

REGULAR SESSION

TUESDAY

SEPTEMBER 6, 2016

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Gary W. Bauer, Tom Dunlap, Joe Hintz.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the September 1, 2016 meeting(s) were presented to the Board. Tom Dunlap made the motion to waive the reading of the minutes of the September 1, 2016 meeting(s) and approve as presented. Joe Hintz seconded the motion. Voting was as follows:

Aye – Gary W. Bauer

Aye – Tom Dunlap

Aye – Joe Hintz

16-221

IN THE MATTER OF CERTIFYING CLAIMS SCHEDULES TO THE HURON COUNTY

AUDITOR FOR PAYMENT

Joe Hintz moved the adoption of the following resolution:

WHEREAS, as per Ohio Revised Code 305.10, a resolution must be made by the Board of Huron County Commissioners to accompany the Claims Schedule to the Huron County Auditor’s Office for payment; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby approve Claim Schedule 09/06/16 and authorizes the Huron County Auditor to make the necessary warrants; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Tom Dunlap seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer

Aye – Tom Dunlap

Aye – Joe Hintz

Huron County

Claims Register for Payment Batches

Payment Type: All	Warrant Numbers: All	Funds: 001 to 990	Warrant Dates: 09/05/2016 to 09/05/2016	Payment Batches: 232767 to 232797			
Warrant Date	Client	Batch ID	PO #/Line #	Line Description	Amount	Warrant #	
Fund: 001 - General Fund							
Department: Data Processing							
09/05/2016	Fed Payr Seminars	232767	2016-000561	Payroll Law Seminar	\$149.00		
09/05/2016	Payroll Law Seminar	232767	2016-000561		\$298.00		
Account 001.003.00275 (CONTRACT/SERVICES) Total:							
Department: Finance Officers Association							
09/05/2016	Government Finance Officers Association	232767	2016-000561	CAFR Fee	\$870.00		
Account 001.003.00475 (OTHER EXPENSES) Total:							
Department: Data Processing Total:							\$1,168.00
Department: Prosecutor							
09/05/2016	Shelley Office Supply Inc	232767	2016-000561	Folders	\$28.82		
09/05/2016	Shelley Office Supply Inc	232767	2016-000561	CD-R & Envelopes	\$45.48		
09/05/2016	Shelley Office Supply Inc	232767	2016-000561	Trainer	\$24.48		
09/05/2016	Shelley Office Supply Inc	232767	2016-000561	Pencil, Pencils, Pens etc	\$96.44		
09/05/2016	Shelley Office Supply Inc	232767	2016-000561	DIG & Envelopes	\$20.83		
09/05/2016	Shelley Office Supply Inc	232767	2016-000561	Legal Station, Note Cards & CD-R	\$95.17		
09/05/2016	Shelley Office Supply Inc	232767	2016-000561	Legal Stationery	\$5.00		
09/05/2016	Huron County Commissioners	232767	2016-000561	Life Charge	\$5.00		
09/05/2016	Shelley Office Supply Inc	232767	2016-000561	Copier Paper/Trainer	\$359.45		
Account 001.006.00175 (SUPPLIES) Total:							
09/05/2016	US Best Equipment Franchise	232767	2016-000561	Roan RCM4600SP Copier	\$228.67		
Account 001.006.00275 (CONTRACTS/REPAIRS) Total:							
Department: Probation Total:							
Department: Adult Probation							
09/05/2016	Roan MP2546SP Copier	232767	2016-000561		\$228.67		
Account 001.013.00200 (EQUIPMENT) Total:							
09/05/2016	Ohio Justice Alliance for Community Corrections	232767	2016-000561	Conference-Audate Cnake	\$100.00		

