

REGULAR SESSION

THURSDAY

APRIL 6, 2017

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Terry Boose, Joe Hintz, Bruce Wilde.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the March 28, 2017 meeting(s) were presented to the Board. Terry Boose made the motion to waive the reading of the minutes of the March 28, 2017 meeting(s) and approve as presented. Bruce Wilde seconded the motion. Voting was as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

17-117

IN THE MATTER OF AWARDING THE BID AND ENTERING INTO CONTRACT FOR THE 2017 CHIP AND SEAL PROGRAM IN HURON COUNTY

Terry Boose moved to adopt the following resolution:

WHEREAS, Pursuant to Resolution 17-062 the County Engineer requested authorization to seek bids for the 2017 Chip and Seal Program; and

WHEREAS, notices was given in accord with Section 307.87 of the Ohio Revised Code; and

WHEREAS, bids were received Friday, March 24, 2017 at 10:30 A.M. from the following:

Erie Blacktop Inc.	\$348,756.47
Henry W. Bergman Inc.	\$351,189.38
Melway Paving Co., Inc.	\$363,092.43

BE IT RESOLVED, the Board of Huron County Commissioners does hereby award the bid for the 2017 Chip and Seal Program as recommended by the Huron County Engineer to Erie Blacktop Inc., Sandusky, Ohio; and further

BE IT RESOLVED, that all further matters relative to this award be coordinated through and with the Huron County Engineer’s Office; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

**Contract on file*

17-118

IN THE MATTER OF LETTING BIDS FOR THE 2017 GREENFIELD SECTION LINE ROAD 8 RESURFACING

Terry Boose moved to adopt the following resolution:

WHEREAS, the Huron County Engineer has requested approval for seeking bids for the 2017 Greenfield Section Line Road 8 Resurfacing; and

WHEREAS, notice of this must be placed in a newspaper of general circulation and on the County’s website pursuant to Section 307.87 of the Ohio Revised Code; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby approve of letting bids

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for the 2017 Greenfield Section Line Road 8 Resurfacing;

and further

BE IT RESOLVED, that notice of this will be placed in a newspaper of general circulation and on the County's website www.hccommissioners.com, accessed by clicking on Legal Notices, until the bid is opened on Friday, April 28, 2017 at 9:00 a.m.; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberation of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Aye – Joe Hintz

Aye – Bruce Wilde

ADVERTISEMENT
NOTICE TO BIDDERS

Sealed bids may be submitted on or before the bid opening date of April 28, 2017 at 9:00 a.m. local time, at the Huron County Commissioner's Office, 180 Milan Avenue Norwalk, Ohio 44857, for the following Project: 2017 Greenfield Section Line Road 8 Resurfacing. Bids shall be opened & bid prices publicly read immediately thereafter.

Bid Documents, including contract terms & conditions, must be obtained for a \$25.00 (check only) non-refundable fee from the Huron County Engineer at 150 Jefferson Street Norwalk Ohio 44857, between the hours of 7:00 a.m. – 3:00 p.m., Monday through Friday (holidays excluded).

Bidder may elect to have these documents mailed to them for an additional fee of \$10.00 for shipping.

Each bidder is required to furnish with its proposal a Bid Guaranty and Contract Bond in accordance with Section 153.54 of the Ohio Revised Code. Bid security furnished in Bond form, shall be issued by a Surety Company or Corporation licensed in the State of Ohio to provide said surety.

Each proposal must contain the full name of the party or parties submitting the proposal and all persons interested therein. Each bidder must submit evidence of its experiences on projects of similar size and complexity.

All contractors and subcontractors involved with the project will to the extent practicable use Ohio products, materials, services, and labor in the implementation of their project. Additionally, contractor compliance with the equal employment opportunity requirements of Ohio Administrative Code Chapter 123 is required.

Bidders must comply with the prevailing wage rates on Public Improvements in Huron County, Ohio as determined by the Ohio Department of Commerce, Bureau of Wage and Hour Administration, 614.644.2239.

