

**REGULAR SESSION**

**THURSDAY**

**JULY 20, 2017**

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Terry Boose, Joe Hintz, Bruce Wilde.

*17-220 Signature Only*

**IN THE MATTER OF RE-APPOINTMENT TO THE HURON COUNTY BOARD OF MENTAL HEALTH AND ADDICTION SERVICES BOARD**

Terry Boose moved the adoption of the following resolution:

**WHEREAS**, the term of Corey Ream on the Huron County Board of Mental Health and Addiction Services Board expired on June 30, 2017; and

**WHEREAS**, the Board of Huron County Commissioners interviewed four interested candidates for this board position; and

**WHEREAS**, it is the desire of the Board of Huron County Commissioners to re-appoint Mr. Ream to a four year term to begin July 1, 2017 and to end June 30, 2021; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby re-appoints Mr. Corey Ream to the Mental Health and Addiction Services Board with the term commencing July 1, 2017 and ending June 30, 2021; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde

*17-221 Signature Only*

**IN THE MATTER OF RE-APPOINTMENT TO THE HURON COUNTY BOARD OF MENTAL HEALTH AND ADDICTION SERVICES BOARD**

Terry Boose moved the adoption of the following resolution:

**WHEREAS**, the term of Ambrose F. O'Brien on the Huron County Board of Mental Health and Addiction Services Board expired on June 30, 2017; and

**WHEREAS**, the Board of Huron County Commissioners interviewed four interested candidates for this board position; and

**WHEREAS**, it is the desire of the Board of Huron County Commissioners to re-appoint Mr. O'Brien to a four year term to begin July 1, 2017 and to end June 30, 2021; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby re-appoints Mr. Ambrose F. O'Brien to the Mental Health and Addiction Services Board with the term commencing July 1, 2017 and ending June 30, 2021; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

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Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde

*17-222 Signature Only*

**IN THE MATTER OF APPOINTMENT TO THE HURON COUNTY BOARD OF MENTAL HEALTH AND ADDICTION SERVICES BOARD**

Terry Boose moved the adoption of the following resolution:

**WHEREAS**, the term of Toni Anne Griffith on the Huron County Board of Mental Health and Addiction Services Board expired on June 30, 2017; and

**WHEREAS**, the Board of Huron County Commissioners interviewed four interested candidates for this board position; and

**WHEREAS**, it is the desire of the Board of Huron County Commissioners to appoint Robert Duncan to a four year term to begin July 1, 2017 and to end June 30, 2021; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby appoints Mr. Robert Duncan to the Huron County Board of Mental Health and Addiction Services Board with the term commencing July 1, 2017 and ending June 30, 2021; and further

**BE IT RESOLVED**, that the Board of Huron County Commissioners wishes to thank Ms. Griffith for her previous service on the Huron County Board of Mental Health and Addiction Services Board; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde

Discussion: Mr. Boose stated he wanted to clear up an email they received from Beth Williams regarding not having Mayor Duncan's application. Ms. Williams clarified that she did actually have it from the previous round of appointments. Ms. Williams has reached out to Mr. Duncan and is preparing him for the upcoming meeting. Mr. Boose wanted to clarify that this was not done behind the backs of the board and also wanted to clarify that these are Commissioner appointments and do not need to be ran by MHAS in advance. Mr. Wilde wants to also let people know that this is an open appointment.

Mr. Boose discussed that the MHAS board is trying to do things with the schools, and certain schools are not contacting them back and there are some really good reasons why they are not, a lot of the school staff are gone in June and July. They need to be given time to respond.

