

REGULAR SESSION

TUESDAY

MAY 2, 2017

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Terry Boose, Joe Hintz, Bruce Wilde.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the April 18, 2016 and April 20, 2017 meeting(s) were presented to the Board. Terry Boose made the motion to waive the reading of the minutes of the April 18, 2016 and April 20, 2017 meeting(s) and approve as presented. Bruce Wilde seconded the motion. Voting was as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

17-149

IN THE MATTER OF CERTIFYING CLAIMS SCHEDULES TO THE HURON COUNTY AUDITOR FOR PAYMENT

Terry Boose moved the adoption of the following resolution:

WHEREAS, as per Ohio Revised Code 305.10, a resolution must be made by the Board of Huron County Commissioners to accompany the Claims Schedule to the Huron County Auditor's Office for payment; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby approve Claim Schedule 05/02/17 and authorizes the Huron County Auditor to make the necessary warrants; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion.

*Discussion: Would like to know where the money comes from to pay repairs for the smoke machine. Family and Children First Council, would like someone to come in to explain some of the expenses they are paying.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, Batch ID, PO #/Line #, Line Description, Amount, Warrant #. Includes entries for Department of Human Resources, Department of Police, Department of Public Works, etc.

Huron County Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, Batch ID, PO #/Line #, Line Description, Amount, Warrant #. Includes entries for Department of Commissioners, Department of Public Works, Department of Health Services, etc.

Claims Register for Payment Batches


Table with columns: Warrant Date, Claimant, Batch ID, PO #/Line #, Line Description, Amount, Warrant #. Includes entries for Department of Public Works, Department of Police, Department of Health Services, etc.

Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, Batch ID, PO #/Line #, Line Description, Amount, Warrant #. Includes entries for Department of Health Services, Department of Public Works, Department of Police, etc.

Vendor/Date/Chart	Batch ID	PO/Line #	Line Description	Amount	Warrant #
5004207 - RPO Environmental Services	240378	2017-00230T	Metecor Deposit	\$1,190.00	
Account 197-20200 (Equipment) Total:				\$1,190.00	
Department 524 - Hazard Total:				\$1,194.90	
Fund 197 - EMA Hazard Total:				\$1,194.90	
Fund 500 - Landfill					
Department Landfill	240378	2017-00271	Radioactive Waste	\$20.00	
5004207 - New Haven Supply	240378	2017-00271	Fuel	\$2.00	
5004207 - Oak & Environmental Consultants Inc	240378	2017-00271	Gas Engineering Assistance	\$1,028.90	
Account 520-501 (Contract Services) Total:				\$1,050.90	
Department Landfill Total:				\$1,050.90	
Fund 500 - Landfill Total:				\$1,050.90	
Fund 525 - Solid Waste Management District					
Department Landfill Solid Waste	240378	2017-0024T	Trial Region	\$1,790.00	
Account 525-525-00200 (Recycling Programs) Total:				\$1,790.00	
Account 525-525-00200 (Recycling Programs) Total:				\$1,790.00	
Account 525-525-00475 (Other Expenses) Total:				\$250.00	
Account 525-525-00475 (Other Expenses) Total:				\$250.00	
Department Landfill Solid Waste Total:				\$2,040.00	
Fund 525 - Solid Waste Management District Total:				\$2,040.00	
Fund 550 - Family & Children First Council					
Department Family & Children First Council	240378	2017-00201	Radioactive Waste Material 17.4.3.2017	\$720.00	
5004207 - Van Wert County, INC	240378	2017-00201	Radioactive Waste Material 17.4.3.2017	\$420.00	
Account 550-550-00475 (Other Expenses) Total:				\$1,097.19	
Account 550-550-00475 (Other Expenses) Total:				\$1,097.19	
Department Family & Children First Council Total:				\$1,097.19	
Fund 550 - Family & Children First Council Total:				\$1,097.19	
Grand Total:				\$205,831.07	

