

REGULAR SESSION

TUESDAY

OCTOBER 1, 2019

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Terry Boose, Joe Hintz, Bruce Wilde.

19-288

**IN THE MATTER OF CERTIFYING CLAIMS SCHEDULES TO THE HURON COUNTY
AUDITOR FOR PAYMENT**

Terry Boose moved the adoption of the following resolution:

WHEREAS, as per Ohio Revised Code 305.10, a resolution must be made by the Board of Huron County Commissioners to accompany the Claims Schedule to the Huron County Auditor's Office for payment; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby approve Claim Schedule 10/01/19 and authorizes the Huron County Auditor to make the necessary warrants; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

Huron County
Claims Register for Payment Batches

Warrant Dates: 10/3/2019 to 10/3/2019

Payment Batches: 285110 to 285110

Payment Type: All

Payment Method: All

Funds: 001 to 950

Warrant Date	Client/Unit	Batch ID	FOI #/Line #	Line Description	Amount	Warrant #
Fund: 001 - General Fund						
Fund: 001 - General Services						
10/3/2019	001-000019	285110	2019-000271	Postage	\$25.00	
Account 001.001.000175 (Supplies) Total:					\$25.00	
Fund: 001 - Police Services						
10/3/2019	001-000019	285110	2019-000811	Cell Phone - September	\$25.00	
Account 001.001.000175 (Other Expenses) Total:					\$25.00	
Fund: 001 - Information Systems						
10/3/2019	001-000019	285110	2019-000261	Copier	\$416.63	
Account 001.001.000252 (Contract Services) Total:					\$416.63	
Department Commissioners Total:					\$448.63	
Department: Data Processing						
10/3/2019	001-000019	285110	2019-000041	Alarm System Current Station Monitoring	\$138.00	
Account 001.003.000275 (Contract Services) Total:					\$138.00	
Department Data Processing Total:					\$138.00	
Department: Treasurer						
Fund: 001 - Information Systems						
10/3/2019	001-000019	285110	2019-000261	highlighters, mouse pad, adding machine tape	\$29.75	
Account 001.005.001715 (Supplies) Total:					\$29.75	
Fund: 001 - Criminal Justice						
10/3/2019	001-000019	285110	2019-000261	Registration fees for 2019 Fall Conference	\$180.00	
Account 001.005.003000 (Travel) Total:					\$180.00	
Fund: 001 - Information Systems						
10/3/2019	001-000019	285110	2019-000001	3 months alarm monitoring	\$60.00	
Account 001.005.000475 (Other Expenses) Total:					\$60.00	
Department Treasurer Total:					\$249.75	
Department: Adult Probation						
Fund: 001 - Information Systems						
10/3/2019	001-000019	285110	2019-000911	Calendars	\$60.75	
Account 001.001.001015 (Supplies) Total:					\$60.75	

Warrant Date	Client	Batch ID	PO #/Line #	Line Description	Amount
10/03/2019	Department: Probation	295110	2019-000571	Copier Lease 3001-5002019	\$251.04
10/03/2019	Department: Probation	295110	2019-000571		\$251.04
10/03/2019	Department: Probation	295110	2019-000571		\$347.39
10/03/2019	Department: Probation	295110	2019-000571		\$1,852.22
10/03/2019	Department: Probation	295110	2019-000571		\$1,852.22
10/03/2019	Department: Probation	295110	2019-000571		\$400.00
10/03/2019	Department: Probation	295110	2019-000571		\$300.00
10/03/2019	Department: Probation	295110	2019-000571		\$715.44
10/03/2019	Department: Probation	295110	2019-000571		\$568.46
10/03/2019	Department: Probation	295110	2019-000571		\$2,800.80
10/03/2019	Department: Probation	295110	2019-000701	Probate Training Registration Fees	\$126.00
10/03/2019	Department: Probation	295110	2019-000701		\$126.00
10/03/2019	Department: Probation	295110	2019-000701		\$148.50
10/03/2019	Department: Probation	295110	2019-000701		\$118.02
10/03/2019	Department: Probation	295110	2019-000701		\$204.84
10/03/2019	Department: Probation	295110	2019-000701		\$200.00
10/03/2019	Department: Probation	295110	2019-000701		\$300.00
10/03/2019	Department: Probation	295110	2019-000701		\$300.00
10/03/2019	Department: Probation	295110	2019-000701		\$200.00
10/03/2019	Department: Probation	295110	2019-000701		\$2,000.00
10/03/2019	Department: Probation	295110	2019-000701		\$3,000.00
10/03/2019	Department: Probation	295110	2019-000701		\$6,140.00
10/03/2019	Department: Probation	295110	2019-002721	Round to Bayview: Bayview, Florio, Scar, Whelan	\$40.47
10/03/2019	Department: Probation	295110	2019-002721	Food Contract - Dwyer Bakes @ Our Antique Mall	\$1.00