17-223

**IN THE MATTER OF APPROVING REQUESTS FOR EXPENDITURE OF OVER \$1,000.00 SUBMITTED TO THE BOARD JULY 20, 2017**

Terry Boose moved the adoption of the following resolution:

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**WHEREAS**, requests for expenditures of over \$1,000.00 have been submitted for approval by the Board of Huron County Commissioners as follows:

**Buildings and Grounds**

Hohler & Sons Plumbing & Heating, Inc.	Gerken Water tank replacement	\$5,450.00
		now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves of the requests for expenditure of over \$1,000.00 as listed above; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde

*Discussion:* Mr. Boose stated this is a lot of money, but he wanted to thank Mr. Wilde for all his hard work to get the best overall deal they could. This is according to contract that the need to replace this and pay for it. Mr. Wilde discussed the rock that has been hit twice; Mr. Welch is going to remove this rock and a bumper will be placed in there and they are going to stone that. Mr. Wilde suggested a guardrail but it was over kill.

17-224

**IN THE MATTER OF AWARDING BID FOR THE NORWALK-HURON COUNTY AIRPORT, RECONSTRUCTION APRON B AND RELOCATE TAXIWAY CONNECTOR PROJECT TO BE PERFORMED UNDER FY2017 FAA GRANT**

Terry Boose moved the adoption of the following resolution:

**WHEREAS**, the Huron County Commissioners have reviewed the bid documents and recommendation of award provided by Michael Baker International, Inc. dated July 10, 2017, for the Reconstruction of Apron B and Relocate Taxiway Connector project to be performed under the FY2017 FAA Grant; and

**WHEREAS**, the recommendation of awarding the construction project to Erie Blacktop, Inc. in the amount of \$157,128.50, is found to be reasonable and customary for the work anticipated based on the bids received and the engineer's estimate provided for the project; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners does hereby recommend that the FAA accept the attached statement and analysis as evidence of cost reasonableness; and further

**BE IT RESOLVED**, that the Board of Huron County Commissioners further recommends the project be awarded to Erie Blacktop, Inc. in the amount of One Hundred Fifty Seven Thousand, One Hundred Twenty Eight and 50/100 dollars (\$157,128.50), contingent on receipt of FAA funding for the project; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion.

\*Discussion: Mr. Strickler stated he has reviewed the documents. Mr. Boose explained he would abstain due to a possible conflict with his other employment.

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The roll being called upon its adoption, the vote resulted as follows:

Abstain – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde

*\*On file*

17-225

**IN THE MATTER OF ESTABLISHMENT OF A NEW FUND TO BE KNOWN AS THE SCHOOL RESOURCE OFFICER FUND #114**

Terry Boose moved the adoption of the following resolution:

**WHEREAS**, a new fund needs to be established; now therefore

**BE IT RESOLVED**, that the Huron County Auditor is directed to create a new fund to be known as the School Resource Officer Fund #114; and further

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby authorizes the Huron County Auditor to create new account lines as follows:

114-00125-114 Salary  
114-00400-114 PERS  
114-00460-114 Medicare; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde

**At 9:35 a.m. Public comment** - No Comment

17-226

**IN THE MATTER OF APPROPRIATING FUNDS IN THE SCHOOL RESOURCE OFFICER FUND #114**

Terry Boose moved the following resolution:

**WHEREAS**, the Board of Huron County Commissioners being in receipt of an Amended Certificate of Estimated Resources for the School Resource Officer Fund #114 in the amount of \$15,000.00; and

**WHEREAS**, it is the desire of this Board of Huron County Commissioners to appropriate these funds to the School Resource Officer Fund #114; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves of the appropriation as follows:

TO:	114-00125-114	Salary	\$12,546.00	
	114-00400-114	PERS	\$ 2,272.00	
	114-00460-114	Medicare	\$ 182.00	and further

**BE IT RESOLVED**, that a certified copy of this resolution be sent to the Huron County Auditor and the

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departments requesting the appropriation;

and further

**BE IT RESOLVED** the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Aye – Joe Hintz

Aye – Bruce Wilde

17-227

**IN THE MATTER OF TRANSFERRING FUNDS FROM ACCOUNT #099 IN THE GENERAL FUND TO SCHOOL RESOURCE OFFICER FUND #114**

Terry Boose moved the adoption of the following resolution:

