

SPECIAL SESSION**THURSDAY****JUNE 29, 2017**

The Board of Huron County Commissioners met this date in Special Session. Roll being called found the following members present: Terry Boose, Joe Hintz, Bruce Wilde.

At 10:51 a.m. the board recessed the special session to travel to building tour site location for Shady Lane offices.

At 11:00 a.m. special session resumed for the building and grounds tour. Commissioner Boose, Commissioner Wilde, Commissioner Hintz, Pete Welch, Steve Minor, Tim Bettac, Mike Armstrong and Vickie Ziemba in attendance.

Items identified as needing attention in the old Title Office include:

- Crack in the ceiling
- Cosmetic repairs due to move
- Flooring and carpet need replaced

Items identified as needing attention in the old BMV include:

- Safe – needs put on GovDeals if BMV doesn't want it
- Room needs cleaned out – Contact Roland Tkach to see if there is anything left they want to keep. If not it needs thrown out. B&G can do the work but BMV will pay the disposal fees.
- Furnace is okay but air unit needs replaced. Estimated replacement cost is under \$20,000
- Decommission the dumbwaiter
- Floor needs repaired
- Windows are in good condition

Items identified as needing attention in MHAS include:

- Crack in the wall in the lobby
- Furnace needs replaced

Items identified as needing attention in the basement include:

- South wall needs drylock

Items identified as needing attention in the basement storage room 12 include:

- Basement wall needs drylock
- Stored items need removed. Susan Hazel needs to be contacted and advised to move all items.

Items identified as needing attention in the basement storage room 11 include:

- Old computer equipment needs removed/disposed. Roland Tkach to be notified any disposal cost to be paid by BMV
- Storage shelves could possibly be moved to the basement of 22 East Main.

Nothing connects the old BMV/Title Office to the other buildings. If Shady Lane building is torn down, need to keep the air conditioning units.

Discussed the structural issues of the Shady Lane building.

Items identified as needing attention on the landscaping in front of the Shady Lane building include:

- Remove the tree outside BMV
- Remove any transplantable plants then mow the rest down
- Spray Roundup, 2-4-D Amine herbicide

SPECIAL SESSION**THURSDAY****JUNE 29, 2017**

Items identified as needing attention at the old Help Me Grow building include:

- Building to be torn down at the same time as Shady Lane building

Items identified as needing attention in the building used for custodial supplies include:

- Journals being stored need to be removed and relocated. Contact Jan Tkach, Susan Hazel, and Roland Tkach.
- Building to be torn down at the same time as Shady Lane building

Items identified as needing attention in the barn by the Dog Warden include:

- Sheriff has multiple items stored. Items are just thrown in the barn. Needs to be organized, dispose of any unneeded items and organize and properly store those items that need to be kept.

Items identified as needing attention in the building across from Dog Warden include:

- Needs cleaned out – do not store old or broken items. Departments storing items need to have them removed, put on GovDeals or disposed of properly.
- Mr. Boose will speak with Ms. Sandles, Senior Enrichment, about the furniture they are storing there.
- Building needs painted
- Replace any bad boards

At 12:15 p.m. the board recessed.

At 1:30 p.m. the board resumed special session to continue building tour at the Antique Mall 22 East Main St.

Items identified as needing attention on the outside of building include:

- Light on the side of building that is hanging needs removed
- Front corner needs painted

Items identified as needing attention in the Antique Mall include:

- Front lobby ceiling and doors need repaired
- Lighting is old and needs replaced because the parts are no longer available.
- Walls could be painted

Besides fixing the issues in the front lobby no additional repairs are to be done until there is a long term renter. Current lease ends in September and they have chosen not to renew.

Scrape and paint railing above the back entrance to the office building.

Items identified as needing attention in the Treasurer's Office include:

- Requests the front counter be raised and window removed.
- Remove toilet fixture with the shelf on top.

At 2:30 p.m. the board recessed.

At 2:40 p.m. the board resumed special session to continue building tour at the Administration Building.

Items identified as needing attention outside Administration Building include:

- Received cost on the back flat roof. To add a small pitch would be \$45,000. Waiting for costs on a foam roof.

SPECIAL SESSION

THURSDAY

JUNE 29, 2017

- Items that have recently been replaced are the windows, drains around the building, and chiller.
- Paint the footer of the building
- Sidewalks need fixed. Paint trip hazards
- Sign out front with the tree in front – one needs to be removed
- Scape and paint the front awning and bolt down.
- Railings in front needs replaced
- Solar light needed at the light pole
- Cut and remove lights from the front of the building
- Old pay phone pole needs removed
- Light poles by the elevator need removed (3)
- Old outdoor elevator needs put on GovDeals. Side of the building will need to be repaired after it's removed.
- Posts need painted
- Window above Entrance B – awnings and door frame need repaired/replaced
- Straighten all stop signs
- Awning by meeting room A needs to be repaired or taken down

Items identified as needing attention on the basement level of Administration Building:

- Inside entryway, open east side door to code. If it's to code, leave it, if not then make it to code. To be paid with county funds, not to be done by health department.
- Repair hole in the drywall under the handicap button

Items identified as needing attention on the main floor of Administration Building:

- Need to repair the holes in the floor from where the water cooler was removed
- OSU office needs to have ballasts replaced in lights that are out

At 3:45 p.m. Terry Boose moved to adjourn. Bruce Wilde seconded the motion. The meeting stood adjourned.

IN THE MATTER OF CERTIFICATION

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on June 29, 2017.

IN THE MATTER OF ADJOURNING

The meeting was called to order at 10:50 a.m. With no further business to come before the Board, the meeting was adjourned at 3:45 p. m.

Terry Boose

Joe Hintz

Bruce Wilde

ATTEST

Clerk to the Board