Page 2 of 13

9/20/2019 9:55 AM

OCTOBER 1, 2019

V.3.232

1.3.2

v.3.2

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the requests for payment and status of funds request as attached herein and certifies that the data reported is correct and that the amount of the Request for Payments is not in excess of current needs; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion.
***Discussion:** Ms. Ziemba said the 1BJ-1 is for \$44,328 for home repairs in New London, Plymouth, Willard, Norwalk and North Fairfield. 1BJ-2 is for \$4,128 for home ownership assistance and tenant based rental assistance in Norwalk.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

State of Ohio
Office of Community Development
Request for Payment and Status of Funds request

Submit to: Development Services Agency Office of Community Development P.O. Box 1001 Columbus, Ohio 43216-1001	Name and Address of Grantee: Huron County Commissioners 180 Main Ave Norwalk, Ohio 44857	CDBG E.S. RLF Balance: CDBG Housing P.J Balance: Home Program Income Balance:
Contact Person Information Name: Marcia Walters Phone number: (419) 333-4118 Email: mswalters@dcap.org	Grant Number: B-C-17-1BJ-1 Draw Number: 24	Date: Voucher: Warrant#

Project NBR	Project Name:	Activity NBR	Activity Name	Housing Site Address (if applicable)	Amount Requested	Approved Activity/Site Budget (\$)	Balance of Activity/Site Budget (\$)
2	Repair Assistance	1	Home/Building Repair	183 N Kottler St, New	560.00	6996.00	0.00
2	Repair Assistance	1	Home/Building Repair	155 Walnut St, Plymouth	560.00	5581.00	0.00
2	Repair Assistance	1	Home/Building Repair	134 High St, New London	480.00	5100.00	0.00
2	Repair Assistance	1	Home/Building Repair	4702 Egypt Rd, Willard	560.00	4210.00	0.00
2	Repair Assistance	1	Home/Building Repair	284 Gibbs Rd, Norwalk	22000.00	22000.00	0.00
2	Repair Assistance	1	Home/Building Repair	226 W Main St, North Fairfield	14930.00	15000.00	70.00
5	Administration/Fair Housing	2	Gen Admin		5238.00	81500.00	18026.00

Total Amount of this Draw:	44328.00	140387.00	10096.00
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Certification of Itemization of Expenditures: Two Authorized Signatures are Required
I Certify that this request for Payment was drawn in accordance with the terms and conditions of the Grant Agreement(s) cited and that the amount drawn is proper for payment to the drawer's depository. I also certify that the data reported above is correct and the amount of the request for Payment is not in excess of current needs.
Date: 10/1/19 Signature: [Signature] Title: President
Date: 10-01-19 Countersignature: [Signature] Title: VP
State Use Only:

Submit to: Development Services Agency Office of Community Development P.O. Box 1001 Columbus, Ohio 43216-1001	Name and Address of Grantee: Huron County Commissioners 180 Main Ave Norwalk, Ohio 44857	CDBG E.S. RLF Balance: CDBG Housing P.J Balance: Home Program Income Balance:
Contact Person Information Name: Marcia Walters Phone number: (419) 333-4118 Email: mswalters@dcap.org	Grant Number: B-C-17-1BJ-2 Draw Number: 26	Date: Voucher: Warrant#

Project NBR	Project Name:	Activity NBR	Activity Name	Housing Site Address (if applicable)	Amount Requested	Approved Activity/Site Budget (\$)	Balance of Activity/Site Budget (\$)
4	Tenant-Based Rental Assistance	1	Rental/Housing Assistance		2128.00	48500.00	0.00
3	Homeownership Assistance	1	New Construction	45 W Willard Ave, Norwalk	2000.00	22000.00	0.00

