

REGULAR SESSION**TUESDAY****FEBRUARY 21, 2017**

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Terry Boose, Joe Hintz, Bruce Wilde.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the February 14, 2017 meeting(s) were presented to the Board. Terry Boose made the motion to waive the reading of the minutes of the February 14, 2017 meeting(s) and approve as presented. Bruce Wilde seconded the motion. Voting was as follows:

Aye – Terry Boose

Aye – Joe Hintz

Aye – Bruce Wilde

17-070

IN THE MATTER OF CERTIFYING CLAIMS SCHEDULES TO THE HURON COUNTY AUDITOR FOR PAYMENT

Terry Boose moved the adoption of the following resolution:

WHEREAS, as per Ohio Revised Code 305.10, a resolution must be made by the Board of Huron County Commissioners to accompany the Claims Schedule to the Huron County Auditor's Office for payment; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby approve Claim Schedule 02/21/17 and authorizes the Huron County Auditor to make the necessary warrants; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion.

Discussion: Mr. Boose questioned the \$400.00 invoice for Gov renewal, is this for our name? What is this for asked Mr. Boose, Ms. Ziemba stated that there is a general website for the County called Huron County.Gov.

Mr. Boose asked what is 22 E. Main Street, Ms. Ziemba stated it was the Antique Mall, Mr. Boose questioned the gas bill. Ms. Ziemba stated that this is the whole block that includes the Treasures office. Mr. Boose would like to speak to Mr. Welch regarding this.

Mr. Boose questioned the reserve officer Probation for the City of Norwalk, Ms. Ziemba stated they will be in today and they can speak to them about it.

Mr. Wilde explained he went out to the Gerken Center and the two groups out there, Norwalk Child is a 5013C, it is not for profit, never has been. Mr. Wilde explained that he spoke to them regarding leases, Mr. Boose stated it's a building we do not get to use. Mr. Wilde explained they have a 40 yrs. lease.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Aye – Joe Hintz

Aye – Bruce Wilde

Huron County						
Claims Register for Payment Batches						
Payment Type: All						
Warrant Numbers: All						
Funds: 001 to 950						
Warrant Dates: 2/23/2017 to 2/23/2017						
Payment Batches: 240463 to 240463						
Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #
Fund: 001 - General Fund						
Department: Commissioners						
02/23/2017	Clark & Rayen	240463	2017-002941	Huroncounty gov renewal	\$400.00	
Account 001.001.00475 (Other Expenses) Total:					\$400.00	
Department Commissioners Total:					\$400.00	
Department: Prosecutor						
02/23/2017	Shelley Office Supply Inc	240463	2017-002391	Office Supplies	\$294.10	
02/23/2017	Huron County Commissioners	240463	2017-002391	Copy Paper-3 Sides/Prosecutor	\$69.00	
Account 001.006.00175 (SUPPLIES) Total:					\$363.10	
02/23/2017	Martin & French	240463	2017-002421	Transcription of Petition	\$119.00	
02/23/2017	R J Best Protective System Inc	240463	2017-002421	Change Door Code	\$96.00	
02/23/2017	US Bank Equipment Finance	240463	2017-002421	Copy Payment/Maintenance/Supply Freight	\$269.89	
02/23/2017	OmniLife Lane Industries Inc	240463	2017-002421	Document Destruction	\$45.00	
Account 001.006.00275 (CONTRACTS REPAIRS) Total:					\$930.89	
Department Prosecutor Total:					\$793.99	
Department: Human Resources						
02/23/2017	County Law Control Coordinators Association	240463	2017-002561	CLCCA 2017 dues and membership	\$125.00	
Account 001.012.00475 (OTHER EXPENSES) Total:					\$125.00	
Department Human Resources Total:					\$125.00	
Department: Juvenile						
02/23/2017	Verizon Wireless	240463	2017-000551	34-3/3117 Cell Phone	\$96.43	
Account 001.013.00475 (OTHER EXPENSES) Total:					\$96.43	
Department Juvenile Total:					\$96.43	
Department: Clerk of Courts						
02/23/2017	Barnett Brothers	240463	2017-001701	Cert of Official Forms	\$40.00	
02/23/2017	Shelley Office Supply Inc	240463	2017-001701	Wipes, Envelopes & Correction Tape	\$178.00	

