kiosk	228152	2016-003141	Light fixture and soil cleaner	\$38.50	
Account 001,022,00275 (SUPPLIES) Total:		228152	2016-003141	Wax plug and coat connector	\$375.91	
06/02/2016	Shelley P Kiosk	228152	2016-003111	PVC	\$7.56	
06/02/2016	Shelley P Kiosk	228152	2016-003111	Electrical tape and thermostat	\$95.16	
06/02/2016	Shelley P Kiosk	228152	2016-003111	Floor fange	\$18.00	
Account 001,022,00275 (REPAIRS MAINTENANCE) Total:		228152	2016-003101	Replace TUV WW coated boards	\$139.21	
Account 001,022,00300 (SERVICE CONTRACT) Total:		228152	2016-003101	County website	\$2,627.00	
06/02/2016	Crescent Inc	228152	2016-003101	County website	\$2,627.00	
Account 001,022,00324 (INTERNET) Total:		228152	2016-003101	County website	\$110.00	
06/02/2016	Frederick	228152	2016-003101	Phone	\$607.26	
Account 001,022,00326 (CONTRACTS SERVICES) Total:		228152	2016-003101	Phone	\$537.26	
06/02/2016	Frederick	228152	2016-003101	Phone	\$537.26	
06/02/2016	Frederick	228152	2016-003101	Phone	\$607.26	

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Claims Register for Payment Batches					Amount	Warrant #
Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #
06/02/2016	Department: Woodstock (Via #1)	228102	2016-001811	WMA-L-LL-Lawyer-Fee	\$180.00	
	Amelia Lutz	228102	2016-001811	ESAA-Prevention-2-Transferring Differences	\$300.00	
	Lundgren Aquilante	228102	2016-001811	ESAA-Prevention-2-Grant Ref	\$300.00	
	Ally L. Schneider	228102	2016-001811	ESAA-Prevention-2-Transferring Differences	\$60.00	
	City of Newark	228102	2016-001811	ESAA-Prevention-2-Transferring Differences	\$60.00	
	City of Newark	228102	2016-001811	ESAA-Prevention-2-Transferring Differences	\$60.00	
	City of Newark	228102	2016-001811	ESAA-Prevention-2-Transferring Differences	\$60.00	
	City of Newark	228102	2016-001811	ESAA-Prevention-2-Transferring Differences	\$60.00	
	City of Newark	228102	2016-001811	ESAA-Prevention-2-Transferring Differences	\$60.00	
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	City of Newark	228102	2016-001811	ESAA-Prevention-2-Transferring Differences	\$60.00	
	City of Newark	228102	2016-001811	ESAA-Prevention-2-Transferring Differences	\$60.00	
	City of Newark	228102	2016-001811	ESAA-Prevention-2-Transferring Differences	\$60.00	
	City of Newark	228102	2016-001811	ESAA-Prevention-2-Transferring Differences	\$60.00	
	City of Newark	228102	2016-001811	ESAA-Prevention-2-Transferring Differences	\$60.00	
	City of Newark	228102	2016-001811	ESAA-Prevention-2-Transferring Differences	\$60.00	
	City of Newark	228102	2016-001811	ESAA-Prevention-2-Transferring Differences	\$60.00	
	City of Newark	228102	2016-001811	ESAA-Prevention-2-Transferring Differences	\$60.00	
	City of Newark	228102	2016-001811	ESAA-Prevention-2-Transferring Differences	\$60.00	
	City of Newark	228102	2016-001811	ESAA-Prevention-2-Transferring Differences	\$60.00	
	City of Newark	228102	2016-001811	ESAA-Prevention-2-Transferring Differences	\$60.00	
	City of Newark	228102	2016-001811	ESAA-Prevention-2-Transferring Differences	\$60.00	
Account 145.00160 (CONTRACT/SERVICES CH) Total:					\$4,924.46	
Department Total:					\$4,924.46	
Fund 145 - CHILDREN'S SERVICE Total:						
Fund 170 - HURON COUNTY BLOCK G						
06/02/2016	Department: City of Wood	228102	2016-002911	Wooded Ave Street Improvement Project	\$3,150.00	
	Account 145.00014 (P 2010 PROJECTS) Total:				\$3,150.00	
	Department Total:				\$3,150.00	
	Fund 170 - HURON COUNTY BLOCK G Total:				\$3,150.00	
Fund 620 - HARTER TRUST						
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Claims Register for Payment Batches					Amount	Warrant #
Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #
06/02/2016	Wm Mart Community BRC	228102	2016-001861	Foster Parent Training	\$31.08	
	Account 620.00200 (ACTIVITIES) Total:				\$31.08	
	Department Total:				\$31.08	
	Fund 620 - HARTER TRUST Total:				\$31.08	
Grand Total:					\$98,830.84	
Sign 1 Gary W. Bauer						
Sign 2 [Signature]						
Sign 3 [Signature]						
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IN THE MATTER OF REQUEST FOR LEAVE

Gary Ousley/Dog Warden/Sick/8:00 a.m. – 4:30 a.m. May 27, 2016/Vacation/8:00 a.m. June 13, 2016 – 4:30 p.m. June 24, 2016.

Joshua Jasinski/Dog Warden/Sick/8:00 a.m. – 4:30 p.m. May 25, 2016/Vacation/8:00 a.m. June 9, 2016 – 4:30 p.m. June 10, 2016.

Mark Kleinhenz/Mechanic/Bereavement/12:00 p.m. May 4, 2016 – 4:30 p.m. May 6, 2016.

Jason Roblin/EMA/Vacation/8:00 a.m. – 4:30 p.m. May 18, 2016/Vacation/8:00 a.m. - 4:30 p.m. May 25, 2016.

