

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Terry Boose, Joe Hintz, Bruce Wilde.

19-359

IN THE MATTER OF CERTIFYING CLAIMS SCHEDULES TO THE HURON COUNTY AUDITOR FOR PAYMENT

Terry Boose moved the adoption of the following resolution:

WHEREAS, as per Ohio Revised Code 305.10, a resolution must be made by the Board of Huron County Commissioners to accompany the Claims Schedule to the Huron County Auditor’s Office for payment;

now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby approve Claim Schedule 11/26/19 and authorizes the Huron County Auditor to make the necessary warrants;

and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

Huron County
Claims Register for Payment Batches

Payment Type: All Warrant Numbers: All Funds: 001 to 850	Warrant Dates: 11/26/2019 to 11/26/2019 Payment Batches: 288225 to 288225	Warrant #			
Warrant Date	Client	Batch ID	P.O. #/Line #	Line Description	Amount
Fund: 001 - General Fund					
Department: Commissioners					
2019-002571	288225	2019-002571		Calculator	\$91.85
2019-002571	288225	2019-002571		Notary Stamp-Chelsea Webb	\$148.81
2019-002571	288225	2019-002571		Board Clerk's Meeting 100% Burdick e-Tab Dividers	\$250.61
Account 001.001.00175 (Supplies) Total:					\$250.61
Department: Commissioners Total:					
Department: Microfilming					
2019-002571	288225	2019-002571		Court Cases	\$139.50
Account 001.002.00525 (Contract Service) Total:					\$139.50
Department: Microfilming Total:					
Department: Treasurer					
2019-002571	288225	2019-002571		per ltr, 100mm, colored paper, 1/4" x 1/4"	\$59.45
2019-002571	288225	2019-002571		Annual Association Data 2020	\$50.05
2019-002571	288225	2019-002571		Payment processing maintenance contract annual fee	\$2,546.72
Account 001.005.00475 (Other Expenses) LLC					\$2,656.22
Department: Technology					
2019-002571	288225	2019-002571		Copier Leases & Charges	\$2,285.36
2019-002571	288225	2019-002571		Payment processing maintenance contract annual fee	\$2,449.36
Account 001.005.00525 (Contract Service) Total:					\$2,667.10
Account 001.005.00525 (Contract Service) Total:					\$5,294.11
Department: Prosecutor					
2019-003861	288225	2019-003861		5 Drawer Filing Cabinet	\$1,345.90
2019-003861	288225	2019-003861		Document Distribution	\$1,345.90
2019-003861	288225	2019-003861		Monthly Subscription-November	\$2,000.00
Total: 11/26/2019 2:08 PM					

Claims Register for Payment Batches

Warrant Date	Client	Batch ID	P.O. #/Line #	Line Description	Amount	Warrant #
11/26/2019	288225	2019-003861		Blank Paper & Cover	\$38.76	
11/26/2019	288225	2019-003861		Account 001.006.00275 (Contract Repairs) Total:	\$2,088.75	
11/26/2019	288225	2019-003861		Account 001.006.00275 (Contract Repairs) Total:	\$2,088.75	
Department: Common Pleas						
11/26/2019	288225	2019-003861		Equipment Lease 11/11/2020/2019	\$360.02	
11/26/2019	288225	2019-003861		Manage Reimbursement	\$301.02	
11/26/2019	288225	2019-003861		Account 001.008.00250 (Foreign Judges) Total:	\$661.04	
11/26/2019	288225	2019-003861		Account 001.008.00250 (Foreign Judges) Total:	\$661.04	
Department: Adult Probation						
11/26/2019	288225	2019-003861		Xerox Copier Lease	\$291.44	
11/26/2019	288225	2019-003861		Vehicle Maintenance-Adult Probation	\$251.64	
11/26/2019	288225	2019-003861		Fuel Purchases	\$140.42	
11/26/2019	288225	2019-003861		Vehicle Maintenance	\$100.00	
11/26/2019	288225	2019-003861		New Phone	\$35.00	
11/26/2019	288225	2019-003861		Phone	\$253.34	
11/26/2019	288225	2019-003861		Paul H. Moore, Foreman, Sharpless 40	\$574.01	
11/26/2019	288225	2019-003861		Account 001.010.00475 (Other Expenses) Total:	\$955.05	
11/26/2019	288225	2019-003861		Account 001.010.00475 (Other Expenses) Total:	\$955.05	
Department: Juvenile						
11/26/2019	288225	2019-005841		Business Cards Taylor Ball	\$41.00	
11/26/2019	288225	2019-005841		Package Mailer Lease 11/11/19-2019/2020	\$45.00	
11/26/2019	288225	2019-005841		Document Distribution	\$179.85	
11/26/2019	288225	2019-005841		Membership Fees	\$91.00	
11/26/2019	288225	2019-005841		Account 001.013.00275 (Contract Repairs) Total:	\$656.00	
11/26/2019	288225	2019-005841		Account 001.013.00275 (Contract Repairs) Total:	\$656.00	
Department: Probate						
11/26/2019	288225	2019-005841		2 Court Seats	\$59.45	
11/26/2019	288225	2019-005841		Court Reporting	\$58.40	
11/26/2019	288225	2019-005841		Account 001.016.00175 (Supplies) Total:	\$426.00	
11/26/2019	288225	2019-005841		Account 001.016.00360 (Transcripts) Total:	\$426.00	
11/26/2019	288225	2019-005841		Account 001.016.00360 (Transcripts) Total:	\$426.00	

