

REGULAR SESSION

TUESDAY

SEPTEMBER 17, 2019

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Terry Boose, Bruce Wilde. Joe Hintz attending the FTMC groundbreaking in New London.

19-276

IN THE MATTER OF CERTIFYING CLAIMS SCHEDULES TO THE HURON COUNTY AUDITOR FOR PAYMENT

Terry Boose moved the adoption of the following resolution:

WHEREAS, as per Ohio Revised Code 305.10, a resolution must be made by the Board of Huron County Commissioners to accompany the Claims Schedule to the Huron County Auditor's Office for payment; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby approve Claim Schedule 09/17/19 and authorizes the Huron County Auditor to make the necessary warrants; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion.

***Discussion:** Mr. Boose had some items he wished to discuss regarding the claims schedule:

- He questioned what the window alarm was for. He will ask Mr. Welch about it.
- Water bill for 22 E. Main Street. Mr. Wilde asked Mr. Minor about this. Mr. Minor said there had been a faucet leaking and a toilet running. The toilet will be replaced.
- Mr. Boose thought the tires put on the Suburban were very expensive for a vehicle that only runs downtown to the Courthouse from the jail.
- Mr. Boose noted we had received a bill for the County Apiary inspection and asked if we had received a report showing what was inspected. Ms. Ziemba said we did. Mr. Boose would like to see these, at least for the first year. Ms. Ziemba explained he submitted the report to the State. The State approved it and forwarded it to us for payment.
- Mr. Boose asked about the 25 bags of dog food purchased at Hunter's Haven. Ms. Ziemba said dog food is usually donated, so we do not typically pay for it. Mr. Boose thought we ought to be able to get it cheaper.
- Mr. Boose will abstain from the three Norwalk Concrete invoices. He pointed out there were only two Commissioners present, and asked if they should table these payments. Mr. Strickler said they should, as there needed to be two Commissioners to agree to the payment.
- Mr. Boose was particularly concerned with the VASU Communications payment for 9-1-1 repair at Huron County Sheriff's office. He thought we had just put all that equipment in there. Mr. Wilde did not know if we had put in all new equipment, but we had changed the whole setup. Ms. Ziemba will email Ms. Bond for more information.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Absent – Joe Hintz
Aye – Bruce Wilde

REGULAR SESSION

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**Huron County
Claims Register for Payment Batches**

[illegible]

Claims Register for Payment Batches

Warrant Date	Client	Batch ID	P.O.# Line #	Description	Amount
09/18/2019	Magnolia LLC	284144	2018-000671	Spanish Interpreter/Variante	\$10.00
09/18/2019	Magnolia May	284144	2018-000671	Spanish Interpreter/Germano	\$10.00
09/18/2019	Magnolia May	284144	2018-000671	Spanish Interpreter/Portuguese	\$10.00
09/18/2019	Magnolia May	284144	2018-000671	Spanish Interpreter/Spanish	\$17.00
09/18/2019	Magnolia May	284144	2018-000671	Spanish Interpreter/Basque	\$10.00
09/18/2019	Magnolia May	284144	2018-000671	Spanish Interpreter/Chinese	\$10.00
09/18/2019	Private Individuals Inc	284144	2018-000671	Equipment Rental/Usage Rate Aug 17 Nov 18/2019	\$14.00
Account 001.008.00475 (Other Expenses) Total:					\$2,818.60
Department Common Pleas Total:					\$2,839.67
Department Juvenile					
09/18/2019	Magnolia May	284144	2018-000671	Spanish Interpreting/Mexican	\$10.00
09/18/2019	Magnolia May	284144	2018-000671	Spanish Interpreting/Polish	\$10.00
09/18/2019	Magnolia May	284144	2018-000671	Spanish Interpreting/Russian	\$25.00
09/18/2019	Magnolia May	284144	2018-000671	Spanish Interpreting/Dominican	\$10.00
09/18/2019	Magnolia May	284144	2018-000671	Spanish Interpreting/Haitian	\$50.00
09/18/2019	Magnolia May	284144	2018-000671	Spanish Interpreting/Guatem	\$50.00
09/18/2019	Magnolia May	284144	2018-000671	Spanish Interpreting/Guatemala	\$325.00
Account 001.013.0380 (Child Support Total:					
09/18/2019	Venezia Welfare	284144	2018-000811	944-1052019 Cell phone	\$131.78
Account 001.013.0475 (Other Expenses) Total:					\$131.78
Department Juvenile Total:					\$426.78
Department Clerk of Courts					
09/18/2019	WB Mason Co Inc	284144	2018-000791	Gloves	\$83.50
Account 001.017.00175 (Supplies) Total:					\$83.50
Department Clerk of Courts Total:					\$83.50
Department Building and Grounds					
09/18/2019	The Stanley Co	284144	2018-002721	Fragm	\$373.25
09/18/2019	Norwalk Auto Hardware	284144	2018-002721	Tollit Boat Cleaner, Matlitol White Towels, Ultra	\$963.57
09/18/2019	Norwalk Auto Hardware	284144	2018-002721	Croct Wipes	\$60.32
09/18/2019	Norwalk Auto Hardware	284144	2018-002721	Batteries	\$6.59
09/18/2019	Norwalk Auto Hardware	284144	2018-002721	Super Glue	\$11.86
09/18/2019	Norwalk Auto Hardware	284144	2018-002721	Disposable Aprons	\$21.66
09/18/2019	Norwalk Auto Hardware	284144	2018-002721	Batteries, Springs	\$17.45
Account 001.022.02175 (Supplies) Total:					\$1,615.60
09/18/2019	West County Engineer	284144	2018-002731	Gas	\$474.00
09/18/2019	Huron County Engineer	284144	2018-002731	Gas	\$48.55
09/18/2019	Huron County Engineer	284144	2018-002731	Gas	\$101.00
09/18/2019	Huron County Engineer	284144	2018-002731	Gas	\$101.00
09/18/2019	Huron County Engineer	284144	2018-002731	Gas	\$21.30

