

**REGULAR SESSION**

**THURSDAY**

**MAY 4, 2017**

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Terry Boose, Joe Hintz, Bruce Wilde.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the April 25, 2017 meeting(s) were presented to the Board. Terry Boose made the motion to waive the reading of the minutes of the April 25, 2017 meeting(s) and approve as presented. Bruce Wilde seconded the motion. Voting was as follows:

Aye – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde

17-154

**IN THE MATTER OF ACCEPTING THE RESIGNATION OF DEPUTY DOG WARDEN  
JACOB C. SCHALMO**

Terry Boose moved the adoption of the following resolution:

**WHEREAS**, Jacob C. Schalmo, submitted his resignation dated May 3, 2017, to be effective immediately; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby accepts the resignation of Jacob Schalmo and wishes him well in his future endeavors; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde

17-155

**IN THE MATTER OF APPROVING AND ADOPTING THE 2017 HURON COUNTY  
COMPREHENSIVE LAND USE PLAN**

Terry Boose moved the adoption of the following resolution:

**WHEREAS**, an updated Comprehensive Land Use Plan for Huron County has been completed by the Huron County Planning Commission, Technical Review Committee; and

**WHEREAS**, the completed Comprehensive Land Use Plan was reviewed, then formally approved by the Huron County Planning Commission at their monthly business meeting on March 23, 2017; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby adopts the 2017 Comprehensive Land Use Plan for Huron County, and encourages its use in guiding development and planning projects throughout the County; and further

**BE IT RESOLVED**, that the foregoing Resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

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Aye – Joe Hintz

Aye – Bruce Wilde

*\*On file and on SWCD website*

\* Discussion: Mr. Boose received a call from Dave Frietag on Planning Commission. He was told that we are moving the meeting to noon and the fourth Thursday because the commissioners cannot make the regular times. Mr. Frietag cannot meet at noon and he was told he would need to resign. The board does not remember the reason behind the change of date or time. The board would like to discuss another time so that he does not have to resign.

17-156

**IN THE MATTER OF LETTING BIDS FOR THE CITY OF WILLARD PEARL STREET IMPROVEMENTS**

Terry Boose moved the adoption of the following resolution:

**WHEREAS**, Huron County is seeking bids for the City of Willard Pearl Street Improvements; and

**WHEREAS**, notice must be placed in a newspaper of general circulation, pursuant to Section 307.87 of the Ohio Revised Code; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners does hereby approve of letting bids for the City of Willard Pearl Street Improvements; and further

**BE IT RESOLVED**, that notice of this will be placed in a newspaper of general circulation on Thursday, May 11, 2017, Thursday, May, 18, 2017, and posted on the County's internet site on the Worldwide Web at <http://www.hccommissioners.com>, and bids will be opened on Thursday, May 25, 2017 at 1:00 p.m.; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Aye – Joe Hintz

Aye – Bruce Wilde

**PUBLIC NOTICE  
NOTICE TO BIDDERS**

The Huron County Commissioners and the City of Willard, (herein called the "Owners") will be receiving sealed proposals for the "Pearl Street Improvements" project at the City Manager's Office, 631 S Myrtle Ave, Willard, OH 44890, until 1:00 pm on May 25, 2017, and then at said office opened and read aloud. Bids shall be sealed and marked as "**BID FOR PEARL STREET IMPROVEMENTS – DO NOT OPEN**".

The "Owners" will not assure responsibility for bids forwarded by mail and no bid will be accepted after specified hours above.

Plans, specifications and bid forms may be secured at the City of Willard Engineers Office, 631 S Myrtle Ave, Willard, OH 44890, beginning May 4, 2017. A payment of Twenty-Five Dollars (\$25.00) will be required for each set of plans, specifications and contract documents. Checks shall be made payable to CITY OF WILLARD and all documents become the property of the prospective Bidder, with no portion of said payment being refunded.

Each bid must be accompanied by either a bid bond in an amount of one hundred percent (100%) of the bid amount with a surety satisfactory to the Huron County Treasurer, or by certified check, cashier's check, or letter of credit upon a solvent bank in the amount of not less than ten percent (10%) of the bid amount in favor of the aforesaid Huron County Treasurer. Bid bonds shall be accompanied by Proof of Authority of the officials or agent signing the bond.