Claims Register for Payment Batches						
Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #
02/23/2017	Nancy Eason	240463	2017-001701	Reimbursement for A1 Freshener	\$4.26	
Account 001.017.00175 (SUPPLIES) Total:					\$224.28	
Department Clerk of Courts Total:					\$224.28	
Department: Police Muni Court						
02/23/2017	Nowalk Municipal Court	240463	2017-002831	Witnesses vs Jurors	\$130.40	
Account 001.019.00554 (NORWALK) Total:					\$130.40	
Department Police Muni Court Total:					\$130.40	
Department: Building and Grounds						
02/23/2017	New Haven Supply	240463	2017-002941	Stairlift	\$11.57	
02/23/2017	New Haven Supply	240463	2017-002941	Subs, ball valve and copper elbow	\$99.22	
Account 001.022.00175 (SUPPLIES) Total:					\$80.79	
02/23/2017	Vitec Bank	240463	2017-002491	Cashless	\$429.53	
Account 001.022.00177 (SUPPLIES AUTOMOTIVE) Total:					\$429.53	
02/23/2017	New Haven Supply	240463	2017-002971	Ball valve	\$10.13	
02/23/2017	New Haven Supply	240463	2017-002971	PVC	\$6.79	
02/23/2017	New Haven Supply	240463	2017-002971	Faucet	\$169.47	
02/23/2017	Mole Electric Inc	240463	2017-002971	Ball	\$17.90	
02/23/2017	New Haven Supply	240463	2017-002971	Branch box and solderoid valve	\$269.78	
02/23/2017	Mole Electric Inc	240463	2017-002971	K112 motor	\$73.67	
Account 001.022.00275 (REPAIRS MAINTENANCE) Total:					\$708.74	
02/23/2017	Ohio Edison	240463		Electric 12 E Main St	\$1,617.94	
02/23/2017	Ohio Edison	240463		Electric 2 E Main St	\$3,122.94	
Account 001.022.00526 (ELECTRIC) Total:					\$4,740.38	
02/23/2017	Columbia Gas	240463		Gas 22 E Main St	\$2,776.84	
02/23/2017	Columbia Gas	240463		Gas-180 Main Ave	\$373.59	
Account 001.022.00527 (GAS) Total:					\$3,050.43	
Department Building and Grounds Total:					\$9,614.87	
Department: Sheriff						
02/23/2017	APCO International	240463	2017-001411	APCO I.E. EMO, Fire Draft Guide Cards	\$669.79	
Account 001.023.00200 (EQUIPMENT) Total:					\$669.79	
02/23/2017	Car Parts Warehouse	240463	2017-001421	Wagner Helogen	\$2.00	
02/23/2017	Fisher Auto Parts Inc	240463	2017-001421	Stallion Bar Link & Disc Brake Pads	\$66.00	
02/23/2017	Time Warner Cable Northeast	240463	2017-001421	Monthly Broadband 02/06-03/06/17	\$369.99	
02/23/2017	Radiusback Corporation	240463	2017-001421	PK2 Skates PC29	\$5.00	
02/23/2017	Information Technologies and Training LLC	240463	2017-001421	Symantec Endpoint Protection	\$714.99	
02/23/2017	Fisher Auto Parts Inc	240463	2017-001421	Disc Brake Pads & Disc Brake Pads	\$111.79	

Claims Register for Payment Batches						
Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #
02/23/2017	Car Parts Warehouse	240463	2017-001421	Roller Assy & Microsoft Pad	\$160.00	
02/23/2017	Car Parts Warehouse	240463	2017-001421	Interceptor Utility Base	\$12.00	
02/23/2017	Fisher Auto Parts Inc	240463	2017-001421	Disc Brake Pads	\$37.75	
02/23/2017	Executive Cleaners	240463	2017-001421	Dry Cleaning 6 Honor Guard Uniforms	\$27.00	
Account 001.023.00275 (CONTRACT REPAIRS) Total:					\$1,481.48	
02/23/2017	Todd Corbin	240463	2017-001441	Reimbursement for Cashbook Fee-January	\$4.25	
Account 001.023.00475 (OTHER EXPENSES) Total:					\$4.25	
Department Sheriff Total:					\$2,445.92	
Department: Disaster Service						
02/23/2017	VASU Communications Inc	240463	2017-002201	Videoing Unit at Landfill	\$849.00	
Account 001.026.00200 (EQUIPMENT) Total:					\$849.00	
02/23/2017	Sanitas Cooperative Inc	240463	2017-002211	Fuel EMIK Vehicle	\$69.61	
02/23/2017	Plymouth School Local School District	240463	2017-002211	Safety Aid in Programs	\$165.00	
Account 001.026.00475 (OTHER EXPENSES) Total:					\$218.61	
Department Disaster Service Total:					\$1,066.61	
Department: Public Defender Commission						
02/23/2017	Time Warner Cable Northeast	240463	2017-000731	Internet/Email	\$62.45	
02/23/2017	MT Business Technologies Inc	240463	2017-000731	Copies	\$197.38	
Account 001.027.00526 (CONTRACTS SERVICES) Total:					\$259.83	
Department Public Defender Commission Total:					\$259.83	
Department: Health Vital Statistics						
02/23/2017	Treasurer State of Ohio	240463	2017-002951	SCIMH Treatment Expenditures	\$3,173.32	
Account 001.030.00564 (CRIPPLED C AID) Total:					\$3,173.32	
Department Health Vital Statistics Total:					\$3,173.32	
Department: Jail Operations						
02/23/2017	Fisher Thru Medical Center	240463	2017-001541	Jail Doctor Services-February	\$3,760.00	
02/23/2017	Fisher Thru Medical Center	240463	2017-001541	Nursing Services-January	\$11,691.66	
02/23/2017	Allied 100 LLC	240463	2017-001541	Electrodes for Cardiac Science AEDs	\$102.00	
02/23/2017	Anamark Chicago Lockbox	240463	2017-001541	Sanitary Napkins & Razors	\$359.89	
Account 001.036.00177 (MEDICAL/HYGIENE) Total:					\$15,317.55	
02/23/2017	Anamark Chicago Lockbox	240463	2016-002541	Inmate Meals 12/25-12/31/16	\$1,166.00	
02/23/2017	Anamark Chicago Lockbox	240463	2017-001551	Inmate Meals 01/01-01/25/17	\$10,536.93	
Account 001.036.00178 (INMATE FOOD) Total:					\$11,702.93	
02/23/2017	Granger	240463	2017-001551	Thermometer & Sound level Meter	\$287.88	