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Claims Register for Payment Batches

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Claims Register for Payment Batches

Warrant Date	Colicant	Batch ID	PQ #/Line #	Line Description	Amount	Warrant
09/10/2019	Chile Edison	284144		Electric-12 E Main T-1	\$661.34	
09/10/2019	Chile Edison	284144		Electric-22 E Main	\$2,201.26	
09/10/2019	Chile Edison	284144		Electric-12 E Main T-4	\$480.54	
09/10/2019	Chile Edison	284144		Electric-12 E Main H-4	\$2,444.22	
09/10/2019	Chile Edison	284144		Electric-2 E Main	\$3,068.16	
Account 001.022.00526 (Electric) Total:					\$71,486.16	
09/10/2019	City of Newark	284144		Water-120 Shady Lane D	\$21.48	
09/10/2019	City of Newark	284144		Water-120 Shady Lane A	\$21.48	
09/10/2019	City of Newark	284144		Water-22 E Main	\$202.30	
09/10/2019	City of Newark	284144		Water-120 Shady Lane B	\$21.48	
09/10/2019	City of Newark	284144		Water-22 E Main	\$550.60	
09/10/2019	City of Newark	284144		Water-2 E Main	\$106.72	
09/10/2019	City of Newark	284144		Water-120 Miller Ave	\$21.48	
09/10/2019	City of Newark	284144		Water-12 E Main	\$658.48	
09/10/2019	City of Newark	284144		Water-120 Shady Lane C	\$21.48	
09/10/2019	City of Newark	284144		Water-120 Shady Lane E	\$79.40	
09/10/2019	City of Newark	284144		Water-12 E Main	\$97.76	
Account 001.022.00528 (Water & Sewer) Total:					\$2,858.85	
09/10/2019	New Jersey Transit Rail Corp.	284144		Trans - Jai	\$294.18	
Account 001.022.00529 (Transit) Total:					\$294.18	
Department Billing and Grounds Total:					\$1,045,717.81	
Department: Sheriff						
Account 001.023.00175 (Supplies) Total:					\$372.25	
09/10/2019	Energy Inc.	284144	2018-201601	12 Rad Oil	\$372.25	
Account 001.023.00176 (Supplies) Total:					\$312.23	
09/10/2019	Guia LLC	284144	2018-0401611	Boon/Broad Payroll Uniform	\$312.23	
Account 001.023.00177 (Supplies) Total:					\$86.01	
09/10/2019	New Direction Design & Marketing LLC	284144	2018-0401611	Emergency or Unintentional	\$86.01	
Account 001.023.00200 (Equipment) Total:					\$350.01	
09/10/2019	HS Consulting Inc.	284144	2018-201621	Road Business Internet	\$256.84	
09/10/2019	East County Commissioners	284144	2018-0401611	Vehicle Maintenance/Shift	\$93.00	
09/10/2019	HS Consulting Inc.	284144	2018-0401611	Vehicle Maintenance/Shift	\$93.00	
09/10/2019	MT Business Technologies	284144	2018-0401611	Vehicle Maintenance/Shift	\$110.74	
09/10/2019	MT Business Technologies	284144	2018-0401611	Vehicle Maintenance/Shift	\$203.00	
09/10/2019	Praxis Auto Parts	284144	2018-0401621	Roll Call Copier Lease	\$699.00	
09/10/2019	Praxis Auto Parts	284144	2018-0401621	Asquet Parts for Carfax Office	\$2,143.46	
Account 001.023.00275 (Contract Repair) Total:					\$2,143.46	
Department Sheriff Total:					\$3,146.26	
Department: Recorder						
Account 002.00121 PM						

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Vickie Ziemba, Administrator/Clerk

Date:
09/17/19

180 Milan Avenue, Suite 7, Norwalk, Ohio 44857-1195
419-668-3092 • 800-808-5092 • Fax: 419-663-3370
Email: main@hccommissioners.com
www.hccommissioners.com

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the request for payment and status of funds report as attached herein and certifies that the data reported is correct and that the amount of the Request for Payment is not in excess of current needs; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion.