TUESDAY

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Warrant Date	Claimant	Batch ID	PO Line #	Line Description	Amount	Warrant #
11/09/2019	Verizon Wireless	288225	2019-001821	7 MTR Data Cards	\$681.18	
Account 001 024.00175 (Contract Repairs)	Total:				\$351.14	
11/09/2019	Verizon Wireless	288225	2019-001831	Leading (Behind the Image) Training & Discuss	\$218.49	
Account 001 023.00280 (Training)	Total:				\$218.49	
Department Sheriff Total:					\$816.12	
11/09/2019	Department Recorder	288225	2019-000231	Postage	\$46.00	
Account 001 024.00175 (Supplies)	Total:				\$46.00	
Department Recorder Total:					\$46.00	
11/09/2019	Department Disaster Service	288225	2019-001231	EMA Disaster Call Press Bld. November/December	\$37.98	
Account 001 025.00200 (Equipment)	Total:				\$37.98	
11/09/2019	AT&T Mobility	288225	2019-001231	EMA Disaster Call Press Bld. November/December	\$448.70	
Account 001 025.00200 (Equipment)	Total:				\$448.70	
11/09/2019	Arvo & Mead II	288225	2019-001251	Reimbursing Act for meals during training	\$34.00	
11/09/2019	Resnet Associates Inc	288225	2019-001251	2020 Wall Calendar	\$54.00	
Account 001 020.00475 (Other Expenses)	Total:				\$103.92	
Department Disaster Service Total:					\$585.52	
11/09/2019	Department Public Defender Commission	288225	2019-000911	Postage Reimbursement	\$2.28	
Account 001 001.00217 (Supplies)	Total:				\$2.28	
11/09/2019	Thomas Puskas	288225	2019-000941	Message Reimbursement	\$137.00	
11/09/2019	Lisa Duch	288225	2019-000941	Message Reimbursement	\$137.00	
11/09/2019	Arvo & Mead II	288225	2019-000941	Message Reimbursement	\$272.88	
Account 001 027.00300 (Travel)	Total:				\$446.10	
11/09/2019	Esbecke Web LLC	288225	2019-000971	Upgrade to Windows 10	\$180.00	
Account 001 021.002525 (Contract Services)	Total:				\$180.00	
Department Public Defender Commission Total:					\$658.35	
11/09/2019	Department Jail Operations	288225	2019-001701	Pod Lights	\$98.00	
11/09/2019	Hills Industries	288225	2019-001701	5 Year Internal Pipe Inspection & Gauge	\$716.00	
11/09/2019	Arvo & Mead II	288225	2019-001701	Jail Repair	\$53.87	
Account 001 026.002175 (Contract Repairs)	Total:				\$2,220.88	
11/02/2019 2:08 PM						