Claims Register for Payment Batches

Warrant Date	Client	Batch ID	PO #/Line #	Line Description	Amount	Warrant #
Fund: 001 - General Fund						
Department: Adult Probation						
09/05/2016	Roan MP2546SP Copier	232767	2016-000561	Fuel Purchases	\$274.39	
Account 001.013.00200 (EQUIPMENT) Total:					\$274.39	
Department: Human Resources						
09/05/2016	Human Resources	232767	2016-000561	INK	\$42.31	
Account 001.012.00175 (SUPPLIES) Total:					\$42.31	
Department: Human Resources Total:						
09/05/2016	Roan MP2546SP Copier	232767	2016-000561	8 1/2 x 11 Legal Paper	\$51.00	
09/05/2016	Roan MP2546SP Copier	232767	2016-000561	Postage Reimbursement	\$23.00	
Account 001.013.00175 (SUPPLIES) Total:					\$52.60	
Department: Juvenile Total:					\$52.60	
Department: Juvenile Probation						
09/05/2016	Taylor Mail	232767	2016-000561	Message Reimbursement	\$242.28	
09/05/2016	Stephen Muehr	232767	2016-000561	Message Reimbursement	\$71.68	
09/05/2016	Stephen Muehr	232767	2016-000561	Message Reimbursement	\$71.68	
Account 001.014.00475 (OTHER EXPENSES) Total:					\$385.64	
Department: Juvenile Probation Total:					\$385.64	
Department: Probate						
09/05/2016	US Best Equipment Franchise	232767	2016-000561	Roan MP2546SP Copier Leases	\$175.11	
Account 001.016.00200 (EQUIPMENT) Total:					\$175.11	
Department: Probate Total:					\$175.11	
Department: Clerk of Courts						
09/05/2016	Huron County Commissioners	232767	2016-000561	Copy Paper-Clerk of Courts	\$138.00	
Account 001.017.00175 (SUPPLIES) Total:					\$138.00	
Department: Clerk of Courts Total:					\$138.00	
Department: Police Men Court						
09/05/2016	Police Men Court	232767	2016-000561	Witnesses or Jurors	\$466.44	
Account 001.018.00564 (NORWALK) Total:					\$466.44	
Department: Police Men Court Total:					\$466.44	
Department: Building and Grounds						
09/05/2016	Remstarly Electric Inc	232767	2016-000561	Battery	\$104.00	

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W323049232

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BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer
Aye – Tom Dunlap
Aye – Joe Hintz

16-223

IN THE MATTER OF TRANSFERRING FUNDS FROM ACCOUNT #041 IN THE GENERAL FUND TO ACCOUNT #022

Joe Hintz moved the adoption of the following resolution:

WHEREAS, a transfer of funds is needed for the #022 Building & Grounds account; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the transfer of moneys from 041-00572-001 contingencies in the amount of \$25,540.00 to the Building & Grounds account #022-00275-001 repairs; and further

BE IT RESOLVED, that a certified copy of this resolution be sent to the Department requesting transfer, and the Huron County Auditor, and the Auditor's office will make the journal entry to the # 022 account; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Tom Dunlap seconded the motion.

***Discussion:** This amount is for previously approved projects . HVAC system at the Prosecutor's Office, JFS compressor, and metal detector.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer
Aye – Tom Dunlap
Aye – Joe Hintz

16-224

IN THE MATTER OF LETTING BIDS FOR PROVIDING MEDICAL SERVICE AT THE HURON COUNTY SHERIFF'S DEPARTMENT/JAIL

Tom Dunlap moved the adoption of the following resolution:

WHEREAS, the contract for the medical service at the Huron County jail needs to be bid; and

WHEREAS, notice of this must be placed in a newspaper of general circulation, pursuant to Section 307.87 of the Ohio Revised Code; now therefore

BE IT RESOLVED, that notice of this will be placed in a newspaper of general circulation on Thursday, September 8, 2016 and notice can be located on the county's internet site on the worldwide web, at <http://www.hccommissioners.com> click on legal notice button, and bids will be opened on Monday, September 26, 2016 at 1:00 p.m.; and further

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BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer

Aye – Tom Dunlap

Aye – Joe Hintz

NOTICE TO BIDDERS

Bid packets will be made available for medical service for the Huron County Jail by the Board of County Commissioners, Huron County (OWNER) Address, 180 Milan Avenue, Suite 7, Norwalk, Ohio 44857 beginning September 9, 2016 at 12:00 p. m., local time and will be publicly opened and read on Monday, September 26, 2016 at 1:00 p.m. The project consists of provisions for:

- Providing medical services for Huron County jail as stated in the project's RFP bid packet.

The RFP bid packet for this project may be acquired at the following location:

Huron County Administration Building
Huron County Commissioners
180 Milan Avenue, Suite 7
Norwalk, OH 44857

The RFP bid packet may be obtained from OWNER during regular business hours, 8:00 a.m. - 4:30 p.m. Monday - Friday.

Huron County shall select the lowest and best bid as determined by the sole discretion of Huron County. All bidders must.