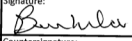
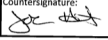
***Discussion:** Ms. Ziemba said this is the draw down for the payment for the New London Street Improvement project for Pearl Street and Johnson Street. It was completed by A.J. Riley in the amount of \$22,200.00.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Absent – Joe Hintz
Aye – Bruce Wilde

State of Ohio
Office of Community Development
Request for Payment and Status of Funds request

Submit to: DCSA DCD P.O. Box 1001 Columbus, Ohio 43216-1001	Name and Address of Grantee: Huron County Commissioners 180 Milan Ave Norwalk, Ohio 44857	CDRG E.E. RLF Balance: CDRG Housing P.J. Balance: Home Program Income Balance:						
Contact Person Information Name: Angie McConnell Phone number: (419) 332-2008 Email: amcmcconnell@dcap.org	Grant Number: B-F-18-1B1-1 Draw Number: 3	State Use Only Date: Voucher: Warrant#						
Project NBR	Project Name	Activity NBR	Activity Name	Housing Site Address (if applicable)	Site Number	Amount Requested	Approved Activity/Alte Budget (A)	Balance of Activity/Alte Budget (B)
	New London - 1 Streets		Street Improve-ments	N/A	N/A	\$22,200	22,200	0

Total Amount of this Draw:	22200	22200	0
Certification of Itemization of Expenditures: Two Authorized Signatures are Required			
I Certify that this request for Payment was drawn in accordance with the terms and conditions of the Grant Agreement(s) cited and that the amount drawn is proper for payment to the drawer's depository. I also certify that the data reported above is correct and the amount of the request for Payment is not in excess of current needs.			
Date: 9-17-19	Signature: 	Title: President	
Date: 9-17-19	Countersignature: 	Title: V. D.	
State Use Only:		Date:	
Approved:			

19-278

IN THE MATTER OF DISPOSING COUNTY PROPERTY

Terry Boose moved the adoption of the following resolution:

WHEREAS, the Huron County Clerk of Courts, Sheriff, and Buildings & Grounds have various computers, equipment, and furniture which no longer work and/or are obsolete and cannot be repaired;
and

WHEREAS, the Board of County Commissioners hereby determines that they are not needed for public use;
and

WHEREAS, pursuant to Ohio Revised Code section 307.12(I), the Board has the authority to discard or salvage such property;
now therefore

BE IT RESOLVED, that the board hereby directs that the list of obsolete county property as attached hereto and incorporated herein be disposed of;
and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion.

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***Discussion:** Mr. Boose asked if the computers and equipment could be recycled. Ms. Tkach explained that CLI used to recycle them. Mr. Wilde and Mr. Boose said Goodwill will recycle them also. Mr. Wilde will discuss this with Mr. Welch and Mr. Minor.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Absent – Joe Hintz
Aye – Bruce Wilde

**Property list attached.*

At 9:10 a.m. Public comment – none

19-279

IN THE MATTER OF LETTING BIDS FOR PROVIDING MEDICAL SERVICE AT THE HURON COUNTY JAIL

Terry Boose moved the adoption of the following resolution:

WHEREAS, the contract for the medical service at the Huron County jail needs to be bid;
and

WHEREAS, notice of this must be placed in a newspaper of general circulation, pursuant to Section 307.87 of the Ohio Revised Code;
now therefore

BE IT RESOLVED, that notice of this will be placed in a newspaper of general circulation on September 20, 2019 and notice can be located on the county's internet site on the worldwide web, at <http://www.hccommissioners.com> click on legal notice button, and bids will be opened on October 7, 2019 at 1:00 p.m.;
and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion.

***Discussion:** Mr. Boose wanted to make sure notice goes out so there will be more than one company bidding. Ms. Ziemba explained the legal notice is put in the paper. Mr. Strickler suggested they could send out invitations to bid. Mr. Wilde thought the current contract with Fisher Titus was expensive. Mr. Strickler stated that this new contract had expanded the services compared to the current contract. Mr. Wilde noted there had been \$40,000 in overtime costs this year and they were hoping this new contract would help eliminate that. Ms. Ziemba said they are estimating this will cost \$210,000 a year; the current contract is \$145,000. Mr. Boose thought we should send a letter to the Sheriff's office saying we have approved this to go out to bid but want to know where they are coming up with the extra funds for this contract. He also thought we might ask if they will be able to finish out the year on what they have budgeted.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Absent – Joe Hintz
Aye – Bruce Wilde

NOTICE TO BIDDERS

Bid packets will be made available for medical service for the Huron County Jail by the Board of County Commissioners, Huron County (OWNER) Address, 180 Milan Avenue, Suite 7, Norwalk, Ohio 44857 beginning September 20, 2019 at 12:00 p. m., local time and will be publicly opened and read on Monday, October 7, 2019 at 1 p.m. The project consists of provisions for:

Providing medical services for Huron County Jail as stated in the project's Request for Proposal (RFP) bid packet.

The RFP bid packet for this project may be acquired at the following location:

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Huron County Administration Building
Huron County Commissioners
180 Milan Avenue, Suite 7
Norwalk, OH 44857

The RFP bid packet may be obtained from OWNER during regular business hours, 8:00 a.m. -4:30 p.m.
Monday - Friday.
Huron County shall select the lowest and best bid as determined by the sole discretion of Huron County.
All bidders must:

- Submit a bid guarantee made out to the Huron County Treasurer in the amount of \$500.00 and it must accompany the bid.
- Bidder must furnish a sworn statement concerning full compliance concerning personal property taxes according to the ORC Section 5719.042. The bidder must hold this bid for at least sixty (60) days.
- Bidder must sign the awarded contract within two (2) weeks of the award
- Bidder must complete all bid documents, and be fully compliant with all local, state and federal laws.

