

REGULAR SESSION

TUESDAY

AUGUST 8, 2017

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Terry Boose, Joe Hintz, Bruce Wilde.

17-245

IN THE MATTER OF CERTIFYING CLAIMS SCHEDULES TO THE HURON COUNTY

AUDITOR FOR PAYMENT

Terry Boose moved the adoption of the following resolution:

WHEREAS, as per Ohio Revised Code 305.10, a resolution must be made by the Board of Huron County Commissioners to accompany the Claims Schedule to the Huron County Auditor’s Office for payment; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby approve Claim Schedule 08/08/17 and authorizes the Huron County Auditor to make the necessary warrants; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

Huron County Claims Register for Payment Batches					
Payment Type: All					
Warrant Numbers: All					
Funds: 001 to 990					
Warrant Dates: 8/10/2017 to 8/10/2017					
Payment Batches: 247707 to 247707					
Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount
Fund: 001 - General Fund					
Department: Commissioners					
08/10/2017	Sandusky Newspapers Inc.	247707	2017-002541	Legal notice-welley recation	\$84.63
Account 001.001.00325 (Advertising & Printing) Total:					\$84.63
08/10/2017	Yolke Zimba	247707	2017-002541	Cell phone allowance	\$25.00
Account 001.001.00475 (Other Expenses) Total:					\$25.00
Department Commissioners Total:					\$109.63
Department: Data Processing					
08/10/2017	US Bank Equipment Finance	247707	2017-002511	Ricoh Copier	\$251.59
08/10/2017	Cross Net Inc.	247707	2017-002511	Email Address	\$65.45
Account 001.003.00275 (Contract Services) Total:					\$317.03
Department Data Processing Total:					\$317.03
Department: Auditor					
08/10/2017	Tenison Media Network	247707	2017-002541	Legal Notice 2016 Annual Financial Report	\$9.30
Account 001.004.00325 (Advertising & Printing) Total:					\$9.30
Department Auditor Total:					\$9.30
Department: Treasurer					
08/10/2017	Automation Mailing & Shipping Solutions Inc.	247707	2017-002411	005-98625 Contract Services	\$387.85
Account 001.005.00525 (Contract Services) Total:					\$387.85
Department Treasurer Total:					\$387.85
Department: Board of Revision					
08/10/2017	Marlene S Lewis	247707	2017-002521	Reporter for Board of Revision Hearings	\$120.00
Account 001.007.00475 (Other Expenses) Total:					\$120.00
Department Board of Revision Total:					\$120.00
Department: Human Resources					
Claims Register for Payment Batches					
Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount
08/10/2017					
Warrant: 247707					
Account 001.012.00300 (Travel) Total:					\$91.03
Department Human Resources Total:					\$91.03
Department: Juvenile					
08/10/2017	US Bank Equipment Finance	247707	2017-000481	Ricoh Lease Adjustment	\$232.83
Account 001.013.00200 (Equipment) Total:					\$232.83
08/10/2017	Francis Prostate Inc.	247707	2017-000501	Postage Meter Rental	\$179.85
Account 001.013.00275 (Contract Repairs) Total:					\$179.85
Department Juvenile Total:					\$412.68
Department: Juvenile Probation					
08/10/2017	Kathleen M Fox	247707	2017-000591	Mileage Reimbursement	\$150.34
Account 001.014.00475 (Other Expenses) Total:					\$150.34
Department Juvenile Probation Total:					\$150.34
Department: Juvenile Detention					
08/10/2017	Service County Youth Center	247707	2017-000571	07117 Detention Care	\$6,895.00
Account 001.015.00475 (Other Expenses) Total:					\$6,895.00
Department Juvenile Detention Total:					\$6,895.00
Department: Building and Grounds					
08/10/2017	New Haven Supply	247707	2017-002541	Utility kitch, base, flush valve	\$25.02
08/10/2017	New Haven Supply	247707	2017-002541	Light bulbs	\$115.07
08/10/2017	New Haven Supply	247707	2017-002541	Light bulbs	\$190.50
08/10/2017	New Haven Supply	247707	2017-002541	LED wallpack	\$140.19
08/10/2017	G & L Supply	247707	2017-002541	Trash bags, hand soap, toilet paper, towel roll	\$962.72
08/10/2017	Bethelton Security Inc.	247707	2017-002541	Key	\$22.00
Account 001.022.00175 (Supplies) Total:					\$1,483.50
08/10/2017	New Haven Supply	247707	2017-002571	Capacitor	\$7.36
08/10/2017	Moto Electric Inc.	247707	2017-002571	Motor	\$388.87
08/10/2017	Stevens Sanitation LTD	247707	2017-002571	Cleaned sewer line at 12 E Main St.	\$150.00
Account 001.022.00275 (Repairs Maintenance) Total:					\$438.23
08/10/2017	Michael Armstrong	247707	2017-002501	Cell phone allowance	\$25.00
08/10/2017	Timothy Bellus	247707	2017-002501	Cell phone allowance	\$25.00
08/10/2017	Stephen Mbur	247707	2017-002501	Cell phone allowance	\$25.00
Account 001.022.00475 (Other Expenses) Total:					\$75.00

Claims Register for Payment Batches					
Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount
08/10/2017	Intertite Gas Supply Inc	247707		Gas-555 Shady Lane	\$80.00
Account 001.022.00527 (Gas) Total:					\$80.00
Department Building and Grounds Total:					\$2,078.76
Department: Sheriff					
08/10/2017	W.B. Mason Co Inc	247707	2017-001401	Binders	\$24.78
08/10/2017	W.B. Mason Co Inc	247707	2017-001401	Shiro Book	\$14.30
08/10/2017	W.B. Mason Co Inc	247707	2017-001401	Stapler, Correction Fluid & Marker	\$38.92
08/10/2017	Creative Product Sourcing Inc	247707	2017-001401	CAFE Supplies	\$252.43
08/10/2017	W.B. Mason Co Inc	247707	2017-001401	Binders & Ink Cartridges	\$40.82
08/10/2017	W.B. Mason Co Inc	247707	2017-001401	Notary Stamp-J Williamson	\$19.00
08/10/2017	W.B. Mason Co Inc	247707	2017-001401	Ink Cartridges	\$38.69
Account 001.023.00175 (Supplies) Total:					\$430.94
08/10/2017	Galls LLC	247707	2017-001410	Small Chwren	\$17.81
08/10/2017	Galls LLC	247707	2017-001410	Safety Vest	\$31.07
08/10/2017	Galls LLC	247707	2017-001410	Batteries	\$65.90
08/10/2017	Galls LLC	247707	2017-001410	Sho Zip Boot-M Zander	\$123.95
08/10/2017	Galls LLC	247707	2017-001410	Measuring Wheel W/Kickstand	\$96.25
08/10/2017	Ratch & Ratch Inc	247707	2017-001410	Shirts & Patches	\$99.58
08/10/2017	Galls LLC	247707	2017-001410	Crutch Holder, Shovel, Light Pouch & Handoff Cas	\$227.65
08/10/2017	Galls LLC	247707	2017-001410	Waterproof Shoe-M/Carma	\$98.59
08/10/2017	Galls LLC	247707	2017-001410	Shoiger LED Flashlight	\$178.78
Account 001.023.00200 (Equipment) Total:					\$870.29
08/10/2017	PeopleFacts	247707	2017-001420	Credit Report Checks	\$19.00
08/10/2017	Watch Systems LLC	247707	2017-001420	22 Community Notification Cards	\$38.00
08/10/2017	Kyle Knight Media	247707	2017-001420	Website & Email Updates	\$120.00
08/10/2017	WAB Communications Inc	247707	2017-001420	24 Connector Clamps	\$82.02
Account 001.023.00275 (Contract Repairs) Total:					\$263.02
08/10/2017	John Vogel	247707	2017-001430	Non Taxable Meals & Lodging Reimbursement	\$99.50
Account 001.023.00280 (Training) Total:					\$99.50
08/10/2017	Lee A Weatherbee PhD Inc	247707	2017-001440	Assessment Interpretation & Report	\$300.00
Account 001.023.00475 (Other Expenses) Total:					\$300.00
Department Sheriff Total:					\$1,683.75
Department: Recorder					
08/10/2017	W.B. Mason Co Inc	247707	2017-001070	Office Supplies	\$108.68
Account 001.024.00175 (Supplies) Total:					\$108.68
Department Recorder Total:					\$108.68
Department: Disaster Service					