All proposals must be submitted bound in their entirety, and on the forms furnished in the Contract documents. Documents must be obtained from the Huron County Engineer, no copies will be accepted.

This advertisement may also be found on the Huron County Commissioners website at <http://www.hccommissioners.com> and can be accessed by clicking on Legal Notices.

Advertise: April 7, 2017

17-119

**IN THE MATTER OF AMENDING THE HUMAN RESOURCE/LOSS PREVENTION
DIRECTOR POSITION TO INCLUDE REVENUE ENHANCEMENT OFFICER**

Terry Boose moved the adoption of the following resolution:

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WHEREAS, the Board of Huron County Commissioners desires to amend the current Human Resource/Loss Prevention position to include Revenue Enhancement Officer duties; and

WHEREAS, the Revenue Enhancement duties include, in part, locating additional funding streams for the county by writing/assisting in writing of grant applications, administering awarded grants and performing efficiency studies in various county offices; and

WHEREAS, the new position title will be Human Resource/Loss Prevention/Revenue Enhancement Officer with amended job description as attached hereto and incorporated herein; and

WHEREAS; the Board of Huron County Commissioners desires to increase the salary of Warren Brown, as the Human Resource/Loss Prevention/Revenue Enhancement Officer, to accommodate these additional duties to \$39.00 per hour; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners approves the new position Human Resource/Loss Prevention/Revenue Enhancement Officer, the updated job description as attached hereto and incorporated herein, appoints Warren Brown to said position and establishes the salary for this position at \$39.00 per hour, effective April 10, 2017; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion.

**Discussion: Mr. Boose asked when Mr. Brown is going to officially become the Revenue Enhancement officer, Ms. Ziemba stated this is slated for April 10, 2017 because it is easier for payroll to start at the beginning of the pay week. Mr. Boose explained that the position was created to help find the county grants that can benefit all townships and cities within the county.*

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Aye – Joe Hintz

Aye – Bruce Wilde

HURON COUNTY COMMISSIONERS, JOB DESCRIPTION

Title: Director of Human Resource/Loss Prevention/Revenue Enhancement Officer - HR/LP/RE

Status: Unclassified, full-time, FLSA exempt

Job Summary: This position reports directly to and is supervised by the Huron County Board of Commissioners. The HR/LP/RE is responsible for the management and administration of human resource policies and procedures, employee benefits, labor relations, Workers' Compensation, training and development, health and safety, risk management and loss prevention, accident analysis and prevention, building inspections, loss trends and analysis, a county-wide safety committee, wellness and employee assistance programs, drug-free workplace policy development and administration, employment and retention, Equal Opportunity Employment, and legal and regulatory compliance. Also assigned to this position are responsibilities for locating additional funding streams for the county by performing both online and printed publication research, writing/assisting in writing of grant applications, administering awarded grants and performing efficiency studies in various county offices. This position may also serve as the County Wellness Coordinator.

Essential Functions:

- Researches and advises Commissioners on human resources and loss prevention matters
- Stays abreast of current practice, legislation, and trends

