

**REGULAR SESSION**

**THURSDAY**

**OCTOBER 6, 2016**

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Gary W. Bauer, Tom Dunlap, Joe Hintz.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the October 4, 2016 meeting(s) were presented to the Board. Tom Dunlap made the motion to waive the reading of the minutes of the October 4, 2016 meeting(s) and approve as presented. Joe Hintz seconded the motion. Voting was as follows:

Abstain – Gary W. Bauer  
Aye – Tom Dunlap  
Aye – Joe Hintz

16-253

**IN THE MATTER OF AUTHORIZING APPROPRIATION ADJUSTMENTS WITHIN THE GENERAL FUND #023**

Joe Hintz moved the adoption of the following resolution:

**WHEREAS**, there is a need for appropriation adjustments; and

**WHEREAS**, the Board of Huron County Commissioners finds the request to be reasonable; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves the following appropriation adjustments:

FROM:	Dept.	Account	Fund	Amount	TO:	Dept.	Account	Fund	Amount
	023	00280	001	\$2,757.01		023	00275	001	\$2,757.01
		Training					Contract/Repairs		and further

**BE IT RESOLVED**, that the Huron County Auditor is authorized and instructed to record said appropriation adjustment as approved; and further

**BE IT RESOLVED**, that the Clerk of the Board is instructed to certify a copy of this resolution to the Huron County Auditor and the department requesting said adjustment; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Tom Dunlap seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer  
Aye – Tom Dunlap  
Aye – Joe Hintz

16-254

**IN THE MATTER OF AUTHORIZING APPROPRIATION ADJUSTMENTS WITHIN THE GENERAL FUND #036**

Tom Dunlap moved the adoption of the following resolution:

**WHEREAS**, there is a need for appropriation adjustments; and

**WHEREAS**, the Board of Huron County Commissioners finds the request to be reasonable; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves the following appropriation adjustments:

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FROM:	Dept.	Account	Fund	Amount	TO: Dept.	Account	Fund	Amount
	036	00125	001	\$15,000.00	036	00126	001	\$15,000.00
		Jail Salaries				Jail Overtime		and further

**BE IT RESOLVED**, that the Huron County Auditor is authorized and instructed to record said appropriation adjustment as approved; and further

**BE IT RESOLVED**, that the Clerk of the Board is instructed to certify a copy of this resolution to the Huron County Auditor and the department requesting said adjustment; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer  
 Aye – Tom Dunlap  
 Aye – Joe Hintz

16-255

**IN THE MATTER OF AUTHORIZING APPROPRIATION ADJUSTMENTS WITHIN THE SHERIFF’S POLICING FUND #106**

Joe Hintz moved the adoption of the following resolution:

**WHEREAS**, there is a need for appropriation adjustments; and

**WHEREAS**, the Board of Huron County Commissioners finds the request to be reasonable; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves the following appropriation adjustments:

FROM:	Dept.	Account	Fund	Amount	TO: Dept.	Account	Fund	Amount
	106	00125	106	\$6,832.75	106	00200	106	\$6,832.75
		Policing salaries				Policing contract/repairs		and further

**BE IT RESOLVED**, that the Huron County Auditor is authorized and instructed to record said appropriation adjustment as approved; and further

**BE IT RESOLVED**, that the Clerk of the Board is instructed to certify a copy of this resolution to the Huron County Auditor and the department requesting said adjustment; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Tom Dunlap seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer  
 Aye – Tom Dunlap  
 Aye – Joe Hintz

16-256

**IN THE MATTER OF AUTHORIZING THE HURON COUNTY HUMAN RESOURCE**



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Joe Hintz moved the adoption of the following resolution:

**WHEREAS**, the Huron County Board of Commissioners and Frontier Communications desire to execute a contract for phone equipment, installation, and maintenance for the Huron County Offices located at 2 East Main St., 12 East Main St. (excluding the Prosecutor's Office), and 16 East Main St. Norwalk, Ohio 44857; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners approves the contract with Frontier Communications as attached hereto and incorporated herein; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Tom Dunlap seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer  
Aye – Tom Dunlap  
Aye – Joe Hintz

*\*Contract on file*

16-259

**IN THE MATTER OF APPROVING CONTRACT BY AND BETWEEN HURON COUNTY COMMISSIONERS AND FRONTIER COMMUNICATIONS**

Tom Dunlap moved the adoption of the following resolution:

**WHEREAS**, the Huron County Board of Commissioners and Frontier Communications desire to execute a contract for phone equipment, installation, and maintenance for the Huron County Board of Elections, Solid Waste Management District, and Commissioners' Office located at 180 Milan Ave., Norwalk, Ohio 44857; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners approves the contract with Frontier Communications as attached hereto and incorporated herein; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer  
Aye – Tom Dunlap  
Aye – Joe Hintz

*\*Contract on file*

**At 9:16 a.m.** Chad Stang, Soil & Water Conservation District, semi-annual report. Mr. Stang stated they decided to pull out of the CDBG so the money could be used to fund another project within the county. Mr. Stang explained that with some homework they were able to find out they can recuperate the money they put into the building from the Federal Government with the lease process.

