

**REGULAR SESSION**

**TUESDAY**

**NOVEMBER 15, 2016**

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Gary W. Bauer, Tom Dunlap, Joe Hintz.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the November 8, 2016 meeting(s) were presented to the Board. Tom Dunlap made the motion to waive the reading of the minutes of the November 8, 2016 meeting(s) and approve as presented. Joe Hintz seconded the motion. Voting was as follows:

Aye – Gary W. Bauer  
Aye – Tom Dunlap  
Aye – Joe Hintz

16-297

**IN THE MATTER OF CERTIFYING CLAIMS SCHEDULES TO THE HURON COUNTY AUDITOR FOR PAYMENT**

Joe Hintz moved the adoption of the following resolution:

**WHEREAS**, as per Ohio Revised Code 305.10, a resolution must be made by the Board of Huron County Commissioners to accompany the Claims Schedule to the Huron County Auditor’s Office for payment; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners does hereby approve Claim Schedule 11/15/16 and authorizes the Huron County Auditor to make the necessary warrants; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Tom Dunlap seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer  
Aye – Tom Dunlap  
Aye – Joe Hintz

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16-298

**IN THE MATTER OF APPROVING FACILITY USE AGREEMENT ELIZABETH GERKEN FAMILY AND CHILD CENTER**

Tom Dunlap moved the adoption of the following resolution:

**WHEREAS**, this facility use agreement is made at Norwalk, Ohio, by and between The Huron County Commissioners, (the “Owner”) , and The Huron County Collaborative Steering Committee, (the “Administrator”), the Huron County Collaborative Steering Committee consists of one (1) representative from each of the following entities: the Huron County Board of Developmental Disabilities, the Norwalk Childcare Center, Inc., and the Huron County Board of Commissioners; and

**WHEREAS**, the Owner does hereby demise and lease to the Administrator the Facility located at 120 Shady Lane Drive, Norwalk, Ohio known as the Elizabeth Gerken Family Child Center; and

**WHEREAS**, this Facility Use Agreement shall be for a term of one (1) year, commencing January 1, 2017, and ending December 31, 2017 unless this Agreement is sooner terminated as stated in the agreement; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners approves the agreement with the Administrator as attached hereto and incorporated herein; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the



Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer  
Aye – Tom Dunlap  
Aye – Joe Hintz

**At 9:15 a.m. Kari Smith, Board of DD,** introduced a potential board member Colton Wilson. Mr. Wilson receives services through the board and would like to be a board member. He likes to advocate for others and would like the opportunity to serve others. Feels he would have a different insight to add to the board as an individual who receives services.

*Tom Dunlap moved to appoint Colton Wilson to the Huron County Board of Developmental Disabilities. Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:*

*Aye – Gary W. Bauer  
Aye – Tom Dunlap  
Aye – Joe Hintz*

16-301

**IN THE MATTER OF ADVERTISING FOR BIDS FOR 2017 CONSTRUCTION MATERIALS AND SUPPLY AND INSTALLATION OF STRIPING AND GUARDRAIL FOR THE HURON COUNTY ENGINEER AND WAIVING BONDING REQUIREMENTS**

Joe Hintz moved for the adoption of the following resolution:

**WHEREAS**, the Huron County Engineer has requested that bids be received for 2017 Construction Materials, specifically aggregate and redi-mix concrete, and for the supply and installation of guardrail and pavement markings at various locations; and

**WHEREAS**, it is necessary to publicly advertise for bids for said materials and installation, and the Board has been presented with the proposed legal advertisement for review; and

**WHEREAS**, the Huron County Engineer has requested that the bid bonding requirements as provided in O.R.C. §153.54 be waived for said bids and in its stead a certified check in the amount of \$500.00 (five hundred dollars) be required; and

**WHEREAS**, pursuant to O.R.C. §307.88(B), the Board of County Commissioners, by a unanimous vote of the entire board, may permit a contracting authority to exempt a bid from any or all of the requirements of O.R.C. §153.54;

**THEREFORE BE IT RESOLVED**, that the Huron County Board of Commissioners hereby approve the legal advertisement as attached hereto and further, authorize the advertisement of bids for the 2017 Construction Materials and installation of guardrail and pavement markings at various locations for the Huron County Engineer; and

**BE IT FURTHER RESOLVED**, that the necessary publication of notice of bids will be in the Norwalk Reflector and will be posted on the Huron County Website at <http://www.hccommissioners.com> and is accessible by clicking on Legal Notices; and

**BE IT FURTHER RESOLVED**, that bids for the **2017 Aggregate Materials** will be received until 10:00 a.m. on December 16, 2016 in the office of the Huron County Commissioners at 180 Milan Avenue, Suite 7, Norwalk, Ohio, 44857. Said bids will be opened and publicly read aloud at 10:01 a.m.; and

