

REGULAR SESSION

THURSDAY

SEPTEMBER 5, 2019

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Terry Boose, Joe Hintz, Bruce Wilde.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the August 6, 2019 meeting(s) were presented to the Board. Terry Boose made the motion to waive the reading of the minutes of the August 6, 2019 meeting(s) and approve as presented. Joe Hintz seconded the motion. Voting was as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

19-270

**IN THE MATTER OF APPROVING REQUEST FOR PAYMENT AND STATUS OF FUNDS
REQUEST FOR THE HURON COUNTY COMMUNITY HOUSING IMPACT AND
PRESERVATION PROGRAM (CHIP) B-C-17-1BJ-1 (DRAW #22), B-C-17-1BJ-2 (DRAW #25),
and S-C-17-1BJ-1 (DRAW #13) SUBMITTED TO THE BOARD SEPTEMBER 5, 2019**

Terry Boose moved the adoption of the following resolution:

WHEREAS, requests for payment and status of funds requests have been prepared and submitted to the Board of Huron County Commissioners as attached herein by WSOS CAC Inc., for the Board's certification; and

WHEREAS the Board has reviewed the requests for payment and status of funds reports; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the requests for payment and status of funds request as attached herein and certifies that the data reported is correct and that the amount of the Request for Payments is not in excess of current needs; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion.

***Discussion:** Ms. Ziemba said BC-1 was for \$23,659 for private rehab/home repair for homes in New London and Plymouth. BC-2 was for private rehab of a home in New London in the amount of \$15,132. The SC grant was in the amount of \$6,620 for home repairs to two homes, one in New London and one in Plymouth.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion.

***Discussion:** Mr. Hintz thought it was good to keep up on the new blackout. Mr. Boose explained he had asked Mr. Welch to do this so we can see if it would be valuable to do all of them next year. We will take a look at this one before we go ahead and decide to do the rest of them. He specifically wanted to test this lot because it has been leaking through. He would like to see if this will stop it.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

At 9:10 a.m. Public comment – none

IN THE MATTER OF TRAVEL

Terry Boose moved to approve the following travel request this day. Joe Hintz seconded the motion.

***Discussion:** Mr. Boose asked Ms. Ziemba to contact Job & Family Services and let them know we are not happy receiving a travel request the day of travel. He is seeing this more and more. It does not allow them enough time to approve the request.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

Nikita McCann, JFS, to Columbus, Ohio for Child Protective Services Training on September 5, 2019.
Vickie Ziemba & Valerie Stebel, Commissioners, and Tracy Konik, Engineer, to Columbus, Ohio for County Clerk's Association Regional Training on September 13, 2019.
Jake Bruder, Brian Lindsley, Renee King, Gabriela Mesa, Jeanne Fisher, & Judith Loughton, JFS, to Columbus, Ohio for County Financial Information System (CFIS) Conference/Training on September 16 – 17, 2019.

Old Business

Mr. Wilde will attend the CEBCO meeting tomorrow.

Mr. Boose will meet with Kristen Gerwin regarding transportation tomorrow.

Mr. Boose will attend the Economic Development meeting tomorrow.

Next Wednesday Mr. Wilde will attend 4CG Economic Development at Terra Tech from 1 to 4; Ag Credit Appreciation Day at 4:30; Farm Bureau at 6:30 and Fire Association at 7:00 at North Central EMS.

On September 12 Mr. Wilde will meet with Janet Mesenburg from Erie County. He will also attend Records Commission at 2:00 and the Huron County Township meeting at 7:00 p.m.

Erie Basin meeting September 13 in Old Fort.

September 24th is a Suicide Prevention meeting. QPR – Question, Persuade, Refer. Mr. Boose will attend.

At 9:15 a.m. Pete Welch, Mike Armstrong, Steve Minor, were present to discuss plans for the Administration Building. Mr. Boose asked everyone to come in to review some items he had discussed with Ms. Ziemba, including:

- a letter received from Huron County Economic Development;
- the meeting with Beck Security for Board of Elections; and
- Meeting Room A.