This notice can be located on the county's internet site on the worldwide web, at <http://www.hccommissioners.com> click on legal notice button.

HURON COUNTY COMMISSIONERS
Vickie Ziemba
Administrator/Clerk

Publish: September 20, 2019

19-280

IN THE MATTER OF AUTHORIZING APPROPRIATION ADJUSTMENTS WITHIN THE
PUBLIC ASSISTANCE FUND #115 and WIOA FUND #123

Terry Boose moved the adoption of the following resolution:

WHEREAS, there is a need for appropriation adjustments; and
WHEREAS, the Board of Huron County Commissioners finds the request to be reasonable;
now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves the following appropriation adjustments:

FROM:	Dept.	Account	Fund	Amount	TO:	Dept.	Account	Fund	Amount
	115	00475	115	\$35,000.00		116	00475	115	\$35,000.00
		Public Assistance	Other				Public Assistance	Other	
	123	00280	123	\$60,000.00		123	00230	123	\$60,000.00
		WIOA Purchased Services					CCMEP WIOA Youth		
	123	00280	123	\$40,000.00		123	00285	123	\$40,000.00
		WIOA Purchased Services					Shared Transfers		and further

BE IT RESOLVED, that the Huron County Auditor is authorized and instructed to record said appropriation adjustment as approved; and further

BE IT RESOLVED, that the Clerk of the Board is instructed to certify a copy of this resolution to the Huron County Auditor and the department requesting said adjustment; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion.

***Discussion:** Mr. Boose had a discussion with Ms. Minor last week. Although he is not happy he will go ahead and vote for this. Mr. Wilde agreed.

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The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Absent – Joe Hintz
Aye – Bruce Wilde

IN THE MATTER OF TRAVEL

Terry Boose moved to approve the following travel request this day. Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Absent – Joe Hintz
Aye – Bruce Wilde

Roland Tkach and Scott Seitz, Auditor, to Columbus, Ohio for CAAO Training on September 26, 2019.

Lara Hozalski, JFS, to Ottawa County CSEA for Administrator's meeting on October 4, 2019.

Linda Border and Kimberly Jones, Victim's Assistance to Grandview Heights, Ohio for Resiliency Strategies for Teams & Leaders Training on October 21 – 22, 2019.

At 9:26 a.m. Board recessed.

At 9:32 a.m. the Board resumed regular session. Commissioner Joe Hintz in attendance.

Jan Tkach, Recorder and Susan Hazel, Clerk of Courts, to discuss record storage.

HURON COUNTY RECORDER

Jan M. Tkach

12 E Main Street Suite 100, Norwalk, OH 44857

419.668.1916

TO: HURON COUNTY COMMISSIONERS

RE: HURON COUNTY RECORDS COMMISSION RECOMMENDATION

DATE: September 13, 2019

The Huron County Records Commission met September 12, 2019. Representatives from Probate court were in attendance. Discussion was held on the proposed storage locations for the Prosecutor and Probate records. Both offices agreed to work with their assigned spaces with the understanding that the county needs to be looking toward the next phase for county record storage.

The Huron County Records Commission recommends to the Huron County Commissioners the budget prepared by the Huron County Recorder for the completion of the shelving and security for the records storage center and the layout as specified in the Option 4 revision of 5/28/19. It is noted that the enclosed room will be used by Common Pleas Court for a secured evidence room. The commission also recommends that if funds are available, more shelving might be added to the Prosecutor's area to complete the shelving in far end of that room.

In addition having heard the concerns voiced by both Probate Court and the Prosecutor about the need for additional space the Huron County Records Commission also recommends that the Huron County Commissioners look toward a plan for development of phase two for county records storage.

Jan M. Tkach

Secretary

Huron County Records Commission

***Discussion:** Mr. Wilde explained there had been discussion after the meeting regarding possible storage space available at the Administration building. Everyone agreed it made sense to store the Commissioner and Landfill records there. This still left a pallet of Auditor records. Ms. Ziemba thought there was a space outside the fence in the basement of 22 E. Main where those could be stored.

Mr. Wilde said they had received the recommendation to proceed. The quote was for \$44,741.90. Mr. Boose was all for moving forward with the first phase. He thought we should wait and see what happens before moving on to the next phase. He asked Ms. Tkach how she felt about that. She thought that was a decision for the Commissioners to make. Mr. Hintz thought it sounded like they were running out of space quickly. Mr. Wilde mentioned that probate still has records at Strategic Solutions. Strategic Solutions will return the records to the building, but probate will have to put them on the shelf. There may be as many as 1,000 boxes. Ms. Hazel, as a member of the Records Commission, wanted to say they have voiced their concerns about running out of space. The initial idea was this was going to take care of urgent needs right now, but also plan for the future. They are realizing there is not going to be much additional space for the immediate future. The Records Commission wanted to make sure the Commissioners were aware of this.