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The estimated cost of the Woodland Ave Street Improvements project is \$ 141,100.00. The project is funded by the Federal Community Development Block Grant. **All bids are to be in whole dollars only.** A **Pre-Bid** Meeting will be held at the City of Willard, 631 South Myrtle Ave, on May 18, 2017 at 10:00AM.

Attention of bidders is called to all of the requirements contained in the bid packet, particularly to the Federal Davis-Bacon Wages, various insurance requirements, various equal opportunity provisions, and the requirement of the payment bond and performance bond for hundred percent (100%) of the contract price.

No bidder may withdraw his/her bid within thirty (30) days after the actual date of the opening thereof. The "Owners" reserve the right to reject any or all bids, to waive irregularities in the bidding, and to award the bid on the basis of the lowest and best bidder as it deems to be in the best interest of the County of Huron, Ohio, and the City of Willard, Ohio.

Huron County Commissioners  
City of Willard

Published: May 11 and 18, 2017

### **IN THE MATTER OF TRAVEL**

Terry Boose moved to approve the following travel request this day. Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Aye – Joe Hintz

Aye – Bruce Wilde

Jason Roblin, EMA, to Columbus, on June 8, 2017 for Procurements under FEMA Awards Workshop.  
Jason Roblin, EMA, to Columbus, on June 9, 2017 for EMAO Executive committee meeting.

### **OTHER BUSINESS**

Mr. Boose stated he spoke with Carol Knapp about the land bank meeting. He explained that Ms. Knapp wanted to have two different meetings but he strongly suggested having one meeting with all of the interested parties there. The other two commissioners are in agreement. Ms. Ziemba questioned if Ms. Knapp should invite someone from the land bank and Mr. Boose said he could come to answer questions but we will not be paying him and he will not be running the meeting.

Mr. Boose asked if we still participate in the annual auction. It was explained that some of the offices will put things in the auction, but it is not a county auction. Mr. Strickler stated whoever is using the auction should have a contract with the auctioneer.

**At 9:30 a.m. Public comment – Pete Welch, Director of Operations** stated he needs to bring the board up to date on the slime that comes from the chiller at the Administrative building. He showed a picture of a bucket of calcium that gets collected every year from the coils. It will shorten the life of the unit. Pete has one cost so far on what it would be to maintain the chiller. He is working on getting three quotes. It will cost about \$6,000 a year for each chiller, which there are three at the Admin. Bldg. The cost is for chemical feed equipment and the chemicals that go along with it.

Engineering costs of the JFS parking lot would be \$4,100 without the inspection. The inspection cost would be \$2,000. Mr. Welch recommends getting the inspection to make sure the project is being done properly. He will talk to the Engineer about it.

Mr. Welch asked if we are still entertaining the jail. He said the plans can be done for \$4,700. Even if it didn't go out to bid until next year we would still have the plans and design. Mr. Boose said he would like to go forward with both the JFS and the Jail plans, then make the Revenue Enhancement Officer aware of the plans and see if there is anywhere we can get money.

Mr. Hintz brought up the water leak at the Recorder's Office. There is a toilet that continues to leak on and off. They are trying to figure out the leak.

Mr. Hintz stated there's a tree at the Veteran's Office with dead limbs that he fears will fall on vehicles in

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the parking lot. Mr. Welch will get some quotes from local companies.

The board was updated on the shingles falling off at the old jail. The roof is under warranty and the vendor is scheduled to repair. The board would like them to look at the entire roof and determine why they are coming off.

**OTHER BUSINESS cont.**

Discussion was had on the response from Jason Roblin about the smoke machine. Mr. Boose's opinion is that the smoke machines get shut down until they get donations for however much it costs to fix them. He doesn't think this board should be paying for them. They were originally purchased with donations. He would like to send a notice to Jason asking the EMA board not to pay these anymore and see if they can get donations for them. Mr. Boose questioned if we need two. He reminded the board that when doing capital improvements we need to make sure when getting new things that we aren't holding on to the old. The agreement used to be the fire departments would buy the equipment and the county would store it.

Meeting on May 8<sup>th</sup> for the Park Board. The board will give them the okay to have the concert at the Shady Lane Memorial Park as long as they are responsible for liability insurance and clean up. Mr. Boose questioned what parks they take care of. Mr. Wilde is going to meet with Melissa Harvey to get acquainted with her and find out.