Total Amount of this Draw:	4128.00	70500.00	0.00
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Certification of Itemization of Expenditures: Two Authorized Signatures are Required
I Certify that this request for Payment was drawn in accordance with the terms and conditions of the Grant Agreement(s) cited and that the amount drawn is proper for payment to the drawer's depository. I also certify that the data reported above is correct and the amount of the request for Payment is not in excess of current needs.
Date: 10/1/19 Signature: [Signature] Title: President
Date: 10-01-19 Countersignature: [Signature] Title: VP
State Use Only:
Approved:

19-290

IN THE MATTER OF AUTHORIZING APPROPRIATION ADJUSTMENTS WITHIN THE GENERAL FUND

Terry Boose moved the adoption of the following resolution:

WHEREAS, there is a need for appropriation adjustments; and
WHEREAS, the Board of Huron County Commissioners finds the request to be reasonable; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves the following appropriation adjustments:

FROM:	Dept	Account	Fund	Amount	TO:	Dept.	Account	Fund	Amount
	051	00450	001	\$5,000.00		051	00125	001	\$5,000.00
		Tax Map Unemployment					Tax Map Salaries		

and further

BE IT RESOLVED, that the Huron County Auditor is authorized and instructed to record said appropriation adjustment as approved; and further

BE IT RESOLVED, that the Clerk of the Board is instructed to certify a copy of this resolution to the Huron County Auditor and the department requesting said adjustment; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion.

***Discussion:** Ms. Ziemba explained back in April they moved this money from Tax Map Salaries into Unemployment because they let someone go. That person never filed unemployment so they are moving it back.

The roll being called upon its adoption, the vote resulted as follows:

No – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

19-291

RESOLUTION THAT HURON COUNTY WILL PICK UP THE STATUTORILY REQUIRED CONTRIBUTION TO THE OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM FOR THE EMPLOYEES OF HURON COUNTY PURSUANT TO INTERNAL REVENUE CODE SECTION 414(h)(2)

Terry Boose moved the adoption of the following resolution:

WHEREAS, pursuant to federal and Ohio laws, the federal and state income taxes on a portion of the wages or salaries of the employees of Huron County will be deferred if Huron County “picks up” (assumes and pays) the contributions statutorily required to be made by such elected officials and covered employees to Ohio Public Employees Retirement System (OPERS); and

WHEREAS, Huron County will not incur any additional costs in the picking up of such contributions.

NOW THEREFORE BE IT ORDAINED BY HURON COUNTY OHIO, THAT:

SECTION 1: Effective September 24, 2019, the full amount of the statutorily required employee contributions to OPERS shall be withheld from the gross pay of each person within any of the classes established in Section 2 herein and shall be “picked up” (assumed and paid to OPERS) by Huron County. This “pick up” by Huron County shall be designated as public employee contributions and shall be in lieu of contributions to OPERS by each person within any of the classes established in Section 2 herein. No person subject to this “pick up” shall have the option of choosing to receive the statutorily required contribution to OPERS directly instead of having it “picked up” by Huron County or of being excluded from the “pick up”. Huron County shall, in reporting and making remittance to OPERS, report that the public employees’ contribution for each person subject to this “pick up” has been made as provided by the statute. Therefore, contributions, although designated as employee contributions, are employer-paid, and employees do not have the option to receive the contributions directly. All contributions are paid by the employer directly to the plan.

SECTION 2: The “pick up” by Huron County provided by this ordinance shall apply to all persons that are employees of Huron County who are or become contributing members of OPERS.

SECTION 3: Huron County’s method of payment of salary to employees who are participants in OPERS is hereby modified as provided in Section 4, in order to provide for a salary reduction, pick up of employee contributions to OPERS.

SECTION 4: The total salary for each employee shall be the salary otherwise payable under Huron County policies. Such total salary of each employee shall be payable by Huron County in two parts: (a) deferred salary and (b) cash salary. An employee’s deferred salary shall be equal to that percentage of that employee’s total salary which is required from time to time by OPERS to be paid as an employee contribution by that employee, and shall be paid by Huron County to OPERS on behalf of that employee as a pick up and in lieu of the OPERS employee contribution otherwise payable by that employee. An employee’s cash salary shall be equal to that employee’s total salary less the amount of the pickup for that employee, and shall be payable, subject to applicable payroll deductions, to that employee. Huron County

shall compute and remit its employer contributions to OPERS based upon an employee's total salary. The total combined expenditures of Huron County for such employees' total salaries payable under applicable Huron County policies and the pick-up provisions of this resolution shall not be greater than the amounts it would have paid for those items had this provision not been in effect.