- Submit a bid guarantee made out to Huron County Treasurer in the amount of \$500.00 and it must accompany the bid.
- Bidder must furnish a sworn statement concerning full compliance concerning personal property taxes according to the ORC Section 5719.042
- The bidder must hold this bid for at least 60 days
- Bidder must sign the awarded contract within two weeks of the award
- Bidder must complete all bid documents, and be fully compliant with all local, state and federal laws.

This notice can be located on the county's internet site on the worldwide web, at <http://www.hccommissioners.com> click on legal notice button.

HURON COUNTY COMMISSIONERS

Vickie Ziemba

Administrator/Clerk

Publish: Thursday, September 8, 2016

16-225

IN THE MATTER OF CREATING A FIRE AND DAMPER INSPECTION PROGRAM FOR THE PURPOSE OF ENSURING ALL FIRE AND SMOKE DAMPERS IN COUNTY OWNED BUILDINGS ARE IN WORKING ORDER TO PREVENT THE SPREAD OF FIRE AND SMOKE INSIDE WALLS AND FLOORS

Tom Dunlap moved the adoption of the following resolution:

WHEREAS, the Huron County Board of Commissioners create a fire and damper inspection program for

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the purpose of ensuring all fire and smoke dampers in county owned buildings are in working order to prevent the spread of fire and smoke inside walls and floors; and

Said program is hereby created:

Fire and Damper Inspection Program

There is hereby created a Huron County Fire and Smoke Damper Program for the purpose of ensuring all fire and smoke dampers in County owned buildings are in working order to prevent the spread of fire and smoke inside walls and floors.

Definitions:

- A. **Fire damper:** A listed device installed in ducts and air transfer openings designed to close automatically upon detection of heat and resist the passage of flame. Fire dampers are classified for the use in either static systems that will automatically shut down in the event of a fire, or in dynamic systems that continue to operate during a fire. A dynamic fire damper is tested and rated for closure under elevated temperature airflow.
- B. **Smoke damper:** A listed device installed in ducts and air transfer openings designed to resist the passage of smoke. The device is installed to operate automatically, controlled by a smoke detection system, and where required, is capable of being positioned from a fire command center.
- C. **Regularity and Monitoring Inspections:** All fire and smoke damper units in buildings that are County owned shall be tested and inspected every four (4) years. Compliance with this testing and inspections shall be completed and monitored by the Facilities Management Department. Inspections will also be held to ensure unauthorized persons have not closed off or hampered the air flow of heat or air ducts

Regulations Governing Testing and Inspections and Requirements for the Inspectors: The fire and smoke damper unit testing and inspections shall be conducted in accordance with National Fire Protection Association standards. The testing and inspections shall be conducted by a state qualified inspector or technicians/contractors who have been certified by the International Certification Board and American National Standards Institute to ensure the quality and knowledge of the inspection process. If contracted, procurement of these technicians and contractors shall be made in accordance with the Contracts and Purchasing Procedures set forth by the Huron County Board of Commissioners.

Repairs of Replacements: If any fire and smoke damper unit is found to be faulty or inoperable, repairs or replacements shall begin as soon as possible and be completed within sixty days (60) from the date the unit was found to be faulty or inoperable. All repairs or replacements of the fire and smoke damper units shall be completed and approved by a state qualified inspector or technicians/contractors who are certified by the International Certification Board and American National Standards Institute. Compliance with the repairs or replacements shall be monitored by the Facilities Management Department. If contracted, procurement of these technicians and contractors shall be made in accordance with the Contracts and Purchasing Procedures as set forth by The Huron County Board of Commissioners.

Record and Reporting of Inspections and Repairs: All testing inspections shall be documented indicating the location of each fire and smoke damper, date of the inspection, name of the inspector, deficiencies discovered, and any repairs or replacements completed. The results of the testing and inspections shall be given by technicians or contractors to the director of the Facilities Management Department within thirty (30) days of the completion of each County owned building tested and inspected. The Department of Facilities Management shall keep those testing and inspection reports until the next testing and inspection is completed four (4) years later.

Within one year of the effective date of this resolution the County shall complete the inspection and repair of all fire and smoke dampers located in all County owned buildings. now therefore

BE IT RESOLVED, that the Huron County Board of Commissioners authorizes the creation of a fire and damper inspection program for Huron County buildings; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

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Gary W. Bauer seconded the motion.