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Claims Register for Payment Batches					
Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount
08/10/2017	Liberty Auto Parts Inc	247707	2017-002190	Brake Rotors	\$238.01
Account 001.028.00175 (Supplies) Total:					\$238.01
Department Disaster Service Total:					\$238.01
Department: Mechanic					
08/10/2017	Mark Kienhues	247707	2017-002310	Cell phone allowance	\$25.00
Account 001.032.00175 (Supplies) Total:					\$25.00
Department Mechanic Total:					\$25.00
Department: Jail Operations					
08/10/2017	W.B. Mason Co Inc	247707	2017-001530	Notary Stamp-L Coleman	\$28.00
08/10/2017	Essale Equipment Care	247707	2017-001530	Filter for Ice Machine	\$301.40
Account 001.036.00176 (Supplies) Total:					\$329.40
08/10/2017	Galls LLC	247707	2017-001560	Boots for Perry & BCUa for Sutherland	\$182.80
08/10/2017	Galls LLC	247707	2017-001560	Video Camera & Boots for Andrews	\$397.91
08/10/2017	Galls LLC	247707	2017-001560	Clothes, Daily Hygiene & Deodorant Spray	\$330.25
08/10/2017	Galls LLC	247707	2017-001560	Lampco Star Insigra, Ripstop BDU & Speedo Boots	\$146.44
08/10/2017	Ratch & Ratch Inc	247707	2017-001560	Armor Vest, Shaw & Felt mat for Tanka	\$979.59
Account 001.036.00200 (Equipment) Total:					\$2,002.39
08/10/2017	PeopleFacts	247707	2017-001570	Credit Report Checks	\$26.00
08/10/2017	Normalix Ace Hardware	247707	2017-001570	LPS Shipping	\$10.71
08/10/2017	Normalix Ace Hardware	247707	2017-001570	Tire Gauge & Shelf Stockists	\$386.73
08/10/2017	Blakes Sanitation, LTD	247707	2017-001570	Cleaned Sewer Line In Good	\$180.00
08/10/2017	Superior Fire Services	247707	2017-001570	Fire Extinguisher Demonstration & 9 Year Maintenance	\$652.44
Account 001.036.00275 (Contract Repairs) Total:					\$1,575.88
08/10/2017	Lee A Weatherbee PhD Inc	247707	2017-001580	Assessment Interpretation & Reports	\$800.00
Account 001.036.00475 (Other Expenses) Total:					\$800.00
08/10/2017	Intertite Gas Supply Inc	247707		Gas-555 Shady Lane	\$87.26
Account 001.036.00527 (Gas) Total:					\$377.26
Department Jail Operations Total:					\$3,961.49
Department: Miscellaneous					
08/10/2017	Huron County Transit System	247707	2017-002810	Local share for rural public transit	\$25,000.00
Account 001.040.00568 (Other Expenses) Total:					\$25,000.00
08/10/2017	Freeman & Freeman	247707	2017-002790	Appointed counsel fees	\$75.00
Account 001.040.00570 (Attorney Fees) Total:					\$75.00
Department Miscellaneous Total:					\$25,075.00
Fund 001 - General Fund Total:					\$41,581.35

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Claims Register for Payment Batches					
Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount
Fund: 105 - Dog & Kennel					
Department: Dog & Kennel					
08/10/2017	Verizon Wireless	247707	2017-002130	105-00205 Contract Repairs	\$130.57
08/10/2017	Republic Services #580	247707	2017-002130	105-00205 Contract Repairs	\$215.35
Account 105.105.00275 (Contract Repairs) Total:					\$345.92
08/10/2017	Kayline Company	247707	2017-002140	105-00285 Shelter Medicine	\$107.74
Account 105.105.00280 (Shelter Medicine) Total:					\$107.74
Department Dog & Kennel Total:					\$453.66
Department: Dog & Kennel Clerk					
08/10/2017	Fairfield Computer Service LLC	247707	2017-000380	Monthly Dog Licensing Software Subscription	\$200.00
Account 105.999.00175 (Supplies) Total:					\$200.00
Department Dog & Kennel Clerk Total:					\$200.00
Fund 105 - Dog & Kennel Total:					\$653.66
Fund: 115 - Public Assistance					
Department: Public Assistance					
08/10/2017	MNU Technologies Direct Inc	247707	2017-001820	Phones-Intell 6550	\$188.00
Account 115.115.00200 (Equipment) Total:					\$188.00
08/10/2017	Columbia Gas Of Ohio	247707	2017-001830	PRC-Mobile Reed Utilities	\$142.43
08/10/2017	Columbia Gas Of Ohio	247707	2017-001830	PRC-John Weatherbee Utilities	\$401.64
08/10/2017	Ohio Edison	247707	2017-001830	PRC-Melissa Church Utilities	\$282.14
08/10/2017	American Electric Power Service Corp	247707	2017-001830	PRC-Allyson Jaynes Utilities	\$193.00
08/10/2017	Columbia Gas Of Ohio	247707	2017-001830	PRC-Melissa Cherrill Utilities	\$249.57
08/10/2017	Super Hauler	247707	2017-001830	PRC-Aron Las Car Repairs	\$822.91
Account 115.115.00220 (PROC/ISS) Total:					\$1,765.69
08/10/2017	Huron County Treasurer	247707	2017-001840	Bond Payment-August 2017	\$8,781.25
Account 115.115.00270 (Facilities) Total:					\$9,546.94
08/10/2017	Hennepine County Columbus Downtown Hotel	247707	2017-001850	Mobile-Labrad-City Fiscal Certification	\$168.20
08/10/2017	Emergency Shelter Columbus Airport	247707	2017-001850	Mobile-Labrad-City Fiscal Cert	\$270.26
08/10/2017	Jill Eversole Nolan	247707	2017-001850	Non-Taxable Travel	\$145.52
Account 115.115.00300 (Travel) Total:					\$584.98
08/10/2017	Verizon Wireless	247707	2017-001870	Cell Phones/Paid-Admin-Pa-June 2017	\$82.21
Account 115.115.00350 (Utilities) Total:					\$82.21
08/10/2017	Huron County Commissioners	247707	2017-001890	Indirect Costs-August 2017	\$5,980.17

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Claims Register for Payment Batches					
Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount
08/10/2017	EAS Signage	247707	2017-001890	Name Plate-R King	\$12.92
Account 115.115.00475 (Other Expenses) Total:					\$6,003.09
Department Public Assistance Total:					\$17,426.22
Department: Public Assistance					
08/10/2017	Huron County Job & Family Services	247707	2017-001930	Reimbursements-T Wilson-Tacoma Trip-Artists/Hotel	\$483.93
Account 115.115.00300 (Travel) Total:					\$483.93
08/10/2017	Verizon Wireless	247707	2017-001940	Cell Phone/Paid-PCS-June 2017	\$587.51
Account 115.115.00350 (Utilities) Total:					\$587.51
08/10/2017	EAS Signage	247707	2017-001950	Name Plate-R Workman	\$12.92
08/10/2017	Huron County Commissioners	247707	2017-001950	Indirect Costs-August 2017	\$2,846.25
Account 115.115.00475 (Other Expenses) Total:					\$2,859.17
Department Public Assistance Total:					\$3,908.61
Fund 115 - Public Assistance Total:					\$21,333.83
Fund: 117 - Child Support Enforcement					
Department: Child Support Enforcement					
08/10/2017	EAS Signage	247707	2017-002000	Name Plate-E Gentry	\$12.91
08/10/2017	Huron County Commissioners	247707	2017-002000	Indirect Costs-August 2017	\$1,238.08
Account 117.117.00475 (Other Expenses) Total:					\$1,250.99
Department Child Support Enforcement Total:					\$1,250.99
Fund 117 - Child Support Enforcement Total:					\$1,250.99
Fund: 124 - Special Funds-IPC					
Department: Special Funds-IPC					
08/10/2017	Berry W Weatherman LLC	247707	2017-002690	Mediation Services-July	\$1,571.24
Account 124.124.00475 (Other Expenses) Total:					\$1,571.24
Department Special Funds-IPC Total:					\$1,571.24
Fund 124 - Special Funds-IPC Total:					\$1,571.24
Fund: 125 - Auto Tax					
Department: Auto Tax Administrative					
08/10/2017	SYNCE/Johnson	247707	2017-002690	Get Penn-Blue Gel Pens-Black	\$37.56
Account 125.125.00175 (Supplies) Total:					\$37.56
08/10/2017	Ultara R Bryant	247707	2017-003300	Clean Offices/Building	\$384.50
08/10/2017	Futronics Inc	247707	2017-004430	Repeater & GPS Services-Quarterly	\$795.00