**WHEREAS**, a transfer of funds is needed for the #114 School Resource Officer Fund; and

**WHEREAS**, the Sheriff has collected \$5,678.05 for services related to the School Resource Officer position which has been deposited into the general fund; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves of the transfer of moneys from 099-00600-001 in the amount of \$5,678.05 to the School Resource Officer Fund #114-10200-114; and further

**BE IT RESOLVED**, that a certified copy of this resolution be sent to the Department requesting transfer, and the Huron County Auditor, and the Auditor's office will make the journal entry to the #114 fund; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Aye – Joe Hintz

Aye – Bruce Wilde

17-228

**IN THE MATTER OF APPROVING A REQUEST FOR PAYMENT ON LETTER OF CREDIT AND STATUS OF FUNDS REPORT (FORM DS5) FOR HURON COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT (B-F-16-1BJ-1) SUBMITTED TO THE BOARD JULY 20, 2017**

Terry Boose moved the adoption of the following resolution:

**WHEREAS**, a request for payment and status of funds report has been prepared and submitted to the Board of Huron County Commissioners as attached herein by WSOS CAC, Inc. & Huron County Development Council for the Board's certification; and

**WHEREAS**, the Board has reviewed the request for payment and status of funds report; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves of the request for payment and status of funds report as attached herein and certifies that the data reported is correct and that

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the amount of the Request for Payment is not in excess of current needs;

and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde

**State of Ohio  
Office of Community Development  
Request for Payment and Status of Funds request**

<b>Submit To:</b> Development Services Agency Office of Community Development P.O. Box 1001 Columbus, Ohio 43216-1001		<b>Name and Address of Grantee:</b> Huron County Commissioners 180 Milan Ave Newark, OH 44857		CDBG E.D.R.F. Balance: \$ 0	
				CDBG Housing P.I. Balance: \$ 0	
				HOME Program Income Balance: \$ 0	
<b>Contact Person Information</b> Name: Kathy Phillips Phone Number: (614) 668-8219 Email: philips.24@cos.ohio.gov		<b>Grant Number:</b> B-F-16-18J-1		<b>State Use Only</b>	
		<b>Draw Number:</b> 3		<b>Date:</b>	
				<b>Voucher #:</b>	
				<b>Warrant #:</b>	

Project Nbr	Project Name	Activity Nbr	Activity Name	Housing Site Address (if Applicable)	Site Number (S)	Amount Requested (\$)	Approved Activity/Site Budget (\$)	Balance of Activity/Site Budget (\$)
2	Admin / Fair Housing / Planning	2	General Admin			1,200.00	14,200.00	10,982.50
2	Admin / Fair Housing / Planning	1	Fair Housing Program			65.00	2,000.00	1,675.00

<b>Total Amount of This Draw:</b>	1,265.00	14,200.00	12,667.50
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**Certification of Realization of Expenditures: Two Authorized Signatures Are Required**

I certify that this request for Payment was drawn in accordance with the terms and conditions of the Grant Agreement(s) cited and that the amount drawn is proper for payment to the drawee's depository. I also certify that the data reported above is correct and that the amount of the request for Payment is not in excess of current needs.

Date: 7-20-17	Signature: <i>[Signature]</i>	Title: Pres Comm
Date: 7/20/17	Signature: <i>[Signature]</i>	Title: UP

State Use Only: \_\_\_\_\_ Date: \_\_\_\_\_

Approved: \_\_\_\_\_

17-229

**IN THE MATTER OF APPROVING OF THE PROPOSAL FOR THE PREPARATION OF THE HURON COUNTY 2017, 2018 and 2019 INDIRECT COST ALLOCATION PLAN**

Terry Boose moved the adoption of the following resolution:

**WHEREAS**, under provisions of the Ohio Revised Code counties have the responsibility of administering public assistance and social service programs entitled to federal and/or state reimbursement and to receive reimbursement for county-wide indirect cost incurred in the administration of these programs through an indirect cost plan conforming to cost principles outlined in Federal Circular A-87 and Chapter 7000 of the Ohio Department of Job & Family Services Administrative Procedures Manual; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves Donald J. Schonhardt & Associates, Inc. 5307 Franklin St., Hillard, Ohio 43026 to prepare the indirect cost allocation plan for Huron County for the years 2017, 2018, 2019 at a cost not to exceed, \$7,800.00 for each year of production (excluding an allowance for mileage reimbursement), as attached herein; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

