

REGULAR SESSION

THURSDAY

APRIL 20, 2017

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Terry Boose, Joe Hintz, Bruce Wilde.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the April 11, 2017 meeting(s) were presented to the Board. Terry Boose made the motion to waive the reading of the minutes of the April 11, 2017 meeting(s) and approve as presented. Bruce Wilde seconded the motion. Voting was as follows:

Aye – Terry Boose
Abstain – Joe Hintz
Aye – Bruce Wilde

17-138

IN THE MATTER OF AUTHORIZING THE COUNTY AUDITOR TO HOLD MEMBERSHIPS IN THE COUNTY AUDITOR ASSOCIATION OF OHIO, OHIO DEPUTY REGISTRAR ASSOCIATION, AND NATIONAL CONFERENCE ON WEIGHTS AND MEASURES ASSOCIATION

Terry Boose moved the adoption of the following resolution:

WHEREAS, Roland Tkach, Auditor has asked for approval to hold membership in the County Auditor Association of Ohio in the amount of \$2,552.00; Ohio Deputy Registrar Association in the amount of \$400.00; and National Conference on Weights and Measures Association, in the amount of \$75.00; and

WHEREAS, the Board of Huron County Commissioners recognizes that membership in these organizations would be beneficial; now therefore

BE IT RESOLVED, that the Huron County Auditor is hereby endorsed for membership in the above listed associations and dues will be paid from funds appropriated to the County Auditor; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

17-139

IN THE MATTER OF APPROVING REQUESTS FOR EXPENDITURE OF OVER \$1,000.00 SUBMITTED TO THE BOARD APRIL 20, 2017

Terry Boose moved the adoption of the following resolution:

WHEREAS, requests for expenditures of over \$1,000.00 have been submitted for approval by the Board of Huron County Commissioners as follows:

Job & Family Services

Forensic Fluids	drug testing kits (approx. 5 month supply)	\$ 3,900.00
Northwoods	Annual maintenance renewal on scanning system	\$40,317.00
		now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the requests for expenditure of over \$1,000.00 as listed above; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open

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to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Joe Hintz
- Aye – Bruce Wilde

At 9:15 a.m. Warren Brown, HR/Loss Prevention, updated the board.

Feels it would be beneficial for all the elected officials and department heads to have Comp. Management do a presentation. Scheduled for 05/23/17 @ 11:30. Mr. Brown will put the information together and will be sent from the Commissioners’ Office.

-AED’s pads and battery packs need replaced at a cost of \$1829.00. Payment to be made from miscellaneous line item 040.

-Mr. Brown stated they are ready to start advertising for the assistant. Mr. Brown is going to start branching off on the grant research, investigating search engines. Mr. Brown briefed the board on the various search engines he researched. After discussion, the board gave Mr. Brown approval to proceed with eCivis at a cost of \$7140.00. Mr. Brown is going to attempt to have this fee reduced before signing.

-The Board approved Mr. Brown attending a Soil & Water Conservation meeting to help with some personnel issues.

-Mr. Brown stated that May 2nd is the personnel policy review with the board. Mr. Brown asked the board to review the policy before this. Mr. Brown would also like to discuss at the elected officials meeting to encourage each dept. to adopt.

At 9:35 a.m. Public comment.

Pete Welch, SWMD, updated the board on solid waste district plan.

Mr. Welch explained that flow control and gate pricing is off the table. The City of Norwalk is looking at the District to pay for the process and transportation of their recyclables. Mr. Wilde asked which means, Mr. Welch stated around \$46,000.00 from the District. Mr. Hintz stated they are trying to make it fair for all. Mr. Welch stated they have come up with a grant program that all the communities, townships and villages apply the grant, which the District will administer and recommend. Mr. Boose asked what the time frame is after this is voted on that it could go to EPA to be written if this is not agreed upon, Mr. Welch stated 90 days. Mr. Welch stated that the issue would be having a quorum.

Mr. Boose questioned that they have 90 days to ratify the plan with all the subdivisions, does that mean a vote? Mr. Welch stated that is correct. Mr. Boose stated the City of Norwalk will vote on it by council, we have a couple of months to speak to council members? Mr. Welch stated that is correct. Mr. Welch stated that if the EPA writes the plan, City of Norwalk will not receive what they are asking for.