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Claims Register for Payment Batches						
Warrant Date	Claimant	Batch ID	PO #Line #	Line Description	Amount	Warrant #
08/10/2017	Stuart Hamilton	247707	2017-004570	Labor For Sener Upgrade	\$6,460.00	
Account 125.125.00275 (Contract Repairs) Total:					\$6,539.50	
08/10/2017	Ohio Edison	247707	2017-003610	Electric Charges-Denaway Outpost	\$34.76	
08/10/2017	Firelands Electric Cooperative Inc	247707	2017-003461	Electric Charges Ripley Outpost	\$36.68	
08/10/2017	SYNCOBioscience	247707	2017-003260	Gel Peroxide Gel Peroxide	\$146.66	
Account 125.125.00475 (Other Expenses) Total:					\$238.39	
Department Auto Tax Administrative Total:					\$6,812.45	
Department: Auto Tax Road						
08/10/2017	Firelands Supply Company	247707	2017-003350	Fertilizer	\$128.00	
08/10/2017	Asphalt Materials Inc	247707	2017-003350	CMA-150 Liquid Asphalt	\$5,269.00	
08/10/2017	Riley Materials Inc	247707	2017-003350	Asphalt For Road Repairs SL 30	\$5,165.00	
Account 125.125.00210 (Materials) Total:					\$14,562.00	
08/10/2017	Ziegler Tire & Supply Co	247707	2017-003400	Flat Repair: Mount, Disposal #123	\$378.39	
08/10/2017	WAPA Sunday	247707	2017-003400	Valve Opt-Like Lamp K16 #11 Gurnout	\$229.39	
08/10/2017	Northern Ohio Truck Center Inc	247707	2017-003400	Shock K12 K13 #216 Camshaft, Seal Etc	\$1,941.04	
08/10/2017	Norwalk Area Hardware	247707	2017-003400	Igniter K1 #1717	\$12.99	
08/10/2017	Brill & Appel	247707	2017-003400	Valve Opt-Like Lamp K16 #11 Gurnout	\$142.66	
08/10/2017	Agland Corp Inc	247707	2017-003400	Photocop. Blue, 800/60 Gear Oil	\$24.65	
08/10/2017	Custom Electric Service Inc	247707	2017-003400	Gas Pump Motor #11 1150 Delta Battery	\$669.00	
08/10/2017	Action Auto Supply of Norwalk Inc	247707	2017-003400	Adaptor, Corros Wrench, Hose #218 Water	\$762.67	
08/10/2017	David Price Metal Services Inc	247707	2017-003400	404010 Rectangular Tubing #962	\$100.00	
Account 125.125.00275 (Contract Repairs) Total:					\$4,446.87	
08/10/2017	Robert W Hertz	247707	2017-003270	Shop Rags, Flip Wheels, Diesel Grease	\$236.33	
08/10/2017	O E Meyer Co	247707	2017-003270	Cylinder Flaming	\$274.04	
08/10/2017	Ausly Specialty Products Inc	247707	2017-003270	Universal Screen, Auto, Orange O-Clean	\$462.00	
08/10/2017	Tuffman Equipment & Supply LTD	247707	2017-003270	Gloves, Safety Glasses-Bridge	\$59.66	
Account 125.125.00475 (Other Expenses) Total:					\$1,100.24	
Department Auto Tax Road Total:					\$20,100.53	
Department: Auto Tax Bridge						
08/10/2017	Tractor Supply Credit Plan	247707	2017-003380	APW 12.5 GA Aluminum Steel 1000	\$96.89	
08/10/2017	Custom Metal Works Inc	247707	2017-003380	12X 18 Custom Steel For WA-154-00.51	\$119.85	
08/10/2017	Tuffman Equipment & Supply LTD	247707	2017-003380	Gloves, Safety Glasses-Bridge	\$440.00	
Account 125.127.00210 (Materials) Total:					\$657.84	
08/10/2017	Tuffman Equipment & Supply LTD	247707	2017-003260	Gloves, Safety Glasses-Bridge	\$39.33	
Account 125.127.00475 (Other Expenses) Total:					\$39.33	
Department Auto Tax Bridge Total:					\$707.17	
Department: Auto Tax Engineering						

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Claims Register for Payment Batches						
Warrant Date	Claimant	Batch ID	PO #Line #	Line Description	Amount	Warrant #
08/10/2017	CDW Government Inc	247707	2017-003300	Keyboards-Gary, Epson Printer-Kelly	\$141.50	
Account 125.125.00200 (Equipment) Total:					\$141.50	
08/10/2017	Mark A Wroblewski	247707	2017-003300	Computer Consulting Services	\$825.00	
Account 125.125.00275 (Contract Repairs) Total:					\$965.00	
08/10/2017	Robert Koopma	247707	2017-003300	Reimbursement For Bridge Conference-Hat	\$104.50	
Account 125.125.00475 (Other Expenses) Total:					\$104.50	
Department Auto Tax Engineering Total:					\$1,071.00	
Fund 125 - Auto Tax Total:					\$28,892.15	
Fund: 131 - Records Technology						
Department: Records Technology						
08/10/2017	Information Technologies and Training LLC	247707	2017-001040	Kaspersky Security Issue	\$237.50	
08/10/2017	Document Technology Systems	247707	2017-001040	July Recording	\$1,264.60	
Account 131.131.00200 (Equipment) Total:					\$1,502.00	
Department Records Technology Total:					\$1,502.00	
Fund 131 - Records Technology Total:					\$1,502.00	
Fund: 133 - Juvenile Court Computer						
Department: Juvenile Court Computer						
08/10/2017	Dell Remanding LP	247707	2017-002650	2 Dell Laptop Computers	\$1,356.12	
08/10/2017	Link Learning LP	247707	2017-002650	VGA Cable	\$0.87	
Account 133.133.00269 (Expenditures) Total:					\$1,356.99	
Department Juvenile Court Computer Total:					\$1,356.99	
Fund 133 - Juvenile Court Computer Total:					\$1,356.99	
Fund: 146 - Childrens Services						
Department: Children's Service						
08/10/2017	Marcia Adelman	247707	2017-000800	ESGA Presentation-S Classroom-Rent	\$1,086.00	
08/10/2017	Lowenduck, Cheryl A	247707	2017-000800	Foster Care Child Expense	\$230.00	
08/10/2017	J.A. Jones Steve A Lori	247707	2017-000800	ESGA Presentation-Walkin-Groceries	\$46.54	
08/10/2017	J.A. Jones Steve A Lori	247707	2017-000800	ESGA Presentation-Walkin-Groceries	\$75.00	
08/10/2017	American Electric Power Service Corp	247707	2017-000800	ESGA Requalification-P Maintenance-Villages	\$235.69	
08/10/2017	NRM Estates LLC	247707	2017-000800	ESGA Presentation-J Alabrese-Rent	\$546.00	
Account 146.146.00150 (Contract Services) Total:					\$2,339.83	
Department Children's Service Total:					\$2,339.83	
Fund 145 - Childrens Services Total:					\$2,339.83	
Fund: 146 - Continuing Pro Training						
Department: Continuing Pro Training						
08/10/2017	Ohio Peace Officer Training Academy	247707	2017-004450	Firearms Instructor-The Big Three	\$1,100.00	
Account 146.146.00200 (Expenditures) Total:					\$1,100.00	
Department Continuing Pro Training Total:					\$1,100.00	
Fund 146 - Continuing Pro Training Total:					\$1,100.00	
Fund: 177 - Emergency Management						
Department: Emergency Management						
08/10/2017	Christina Norton	247707	2017-002270	Jason Pardy Paper Products	\$36.06	
08/10/2017	Crug Female	247707	2017-002270	Reimbursement For Groceries	\$43.12	
08/10/2017	AT Business Technologies Inc	247707	2017-002270	Copier To 23.65	\$23.65	
08/10/2017	Liberty Auto Parts Inc	247707	2017-002270	Sticker Paper	\$40.45	
08/10/2017	Michael Frey	247707	2017-002270	Harvest Analysis & Camco Data	\$1,665.00	
Account 177.177.00475 (Other Expenses) Total:					\$1,698.23	
Department Emergency Management Total:					\$1,698.23	
Fund 177 - Emergency Management Total:					\$1,698.23	
Fund: 184 - VOCA						
Department: VOCA						
08/10/2017	AT Business Technologies Inc	247707	2017-001490	Copier Service Charge	\$29.70	
Account 184-184.00200 (Contractual Services) Total:					\$29.70	
Department VOCA Total:					\$29.70	
Fund 184 - VOCA Total:					\$29.70	
Fund: 190 - Comprehensive Housing						
Department: Comprehensive Housing						
08/10/2017	Huron Metropolitan Housing Authority	247707	2017-002470	TBR4 program	\$380.00	
08/10/2017	Huron Metropolitan Housing Authority	247707	2017-002470	TBR4 program	\$380.00	
Account 190.190.00475 (Rental Rehab) Total:					\$760.00	
Department Comprehensive Housing Total:					\$760.00	
Fund 190 - Comprehensive Housing Total:					\$760.00	
Fund: 620 - Harter Trust						
Department: Harter Trust						
08/10/2017	Fisher-Thru Medical Center	247707	2017-003020	CAC-VOCA Reimbursement-May 2017	\$2,388.30	
08/10/2017	Fisher-Thru Medical Center	247707	2017-003020	CAC-VOCA Reimbursement-March 2017	\$2,477.60	
08/10/2017	Fisher-Thru Medical Center	247707	2017-003020	CAC-VOCA Reimbursement-April 2017	\$2,263.56	
Account 620.620.00300 (Child Advocacy Center) Total:					\$6,949.25	
Department Harter Trust Total:					\$6,949.25	
Fund 620 - Harter Trust Total:					\$6,949.25	
Fund: 635 - Commissary Trust						
Department: Commissary Trust						
08/10/2017	Inmate Calling Solutions	247707	2017-004450	June 2017 Phone Time Costs	\$6,020.36	
08/10/2017	Access Communications	247707	2017-004450	June 2017 Cost Transmittal Fees	\$310.50	
08/10/2017	Keele Commissary Network	247707	2017-004450	June Commissary Shop	\$4,159.66	
Account 635.635.00269 (Expenditures) Total:					\$11,110.71	
Department Commissary Trust Total:					\$11,110.71	
Fund 635 - Commissary Trust Total:					\$11,110.71	
Grand Total:					\$122,845.43	

