

REGULAR SESSION

THURSDAY

NOVEMBER 16, 2017

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Terry Boose, Bruce Wilde. Joe Hintz off for medical.

17-351

IN THE MATTER OF HIRING A HURON COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES DIRECTOR

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, the position of Department of Job and Family Services Director was posted and advertised and interviews have been conducted; and

WHEREAS, Jennifer L. Reed has been chosen through the selection and interview process for this position; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby appoints Jennifer L. Reed to the position of Huron County Department of Job and Family Services Director, effective December 1, 2017, as a full-time, unclassified, FLSA exempt employee at the rate of \$85,000 per year pursuant to successful pre-employment background checks; and further

BE IT RESOLVED, that Jennifer L. Reed shall serve a 120 calendar-day probationary period in accordance with the terms and conditions outlined in the Huron County Personnel Policy Manual; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion.

Discussion: Mr. Wilde stated for the record they spoke to all those employees out at Job and Family Services yesterday to announce the new director and Mr. Wilde also read a statement to them that Ms. Reed had sent to him.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Absent – Joe Hintz
Aye – Bruce Wilde

17-352

IN THE MATTER OF AUTHORIZING APPROPRIATION ADJUSTMENTS WITHIN THE SPECIAL PROJECTS COMMON PLEAS FUND #129

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, there is a need for appropriation adjustments; and

WHEREAS, the Board of Huron County Commissioners finds the request to be reasonable; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves the following appropriation adjustments:

FROM:	Dept.	Account	Fund	Amount	TO:	Dept.	Account	Fund	Amount
	129	00475	129	\$22.00		129	00460	129	\$22.00
		Other Exp.					Medicare		
	129	00425	129	\$293.00		129	00400	129	\$293.00

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	Workers Comp			OPERS
129	00475	129	\$27.00	129 00400 129 \$27.00
	Other Exp.			OPERS and further

BE IT RESOLVED, that the Huron County Auditor is authorized and instructed to record said appropriation adjustment as approved; and further

BE IT RESOLVED, that the Clerk of the Board is instructed to certify a copy of this resolution to the Huron County Auditor and the department requesting said adjustment; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
 Absent – Joe Hintz
 Aye – Bruce Wilde

17-353

IN THE MATTER OF APPROVING A REQUEST FOR PAYMENT ON LETTER OF CREDIT AND STATUS OF FUNDS REPORT (FORM DS5) FOR HURON COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT (B-F-16-1BJ-1) SUBMITTED TO THE BOARD NOVEMBER 16, 2017

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, a request for payment and status of funds report has been prepared and submitted to the Board of Huron County Commissioners as attached herein by WSOS CAC, Inc. & Huron County Development Council for the Board’s certification; and

WHEREAS, the Board has reviewed the request for payment and status of funds report; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the request for payment and status of funds report as attached herein and certifies that the data reported is correct and that the amount of the Request for Payment is not in excess of current needs; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
 Absent – Joe Hintz
 Aye – Bruce Wilde

State of Ohio
Office of Community Development
Request for Payment and Status of Funds request

Submit To: Development Services Agency Office of Community Development P.O. Box 1801 Columbus, Ohio 43216-1001		Name and Address of Grantee: Huron County Commissioners 180 Milan Ave Norwalk, OH 44857		CDBG E.D.RLP Balance: \$ 0 CDBG Housing P.L.Balance: \$ 0 HOME Program Income Balance: \$ 0				
Contact Person Information Name: Kathy Phillips Phone Number: (419) 668-8219 Email: philips.24@osu.edu		Grant Number: B-F-16-1BJ-1 Draw Number: 6		State Use Only Date: Voucher #: Warrant #:				
Project No.	Project Name	Activity Title	Activity Name	Funding Site Address (if Applicable)	Site Number	Amount Requested (\$)	Approved Activity Budget (\$)	Balance of Available Funds Budget (\$)
4	Project	1	Street Improvements			21,000.00	21,000.00	0.00

Total Amount of This Draw:		21,000.00	21,000.00	0.00
Certification of Reimbursement of Expenditures: Two Authorized Signatures Are Required I Certify that this request for Payment was drawn in accordance with the terms and conditions of the Grant Agreement(s) cited and that the amount drawn is proper for payment to the drawee's depository. I also certify that the data reported above is correct and that the amount of the request for Payment is not in excess of current needs.				
Date:	Signature:	Title:		
11/16/17	<i>[Signature]</i>	Vice-Pres HCC		
Date:	Signature:	Title:		
11/16/17	<i>[Signature]</i>	H.C.C.		
State Use Only: _____ Date: _____				
Approved: _____				

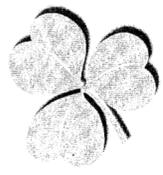
A. J. Riley Inc.
 151 Akron Rd.
 Norwalk OH 44857-
 Phone No: (419) 668-1022 Fax No: (419) 663-2668