Board of Elections. Mr. Welch, Mr. Minor, Ms. Ziemba and Mr. Kline from BOE all met with Bob Beck from Beck Security last week. Mr. Kline did not voice any resistance to the ideas being proposed. After the meeting he asked Ms. Ziemba what the plan was for the basement and what the opposition was to the Board of Elections moving downstairs. Mr. Boose indicated his biggest issue was money. There had been nothing budgeted for this year. He pointed out that the Commissioners have provided a lot of people with space, and they always want more. He feels it is the job of the Commissioners to explain that what the

BOE needs and what they want are not the same. He would prefer not to spend taxpayer money when it isn't necessary. The Commissioners plan to take care of the cybersecurity for the Board of Elections. Also, Beck Security is working up a plan and cost estimate according to suggestions received from Homeland Security. Mr. Boose proposed, since there was no money budgeted, that the Board of Elections try using the larger conference room in the basement for early voting this year. He feels this is a good no-cost option. If they decide they don't like it they will need to present an explanation of why it doesn't work. The use of Meeting Room A for early voting was ruled out. It is used often and early voting could be as much as five months out of the year. Also, the possible remodel of the additional room in the basement for Board of Elections can be put into the budget for next year if the meeting room works out. The Commissioners will add the cybersecurity and the changes Beck proposes this year. Mr. Wilde agreed we should make minimal changes and see what happens. Mr. Boose wanted to clarify he is not guaranteeing anything for next year. We have made some no-cost suggestions of possible solutions for now. It is up to the Board of Elections if they would like to use those suggestions.

Huron County Economic Development. Mr. Boose mentioned the letter received from the Board for Huron County Economic Development. The letter stated that the space they are being offered is unacceptable. The HCDC Board would like to know what other options are available. Mr. Boose thought the letter stretched the truth. They would not be the only ones in the basement, but they would be the first ones down there. Also, there would not be people walking through at all times. That floor will be locked and there are only a few ways to gain entrance. Mr. Boose feels HCDC has the option to either take the space offered or remain where they are. We will relocate their filing and storage from the room they currently use to the small room contiguous to Ms. Knapp's office. This room is accessed from the main hallway, but there is another door once you get into that room. It would be the smaller of the rooms. As for conference rooms, HCDC can schedule and use any of the five conference rooms in the building. It is not necessary to create another conference room for them. Mr. Boose noted HCDC has talked about the possibility of expanding. In the event they do outgrow their space we can discuss the possibility of more space, and rent, at that time. However, there is nothing that says we have to provide space for them. Mr. Boose asked Ms. Ziemba to send an email to other counties to find out if any of them provide space for their economic development. Mr. Wilde noted HCDC had mentioned an issue with privacy of the conference rooms. However, he pointed out all the building conference rooms are as private as anywhere else once you close the door. Mr. Wilde felt if they did not like the space that was offered them, they were free to go somewhere else. Financially he thought we should have the people we need to have in the building. Anyone else is at our discretion. Mr. Hintz noted you shouldn't look a gift horse in the mouth. Mr. Wilde thought HCDC had mentioned putting a wall in. Mr. Boose said we would not do this now, but would have to have some kind of discussion about it in the future. He pointed out they may need to pay for any additional work they want done. Mr. Hintz said we want to work with them and he thought we had demonstrated that. But sometimes you don't always get what you ask for.

Ms. Ziemba said there had been discussion about relocating Erie Basin and SCORE to a section of the basement. Mr. Boose said we are really not doing anything with the building until next year, with the exception of Meeting Room A, which was in this year's budget. Ms. Ziemba asked if SCORE was okay where they were. Mr. Welch thought they were just happy to have any space. Mr. Boose pointed out nothing had been promised to them. Mr. Wilde thought we needed to be careful, since sales tax had not been good. Mr. Boose thought there was a good chance we were headed for some sort of recession. Mr. Wilde thought we should tread lightly for the rest of the year and see what happens.