Claims Register for Batch Batches						
Warrant Date	Claimant	Batch ID	PO #Line #	Line Description	Amount	Warrant #
11/26/2019	Guamias Gas	288256		Gas-tail	\$493.32	
Account 001.038.00027 (Gas) Total:					\$493.32	
Department Jail Operations Total:					\$2,599.30	
Department: Miscellaneous						
11/26/2019	Office of the Chief Public Defender	288256	2018-002601	Reimburse for judicial application fee	\$169.00	
11/26/2019	Office of the Chief Public Defender	288256	2018-002601	Appointed Counsel Fee	\$617.00	
11/26/2019	MacLean Law Office LLC	288256	2018-002601	Appointed Counsel Fee	\$446.00	
11/26/2019	Office of the Chief Public Defender	288256	2018-002601	Reimburse for Court Appointed Attorney	\$1,584.00	
Account 001.040.00073 (Attorney Fees) Total:					\$1,584.00	
Department Miscellaneous Total:					\$3,807.16	
Fund 001 - General Fund Total:						
Fund: 105 - Dog & Kennel						
Department: Dog & Kennel						
11/26/2019	SuperFeed Materials/Can Program	288255	2018-002261	Pine Bark/Bedding/Feed	\$171.24	
Account 105.100.00272 (Contract Repairs) Total:					\$264.56	
11/26/2019	Novitas Law Hardware	288255	2018-002261	Pine Bark/Bedding/Feed	\$368.00	
11/26/2019	Novitas Landscaping	288255	2018-002261	Pine Bark/Bedding/Feed	\$77.88	
11/26/2019	Novitas Landscaping	288255	2018-002261	Participant supplies	\$44.00	
11/26/2019	Novitas Landscaping	288255	2018-002261	Keyset, sale with door lock installation kit	\$524.56	
Account 105.100.00272 (Contract Repairs) Total:					\$1,070.98	
Department Dog & Kennel Total:					\$1,070.98	
Fund 105 - Dog & Kennel Total:					\$3,807.16	
Fund: 111 - Sheriff I/V-D Child Support						
Department: Sheriff I/V-D Child Support						
11/26/2019	Cable CLEAR for I-V-D	288255	2018-001811	Cable CLEAR for I-V-D	\$336.00	
Account 111.111.00275 (Contract Repairs) Total:					\$336.00	
Department Sheriff I/V-D Child Support Total:					\$336.00	
Fund 111 - Sheriff I/V-D Child Support Total:					\$336.00	
Fund: 114 - Local School Revenue						
Department: Local School Revenue						

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TUESDAY

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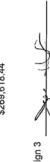
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Claims Register for Payment Batches					
Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount
11/26/2019	Neen 1 Meon	288225	2019-003291	Foster Parent Training- Delayed SACNWB Entries	\$750.00
11/26/2019	Account 146 - 160.00076 (Contractual Services) Total:				\$750.00
11/26/2019	Department Children's Service Total:				\$1,159.45
11/26/2019	Fund 146 - Children's Services Total:				\$1,159.45
11/26/2019	Fund 146 - Continuing Pro Training				
11/26/2019	Department Continuing Pro Training Institute	288225	2019-00681	Leading Behind the Badge Training @ Couran	\$34.51
11/26/2019	Account 146-160.00060 (Expenditures) Total:				\$34.51
11/26/2019	Department Continuing Pro Training Total:				\$34.51
11/26/2019	Fund 146 - Continuing Pro Training Total:				\$34.51
11/26/2019	Fund 160 - Ditch Maintenance				
11/26/2019	Department: Ditch Maintenance	288225	2019-00501	bookkeeping gth	\$275.00
11/26/2019	Account 160-160.00076 (Contractual Projects) Total:				\$275.00
11/26/2019	Department Ditch Maintenance Total:	288225	2019-00301	pesticide meet conference	\$180.00
11/26/2019	Account 160-160.00475 (Other Expendse) Total:				\$465.00
11/26/2019	Department Ditch Maintenance Total:				\$465.00
11/26/2019	Fund 170 - Huron County Block Grant				
11/26/2019	Department: Huron County Block Grant	288225	2019-00691	C2365-Sidewalk and Street Improvements	\$40,000.00
11/26/2019	Account 170-170.00690 (FY 13 Projects) Total:				\$40,000.00
11/26/2019	Department Huron County Block Grant Total:				\$40,000.00
11/26/2019	Fund 170 - Huron County Block Grant Total:				\$40,000.00
11/26/2019	Fund 181 - SVAA				
11/26/2019	Department: SVAA				