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Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde

*\*Agreement on file*

17-230

**IN THE MATTER OF VACATION OF THREE ALLEYS WITHIN THE UNINCORPORATED AREA OF NEW HAVEN TOWNSHIP AS PETITIONED BY THE BOARD OF TRUSTEES OF NEW HAVEN TOWNSHIP**

Terry Boose moved the adoption of the following resolution:

**WHEREAS**, a petition has been received from the New Haven Township Trustees for vacation of three alleys, public rights-of-ways within the unincorporated area of New Haven Township as follows:

1. Approximately 16.5 feet in width, that is adjacent to lots known as permanent parcel numbers 240280011100000 to the north and 240280011090000 to the south, the termini of the right of way is the lot known as permanent parcel number 240030040220000 to the west; and West Street to the east. This right-of-way has been abandoned and has not been used in excess of 21 years as a previous adjacent property owner had constructed an attached garage over said right-of-way.
2. Approximately 33 feet in width, that is adjacent to lots known as permanent parcel numbers 240280011080000 to the north and 240280011580000 to the south, the termini of the right of way is the lot known as permanent parcel number 240030040220000 to the west; and West Street to the east.
3. Approximately 16.5 feet in width, that is adjacent to lots known as permanent parcel numbers 240280011110000, 240280011100000, 240280010900000, and 240280010800000 to the east and 240030040220000 to the west; and the northern line of lot number 240280011110000 to the north and the southern line of the 33-foot wide alley described in paragraph 2 above. and

**WHEREAS**, it is the intention of the Board of Huron County Commissioners to proceed with said vacation of the three alleys listed above in accordance with Section 5553.045 of the Ohio Revised Code; now therefore

**BE IT RESOLVED**, by the Board of Huron County Commissioners as follows:

- 1) The Board hereby fixes Tuesday, August 22, 2017, at 10:00 a.m. as the date and time for a hearing for the proposed three alleys to be vacated to be held at the Huron County Commissioners' Board Room, Administration Building, top floor and to read a report of the Huron County Engineer.
- 2) a copy of Resolution and Legal Notice will be sent to abutting property owners by First Class Mail at least 20 days before the hearing; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion.

*\*Discussion:* Mr. Strickler explained the request and that he prepared the resolution request for New Haven Township. Mr. Ziemba asked Mr. Strickler for clarification about sending the letters to property owners and Department of Natural Resources. Mr. Strickler recommended the notices go to the property owners but not needed to be sent to Ohio Department of Natural Resources.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde

RECEIVED  
JUL 13 2017  
HURON COUNTY  
COMMISSIONERS

## RESOLUTION NO. 2017- 7-1

**A RESOLUTION PETITIONING THE HURON COUNTY BOARD OF COMMISSIONERS TO VACATE THREE ALLEYS WITHIN THE UNINCORPORATED AREA OF NEW HAVEN TOWNSHIP.**

WHEREAS, the Board of Trustees of New Haven Township has been informed that there exist three alleys, dedicated public rights-of-ways within the unincorporated area of New Haven Township, one of which that a previous owner of the adjacent lots thereto had built a garage within said right-of-way, and

WHEREAS, the Board of Trustees has determined that the vacation of the three alleys would serve the public interest due to their nonuse; and

WHEREAS, the Board of Trustees has the authority to petition the Huron County Board of Commissioners to vacate the aforementioned rights-of-ways pursuant to *Ohio Revised Code Sections 5553.042 and 5553.045*; and

Mr. Frank E. Smith moved for the adoption of the following Resolution, and

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF NEW HAVEN TOWNSHIP, HURON COUNTY, AND STATE OF OHIO:**

**Section 1.** That the Board of Trustees of New Haven Township has determined that it is in the public interest to vacate three alleys, public rights-of-ways within the unincorporated area of New Haven Township described generally as follows:

1. Approximately 16.5 feet in width, that is adjacent to lots known as permanent parcel numbers 240280011100000 to the north and 240280011090000 to the south, the termini of the right of way is the lot known as permanent parcel number 240030040220000 to the west; and West Street to the east. This right-of-way has been abandoned and has not been used in excess of 21 years as a previous adjacent property owner had constructed an attached garage over said right-of-way.
2. Approximately 33 feet in width, that is adjacent to lots known as permanent parcel numbers 240280011080000 to the north and 240280011580000 to the south, the termini of the right of way is the lot known as permanent parcel number 240030040220000 to the west; and West Street to the east.
3. Approximately 16.5 feet in width, that is adjacent to lots known as permanent parcel numbers 240280011110000, 240280011100000, 240280010900000, and 240280010800000 to the east and 240030040220000 to the west; and the northern line of line of lot number 240280011110000 to the north and the southern line of the 33-foot wide alley described in paragraph 2 above.  
(See copy of surveyor drawing attached hereto.)

**Section 2.** That the Board of Trustees of New Haven Township, pursuant to *Ohio Revised Code Sections 5553.042 and 5553.045* respectfully petitions and requests that the Huron County Board of Commissioners take any and all necessary steps to vacate the above-described alley pursuant to the applicable sections of the Ohio Revised Code.

The Fiscal Officer is hereby authorized and directed to file a certified copy of the within Resolution to the Huron County Board of Commissioners and the Huron County Engineer in order to initiate the process of the vacation of above-described alley pursuant to law.

**Section 3.** That this Board of Township Trustees hereby finds and determines that all formal actions relative to the adoption of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of its committees, if any, which resulted in formal action, were taken in meetings open to the public in full compliance with applicable legal requirements, including *§121.22 of the Ohio Revised Code*.

**Section 4.** That this Resolution is hereby declared to be in full force and effect at the earliest date permitted by law.

Mr. William Chapman seconded the motion to adopt said Resolution, and upon roll call, the votes resulted as follows: Thomas Babcock, yes; William Chapman, yes; and Frank E. Smith, yes.

Thomas Babcock  
Thomas Babcock, Trustee

William Chapman  
William Chapman, Trustee

Frank E. Smith  
Frank E. Smith, Trustee

Attest:

Therese J. Hall  
Therese J. Hall, Township Fiscal Officer

Adopted: July 12, 2017

At 9:55 a.m. the board recessed.

At 10:03 a.m. the board resumed regular session with Nicole Bent, State Auditor's Office, for a performance audit presentation. Ms. Bent explained what they do in her office; the office performs performance audits which are kind of like operational reviews or like a business consulting agent wrapped into an audit. The go into a community or a state agency or school they take look at their operations, and then they make a recommendation on how they may save money.

Ms. Bent explained that her team consists of 30 people across the state, they run project by project basis, depending on the scope of engagement, and you will get someone who is more familiar with the scope of work for this project. Ms. Bent stated they have a couple of different ways to doing this type of engagement. The first one is a typical client pay, they charge the same as the local auditors of \$41.00 hr. then they would have it contracted at not to exceed contract, they would scope the engagement ahead of time and then they would proceed from there.

Mr. Hintz introduced Roland Tkach, Auditor to Ms. Bent. Ms. Bent stated the second way they do it is with a leap fund application which is like an upfront loan that covers the cost of the engagement ahead of time and it comes with a couple of strings attached. First the money that your borrowing is at the star rate, so it's really minimal, then you pay the loan back a year afterwards, then this gives the Auditor's office control of the scope.

Ms. Bent wanted to let the board know the highly level of analysis they can give the Commissioners, they would be able to see how much time each person spends on a work load. Mr. Boose asked if counties have this data, Ms. Bent stated that bigger counties do.

Mr. Wilde asked do they do buildings, Ms. Bent stated they do facilities analyst. She explained that they do them in all the schools and state agencies that they go into. Ms. Bent states with savings there is cost.