Discussion regarding moving records and making additional space. Mr. Wilde asked if they could give Ms. Tkach authority so if something little happens, she can take care of it. Mr. Boose thought that was fine, as long as she cleared it with whoever's records were being moved. Ms. Tkach said when probate gets to the point where their space is almost completely filled, she will approach the Commissioners again about finding them space.

The Commissioners agreed to pass the Resolution and then they can begin working on storage. Ms. Tkach said the Records Commission appreciates it and thought probate will definitely appreciate it. She said the prosecutor's office has promised to go through their records so they have more room.

Ms. Hazel mentioned she was still waiting on a cost estimate for shelving for the basement of the Treasurer's office.

19-281

**IN THE MATTER OF APPROVING REQUESTS FOR EXPENDITURE OF OVER \$1,000.00
SUBMITTED TO THE BOARD SEPTEMBER 17, 2019**

Terry Boose moved the adoption of the following resolution:

WHEREAS, requests for expenditures of over \$1,000.00 have been submitted for approval by the Board of Huron County Commissioners as follows:

Building & Grounds #022

Dude Solutions	Facility Dude Software Package	\$ 1,592.50
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Capital Improvements #021

Blossom City Fence Co.	22 E. Main St. (record storage)	\$ 5,900.00
Professional Business Systems	22 E. Main St. (record storage)	\$38,656.90

now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the requests for expenditure of over \$1,000.00 as listed above; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

Old Business

Ms. Ziemba asked where we were with the BMV lease. Mr. Strickler said it was still in process.

Ms. Ziemba confirmed that Mr. Boose still had the meeting with JFS on his calendar for Thursday, September 19 at 11:00.

Next she asked if there was any update on the elevator. They are still a couple weeks out. Mr. Boose thought Mr. Welch should sent them a letter letting them know the Commissioners are not happy about the continued delay.

X-ray machine is still scheduled for October 7 as far as Ms. Ziemba knows.

Crash bars were installed last Thursday. They ordered the wrong ones the first time so they had to reorder. Mr. Boose thought we needed to get better at having projects completed in a timely manner. Discussion on how we are failing at dealing with contractors – communication is good, but may not always work. We need to be more diligent on having contractors make promises and stick to them.

Next on Ms. Ziemba's list was the Board of Elections space request. Mr. Boose wanted to send them a letter outlining our offer and ask them for a response as soon as possible.

As far as the other moves, Ms. Ziemba said HCDC has moved out of the OSU storage space. They have returned the keys, and she has signed them over to OSU Extension. They are going to start moving shelving and getting items put in there.

At 10:00 a.m. Warren Brown & Julia Armstrong to discuss CEBCO health insurance. Mr. Wilde shared that the rates had come in slightly lower than what they are currently. Mr. Brown said CEBCO applied \$2 million from the residual fund to buy the rates down. Without the buy down we would have had about a 3% renewal. He wanted to caution everyone not to get comfortable with the current trend.

Mr. Boose asked if our pharmaceutical claims were changing. Mr. Brown said the only change was who was administering it. It is now under Anthem Rx instead of ExpressScripts. This is a new program Anthem introduced mid-2019, called Ingenio. Mr. Boose asked if all of our employees had to change the insurance for their prescriptions. Mr. Brown said their Anthem medical card will now also include their prescription information. Employees should be able to update their information when they renew their prescriptions. This information will be covered at the Open Enrollment meetings to be held in October.

Mr. Brown explained there was a difference of approximately \$49,000 between what the County paid in 2019 and what it will pay in 2020. He said the County needs to decide what to do with that money. The recommendation from the brokers is to deposit it in the Health Insurance Trust Fund. Mr. Boose and Mr. Wilde both noted we currently have \$2 million in the Trust Fund. Mr. Boose said he would like to see that number come down, not go up. After discussion it was decided to use the funds towards incentives for HSA and the wellness program. Mr. Boose thought they could offer more programs, whether it was more money for HSA, more money for wellness programs, and other incentives. Mr. Wilde agreed, we would win in the end if the employees participated. Mr. Brown said that he has had two experts tell him that, over time, an HSA will prove to be 30% cheaper than a PPO program. Discussion regarding providing incentives for HSA. Mr. Boose agreed this would be what would save money in the long run. He thought our rates were good over the last couple years because of our wellness program

Mr. Brown made the recommendation that the Commissioners sign the documents. He will need them back by the 19th.

Terry Boose moved to sign the letter to CEBCO with the 2020 renewal acceptance for Huron County for acceptance of renewal rates for 2020. Joe Hintz seconded. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Aye – Joe Hintz

Aye – Bruce Wilde

At 10:29 a.m. Terry Boose moved to enter into Executive Session ORC 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual and ORC 121.22 (G) (4) preparation for, conducting, or reviewing negotiations or bargaining sessions for public employees, concerning employee compensation or other terms and conditions of employment. Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Aye – Joe Hintz

Aye – Bruce Wilde

At 10:53 a.m. Terry Boose moved to end executive session ORC 121.22 (G)(1) and (4). Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Aye – Joe Hintz

Aye – Bruce Wilde

****No action taken***

Other Business-continued

Ms. Ziemba verified Mr. Wilde was still planning to meet with the Sheriff on September 30 regarding their 5-year plan. She said they are currently working on it, and they do intend to bring it with them to their budget hearing on October 8.