Claims Register for Payment Batches						
Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #
02/23/2017	Anamark Chicago Lockbox	240463	2017-001551	Mattress	\$639.99	
Account 001.036.00200 (EQUIPMENT) Total:					\$617.46	
Department Jail Operations Total:					\$27,870.74	
Department: Insurance and Taxes						
02/23/2017	Complimentation LLC	240463	2017-002501	TPA Administration Services	\$2,800.00	
Account 001.039.00569 (ADMINISTRATION - BWC) Total:					\$2,500.00	
Department Insurance and Taxes Total:					\$2,500.00	
Department: Miscellaneous						
02/23/2017	Casey Lloyd Jacobs Attorney At Law LLC	240463	2017-002761	Appointed counsel fees	\$60.00	
02/23/2017	Timothy H. Dempsey CO LPA	240463	2017-002761	Appointed counsel fees	\$1,510.00	
02/23/2017	Matthew Winkley Attorney At Law	240463	2017-002761	Appointed counsel fees	\$1,167.00	
Account 001.040.00570 (ATTY FEES P) Total:					\$2,737.00	
Department Miscellaneous Total:					\$2,737.00	
Fund 001 - General Fund Total:					\$51,461.99	
Fund: 102 - Drug Law Enforcement						
Department: Drug Law Enforcement						
02/23/2017	Manfield Police Department	240463	2017-001941	Drug Analysis Cell Exams Case 16-5328	\$160.00	
Account 102.102.00260 (EXPENDITURES) Total:					\$160.00	
Department Drug Law Enforcement Total:					\$160.00	
Fund 102 - Drug Law Enforcement Total:					\$160.00	
Fund: 105 - Dog & Kennel						
Department: Dog & Kennel						
02/23/2017	Nowalk Ace Hardware	240463	2017-002101	Surge Protector	\$14.99	
02/23/2017	Quill Corporation	240463	2017-002101	Printer Drum	\$85.99	
Account 105.105.00175 (SUPPLIES EXPENDABLE) Total:					\$100.98	
02/23/2017	Speedway Super America	240463	2017-002131	Fuel	\$222.39	
Account 105.105.00275 (CONTRACTS REPAIRS) Total:					\$222.39	
02/23/2017	The Ohio State University College of Veterinary Medicine	240463	2017-002141	2016 Tag Sale \$0.10 Each Tag	\$1,116.10	

REGULAR SESSION

TUESDAY

FEBRUARY 21, 2017

Claims Register for Payment Batches					
Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount
02/23/2017	Uptown Animal Hospital Inc.	240483	2017-002141	Rabies Check & Vaccine	\$70.82
Account 105.105.00200 (SHELTER MEDICINE) Total:					\$1,196.60
Department Dog & Kennel Total:					\$1,509.97
Fund 105 - Dog & Kennel Total:					\$1,509.97
Fund: 115 - Public Assistance					
Department: Public Assistance					
02/23/2017	Coler Energy	240483	2017-001931	Fuel Vouchers-FAET-Jan 2017	\$142.73
02/23/2017	Friendship Electric Co-Op Inc.	240483	2017-001931	PRC-Monroe Mid-Year 2016 Jan	\$937.36
02/23/2017	Melody A Brook	240483	2017-001931	PRC-Jessica Melissa Rent	\$760.30
02/23/2017	Christie Lane Industries Inc.	240483	2017-001931	WEP-Visitors-CHIFFRA-Jan 2017	\$916.75
02/23/2017	Tucker Bros Auto Wrecking	240483	2017-001931	PRC-Jason Brent Car Repair	\$1,000.00
Account 115.115.00220 (PRCSS) Total:					\$4,046.54
02/23/2017	Elbow Career Center	240483	2017-000891	Success for Youth-Jan 2017	\$6,028.36
Account 115.115.00250 (COMEP) Total:					\$6,028.36
02/23/2017	Cherry Valley Lodge	240483	2017-001991	Hotel-OCOVIF Conf-MicorSmith	\$192.82
02/23/2017	Ohio Council on Welfare Fraud	240483	2017-001991	OCOVIF Conference-MicorSmith	\$338.00
Account 115.115.00300 (TRAVEL & EXPENSE) Total:					\$530.82
02/23/2017	Time Warner Cable Northeast	240483	2017-001931	CMU Internet-Feb 2017	\$193.00
Account 115.115.00350 (UTILITIES) Total:					\$193.00
02/23/2017	Nowalk Ace Hardware	240483	2017-001991	Mouse Traps	\$17.16
02/23/2017	Sageco Office Products	240483	2017-001991	Namastamp-4 Ramco	\$4.29
02/23/2017	HNU Technologies Direct Inc.	240483	2017-001991	Toner-RSA	\$677.46
02/23/2017	Coler Energy	240483	2017-001991	Fuel Vouchers-Jobailed-Jan 2017	\$6,981.62
Account 115.115.00475 (OTHER EXPENSE) Total:					\$4,290.67
Department Public Assistance Total:					\$15,078.49
Department: Public Assistance					
02/23/2017	Tracy Wilson	240483	2017-001931	Non-Taxable Travel	\$11.00
02/23/2017	Carrie Buchoff	240483	2017-001931	Non-Taxable Travel	\$3.43
Account 115.115.00300 (TRAVEL & EXPENSE) Total:					\$14.43
02/23/2017	Coler Energy	240483	2017-001991	Fuel Vouchers-PCSA-Jan 2017	\$330.50
02/23/2017	R J Beck Protective System Inc.	240483	2017-001991	Video Camera-Lobby "C"	\$996.00
02/23/2017	Sen Productions	240483	2017-001991	Home Study Package-4 Phelps	\$245.00
Account 115.115.00475 (OTHER EXPENSE) Total:					\$1,571.50
Department Public Assistance Total:					\$1,588.93
Fund 115 - Public Assistance Total:					\$16,668.42

