

REGULAR SESSION

TUESDAY

JANUARY 9, 2017

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Terry Boose, Joe Hintz, Bruce Wilde

January 9, 2017

17-009

RESOLUTION

IN THE MATTER OF ELECTION OF A PRESIDENT OF THE BOARD OF COMMISSIONERS FOR THE YEAR 2017 IN COMPLIANCE WITH ORC 305.5

Terry Boose moved the adoption of the following resolution:

WHEREAS, the board of county commissioners shall organize on the second Monday of January of each year by the election of one of its members as president for a term of one year; and

WHEREAS, Terry Boose made the nomination to elect Joe Hintz as President to the Board of Huron County Commissioners for the year 2017 and after hearing no further nominations Terry Boose moved to close the nominations. Bruce Wilde seconded the motion with the voting as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

now therefore

BE IT RESOLVED, that Joe Hintz is hereby elected to serve as President to the Board of Huron County Commissioners for the year 2017; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

17-010

IN THE MATTER OF ELECTION OF A VICE PRESIDENT OF THE BOARD OF COMMISSIONERS FOR THE YEAR 2017

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, the board of county commissioners shall organize on the second Monday of January of each year and may elect of one of its members as Vice President for a term of one year; and

WHEREAS, Bruce Wilde made the nomination to elect Terry Boose as Vice President to the Board of Huron County Commissioners for the year 2017 and hearing no further nominations Bruce Wilde moved to close the nominations. Joe Hintz seconded the motion with the voting as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

now therefore

BE IT RESOLVED, that Terry Boose is hereby elected to serve as Vice President to the Board of Huron County Commissioners for the year 2017; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open

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to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

17-011

IN THE MATTER OF SETTING THE MEETING TIME FOR THE BOARD OF HURON COUNTY COMMISSIONERS FOR 2017

Terry Boose moved the adoption of the following resolution:

WHEREAS, as per Section 305.06 of the Ohio Revised Code, the board of county commissioners shall conduct at least fifty regular sessions each year, at the usual office of the board at the county seat and these sessions shall be conducted at a specific time fixed in advance; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners will hold their regular sessions every Tuesday and the first and third Thursdays at 180 Milan Avenue, Suite 7, Norwalk, Ohio 44857; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

17-012

IN THE MATTER OF SETTING SPECIAL MEETINGS FOR THE BOARD OF HURON COUNTY COMMISSIONERS

Terry Boose moved the adoption of the following resolution:

WHEREAS, pursuant to Ohio Revised Code section 121.22 (F), every public body, by rule, shall establish a reasonable method whereby any person may determine the time and place of all regularly scheduled meetings and the time, place, and purpose of all special meetings; and

WHEREAS, the Board of Huron County Commissioners desires to establish a rule to provide for notice of special meetings; now therefore

BE IT RESOLVED, that the Clerk shall give notice of the date, time, location, and purpose or purposes of a special session other than an emergency session as early as practicable, but not later than twenty-four (24) hours before the time the meeting is to start; and further

BE IT RESOLVED, if there is sufficient time to post twenty-four hours notice, the clerk shall give notice of an emergency session in the same manner as notice of a non-emergency special session. Otherwise, notice of the emergency session shall consist of notifying all news media who have requested notice in writing of special or emergency sessions as soon as an emergency session has been called or if communications are not possible as soon thereafter as is possible; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open

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to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Aye – Joe Hintz

Aye – Bruce Wilde

17-013

IN THE MATTER OF PUBLIC PARTICIPATION DURING THE BOARD OF HURON COUNTY COMMISSION MEETINGS

Terry Boose moved the adoption of the following resolution:

WHEREAS, the public is invited to speak to any of the agenda items and other topics, comments will be limited to three (3) minutes and directed to the Board of Huron County Commissioners; and

WHEREAS, it will be the practice of the Board of Commissioners that personnel matters of a personal and confidential nature are not appropriate topics for a public meeting and accordingly these concerns should be addressed individually with the Administrator/Clerk and/or in executive session of the Board of Huron County Commissioners; and

WHEREAS, the board welcomes public comments and questions during the time set aside in the meeting for public comment and asks that any member of the public who wishes to address the board sign in to provide name, address and telephone number; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners set public participation policy during the Board of Commissioners meeting as stated above; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Aye – Joe Hintz