SECTION 5: The treasurer and/or the clerk are hereby authorized and directed to implement the provisions of this ordinance to institute the "pick up" of the statutorily required contributions to OPERS for those persons reflected in Section 2 herein so as to enable them to obtain the result in federal and state tax deferments. and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion.

***Discussion:** Mr. Boose thought one of the keys to this was "Pursuant to Internal Revenue Code Section 414(h)(2)". He believes we should abide by the Internal Revenue Code. Mr. Wilde noted we have been doing this, we just hadn't formalized it.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

19-292

**IN THE MATTER OF APPROVING REQUESTS FOR EXPENDITURE OF OVER \$1,000.00
SUBMITTED TO THE BOARD OCTOBER 1, 2019**

Terry Boose moved the adoption of the following resolution:

WHEREAS, requests for expenditures of over \$1,000.00 have been submitted for approval by the Board of Huron County Commissioners as follows:

Commissioners #001

Sterling PC Maintenance Solutions Admin. Bldg. (basement) WiFi Access \$1,360.00

Dog Warden

TTE3 Security Panasonic Toughbook \$1,329.99 now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the requests for expenditure of over \$1,000.00 as listed above; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion.

***Discussion:** Ms. Ziemba said the wifi access is for the new maintenance area and two conference rooms in the basement. The Dog Warden is for a replacement computer for the one in the truck that is used for CAD and to verify dog licenses.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

At 9:10 a.m. Public Comment

Annett Wilcox, Century 21. Ms. Wilcox wanted to talk about the old jail and see if the County was thinking about listing it. Mr. Boose explained he had a discussion with Ms. Wilcox regarding county buildings for sale. Ms. Wilcox said Century 21 recently designated their office as a commercial office, one of only 700 throughout the country with this designation. She is one of the few female owners to be designated commercial. The few commercial properties they have listed have moved pretty fast since they received this designation. She worked with Sandusky County Land Bank to liquidate all their

properties and wanted to see if Huron County had any that she could help liquidate. Mr. Wilde did not think we have anything for sale at the moment. He had other things he would like to do with the old jail. Mr. Boose said the three of them would discuss it and get back to her.

Roger Hunker, Apex. There nothing new, they are still waiting on Power Siting Board to set the hearing dates.

At 9:15 a.m. Roland Tkach, Auditor budget. Mr. Wilde asked if the 1.745% was the 1% salary increase, plus PERS & Medicare. Mr. Tkach said it was - that is the calculation they use. Ms. Ziemba asked him to break it out and show how much was for salary, how much is PERS, and how much is Medicare. Mr. Tkach explained the only change to his budget was in his statutory elected salary. Mr. Wilde noted he had did not have any one-time special costs or retirements coming in 2020. Mr. Boose stated he appreciated what he had submitted and answered everything the Board asked.

Mr. Tkach presented information he thought would be helpful, including a breakdown of outstanding bonds and debt from 2018 through 2027; a copy of the letter he sends in May regarding what the veterans receive; and copies of the final budgets from 2015, 2016, 2017, and 2018, as well as the interim and final budgets for 2019.

IN THE MATTER OF TRAVEL

Terry Boose moved to approve the following travel request this day. Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Aye – Joe Hintz

Aye – Bruce Wilde

- Cory Long, JFS, to Akron Ohio for North East Ohio Regional Training on October 7 – 8, 2019.
- Cory Long, JFS, to Toledo, Ohio for North West Ohio Regional Training on October 28, 2019.
- Kathleen Schaffer, Treasurer, to Dublin, Ohio for County Treasurer's Association of Ohio Conference on November 12 – 15, 2019.
- Jan Tkach, Recorder, to Columbus, Ohio for Ohio Recorder's Association Annual Winter Conference on November 17 – 20, 2019.

SIGNINGS

Terry Boose moved to approve signing the letter of support for Community Action Commission of Erie, Huron, and Richland Counties Head Start/Early Head Start. Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Aye – Joe Hintz

Aye – Bruce Wilde

October 1, 2019

Dr. Deborah Bergeron
Administration for Children and Families
Office of Head Start
330 C Street, S.W.
Washington, D.C. 20201

**Re: Community Action Commission of Erie, Huron & Richland Counties
Head Start/Early Head Start**

Dear Dr. Bergeron,

On behalf of the residents of Huron County, we are writing to express our support of CACEHR Head Start/Early Head Start grant proposal to provide high-quality comprehensive services to children and their families in Huron and surrounding counties.