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Claims Register for Payment Batches					
Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount
Fund: 123 - WIA					
Department: WIA					
02/23/2017	Elbow Career Center	240483	2017-000891	Success for Youth-Jan 2017	\$12,240.70
Account 123.123.00230 (COMEP WIOA Youth) Total:					\$12,240.70
Department WIA Total:					\$12,240.70
Fund 123 - WIA Total:					\$12,240.70
Fund: 124 - Special Funds-IPC					
Department: Special Funds-IPC					
02/23/2017	Mercedes Medical LLC	240483	2017-000891	Drug Testing Supplies	\$84.10
Account 124.124.00475 (OTHER EXPENSES) Total:					\$84.10
Department Special Funds-IPC Total:					\$84.10
Fund 124 - Special Funds-IPC Total:					\$84.10
Fund: 125 - Auto Tax					
Department: Auto Tax Administrative					
02/23/2017	Likens R Bryant	240483	2017-003921	Clean Offices & Building	\$975.59
Account 125.125.00275 (CONTRACTS REPAIRS) Total:					\$975.59
02/23/2017	Frontier North Inc.	240483	2017-003671	Local & Long Distance Phone Charges	\$198.34
02/23/2017	Hills Interiors Inc.	240483	2016-003711	Black-Southern Expressions Flooring	\$2,764.82
Account 125.125.00475 (OTHER EXPENSES) Total:					\$2,960.56
Department Auto Tax Administrative Total:					\$3,236.16
Department: Auto Tax Road					
02/23/2017	The Dealer Company	240483	2017-003491	John Deere Heavy Duty Flat Knife	\$489.15
02/23/2017	David Price Metal Services Inc.	240483	2017-003491	Parts/Supplies	\$92.80
02/23/2017	The Dealer Company	240483	2017-003491	Sprayer Motor for V-Box Salt Spreader	\$215.19
02/23/2017	David Price Metal Services Inc.	240483	2017-003491	Parts/Supplies	\$21.30
02/23/2017	David Price Metal Services Inc.	240483	2017-003491	Parts/Supplies	\$272.31
02/23/2017	David Price Metal Services Inc.	240483	2017-003491	Parts/Supplies	\$92.80
02/23/2017	David Price Metal Services Inc.	240483	2017-003491	Parts/Supplies	\$138.25
Account 125.125.00275 (CONTRACTS REPAIRS) Total:					\$1,400.20
02/23/2017	Robert W-Holtz	240483	2017-003271	Tape, Primer, Mastic, Straps, Batteries	\$288.41
02/23/2017	David Price Metal Services Inc.	240483	2016-003811	Parts/Supplies	\$315.00
02/23/2017	Robert W-Holtz	240483	2017-003271	Tape, Primer, Mastic, Straps, Batteries	\$98.12

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Claims Register for Payment Batches					
Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount
02/23/2017	David Price Metal Services Inc.	240483	2016-003811	Parts/Supplies	\$392.10
Account 125.125.00475 (OTHER EXPENSES) Total:					\$1,031.63
Department Auto Tax Road Total:					\$2,451.83
Department: Auto Tax Bridge					
02/23/2017	Prothman Services Industries LLC	240483	2016-003931	Remaining Balance for Bridge Beams	\$2,290.92
Account 125.127.00525 (CONTRACT SERVICES) Total:					\$2,290.92
Department Auto Tax Bridge Total:					\$2,290.92
Fund 125 - Auto Tax Total:					\$7,658.91
Fund: 132 - Clerk of Courts-Title					
Department: Clerk of Courts-Title					
02/23/2017	Sharon Long	240483	2017-001741	Reimbursement for Wages	\$9.59
Account 132.132.00175 (SUPPLIES) Total:					\$9.59
Department Clerk of Courts-Title Total:					\$9.59
Fund 132 - Clerk of Courts-Title Total:					\$9.59
Fund: 137 - DIVS Subsidy					
Department: DIVS Subsidy					
02/23/2017	Nowalk Police Department	240483	2017-000721	Juvenile Officer Subsidy Grant Program	\$10,000.00
Account 137.137.00525 (RESIDENTIAL PLACEMENT) Total:					\$10,000.00
Department DIVS Subsidy Total:					\$10,000.00
Fund 137 - DIVS Subsidy Total:					\$10,000.00
Fund: 145 - Childrens Services					
Department: Children's Service					
02/23/2017	Kiddie Korral	240483	2017-000891	ESAA-Preservation-R Stock	\$189.00
02/23/2017	Carrie Buchoff	240483	2017-000891	SAVE Exam for Foster Child-Pig Test	\$13.07
02/23/2017	BHMC LLC	240483	2017-000891	ESAA-Preservation-RH Wills-Rent	\$1,580.12
02/23/2017	Adoption & Attachment Therapy Partners LLC	240483	2017-000891	PRSSS-Alexa Wicks-Jan 2017	\$247.00
02/23/2017	Frontier	240483	2017-000891	TAMF-L J Beasley-Willies	\$39.39
Account 145.145.00150 (Contract Services) Total:					\$2,049.18
Department Children's Service Total:					\$2,049.18
Fund 145 - Childrens Services Total:					\$2,049.18
Fund: 170 - Huron County Block Grant					