**BE IT FURTHER RESOLVED**, that bids for the **2017 Supply and Installation of Guardrail** will be received until 10:00 a.m. on the same date and location and will be opened and publicly read aloud at 10:06 a.m.; and

**BE IT FURTHER RESOLVED**, that bids for the **2017 Supply and Installation of Long Line Striping** will be received until 10:00 a.m. on the same date and location and will be opened and publicly read aloud

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at 10:11 a.m.;

and

**BE IT FURTHER RESOLVED**, that bids for the **2017 Redi-mix Concrete** will be received until 10:00 a.m. on the same date and location and will be opened and publicly read aloud at 10:16 a.m.;

and

**BE IT FURTHER RESOLVED**, that pursuant to O.R.C. §307.88(B), the Board, by unanimous vote, hereby waive the bid bonding requirements as provided in O.R.C. §153.54 for the bids herein; a certified check in the amount of \$500.00 (five hundred dollars) will be required for bidding purposes; all other requirements of Section 153.54 of the Revised Code still apply for these bids;

and

**BE IT FURTHER RESOLVED**, that it is found and determined that all formal actions of this Board of County Commissioners, County of Huron, State of Ohio concerning the adoption of this resolution were adopted in an open meeting of this Board of County Commissioners, and that all deliberations of this Board of County Commissioners and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Tom Dunlap seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer

Aye – Tom Dunlap

Aye – Joe Hintz

#### **ADVERTISEMENT/NOTICE TO BIDDERS**

The Huron County Commissioners will receive bids for various Construction Materials and Installation of Guardrail and Long Line Striping to be used in various Huron County highway projects and maintenance programs during the 2017 calendar year. **BIDS WILL BE RECEIVED UNTIL 10:00 A.M.** on Friday, December 16, 2016, at the Huron County Commissioners office, 180 Milan Avenue, Suite 7, Norwalk, Ohio 44857. Bids will be opened according to the following schedule:

#### **PROPOSAL AND CONTRACTS:**

- A. 703 Aggregate Materials. Bid opening at 10:01 A.M.
- B. Supply and Installation of Guardrail. Bid opening at 10:06 A.M.
- C. Supply and Installation of Long Line Striping. Bid opening at 10:11 A.M.
- D. Redi-Mix Concrete. Bid opening at 10:16 A.M.

Bidders may submit bids for any or all of the Proposals, however bids for each Proposal must be submitted in a separate sealed envelope, with the name of the Bidder and the name of the Proposal written on the outside of the envelope.

Proposals and Specifications may be obtained or examined at the office of Joseph B. Kovach, 150 Jefferson Street Norwalk, Ohio 44857. This legal notice may also be viewed by logging on to <http://www.hccommissioners.com/> and clicking on the “Legal Notices” link.

All contractors and subcontractors involved with the project will to the extent practicable use Ohio products, materials, services, and labor in the implementation of their project.

Additionally, contractor compliance with the equal employment opportunity requirements of Ohio Administrative Code Chapter 123 is required.

Bidders must comply with the prevailing wage rates on Public Improvements in Huron County, Ohio as determined by the Ohio Department of Commerce, Bureau of Wage and Hour Administration, 614.644.2239.

By a unanimous vote of the Board of Huron County Commissioners, all of the bid bonding requirements of Section 153.54 of the Revised Code have been waived for these bids. A certified check in the amount of \$500.00 (five hundred dollars) will be required for bidding purposes for each Bid submitted. All other requirements of Section 153.54 of the Revised Code still apply for these bids.

The Board of County Commissioners of Huron County reserves the right to waive any irregularities and

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reject any and all bids.

**HURON COUNTY COMMISSIONERS**

Vickie Ziemba, Clerk

16-302

**IN THE MATTER OF DELAYING THE BID OPENING FOR THE OMEGA ROAD BRIDGE PROJECT; HUR-TR145-00.38; PID94457; FAN E130(843); FY2017; DBE GOAL 7%**

Tom Dunlap moved the adoption of the following resolution:

**WHEREAS**, the Huron County Engineer requested the Commissioners seek bids for the Omega Road Bridge Project; and

**WHEREAS**, notice of this was placed in a newspaper of general circulation, pursuant to Section 307.86 of the Ohio Revised Code; and

**WHEREAS**, ODOT has requested the project be delayed until a later date to be determined by an addendum issued in January, 2017; now therefore

**BE IT RESOLVED**, that the Board of Commissioners does hereby approve the bid opening for the Omega Road Bridge Project be delayed until a later date to be determined by an addendum issued in January, 2017 and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer

Aye – Tom Dunlap

Aye – Joe Hintz

**\*\*\*NOTICE TO BIDDERS\*\*\***

RE: Delay of Bid Opening Omega Road Bridge Project; HUR-TR145-00.38; PID 94457; FAN E130(843); FY2017; DBE Goal 7%

The bid opening for the subject project is hereby delayed until a later date. An Addendum will be issued in January, 2017.