INVOICE
 INVOICE NO: 20171150
 INVOICE DATE: 11/16/2017
 TERMS: NET DUE 30 DAYS
 OUR JOB NO: 17-149
 GREENWICH

BILL TO: CUST NO: 2545
 HURON COUNTY COMMISSIONER
 180 MILAN AVE.
 NORWALK OH 44857

CUST PO NO: B-F-16-1BJ-1

QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	EXT PRICE
1.00	LUMP IMPROVEMENT PROJECT	NEW STREET - GREENWICH OHIO	21,000.00	21,000.00



RECEIVED
 11/16/17
 HURON COUNTY COMMISSIONERS

PLEASE INCLUDE INVOICE NUMBER ON YOUR CHECK
 THANK YOU FOR YOUR BUSINESS

INVOICE AMOUNT: \$ 21,000.00
 LESS RETAINAGE: \$ 0.00
 TOTAL AMOUNT DUE: \$ 21,000.00

17-354

IN THE MATTER OF APPROPRIATING UNAPPROPRIATED FUNDS IN THE LANDFILL FUND #500

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, there are unappropriated funds in the Landfill Fund #500 that need to be appropriated for expenses; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of appropriating \$120,000 of unappropriated funds as follows:

TO: 500-501-00280 (Landfill – Contract Services) \$120,000.00 and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Absent – Joe Hintz
- Aye – Bruce Wilde

Holiday Notice

NOTICE

ALL HURON COUNTY OFFICES AND THE HURON COUNTY TRANSFER STATION WILL BE CLOSED ON THURSDAY, NOVEMBER 23, 2017 TO OBSERVE THANKSGIVING

HURON COUNTY COMMISSIONERS

NOTICE

THE HURON COUNTY COMMISSIONERS' OFFICE WILL BE CLOSED ON FRIDAY, NOVEMBER 24, 2017

HURON COUNTY COMMISSIONERS

PROCLAMATION

PROCLAMATION

WHEREAS, high school athletic programs throughout the Huron County schools do much to promote our youth; and

WHEREAS, such programs have produced championship teams and individuals in which all residents of the county may take much pride; and

WHEREAS, these teams and individual achievements shall not go unheralded in the public eye; and

WHEREAS, the Huron County Commissioners do desire to recognize several area cross country runners for their achievements at the state level of competition:

NOW THEREFORE BE IT RESOLVED; that the Board of Huron County Commissioners hereby honors and commends the cross country runners listed below:

Western Reserve Boys	Trevor Tucker	Division III	78 th Place
New London Boys	Carson Coey Curtis Joppeck Courtland Britt Dominic Albaugh Cole Kropka Mitchell Joppeck Austin Reed	Division III Team: 11 th Place	35 th Place 45 th Place 105 th Place 122 nd Place 130 th Place 135 th Place 149 th Place
New London Girls	Gabrielle Osterland Kaylin Williams Dana Gustely Abigail Good Savannah Shaver Esther Schmidt Abbey Keller	Division III Team: 17 th Place	36 th Place 59 th Place 144 th Place 146 th Place 162 nd Place 173 rd Place 182 nd Place
St. Paul's Boys	Jared Arnold Noah Avendano	Division II	State Qualifiers State Qualifiers
St. Paul Girls	Lily Dowdell	Division III	10 th Place

for their achievements and wish them the very best of luck in all their future endeavors;

IN WITNESS WHEREOF We have hereunto subscribed our names this 16th day of November in the year of our Lord, Two Thousand Seventeen.

HURON COUNTY COMMISSIONERS

Terry Boose, Joe Hintz, Bruce Wilde

Administrator/Clerk report

Ms. Ziemba explained that she did a memo in regards to the Courthouse parking, she would like the Board's approval to pass along. Ms. Ziemba stated the sign is in however it is not up, would like the notice to go out before the sign is put up. Mr. Boose would like the notice sent out today.

Ms. Ziemba stated there have been 2 special requests regarding parking in that parking lot. Mr. Boose had suggested parking under the awning.

Commissioner Wilde report

Mr. Wilde stated the Peer Support Center open house is tentative for December 2nd. Updated on the status of the repairs.

Senior services and veteran services to park vehicles at JFS starting Dec. 2nd.

Mr. Wilde stated the Commissioners will be attending the Erie county detox tomorrow. Leaving here around 1:30 p.m.