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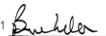
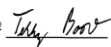
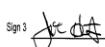
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Claims Register for Payment Batches					
Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount
Department: Huron County Block Grant					
02/23/2017	16526 Community Action Commission Inc.	240483	2017-000731	Administration	\$1,870.00
Account 170.170.00887 (ADMINISTRATION) Total:					\$1,870.00
Department Huron County Block Grant Total:					\$1,870.00
Fund 170 - Huron County Block Grant Total:					\$1,870.00
Fund: 177 - Emergency Management					
Department: Emergency Management					
02/23/2017	Exterbridge Inc.	240483	2017-002221	Mesa Notification Contract to 2016	\$10,874.00
Account 177.177.00625 (Contract Services) Total:					\$10,874.00
Department Emergency Management Total:					\$10,874.00
Fund 177 - Emergency Management Total:					\$10,874.00
Fund: 184 - VOCA					
Department: VOCA					
02/23/2017	MT Business Technologies Inc.	240483	2017-001491	Copyer	\$29.70
Account 184.184.00280 (CONTRACTUAL SERVICES) Total:					\$29.70
Department VOCA Total:					\$29.70
Fund 184 - VOCA Total:					\$29.70
Fund: 190 - Comprehensive Housing					
Department: Comprehensive Housing					
02/23/2017	Huron Metropolitan Housing Authority	240483	2017-002471	TPPA funds	\$7,944.00
Account 190.190.00475 (RENTAL REHAB) Total:					\$7,944.00
02/23/2017	16526 Community Action Commission Inc.	240483	2017-002951	Administration	\$5,525.00
02/23/2017	CT Consultants Inc.	240483	2017-002891	Administration	\$6,542.63
Account 190.190.00525 (CONTRACT SERVICES/AD) Total:					\$10,870.63
02/23/2017	Helmslander Home Inc.	240483	2017-002921	14 Homewood Ave	\$10,372.00
02/23/2017	Olde Town Remodeling & Restoration	240483	2017-002921	4798 State Route 601-change order	\$1,326.00
02/23/2017	Solo Ground Construction Inc.	240483	2017-002921	193 N Railroad St-change order	\$225.00
02/23/2017	CT Consultants Inc.	240483	2017-002921	Private Retaind soil costs	\$5,111.23
02/23/2017	Jenett Construction LLC	240483	2017-002921	1946 Clinton Rd	\$32,660.00
Account 190.190.00600 (PRIVATE REHAB) Total:					\$59,583.23
02/23/2017	CT Consultants Inc.	240483	2017-002931	Home Repair with costs	\$9,394.71
02/23/2017	Modern Roofing and Home Improvement Inc.	240483	2017-002931	940 Holiday Drive	\$7,480.00

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Claims Register for Payment Batches						Claims Register for Payment Batches							
Warrant Date	Claimant	Batch ID	PO #Line #	Line Description	Amount	Warrant #	Warrant Date	Claimant	Batch ID	PO #Line #	Line Description	Amount	Warrant #
02/23/2017	Premier Home Professional Services	240463	2017-002831	7 E Main-chango order	\$1,500.00		Grand Total:					\$250,392.37	
02/23/2017	Adcor Home Builders LLC	240463	2017-002831	16 Stouace Run-chango order	\$945.00		Sign 1		Sign 2		Sign 3		
02/23/2017	JOB Home Improvements	240463	2017-002831	1621 Butler Road-chango order	\$650.00								
02/23/2017	JOB Home Improvements	240463	2017-002831	3337 Hartford Center	\$8,500.00								
02/23/2017	Solid Ground Construction Inc	240463	2017-002831	435 Twin Bay Trail	\$3,800.00								
Account 190.00510 (HOME REPAIR) Total:					\$31,605.71								
Department Comprehensive Housing Total:					\$108,807.47								
Fund 190 - Comprehensive Housing Total:					\$108,807.47								
Fund: 500 - Landfill													
Department: Landfill													
02/23/2017	Ohio CAT	240463	2017-002711	Pave	\$3,578.03								
Account 500.501.00280 (CONTRACT - SERVICE) Total:					\$3,578.03								
Department Landfill Total:					\$3,578.03								
Fund 500 - Landfill Total:					\$3,578.03								
Fund: 635 - Commissary Trust													
Department: Commissary Trust													
02/23/2017	Time Warner Cable Northeast	240463	2017-001621	Monthly Service Charges 02/06-03/05 (17 Increases)	\$132.66								
Account 635.635.00250 (EXPENDITURES) Total:					\$132.66								
Department Commissary Trust Total:					\$132.66								
Fund 635 - Commissary Trust Total:					\$132.66								
Fund: 950 - Family & Children First Council													
Department: Family & Children First Council													
02/23/2017	Huron County Board of DD	240463	2017-006811	Help Me Grow GRF (Central Coordination)	\$4,152.94								
Account 950.950.00203 (Help Me Grow GRF) Total:					\$4,152.94								
02/23/2017	Huron County Board of DD	240463	2017-006811	Help Me Grow Part C January 2017	\$14,624.71								
Account 950.950.00204 (Help Me Grow Part C) Total:					\$14,624.71								
02/23/2017	Camp Nuhop	240463	2017-001021	Respite Weekend-Tulle-Jan 13-15, 2017	\$690.00								
02/23/2017	Huron County Job & Family Services	240463	2017-001021	Respite-Keene-Aug 14-16, 2016	\$480.00								
Account 950.950.00475 (Other Expenses) Total:					\$1,180.00								
Department Family & Children First Council Total:					\$19,957.65								
Fund 950 - Family & Children First Council Total:					\$19,957.65								
2/17/2017 3:34 PM						Page 9 of 10	2/17/2017 3:34 PM						Page 10 of 10
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17-071

IN THE MATTER OF LETTING BIDS FOR THE 2017 CHIP AND SEAL PROGRAM

Terry Boose moved to adopt the following resolution:

WHEREAS, the Huron County Engineer has requested approval for seeking bids for the 2017 Chip and Seal Program; and

WHEREAS, notice of this must be placed in a newspaper of general circulation and on the County’s website pursuant to Section 307.87 of the Ohio Revised Code; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby approve of letting bids for the 2017 Chip and Seal Program; and further

BE IT RESOLVED, that notice of this will be placed in a newspaper of general circulation and on the County’s website www.hccommissioners.com by clicking on Legal Notices, until the bid is opened on Friday, March 24, 2017 at 10:30 a.m.; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberation of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Joe Hintz
- Aye – Bruce Wilde

ADVERTISEMENT
NOTICE TO BIDDERS

Sealed bids may be submitted on or before the bid opening date of March 24, 2017 at 10:30 a.m. local time, at the Huron County Commissioner’s Office, 180 Milan Avenue Norwalk, Ohio 44857, for the following Project: 2017 Chip and Seal Program. Bids shall be opened & bid prices publicly read immediately thereafter.

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Bid Documents, including contract terms & conditions, must be obtained for a \$25.00 (check only) non-refundable fee from the Huron County Engineer at 150 Jefferson Street Norwalk Ohio 44857, between the hours of 7:00 a.m. – 3:00 p.m., Monday through Friday (holidays excluded).

Bidder may elect to have these documents mailed to them for an additional fee of \$10.00 for shipping.

Each bidder is required to furnish with its proposal a Bid Guaranty and Contract Bond in accordance with Section 153.54 of the Ohio Revised Code. Bid security furnished in Bond form, shall be issued by a Surety Company or Corporation licensed in the State of Ohio to provide said surety.

Each proposal must contain the full name of the party or parties submitting the proposal and all persons interested therein. Each bidder must submit evidence of its experiences on projects of similar size and complexity.

All contractors and subcontractors involved with the project will to the extent practicable use Ohio products, materials, services, and labor in the implementation of their project. Additionally, contractor compliance with the equal employment opportunity requirements of Ohio Administrative Code Chapter 123 is required.

Bidders must comply with the prevailing wage rates on Public Improvements in Huron County, Ohio as determined by the Ohio Department of Commerce, Bureau of Wage and Hour Administration, 614.644.2239.

All proposals must be submitted bound in their entirety, and on the forms furnished in the Contract documents. Documents must be obtained from the Huron County Engineer, no copies will be accepted.

This advertisement may also be found on the Huron County Commissioners website at <http://www.hccommissioners.com> and can be accessed by clicking on Legal Notices.

Advertise: February 24, 2017

17-072

IN THE MATTER OF APPROVING REVISED/AMENDMENT TO THE PREVENTION, RETENTION, AND CONTINGENCY PROGRAM (PRC) FOR THE HURON COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES

Terry Boose moved the adoption of the following resolution:

WHEREAS, the Huron County Department of Job & Family Services receives funds from the Ohio Department of Job & Family Services to operate the PRC program as required by ORC Chapter 5108; and

WHEREAS, the Huron County Department of Job & Family operates the PRC program through the delivery of direct services and through contracts with various agencies, following the processes prescribed in ORC Chapter 5108; and

WHEREAS, the Huron County Department of Job & Family Services has amended its PRC plan to better serve the residents of Huron County and such plan has been discussed and reviewed by the Huron County Job & Family Service Planning Committee; and

WHEREAS, the PRC Plan of the Huron County Department of Job & Family Services, with the requirements of Chapter 5108 of the Ohio Revised Code; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby approve the revised PRC plan effective April 1, 2017 as attached hereto and incorporated herein; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion.

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*Discussion: Mr. Boose wanted to complement them on the plan, Mr. Boose was very happy with this.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Aye – Joe Hintz

Aye – Bruce Wilde

**on file*

17-073

IN THE MATTER OF DONATING GENERATORS AND TRAILER NOT NEEDED FOR PUBLIC USE TO TOWNSEND TOWNSHIP, FAIRFIELD TOWNSHIP, VILLAGE OF NORTH FAIRFIELD, AND FAIRFIELD FIRE DEPARTMENT

Terry Boose moved the adoption of the following resolution:

WHEREAS, the Board of Huron County Commissioners (hereinafter the “Board”) is the owner of six (6) generators and one (1) trailer, which has been determined to be no longer needed for public use by Huron County, obsolete, and unfit for the use for which it was acquired; and

WHEREAS, pursuant to R.C. 307.12(D), the Board may sell or donate such county personal property, including motor vehicles, to any political subdivision of the state without advertisement or public notification, regardless of the property’s value; and

WHEREAS, Townsend Township, Fairfield Township, Village of North Fairfield, and Fairfield Fire Department, each a political subdivision of the state, has expressed a need for and can utilize the generators and trailer; now therefore

BE IT RESOLVED, that the Board finds the generators and trailer no longer needed for public use by Huron County, obsolete, and unfit for the use for which it was acquired; and further

BE IT RESOLVED, that the Board hereby approves the donation of the generators and trailer as follows:

Townsend Township

Cummins Diesel 135Kw, Model # 440FDR50, Serial # FM-90043-11/7-4

Above Generator is mounted on Eager Beaver trailer model B9D0W, State of Ohio Title # 3900052587