Sign 1 

Sign 2 

Sign 3 

17-150

IN THE MATTER OF AWARDING BIDS AND ENTERING INTO CONTRACT FOR PRESTRESSED CONCRETE BRIDGE BEAMS FOR USE BY THE HURON COUNTY ENGINEER/HIGHWAY DEPARTMENT FAYETTE ROAD BRIDGE NL-042-03.25

Terry Boose moved the adoption of the following resolution:

WHEREAS, pursuant to Resolution #17-100, and after notice was given pursuant to Section 307.87 of the Ohio Revised Code, Huron County sought bids for prestressed concrete bridge beams; and

WHEREAS, a bid was received and opened on Friday, April 21, 2017 at 9:00 a.m. from Prestress Services Industries, LLC as follows;

County Bridge No. NL-042-03.25 – Prestressed Concrete Non-Composite Box Beams and Accessories \$44,000.00

WHEREAS, these bids have been reviewed by the County Engineer as to their compliance with applicable terms and conditions of the bid with a recommendation from the Engineer that such bid be awarded to Prestress Services Industries of Ohio, LLC, Columbus Ohio; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby award the bid for prestressed concrete bridge beams to Prestress Services Industries of Ohio, LLC with all prices effective until completion of the projects; and further

BE IT RESOLVED, that all further matters relative to the award of this bid is to be coordinated through and with the Huron County Engineer; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Joe Hintz
- Aye – Bruce Wilde

*Contract on file

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At 9:30 a.m. Public Comment – none

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17-151

**IN THE MATTER OF APPROVING REQUESTS FOR EXPENDITURE OF OVER \$1,000.00
SUBMITTED TO THE BOARD MAY 2, 2017**

Terry Boose moved the adoption of the following resolution:

WHEREAS, requests for expenditures of over \$1,000.00 have been submitted for approval by the Board of Huron County Commissioners as follows:

Job & Family Services

Marco Promos	Fraud Awareness Initiative give-a-ways	\$2,000.00
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Landfill

CEC – Toledo	Proposed gas extraction and monitoring systems modifications	\$108,500.00 now therefore
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BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the requests for expenditure of over \$1,000.00 as listed above; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

17-152

**IN THE MATTER OF APPROVING OF THE HURON COUNTY REVOLVING LOAN FUND
SEMI-ANNUAL REPORT**

Terry Boose moved the adoption of the following resolution:

WHEREAS, the Huron County Revolving Loan Fund Semi-Annual Report for the second half of 2016 has been prepared by WSOS Community Action, Inc. and submitted to the Board of Huron County Commissioners for their approval; and

WHEREAS, the Board of Huron County Commissioners has reviewed the Huron County Revolving Loan Fund Semi-Annual Report for the second half of 2016 and has found that to the best of their knowledge the data in the report as attached herein has been verified to be true and correct as of the date of this report; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the Huron County Revolving Loan Fund Semi-Annual Report for the second half of 2016; and further

BE IT RESOLVED, that the Huron County Revolving Loan Fund Semi-Annual Report for 2016 be made a part of this resolution hereof the same as if fully written herein; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