At 9:25 a.m. Public comment – Kevin Ledet, citizen, expressed concerned about the county approving an AEZ. Mr. Ledet stated that he feels an AEZ is not in the best interest of our county. He feels that if we open this up we will lose complete control. Mr. Ledet stated the Commissioners still have the right to grant a tax abatement to whomever they want. Mr. Ledet stated giving them a total AEZ doesn't make

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sense to him. Mr. Wilde asked is this project by project he doesn't like. Mr. Ledet stated that once you declare Huron County an Alternative Energy Zone, it is for anyone who develops. Mr. Boose stated that when they were here they stated it could be by County or by project. Mr. Ledet stated that if you are an AEZ, you aver gate your responsibility as Commissioners any developer under alternative energy may develop in Huron County. Mr. Boose stated they need to verify this. Mr. Strickler stated that when you're an AEZ you cannot do it project by project, it has to be the entire county. However everything goes down to the project siting board then something comes back to the Commissioners for approval. Mr. Strickler stated to be an AEZ you must declare the entire County per the statue. Mr. Boose asked they have negotiation ability with tax abatement besides the AEZ, Mr. Ledet stated yes he feels they do.

Tim Hollinger, Health Director, stated they are looking at the possibility of a new location. Two are leases one is purchasing a brick and mortar. If they move forward with purchasing using bonds, the question he has is who would be the owner? Mr. Hollinger stated he was under the assumption it would be the Commissioners. Leases would not be bonded only purchasing. Mr. Strickler stated it would be done the same way as Soil and Water. Mr. Hollinger stated they would do their own maintenance and janitorial.

Pete Welch, Director of Operation, presented the matrixes for all the facilities. Waiting on some estimates.

Mr. Wilde stated that the Peer Support Center needs a facet to be placed in the sink.

Regarding building inspections, Mr. Welch asked if the Commissioners want the Gerken Center completed, the board stated "No". Mr. Welch asked if the Commissioners want the Dog Warden office completed, the board stated "Yes". Mr. Welch asked if the Commissioners want Sarah's House completed, the board stated "No". Mr. Welch asked the Commissioners if they would like the Landfill completed, the board stated "Yes".

Mr. Welch ask the board to review them and let him know what they want added or changed. Mr. Boose asked to have flooring/carpet added. Mr. Boose stated what the board would like to do, Probate only flooring. Mr. Wilde would like to have the Public Defender's carpet done too. Mr. Welch stated they will have to hire someone to do this. Mr. Boose stated absolutely.

At 10:00 a.m. Jan Tkach, Records Commission report.

HURON COUNTY RECORDER

Jan M. Tkach

12 E Main Street Suite 100, Norwalk, OH 44857
419.668.1916

November 16, 2017

TO: THE HURON COUNTY COMMISSIONERS
RE: HURON COUNTY RECORDS COMMISSION REPORT

The Huron County Records Commission met August 31, 2017. We approved updated RC – 2 Schedules for Huron County Job & Family Services and Huron County Auditor. Both Schedules have been approved by the Ohio History Connection. Job & Family Services is in the process of disposing records according to their new schedule.

Human Resources/Loss Prevention/Revenue Enhancement has submitted an RC – 2 schedule for approval. I would like to suggest we schedule a meeting before the end of the year.

Also discussed at the August 31 meeting was the current state of records stored at the Shady Lane facility. I sent the contact information for one company that deals with document disaster recover to Vickie:

Document Freeze Drying
11847 Levan Road
Livonia, Michigan 48150
Lee Capatina 1-888-217-3418
www.documentfreezedrying.com

In our Microfilm/Records department we just moved four boxes of Microfilm into off-site storage at SC

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Strategic Solutions. We are currently scanning 1988 parcel cards into the SCView program. These are proving to be a challenge as the information is stored on cards of various colors which do not scan well.

Susan Hazel and Troy Stein have reviewed the Clerk of Courts records stored on the second floor of the old jail. Susan has approved which section of records will be scanned first. She plans on having her staff prep records for scanning.

The batch scanning project of the old Probate records has brought us up to Cell 3. The date range is 1919. It is hoped that the Commissioners will provide additional funding for this project in next year's budget.

Ms. Hazel stated she purchased a refrigerator for their office. There is a contentious issue, need to have it moved upstairs, installed, and the old removed. Mr. Boose stated they would look into having this taking care of it.

Mr. Boose stated they have not stopped working on the basement of 22 East Main St. It is in the appeals process. Working on it the best we can.

Commissioner Boose report

Mr. Boose stated that they will need to look into God's Little Critters for the budget next year.

Mr. Boose stated that discussion is still alive and well regarding voter machine replacement money with CCAO and SOS staff met with the Director of Upper Management. Mr. Boose stated that they are expecting to see some money from the Capital Bill in February.

At 10:17 a.m. Bruce Wilde moved to adjourn. Terry Boose seconded the motion. The meeting stood adjourned.

IN THE MATTER OF CERTIFICATION

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on November 16, 2017.

IN THE MATTER OF ADJOURNING

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 10:17 a. m.

	Terry Boose
	Absent
	Joe Hintz
	Bruce Wilde

ATTEST

Clerk to the Board