The residents of Huron County deeply value CACEHR's services in our area. Through their work in the county they have been able to assist with the emotional, social, health, nutritional and psychological needs of area children. CACEHR's Head Start/Early Head Start program is a cornerstone in the communities it serves.

We have full confidence in CACEHR's ability to continue to implement the Head Start/Early Head Start program with its qualified, dedicated staff, and strong fiscal and programmatic oversight. CACEHR's

REGULAR SESSION

TUESDAY

OCTOBER 1, 2019

services to young children and families are essential. We strongly support CACEHR's Head Start/Early Head Start grant proposal and look forward to continued collaboration with the agency.

Sincerely,

HURON COUNTY BOARD OF COMMISSIONERS

Terry Boose, Joe Hintz, Bruce Wilde

Old Business

BMV rent. Mr. Strickler is working on it and verified the rental amount. He should have it to Ms. Ziemba by Friday.

At 9:35 a.m. Jason Greco, BJAAM, Underground Storage Tanks – Shady Lane and Airport. Pete Welch, Director of Operations. Mr. Greco presented the findings from the Tier I investigation for each property. He noted that Shady Lane has historically had high concentrations. The new investigation showed a reduction in concentrations across the site. He thought this was because of the geology and aeration. However, some of the soil is still not below action levels. BUSTR will determine whether it is necessary to remediate. Mr. Greco's recommendation was not to remediate based on the reductions they have seen. He suggested re-sampling the soil at a future date to see if it has dropped to acceptable levels. This can be put into next year's budget. His only concern is obtaining good maps so they don't sample on either side of the sewer. Any cleanup that may be necessary would be determined by the future use of the site – whether it will be residential or commercial.

Airport underground storage tank. When the old dispenser island was moved, contamination was found in the trenches and the area around the dispenser. Their intent was to resample and show that it had dissipated. Unfortunately, the concentrations they found show that it is still above commercial standards. However, it is very shallow, only about three and a half feet down, so it is not a large volume of soil. Mr. Welch said they were still waiting to hear from BUSTR on this site.

Mr. Greco provided some numbers for budget purposes. He thought Shady Lane would cost around \$20,000 and the airport would be \$40,000 - \$50,000. Mr. Boose asked if the work would disrupt the airport. Mr. Greco thought it might for fueling, but they should be able to work around it. He didn't think air traffic would be disrupted too much.

Mr. Boose wanted to know if BUSTR would be okay if we waited until next year to take care of this. Mr. Welch said the deadline BUSTR gave for Shady Lane was 2021. Mr. Boose would like to see these two issues cleared up and get them finished in 2020. He thought we should have it budgeted for next year and add money to the budget for that reason. He believes it should be considered more of a Capital project than Buildings & Grounds. Mr. Boose suggested starting with the airport property. Shady Lane may change over time, but the airport won't. Mr. Greco suggested starting on the airport in February or March. By the time everything came together they would be looking at digging in September.

Mr. Greco mentioned his firm can assist county land banks with abandoned gas stations. They provide no risk contracts - whatever money the County receives back on the grant is what his firm gets. Mr. Boose said we were just getting started with a county land bank and appreciated the information. Mr. Greco informed him they have worked with land banks in Sandusky, Summit and Franklin Counties. His firm writes the grants for free, and only get paid if the County receives money back from the state.

Old Business cont.

Records room. Everything is ordered, but there is no timeline for the work.

JFS lease and veterans payment schedule. Mr. Boose explained to Mr. Wilde, who had been gone, that he and Ms. Ziemba met with JFS. The easiest way to determine a lease amount was to take a percentage based on square footage. A portion is fixed, a portion is variable (utilities), so it can go up or down. However, it looks like it will be fairly consistent. They agreed on a dollar amount of \$20,150.60 for the year. This amount will be deducted from the JFS payments. The 2019 rental will have to be adjusted over the next three months since the veterans haven't paid anything yet. There is also a plan to redo the JFS lease – the current one ended in 2013. Ms. Minor will come up with some projects that need to be done – carpeting or flooring maybe. Even though the bonds are gone, the County will still have payments for the HVAC system and projects they plan to do, so the amount won't change very much. The only thing that may change is utilities, since we will use actual numbers instead of estimated.