The board discussed the old jail, possible selling it, that it's not simple, but as an outsider like Ms. Bent they could bring to the boards attention what they are not thinking about it. Mr. Boose would like a report on this building. Ms. Bent stated that they do financial reports on what kind of financial status the building would have.

Ms. Bent asked how the Commissioners would like to proceed, would they like her to take what she has now and work out a project. Mr. Boose stated that before they proceed; he would like to ask Mr. Tkach if he has any questions. Mr. Tkach asked what counties they have done performance audits recently. Ms. Bent stated that she has been with the company two years, and they have not done a county in the two



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years she has been there. She would have to look back into their archives to see. They do facilities analyses, IT analysis's every day in their office. Mr. Tkach asked so when they do an audit can it be specific to facilities and IT, what other categories could a performance audit include? Ms. Bent stated that would be up too what the Commissioners need them for. Ms. Bent stated that they are currently in Portsmouth and they did their roads department, fire department, administration and billing/collections. Mr. Tkach stated he would put that under employee audits due to what they are asking for. Mr. Tkach questioned what you call the audits that include the employees; Ms. Bent stated they would call that a work orders analyses or HR/Staffing. Mr. Tkach asked in the two years of her experience what areas have been the most effective when auditing for cost savings. Ms. Bent stated they typical find over generous provisions in contracts, like in some departments something was negotiated into the contract 25 years ago that no longer meets the requirements. Ms. Bent stated that all their recommendations are located on their website and they can be filtered by category. Mr. Tkach asked how much do you charge per man hour? Ms. Bent stated it is the same as the State Auditor, she believes that is \$41.00 hr. Then it could be a loan to the county, and Mr. Tkach asked what the terms were. Ms. Bent stated a year after the audit is released.

Ms. Bent stated there are a couple things, the board can talk, call her back and tell her what they want. She can take what she has learned so far today, take a stab at it and put a proposal together. The board agree that her putting a proposal together would be a good starting point, she will email this to them. She will reach out with CCAO, speak with them.

Mr. Boose asked Mr. Tkach where are we at with the Ohio Check Book, Mr. Tkach stated he called Jeff today. Mr. Tkach needs to have a meeting with his vendor and them. There are a lot of moving parts. Mr. Boose asked if Mr. Tkach had spoken to other counties who are using this especially with the same vendor, Mr. Tkach stated no. Mr. Tkach stated that he spoke to Erie County about their bills; the responded back with why you are looking at our stuff, Mr. Tkach stated that he can. Mr. Tkach asked if the board had considered placing the minutes on the website, Ms. Ziemba stated she would love to, she just remembers it was very costly to do it. Ms. Ziemba stated that the website is done in house. Ms. Ziemba will have Ms. Beck research this cost.

**At 10:55 a.m.** the board recessed.

**At 11:05 a.m.** the board resumed regular session, Pete Welch and Steve Minor in attendance with discussion of the solid waste plan. Mr. Welch asked if they could ask Mayor Duncan to put this in the beginning of the council meeting.

**Short and long term building & maintenance work session**

Mr. Boose stated that his thought to do this properly is determine who is going where, because this could make a big difference on how they do this plan. And the timing is what needs to be determined. Mr. Boose stated they need to do two things the sooner the better, first thing, are they going to move people around, who they are going to move around, and they need to look at everyone's contract that we have and see if they need to be updated, if they need to be changed, or go with what they have. Mr. Boose stated the reason they need this done upfront is that it will help define where the money is coming from and/or if they are actually going to need space for them. Mr. Boose stated to remember every time they move someone it will cost the county money.