Aye – Bruce Wilde

17-014

IN THE MATTER OF DESIGNATING THE OFFICIAL REPRESENTATIVE AND ALTERNATE FOR THE PURPOSE OF VOTING AT THE ANNUAL MEETING OF THE COUNTY COMMISSIONERS ASSOCIATION OF OHIO IN 2017

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, Article IV, Section 6, of the Code of Regulations of the County Commissioners' Association of Ohio requires each member county to, for the purpose of voting at any annual or special meeting of the Association, designate an Official Representative and Alternate; and

WHEREAS, the designation of the Official Representative and Alternate for a county organized under the statutory form of county government shall be by resolution of the board of county commissioners; and

WHEREAS, in designating the Official Representative and Alternate only a member of the board of county commissioners is eligible to be designated as the Official Representative and Alternate; now therefore

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BE IT RESOLVED, that Joe Hintz is designated as the Official Voting Representative of Huron County;
and further

BE IT RESOLVED, that Terry Boose is designated as the Alternate Voting Representative of Huron
County; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

17-015

IN THE MATTER OF CONTINUING FUND #131 FOR THE TECHNOLOGY NEEDS OF THE COUNTY RECORDER

Terry Boose moved the adoption of the following resolution:

WHEREAS, the Recorder submitted a proposal for needed technology equipment for the operation of her office for the fiscal year 2017; now therefore

BE IT RESOLVED that the Board of Huron County Commissioners hereby approves of the continuation of the Technologies Fund #131 with the cost per document at \$7.00 for the fiscal year of 2017 effective January 9, 2017; and further

BE IT RESOLVED, that the Administrator/Clerk is to certify a copy of this resolution to the Huron County Auditor and the Huron County Recorder; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

17-016

IN THE MATTER OF AUTHORIZING THE COUNTY ENGINEER TO PROCEED WITH CONSTRUCTION OR RECONSTRUCTION BY FORCE ACCOUNT

Terry Boose moved the adoption of the following resolution:

WHEREAS, the Board of Commissioners has determined the health, safety and welfare of the residents of Huron County will be best served by authorizing the County Engineer to proceed by "Force Account" in matters pertaining to the construction, reconstruction, improvement, of Huron County roads, bridges and culverts; now therefore

BE IT RESOLVED, that the Huron County Board of Commissioners does hereby authorize the Huron County Engineer to use county forces and proceed by "Force Account" in the construction, reconstruction and improvement, of the roads, bridges and culverts serving Huron County's residents, and that this authorization shall extend to, and include, any such roads, bridges and culverts on state, county, city or

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village roadways when the County Engineer has been so authorized by the respective jurisdiction;
and further

BE IT RESOLVED that the County Engineer is hereby authorized by the Board of County Commissioners to employ such laborers and vehicles, use such county employees and property, lease such implements and tools, and purchase such materials as are necessary in the construction, reconstruction, improvement of said roads by force account. And that, when determining whether construction or reconstruction of roads may be undertaken by force account, the County Engineer shall first cause to be made an estimate of the cost of such work using the force account project assessment form developed by the auditor of state under section 117.16 of the Revised Code. When the total estimated cost of the Force Account work exceeds thirty thousand dollars per mile, the County Commissioners shall invite and receive competitive bids for furnishing all the labor, materials, and equipment necessary to complete the work in accordance with sections 307.86 to 307.92 of the Revised Code;
and further

BE IT RESOLVED, that the County Engineer is authorized by this Board of County Commissioners to use such county employees and property, lease such implements and tools, and purchase such materials as are necessary in the construction, reconstruction, improvement, of bridges and culverts by force account. And that, when determining whether such construction, reconstruction, improvement of bridges or culverts may be undertaken by force account, the County Engineer shall first cause to be made an estimate of the cost of such work using the force account project assessment form. When the total estimated cost of the work exceeds one hundred thousand dollars, this Board of County Commissioners shall invite and receive competitive bids for furnishing all the labor, materials, and equipment necessary to complete the work, in accordance with sections 307.86 to 307.92 of the Revised Code. The County Engineer shall obtain the approval required by section 5543.02 of the Revised Code;
and further