Discussion: Mr. Hintz stated this is a situation that he doesn't want to approve this, but the procedure states he must make a motion to approve, Mr. Bauer stated he will second this if Mr. Dunlap would like to make the motion. Mr. Hintz was ok with this. Mr. Hintz is not denying there is a need here, his biggest concern is that we have no idea what the costs here. Mr. Hintz is not against them coming up a giving an estimate, however they are voting for them to move ahead with this without any idea on the cost. This is a great idea, and he's not opposed to this, he just wants a better understanding what the cost will be. Mr. Dunlap stated this has been a pet project of his to keep the employees safe, especially with the issues at DJFS. The inspection needs done, and the only way is by passing this resolution. Mr. Bauer stated he understands Mr. Hintz's worries, Mr. Bauer questioned Mr. Dunlap if he know what the rough estimated cost would be. Mr. Dunlap stated around \$300 - \$400 per building. Mr. Dunlap stated that this is currently the law, and needs to be done.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer
Aye – Tom Dunlap
No – Joe Hintz

IN THE MATTER OF TRAVEL

Tom Dunlap moved to approve the following travel request this day. Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer
Aye – Tom Dunlap
Aye – Joe Hintz

Gary Bauer, Commissioner to Columbus, Ohio on September 16, 2016 for the CCAO Bd. Meeting.

Jill Eversole-Nolan, DJFS to Columbus, Ohio on September 7-9, 2016 for the Ohio State Directors Meeting.

Jill Eversole-Nolan, DJFS to Columbus, Ohio on September 15, 2016 for the NW Directors Meeting.

Jill Eversole-Nolan, DJFS to Columbus, Ohio on September 21-23, 2016 for the State Children Services Meeting.

Suzie Sidell and Kelly Phelps, DJFS to Columbus, Ohio on September 22-23, 2016 for PCSA Training.

Lenora Minor, Char Steffanni, Lara Wood, Joni Blystone, Mary Estep, Mary Stoll, Connie Todd, Rachel Sotora & Kara Vandersommen, DJFS to Columbus, Ohio on October 17-18, 2016 for the OCDA Fall Training.

IN THE MATTER OF REQUEST FOR LEAVE

Valerie Stebel/Commissioners/Sick/8:00 a.m. – 4:30 p.m. September 1, 2016.

OTHER BUSINESS

Mr. Hintz explained he did the follow-up with the airport trash. Mr. Hintz explained he spoke to Mr. Brady that they need to make sure there is no personal trash.

Ms. Ziemba stated the flu shots that were discussed last week, she spoke with Tim Hollinger, Health Department and they are willing to do a county wide day. Mr. Brown did check with CEBCO it is covered 100% and the Health Department will bill just like last year. The price has not been released regarding the cost for the employees who do not have insurance.

Ms. Ziemba explained she received an email for the Erie County Sheriff's Office in regards to their Townsend Community School Resource Officer, Alexis Doughton sending the Commissioners information regarding an assembly at Kalahari September 7, 2016, there may be many Huron County students in attendance.

At 9:30 a.m. Public comment - No Comment. The board recessed until the next appointment.

At 9:40 a.m. the board resumed regular session.

OTHER BUSINESS cont.

Ms. Ziemba explained that Andy Studer from Studer-Obringer stopped in looking for the final payment for the BMV/TITLE office, when it will be released. Mr. Bauer explained he called Dan Frederick and his

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recommendation was to pay the remaining \$10,000.00. Everything is pretty much done, how much do you fight regarding small items, where do you stop? Mr. Bauer spoke to Mr. Welch whom agreed to make the final payment. The board is in agreement with making the final payment to Studer-Obringer.

At 9:45 a.m. Warren Brown, H.R. reported on the insurance committee recommendation on dental insurance. Mr. Brown explained that the insurance committee has been meeting regular in regards to changing dental insurance. There has been troubled invoicing from Guardian, there is never any clear indication in regards to if these get to the right accounts. Guardian has only offered two plans Single/Family. Mr. Brown approached Superior Dental that will offer three plans: Single, Family, and Employee 1. The committee has considered adding a major category, at this time there is not one available.

Committee recommends plan C preventative at 100% coverage when in network – 90% when out.

Basic services – 80% when in 70% out.

Major services, which we currently do not have, 50% in 40% out.

Cost is w/in few dollars of current plan, allows three tiers, adds major services

The insurance committee is recommending to the Commissioners to move from Guardian Dental to Superior Dental.

This is a non-deductible plan.