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- Drafts policies and procedures and makes recommended changes to policies and procedures in need of revision
- Works with agents, brokers, and consortiums to comply with insurance and employment legislation and to recommend changes as indicated for maintaining adequate levels of coverage for lives and property
- Manages employee training and development and offers regular training in areas of risk, such as harassment, discrimination, termination, health, safety, and loss prevention
- Oversees the Workers' Compensation Program including claims management and loss control, review of injury/illness reports, and regular collaboration with the County's MCO and TPA
- Ensures compliance with all federal and state regulations and reporting requirements, including PERRP, EEO, ADA, FMLA, etc.
- Conducts or coordinates regular safety inspections of all county locations and buildings and provides written recommendations to resolve unsafe conditions and follow up on corrective action
- Conducts or arranges for work site inspections of contractors performing work on county property and responds immediately to solve unsafe conditions or practices
- Oversees liability incident reporting and investigation, including personal injury and vehicle accidents and makes recommendations as to causation and prevention and reports claims to the local insurance agent and CORSA
- Manages the employment function, including job postings, recruitment, screening, interviewing, selection, hiring, background checks, resignations, terminations, and retirements
- Maintains and revises as necessary a classification and compensation plan for County employees
- Handles employee disciplinary problems; counsels employees and works with supervisors and department heads to resolve personnel issues
- Administers employee benefit plans and assists employees with issues or questions
- Represents the Huron County Commissioners in union negotiations, grievances, arbitrations, and hearings
- Assures legal and regulatory compliance with federal, state, and local legislation or agencies, such as OSHA, PERRP, HIPPA, ADA, ADEA, Title VII, FLSA, etc.
- Assures prompt and complete reporting of all County accidents and incidents, including investigation and follow-up, proper documentation, claims processing, and prevention analysis
- Coordinates risk management programs, including reviewing claims reports, reporting community loss trends to county leadership, and proposing programs to reduce losses
- Coordinates a driver eligibility program, including development and implementation of a driving policy, obtaining drivers' license abstracts pre-employment and annually, and arranging driver education training courses
- Responds to all safety concerns and issues, providing technical assistance and solutions
- Participates in safety associations, including the County Loss Control Coordinators Association, CORSA, Safety Council, and Ohio PRIMA
- Coordinates a fleet inspection program and oversees the fleet inspection policy development and administration
- Communicates regularly with County leadership and employees regarding health, safety, and loss prevention issues
- Completes and submits reports as necessary or requested
- Administers an effective EEO and Affirmative Action Program
- Acts as liaison between department heads and agents, agencies, or legal counsel on claims, charges, complaints, or legal action
- Attends meetings, trainings, seminars, workshops, etc. as required or requested
- Performs other related duties as required or requested
- Researches grant databases to search, identify, align and understand departmental applicability for all county operations

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- Writes and/or assists in writing grant applications for grants identified as usable for all county operations by compiling accurate data/statistics/demographics, etc.
- Serves as grant administrator for all grants secured by the office of the Commissioners
- Files appropriate reports on timely basis for all grants for which the HR/LP/RE serves as administrator
- Follows and studies grants clearinghouses in published form and online
- Makes contacts w/ local, state and federal officials where influence may be needed to secure grants
- Studies, devises methods, and offers advice to all county officers/officials on manners by which current operations might be streamlined in an effort to lower operational costs
- Attends conferences, training events and similar seminars where coursework is provided in grant writing methods, systems operational analysis, and operational/productivity enhancements
- Performs all the essential job functions with or without reasonable accommodation

Preferred Knowledge and Skills:

- Familiarity with county budgeting
- Supervisory experience
- Valid Ohio driver's license and satisfactory driving record
- Knowledge of office practices and procedures, computer systems, software programs, and accounting and budgeting practices
- Must be able to follow directions, manage information, and maintain accurate records,
- Must have the demonstrated ability to maintain confidentiality, safeguard information of a sensitive nature
- Must be detail-oriented and maintain accurate records
- Must have advanced knowledge of the principles and practices of public administration and county operational systems, procedures, and functions
- Must have excellent written and oral communication skills

Preferred Education and Experience:

- A Bachelor's degree or higher in business, government, or a related field
- Five or more years of government or public sector experience with a noticeable strength in the Human Resources field
- Proven track record in writing and/or administering grants

Equipment Required:

All office equipment, including, but not limited to, computers, keyboards, telephone system equipment, copiers, scanners, recorders, projectors, and facsimile machines.

Work Environment:

Work is performed in a climate controlled office setting. Incumbent may drive to meetings, seminars, or other County offices as required, which may require outside exposure. Prolonged sitting is required, but is interrupted by standing and walking. Minimal bending, twisting, or lifting. No heavy lifting, hazardous, or physically demanding work. Must be able to type, record, communicate, and perform the essential functions of the position with or without reasonable accommodation.