08/2017 1:58 PM

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V.3.2

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and the Huron County Auditor, and the Auditor's office will make the journal entry to the # 020 account;
and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

17-247

IN THE MATTER OF AWARDING THE BID AND ENTERING INTO CONTRACT FOR THE GUARDRAIL REPLACEMENT PROJECT, HURON COUNTY, OHIO (HUR-CR-GR- FY2018; PID 96858)

Terry Boose moved to adopt the following resolution:

WHEREAS, Pursuant to Resolution 17-204 the County Engineer requested authorization to seek bids for the Guardrail Replacement Project; and

WHEREAS, notices was given in accord with Section 307.87 of the Ohio Revised Code; and

WHEREAS, funding for this bridge project will be provided in cooperation with the Federal Highway Administration and the Ohio Department of Transportation; and

WHEREAS, bids were received Friday, July 28, 2017 at 10:30 A.M. from the following:

Lake Erie Construction Company \$284,920.00

BE IT RESOLVED, the Board of Huron County Commissioners does hereby award the bid for the Guardrail Replacement Project as recommended by the Huron County Engineer to Lake Erie Construction Company, Norwalk, Ohio; and further

BE IT RESOLVED, that all further matters relative to this award be coordinated through and with the Huron County Engineer's Office; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

**Contract on file*

17-248

IN THE MATTER OF LETTING BIDS FOR THE HURON COUNTY SOIL & WATER DISTRICT BUILDING REMODEL, PAINTING AND CARPETING

Terry Boose moved to adopt the following resolution:

WHEREAS, the Huron County Soil & Water District has requested approval for seeking bids for the "Huron County Soil & Water District Building Remodel, Painting, and Carpeting" project; and

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WHEREAS, notice of this must be placed in a newspaper of general circulation and on the County's website pursuant to Section 307.87 of the Ohio Revised Code; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby approve of letting bids for the "Huron County Soil & Water District Building Remodel, Painting, and Carpeting" project; and further

BE IT RESOLVED, that notice of this will be placed in a newspaper of general circulation and on the County's website www.hccommissioners.com until the bid is opened on Thursday, September 21, 2017 at 2:00 p.m.; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberation of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Aye – Joe Hintz

Aye – Bruce Wilde

NOTICE TO BIDDERS

**HURON COUNTY SOIL & WATER DISTRICT
BUILDING REMODEL, PAINTING AND CARPETING**

Sealed bids will be received in the office of the **Huron County Commissioners, 180 Milan Avenue, Suite 7, Norwalk, Ohio 44857**, until **2:00 P.M.** (local time) on **September 21, 2017**, at which time and place they will be publicly opened and read aloud. A pre-bid meeting will be held at the **Huron Soil and Water Conservation District Office, 8 Fair Road Norwalk, Ohio 44857** on **August 24, 2017**, at **10:00 A.M.**

The proposed work will consist generally of the remodel of the existing building and any other work as may be required to complete the work in accordance with the Contract Documents.

Copies of the detailed plans, specifications and contract documents may be obtained or examined at the office of the Engineer, **Contractors Design Engineering, 1623 Old State Road, Norwalk, Ohio 44857**.

A payment of Thirty Dollars (\$30.00) for each set will be required for the plans, specifications and contract documents. Checks shall be made payable to **CONTRACTORS DESIGN ENGINEERING** and all documents become the property of the prospective Bidder, with no portion of said payment being refunded.

Successful Bidder must be an Equal Employment Opportunity Employer, which prohibits discrimination based on race, creed, color, national origin, sex, age, handicap, political affiliation or beliefs. The Huron County Soil & Water District is an Equal Employment Opportunity Employer.

Attention of bidders is called to all of the requirements contained in this bid packet, particularly to the various insurance requirements, various equal opportunity provisions, and the requirement of the payment bond and performance bond for hundred percent (100%) of the contract price.

The Engineer's opinion of probable construction cost for each is **\$ 248,000.00**.

Attention of bidders is called to Ohio revised Code Section 153.12 which states that No contract shall be entered into if the price of the Bids for the project, are in excess of ten per cent above the Engineer's estimate for either Part..

The Huron County Soil & Water District, Norwalk, Ohio, reserves the right to waive any informalities and to reject any and all bids.

This advertisement may also be found on the Huron County Commissioners website at <http://www.hccommissioners.com> and can be accessed by clicking on Legal Notices.

BY Huron County Soil & Water District

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TUESDAY

AUGUST 8, 2017

Advertise:
August 14, 2017

17-249

**IN THE MATTER OF AMENDING THE EMERGENCY MANAGEMENT AGENCY
DIRECTOR POSITION**

Terry Boose moved the adoption of the following resolution:

WHEREAS, the Board of Huron County Commissioners desires to amend the current Emergency Management Agency Director job description; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners approves the amended Emergency Management Agency Director job description as attached hereto and incorporated herein; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

*on file

17-250

**IN THE MATTER OF ADVERTISING FOR THE POSITION OF HURON COUNTY
DIRECTOR OF EMERGENCY MANAGEMENT AGENCY**

Terry Boose moved the adoption of the following resolution:

WHEREAS, it is the desire of the Board of Huron County Commissioners to hire an Emergency Management Agency Director for Huron County; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners will solicit applicants for the position by posting and advertising in accordance with Huron County Policies and Procedures Manual; and further

BE IT RESOLVED, that said position has been determined to be an unclassified position and is in the pay range of \$25.00 -\$35.00 per hour; and further

BE IT RESOLVED, that all those applying must submit a Huron County application for employment to the Huron County Human Resource Department, 12 East Main Street, Norwalk, Ohio 44857; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

NOTICE OF JOB OPENING

Job Title: Director – Emergency Management Agency (EMA) – unclassified, full-time, FLSA exempt
Wages: \$25-35 per hour DOQ & DOE

Job Duties and Responsibilities: (not all inclusive)
This is a full-time, exempt, unclassified position reporting to and supervised by the Huron County Board of Commissioners. The Director of EMA is responsible for the operation of the Emergency Management Agency for Huron County, ensuring the citizens of quick and able response in case of a disaster, including hazardous materials releases, nuclear or other attacks, acts of terrorism, power failures, and weather-related and naturally occurring emergencies, such as floods, tornadoes, blizzards, ice storms, wind storms, fires, and earthquakes. This position supervises a full-time Deputy Director and the 911 Coordinator.

Application and Selection Procedures:
Candidates should submit Huron County Application for Employment, which can be found at (<http://www.hccommissioners.com>), to the HR Office, 12 E. Main St., Suite 513, Norwalk, OH 44857. Applications will also be accepted electronically at hrrassist@hccommissioners.com. Full job description can also be found at the aforementioned site. Only those to be interviewed will be contacted. Position is open until filled.

Huron County is an Equal Opportunity Employer
Job Applications are subject to public records law.

Mr. Boose requested this advertisement go into the paper but also to CCAO, State EMA. The applications for EMA Director will go to Mr. Warren.

MOU TCAP
Terry Boose moved to approve the TCAP MOU form. Bruce Wilde seconded the motion. Discussion: Mr. Hintz stated that they are in agreement with the Sheriff and the Judge we all will be signing this agreement. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

Huron County Court of Common Pleas
The Courthouse, 2 E. Main Street, Norwalk, OH 44857

General Division
James W. Conway
Judge

Telephone 419-668-6162
Facsimile 419-663-4048

August 8, 2017

Director Gary C. Mohr
Department of Rehabilitation & Corrections

Dear Director Mohr:


This letter is supplied in conjunction with the on-line filing of the M.O.U. for Huron County's application for voluntary participation in the T-CAP Grant for the initial grant period of September 1, 2017 to June 30, 2019. Please accept this letter as confirmation that the undersigned have read and agree to the requirements listed in the "Grant Requirements" and the plan submitted by Huron County for participation in the grant.