Date Printed: 1/20/2017		Org. Nbr: 18J		
ED RLF SEMI-ANNUAL REPORT				
1. Loan Portfolio Status Report:		Receipts/Disbursements (Since Last Report)		
Balance as of 6/30/2016	= \$ 97,401.60			
(Beginning of Report Period)	+ \$ 43.06	Bank Interest		
	+ \$ 0.00	Principal Received		
	+ \$ 0.00	Loan Interest Received		
	+ \$ 0.00	Fees Received		
	+ \$ 0.00	Other (Reimburse)		
	- \$ 100.00	Administrative Costs		
	- \$ 20,472.00	Other (Bevier Rd)		
	- \$ 0.00	Loan Funds Disbursed		
Available Cash Balance as of 12/31/2016	= \$ 76,872.66			
Amounts Reserved for Loan Guarantees or Amounts of Other RLF Liabilities:		Description:		
	= \$ 0.00			
2. Portfolio Status on all Loans:		(From your attached loan list. Insert the total number, and amount of loans in the Appropriate Categories!)		
Loan Status	(#) \$ Balance	(#) \$ < 30	(#) \$ > 30 & < 60	(#) \$ > 60
Delinquent :	(0) \$ 0.00	(0) \$ 0.00	(0) \$ 0.00	(0) \$ 0.00
Defaulted:	(0) \$ 162,422.05			
Current:	(0) \$ 0.00			
Total Loans:	(0) \$ 162,422.05			
On an additional sheet, identify by name all loans reported in section 2 as being delinquent or defaulted, and describe efforts to resolve these delinquent or defaulted loans. Loans later than 60 days are considered Non-Performing Assets.				
I certify that to the best of my knowledge the data in this report has been verified to be true and correct as of the date of this report.				
CEO:	<u>Joe Hintz</u>	Title:	President	
Date Signed:	<u>5/2/17</u>	Community:	HURON CNTY	

17-153

IN THE MATTER OF APPROVING AGREEMENT BETWEEN ECIVIS, INC. AND HURON COUNTY COMMISSIONERS

Terry Boose moved the adoption of the following resolution:

WHEREAS, the Board of Huron County Commissioners and eCivis, Inc. desire to execute this Master Subscription and Service Agreement for Grants Network: Pre-Award and Post-Award Management Software covering periods June 1, 2017 – May 31, 2020; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners approves the master subscription and service agreement with eCivis, Inc. as attached hereto and incorporated herein; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

*Agreement on file.

**PROCLAMATION
IN THE MATTER OF DECLARING SENIOR CITIZENS MONTH**

WHEREAS, the elder members of our society have spent their years in service and dedication to the community and each of us has benefited from this dedication in many ways; and

WHEREAS, we rely on the knowledge, strength and energy of our senior citizens; and

WHEREAS, these men and women are grandparents who enrich our families with their love and guidance, they are

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neighbors who support our churches and schools as volunteers;

and

WHEREAS, reaching the status of “Senior Citizen” should be recognized as a great achievement and those reaching this status should be honored for their lifetime of work and sacrifice; and

WHEREAS, each of us may forget from time to time to voice our appreciation for the benefits we enjoy that have come to us through our Senior Citizens and this appreciation may be expressed through a public honoring of those to whom we owe so much;

NOW THEREFORE BE IT RESOLVED, that the Board of Huron County Commissioners desires to express that gratitude on behalf of all the citizens of Huron County and does hereby declare the month of May as:

SENIOR CITIZENS MONTH

and further

BE IT RESOLVED, that the Board does encourage all citizens of Huron County to honor the senior citizens of Huron County, for their lifetime devotion to the younger generation.

IN WITNESS WHEREOF We have hereunto subscribed our names this 2nd day of May in the Year of Our Lord Two Thousand and Seventeen.

HURON COUNTY COMMISSIONERS

Terry Boose, Joe Hintz, Bruce Wilde

IN THE MATTER OF TRAVEL

Terry Boose moved to approve the following travel request this day. Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Aye – Joe Hintz

Aye – Bruce Wilde

Jacob Bruder, JFS, to Lucas County for CORE Training May 11, 12, 16, 17, 18, 19, 24, 25, 26, 31, 2017. June 1 & 2, 2017.

Christina Ashakih, Kimberly Jones, Linda Border/Prosecutor’s office, May 14 – 16, 2017.

Mr. Hintz stated he spoke with Mr. Brady from the Airport Board. He stated Esker Drive needed mowed. Mr. Tansey stated it’s on their schedule.

Administrator/Clerk

Mrs. Ziemba informed the board she received a call from Joe Keys, Hart Advertising about the Norwalk Bicentennial mural. Any building adjustments or needs will need the commissioner approval. Pete Welch to be the first contact. Mr. Keys may address the board at a later date about possibly making this spot a permanent advertising location.