Claims Register for Payment Batches					
Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount
11/26/2019	Coke Energy AG One	288225	2019-001501	Diect Fuel Sep/Oct 2019	\$1,140.46
11/26/2019	Account 500-500.00260 (Contract Services) Total:				\$583.31
11/26/2019	Department Landfill Total:				\$583.31
11/26/2019	Fund 500 - Landfill Total:				\$583.31
11/26/2019	Fund 525 - Solid Waste Management District				
11/26/2019	Department Landfill Solid Waste	288225	2019-001501	Travel-Sep-October	\$102.46
11/26/2019	Account 525-525.00260 (Contract Services) Total:				\$102.46
11/26/2019	Department Landfill Solid Waste Total:				\$102.46
11/26/2019	Fund 525 - Solid Waste Management District Total:				\$102.46
11/26/2019	Fund 635 - Commissary Trust				
11/26/2019	Department Commissary Trust	288225	2019-001901	Green McArthur Claims	\$7.14
11/26/2019	Account 635-635.00250 (Expenditures) Total:				\$7.14
11/26/2019	Department Commissary Trust Total:				\$7.14
11/26/2019	Fund 635 - Commissary Trust Total:				\$7.14
11/26/2019	Fund 840 - Canine Trust Fund				
11/26/2019	Department: Canine Trust Fund	288225	2019-001901	Commissary Stock	\$1,351.43
11/26/2019	Account 840-840.00260 (Expenditures) Total:				\$1,351.43
11/26/2019	Department Canine Trust Fund Total:				\$1,351.43
11/26/2019	Fund 840 - Canine Trust Fund Total:				\$1,351.43
11/26/2019	Fund 840 - Canine Trust Fund Total:				\$1,351.43
11/26/2019	Grand Total:				\$18,231.46

Claims Register for Payment Batches					
Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount
11/26/2019	Chesler Admash	288225	2019-001111	Travel-Bellevue	\$15.51
11/26/2019	Account 181-181.00000 (Training/Travel) Total:				\$15.51
11/26/2019	Department SVAA Total:				\$15.51
11/26/2019	Fund 181 - SVAA Total:				\$15.51
11/26/2019	Fund 185 - 811				
11/26/2019	Department: 811	288225	2019-001421	185-00560 811 Monthly Bandwidth November-December	\$5,144.50
11/26/2019	Account 185-185.00560 (Operations) Total:				\$5,144.50
11/26/2019	Department 811 Total:	288225	2019-001491	185-00525 IT Maintenance hours 811 System	\$2,242.50
11/26/2019	Account 185-185.00525 (Maintenance) Total:				\$2,242.50
11/26/2019	Department 811 Total:				\$7,386.50
11/26/2019	Fund 185 - 811 Total:				\$7,386.50
11/26/2019	Fund 186 - Program Income				
11/26/2019	Department: Program Income	288225	2019-003111	CHP-3172 Zimble Rd	\$2,000.00
11/26/2019	Account 186-186.00260 (Admin Services) Total:				\$2,000.00
11/26/2019	Department Program Income Total:	288225	2019-003121	Administration Fee	\$997.00
11/26/2019	Account 186-186.00300 (CHP Program) Total:				\$997.00
11/26/2019	Department Program Income Total:				\$2,997.00
11/26/2019	Fund 320 - County Capital Projects				
11/26/2019	Department: County Capital Projects	288225	2019-003161	Courthouse Roof	\$1,728.00
11/26/2019	Account 320-320.00525 (Roof Repair and Improvement Bond) Total:				\$1,728.00
11/26/2019	Department County Capital Project Total:				\$1,728.00
11/26/2019	Fund 320 - County Capital Projects Total:				\$1,728.00
11/26/2019	Fund 500 - Landfill				
11/26/2019	Department: Landfill	288225	2019-001201	Walmart Collect for Parts	\$255.18
11/26/2019	Account 500-500.00260 (Contract Services) Total:				\$255.18
11/26/2019	Department Landfill Total:	288225	2019-001201	Bot	\$84.00
11/26/2019	Fund 500 - Landfill Total:				\$84.00

Claims Register for Payment Batches					
Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount
11/26/2019	Chesler Admash	288225	2019-001111	Training for Joe Joe	\$222.31
11/26/2019	Account 640-640.00260 (Expenditures) Total:				\$222.31
11/26/2019	Department Canine Trust Fund Total:				\$222.31
11/26/2019	Fund 840 - Canine Trust Fund Total:				\$222.31
11/26/2019	Grand Total:				\$239,016.44
11/26/2019	Sign 1 				
11/26/2019	Sign 2 				
11/26/2019	Sign 3 				