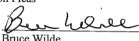
Thank you for your consideration of our application. Please direct your reply to:
Linda Stower, Court Administrator
Huron County Common Pleas Court
2 E. Main Street, 2nd Floor
Norwalk, OH 44857
(419) 668-6162
linda@huroncountycourtcommonpleas.org

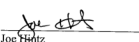
Sincerely yours,

Judge James W. Judge James W. Conway
Administrative Judge
General Division of Huron County Court of Common Pleas

Sheriff Todd Corbin
Huron County Sheriff


Terry Boose
Huron County Commissioner


Bruce Wilde
Huron County Commissioner


Joe Hintz
Huron County Commissioner

T-CAP Memorandum of Understanding Form

Your Name
James Conway

Email
court@huroncountycourtcommonpleas.org

County
Huron

Phone
419-668-6162

1. County Plans:
Provide the plans by which the county will use the grant money in state fiscal year 2018 and 2019. T-CAP funding is intended to provide funding for community correction alternatives, not to solely provide funding to incarcerate offenders. As such, County plans should not expend more than 50% of the grant allotment on jail incarceration. If a County indicates that more than 50% of the grant allotment will be spent on jail incarceration, the County must indicate and justify why it believes it must spend the level of funding on incarceration and indicate what other alternatives were considered and why those alternatives were not selected.

The Court, the County Commissioners, and the Sheriff have reached an agreement to participate in the T-CAP Program and on a plan for use of the funding provided during the initial grant period of September 1, 2017 through June 30, 2019. The agreement provides that the funds received will be used by the Common Pleas Court for enhancing treatment and probation services, with emphasis on the T-CAP target population. The agreement is to participate in the Felony 5 Target Population during the initial grant period.

Enhanced treatment services will include multiple treatment counselors and a case manager. It is anticipated these services will be provided by Oriana House and will be offset with Medicaid insurance billings to the extent possible. In addition, the Court will have access to electronic monitoring services as well as enhanced drug testing, with anticipated increases in the number of tests and substances which will be subject to testing results. Depending on funding availability, the Court may expend funds to either increase transportation availability to treatment services or to providing an alternative location in the southern part of the county for such services.

Enhanced probation services will focus on pretrial diversion for the T-CAP target population. In addition to the monitoring services listed above, the Court, subject to funding restraints, intends to employ or contract services for a Pretrial Services Officer. The officer would handle drug testing and monitor bond conditions of offenders prior to trial and would make available treatment options for individuals who wish to begin services prior to their trial or plea hearing. It is anticipated that this option would help increase the number of offenders deemed eligible for Treatment in Lieu of Conviction and be a gauge of whether the offender is likely to be successful on community control.

Funds may also be expended for general operating expenses, staff training and development, and any equipment necessary for the enhanced treatment and probation services.

2. County Specifications

Specify the manner in which the county will address a per diem reimbursement of local correctional facilities for prisoners who serve a prison term in the facility pursuant to ORC §2929.34(B)(3)(C).

The Court, the County Commissioners, and the Sheriff have agreed that there will be no per diem reimbursement of the local correctional facility for prisoners who serve a prison term in the facility pursuant to Ohio Revised Code section 2929.34(B)(3)(C). The Court, the County Commissioners, and the Sheriff agree that they do not anticipate any significant increase in the jail population as a result of the Court's participation in the T-CAP Program. All agree that the funds are needed and would be best used to serve the County by applying them to enhance treatment and probation services provided by the Court.
3. Fiscal Calculations

Provide the fiscal information and calculations on how the County Sheriff determined its "actual cost of housing the specified prisoners in the facility, on a per diem basis" per §2149.38 (F)(3).

As the Court, the County Commissioners, and the Sheriff are in agreement that the funds from the initial grant period will be used exclusively for court-based treatment and probation services and not for local incarceration reimbursement, it is not necessary to detail the fiscal calculations related to the cost of housing prisoners on a per diem basis under Ohio Revised Code section 5149.38(F)(3).
4. Grant Contact Person

List a contact person for this grant. This person should be someone who will be submitting the required reports and have working knowledge of how the funds are being used. Name, title, address, phone and email required. This person may be different from the contact information listed above.

Linda Stower, Court Administrator
Huron County Common Pleas Court
2 E. Main Street, 2nd Floor
Norwalk, OH 44857
(419) 668-6162
linda@huroncountyccommonpleas.org
5. County Considerations

Indicate if the County is interested in diverting additional felony populations from serving prison sentences in an ODRC prison. For example, a County may choose to indicate interest in reducing the non-violent, non-sex offenses, non-mandatory felony four population along with the required "T-CAP target population." A County's willingness to consider additional populations will have no bearing on ODRC's approval of an otherwise acceptable MOU. Please list the specific population and approximate number of this population committed to prison during calendar year 2016 or the latest time period available. If a county chooses to indicate an additional population, ODRC will discuss this option with the county. If an additional population is acceptable to both ODRC and the county, additional funding will be provided. If the county is not interested in addressing an additional population, simply indicate "Not Interested" in the MOU form.

Not Interested
6. Statement Agreement and Signatures Document

Upload a letter on county commissioner or common pleas letterhead that includes a statement that you have read and agree to the requirements listed in the "Grant Requirements" and to the plan submitted. This letter should include signatures from a county commissioner of the county, the administrative judge of the general division of the court of common pleas, the sheriff of the county, and an official from any municipality operating a local correctional facility which courts of the counties sentence offenders. To start uploading your document, please select your file by clicking the "ADD FILES" button. Once that document has been selected, click "START UPLOAD". To attach additional files, please repeat this process. Once you have uploaded all necessary files, please click "SUBMIT" below to complete your MOU.

At 9:30 a.m. Public Comment – Pete Welch, Director of Operations,

Mr. Welch explained Ron Ackerman will be retiring as of August 18, 2017. Need to know if the board is willing to hire a replacement or not to service those at Shady Lane. This includes Senior Enrichment and Veterans. He mows all of Shady Lane including the hill. Mr. Boose will contact Veterans and Senior Services to see how they feel. Commissioner Wilde would like to on a trial basis to not hire, because this building will be soon going away. Commissioner Boose discussed doing away with cleaning part within the entities that really don’t belong to us. Mr. Boose guesses that Senior Services will get volunteer’s to clean for them. Commissioner Hintz asked Mr. Strickler if we have to provide janitorial services to Veterans Office. Mr. Welch’s recommendation is that if they continue to clean, then they need to replace. Mr. Wilde asked will we be able to get by without hiring anyone, Mr. Welch stated yes they will be fine. Mr. Welch stated that cleaning services at Soil & Water will be ok, Mr. Stang will be ok with what the Board decided. The have people to do the mowing and snow plowing.

At 9:40 a.m. Terry Boose moved to enter into Executive Session ORC 121.22 (G) (2) to consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest. Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

At 9:55 a.m. Terry Boose moved to end Executive Session ORC 121.22(G) (2). Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

****No action taken***

At 9:56 a.m. Carol Knapp, HCDC, semiannual report.

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TUESDAY

AUGUST 8, 2017

Following is an update on the goals identified in HCDC's February 2017 presentation to the Commissioners:

Projects in Pipeline ~ *nothing that can be announced at this time.*

Land Bank Creation ~ *will meet with County Treasurer in August to start the process.*

New Market Tax Credit Training ~ *will schedule as part of HCDC meeting this fall.*

T-I-D (Transportation Improvement District) Training ~ *ODOT provided informal training to HCDC*

Website Completion ~ *HCDC's part is done. Waiting for developer to work out their issues.*

HCDC BR&E Program Continuation ~ *38 business visits completed to date. Melanie has assumed responsibility for this program.*

Willard Comprehensive Plan Approval ~ *Anticipate a September Council work session to review & approve.*

Willard CRA Approval ~ *City-wide Community Reinvestment Area has been approved by State.*

Wakeman CRA (Community Reinvestment Area) ~ *Anticipate village legislation to be ready late August. CRA documents have been provided to the village solicitor for review.*

Wakeman Comprehensive Plan Assistance ~ *Anticipate starting process in October.*

New London Comprehensive Plan assistance ~ *Not scheduled at this time.*

Future Makers Career Showcase Event ~ *October 12 is date for the two-county event. Plans are underway. Event will continue into the evening to provide additional opportunity for students and parents to experience the hands-on manufacturing stations. Please mark your calendars to attend!!*

Teacher Boot Camp ~ *Have applied for a grant to assist with this effort.*

Membership Drive ~ *Written materials are ready. Need to establish HCDC Committee to assist.*

Executive Director ~ *Ohio Economic Development Certification ~ I have completed three of the four courses for this certification. Once training is completed, there is a capstone course that has not yet been developed.*