Ms. Ziemba has started scheduling budget meetings. She has asked everyone to email their Excel spreadsheets to her. She asked the Commissioners how far in advance they would like to receive this information. Mr. Boose said he would prefer, if they are coming in on Tuesday, he would like the spreadsheet on Friday. If they are coming in on Thursday, he would like it on Monday.

Ms. Ziemba mentioned the letter Mr. Strickler had forwarded regarding the Health Department security system. Mr. Boose asked Mr. Strickler if he had a chance to review his email. Mr. Strickler said he did and has been trying to decide if it is a good idea to rock the boat or let them make the decision down in Columbus. Mr. Boose stated we needed a response. Mr. Strickler said he still has not received the information from Attorney Gentzel and will send another letter to him.

Mr. Boose asked Mr. Strickler if he had talked to ODH. Mr. Strickler said he had talked to an attorney down there. She implied to him that he should let some of it go and not even ask for permission. This was due to nature of the item, the length of time that has passed and the fact that this grant is no longer in existence - therefore, there should be no audit of this grant. However, Mr. Gentzel has indicated they want to make sure they are doing everything pursuant to this grant so it doesn't negatively affect them getting other grants from ODH.

Mr. Boose thought the Health Department was putting off giving an answer. Mr. Wilde asked if he had done a record request to Mr. Gentzel. Mr. Strickler said he thought he had put the phrase "if you need a public records request, please consider this request a PRR" in one of his letters. Mr. Boose thought it might be time to get Representative Stein and Senator Manning involved. He thought if somebody from higher up pushed the button we may get an answer. Most state agencies have someone that is supposed to answer directly to any questions from the House or Senate. Mr. Wilde and Mr. Strickler both thought we should determine if the 30-day timeline had expired first. Mr. Boose thought we could at least send a letter telling them to take the sign. There was no decision that needed to be made – it was theirs, they need to come get it. He was not as concerned with the generators. If they take them fine, if they leave them that is fine too. Mr. Strickler agreed to contact Attorney Gentzel again. Mr. Boose asked that he indicate to him that the Commissioners can't just let this go on forever. We need to know how to proceed.

Ms. Ziemba mentioned the Senior Services contract. Mr. Strickler said it was in process.

Norwalk Arts Center contract was also in process according to Mr. Strickler. He thought it was pretty well drafted.

No response from South Central Schools regarding the Swift Energy PILOT.

Mr. Welch said the clock repairs were completed yesterday.

Mr. Boose asked Mr. Welch about the elevator. Mr. Welch said the only response he had was the same one Mr. Boose had too. Mr. Welch said he cannot reach anyone. Mr. Boose thought communication was good, but response was better. Mr. Boose said the crash bars at the Courthouse was the same situation. He said we need to tighten up our contracts and get tougher with our vendors. If he were the Judge he would be very upset about the length of time the repairs are taking. Mr. Welch agreed we should be putting deadlines in our contracts. However, we found out in our architect contract with the roofing company, deadlines don't work if there is no penalty clause. Mr. Wilde noted that Gardiner had been very good about staying within the timeline they had outlined. There was discussion regarding what was happening with the old boilers at the jail. This led to a discussion about designating who is responsible for removing the old equipment in future contracts.

Pete Welch & Steve Minor, Building & Grounds

Underground storage tanks. Mr. Welch would like to get Mr. Grecco from BJAAM Environmental in to discuss the underground storage tanks. There will need to be additional work on both sites. The State is giving until February 2021 to complete Shady Lane. That will cost about \$10,500. The tank at the Airport will cost approximately \$14,500. Mr. Welch hasn't received the letter back from BUSTR yet, so he is not real sure where they are heading with that one yet. He would like to bring Mr. Grecco in to explain everything.

Mr. Welch said they have met once for union negotiations and he has a proposal he would like to discuss with them. Mr. Welch is trying to make sure most of what is in the Personnel Policy Manual is in the contract and clarifies the contract.

Mr. Boose asked about Meeting Room A. Mr. Welch said they have met with Janotta & Herner and Wilhelm Construction. Janotta & Herner will provide a conceptual drawing. Mr. Welch plans to increase the amount of electrical outlets, put in a new drop ceiling, and build the wall on the one end, with the doors at the bottom to meet ADA requirements. Mr. Welch was anticipating \$40,000 to \$50,000.

Mr. Boose indicated we had received the quotes from RJ Beck for the Board of Elections. He thought we should send them a letter indicating we had received the quote, ask how it fit in with the grant, and if they need more, where will that money come from? The changes are recommended, not mandatory, so we can pick and choose what we want to do to fit the grant.

Mr. Boose asked Mr. Welch if he was aware of the plan to move all Solid Waste District and Commissioners records out of 22 E. Main Street to this building. Ms. Ziemba said this included the landfill records located at the old jail. Mr. Boose thought we may need to add shelving.

22 East Main. Mr. Welch is concerned the new tenants may have a huge electric bill. He received a phone call saying it was 65 degrees in there. Mr. Bettac went over to show them where the 5 thermostats were located and how the system operates. Mr. Boose asked if the water issue was fixed. Mr. Welch said he thought it was a faucet leak in the restroom. Mr. Minor thought the toilet leak had also contributed. Mr. Boose said this was exactly why it was not good to have empty buildings.