VIN# 1120BD300GS090104

Caterpillar Diesel 155Kw, Model # SRCR, Serial # 100TH2670

Fairfield Township

HOL-GAR Generator Set, Model # 19180, 12.5Kw, Serial # 274

HOL-GAR Generator Set, Model # 19180, 12.5Kw, Serial # 297

Village of North Fairfield

Kohler Generator Set 25Kw, Model # 30RH061, Serial # 461495

Fairfield Fire Department

WinPower Propane 15Kw, Model # G15C18D, Serial # K 921-183

and further

BE IT RESOLVED, pursuant to R.C. 307.12(D), the Board makes no determination of the value of the generators and trailer, and the generator and trailer shall be donated upon the condition that the generators and trailer is accepted by Townsend Township, Fairfield Township, Village of North Fairfield, and Fairfield Fire Department “as is”; and further

BE IT RESOLVED, Jason Roblin, EMA Director, is hereby authorized to execute any documents necessary to complete the donation of the generators and trailer approved herein; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the

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Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

IN THE MATTER OF TRAVEL

Terry Boose moved to approve the following travel request this day. Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

Kelly Phelps and Dylana Myers, DJFS to Franklin County, Ohio for PCSA Training on April 5, 2017 and April 7, 2017.

Warren Brown, HR to Columbus, Ohio on March 10, 2017 for OSC – Ohio Safety Congress.

Roland Tkach, Auditor to Sandusky, Ohio on February 24, 2017 for CAAO District Meeting with Beth Horvathich.

Roland Tkach, Auditor to Dublin, Ohio on March 1, 2017 for CAAO Legislative Committee Meeting.

Roland Tkach, Auditor to Bowling Green, Ohio on March 15, 2017 for Weight & Measures Training North West CAAO District with John McClafin.

At 9:35 a.m. Public comment -No Comment

At 9:40 a.m. Warren Brown, H.R. presented a draft job description for an assistant.

The board requested additional changes of adding “preferred” in certain areas to the job description.

Don’t want to limit the application pool to each item being required. The Board believes they would lose the option of good qualified applicants if they don’t have some leeway.

At 9:50 a.m. the board recessed.

At 10:03 a.m. the board resumed regular session. Mr. Boose wanted to make sure the board is on the same page for the budget hearings, he would like all payroll at 2016 numbers minus the 27th pay.

At 10:10 a.m. Carol Knapp, HCDC, budget hearing.

Ms. Knapp came before the board to discuss her 2017 budget.

At 10:30 a.m. Sharon Locke and Cecelia Blevins, Board of Elections budget hearing. The board reviewed the proposed budget with Ms. Locke explaining the salary increase being per statute.

Ms. Locke discussed the possibility of using meeting room A for absentee voting. This will tie up meeting room A for 29 days, will need computer run from their office to Room A, so they could use computer connections. Mr. Boose questioned if that is internet use, and is there internet down there. Ms. Locke stated they don’t need internet.

Ms. Locke explained that in 2021, the 6 year contract for voting equip will be up. Mr. Boose asked is this in their budget, Ms. Locke stated it is in both, part in the Commissioners budget, other part in BOE budget. The Board discussed the space for storage for permanent records, Ms. Locke stated it is in the old vault, this is smaller especially with the paper ballots.

Ms. Blevins would like to have new tile on the floor in their office and bathrooms.

Other business

Mr. Boose stated that a third of the money for Medicaid is jail money. Mr. Boose explained they have 1 ½ sales tax, ½% is Jail. Mr. Boose explained there would be \$240,000.00 less going into the jail fund. Mr. Boose stated that this year they may not need half that money that goes in there, he would love to see this roll over to next year.

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At 11:03 a.m. the board recessed.

At 11:30 a.m. the board resumed regular session. **Kathleen Schaffer, Treasurer budget hearing.**

Mr. Hintz asked why the salary line is the same as last year. Ms. Schaffer stated she has two employees go off the insurance and part of that is for the stipend, her part-time employee gets paid out of the tax fund and 55 hrs. get paid out of the general fund and 25 hrs. get paid out of the tax fund for the rest of the employees.

Mr. Wilde explained that if there were long term issues that they need to discuss, Ms. Schaffer doesn't see anything long term, the postage should come down, and she just purchased a new postage machine, saving \$200.00 a month in lease amount.

Ms. Schaffer stated that the countertop is in need of a replacement. Mr. Welch stated it needs to be scheduled on FacilityDude in order to put on the agenda.

At 11:50 a.m. the board recessed.

At 12:15 p.m. the board resumed regular session.

Judge Cardwell & Chris Mushett Juvenile/Probate budget hearing. The board reviewed the budget and discussed potential maintenance issues.

Judge Cardwell explained the floor at the courthouse there are soft spots in the floor, plus the painting was not completed in courthouse.

The Board discussed that Judge Cardwell looked in the basement under the Antique Mall for storage. Judge Cardwell stated that the Local Bar Association was ok with them using the 3rd floor for records storage, however they were concerned about how much that floor could handle, it was suggested the Law Library could be an option. Mr. Boose questioned how secure do these documents need to be? Judge Cardwell stated that these documents need to be real secure, any court or prosecutor documents will need to be very secure and confidential.

Judge Cardwell discussed that the budget doesn't reflect the pay increases, and he calculated what a 2% and 3% would be. Mr. Boose stated they are willing to work with them in regards to this.

Mr. Boose discussed the Commissioners budget 001, the Board is ok with 001. Ms. Ziemba asked whose budget is the break room coming out of, Mr. Boose stated he has no problem with the supplies coming out of the Commissioners.

At 1:00 p.m. **Chad Stang, Soil & Water Conservation District, budget hearing.**

Mr. Boose asked why there is \$10,000 decrease from last year. Mr. Stang stated that last year was to put money into the capital improvements line. Mr. Stang explained that he is currently looking to replace an employee who left. Mr. Stang stated his board should approve this and they should be hiring in March. Mr. Stang explained the goal to have building paid off by 2020 or 2022.