OTHER BUSINESS

Mr. Boose reported tomorrow the House will send the budget over to Senate. Sales tax did not change at all. Gained a little on indigent defense, at 45%. Opiates, \$170 million. More budget cuts to follow in the Senate. Any thought that we may have of getting more money in local government is gone. Reviewed the sales tax report.

At 10:00 a.m. Janice Warner, CACEHR, semi-annual report. May is Community Action Month there is a celebration on May 25th 1:00 to 3:30 at the Ebenezer Baptist Church in Sandusky.

The services provided in 2016 for Huron County were:

Tax assistance program: 252 clients assisted \$416,244 in tax returns. Home repair program: 3 Huron County residents assisted. Rent/Utilities assistance: 21 households. Christmas in July: 98 households assisted. Emergency shelter: 9 households were provided housing in the shelter. Misc. Emergency supplies: 42 households assisted. Winter crisis program: applications created 1,003, funds distributed \$264,601.22. Energy assistance applications: 2,217 with HEAP benefit \$229.86. HEAP summer cooling program: 307 applications created, 109 air conditioners distributed, \$48,712.14 paid to vendors. PIPP Plus (Percentage of Income Payment Plan): applications, 2,568. First Energy fuel fund, 37 customers assisted. Columbia Gas fuel fund: 97 customers assisted.

Ms. Warner stated the parking lot at the facility on Prospect St. needs to be replaced.

Mr. Boose asked if she gets an estimate for the parking lot to send to the commissioners to look at. No promise of being able to help but will look at it.

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At 10:15 a.m. Terry Boose moved to enter into Executive Session ORC 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual. Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

*Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde*

At 10:37 a.m. Terry Boose moved to end Executive Session ORC 121.22 (G) (1). Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

*Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde*

*No action taken.

At 10:40 a.m. the board recessed.

At 10:50 a.m. the board resumed regular session with Warren Brown, HR, for a work session to review the draft proposed Personnel Policy Manual. Mr. Brown documented and will make all suggested changes and resubmit to the board. The board decided to make it a part of the next elected officials meeting. Give a two week period for review by the elected officials. Any changes to be sent to Mr. Brown and he will bring back to the board. The board would also like the various boards in the county to adopt the PPM. Mr. Brown suggests one commissioner and himself request to be on their agenda and present the approved PPM and request that board to adopt.

Discussed the possibility or need of a board member training. Mr. Brown will look into.

OTHER BUSINESS

Mr. Boose stated they received an email about HUB Zone training at the Chamber of Commerce on May 9th at 9 a.m. Suggests the board promote that. Huron County designated by the federal government to be a HUB Zone. If a government contract goes out there is a certain percentage that has to be from a HUB Zone. It is highly underutilized but could be a real benefit to the businesses in the county.

Discussed that there's a land bank meeting set up for May 17th @ 1:00 p.m. meeting room D hosted by Carol Knapp, HCDC. Mrs. Ziemba to verify with Ms. Knapp that she has invited the auditor, treasurer, clerk of courts, and prosecutor. Meeting date may to be changed due to the treasurer's availability.

Each commissioner received a courthouse security meeting notice.

Mr. Hintz stated tomorrow is the senior breakfast in Willard. Mr. Hintz is meeting with Veteran's Services this week. National Day of prayer is Thursday. Mr. Wilde will be meeting with a group of people who want to volunteer at the Dog Warden.

The following bids were received and opened on April 28, 2017 @ 9 a.m. for the 2017 Greenfield Section Line Rd 8 Resurfacing project from the following:

Melway Paving	\$184,962.50
Erie Blacktop	\$216,323.00

At 2:56 p.m. Terry Boose moved to adjourn. Bruce Wilde seconded the motion. The meeting stood adjourned.

IN THE MATTER OF CERTIFICATION

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on May 2, 2017.

IN THE MATTER OF ADJOURNING

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 2:56 p. m.

Terry Boose

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Joe Hintz

Bruce Wilde

ATTEST

Clerk to the Board