16-303

**IN THE MATTER OF TRANSFERRING FUNDS FROM ACCOUNT #041 IN THE GENERAL FUND TO ACCOUNT #012**

Joe Hintz moved the adoption of the following resolution:

**WHEREAS**, a transfer of funds is needed for the #012 Human Resource account; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves of the transfer of moneys from 041-00572-001 contingencies in the amount of \$1,726.00 to the Human Resource account #012-00125-001 salaries; and further

**BE IT RESOLVED**, that a certified copy of this resolution be sent to the Department requesting transfer, and the Huron County Auditor, and the Auditor's office will make the journal entry to the # 012 account; and further

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**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Tom Dunlap seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer  
Aye – Tom Dunlap  
Aye – Joe Hintz

16-304

**IN THE MATTER OF TRANSFERRING FUNDS FROM THE GENERAL FUND #099 TO THE COUNTY BOND RETIREMENT FUND #205**

Tom Dunlap moved the adoption of the following resolution:

**WHEREAS**, the County Bond Retirement Fund payments are coming due; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves of the transfer of moneys from 099-00600-001/transfer out in the amount of \$237,725.11 to the County Bond Retirement fund #205; and further

**BE IT RESOLVED**, that a certified copy of this resolution be sent to the Huron County Treasurer, Huron County Auditor, and the Auditor's office will make the journal entry to the #205 account; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer  
Aye – Tom Dunlap  
Aye – Joe Hintz

16-305

**IN THE MATTER OF TRANSFERRING FUNDS FROM ACCOUNT # 036 IN THE GENERAL FUND TO THE JAIL BOND FUND # 210**

Joe Hintz moved the adoption of the following resolution:

**WHEREAS**, the jail bond payment is coming due and the funds to cover the payment have been appropriated in the # 036 fund/transfer out line item; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves of the transfer of moneys from 036-00600-001/transfer out in the amount of \$392,218.75 to the Jail Bond Fund # 210; and further

**BE IT RESOLVED**, that a certified copy of this resolution be sent to the Huron County Sheriff, the Huron County Treasurer and the Huron County Auditor, and the Huron County Auditor's office will make the journal entry to the # 210 account and the Huron County Treasurer's office will make the bond payment from the # 210 account to the proper agency; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open

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to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Tom Dunlap seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer  
Aye – Tom Dunlap  
Aye – Joe Hintz

16-306

**IN THE MATTER OF TRANSFERRING FUNDS FROM THE TRANSFER STATION  
ACCOUNT #500 TO THE BOND RETENTION FUND #520**

Tom Dunlap moved the adoption of the following resolution:

**WHEREAS**, a transfer of moneys from 500-00550-500 needs to be made to the fund #520 for landfill bond; now therefore

**BE IT RESOLVED**, that the amount of \$21,217.50 be transferred from Account 500-00550-500 (Transfer Out) to #520, Bond Retention Fund; and further

**BE IT RESOLVED**, that the Huron County Auditor's office will provide the Huron County Treasurer with a journal entry and the Huron County Treasurer will wire said money to the proper agency; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer  
Aye – Tom Dunlap  
Aye – Joe Hintz

**At 9:30 a.m. Public comment.**

Mr. Hintz stated he went to Veteran's Office with Pete Welch and Steve Minor to look at the construction debris in the hallway. Mr. Hintz explained that they tore out the counter, and they spoke to Shawn Dailey. Mr. Hintz stated he explained to Mr. Dailey that the Veterans need to communicate with the Commissioners on what they are doing and planning. Mr. Hintz was unclear if this was the property of the Commissioners or property of the Veteran's however it was piled up in the hallway. Mr. Hintz did stated that he explained to Mr. Dailey that this was a fire hazard and would be unable to evacuate the building in case of an emergency. Mr. Hintz also discussed the bathrooms due to the letter of complaint. Mr. Hintz stated there is an acid stain on them that was spilled they are not dirty. Mr. Hintz stated he doesn't want to stick money into this bathroom because they know what the plans in the future are. Mr. Hintz suggested putting down a vinyl material, Mr. Welch stated a ruminant can be put down, Mr. Deeble could put this down. Mr. Welch stated it would cost less than \$500.00. Mr. Welch stated the complaint wasn't on the Veteran's bathroom, it was on Senior Enrichment's. Mr. Bauer stated he doesn't see Senior Enrichment moving for about a year. He understands that it is not dirty, it a perception, but for \$500.00 he feels it should be put to rest. Mr. Bauer stated his concern with the Veteran's is they need to communicate with the Commissioners on what they are doing with a county building. Mr. Minor stated the Mr. Raymond said that one of the cabinets came loose, and they feared it would fall, they removed the whole counter. Hopefully they will start to communicate with the Commissioners, because the maintenance staff could have removed this counter. They did contact them to remove the debris. Mr. Hintz stated there is a disconnect and he hopes they can repair that in the future. The handicap rails are rusting, the maintenance staff will try something to stop them from rusting, and it's odd because they thought they were stainless steel.