Team NEO Goals

- 4 A&B Metric Projects ~ *Goal is 4 – we have 2 so far*
- 4 C Metric Projects ~ *Goal is 4 – we have 2 so far*
- 50 BR&E visits ~ *Although we have completed 38 BR&E visits, Team NEO only wants certain industry sectors reported in Sales Force.*

ADDITIONAL EFFORTS

Firelands Electric CRA Agreement ~ *HCDC helped negotiate a CRA agreement between Firelands Electric Cooperative and the Village AND compensation agreements between Firelands and New London Schools and EHOVE.*

Transportation Improvement District ~ *Two projects were submitted for potential funding. Both were funded. Norwalk/Huron County – Old State Road Improvements @ \$250,000. New London – Industrial Parkway Extension @ \$74,000.*

Norwalk CRA Creation ~ *NEDC has asked for HCDC's assistance in creating a city-wide CRA. I presented CRA information to Council. Melanie is working with NEDC's intern for initial research and document preparation.*

Five County Manufacturing Group ~ *There have been changes in leadership with some of these groups. We are meeting in August to determine how to best collaborate for this year's manufacturing month.*

New Business Assistance ~ *We are assisting a new business venture with their business plan. We also assisted an existing business that needs a cash infusion with their business plan.*

Western Reserve Manufacturing Bus Tours ~ *HCDC in collaboration with the Chamber arranged for manufacturing bus tours for Juniors & Seniors. Seventh graders participated on another day.*

Western Reserve Career Fair ~ *HCDC helped arrange for a Career Fair for Juniors & Seniors at Western Reserve.*

Willard Career Fair ~ *HCDC was asked to cover "Dress for Success" at the Willard Career Fair this year.*

Willard PAC ~ *We are working with the Willard Performing Arts Center Committee on their efforts to raise funds and build a PAC.*

Plymouth P-I-C ~ *HCDC in collaboration with the Chamber has been trying to help the Plymouth Improvement Committee. We had a business visit event, "POSITIVELY PLYMOUTH" that identified some focus areas for the Committee and village.*

Education piece added to meeting agenda ~ *To help our board better understand some of the aspects of economic development, we've added an educational topic to each meeting agenda. August topic – land banks.*

Respectfully submitted,


HURON COUNTY DEVELOPMENT COUNCIL

Carol A. Knapp, EDFP
Executive Director

Ms. Knapp will send up sample resolutions to create a land bank.

Mr. Boose will meet with Ms. Knapp to inform her of the executive session discussion. Will ask her to meet with Melissa James and she can carry the boards message to them.

At 10:20 a.m. Jill Eversole Nolan, DJFS quarterly report.



DEPARTMENT OF JOB AND FAMILY SERVICES

185 Shady Lane Drive, Norwalk OH 44857 • www.huroncountydfjfs.org
419-668-8126 or 1-800-668-5175 • Fax 419-668-4738

QUARTERLY REPORT for Huron County Commissioners
April 1, 2017 through June 31, 2017
Jill Eversole Nolan, Director

DIRECTOR'S REPORT *(Jill Eversole Nolan, Director)*

- Cases of concern . . . no high profile children service cases currently
- Adoption . . . pending for 1 child
- Fair . . . DJFS will have a "staffed" exhibit
- Back-to-School program . . . \$340,000 spent to date (vouchers to Walmart and JC Penney's, 70%/30% ratio); approximately 850 families serviced with vouchers as of this date
- Placement costs . . . focusing on avenues and internal processes to lower costs. Thirteen (13) children currently in foster care.
- Grants . . . applied of another Attorney General VOCA grant for CAC maintenance for 2017-18 (\$129,576); Healthier Buckeye Grant extended to December 2018 (\$204,000)
- Building and Grounds . . . focusing on file room clean-up (93 boxes shredded); several requests in Facility Dude; working on a plan to accommodate additional office space in the DJFS building per commissioners request.
- Request for Executive Session to discuss 2 personnel cases.

HUMAN RESOURCES REPORT *(Don Starett, HR Administrator)*

Separations:

• 04/28/2017	Dylan Myers	Social Services Worker 3	Resignation
• 6/1/2017	Kelly Phelps	Social Services Supervisor	Resignation
• 5/23/2017	Allyson Webb	Social Services Worker 3	Resignation

New Hires:

• 6/9/2017	Renee King	Eligibility/Referral Specialist 2	(re-hire)
• 6/14/2017	Jean Miller	Social Services Worker 3	(Temporary re-hire)

Employee Relations:

- No grievances filed
- Held 3 labor-management meetings. All agenda items were discussed and positively resolved for everyone in attendance.
- The agency again facilitated an opportunity for staff to purchase agency monogrammed clothing. The agency incurs no cost but coordinates with a local merchant to facilitate staff in purchasing their own monogrammed clothing.
- Since we have seen a slight increase in turnover, it has been important for us to review and improve our new employee onboarding process. HR Administrator started a series of onboarding listening

sessions with staff, to get feedback on their own experience and to allow them to offer ideas of what should take place during new employee onboarding. An implementation plan was developed.

Training and Education:

- 2017 Annual Informing training was completed with all staff attending or, if they were unable to attend, completing the make-up activities to insure all staff receive the information.
- Thirty-two staff attended "Dealing with Difficult Situations" training conducted by our agency's Employee Assistance Program (EAP). This is one of two EAP sponsored trainings held in 2017.
- Three Management Project Trainings were conducted for all agency management.

Safety:

- AEDs were inspected and new batteries and pads were purchased and installed per the recommended maintenance schedule.
- The Agency Wide Safety and Security Plan was updated for 2017. Staff were informed of and trained on the updates. A copy was forwarded to county HR/Loss Prevention/Revenue Enhancement Director.

Website redesigned. We moved our website from a third-party hosting service to a self-serve host (WIX) allowing us to update and change the website in-house. The web site was given an updated look and all content was updated.

WIFI upgrade completed. Our building WIFI system was upgraded providing better coverage of the building and improved ease of use for staff and visitors.

FISCAL REPORT *(Amy Leibold, Business Administrator)*

HCDJFS County Audit was conducted by Charles E Harris & Associates Inc. No concerns or issues were mentioned by those conducting our audit.

June 30, 2017 was the end of Huron County Department of Job & Family Services State Fiscal Year 2017. This brought the close of nineteen (19) allocations for HCDJFS. HCDJFS was able to maximize the funding expenditures for all these allocations.

HCDJFS Fiscal Unit began preparation for the start of the Back-To-School Program by working with the selected vendors and preparing the voucher system for this new program that began July 3, 2017. This program allows HCDJFS to spend the remaining TANF allocation assisting those in Huron County.

Child Support Enforcement Agency, CSEA (Lenora Minor, Program Administrator)

Total Active Participants: 20,136

Non IV-D Cases:	518
IV-D Cases:	5,449
Total Open Cases:	5,967

Total Collections: \$ 2,744,454

1

2

Family Support Services, FSS (Lenora Minor, Program Administrator)

Supplemental Nutrition Assistance Program (SNAP):	
Assistance Groups (AG)	Total Coupons (food stamps) issued
April 3,569	\$ 880,323
May 3,546	\$ 866,522
June 3,483	\$ 857,321

Ohio Works First (OWF/Cash assistance):	
Children	Adults
April 460	17
May 463	17
June 449	20

Actual Expenditures for OWF:	
April 94,156	
May 97,216	
June 92,440	

CHILD PROTECTIVE SERVICES (CPS) and ADULT PROTECTIVE SERVICES (APS), (René King, Program Administrator)

Services for Children and Families, CPS and APS

Staff are partnering with families and community stakeholders to build safety around the family unit ensuring safety, well-being and permanency for children and protecting vulnerable seniors from abuse, neglect and exploitation. April was Child Abuse Awareness/Prevention Month. The Agency partnered with Huron County Board of DD, Family and Children First Council and Fisher Titus Medical Center to sponsor a host of events during the month of April including a March for Awareness down Main Street, wear blue to work day and the Annual Child Abuse Prevention Breakfast.

Staffing

- 3 vacant caseworker positions
- 1 vacant supervisor position

Intake/Assessment/Investigation

- Received 477 referrals of child abuse/neglect
- Assessed/Investigated 129 new reports of child abuse/neglect
- Responded to 31 cases with reported drug involvement (13 heroin cases)
- Maintained an average of 158 open cases per month
- Average caseload per worker - 16
- 847 face to face contacts with families
- An average of 304 children served per month
- 18 Juvenile Court Intakes

Adoption

- 5 children were adopted (sibling group; one home)

Foster Care

- 13 Children are currently placed in foster care
- Held an ice cream social
- Sent out a quarterly newsletter

Adult Protective Services

- 26 calls were received
- 2 new reports were investigated

Child Care

- Completed 20 home inspections
- Monitored 20 licensed in home child care providers

WORKFORCE DEVELOPMENT, (Heather Love Carman, Program Administrator)

Within this quarter the OMI-Huron County served:

2,113 Total Visits
969 Total Clients
182 New Clients
787 Returning Clients
21 Veteran Clients

Those families that qualified for the Prevention, Retention and Contingency (PRC) Program received housing, transportation, utility, employment and education assistance expending \$29,681.40 during this quarter.