Tom Dunlap moved to approve the insurance committee recommendation to move from Guardian Dental to Superior Dental. Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer

Aye – Tom Dunlap

Aye – Joe Hintz

The board discussed the possibility of insurance increase for next year. Mr. Brown explained that he goes to Columbus on Friday for the renewal meeting for the insurance, to find out what the increase will be. This year's renewal is based on the entire group, next year will be tested solely on our own experience rate.

At 9:50 a.m. the board recessed.

At 10:00 a.m. the board resumed with Lorna Strayer, FTMC and Matt Gross, FTMC and Senior Enrichment Services. Mr. Gross explained that the SES is grateful to the Huron County Commissioners for their ongoing support of the organization in providing facilities, utilities and maintenance for the past 15 years.

Ms. Strayer highlighted the benefits of the Fisher-Titus building. This unit is all on one floor with ample parking it will also have a walking track inside. Their goal is to be able to allow senior across the area to use this facility.

Mr. Gross stated what has changed? The \$90,000.00 figure was not working so they went back to the drawing board and they have found an anonymous donor who also wishes the donation amount to stay anonymous. Mr. Gross explained that the 1.6 renovation cost has not changed along with the amount of rent being charged. Mr. Gross explained that the figures are based on a move in date of 10/1/17.

County's portion

2017	2018	2019	2020	2021	Total
\$16,250.00	\$65,000.00	\$65,000.00	\$65,000.00	\$65,000.00	\$276,250.00

Mr. Gross stated that timing is a big issue, they would like a vote today if possible. Mr. Bauer stated if this was to go ahead, he knows that Janotta and Herner have some big projects are they willing to take this one and have it completed by next October? Ms. Strayer stated she has not had recent conversation with them, however they remain on their board of projects to be completed. Mr. Dunlap stated he's ready to move forward. Mr. Hintz stated he believes there should be some discussion before a vote. Mr. Dunlap stated he has looked this over and feels these are doable numbers.

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Mr. Bauer stated that if he votes yes on this plan, the biggest issue is the “Meal on Wheels,” it’s a mess right now. Ms. Strayer stated that they are working to make this better. Nothing has changed in the construction plans just the financial numbers.

Mr. Hintz asked what the status is for the Willard Senior Center, Mr. Gross stated that there are no plans to close this facility. A lot of money has been spent to keep this facility running and maintenance. Mr. Gross stated they have looked on the North Side of Norwalk for a facility, however nothing works, and this location at the old Food Town Building is the closest to the rest of the county.

Skip Wilde asked Ms. Strayer to tell the board where FTMC has a presence in all the communities. Ms. Strayer explained they currently have offices in New London, Wakeman, Greenwich, and North Fairfield. They can literally touch the entire county.

Carol Knapp, HCDC, stated the importance of Willard of the SES they are working hard to support the Willard facility. Ms. Knapp is unclear if there is a lack of transportation for the low attendance. Mr. Dunlap stated he encourages Ms. Stayer and Mr. Gross to work with Ms. Knapp if this moves forward.

Susan Hazel important thing she heard was the current activities will continue, there is a concern regarding the activities decreasing with this new facility.

Mike Nottke has heard 3 different proposals, he has kept it in his mind and it is really great a donor has step up to help the county. Susan Hazel asked if Senior Enrichment would still have their own board. Mr. Gross stated that is correct they will.

Joe Hintz stated he has always been very supportive of this. Mr. Hintz thinks there is a great need for this. They are not casting Willard aside, and there are just so many dollars.

At 10:26 a.m. the board recessed.

At 10:36 a.m. the board resumed regular session. Mr. Bauer opened the discussion of the proposed Senior Enrichment Services relocation. Mr. Hintz stated he is very supportive however it is all about the finances. Mr. Hintz explained that these numbers are based on the levies. Mr. Nottke stated that if they don’t move forward, this amount could double later down the road. Mr. Hintz stated that legally they don’t have to do anything. Ms. Hazel’s concern was that the SES would get swallowed up by Fisher-Titus, Mr. Bauer stated that could not happen because of their levy. Mr. Bauer stated this was not what was on the ballot. Mr. Welch stated remember the liability you’re getting rid of.

At 10:49 a.m. Tom Dunlap moved to adjourn. Joe Hintz seconded the motion. The meeting stood adjourned.

IN THE MATTER OF CERTIFICATION

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on September 6, 2016.

IN THE MATTER OF ADJOURNING

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 10:49 a. m.

Gary W. Bauer

Tom Dunlap

Joe Hintz

ATTEST

Clerk to the Board