Claims Register for Payment Batches

Huron County

Claims Register for Payment Batches

Payment Type: All	Warrant Numbers: All	Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #
001	001 to 850	11/20/19	SC Strategic Solutions	285225	2019-0042	Probate Court Record Scanning	\$29,999.99	
			001 - SC Strategic Solutions				\$29,999.99	
			001 - General Fund				\$29,999.99	
			Department: Sheriff				\$29,999.99	
			001 - General Fund				\$29,999.99	
			Grand Total:				\$29,999.99	

Sign 1: *[Signature]*

Sign 2: *[Signature]*

Sign 3: *[Signature]*

19-360

IN THE MATTER OF AUTHORIZING APPROPRIATION ADJUSTMENTS WITHIN THE GENERAL FUND

Terry Boose moved the adoption of the following resolution:

WHEREAS, there is a need for appropriation adjustments; and

WHEREAS, the Board of Huron County Commissioners finds the request to be reasonable; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves the following appropriation adjustments:

FROM:	Dept	Account	Fund	Amount	TO:	Dept.	Account	Fund	Amount
	016	00475	001	\$800.00		016	00330	001	\$800.00
		Probate Court Other Expenses					Probate Court Juror/Witness fees and further		

BE IT RESOLVED, that the Huron County Auditor is authorized and instructed to record said appropriation adjustment as approved; and further

BE IT RESOLVED, that the Clerk of the Board is instructed to certify a copy of this resolution to the Huron County Auditor and the department requesting said adjustment; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion.

***Discussion:** Ms. Ziemba explained the probate court had a jury trial on November 18 – 19. Juror and witness fees exceeded the amount appropriated for 2019. Additional funds are necessary to pay for the jurors and witnesses required for this trial.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

19-361

IN THE MATTER OF AUTHORIZING APPROPRIATION ADJUSTMENTS WITHIN THE HURON COUNTY AUTO TAX FUND #125

Terry Boose moved the adoption of the following resolution:

WHEREAS, there is a need for an appropriation adjustment; and
WHEREAS, the Board of Huron County Commissioners finds the request to be reasonable; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves the following appropriation adjustment:

FROM:	Dept.	Account	Fund	Amount	TO:	Dept.	Account	Fund	Amount
	125	00500	125	\$85,000.00		125	00475	125	\$35,000.00
		Hospitalization					Other Expenses		
						126	00275	125	\$40,000.00
							Contract Repairs		
						126	00525	125	\$10,000.00
							Contract/Services		
									and further

BE IT RESOLVED, that the Huron County Auditor is authorized and instructed to record said appropriation adjustment as approved; and further

BE IT RESOLVED, that the Clerk of the Board is instructed to certify a copy of this resolution to the Huron County Auditor and the department requesting said adjustment; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion.

***Discussion:** Ms. Ziemba said the \$35,000 is needed to continue building maintenance; \$40,000 is needed for end of year equipment repairs; and \$10,000 is needed in Contract Services for project engineering services to carry over. Mr. Boose said this money is totally in the hands of the Engineer’s office and we really don’t have any say in how he spends it, so he has no problem with the transfer.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

IN THE MATTER OF TRAVEL

Terry Boose moved to approve the following travel request this day. Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

- Terry Boose, Commissioner, to Columbus, Ohio for CCAO Winter Conference on December 3 – 6, 2019.
- Vickie Ziemba & Cherise Webb, Commissioners, to Columbus, Ohio for CCAO Winter Conference on December 4 – 6, 2019.
- Lisa Albright, JFS, to Columbus, Ohio for Children Services Training (Step Up to Quality) on December 5, 2019.
- Joe Hintz, Commissioner, to LaGrange, Ohio for Executive/Integrating Committee meeting on December 6, 2019.

REGULAR SESSION

TUESDAY

NOVEMBER 26, 2019

At 9:10 a.m. Public comment – *Caroline Bick, District Deputy for Jim Jordan.* Ms. Bick said she had a constituent come into their office complaining about the hump yard and noise in Bellevue. There had been a meeting in 2016 but nothing was ever done. She will try to get another meeting together. The Commissioners would like to attend.

Old Business

Mr. Boose reminded the board they wanted to check with CORSA to see if they could insure the new Senior Enrichment building. Ms. Ziemba will find out.

Still waiting on BMV lease. Mr. Tkach is reviewing.

Records room. The shelves were installed; still waiting on the fencing. Mr. Hintz said the dehumidifier is keeping the room below 50% humidity.