CCMEP (Comprehensive Case Management Employment Program) coordinates the delivery of TANF (cash assistance) and WIOA Youth services between Huron County DJFS and other community partners. The program provides wraparound services to 16-24 year olds who have barriers to education and/or employment. In Huron County, we have 89 youth participating in CCMEP with 26 who are co-enrolled to receive both WIOA Youth and TANF funding, 26 who are enrolled to receive TANF funding and 37 who are enrolled to receive WIOA Youth funding.

The 2017 CCMEP TANF/Ohio Youth Works Summer Employment Program runs from May 1, 2017 through September 30, 2017. Huron County residents ages 14 through 24 may apply. Employer participants will be reimbursed up to \$10.00 per hour up to a 40 hour work week for each eligible youth placed. Eligibility for youth applicants is based on meeting federal poverty guidelines. Currently, we have 68 participating youth and 33 employers enrolled in the program.

The JOBS Program had 18 OWF clients and 84 Food Stamp clients with 4 OWF clients and 2 Food Stamp clients receiving waivers due to medical reasons.

At 10:41 a.m. Terry Boose moved to enter into Executive Session ORC 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual. Possible retirement. Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

***Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde***

At 10:53 am. Terry Boose moved to end executive session ORC 121.22 (G) (1). Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

***Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde***

At 10:54 a.m. Bill Ommert, EMA & Ken Smith, RKS Power Solutions to discuss generators. Mr. Wilde discussed the invoice for \$500.00, no one can seem to wrap their heads around this, regarding the switch that cuts EMA out. There was confusion on what the invoice was for, the top part and bottom part didn’t seem to match. Mr. Smith explained the second page was the maintenance agreement for the landfill. Mr. Smith stated that Mr. Roblin requested this to be done as long as it is under \$1,000. This is a Band-Aid on the wound. Mr. Smith stated this is a back up to the back up. If there is an emergency they would need to call in a backup generator, this will cost lots of money. Mr. Smith is not sure what that cost will be. Mr. Boose asked if the generator at EMA was to go down, is there someone locally they could call, Mr. Smith stated the closest one would be in Avon. Mr. Hintz asked what size does the generator at EMA and tower need to run during an emergency, Mr. Hintz thinks a 55 is a large unit. Mr. Smith stated he thinks a 45 would be sufficient but he was not sure. Feeds EMA, mechanic, and tower. Mr. Boose stated they discussed the jails big generator, is there any way to run a connection to that generator. Mr. Smith stated that Bill doesn’t like that idea, he says he has to have his own. Mr. Ommert stated it is supposed to be an independent generator for the EOC. Asked if this could be a back up to his back up. Mr. Smith stated you cannot tie the jail generator in instead of the other one. It has to be one or the other. To tie the jail generator in would be expensive and not an easy fix. You would need to bring a towable. They discussed the generators that the County gave to other townships. Mr. Boose stated we need to be clear we are discussing a backup to the backup generator. Mr. Boose asked if we want to have some type of MOU with the Avon company Mr. Smith is talking about to say we are first. Because if it is a big enough disaster everyone will want it. Mr. Smith stated you would have to pay for that. Mr. Smith stated

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since it is a backup to a backup he didn't feel it would be worth paying for. Discussed the EMA generator that they believed was not being serviced. Mr. Ommert explained it was the old mechanic, Lon Burton, who maintained. The current mechanic was also doing checks. It was a false understanding that it wasn't being serviced. Mr. Hintz asked if we needed the service agreement if our mechanic is doing it. Mr. Ommert stated with the service agreement they will come out and do a load test and that kind of stuff that the mechanic cannot do. Mr. Wilde asked if everyone understood the invoice and who is paying. Mr. Smith stated the benefit of the invoice is the Sheriff. The payment will come from the B&G account. Mr. Smith stated now that we are okay for the past how are we going to handle things for the future with the generators. Mr. Smith stated he felt all generators should be under B&G so he is just dealing with one person regardless of where they are located. Board stated that will not work because the generators do not belong to the Commissioners and we do not have the authority to spend other department's money. The generator that powers the scale house is Mr. Welch's generator because it only does the Landfill. EMA is responsible for the one at the EMA building. Mitch will take care of the one at the actual Sheriff's tower. The one in question is the one that sits by itself at the Landfill. Mr. Boose stated until we have a better word for you we'll say that's Pete's. Mr. Ommert stated the tower immediately behind EMA, is an EMA tower that was paid for by a EMA Federal FEMA grant. The sheriff's equipment is on that tower and is not charged for any of that. Mr. Boose asked who paid for the tower at the Landfill. Mr. Ommert stated that was through a grant that Mr. Roblin got. Mr. Smith said Mr. Roblin got the grant on behalf of the County. Mr. Boose stated he believes no one officially said I'm putting it up and you maintain it. Somebody needs to take ownership of the tower. Mr. Ommert stated the original tower at the Landfill was there and EMA asked permission to put some equipment on it since it was already in existence. That was the Sheriff's communications tower for the southern part of the county. Mr. Wilde asked if anyone knows where the generator that failed at the Landfill is? Is it of any value to it? Mr. Boose thought the County was going to use it as a backup to a backup. Mr. Smith doesn't believe it is reliable. Mr. Smith said he left it on a pallet at the Landfill and they stuck it inside down there. Mr. Boose asked if it was their recommendation that the County sell it? Mr. Ommert stated it's a bad generator. Mr. Smith stated it is not reliable. Mr. Smith recommends selling it for \$500 and \$1,000. Mr. Smith asked for direction on the repeater sites for the Sheriff. Mr. Boose asked if we have any authority. New London's site is on Fireland's Electric Building. When the building sells they'll approach the new owner. All the other sites have generators. The City has one through the City Hall, the new one. They have two options for Wakeman which is the standby option, which is expensive. Or do a manual switch. The Mayor of Wakeman already said that we would be allowed to mount anything to the side of their building. Wakeman has portable generators. The least expensive fix would be to put in a manual switch. The fire department already said they would put it on their schedule. If they lose power they already take a generator to the light downtown, drop a second generator off, plug it in and back feed. Since the switch will be an outside switch it will be about \$1,000. Mr. Smith's recommendation, according to Jason, the tower was just raised 30 extra feet, all the other people who have stuff on that water tower paid for that except the County. Jason's thought was since they paid for that maybe the County should pay for this as a thank you for raising the tower because we are benefiting from it.

Terry Boose moved to allow RKS Power Solutions put in an outside manual switch in the Village of Wakeman, with their approval, that will allow us to hook up an emergency generator, not to exceed \$1,500.00. Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Aye – Joe Hintz

Aye – Bruce Wilde

Mr. Smith explained the purpose of the repeaters. Example, if there is a power outage in Wakeman, no tower in Wakeman. If the guys are in the cars they still have radios in their car. Once they leave the car and have the radio on their hand radios, if that repeater tower isn't working, then in some of the valleys all around Wakeman then they have no radios. Have to go back to the car to use the radio. The repeaters do the valleys because you have to have a straight shot.

OTHER BUSINESS

Commissioner Boose stated there is a banner for ROY that has been hanging for months. Would like the duration to be only a month. Ms. Ziemba to contact Kathy Nofts, at Juvenile Court to have it removed.

Discuss JFS floor plan. Mr. Boose stated there is a lot of extra room in Family Support Services. If we have to, he has no problem adding permanent walls to separate them. Further discussion was had with what the possibilities for space could be and what leverage the Board has to present to JFS. Mr. Boose

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asked if the JFS floor plan was given to the Veterans? Believe Mr. Welch did so the day he was asked. Discussed the bond for the building and that it is paid off in 2020.

At 12:01 pm. The board recessed.

At 1:20 p.m. The board resumed regular session. Mr. Hintz updated the board that they had their Solid Waste Committee Meeting and the agreement that will be sent to the EPA has been ratified. There were five voting members in attendance. Both Norwalk and the County had a veto power which neither exercised. Only one missing was the Mayor of Wakeman.

Commissioner Boose met with Carol Knapp, HCDC over lunch. She will speak with Melissa James about the executive session discussion. Ms. Knapp stated they would not need to go out to bid for the property if they use the CIC to sell the buildings. Mr. Strickler stated they needed to be designated as your Community Improvement Corporation. Mr. Boose said he thinks they've already done that. Mr. Strickler stated if that's correct then they would act as the realtor and would sell that and you wouldn't have to have it go through the bid process. You can ask for a minimum bid. Mr. Boose stated the Board would still have the ultimate decision on the sell. Mr. Strickler stated that is correct. Ms. Knapp stated yes HCDC is the CIC for the county, except for New London because they have their own. Ms. Knapp stated before they could act on the County's behalf they would need something in writing authorizing them to do it.