17-140

IN THE MATTER OF ADVERTISING FOR THE POSITION OF HUMAN RESOURCES/LOSS PREVENTION ASSISTANT

Terry Boose moved the adoption of the following resolution:

WHEREAS, it is the desire of the Board of Huron County Commissioners to hire a Human Resources/Loss Prevention Assistant for the Human Resources/Loss Prevention/Revenue Enhancement department; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners will solicit applicants for the position of a Human Resources/Loss Prevention Assistant; and further

BE IT RESOLVED, that this position be posted and advertised in accordance with Huron County Policies and Procedures Manual; and further

BE IT RESOLVED, that the wage range for this position is \$16.00 to \$20.00 dependent on education/qualifications; and further

BE IT RESOLVED, that all those applying must submit a Huron County application for employment to

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the Huron County Human Resource Department, 12 East Main Street, Norwalk, Ohio 44857; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion.

**Discussion:* The board requested Mrs. Ziemba be a part of the application review and interview process.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Aye – Joe Hintz

Aye – Bruce Wilde

NOTICE OF JOB OPENING

Job Title: Human Resource/Loss Prevention Assistant - unclassified, full-time, FLSA exempt
Wages: \$16-20 per hour DOQ & DOE

Job Duties and Responsibilities: (not all inclusive)

This professional position reports to and is supervised by the Director of Human Resources/Loss Prevention/Revenue Enhancement. The incumbent performs duties that assist the Director in all areas related to the management and administration of human resource policies and procedures, employee benefits, labor relations, Workers' Compensation, training and development, health and safety, risk management and loss prevention, accident analysis and prevention, building inspections, loss trends and analysis, a county-wide safety committee, wellness and employee assistance programs, drug-free workplace policy development and administration, employment and retention, equal opportunity employment, and legal and regulatory compliance. This position may also serve as the County Wellness Coordinator.

Application and Selection Procedures:

Candidates should submit Huron County Application for Employment, which can be found at (<http://www.hccommissioners.com>), to the HR Office, 12 E. Main St., Suite 513, Norwalk, OH 44857. Only those to be interviewed will be contacted. Position is open until filled.

Huron County is an Equal Opportunity Employer
Job Applications are subject to public records law.

17-141

IN THE MATTER OF APPROVING AGREEMENT BETWEEN THE HARTFORD LIFE AND ACCIDENT INSURANCE COMPANY AND HURON COUNTY

Terry Boose moved the adoption of the following resolution:

WHEREAS, Huron County was notified of a price increase for the current Life and Accidental Death & Dismemberment Insurance through Prudential; and

WHEREAS, the Human Resource/Risk Management Director and Willis of Ohio Inc. were tasked with researching companies offering similar benefits for less cost for Life and Accidental Death & Dismemberment Insurance; and

WHEREAS, the Human Resource/Risk Management Director and Willis of Ohio Inc. recommends Hartford Life and Accident Insurance Company; and

WHEREAS, the Board of Huron County Commissioners desires to contract with Hartford Life and

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Accident Insurance Company in order to obtain Life and Accidental Death & Dismemberment Insurance for county employees; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby approve the Agreement with Hartford Life and Accident Insurance Company, effective June 1, 2017, as attached hereto and incorporated herein; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion.

**Discussion:* Mr. Boose asked Mr. Strickler to contact CEBCO about the use of reserve funds. Mr. Strickler stated there is research being done to find the legislation of how the fund was originally set up. Mr. Wilde stated he would like to see an increase in the death benefit amount in the future.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

**Agreement on file.*

At 10:00 a.m. Kathleen Schaffer, Investment Board meeting and quarterly report.

Mr. Wilde opened the Investment Board meeting. Motion to waive the reading of the minutes of the January 20, 2017 meeting and approved as written. Mr. Boose motion to waive the reading, Ms. Schaffer 2nd the motion. All voted in favor, motion carried.

Ms. Schaffer explained the summary of Huron County Accounts as of March 31, 2017. Ms. Schaffer explained the portfolio from Meeder Investment. Ms. Schaffer discussed the checking account interest, unfortunately they don't make interest on the big account because the fees eat that up. The Huron County landfill report, which Ms. Schaffer explained in March 450.00 deducted from fund 500 because the Solid Waste District checks were accidentally deposited into the landfill checking account.