Mr. Strickler asked about the lease for 22 E. Main. He wanted to know if there was a list of things they were going to do as part of their unofficial rent. Mr. Boose said there was not. They were going to pay all the utilities. Mr. Strickler clarified there was no rent and they are going to pay all the utilities. Mr. Boose said if there was any major renovation, anything more than painting, they would have to get permission.

FI Community Housing. Mr. Wilde had a letter from Mr. Buchanan, which he read out loud. *Per our discussion, I understand there are items in the building that were left behind. The current Board of FI had no knowledge of this situation until just recently. If you could please have an inventory taken as to what is in the building, because of an ongoing Ohio Attorney General investigation is going on regarding FI Community Housing. The Board is going to need to seek their advice as to how we can dispose of the items. Your idea and my idea of giving the items in the building back to the people and entities that donated them is definitely a good possibility, we just need to get the Ohio Attorney General to give us guidance.* Mr. Strickler pointed out those items weren't given to FI Community Housing, they were given to the Huron County Peer Support Center. Mr. Boose said it was not our responsibility to inventory it. They need to come inventory it, and they have until September 30 to get it out of there. Whatever is left after September 30 is ours, it is our building. Mr. Wilde explained Mr. Buchanan had been very nice and was just trying to do what was right. There was discussion regarding the fact that the lease was up on September 30, it was our building, and we can't just hold the property while they wait for the Attorney General. Mr. Wilde said he would meet with Mr. Strickler to prepare something. Mr. Strickler suggested silence would be the stern reply. Mr. Boose pointed out silence means nothing happens again. Mr. Wilde thought he would do a quick inventory. Mr. Boose and Mr. Welch cautioned this could create liability issues. After discussion Mr. Strickler said they would come up with a response.

Mr. Welch asked Mr. Strickler if he had looked at the Solid Waste recycling grant agreement. Mr. Strickler had it with him and thought it looked good. He asked Mr. Welch if there was anything he wanted specifically. Mr. Welch just wanted to make sure it was okay to send out.

Land bank meeting. Mr. Hintz said that Mr. Ludban came in through the basement and the hallways were very dark. Ms. Ziemba said the lights are on to the elevator, but the rest of them are off. Mr. Boose thought we may want to put signs up indicating "Hallway Closed – Do Not Enter".

Mr. Wilde asked about the light stakes at Shady Lane. Mr. Minor said Norwalk Cross Country does that to set their course when they have a meet. When the meet is over they remove them and there is never any trash or anything. Mr. Boose thought we should have some kind of official agreement for that. He would like a written agreement in place giving them permission and excluding us from any liability. Mr. Strickler said he would rather have the Board of Education name us as an additional insured on their insurance for use of the property. Mr. Boose agreed.

Assistant Prosecutor report

Mr. Strickler had the letter from Dickinson & Wright, the law firm representing Firelands Wind/Emerson Creek. This is our notice to intervene in the proceedings. Mr. Boose asked if this would require us to take a stance. Mr. Strickler said it does not. Mr. Boose would like to be updated on all the information, but at this time he does not want to oppose or say we are in favor of it. Mr. Strickler will email everyone before he sends it.

Terry Boose moved to have Mr. Strickler prepare the notice to intervene before the Power Siting Board on the Emerson Creek Wind Project, but take no stance on the project. Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Aye – Joe Hintz

Aye – Bruce Wilde

Commissioner Wilde report

Mr. Wilde attended Ag Credit last Wednesday.

Mr. Wilde attended Farm Bureau and thought the speaker did a very good job. Mr. Boose asked if any elected officials had attended, such as Dick Stein. Mr. Wilde said they had not.

REGULAR SESSION**TUESDAY****SEPTEMBER 17, 2019**

Mr. Wilde met with Janet Messenburg, Erie County Health Department last Thursday. This was regarding the \$1.4 million, four year Narcan grant. Mr. Hintz joined at the end of the meeting. Mr. Wilde discussed this with Ms. Morrow later that day and requested a 30 day plan on how to reach the Sheriff, EMS, etc. This grant also includes 511 bags. Mr. Wilde wanted to stress that, if we can buy these items with grant money it leaves money in the budget for other things.

Records Commission meeting last Thursday.

Township meeting last Thursday at 7:00 p.m. in New London. Ms. Bond did a great job and Mr. Hintz also touched on the levy. Mr. Boose asked if the information they sent to the Reflector had been published while he was gone. It had not.

Erie Basin meeting was in Old Fort last Friday morning. Mr. Thomas from Seneca County and Mr. Coppeler from Ottawa County were the only other Commissioners to attend. The gentleman makes cannons, which was very interesting.

Mr. Wilde met with Kristen Gerwin yesterday morning. They discussed Ability Works, the corridor, 224. They don't usually do buildings, but they have. He would like Mr. Vasquez to at least ask his Board about it.

Commissioner Hintz meetings:

Fire fighters meeting last Wednesday. He confirmed we are in support of the 9-1-1 levy. The next meeting will be in North Fairfield.