Mr. Stang stated they are requesting \$165,000.00 for their budget for 2017, they are slowly seeing a decrease in government funding. Mr. Stang explained he has until the middle of next year in regards to the lease process. Mr. Stang stated that the new ADA bathrooms, walls will need to be moved and this is all included within the project.

Mr. Stang explained the grant with Erie County, this is an online measuring model for sediment loss,

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phosphorus loss and nitrogen loss on a field by field basis. This will help with the waterways in the county.

Mr. Dunlap questioned if the paperwork was in order in regards to the CDBG money coming back to the county. Ms. Ziembra explained a letter was sent by Mr. Stang and he has spoken with Ms. Thompson.

**At 9:30 a.m.** Public comment.

Carol Knapp, HCDC, explained that HCDC and ECDC will be participating in the EHOVE Career Day where 900 students will be coming to EHOVE for hands on manufacturing experience. This will be taking place on October 11, 2016. Mr. Dunlap questioned on long will this last, because they have a Commissioners meeting that day. Ms. Knapp stated it runs from 8 a.m. – 2:00 p.m.

Melissa James, Airport, explained there is a pole issue at Summit. Unfortunately it appears a local group sent a letter to the FAA. There will be a hearing with ODOT Aviation. Ms. James explained that Mr. Bader, Summit has offered to place beacons on the two poles in question. Ms. James feels these lights are not a hazard, they are currently talking to the consultant on what they need to do regarding these. May have to rework the master plan in regards to these poles. Mr. Dunlap stated that Mr. Bader has probably incurred some legal costs regarding this, Ms. James stated he has and it's not only legal cost but he also has an airport consultant. Ms. James stated that Mr. Bader is a really good neighbor to the airport. Mr. Hintz stated that this is sad, this is harassment towards Summit. Ms. James stated she doesn't want to see the airport to close, they can get the grants to help maintain the structure. Mr. Dunlap asked Ms. James to explain the grant money match. Ms. James stated for this current grant they have been awarded, the airport will be putting up the local match for this grant. Part of that match is \$8,000.00 from the friends of the airport. Mr. Dunlap stated he is so against that, Mr. Hintz agreed. Ms. James stated there was a lot of hesitation regarding accepting this \$8,000.00, but the effect was to try to work with every entity for the benefit of the airport. Mr. Dunlap asked could they give the money back, Ms. James stated yes. Mr. Dunlap strongly encourages they give it back. Mr. Bauer stated they are not telling her to do it, it is clearly up the airport board.

Nancy Pipin, citizen who lives in Collins, needs help with a ditch problem. Township will not help. Ms. Pipin showed the Board a picture of the ditch. The township trustee came out and looked at the tile and stated that the tile would not do anything for the water running down the hill. She asked what the township would do to fix this. The township stated nothing because this is an existing pipe. Mr. Bauer explained unfortunately the Commissioner have no authority over the township. Mr. Bauer stated that he wished the Mr. Stang would have been here to hear about this, however he doesn't have authority either, but he could have a solution. Ms. Pipin explained she is on a township road, Mr. Bauer explained that the County Engineer has no authority on a township road. Mr. Bauer asked if she has talked to Patrick or Liles, Ms. Pipin stated yes, Barnhouse is too tight with the money. Ms. Pipin asked for some information to get some help. Mr. Dunlap stated it's usually the trustees, Mr. Bauer doesn't know what the answer is. In January Lee Tansey will be the new County Engineer.

**At 10:00 a.m.** the board recessed.

**At 10:10 a.m.** the board resumed regular session. John Arbogast, Veteran Service read a letter requesting the Huron County Commissioners to approve a resolution to create a capital improvement fund as a separate line item outside the County General Fund. Ohio Revised Code Section 5705.17 (c) provides the establishment of a capital projects fund to accumulate resources for construction a building for the Huron County Veterans Service Office to occupy.

Mr. Bauer asked Marques Binette for his opinion, Mr. Binette explained that the line item can be established and have an MOU with an understanding that it would go towards capital improvement. Mr. Bauer stated is this correct, that once the money is giving back would this be under the control of the Commissioners. Mr. Binette stated yes that's correct that is why you would have an MOU. Mr. Bauer stated no the board has not made a decision.

Mr. Hintz wanted to clarify things with Mr. Binette. Mr. Hintz questioned this has a 10 year limit to it, that the money has to be used in 10 years. Mr. Binette stated that is correct. Mr. Hintz questioned what happens if it is not used what happens to the money? Mr. Binette stated it would go back to its source, in this case back to the General Fund. Mr. Hintz stated that they will provide a place for the Veteran's which is currently at Shady Lane. Mr. Hintz understands they want a newer facility, however for this fund to build up to the point they can do this, it is going to take many, many years.

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Matt Raymond, spoke to the funding source, this is a great opportunity to be efficient with their funds as they currently are. Mr. Raymond stated that in 8 years they have turned over 8 million dollars to the General Fund. Mr. Raymond stated they are asking to place their extra funds into this line item.