17-120

IN THE MATTER OF CREATING THE POSITION OF HUMAN RESOURCE/LOSS PREVENTION ASSISTANT FOR THE HURON COUNTY HUMAN RESOURCE/LOSS PREVENTION/REVENUE ENHANCEMENT OFFICE

Terry Boose moved the adoption of the following resolution

WHEREAS, there is a need for a Human Resource/Loss Prevention Assistant for the Huron County

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Human Resource/Loss Prevention/Revenue Enhancement Office;

and

WHEREAS, a new position needs to be created to fulfill the duties of Human Resource/Loss Prevention Assistant for the Huron County Human Resource/Loss Prevention/Revenue Enhancement Office; and

WHEREAS, the Human Resource Director has prepared the Human Resource/Loss Prevention Assistant job description; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby creates the position of Human Resource/Loss Prevention Assistant for the Huron County Human Resource/Loss Prevention/Revenue Enhancement Office and approves the job description as attached hereto and incorporated herein; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Aye – Joe Hintz

Aye – Bruce Wilde

HURON COUNTY COMMISSIONERS, JOB DESCRIPTION

Title: Human Resource/Loss Prevention Assistant

Status: Unclassified, full-time, FLSA exempt

Job Summary: This professional position reports to and is supervised by the Director of Human Resources/Loss Prevention/Revenue Enhancement. The incumbent performs duties that assist the Director in all areas related to the management and administration of human resource policies and procedures, employee benefits, labor relations, Workers' Compensation, training and development, health and safety, risk management and loss prevention, accident analysis and prevention, building inspections, loss trends and analysis, a county-wide safety committee, wellness and employee assistance programs, drug-free workplace policy development and administration, employment and retention, equal opportunity employment, and legal and regulatory compliance. This position may also serve as the County Wellness Coordinator.

Essential Functions:

- Assists in the maintenance of updates to County health insurances and benefits; reviews benefits with new employees, completes registration and termination of employee health benefits; prepares billing for health insurance; tracks and verifies eligibility of employees and dependents for County health insurance; assists in implementing the FMLA.
- Assists in risk management duties; assists in ensuring compliance with safety practices, policies and regulations and CORSA (County Risk Sharing Authority) liability pool; conducts research and investigations to identify and evaluate potential safety hazards; coordinates safety activities throughout the County system (e.g., driver qualification standards, safety training, facility and equipment inspections, job safety audits, etc.); maintains records and compiles accident and exposure data as required by OSHA/PERRP regulations;
- Assists in investigation of all employee accidents/incidents; photographs, prepares, and compiles information for potential liability claims; communicates and reports to Director of HR/LP/RE potential claims, investigation results, and liability issues. Assists with Workers' Compensation investigations and claims management maintains records and compiles accident and exposure data as required by OSHA/PERRP regulations; prepares

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required reports; assists in administration/compliance with all federal and state regulations and reporting requirements, including OSHA, PERRP, HIPPA, ADA, ADEA, Title VII, FLSA, etc.

- Keeps files up-to-date, including periodically purging, destroying according to Public Records requirements, or boxing and moving to long-term storage
- Assists in conducting research in preparation for collective bargaining negotiations and prepares reports accordingly
- Processes paperwork for new employees, including ensuring employment packets are available when needed and that all required forms for HR and Payroll are submitted. Inputs employee data, such as name, address, emergency contact, certifications/licensing, etc.
- Maintains/updates employee data in County HRIS; maintains the strictest manner of confidentiality and safeguards data of a sensitive nature
- Processes invoices for charge-backs; keeps SAMBA MVR roster up-to-date
- Assists with annual requirements regarding CORSA, PERRP, BWC, ADA, FMLA, etc., and any other regulatory entities/statutes
- Schedules meetings, including reserving rooms, requesting set-ups, and coordinating attendance; makes arrangements for training sessions, including scheduling rooms, and coordinating registration; takes Safety Committee and Insurance Committee minutes, types, and distributes
- Processes training certificates
- Attends conferences, trainings pertinent to HR/LP related matters as required or requested
- Assists in development of policy/procedure related matters and the development of job descriptions
- Performs other related duties as assigned or requested
- Performs all essential functions with or without reasonable accommodation

Preferred Knowledge and Skills:

- Familiarity with county budgeting
- Valid Ohio driver's license and satisfactory driving record
- Knowledge of office practices and procedures, computer systems, software programs, and some knowledge regarding accounting and some budgeting practices
- Must be able to follow directions, manage information, and maintain accurate records
- Must have the demonstrated ability to maintain confidentiality, safeguard information of a sensitive nature
- Must be detail-oriented and maintain accurate records.
- Must have excellent written and oral communication skills

Preferred Education and Experience:

- An Associate's degree or higher in business, government, Human Resources or a related field or a combination of education/work experience commensurate with an Associate's degree or higher
- Two or more years of government or public sector experience

Equipment Required:

All office equipment, including, but not limited to, computers, keyboards, telephone system equipment, copiers, scanners, recorders, projectors, and facsimile machines.

Work Environment:

Work is performed in a climate controlled office setting. Incumbent may drive to meetings, seminars, or other County offices as required, which may require outside

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mean they have given up looking for funds for additional road patrol. Discussed the possibility of using the funds reimbursed for the e-poll books.

Mr. Wilde will be meeting with Kari Smith on Monday along with Doug Crooks from Flatrock, he is looking to move into a Christie Lane facilities because he is closing down. Mr. Boose stated proceed with caution, we have done too many things for free that ended up costing the county. Mr. Wilde stated this is an informational meeting.

At 9:30 a.m. Public comment

Kevin Ledet, citizen, gave the Commissioners a website to review about Land use natural gas versus wind for electrical generation.

At 9:40 a.m. Sheriff Corbin updated the board in regards to the vehicles that have been confiscated and the commissioners need to sign off the titles and be put on Gov-deals.

Erin Bauer, HCSO and Amy Leibold, DJFS came before the board to discuss the IV-D contract JFS has with the Sheriff's Department. Sheriff's office has a deputy that goes out to do the search on the child support cases. This contract has been done yearly with the Sheriff's Department. DJFS pays them at the rate listed in the contract for those services rendered. Sheriff Corbin explains what the Sheriff's office does in regards to the IV-D child support cases. This is a lot of work for one person, however that deputy does a wonderful job. Mr. Wilde asked who pays for the deputy to go pick this person up in Cincinnati, Sheriff Corbin stated it is a 66/33 split between DJFS/Sheriff's Offices.

17-122

IN THE MATTER OF APPROVING AGREEMENT BY AND BETWEEN HURON COUNTY CHILD SUPPORT ENFORCEMENT AGENCY (CSEA) AND HURON COUNTY SHERIFF (CONTRACTOR)

Terry Boose moved the adoption of the following resolution:

WHEREAS, pursuant to Title IV-D of the Social Security Act, Section 3125.13 and 3125.14 and rule 5101:12 -10-45.2 and its supplemental rules of the Ohio Administrative Code promulgated by the Ohio Department of Job & Family Services, the Huron County Child Support Enforcement Agency is authorized to enter into this contract with Huron County Sheriff hereinafter referred to as "Contractor" for the purchase of services on the first day of April, 2017; and

WHEREAS, this contract will be effective from the first day of April 1, 2017 through the 31st day of March 2018 unless terminated according to the terms of paragraph 24 of the attached contract; and

WHEREAS, Huron County CSEA desires to enter into agreement with the Contractor, and agrees to purchase for, and Contractor agrees to furnish to eligible individuals those specific services detailed in attachment; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves the above mentioned agreement as attached hereto and incorporated herein; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

**Agreement on file*

Mr. Boose asked the Sheriff if the money is in the budget for the FOP contract. They will put it on the

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next agenda if the money is there. Sheriff said it is in the budget.

At 9:52 a.m. the board recessed.


At 10:05 a.m. the board resumed regular session.