Ms. Schaffer explained the Tax lien sale, she stated that she filled the tax liens, around 57 people paid or signed the payment contract. Ms. Schaffer explained they will not be using the drive thru for this collection due to her being short staff. Mr. Boose suggested leaving the lane open so they can see a note stating drive – thru closed.

At 10:15 a.m. Terry Boose moved to adjourn the Investment Board meeting. Kathleen Schaffer seconded the motion. The Investment Board meeting is adjourned.

Ms. Schaffer asked the status of the countertop in her office. Mr. Boose stated that once they get a person to work on these projects, her countertops will be the first project they work on. Mr. Boose stated that if they cannot find a person to complete these jobs, Mr. Boose would like Mr. Strickler to look into possible contracting out a handy man. Mr. Strickler is currently looking into this.

-Ms. Schaffer asked if they will be doing the Buyers group for the fair. The board stated they have not discussed this yet.

-Mr. Boose thanked Ms. Schaffer for working on Mr. Farrell's request.

-Ms. Schaffer asked if they will be attending the Bicentennial event, Mr. Boose stated his wife will be.

17-142

IN THE MATTER OF AUTHORIZING APPROPRIATION ADJUSTMENTS WITHIN THE GENERAL FUND TREASURER #005 ACCOUNT

Terry Boose moved the adoption of the following resolution:

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WHEREAS, there is a need for appropriation adjustments;

and

WHEREAS, the Board of Huron County Commissioners finds the request to be reasonable;

now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves the following appropriation adjustments:

FROM:	Dept.	Account	Fund	Amount	TO:	Dept.	Account	Fund	Amount
	005	00280	001	\$5,000.00		005	00475	001	\$2,500.00
		Bank Fees					Other Expenses		
						005	00175	001	\$2,500.00
							Contract Services		and further

BE IT RESOLVED, that the Huron County Auditor is authorized and instructed to record said appropriation adjustment as approved;

and further

BE IT RESOLVED, that the Clerk of the Board is instructed to certify a copy of this resolution to the Huron County Auditor and the department requesting said adjustment;

and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Aye – Joe Hintz

Aye – Bruce Wilde

17-143

IN THE MATTER OF APPROVING AGREEMENT BETWEEN RESOURCE SOLUTIONS ASSOCIATES, LLC AND THE BOARD OF HURON COUNTY COMMISSIONERS

Terry Boose moved the adoption of the following resolution:

WHEREAS, the Board of Huron County Commissioners are in need of professional consulting advice with regard to completion of hazard mitigation planning and updating the current Hazard Mitigation Plan for Huron County Emergency Management Agency;

and

WHEREAS, the Board of Huron County Commissioners desires to contract with Resource Solutions Associates, LLC, 64 Executive Drive, Norwalk, Ohio 44857

now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby approve the Agreement with Resource Solutions Associates, LLC. as attached hereto and incorporated herein;

and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Aye – Joe Hintz

Aye – Bruce Wilde

**Agreement on file*

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IN THE MATTER OF TRAVEL**

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Terry Boose moved to approve the following travel request this day. Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

Jim Sitterly, Marques Binette, Randy Strickler, Judge Conway, John Cochran to Sheffield Township on April 20, 2017 for tour of Primary Purpose Center.
Charlene Steffanni, Rachel Sotora, Mary Estep, Mary Stoll, Kara Vandersommen and Connie Todd, DJFS to Columbus, Ohio on April 24, 2017 – April 25, 2017 for the CSEA Spring Symposium.
Roland Tkach, Auditor to Columbus, Ohio on May 10, 2017 for the CAHO State Meeting with Amy Howell.
Roland Tkach, Auditor to Findlay, Ohio on April 25, 2017 for CAAO District Meeting.

SIGNINGS

Program income commitments

At 10:35 a.m. the board recessed.

At 10:54 a.m. the board resumed regular session.

OTHER BUSINESS

-Commissioner Boose updated the board he is still working with Roxanne Sandles about Senior Enrichment building options.
-Mr. Boose stated he is reviewing the jail inspections report and will forward on.
-Mr. Boose is on the CCAO Ag committee. There is a joint meeting next Tuesday between the Ag and Finance committee.
-Mr. Boose stated he misunderstood the email from the auditor about the Data Process Board meeting. Mr. Tkach was asking him since he is the chairman, what date was best for him before setting up the meeting. Decided the meeting will be April 27, 2017 at 11:30 a.m. because of the Muck crop breakfast

At 11:01 a.m. the board recessed.