BE IT RESOLVED, that "Force Account," as used in this section means that the County Engineer will act as contractor, using labor employed by the Engineer, or, using material and equipment either owned by the county or leased by the county, or purchased in compliance with sections 307.86 to 307.92 of the Revised Code and excludes subcontracting such work which requires competitive bidding pursuant to sections 307.86 to 307.92 of the Revised Code unless, or until, such work has been bid and awarded by the Board of Commissioners;
and further

BE IT RESOLVED, that the term "competitive bids" as used in this section requires competition for the whole contract regarding such materials, or, components of any such contract awarded by the County Commissioners and in regard to its component parts, includes labor and materials;
and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

17-017

IN THE MATTER OF AUTHORIZING CHANGE FUND ACCOUNT BE ESTABLISHED FOR THE HURON COUNTY ENGINEER/HIGHWAY DEPARTMENT FOR 2017

Terry Boose moved the adoption of the following resolution:

WHEREAS, the Huron County Engineer, Lee E. Tansey, P.E., P.S., by way of letter requests to maintain a Change Fund, as recommended by Huron County Auditor, Roland Tkach in the total sum of \$500.00 from account line 125-125-00475 "Other Expenses-Administration".
now therefore

BE IT RESOLVED that,

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Section 1. The Huron County Auditor is directed to issue a warrant to Huron County Engineer/Highway Department in the manner aforementioned to establish Change Funds for the Huron County Engineer/Highway Department for 2016.

Section 2. The \$500.00 shall be repaid to the General Fund of the Huron County Engineer/Highway Department to account line 125-125-10185 "Other Revenue" at the end of each calendar year and a request made by the official of the board to establish a Change Fund if the official deems necessary to transact the business of the office.

Section 3. The resolution shall be copied to the Huron County Auditor and Huron County Engineer. and further

BE IT RESOLVED, BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Joe Hintz
- Aye – Bruce Wilde

17-018

IN THE MATTER OF ACCEPTING THE ANNUAL COUNTY MILEAGE CERTIFICATION

Terry Boose moved the adoption of the following resolution:

WHEREAS, the Huron County Engineer has submitted the annual County Highway System Mileage Certification; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners approves the annual County Highway System Mileage Certification presented by the Huron County Engineer as attached hereto and incorporated herein; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Joe Hintz
- Aye – Bruce Wilde

HOLIDAY NOTICE

NOTICE

ALL HURON COUNTY OFFICES WILL BE CLOSED ON MONDAY, JANUARY 16, 2017 TO OBSERVE MARTIN LUTHER KING DAY

THE HURON COUNTY TRANSFER STATION WILL BE OPEN
HURON COUNTY COMMISSIONERS
Terry Boose, Joe Hintz, Bruce Wilde

IN THE MATTER OF TRAVEL

Terry Boose moved to approve the following travel request this day. Bruce Wilde seconded the motion.

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The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
 Aye – Joe Hintz
 Aye – Bruce Wilde

Donald Starett, DJFS to Lewis Center, Ohio on February 5, 2017- February 7, 2017 for the OHPELRA Training.

Roland Tkach, Auditor to Dublin, Ohio on January 4, 2017 for the State CAAO Meeting.

Randal Strickler, Prosecutor’s Office to Columbus, Ohio on January 12, 2017 – January 13, 2017 for Seminar/Training along with Melissa Angst.

Marques Binette, Prosecutor’s Office to Columbus, Ohio on January 12, 2017 – January 13, 2017 for Seminar/Training.

James Joel Sitterly, Prosecutor’s Office to Columbus, Ohio on January 12, 2017 – January 13, 2017 for Seminar/Training.

Mr. Boose recommended that the Sheriff come before the board next week.

Mr. Wilde would also like to discuss the closing of the county with the Sheriff in regards to snow levels.

Mr. Boose would like to go out to the public for the Board of DD.