At 10:00 a.m. Cecilia Blevins and Ben Kline, Board of Elections budget. Mr. Boose asked what seasonal staff and PEO (precinct election officers) had cost for the last presidential election. Ms. Blevins said seasonal was \$23,959. She has \$35,740 budgeted for 2020. The PEO was \$40,000 in 2016. She has \$44,000 for 2020, since they received a pay increase in 2017 for the training. For 2016 Ms. Blevins said they sent out quite a bit of mail and were anticipating more for 2020. Mr. Boose asked about the postage. He said once or twice the state paid for a mailing and asked if they were going to continue to do that. Ms.

Blevins said currently there is legislation to pay for the ballots to be mailed out and come back, but it hasn't passed yet. She explained they had been reimbursed a little over \$2,000 for a national change of address mailing. This money goes back to the General Fund. They are required to send out a second mailing next September, which they had not planned on. They may need to ask for more money for postage, even though she has increased the postage amount for next year's budget. Any reimbursement goes back to the General Fund.

Mr. Wilde mentioned the new fundraiser approach for poll workers. The poll workers are paid, but they must turn the money over to a charity of their choice. Ms. Blevins explained Western Reserve students are going to do this to raise money for the prom.

Ms. Blevins said they were having an Open House next Monday from 11:00 a.m. until 7:00 p.m. It will be a behind the scenes, everything they do to get an election ready.

At 10:05 a.m. Jan Tkach, Recorder budget. Ms. Tkach started with the General Fund budget – the Recorder and Microfilm. She tried to stick as close to the final budget as requested, and provided explanations for increases: Microfilm, Contract Services had increases for software support and the license key. There are extra features that are only available with the license key. These are very helpful and makes the \$250 yearly cost more justifiable. The Recorder budget only had the increase for the insurance stipend in Salaries. Ms. Tkach also presented the 1% salary increase sheet, broken out as requested.

Ms. Tkach moved on to the Technology budget, fund 131. TekRx can do upgrades to the computers she had been planning to replace. This will go under Equipment Replacement. She continues to charge the statutory \$7 per document, and she estimates she can realistically expect to bring in 7,200 documents per year. She still pays \$2.25 to DTS, the software vendor, for every document they record.

Ms. Tkach explained the scanning project will also be coming out of the Technology budget fund 131, but will utilize money that is already in that account that is not encumbered and will just carry over.

The Recorder's office has copies of records that go back to 1809. Even though they are copies, they are still extremely fragile. The cost to restore them is prohibitive. Ms. Tkach has contacted DTS for an estimate to have these 23 volumes and indexes scanned and digitized. This will allow people to look at them on the computer. She is asking permission to use funds that are already available and allowable per ORC 317.

Ms. Tkach wanted to discuss the record's storage center. She said Jeremy Drapper came through the office and mentioned he was able to reduce the wetness and humidity in the prosecutor section. The dehumidifier the Commissioners authorized did its job. Mr. Hintz had some statistics on the humidity levels, which ranged from 54% to 64%. Mr. Minor will continue to monitor.

At 10:23 a.m. board recessed.

At 10:33 a.m. Julia Armstrong, HR, Perry Dryden, Battles Insurance. Ms. Armstrong noted that the Commissioners had expressed an interest in using the premium savings to put more into HSA contributions next year. She presented three options to the Board. She thought the first option was very generous; she thought the third option was the best. The biggest change was the increase in the County contribution to employees who also have a spouse or children on their insurance, since they also had an increased deductible. Discussion regarding the number of employees on the HSA and the benefit of having more employees join. Mr. Wilde pointed out that employees can also contribute to their HSA. Mr. Dryden said they could and this is where a little more education may be helpful. Mr. Wilde and Ms. Armstrong both agreed Option 3 was the best option and hoped it would convince some employees to move to the HSA.

Mr. Wilde mentioned his son-in-law receives a stipend after he completes his annual physical. He thought this might be a way to encourage our employees to get their annual blood test done. Ms. Armstrong said we use the incentive of a reduced premium on health insurance. Mr. Wilde thought that since the blood test was 300 of the required 600 points, it may convince more people to get it done. Mr. Dryden was concerned about the message this would send to the employees. Ms. Armstrong agreed, saying we did not want to send a message that you would get rewarded even if you did not complete the program. She suggested the possibility of entering those that participated into a drawing. Mr. Strickler thought some of the problem is that people with chronic health problems can't get the 600 points. Ms. Armstrong said just about anybody should be able to complete the program, but there is a waiver process that allows a physician to off an employee.

