

**SPECIAL SESSION****THURSDAY****JUNE 22, 2017**

The Board of Huron County Commissioners met this date in Special Session. Roll being called found the following members present: Terry Boose, Joe Hintz, Bruce Wilde.

**At 8:04 a.m.** the board recessed the special session to travel to building tour site location for downtown offices.

**At 8:15 a.m.** special session resumed for the building and grounds tour. Commissioner Boose, Commissioner Wilde, Commissioner Hintz, Pete Welch, Steve Minor, Tim Bettac, Mike Armstrong and Vickie Ziemba in attendance.

Items identified as needing attention in the parking lot include:

- Pulling bushes out for better visibility
- Trimming or removing trees
- Reconfigure parking lot by removing islands and awning

Items identified as needing attention in the old jail include:

- Rooms need to be cleaned out of old and broken items that are being stored.
- All rooms need work. Decision needs to be made as to what direction the board wants to take regarding fixing it up or selling.

Items identified as needing attention in front of courthouse include:

- Bushes at the courthouse need taken out.
- Landscape needs attention before July 4<sup>th</sup>
- Check with Veteran Services to see if there is a coating that can be applied to the memorial bricks.
- Handicap ramp needs repaired/replaced. (possible grant)
- Front railing on north west corner of courthouse needs repaired or removed.

Items identified as needing attention in the courthouse include:

- Metal detector is movable, not secured to the floor.
- Floor in the main hallway
- Probate Court floor has soft spots
- Probate Court needs painted
- Probate file room needs carpet replaced
- Lighting needs replaced in the probate vault
- Emergency lighting needed in Probate
- Large air vent to right of front door not secured to wall

Items identified as needing attention in the courthouse basement include:

- Light needs replaced
- Slow drain in the old furnace room /courthouse basement entrance – need to run a camera – possible sump pump

Items identified as needing attention in the courthouse 2<sup>nd</sup> floor include:

- Remove storm door to the balcony
- Main courtroom leaks in two spots
- Magistrate courtroom needs air fixed
- Water comes in from bell tower. Cap was put on. Waiting for significant rainfall to see if this fixed the problem.

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Items identified as needing attention in the courthouse 3<sup>rd</sup> floor include:

- Law Library carpet in one room
- Bathrooms
- Water pressure

Items identified as needing attention on the courthouse roof include:

- install light bulbs in fixtures to showcase the clock

**At 10:58 a.m.** the board recessed.

**At 1:40 p.m.** the board resumed special session to continue building tour at the Office Building.

Items identified as needing attention in the Office Building include:

- Back door hinge is broken
- Recorder’s office needs painted
- Recorder’s office curtains cleaned
- Once new records room is ready, move commissioners’ records from the Recorder’s basement vault to the new storage. Recorder’s records will be stored in the basement vault.
- Stairwells need painted
- Prosecutor’s carpet
- Auditor’s office paint & carpet
- Public Defender carpet
- Public Defender bathroom needs hot water tank.
- Prosecutor has records in a room on the same floor as the public defender office

Office Directory is needed in the elevator.

**At 3:40 p.m.** Terry Boose moved to adjourn. Bruce Wilde seconded the motion. The meeting stood adjourned.

**IN THE MATTER OF CERTIFICATION**

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on June 22, 2017.

**IN THE MATTER OF ADJOURNING**

The meeting was called to order at 8:00 a.m. With no further business to come before the Board, the meeting was adjourned at 3:40 p. m.

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Terry Boose

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Joe Hintz

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Bruce Wilde

**ATTEST**

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Clerk to the Board