Mr. Bauer asked is the plan to build onto the current building. Mr. Raymond stated yes, however it is at the discretion of the Board of Commissioners. Mr. Bauer stated they are keeping the side open on the title office for the potential of building on. Jerry Huffman asked what this has to do with them. They are looking for an answer to the fund. Mr. Bauer stated he is always wanting to keep the Veteran's informed.

Mr. Raymond wants to know what the plan is once Senior Enrichment moves out.

Mr. Arbogast stated that starting in 2014 they have been investing the cost and it is better to build a new building this is money spent efficiently. Mr. Arbogast stated they want to work with the Commissioners. Mr. Dunlap stated that the only issue here today is if they are creating this account.

**Tom Dunlap moved to create the account for the veterans and create a MOU so all parties understand. Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:**

**Aye – Gary W. Bauer  
Aye – Tom Dunlap  
Aye – Joe Hintz**

**At 10:28 a.m. Jason Roblin, EMA,** presented an email about the EMPG Grant Agreement.

Mr. Roblin explained the automatic contract renewals are not compliant with proper procurement regulations per 2 CFR 200. To be eligible to be reimbursed for LEPC planning activities, we will need to see a copy of the resolution or contract assigning the task to the EMA Office. He explained they will need to see position descriptions for each employee funded under EMPG. The grant agreement and guidance will need to be carefully read. There will be grant training regionally after the first of the year to help better understand requirements. Work Plans and Quarterly Reimbursements must be submitted quarterly. The Inventory Certification and Inventory Asset List is required to be submitted to the Preparedness Grants Branch annually in January. The FEMA Form 20-16B, Assurances Construction Program is not included as there are no approved construction projects within the state grant application since they will not be having the special projects category this year.

**OTHER BUSINESS**

Mr. Bauer discussed the caulking of the courthouse windows. Mr. Bauer stated that they have a little leeway, cannot go over \$50,000.00, he spoke to the contractor regarding caulking windows. This will not get the whole courthouse done, but suggested to be done on the west side, takes the most wind. The board is in agreement, the contractor can move forward. The sidewalk will be closed starting Wednesday so they can do the west side of the building.

Discussion of problem in Greenwich Township, Kniffin Street project. Mr. Bauer stated that when he and Mr. Hintz left the meeting, they felt they had a solution. However now it doesn't seem they do. The Engineer for the Village of Greenwich has done some more calculation, it was determined they place 4 more tons of blacktop than what was needed. Mr. Bauer stated that he asked Ms. Ziembra to contact Nadine Thompson to contact Matt at Precision Paving to verify from the supplier of the black top in cubic yards what was used. Mr. Bauer stated that if it is verify that it was correct by the contract then this is done, if he didn't use the correct amount there is a problem and they will go forward from there.

**IN THE MATTER OF TRAVEL**

Tom Dunlap moved to approve the following travel request this day. Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

**Aye – Gary W. Bauer  
Aye – Tom Dunlap  
Aye – Joe Hintz**

Roland Tkach, Auditor to Dublin, Ohio on October 16, 2016 – October 18, 2016 for CAAO Conference.

**IN THE MATTER OF REQUEST FOR LEAVE**

**Warren Brown**/Human Resources/Vacation/8:00 a.m. November 14, 2016 – 4:30 p.m. November 18,

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**Larry Burdue**/Building & Grounds/Sick/5:30 a.m. – 2:00 p.m. October 3, 2016.

**Valerie Stebel**/Commissioners/Sick/8:00 a.m. October 3, 2016 – 4:30 p.m. October 4, 2016/Sick/12:00 p.m. October 5, 2016 – 12:00 p.m. October 6, 2016/Vacation/12:00 p.m. October 6, 2016 – 4:30 p.m. October 7, 2016.

**At 10:46 a.m.** the board recessed.

**At 11:10 a.m.** the board resumed regular session.

**BUDGET DISCUSSION**

Mr. Bauer explained that the 27<sup>th</sup> pay has been removed from the budget sheet. Mr. Bauer stated that there is \$63,000.00 split for the union contract. There is money available in regards to the insurance that will cover the 2% increase for health insurance. Mr. Dunlap and Mr. Hintz are in agreement that it only be raised 2%. \$200,000.00 set aside in capital improvements for Job & Family Services. Ms. Ziembra explained that she took Soil and Water from \$185,000.00 to \$165,000.00 which is what he requested.

Ms. Ziembra asked about the resolution regarding the health insurance. She is currently looking at 2% for the employees.

**At 11:34 a.m.** Joe Hintz moved to adjourn. Tom Dunlap seconded the motion. The meeting stood adjourned.

**IN THE MATTER OF CERTIFICATION**

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on October 6, 2016.

**IN THE MATTER OF ADJOURNING**

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 11:34 a. m.

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Gary W. Bauer

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Tom Dunlap

\_\_\_\_\_  
Joe Hintz

**ATTEST**

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Clerk to the Board