At 1:11 p.m. the board recessed.

At 1:30 p.m. the board resumed regular session.

Jan Tkach, Recorder budget hearing

Discussed whether the county should be paying insurance stipend. Mr. Boose would like to revisit this policy at another time.

Technology fund

HURON COUNTY RECORDER
Jan M. Tkach
12 E Main Street Suite 100, Norwalk, OH 44857
419.668.1916

RE: LOOKING AHEAD

Technology Fund

The recorder receives \$7.00 per document fee from the document types listed under ORC 317.08. The money generated from this fee has been sufficient to make technology improvements to this office and for

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equipment purchases for the microfilm department. Provisions in the law allowing me to ask for the additional \$3.00/document expire after 10/1/2017. Then it would revert back to \$4.00/document. This amount is unsustainable and results in a significant budget shortage. I would like to see this additional amount of \$3.00 continue to be set aside in the technology fund.

With these funds I would be able to continue to keep the technology updated by rotating out computers on a five year schedule. Currently there are 14 workstations: 6 staff, 8 public. I am planning on adding an additional workstation and scanner for the microfilm department. This will allow two of my staff to do back scanning at the same time.

The technology fund is used to cover the expenses for recording documents and for covering my CE expenses. Money from this fund is also used to rebind worn books and to digitize some of our older record series; which will save further wear on these volumes.

Records Retention

The Recorder's Office has a number of old books stored at the Shady Lane Complex in two places: in one of the barns under a tarp and in the basement under the Veterans' Services area. I would like to have these items moved to the new storage area determined by the Commissioners. The rest of my records are stored in my office. Most of them are used by the public on a daily basis. Everything recorded after 7/1/2013 is on computer. At this point we no longer chose to keep a paper copy. This eliminated the need for more office space.

Our office currently back scans old records for the Clerk of Courts, Auditor, and Commissioners. Records are entered into the SC View program (Strategic Solutions.) These offices are able to read/print their records from this program in their offices. Probate records stored in the old jail are currently being scanned at Strategic's Norwalk facility as the money is available. Once scanned the records are uploaded into the program.

I would like to see more offices take advantage of this program for the old (paper) records that are not already digitized into some other program. While these offices would have to access two different programs for their records. The difficulty level is no more effort than a few clicks of a mouse and a lot easier than having to rummage through files boxes.

Obstacle: Lack of scanning stations. The recorder's office currently has one scanner. Most offices do not have any. Solution: Set a budget for a bulk scan. Have X amount of records fitting this cost batch scanned by Strategic Solutions. The data will be uploaded into the program and available to that specific office.

No microfilm copy. Microfilm and paper are still the industry standards on record retention. Once records are digitized, the tiff images can be sent off for microfilm creation. The county through the Microfilm department has an agreement with US Imaging for microfilm creation at \$.02/image. Each department would need to add this to their budget and would be responsible for sending their images to US Imaging.

Someday, perhaps, Huron County will have a centralized records center. Until that time these are things that we can do to make certain that are records are retained in a readable and accessible format.

12 E. Main St Office Building

There are a few improvements that could be made to the interior of our office.

- 1) Patching and repainting walls.
- 2) Cleaning the hanging drapes. These are necessary for noise reduction and insulation.
- 3) Improved lighting. This is an interior office with little ambient light.
- 4) Four of our staff desks were purchased in 2003 and are made of a composite construction. They are weakening to the point that the keyboard trays and much of the trim pieces have fallen off. At some point I would like these replaced and would like to consider including a standing option.
- 5) A thorough cleaning. We dust the books, and wipe down counter tops. Each staff person is responsible for their workspace. Yet there is dust on the tops of partitions and along baseboards. The painted walls need cleaning. The only time the upstairs breakroom gets cleaned is when I do it. The maintenance staff does not have time nor manpower to do a thorough cleaning.

At 2:06 p.m. Susan Hazel, Clerk of Courts budget hearing. The board reviewed the proposed budget. Questioned why there was an increase in salary line. Ms. Hazel explained she transferred money from the Title Office to the general fund with some of the money going to her clerk's account and some going to general fund with the suggested use to continue scanning.

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Ms. Hazel stated she will inform the Commissioners if the State has rules and regulations regarding concealed carry in the License and Title Offices, because it would fall in their guidelines. Ms. Hazel stated that the Title Office has signs posted no conceal and carry, the License Office currently has not. Ms. Hazel will keep the Commissioners informed.

At 2:40 p.m. the board recessed

At 2:47 p.m. the board resumed regular session with **Mary Beth Taylor, God's Little Critters**. Ms. Taylor explained the organization. Presented a report on the amount of calls they responded to within Huron County from local law enforcement. Ms. Taylor receives money from grant and donors, she explained the county gave money in the early 2000's until the budget was tight. There was an agreement in place and she gave reports twice a year.

Ms. Taylor stated it takes around \$40,000 a year to keep the agency running. She would appreciate receiving some funds from the county, looking for \$5,000 if available but would appreciate whatever they could get. Also, understands if the county is unable to contribute anything.

At 4:00 p.m. the board recessed.

At 4:10 p.m. the board resumed regular session with no further business to discuss Terry Boose moved to adjourn. Joe Hintz seconded the motion. The meeting stood adjourned.

IN THE MATTER OF CERTIFICATION

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on February 21, 2017.

IN THE MATTER OF ADJOURNING

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 4:10 p. m.

Terry Boose

Joe Hintz

Bruce Wilde

ATTEST

Clerk to the Board