Mr. Welch asked if the board was on the same page if they need to knock down Shady Lane. Mr. Hintz stated they are on the same page with most of the building, however they are not clear on Sarah's House. Mr. Boose stated long term he thinks Sarah's House needs to go. Mr. Welch stated what timeframe they are looking at, will it be 2 years, 5 years, 10 years before they knock it down. Mr. Boose stated that were Veteran's Services and Senior Services is the key is we want them out of there as soon as possible, is there any liability to get that building down. If the Commissioners vacate it, is there liability if they don't get it down in that month or year. Mr. Welch preference is to have to come down as soon as possible. Mr. Boose doesn't want the liability if they leave the building open, Mr. Hintz preference to have everything down at the same time. Mr. Welch asked if they will know when they will have a decision on Sarah's House, Mr. Boose stated in 3-4 months. Mr. Minor stated the roof is not good; they have patched it with metal because it is a slate roof. It could possible cause damage if not fixed permanently.

Mr. Boose stated the 1<sup>st</sup> step is to get the Veteran's Service a location. Mr. Hintz stated that both entities are looking for a new location, we know all that. Mr. Boose asked shouldn't buildings and grounds have access to all the buildings. Mr. Strickler stated that is correct with the only exception would be the jail or sheriff's office.

The board agrees to get the Veteran's out of the building as soon as possible to a new location. Mr. Hintz stated that this is the starting point to get these entities removed from these buildings. They want to find a permanent spot, however Veteran's want a new building.

Mr. Boose stated that the last agreement with ADAMS Board was 1997; they have not paid rent since 2005, but moving forward this is something they need to discuss. Mr. Wilde asked if we have to supply a space for the ADAMS Board, Mr. Strickler stated he was not sure. Mr. Boose said that if we can charge them rent, he doesn't feel they need to supply a space. Mr. Boose wants to get a hold of all the leases to find out what they need to provide and what they don't and what they are locked into. Mr. Welch questioned how you are going to determine who you charge rent to and who you don't. Mr. Strickler stated he needs to make a list to review.

Ms. Ziemba started a list that she is going to send to Mr. Strickler of what leases that need to be reviewed.

**At 11:53 a.m.** *Terry Boose moved to enter into Executive Session ORC 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual. Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:*

*Aye – Terry Boose*

*Aye – Joe Hintz*

*Aye – Bruce Wilde*

**At 12:40 p.m.** *Terry Boose moved to end Executive Session ORC 121.22 (G) (1). Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:*

*Aye – Terry Boose*

*Aye – Joe Hintz*

*Aye – Bruce Wilde*

- No Action Taken

**At 12:41 p.m.** the board recessed.

**At 12:50 p.m.** the board resumed regular session.

**Continue short and long term building & maintenance work session**

Mr. Boose stated Mr. Wilde mentioned that they need to find out who we need to provide space for.

Mr. Boose stated that the most important decision they need to make is where to move Veteran Services, this is a must provide: old BMV/Title. Mr. Boose stated they would start with remodeling the old Title Office for office space and clean up the BMV to use for storage to get started. When they can prove the need for the extra space then they can ask to have BMV renovated. Mr. Boose stated that this is being taking it to the board not the employees.

Mr. Boose stated to keep listening to Kari Smith, Board of DD, for a solution. As long as the construction on the Title has not started then they will be open to hear what they say. Also, remember if Veterans move to Board of DD then we will need to pay rent, maintenance and utilities.

Mr. Boose would like to meet the Veteran's Board ASAP, Mr. Boose would like Ms. Ziemba to tell them they are moving forward and it is in the best interest of their board to come to our meeting better sooner than later to discuss this.

The board discussed the 5<sup>th</sup> floor air conditioning unit, at this time they have a unit that would be ok till the larger unit is fixed.