The Courthouse elevator is working today. On Friday when it was down they said they would send somebody else out – there was still some cleanup to do. Mr. Minor is working on quotes for the elevator floor.

Sheriff's vehicles – no update.

Security system. They are waiting to hear back from Mr. Beck to set a date to install the new system. Mr. Boose thought that if the Health Department hasn't removed all their items by January 1 they will owe us rent.

Erie County lawsuit. Mr. Strickler said there was no update.

Senior Services contract. Mr. Strickler will get it to Ms. Ziemba. He did not think this was a high priority due to the levy. He will have the Resolutions of Intent for next Tuesday's meeting.

Cyclone settlement. Mr. Strickler said they dropped off the payment and customer list to his office two weeks ago.

At 9:30 a.m. Cecilia Blevins and Ben Kline, Board of Elections to discuss Meeting Room A and early voting. Pete Welch and Steve Minor in attendance. Mr. Welch said that installing a door and double locks on Meeting Room A will push the bid over \$50,000, putting it in the range for bidding the project. Doing this will create a huge delay. Mr. Boose thought the solution might be for them to use the room in the basement located directly across from the east entrance door. These renovations could be done in-house. That room could be used to store their equipment. Ms. Blevins was concerned because they cannot unplug the scanners once they start scanning ballots. Mr. Boose thought we could put a line in that would run back and forth between the two rooms. This would put all the machines downstairs. Ms. Blevins clarified – there would be a door installed into the hallway right across from the entrance. This would have double locks. The other door would be inside the hallway, also with double locks. Mr. Kline said it has been awhile since he has been down there – he would like to go down and take some measurements. One of his concerns is if it will hold all their machines and give them enough room to move around and get to them. Mr. Boose told him to go ahead and do that today.

Mr. Welch said he has called several electricians, but nobody wants to take on the work right now. There was discussion about the additional delay this would cause the project. He offered to check with Mr. Bettac to see if he would be able to do the work. Mr. Boose did not want to take any chances that construction would not be finished in time for early voting. He was all too aware of the delays in contracts we have experienced recently and did not want to risk not having this finished in time for the election. Mr. Boose suggested, with the exception of the security issues the BOE needs to work on for the grant, that we do nothing else until after the election next November. Ms. Blevins asked if the room downstairs would be done and the machines could be moved. Mr. Boose said it would – we control that. This would allow the BOE to use the room where their scanners currently are for supplies. They could leave everything else where it is. Ms. Blevins thought they can make it work for the next year. Mr. Boose promised once the election was over they would revisit everything again to figure out what will work best. Ms. Blevins will double check on unplugging the machines so they can be moved. She also said that their IT person would be in next Tuesday to see what they would need for Meeting Room A. Mr. Boose suggested they go down and look at the room, then come back.

Mr. Kline mentioned they would like to add a wall to divide the entrance of their current office for security. Mr. Boose suggested we make it a high priority to get the basement room done first. If that goes really well we may be able to get the office wall built. It was also Mr. Boose's understanding there will need to be a security camera downstairs in that room. Ms. Blevins said they will be able to move the new one they are installing when the time comes. Mr. Boose asked if the BOE would be interested in using the Health

Department security system for internal security since they had offered to give it to the BOE. He told them they should ask the Health Department about a generator as well. This would provide them with a permanent solution.

Ms. Blevins asked if they would be able to increase their staff salary since they would need to have people both downstairs and upstairs. Mr. Boose said we can't do anything for interim budget, but we will work with them on the final budget.

Old Business continued

Broadband for the county. Mr. Wilde is still waiting for the gentleman to get a hold of him. He also mentioned he was trying to contact Swift Energy and Dave and Lucy Fowler. No one has returned his calls.

Ms. Ziemba asked Mr. Strickler about the jail nursing contract. He was working on it.

She asked about the WENS agreement. Mr. Strickler had it with him. They will have it ready for Tuesday's meeting.

Jail water usage. This just came up last Tuesday - they have not had an opportunity to do this yet.

Capital improvement grant. Chief Deputy Ditz did submit to CCAO for the jail capital improvements. Mr. Boose mentioned that Damschroder was looking at the jail roof today and would give us an opinion. He had asked Mr. Welch to have Damschroder take a look at JFS as well and provide some recommendations. They were concerned because this was a steel roof on a newer building – we should not have to replace it already.