Data Board	Terry Boose
Catastrophic Board	Joe Hintz
RLF Board	Skip Wilde
Community Corrections	Terry Boose
LEPC	All 3 Commissioners
EMA Board	All 3 Commissioners
Railroad and Highway Board	All 3 Commissioners
9-1-1 Board	All 3 Commissioners
Planning Commission	All 3 Commissioners
Solid Waste Management	Joe Hintz
WIAO	All 3 Commissioners
CAC	
Family & Children First	Skip Wilde
District 9 Board	Joe Hintz – Alternate Terry Boose
Board of Revision	Skip Wilde
DWARP	Terry Boose
Investment Board	Skip Wilde – Terry Boose
Records Commission	Terry Boose
Courthouse Security	All 3 Commissioners
Gerken Center Steering Committee	Skip Wilde
Erie Basin	Terry Boose

The board discussed the issue with records. Mr. Wilde would like to move forward on this process. Mr. Boose stated they need to do a survey, to know what is where for each department. They need to get a handle on this issue it is currently out of control. Mr. Hintz stated that discussion was had to move from the Senior Enrichment to the old title office as a staging area. Mr. Boose stated that there is no need for a staging area, touch it once, and don’t be moving it around from area to area.

Mr. Boose questioned if they needed to have an elected officials & department heads meeting to discuss some issues. The meeting is set on February 16, 2017 from 12:00 p.m. to 1:30 p.m.

Mr. Hintz stated there is a 9-1-1 meeting on January 11, 2017 at 9:00 a.m.

Mr. Boose stated there is a Huron County Firefighters Association meeting in Plymouth at 7 p.m.

Mr. Wilde explained there is an Economic Development Meeting on January 13, 2017 at 8 a.m.

Mr. Boose mentioned that a couple of citizens stated that the board should give money to the Human Society, Mr. Boose suggested to the citizens that they contact Ms. Ziemba to have the Human Society come before the board. Mr. Hintz would also like to look at God’s Little Critters as well.

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OTHER BUSINESS**

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Mr. Boose would like to discuss the budget on Thursday, January 19, 2017 if that is possible. Mr. Boose also discussed the Classified and Unclassified employees. Ms. Ziemba has the resolution ready, she would like to verify the Ohio Revised Code.

Mr. Boose discussed how they would handle phone calls when they come into the office. He feels that the staff should not have to handle a call where the caller is cussing and very belligerent. The staff member should notify caller that if they continue to be belligerent I'm ending this call.

Mr. Boose questioned in regards to anonymous letters do they each answer these at their own discretion? Mr. Hintz stated that sometimes you get a letter and you don't know whom it is from. Mr. Strickler stated that the board should not give too much into the letters because you're unsure if it is someone who has an ax to grind or if this is made up. If they have a complaint they need to sign their name to it. Mr. Boose stated that unfortunately in this position they can't ignore these letters, they need to report it to the proper authorities.

Mr. Boose asked what happens when someone comes to the front window who is belligerent, Ms. Ziemba stated they haven't had anyone luckily. They discussed different ways to secure the building and the Commissioner's office. Mr. Hintz questioned if the local PD would respond to the building. Mr. Strickler stated he would talk to Chief Light and see if the hook the panic button to ring into both the Norwalk PD and Sheriff's Office.

Ms. Ziemba asked if there was any further discussion in regards to expenditure over \$1,000.00. Mr. Boose stated he talked to Susan Hazel and Jan Tkach regarding this, they said maybe they should do a little bit more research to see why they are spending this amount. Mr. Boose stated he was going to bring up at the Commissioners school and see what other counties are doing and why.

Mr. Boose discussed that CCAO asked if anyone wants to sit on their boards, Mr. Boose explained he would like to sit on a couple. Mr. Wilde and Mr. Hintz both expressed they did not.

Mr. Boose asked about credit cards, Ms. Ziemba stated there is rules and procedures to using a credit card. Mr. Hintz explained that sometimes it is a hassle if you use your credit card and get reimbursed and you are charged sales tax, the county doesn't pay sale tax.

At 10:56 a.m. Terry Boose moved to adjourn. Bruce Wilde seconded the motion. The meeting stood adjourned.

IN THE MATTER OF CERTIFICATION

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on January 9, 2017.

IN THE MATTER OF ADJOURNING

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 10:56 a. m.

	Terry Boose
	Joe Hintz
	Bruce Wilde

ATTEST

Clerk to the Board