Jill Eversole-Nolan/DJFS/Vacation/8:00 a.m. June 22, 2016 – 4:30 p.m. June 24, 2016/Vacation/8:00 a.m. July 1, 2016 – 4:30 p.m. July 5, 2016.

Darwin Pesnell/Building & Grounds/Sick/8:00 a.m. – 4:30 p.m. May 18, 2016/Personal Time/8:00 a.m. – 4:30 p.m. May 25, 2016.

Mitch Zurcher/Building & Grounds/Compensatory Time/7:00 a.m. – 3:00 p.m. May 27, 2016.

Maria Lyons/Building & Grounds/Sick/4:00 a.m. – 12:30 p.m. May 24, 2016.

OTHER BUSINESS

Mr. Bauer discussed that every school except Norwalk is going to the state track meet, therefore we are in need for school track proclamations. Mr. Dunlap will present the power lifting proclamation to South Central tonight. Mr. Bauer will assist in the interview process with OSU extension this Friday.

At 9:30 a.m. Public Comment - No Comment

At 9:31 a.m. the Board recessed.

At 9:45 a.m. the Board resumed regular session.

At 9:45 a.m. Tom Dunlap moved to enter into Executive Session **ORC 121.22 (G) (4)** preparation for, conducting, or reviewing negotiations or bargaining sessions for public employees, concerning employee compensation or other terms and conditions of employment. Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Gary W. Bauer
- Aye – Tom Dunlap
- Aye – Joe Hintz

At 10:26 a.m. Joe Hintz moved to end Executive Session **ORC 121.22 (G) (4).** Tom Dunlap seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Gary W. Bauer
- Aye – Tom Dunlap
- Aye – Joe Hintz

REGULAR SESSION**TUESDAY****MAY 31, 2016**

At 10:27 a.m. the board recessed.

At 10:40 a.m. the board resumed regular session.

At 10:41 a.m. Tom Dunlap moved to enter into Executive Session **ORC 121.22 (G) (6)** Specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing, or avoiding prosecution for a violation of the law. Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer

Aye – Tom Dunlap

Aye – Joe Hintz

At 10:56 a.m. Joe Hintz moved to end Executive Session **ORC 121.22 (G) (6)**. Tom Dunlap seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer

Aye – Tom Dunlap

Aye – Joe Hintz

OTHER BUSINESS

Mr. Welch explained that they are cleaning out everything that is not worth any value at the barn. Mr. Welch explained that the stuff outside the barn are pieces and parts to the Sheriff's Office. Mr. Dunlap stated to just throw it away. Mr. Welch will go out there today.

Mr. Bauer discussed the punch list for BMV. Mr. Welch stated he hasn't seen an update come through. Need to keep retainage until all items are complete. BMV & Title can process their payments for the change orders they requested as they are complete. Mr. Bauer asked if full payment is to be made to the architect before the punch list is completed. Mr. Binette would like to review the contract.

Mr. Bauer asked if the board is in favor of paying all the architect fees which included change order #3 and #4. The board in agreement to pay all the architect fees from the bond money.

SIGNINGS

ACCOUNTING DEPT.
(419) 668-0458

DATA PROCESSING
(419) 663-7900

LICENSE BUREAU/BMV
Shady Lane Complex
(419) 668-8622
Fax (419) 663-5123

MAP DEPARTMENT
(419) 668-2021

ROLAND TKACH
HURON COUNTY AUDITOR



12 EAST MAIN STREET SUITE 300
NORWALK, OHIO 44857-1545
(419) 668-4304

MOBILE HOMES
(419) 668-8643

PERSONAL PROPERTY
(419) 668-8464

REAL ESTATE TAXATION
(419) 668-8464

WEIGHTS AND MEASURES
(419) 668-4304

FAX (419) 663-6948

May 26, 2016

Auditor of State of Ohio
Attn: Local Government Services
88 East Broad Street
Columbus, Ohio 43215

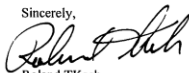
To Whom It May Concern:

We are required to file our financial report using the Hinkle report; however, we have run into several issues which have made it impracticable to make our filing deadline. Last year we had significant issues with our software implementation which resulted in significant delays in getting our financial statements completed for 2014. Since we had findings in our 2014 audit due to the software implementation impacting cash balances and the lack of a proper capital asset management system, we worked very hard to address the software implementation issue first since it related to cash balances and proper reporting of such. We believe that we have properly addressed the issues related to cash reporting and worked out any problems associated with the accounting software implementation. However, these delays resulted in us not being able to start on our capital asset management system implementation until more recently in 2016. We are trying to address these capital asset management issues prior to issuance of our 2015 financial statements. We recognize that the new standards for uploading financial reports into the Hinkle System require that the financial statements be complete and not be draft statements. It is not practicable for us to complete all the work required to compile the information so that we can properly complete and submit our online filing and annual financial report electronically by the 150 day deadline.

We respectfully request that you grant our County an extension until June 30, 2016 for completing our electronic filing with your office.

Thank you for reviewing and considering this request.

Sincerely,


Roland Tkach
Huron County Auditor

County Commissioner

REGULAR SESSION

TUESDAY

MAY 31, 2016

At 11:15 a.m. Joe Hintz moved to adjourn. Tom Dunlap seconded the motion. The meeting stood adjourned.

IN THE MATTER OF CERTIFICATION

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on May 31, 2016.

IN THE MATTER OF ADJOURNING

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 11:15 a. m.

_____	_____
	Gary W. Bauer
_____	_____
	Tom Dunlap
_____	_____
	Joe Hintz

ATTEST

Clerk to the Board