Mr. Hintz stated that there is a ton of records in the basement under the Senior Enrichment Center.

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Something needs to be done about these records. They belong to the Prosecutors and Auditors. Mr. Hintz stated that they might use summer help to move them to the old DMV office as a staging area.

16-307

**IN THE MATTER OF TRANSFERRING FUNDS FROM THE GENERAL FUND #099 TO THE HUMAN SERVICES BOND FUND #200**

Joe Hintz moved the adoption of the following resolution:

**WHEREAS**, the Human Services Fund payment is coming due; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves of the transfer of moneys from 099-00600-001/transfer out in the amount of \$235,036.25 for the Human Services bond payment to the Human Services Bond fund #200; and further

**BE IT RESOLVED**, that a certified copy of this resolution be sent to the Huron County Treasurer, Huron County Auditor, and the Auditor's office will make the journal entry to the #200 account; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Tom Dunlap seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer  
Aye – Tom Dunlap  
Aye – Joe Hintz

**IN THE MATTER OF TRAVEL**

Tom Dunlap moved to approve the following travel request this day. Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer  
Aye – Tom Dunlap  
Aye – Joe Hintz

Gary W. Bauer, Commissioner to Columbus, Ohio on November 18, 2016 for the CCAO meeting.  
Joe Hintz, Commissioner to Ashland, Ohio on November 16, 2016 for FAA meeting.  
Amber Stanley, DJFS to Lucas County on November 30, 2016 for the Child Care Training.

**IN THE MATTER OF REQUEST FOR LEAVE**

**Valerie Stebel**/Commissioners/Sick/8:00 a.m. – 9:00 a.m. November 14, 2016.  
**Ronald Ackerman**/Building & Grounds/Sick/4:30 a.m. – 1:00 p.m. November 9, 2016/Vacation/4:30 a.m. – 1:00 p.m. December 7, 2016.  
**Doris Peterson**/Buildings & Grounds/Sick/2:00 p.m. – 10:30 p.m. November 3, 2016.  
**Peter Welch**/Commissioners/Sick/12:30 p.m. – 3:30 p.m. November 9, 2016.  
**Jason Roblin**/EMA/Vacation/8:00 a.m. October 21, 2016 – 4:30 p.m. October 22, 2016.

**SIGNINGS**

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**OTHER BUSINESS**

The board discussed cancelling the meeting on Thursday, November 17, 2016.  
The board discussed having the meeting on December 6, 2016 to approve the claim schedule.

Mr. Bauer asked for an update on the senior enrichment agreement, Mr. Binette stated he reviewed this, it needs some revision. Mr. Binette is sending it back with the revisions. Mr. Binette stated there is a clause that talks about if they never enter into the lease agreement or cancel it before the term, the



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Commissioners are under no obligation to pay any future money but they are not under any obligation to return any money. Mr. Binette explained that if they never get into the building, and the Commissioners are making payments to them you have given them money for their contribution to Fisher-Titus. Mr. Binette stated he assumed the Commissioners would be concerned about paying before they get into the building. Also concerned if they never enter into lease. Mr. Binette wants to change this. The board is in agreement with this changes that Mr. Binette wants to make.

Mr. Bauer presented the proclamation to Norwalk City Schools last night, Mr. Bauer was very impressed. Discussion was had about who would present to the Plymouth school, Mr. Hintz will be presenting to New London. Mr. Bauer will be able to do it if it is done at the beginning of the meeting.

**CORSA INSURANCE SIGNATURE**

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At 10:10 a.m. Tom Dunlap moved to adjourn. Joe Hintz seconded the motion. The meeting stood adjourned.

**IN THE MATTER OF CERTIFICATION**

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on November 15, 2016.

**IN THE MATTER OF ADJOURNING**

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 10:10 a. m.

	Gary W. Bauer
	Tom Dunlap
	Joe Hintz

**ATTEST**

\_\_\_\_\_  
Clerk to the Board