Mr. Hintz went out to Sheriff's Department at shift change to thank the employees for their service.

He attended the Township dinner, and again voiced the Commissioners support for the 9-1-1 levy. Mr. Wilde said there was no question when Mr. Hintz had finished that they knew we were in support of it.

Mr. Hintz also went out the Sheriff's Department for the shift change at 6:00 a.m. The Sheriff had showed him the floor that needed repaired. This was a suspended floor and one of the braces had given out. There was concern that there may be more supports that are bad. Mr. Boose wanted them to check to see if it was the whole floor or if it was just one bad section.

Mr. Wilde meetings:

Mr. Wilde will be leaving Thursday morning. He will be back on the 27th.

United Fund there is a kickoff Thursday morning 7:30 to 8:30 am.

LEPC meeting at 1:00 on Thursday. Mr. Hintz will attend this meeting.

EMA meeting at 7:00. Mr. Boose will attend this meeting.

Mandatory CORSA training on Friday at 9:00 a.m.

Commissioner Boose mentioned he and Ms. Ziemba have a meeting at JFS at 11:00 a.m. on Thursday.

Mr. Wilde received a phone call from Tom Secor. He was going to get together with Jim Ludban and the Health Department to see what they could do with the septic or sewer at Holiday Lakes. Mr. Boose did not think we should get in the middle of that. He thought the Commissioners should be careful about getting into issues that are not our issues.

NEDC awards on the 26th from 5:30 p.m. to 7:30 p.m. at Sandy Ridge. There is also a meeting on October 1 at JFS from 1:00 to 3:00 p.m.

Mr. Wilde and Mr. Boose are leaving for Washington D.C. on October 2.

Commissioner Boose meeting:

New officers at MHAS.

Mr. Boose mentioned it was time to put in an application if they wanted to be on CCAO board. Mr. Wilde asked what it entailed. Mr. Boose said you had to go to the meeting every month, as well as be on two or three committees. It looks like everybody that is up can choose to be on it again. He will talk with them on Friday to see if he can get chosen by the president again – he doesn't want to steal anybody's seat.

Ms. Ziemba received an email from Linda Border requesting permission to hang the domestic violence awareness banner for the month of October, as well as hold a food drive to benefit the Miriam House. Food drop-off location would be in the front lobby of 12 E. Main Street. This is done every year. Mr. Boose said as long as they know they are required to maintain anything they put up. He also wanted to clarify that we are not expected to do anything.

Letter from Ohio Department of Youth Services. They have reviewed the Juvenile Court Subsidy Grant agreement and funding application. The document is in compliance with all items and is approved. The grant agreement is for a two year period, allocations are only available through FY 2020. An application update will be necessary for 2021. They will be notified of allocation and application at that time. Mr. Boose specified there was nothing we needed to do. Ms. Ziemba said they approved sending it, this was just an update.

Ms. Ziemba received an email from Palmer Energy. IGS Energy has been selected as a supplier for the 2019 CCAO COHGTS natural gas renewal. They need to provide a new GTS agreement to Columbia Gas, as well as the updated tax exempt form that lists IGS Energy as the supplier. Ms. Ziemba sent it to Mr. Strickler for his review. She also asked Amy Hoffman about this. She said *“individual contracts are not signed for gas, as it is a pull group and we go out for the basic RFP. For the GTS account a new supplier was selected and that is why new paperwork needs to be signed. If the supplier had not changed, you would not need to redo the paperwork. You only have one meter that is GTS. The rest are Choice and nothing needs to be done on that end. So yes, it is passed in the sense that the CCAO documents are done and it is merely paperwork, no contracts for gas. She said if you would like her to come in and explain further she can certainly do that.*

Terry Boose moved to sign the IGS agreement. Joe Hintz seconded The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Aye – Joe Hintz

Aye – Bruce Wilde

Ms. Ziemba had a follow up on the claims schedule. Repairs on VASU invoice – Ms. Ziemba read *“this is the new third position of the Huron County SO. While ES Consulting was in dispatching doing some other work for the Sheriff, the radio position stopped working. For some reason, whenever ES Consulting is there, other items stop working. They refused to contact our IT people to make sure things are done properly without interfering with other equipment. I spoke to the Sheriff about this and have requested whenever any work is being done in Dispatch by ES, for them to contact me or TekRx to make sure they don’t mess up anything else. It is unknown what they did but the radio no longer transmitted or received and I called Jaimie from VASU. He walked me through several issues to try troubleshooting the problem. We were unable to fix it and he had to come out and take care of it.* Ms. Ziemba said that was the explanation of what happened.

Terry Boose moved to approve releasing the payments to Norwalk concrete payments. Joe Hintz seconded. The roll being called upon its adoption, the vote resulted as follows:

Abstain – Terry Boose

Aye – Joe Hintz

Aye – Bruce Wilde

At 12:24 p.m. Terry Boose moved to adjourn. Joe Hintz seconded the motion. The meeting stood adjourned.

IN THE MATTER OF CERTIFICATION

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on September 17, 2019.

IN THE MATTER OF ADJOURNING

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 12:24 p. m.

Terry Boose

Joe Hintz

Bruce Wilde

ATTEST

Clerk to the Board