Mr. Boose thought we should go ahead with Option 3 and see how many employees sign up for the HSA. By November we will know how much money has been spent for this. He thought we may be able to add some additional programs next year if there are still funds left. He was specifically thinking about the QPR program for mental health. Ms. Armstrong noted the Preble County has an 88% employee

completion rate. They use almost all their grant dollars toward premium holidays. She started to do that this year, and will do more next year. This will take away money used to pay for lunches, but she is hoping this will encourage healthier eating as well.

Mr. Boose said one county provides gym memberships. He was aware we offer a rec membership at a discounted rate. He thought maybe a voucher to a different facility may be an option, since employees that live outside of Norwalk may want something closer to home.

Mr. Boose thought we should wait and see where the money falls. He asked if HSA participants were still eligible for the 600 points. Ms. Armstrong said they were. Mr. Boose did not want to give all the money to people with an HSA. They all understand the need, but it may not fit everybody. He didn't want the people that it didn't fit to not be able to take advantage of some of this money.

Ms. Armstrong referenced the other document she had handed out, which was a breakdown of the cost per employee for each plan. There are two amounts under the HSA – one is the renewal amount for an employee; the other is the amount for a new employee. She calculated the rates for this year using the CEBCO rate calculator. The neutral rate for the PPO was 2 cents more; the neutral rate for the HSA was 2 or 3 cents less. The only ones receiving the neutral rate are the Sheriff's office employees. They don't qualify for Wellness because their language goes outside of what percentage they are allowed to change year to year. Also, employees that started June 1 or later don't have sufficient time to complete the program, so they receive the neutral monthly rate. The employee wellness rate is the rate if you have completed the program; the non-wellness rate if you were eligible and did not complete it. There is a \$50 difference between the wellness and non-wellness rates – that is how they figure you are saving \$600 by completing the program.

At 11:00 a.m. Terry Boose moved to enter into Executive Session ORC 121.22 (G)(3) a conference with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action. Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Aye – Joe Hintz

Aye – Bruce Wilde

At 11:14 a.m. Joe Hintz moved to end Executive Session ORC 121.2 (G) (3). Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Aye – Joe Hintz

Aye – Bruce Wilde

****No action taken***

Mr. Boose pointed out to Mr. Welch that the tractor we purchased for use at the airport is County equipment and can be used by Maintenance and Landfill employees.

Old Business

Ms. Ziemba asked about an elevator update. Mr. Wilde thought Richland County still needed to inspect it.

X-ray machines still scheduled for October 7.

Board of Elections space request. As far as Ms. Ziemba is aware, this is done now because they are staying where they are, at least for now. Mr. Boose said we were still waiting on their decision regarding security.

Sheriff 5-year plan. Powerpoint was emailed to everybody. They still do not have the new cruisers. Discussion regarding the Ohio Cooperative Purchasing Program and if there was a complaint process. Mr. Boose thought this might be something to follow up with our State Representative and State Senator. It was determined that the Department of Administrative Services (DAS) would be the ones to contact.

Budget hearings are being schedule. Ms. Ziemba is asking that all budgets be in by noon on Friday so they have time to review before Tuesday.

Mr. Strickler had no update on the Health Department Security System. Mr. Boose said he talked to Nathan Manning and gave him the information. Mr. Manning is going to call the Ohio Department of Health.

Senior Services contract. Mr. Strickler called Gary Gillen. Mr. Gillen had never been instructed to move the property lines. Mr. Boose will meet with Mr. Seward and Mr. Gillen to plug in the last option and officially get things going. Mr. Strickler confirmed there had been a survey done and Mr. Gillen could just prepare the new survey using the previous one.

Norwalk Arts Center had some changes. Mr. Strickler made the changes, he thought he sent it back already. Mr. Wilde asked how they were going to pay the utilities. Mr. Hintz told him we would bill them. Ms. Ziemba asked what would happen if the utilities became extremely expensive during the winter months. She had been under the impression we let them use the property on these terms because they did not have funds for a regular lease. Mr. Boose said he had been very clear about that with their board before they made the decision to enter into the contract. Mr. Strickler said there is something in the contract regarding default. There is also something in there that will allow them to discuss early termination. Ms. Ziemba just wanted to make sure we were covered.