Mr. Boose thinks the Maintenance Department should go forward with moving into the area they requested in the basement. It should not cost much. Mr. Welch said Ms. Stebel was working on the phones and internet. He had priced out the map drawers – they are \$800 each, so he is trying to figure out a cheaper solution. Mr. Wilde thought they would be needed regardless and would make things much nicer. Mr. Welch said he prefers the drawers, but it is cheaper to hang the maps.

Mr. Boose said another item we might have to spend money on is moving security and providing the security upgrades for the office area. They are waiting on the quote from Beck on this. Mr. Boose still believes there is going to be some discussion about the security cameras being put up for Homeland Security and where they are going to go. Some of those are building related as opposed to department related. Mr. Boose does not want to get into the same situation we are in with the Health Department. Anything that is building related will be controlled by us. Mr. Boose noted we are using a Board of Elections grant to provide some of the security items. Things like who is paying for what items, what can be paid for with the grant and who owns it all need to be sorted out ahead of time. Mr. Wilde asked if we should have an MOU so we can go back and reference it at some point. Ms. Ziemba thought we need to review the grant paperwork. Mr. Wilde said we have learned we need to know the details. Ms. Ziemba said a difference is BOE is part of the General Fund, whereas the Health Department is not.

Mr. Boose thought we could start working on the telephone and internet while Maintenance was in the process of moving. The telephone company had suggested a three point wifi. One point would be in Meeting Room A, the second would be in the first conference room, and the third would be in the

Maintenance area. They will provide a cost estimate for this. Mr. Boose believes wifi is important for the conference room. Ms. Ziemba said there had been discussion about the difficulty of getting wifi in the basement because of the block walls. It could be trial and error. Mr. Welch noted the Health Department had wifi. Ms. Ziemba said it was no longer there, but even when it had been Meeting Room A did not have a signal. Mr. Boose thought the Health Department only had a very weak signal. He thought we should be able to put something stronger in. Ms. Ziemba pointed out cell service was spotty as well. Mr. Boose thought this could have been another issue if the Board of Elections had moved to the basement – what would happen on Election Day if they did not have a good internet signal? He noted there was more than one answer as to why we did not want Board of Elections in the basement. The more we look into it the more things come up. If we had rushed in and immediately fixed up the basement for them all these things would have become issues later on. Mr. Wilde thought security would be a problem in the basement.

Mr. Boose asked Ms. Ziemba to send notice to everyone in the building indicating that the front parking is for visitors only. There is plenty of room in the back parking lot. Mr. Welch asked if they should designate the front as a visitor parking lot when it is resealed. Mr. Boose and Mr. Wilde both thought that would be a good idea. Mr. Boose said it is our building, we can ask people to park where we want. Mr. Welch pointed out they have been asked not to park out front before.

Meeting Room A. Mr. Boose moved on to Meeting Room A and what would be necessary for the renovations. He thought the first step would be to have OSU Extension move their stuff out of the storage area in the basement. They will take the room currently being used by HCDC. HCDC will move to the room adjacent to Ms. Knapp's office. Mr. Welch said the storage area would have to be cleaned out before they could remove the wall. He asked if HCDC and Extension would be given a deadline to move, since nothing could happen until this was done. Mr. Boose asked how long the remodel was expected to take, as we would have to let everyone know the room would be unavailable. Mr. Boose pointed out that Carteens uses the room every month, and thought we might have to move them to a difference area during construction. Ms. Ziemba asked if the room was used as a voting precinct – if so, the room would need to be used in November. Mr. Welch said he would have to meet with the contractors to revisit quotes, as everything they had was over a year old. When he does this he will review the timeframe and try to make it work. Mr. Boose cautioned about extending the construction. He did not want things sitting – once construction began, he wanted it completed as quickly as possible. Mr. Welch thought construction would take three or four weeks. Mr. Boose said he would be thrilled if they had everything done in a month.