Discussed space at JFS rented to WIC. The contract is between JFS, Commissioners, and WIC. The rent money does not come to the Commissioners. Schedule Mrs. Nolan for Tuesday, Aug. 15 to discuss space. Worst case scenario is WIC could be out of JFS by end of March 2018.

Roland has a meeting with Jeff Heinrick from Open Check Book on Thursday August 10, 2017. Haven't heard anything from the State Auditor's Office.

There is an invitation for the Budget briefing. All 3 to attend meeting in Wood County on Sept 18 will use county vehicle.

Class Action law suit – Randy to call for information on joining suit.

CCC/EAPA regional meeting is Sept 22nd

Mr. Wilde reported he met with Lee Tansey and they will survey out the old jail spot.

Peer Support Housing update. Toured Sarah's House. Very interested in and looking at repairs.

Mr. Wilde stated as a follow up to Veterans discussion on Tuesday. They had concerns of the costs to run the utilities. Mr. Wilde stated that would have to be done no matter what because we have a tenant in that building already that would need the utilities. Also if the house is left it will need utilities too.

Mr. Boose reported on his meeting in Akron. They introduced him to a gentleman to David Nalls. He has his own recovery facility and also works for the State. He wrote the plan and does the training for peer on peer training. Mr. Boose explained to him what the county wanted to do and he is very high on peer to peer people running it. He's offered to give any help that we need. Also interested in doing it for the recovery housing that we may have to do. Curious as to whether the people in Lorain County have had the peer to peer training. He's willing to come up to the area and talk. May ask him to come up and meet with Pete Shade. Mr. Hintz asked Mr. Boose to explain peer to peer training. Mr. Boose what most of the recovery centers, whether a recovery center or recovery housing, they strongly encourage the people who run and manage them are people that have been there. There is an official certification that you get after you've been through the training. There are people in Huron County that have it and those who want to get it.

Mr. Boose asked if they've had a chance to look over the Economic Development minutes and the budget? Mr. Wilde stated yes. Mr. Boose asked if he had any concerns. Further discussed the concerns with their budget and the zero balance at the end of the year. Mr. Boose stated he thinks this should be brought up at their Friday HCDC meeting.

Discussed the sales tax report and that we are way above the estimate. Mr. Boose asked Mr. Strickler to take the information to Mr. Sitterly.

White House – Mr. Boose is not 100% sure he will not go.

ODOT Transportation steering committee meeting has been canceled.

Mr. Boose will attend the CORSA meeting with Warren Brown on Aug. 25th.

Thursday morning commissioners to ride together to Bellevue hospital – need car.

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Discussed letter received from the City of Norwalk about the Health Dept. County has already given the Health Dept. their approval if they want the City's permission they need to handle that on their own.

At 2:09 p.m. the board recessed.

At 2:18 p.m. the board resumed regular session.

Mr. Boose reported on the 911 Technical meeting last Friday. Mr. Boose informed them they are willing to look at hiring a 911 coordinator but need funding for it. They wanted to be in control of the job description. Decided to form two committees. One subcommittee is to come up with the job description. The next meeting is Aug. 24th. One subcommittee to work on funding. Sheriff doesn't believe there needs to be a full time person. Nobody else agreed. Need to determine if they are looking for a person who is policy and procedure or technical or both. Settled on needing a technical person with leadership abilities. Warren will be a part of the committee working on the job description. Discussed the issue of how to pay for it. Told them the Commissioners do not have the money nor do they anticipate having the money. Need to have permanent funding figured out because we don't want to be two years down the road and have it put back on the commissioners to fully fund. Mr. Boose stated he is on the committee working on funding. His committee met yesterday and they have come up with the 911 funding to pay the 911 director salary through 2018. He told them, he doesn't have authority to approve, but thought the Commissioners could pay for the benefits. Step 2, whether to have each local government pay a portion to fund or to go out for a levy. Discussion came up of how EMA was funded. Each local government is required to have an EMA plan or department. By law either everybody has their own or they can go in and have ours. Currently they are paying .25 cents per population of village. It's \$16,000 a year. What the State doesn't pay for EMA we are picking up the rest and they are paying \$16,000 a year. Mr. Boose stated that's something we need to seriously look at. That .25 cents was set some 20 years ago and has not changed. Mr. Boose has a list of what everyone pays. Discussed the disadvantages of going out for a level for 911. Don't know what the amount would be needed for the levy and don't want to find out two years later that it wasn't enough. Don't want to go out for a levy more than once. Until they figure out exactly what the 911 position will entail and what the total dollars is, the idea is they thought they would try to get all the local governments to pay something to get it done. They came up with the townships in total paying around \$15,000. Would need to have a discussion with the townships to figure out how they would decide who was paying what part of the \$15,000. Jim Ludban, Willard, asked if he could be the person to talk with Dick Wiles about the townships. May be discussed at the township dinner meeting. There's six villages: Monroeville, New London, Greenwich, North Fairfield, Wakeman, and Plymouth. This was per the EMA list of people paying. Will ask each village to pay \$2500 - \$3000 a year for this service. What's left is Bellevue, Willard and Norwalk. Each will put in \$15,000 - \$20,000. They are the ones with the PSAP's and have the largest populations. This would begin 2019 and on. Sometime if they decide it's too much for each local entity to pay then they would have to go out for a levy. Mr. Hintz asked after all these funds are tallied up where are we. Mr. Boose stated around \$60,000 to \$75,000. The County's portion would be the benefits. Mr. Boose stated this is just for the salary. They are still planning on using the 911 money to run 911, the updates and maintenance. The 911 money would still be used to operate the 911 system. They would be housed in the EMA office. In near future they are going to have to go to fewer PSAP's or some kind of centralized if you want the State money. The State wants centralized dispatch in every county. Mr. Boose stated we are also at the point where it's not worth it to take the State money any more. Mr. Boose stated they feel they are getting very close now to the service that we can provide to our people that if the money doesn't increase significantly from the State that we may get to the point where we tell the State to keep their \$100,000. It doesn't cover all the mandates they are putting on them. Really don't know the future of 911. Trying to take some intermediate steps. That's the reason they are not wanting to go out for a levy. The Subcommittee is dividing up who will talk with who to present the plan. Have not decided on their next meeting date. Discussed the wage. Mr. Boose stated he doesn't believe we should have someone come in for 911 being paid more than the rest of the people in the County. They have to be reasonable. Mr. Wilde said he thought he heard \$55,000 to \$75,000. Mr. Boose said he thought that was high. Mr. Boose stated the Sheriff said he thought he had a person who could do it for half the time for a lot less. Mr. Wilde stated he didn't think half time was a bad idea. Doesn't believe it should be over \$50,000 and should be a per hour range in case they determine it needs to be 30 hour position versus a 40 hour position that we are locked in to salary. Mr. Hintz asked if there was any talk of it being part time 911 and part time IT? Mr. Boose stated everyone there except for the Sheriff thought it needed to be full time position. Discussed other counties and that not all are doing it the same way. Mr. Boose stated he and Mr. Wilde didn't say it was going to be a full time job. Did not discuss the possibility of using the person as an IT person under the commissioners. Mr. Boose stated that because they would have skin in the game, they made it real clear that we weren't going to be choosing the job description. There's only so much funding coming from 911 to pay for the position.

Discussed who would be invited for the meeting they want to have for recovery. Idea behind it is to try to get the people to start seeing the problem and seeing how bad it is. Would like the Commissioners to say what they are doing. MHAS to say what they're doing. Would like MHAS to say in front of the superintendents that we have several things we'd like to get in the schools. We'll pay for it if they let us but they have to be a part of it. It has to be the schools, churches, those invited to know that there's stuff available but they have to reach out and become a part of it. Also wants FI people there to explain who they are and for them to say they have scholarships to help. Need a strong email going out saying it's an epidemic, you need hear why, why we are inviting you here, you need to come to this meeting to find out why we think you're an important part of this. The documentaries they are hoping to show are Chasing the Dragon and The Anonymous People.

MHAS meeting tonight. Mr. Boose will be attending and will talk to them about the lease, money for recovery housing in Erie County, and the program they want to put on.

At 3:06 p.m. Terry Boose moved to adjourn. Bruce Wilde seconded the motion. The meeting stood adjourned.

IN THE MATTER OF CERTIFICATION

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on August 8, 2017.

IN THE MATTER OF ADJOURNING

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 3:06 p. m.

_____	_____
	Terry Boose
_____	_____
	Joe Hintz
_____	_____
	Bruce Wilde

ATTEST

Clerk to the Board