John Arehardt & Dalton Carr from APEX for the Emerson Creek Wind Project. Mr. Arehardt explained they currently have over 300 landowners. They currently opened an office in Bellevue. The overall footprint has more than 300 landowners, but 300 are now in contract. Mr. Boose asked if this project has been approved by the Ohio Power board, Mr. Arehardt stated he has not. Mr. Arehardt stated they have enough landowners to do the project. Mr. Hintz discussed the project in Greenwich and he was very disturbed by the gag order the landowners were placed under and they had no idea that was going on at that time. Mr. Hintz asked what the transparency is. Mr. Arehardt stated they are trying to be as transparent as possible. This is why they opened an office in Bellevue to answer all the questions that may arise in regards to this project. Mr. Wilde asked for a more detailed map. Mr. Boose asked if they will be under the new setbacks, Mr. Arehardt stated that is correct.

Mr. Boose asked if renewable mandates will have a major effect on what they are doing. Mr. Arehardt stated not at all.

Mr. Boose asked what the percentage of this project was in Huron County, Mr. Arehardt stated its equal between Huron and Seneca with a small portion in Erie.

The board thanked them for the information and ask that they continue to keep them informed.



**EMERSON CREEK WIND
PROJECT PROFILE**

LOCATION: Huron and Seneca Counties

TOTAL CAPACITY: Approximately 300 MW

NUMBER OF TURBINES: Between 80-110

ANTICIPATED START DATE OF COMMERCIAL OPERATION: 2019


Apex Clean Energy is in the early stages of developing Emerson Creek Wind, a wind energy project located in Huron and Seneca Counties. A project like Emerson Creek will bring economic growth to you and your community, while also preserving your agricultural heritage.

Preliminary plans show that Emerson Creek may include between 80-110 wind turbines placed on land leased from participating landowners that could produce 300 MW of electricity. This is enough safe, pollution-free, home-grown energy to power up to 90,000 homes in your region.

Investing in Huron and Seneca Counties

Emerson Creek Wind will benefit the economies of Huron and Seneca Counties in the near-term with ongoing landowner payments, construction jobs, and local purchasing of materials and services. In the long term, the project will generate millions of dollars in tax revenue for the county, local townships, and area school districts, as well as over 30 years of local purchasing, employment, and investment.

The cost of wind energy has dropped more than 66% over the past seven years, providing a cost-competitive source for clean electricity across the US. In addition to new jobs and sustained investments in local communities, benefits of wind energy include reduced pollution, increased employment, consumer cost savings, water conservation, and increased American energy independence. Wind turbines complement working farms, because they allow for existing agricultural operations to continue around them. They also help farmers by diversifying the rural economy and providing a steady source of income during lean years.




Local Economic Benefits

- \$43 million in landowner payments
- \$25 million in school payments
- \$27 million in county and township payments
- 130 local jobs during construction and 15 long-term local operations jobs

*Estimated total payments and jobs created over full life of the project

john.arehardt@apexcleanenergy.com | 419.567.2112 | emersoncreekwind.com



At 10:28 a.m. the board recessed.

At 10:35 a.m. the board resumed regular session with Veteran Service Commission.

Mr. Boose explained why the board did not attend their meeting. They were all going to come at different times, it was suggested that they do not do this because it is considered the same as them all going to the meeting together. Mr. Boose explained that the Board of Commissioners has designated Mr. Hintz as the contact person. This will keep the lines of communication open.

Matt Raymond is the director of the Veteran's Service and he will be speaking on behalf of his commission. Mr. Raymond stated the Commissioners are welcomed to attend any meetings, events, breakfasts. Mr. Raymond discussed what they want to get moving up front is the line item they created. Mr. Raymond asked what action it will take to have the Commissioners put some funds into this.

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Mr. Hintz discussed the MOU, he is unclear about this and wondering where they are regarding this issue. Mr. Raymond stated per his conversations with Mr. Binette this is the hand shake at the end of this process. This has no legal standing or merit, Mr. Hintz stated he understood this, he wanted to make sure there are not too many ideas out there. Mr. Binette asked if this board knew about the MOU, this was presented to the last board. Mr. Hintz didn't realize this MOU was completed, Mr. Binette stated it was completed in December, however the new board has not reviewed it.