Mr. Wilde noted that HCDC needed to move first, since nothing can get started until that room was empty. Mr. Boose said, as long as we have to pull everybody together again, it would be nice to pull together the budget numbers for the project. He thought the project may have expanded a little. Mr. Welch said it had, as originally the plan was to get the walls done. Now we want to extend one wall and eventually add flooring. He also thought they had decided to bump out the registers and add drywall. Mr. Boose also wanted to discuss new chairs and tables. He thought if we were going to make it look nice we should use nicer furnishings as well. Mr. Minor and Mr. Welch both thought they had agreed to use the small tables. Mr. Boose said that was fine. Mr. Welch didn't think we ever got a quote for chairs. Mr. Boose asked if we would have enough tables after we expanded the room. Mr. Minor said there were thirteen more in addition to what was already down there.

Ms. Ziemba asked what date we wanted to give HCDC to move their belongings. Mr. Boose suggested September 15th for HCDC to be out, then a week for Extension to get moved. That would put the project into the third week of September. Mr. Boose thought Ms. Ziemba should do a generic letter to everybody in the building explaining the Board has made the decision to do very little with the building this year, it is not in the budget. She could then direct specific paragraphs to Ms. Knapp and OSU Extension. Mr. Boose would also like her to inform everyone to park in the back parking lot and leave the front lot available for visitors. He thought this could all be done with one letter.

Mr. Boose would like to get Meeting Room A renovated this year. It had been budgeted and he would like it done. Mr. Welch pointed out November would not be a good month due to elections. October may be okay, but there was still the problem of scheduling contractors that quickly. He thought December might be okay. There should not be that much going on in the room and it would give us plenty of time to reschedule anything. There was discussion regarding scheduling. Carteens was the biggest concern. It was also mentioned that Carteens would like some space in the basement to store some items, such as their sound system and chalkboard, so they would not have to move them every month. Mr. Welch agreed to talk to the contractors and report back next week. Mr. Boose would like Ms. Ziemba to get a letter out as soon as possible. He hoped this would put an end to discussion about what was going to happen with the basement. Ms. Ziemba will get the letter out today.

Commissioner Boose report

Suicide prevention meeting. This is at the Huron County MHAS Board, but is a training - not an open meeting.

Travel from EMA – need to ask if okay for volunteers to travel

911 TAC meeting is currently scheduled for October 2nd. Mr. Wilde told them none of the Commissioners are available to attend. Mr. Boose suggested he ask Ms. Bond to reschedule it to October 9th

At 10:00 a.m. Seneca County Ditch Maintenance

IN THE MATTER OF: RESOLUTION – MAINTENANCE ASSESSMENTS FOR COLLECTION IN 2020 FOR THE SENECA AND HURON JOINT COUNTY DITCHES MAINTAINED BY THE SENECA COUNTY DITCH MAINTENANCE PROGRAM

Shayne Thomas presented and moved the adoption of the following RESOLUTION:

WHEREAS, the Seneca Soil and Water Conservation District administers the Seneca County Ditch Maintenance Program by agreement with the Board of Seneca County Commissioners and the Seneca County Engineer; and

WHEREAS, the 2019 Ditch Maintenance Inspection Report indicates certain work needed to maintain the ditches on the maintenance program, and

WHEREAS, the Seneca Soil and Water Conservation District has recommended to the Joint Boards of Seneca and Huron County Commissioners that the following assessments be collected to fund maintenance work needed in 2020:

SC #11-067	Martin Jt. Co.	10.1%
SC #11-110	Bordner Shank	2.3%
SC #11-198	Landoll Nye	3.1%

NOW, THEREFORE, BE IT RESOLVED, that the Joint Board of Seneca and Huron County Commissioners are in agreement with these provisions as detailed herein, and be it further

RESOLVED, that it is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were so adopted in an open meeting of this Board, and that all deliberations of this Board, and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the above motion and the vote upon its adoption resulted as follows:

Aye – Joe Hintz
Aye – Terry Boose
Aye – Bruce Wilde

Aye – Tony Paradiso
Aye – Mike Kerschner
Aye - Shayne Thomas

IN THE MATTER OF: RESOLUTION – MAINTENANCE ASSESSMENTS FOR COLLECTION IN 2020 FOR THE SENECA AND HURON JOINT COUNTY DITCHES MAINTAINED BY THE SENECA COUNTY DITCH MAINTENANCE PROGRAM

Commissioner *Thomas* presented and moved the adoption of the following RESOLUTION:

WHEREAS, the Seneca Soil and Water Conservation District administers the Seneca County Ditch Maintenance Program by agreement with the Board of Seneca County Commissioners and the Seneca County Engineer; and

WHEREAS, the 2019 Ditch Maintenance Inspection Report indicates certain work needed to maintain the ditches on the maintenance program, and

WHEREAS, the Seneca Soil and Water Conservation District has recommended to the Joint Boards of Seneca and Huron County Commissioners that the following assessments be collected to fund maintenance work needed in 2020:

SC #11-067	Martin Jt. Co.	10.1%
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SC #11-198	Landoll Nye	3.1%

NOW, THEREFORE, BE IT RESOLVED, that the Joint Board of Seneca and Huron County Commissioners are in agreement with these provisions as detailed herein, and be it further

RESOLVED, that it is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were so adopted in an open meeting of this Board, and that all deliberations of this Board, and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Commissioner *Boose* seconded the above motion and the vote upon its adoption resulted as follows:

SENECA COUNTY

Tony Paradiso, yes
Mike Kerschner, yes
Shayne Thomas, yes

HURON COUNTY

Bruce Wilde, YES
Terry Boose, Yes
Joe Hintz, Yes

I, the undersigned, Clerk to the Board, Seneca County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in Resolution 19-132.

Nicki Smith
Clerk to the Board

Commissioner Boose report continued

Mr. Boose would like Ms. Ziemba to inform Ms. Armstrong that he and Mr. Wilde will be out of town on the day of the open enrollment meeting

REGULAR SESSION

THURSDAY

SEPTEMBER 5, 2019

Township Association meeting on September 12th. Mr. Wilde will speak on the levy and express the support of the Commissioners.

Firefighters Association. Mr. Hintz will speak on the levy and express the support of the Commissioners.

Email from Ms. Armstrong about Wellness Plan. Emails will go out the week of the 16th informing employees if they will receive the wellness rate for 2020. She will also discuss it at the Open Enrollment meeting.

Façade panels for 22 E. Main will be installed by the 13th.

Mr. Boose will meet with Ms. Gerwin on September 6 at 11:00 a.m.

FTMC Groundbreaking Ceremony is Tuesday, September 17. Ms. Ziemba suggested one Commissioner could attend the ceremony, while two could stay for the meeting so as not to hold up the Claims Schedule. After discussion it was decided Mr. Hintz will attend the ceremony and Mr. Boose and Mr. Wilde will begin the meeting.

Commissioner Hintz report

Mr. Hintz met with the Engineer and Sheriff to discuss Weights and Scale Enforcement Deputy. Mr. Tansey really is not opposed, but wants to know if the Commissioners will pay up front and they can pay back. They would like the Commissioners to have “skin in the game”. Mr. Hintz it not opposed to it. Mr. Wilde does not want “skin in the game”. He feels it is between the Sheriff and the Engineer. Mr. Boose agreed there was no reason to drag the Commissioners into it. Mr. Boose thought the Engineer and Sheriff could meet with Mr. Bischoff to discuss the situation.

At 10:28 a.m. Terry Boose moved to adjourn. Joe Hintz seconded the motion. The meeting stood adjourned.

IN THE MATTER OF CERTIFICATION

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on September 5, 2019.

IN THE MATTER OF ADJOURNING

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 10:28 a. m.

Terry Boose

Joe Hintz

Bruce Wilde

ATTEST

Clerk to the Board