At 11:10 a.m. the board resumed regular session.

Felony 5 discussion

Judge Conway, Beth Williams, Susan Hazel, Marques Binette, Chief Light and Chief Kaufman, Jim Sitterly, Judge Cardwell in attendance.

Mr. Boose briefed the attendees in regards to discussing the new F5 being brought up in Columbus. The director of rehabilitation and corrections also known as the prisons has a passion for people who are having a drug issue and need help. What he is proposing is anyone who falls into the 5th degree felony, non-violent non-sexual offenders. There is a program set up in 9 counties right now that brings them back to the community instead of prison. One reason to do this a lot of these people are only in the holding facility for a couple of months, while they are there they are not getting any information or treatment before they are moved into a prison. Mr. Boose stated it would be up to the judges to decide what kind of treatments they would like to send them too. The director stated he will be taking around 20 million from his budget next year to help with the facilities, with the next year all counties it would be mandatory for them to do. This is in the budget system, it is not its own unique bill.

Judge Conway stated he addressed his letter to Chris Galley. If interested in being a participant then send a letter of interest, does not commit you to doing this, it is first come.

Mr. Boose explained the money can be used creatively and it will be in the Judge's ballpark on how the money is spent. Judge Conway wants there to be a collaboration. Judge Cardwell stated they deal with a lot of children who have been taken away due to an F-5, would help when there are supervised visitation and when the social workers needs to meet with these F-5 convicts.

Chief Light stated F-5 is usually possession of heroin, not the big time traffickers. Chief Light states they

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need to get counseling they need. Chief Kaufman agrees with Chief Light. The victims of the addicts voice their opinions of not being happy with them not being punished.

Judge Conway responds stated that F-5 they cannot send first offenders to prison, the probation offenders will not be able to be sent to prison with this new program. Mr. Boose stated not have a closed mind that \$32 doesn't cover costs to keep them in jail. The big picture is the cost of locally keeping them in our facility in the county. Mr. Hintz stated the possibilities are great, what we are doing is currently not working, something needs to be done. Mr. Boose stated that they were at a meeting were the Senate president was at, he has been on sentencing commission for several years. He does not believe this should be a part of the budget, he doesn't feel we need F-5, either you go to prison or you don't. Mr. Boose stated we should know by July 1st whether it will be a legislative issue.

Mr. Boose stated the Commissioners are looking at a recovery housing with treatment in Huron County. A long term recovery house. Mr. Boose stated that nobody privately is stepping up to open one. Mr. Boose wants to know is it the commissioners' job to step up. Mr. Boose explained that Lorain County has a program, Primary Purpose 501C3 facility 4 people who are recovering addicts are running this facility. Mr. Boose stated if anyone is interested in going to tour the facility this afternoon are welcome to attend. This is a place to provide people who truly want to recover, outpatient treatment center LACADA. This is set up into 3 phases, there is not a time limit for how long you stay in a certain phase. Phase 1 is live in treatment. 2nd phase is outpatient treatment with AA meetings along with them getting training to find them a job that they could continue in. 3rd phase is where everyone is working, however they don't have a driver's licenses, and they mentor the lower phases. When you get to phase 3 you must pay a month rent of \$425.00 this covers everything within the facility. They have a place called sober living, there are strict rules when staying here. This is an all-male facility, there is an all-female facility as well.

Mr. Boose stated they are looking to get a building and get it paid for, looking at how the county can do that. Huron County may be too small and currently looking at working with Erie County and Ottawa County. Mr. Boose stated how we are going to fund this, looking everywhere they can to find funding.

Beth Williams spoke that there is a level 2 men's recovery home in Willard. Mr. Boose asked if the Miriam House allows children, Ms. Williams stated yes they do. Mr. Boose stated that now they have a lot more counties who are interested in helping these addicts. Judge Cardwell explained that 50% are woman who have family dependency that need help with recovery. Chief Light stated that they are working on teen challenge in Willard and feel this would support this program. Mr. Boose stated they are aware this doesn't come without issues.

At 12:03 p.m. Terry Boose moved to adjourn. Bruce Wilde seconded the motion. The meeting stood adjourned.

IN THE MATTER OF CERTIFICATION

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on April 20, 2017.

IN THE MATTER OF ADJOURNING

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 12:03 p. m.

Terry Boose

Joe Hintz

Bruce Wilde

ATTEST

Clerk to the Board