There still has been no response to the letter sent to South Central Schools regarding Swift Energy PILOT. Mr. Boose suggested sending an email or a letter to remind them we were still waiting.

Ms. Ziemba forwarded the Engineer's union contract to the Commissioners for their review. She will put it on the agenda for next Tuesday. Everyone was very impressed with the Factfinder's report.

Cyclone settlement. Mr. Strickler has not had a chance to pull the file.

Prosecutor's Report

Mr. Strickler had nothing to report.

Commissioner Hintz report

Paulding County windfarm event. Mr. Hintz will be on vacation. Mr. Boose asked Ms. Ziemba to RSVP for them and ask if they can bring their State Representative. Mr. Boose is sure he is interested and if he has the time he would like to attend.

Mr. Hintz will go to the ODOT meeting in Ashland with Mr. Tansey on October 2.

Gordon Oney asked him to attend the Lorain County Metro Parks visitor center on October 4.

Commissioner Boose report

QPR – like CPR but for suicide prevention. This is something they need to get out. It is a national program. Good information. Mr. Hintz thought the more people that are alert to it the better.

Senior services meeting. Mr. Tkach attended the meeting and explained the difference between a bond levy and an operating levy. They want this levy in the primary, which is March, so they need everything passed by the Commissioners by December 18. They are aware of this date. They are hoping to have the bonds and get things started next spring. Mr. Boose plans to ask them if they have money to maintain and operate. Bond money cannot be used for operations, it can only be used for the capital improvement it was passed for. Ultimately it will fall back on the Commissioners. Mr. Wilde would like to see a plan. Mr. Boose said the Commissioners haven't officially done anything in writing, but they are considering offering to pay up to \$40,000 in utility bills for the first year. This is for one year and one year only.

Disappointing discussion regarding Narcan at the EMA meeting. Mr. Boose asked Mr. Wilde what the next step was with his meeting with Erie County. Mr. Wilde needed to discuss it with Ms. Morrow. She had attended a meeting with someone – he will follow up with her. Mr. Boose was concerned that MHAS may take too long to act on this.

Commissioner Wilde report

Mr. Strickler had prepared a letter to Mr. Buchanan, FI Community Housing (Peer Center). Mr. Buchanan appreciated the clarification. Mr. Boose was concerned about the door being unlocked. Ms. Ziemba asked if we should do something to lock that building up now that it was October 1 and we are officially out of contract. Everyone thought we should.

FTMC surgery center groundbreaking in Norwalk next Monday at 5:30. The one Mr. Hintz attended in New London was for a clinic.

REGULAR SESSION

TUESDAY

OCTOBER 1, 2019

Janotta & Herner proposal for Meeting Room A. Mr. Boose pointed out the Board of Elections said they could redo all the Health Department space for \$15,000, yet we have a wide open room that needs to be upgraded and it is going to cost \$84,000.

Washington DC on Wednesday.

Board of Elections open house on Monday from 1:00 to 7:00

McKinley dinner Tuesday, October 8 at 5:30 p.m.

Future Makers Tuesday from 8:00 – 2:30, 5:00 – 7:00 for parents. They also have one Wednesday from 8:00 – 1:00

TAC Committee Wednesday, October 9 at 9:00 a.m.

Firefighters meeting in North Fairfield the evening of Wednesday, October 9.

Mr. Boose asked about the 9-1-1 Planning Committee meeting and how much Willard and Norwalk were supporting the 9-1-1 levy. Mr. Wilde said everybody is in full support. Mr. Boose pointed out the paper never published what the Commissioners sent them.

Muck crop breakfast Thursday, October 10 at 9:00 a.m.

HCDC on Thursday, October 10 at 8:00 a.m.

Soil & Water Fall Festival Saturday, October 12. The Commissioners will judge the chili at 11:00 a.m.

At 12:01 p.m. Terry Boose moved to adjourn. Joe Hintz seconded the motion. The meeting stood adjourned.

IN THE MATTER OF CERTIFICATION

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on October 1, 2019.

IN THE MATTER OF ADJOURNING

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 12:01 p. m.

_____	_____
	Terry Boose
_____	_____
	Joe Hintz
_____	_____
	Bruce Wilde

ATTEST

Clerk to the Board