Mr. Boose stated they want to help them find a new location as soon as possible, they are not kicking them out. Mr. Boose stated they would like to see the building empty and torn down. Mr. Boose stated if they could get them out of that building tomorrow with a place to go he would not because they want to kick them out, it's because he feels it's not a good fit for them. Mr. Boose asked them what their space requirements in total would be, including office space along with vehicle space. Mr. Boose expressed his opinion he would prefer not to build a new build, however they want to give them what they want and need at the same time. It may take time to renovate a current building. They are moving fairly quickly, as quickly as they can move. Mr. Boose expressed his feelings, he feels that there is no need for that line item. The line item is controlled by the county, it's just an extra step for this cause. Mr. Boose explained that he spoke to CCAO regarding how other counties have handled this similar situation, CCAO's opinion was why in the world would you make this harder for yourselves. This will not guarantee anything. Mr. Wilde asked in regards to the line item they cannot move money from that, Mr. Boose stated according to CCAO that anytime you move money into a special line item like that, that it would take a judge's order to move that money out of that line item. Mr. Binette stated that is correct and in 10 years the fund just dissolves itself and the money goes back into the general fund. Mr. Boose states this is an extra step.

Mr. Raymond explained that they have given back from 2006-2014, 2.2 million dollars has been given back to the Commissioners. Mr. Boose explained that they are working on a long term plan, 5-10 year plan for all their long term projects. Mr. Boose stated that money can be set aside but that doesn't mean they have to use it to build them a building. According to CCAO that money is for services, Commissioners are responsible for providing space, shouldn't have to ask the Veteran's to obligate some of their money for a building fund. Mr. Wilde states there needs to be a trust between to the two entities.

Mr. Huffman explained the by law the VA vans are supposed to be under lock and key at all times. They used to be in the barn, however there is no room in there. Mr. Boose agrees they need to move forward, need to abide by the laws, move forward correctly.

Mr. Raymond asked the current board what they need from the Veteran's to move forward. Mr. Boose stated they need a layout of what they need. Mr. Raymond stated they need 5500 sq. ft. currently have 3100 sq. ft. They need a minimum parking space for 6 vehicles along with 30 spaces for parking.

Mr. Wilde stated he knows there is around 4600 veterans in the county. Do we have any data on what the increase or decrease will be? Mr. Raymond stated the look into active duty, this does not include reserve duty. Mr. Boose asked if in the last 10-15 yrs. have the numbers dropped since the World War II vets are passing away, Mr. Raymond stated a little, but how many of those vets took advantage of our services.

Mr. Boose asked if they will need room for storage of their records, Mr. Raymond stated yes they will. This process has not been updated in 10-15 years. Mr. Raymond has the records storage in his plan. Mr. Wilde asked if their records can be scanned then the paper file be destroyed, Mr. Raymond stated the paper file must remain and it can be scanned. At this time they are working on scanning, but the building is not technically up to date. Mr. Boose suggested that Mr. Raymond look into a service do this scanning at a lower cost than purchasing all the equipment.

Mr. Boose discussed the new position that will be looking for grants to get things done. They could possible find money to help finance this building issue. Mr. Wilde stated they will do a 5 yr. plan and ask Mr. Brown to find money to fund this plan. This is open to any agency, townships in the county to utilize this position.

Mr. Hintz requested a copy of the layout, continue with open communication.

Mr. Huffman stated the 6 vehicles they have are on the road. They are active.

Mr. Raymond thanked the commissioners for writing those letters, this really has made a difference. Objective is awareness.

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OTHER BUSINESS cont.

Ms. Ziemba stated that Mr. Strickler reviewed the satisfaction of lien for a property that was on the chip grant program. A check was received to pay off the lien and signature from the board president is needed.

At 11:25 a.m. Terry Boose moved to adjourn. Bruce Wilde seconded the motion. The meeting stood adjourned.

IN THE MATTER OF CERTIFICATION

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on April 6, 2017.

IN THE MATTER OF ADJOURNING

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 11:25 a. m.

Terry Boose

Joe Hintz

Bruce Wilde

ATTEST

Clerk to the Board