17-231

**A RESOLUTION TO ADOPT THE SOLID WASTE MANAGEMENT PLAN FOR THE HURON COUNTY SOLID WASTE MANAGEMENT DISTRICT**

Terry Boose moved the adoption of the following resolution:

**REGULAR SESSION**

**THURSDAY**

**JULY 20, 2017**

**WHEREAS**, the Huron County is located within the jurisdiction of the Huron County Solid Waste Management District; and

**WHEREAS**, the District Policy Committee prepared and adopted a final draft of the Solid Waste Management Plan in accordance with Ohio Revised Code Sections 3734.53, 3734.54 and 3734.55; and

**WHEREAS**, the District has provided a copy of the Draft Final Solid Waste Management Plan for ratification to each of the legislative authorities of the District; and

**WHEREAS**, the Huron County Board of Commissioners must decide whether it approves of said Solid Waste Management Plan within ninety days of receipt of the Final Draft Plan; now therefore

**BE IT RESOLVED**, by the Board of Commissioners of Huron County approves the District Solid Waste Management Plan; and further

**BE IT RESOLVED**, The Clerk is hereby directed to send the District a copy of this resolution to the attention of Mr. Peter Welch, District Coordinator, Huron County Solid Waste Management District, 180 Milan Avenue, Norwalk, Ohio 44857. and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code. Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde

Discussion: Mr. Boose stated that Mr. Hintz and Mr. Welch have worked very hard at getting this Solid Waste Plan together. Mr. Boose thanks them for all their hard work.

#### **IN THE MATTER OF TRAVEL**

Terry Boose moved to approve the following travel request this day. Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde

Terry Boose, Skip Wilde Commissioners to Akron, Ohio on July 21, 2017 for Community Housing Association Meeting.

Warren would like one representative from Commissioner to be on the committee to work on the TCAP grant. Joe Hintz will be the Commissioner Representative. First meeting is tentative for Thursday, July 27, 2017.

**At 1:15 p.m.** the board recessed.

**At 2:08 p.m.** the board resumed.

Mr. Boose discussed the recovery center with the recovery people and they said they thought it was on hold, whereas he thought the project was moving forward. Denny Wilson, the head of FI, phone number: 330-459-5563. The center would be operated through a 501C3. There is some concern from people in the area that these people are not from the area. Mr. Boose believes everyone needs to work together. He would like Mr. Wilde to meet with Rob Duncan and Michael Pack and Jennifer Prince and anybody else he would like to talk about setting up the 501C3 and moving forward. Mr. Boose told them the old jail is out. What he thinks is a short term option would be Sarah's House. It would only be the first floor and only temporary and the county wouldn't put any money into it. They agreed that they would need a big place; they just need a place to get started.

Mr. Boose asked if the stuff on the blacktop is part of the 5 to 10 year plan or if they need to move on it. They questioned if there was still time to get it done. Mr. Wilde said to hold it, but keep it close and

**REGULAR SESSION**

**THURSDAY**

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maybe get it done in the spring.

Mr. Boose asked how to keep the discussion going with Kari Smith and her group moving out. He wants to tell ODOT to look at the intersection of South Norwalk and 250 with future uses as opposed to past use. Possibly a light at the intersection because it's hard to get out of the intersection and that is what's making Senior Enrichment hesitate. Route 601 and route 20 is another intersection he would like ODOT do a study on.

Mr. Boose brought up where we are on the Senior Enrichment building situation. He said Roxanne is very frustrated with the rec center people. They are okay with seniors coming into the rec but there are a lot of restrictions they are putting up. They don't like the idea of the buses and truck loads of food being delivered. She has the drawings but doesn't have a monetary number yet. They are also looking at the Frontier building. She thinks if they do something in Norwalk they will need to do something in Willard. Mr. Boose is trying to figure out where they are going to fall into the 5 to 10 year plan. He really likes Christie Lane for them, but he can't get them excited about it. They don't know that there is enough room.

The Commissioners are having the Veterans in next week and letting them know the space they are moving to is the old title building.

At 3:03 p.m. the board recessed.

At 3:43 p.m. the board resumed with no further business to discuss Mr. Wilde moved to adjourn. Mr. Boose seconded. The meeting stood adjourned.

**IN THE MATTER OF CERTIFICATION**

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on July 20, 2017.

**IN THE MATTER OF ADJOURNING**

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 3:43 p. m.

\_\_\_\_\_  
Terry Boose

\_\_\_\_\_  
Joe Hintz

\_\_\_\_\_  
Bruce Wilde

**ATTEST**

\_\_\_\_\_  
Clerk to the Board