Mr. Boose is meeting with Roxanne Sandles, Senior Services, on Friday morning to see if there is any way they can help with them finding a new location.

Mr. Wilde met with a group of ladies who are interested in helping with the dog pound. He explained that we had something from the Prosecutor that said they cannot volunteer. They have an issue with the dogs not having runs. They are interested in fund raising for a new building. Mr. Strickler suggested seeing if walking the dogs is covered under our liability insurance. Mr. Wilde asked them to come before the board when the Dog Warden is present.

Mr. Hintz stated he met with the Veteran's. He was able to view the new software and program being utilized. They discussed a new location for them because Shady Lane is bad. The board is still considering some things but nothing is concrete. One of the options may be off the table. This will be a part of the 5 year plan discussion. Mr. Boose suggested finding a place for Help Me Grow to move. Part of the 5 year plan needs to be a discussion on who the board is obligated to give space to and who they are not. Mr. Boose would like to put everyone that they are obligated to house on notice that the board is looking at a 5 year plan and that things may change. He asked Mr. Strickler to find out what authority the commissioners have over each building.

**At 10:15 a.m.** the board recessed.

**At 10:50 a.m.** the board resumed regular session.

The board discussed rescheduling the building inspections due to the weather. Mr. Welch said a lot of it is cosmetic work that needs to be done. He's hoping the summer help can do some of the painting, but Probate Court would prefer the summer help not do their painting. They would be willing to pay a majority of the cost for a contractor to do it. Mr. Welch said he would rather have a contractor do the courthouse because of the detail and tall ceilings.

Mr. Boose stated he wants the 5 year plan to be a true plan as to what we have and what we're going to do. Then the board has to figure out the money and how to do it. He made Mr. Welch aware that everything, except for the courts, is up for discussion and there may be some changes.

Mr. Boose said the ultimate outcome could be going out and having a capital levy. Mr. Welch said yes, you can do a facility levy. Mr. Boose said something to work on on the side is not just the buildings, but also the equipment. Mr. Welch replied that they are good with equipment right now, but they could always use more trucks.

Mr. Wilde brought up the smell at JFS and asked if they have found the source. Roto-Rooter was there. The state came in and could not find anything hazardous. The fire department was there and found no methane. The city has a sanitation line that runs about 100 feet from the facility. They have been able to document that whenever there is a heavy rain they get a smell. If you pop the man hole cover there is a

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very strong smell. The city cannot identify the problems as theirs. The plan is that all the lines were jetted yesterday, next they are going to re-smoke the facility and see if there are any other leaks. The possibility that the smell is coming in from the outside was discussed. The last resort is to add vents, but that could make it worse.

Mr. Hintz had talked to the Veteran’s Office about driving stakes in the driveway when they put their tent up. They asked if they could put up their tent at the fairgrounds. He wants someone to get ahold of the Fair Board about it.

**At 11:05 a.m.** Joe Hintz left the meeting.

Mr. Wilde brought up that he doesn’t like it when we mow and no one trims. Summer help will help catch up with that.

Mr. Minor asked if the new steel for the warranty work is going to be stored in the Sheriff/Dog Warden barn. The board said it doesn’t have to be, just as long as it’s in a place that it won’t get dented up. We need to find a contractor to put the roof on.

The warranty on the BMV floor was brought up. Mr. Boose suggested redoing the whole floor and having the Auditor’s office pay for it because that floor is what they wanted.

Mr. Welch brought up who is paying for what out at the Jail. They sent some bills up here and Mr. Boose said to send them back. It was suggested to remind Mitch not to buy anything for the jail on the Buildings and Grounds accounts or to take his name off of the Buildings and Grounds accounts altogether.

Mr. Welch has interviewed 2 people for the maintenance job and has 3 more.

**At 11:30 a.m.** Bruce Wilde moved to adjourn. Terry Boose seconded the motion. The meeting stood adjourned.

**IN THE MATTER OF CERTIFICATION**

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on May 4, 2017.

**IN THE MATTER OF ADJOURNING**

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 11:30 a. m.

\_\_\_\_\_  
Terry Boose

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Joe Hintz

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Bruce Wilde

**ATTEST**

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Clerk to the Board