Critical infrastructure grant for the Administration building elevator. We were approved for the pre-application, we are now working on the application. We will use our RLF funds as a match. This is over the required match amount, so this is a nice incentive. There is a second public hearing scheduled for December 10. The New London project was also been approved to move forward – water facility improvements.

Ability Works. Mr. Wilde has not seen the contract, but they did send an email that showed the routes and stops. He said if we want it to work, we have to promote. He would like all our groups – JFS, veterans, Senior Enrichment – to put it on their websites and Facebook pages. Mr. Boose thought they should put flyers in the lobby as well. He asked Ms. Ziemba to send an email asking all the participating organizations to promote this. Ms. Ziemba pointed out that we will be done with bills in about two weeks – if they want money from us we are going to need a contract.

Assistant Prosecutor report - none**Commissioner Hintz report**

Cyber security. Mr. Hintz reached out to both Ms. Tkach & Ms. Bond to get information. They both use TekRx. He thinks we need to decide if we are going to hire an IT person or contract out. However, the first thing he would like to do is begin educating the employees. He thinks CORSA would be a good resource. Ms. Ziemba said CORSA had come in and checked our system. We fared pretty well. Mr. Boose suggested setting up an Elected Officials and Department Heads meeting in 2020. He thought CORSA should come in to explain the importance of cybersecurity. Each department then needs to stress this to their employees. After that meeting there needs to be a serious discussion about a County IT department. Mr. Wilde mentioned he had met with the owner and Vice President of Intellitech Corp, formerly Alert. This meeting lasted almost half the day and was well attended. They can provide a variety of services, including cybersecurity. However, Ms. Bond explained to him that part of the problem now is connectivity. Intellitech has outlined a plan for the county once the connectivity issue is resolved. The Sheriff, EMA and 9-1-1 are all using them. Mr. Wilde would like to incorporate them into our whole system. Mr. Boose thought we need is an IT department to make decisions and give us advice as to what we need to do. There was discussion about teaming up with Sandusky County or the City of Norwalk. Mr. Boose said he would prefer to have someone working for us instead of bringing someone in and letting them run the whole thing. Mr. Hintz asked how we get the expertise to hire someone. Mr. Boose thought we should talk to someone who has already done it. However, the only way it was going to work is if everyone agrees. There was discussion on how to choose someone. Mr. Strickler noted that his department had talked to TekRx a few months ago. Now that they are ready to do the work, they can not get a response from TekRx. Mr. Strickler thought they are not taking on any new clients. Mr. Boose would like to set up an IT department. If a County department needs work done, they go to the IT department and tell them who they want to do the work. The IT department reviews it and gives a recommendation. He did not want to try to choose one company because he did not think everyone would agree. However, if everyone is using the same company, we may get discounts and receive better service. He also did not want to put all the money in one place and would prefer a department that will look at every option.

At 10:18 a.m. Terry Boose moved to enter into Executive Session ORC 121.22 (G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual. Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Aye – Joe Hintz

Aye – Bruce Wilde

At 10:48 a.m. Terry Boose moved to end Executive Session ORC 121.22 (G) (1). Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Aye – Joe Hintz

Aye – Bruce Wilde

**No action taken*

Board of Elections: Ben Kline, Cecilia Blevins, Pete Welch, and Mike Armstrong update on proposed room in the basement. Mr. Boose explained that the room is not big enough. Mr. Welch said they were suggesting putting a walkway into the third office. This will combine three offices into one office. No one had a problem with this idea. Mr. Boose would like Mr. Bettac to try to do something with the duct work to reduce it as much as possible. There is concern that the door they plan to install will have to be a custom order. Mr. Welch pointed out the last door had taken three months to come in. Mr. Boose wanted them to start working on that issue today and to make sure it is done as an “emergency” order. Ms. Ziemba clarified – they were discussing the offices formerly occupied by Mr. Hollinger, Ms. Boose and Mr. Cherry. These would be combined into one room. Mr. Boose said there would be a new door installed, the other doors will be covered or sealed. Ms. Ziemba said the new door would be the only access point to that room. The rest of the Health Department would stay as it is and still be accessible by us at this point.

Commissioner Boose report

Security system. We are still waiting on Mr. Beck. Mr. Boose said he will wait one more week. If we don’t have an answer in a week we will have to come up with another plan. Ms. Ziemba pointed out that everything revolves around when Mr. Beck is available to do the work. Mr. Boose wanted to send the Health Department a letter and inform them we will be removing the security system in the next few weeks. In the meantime, they need to let us know when they will be taking care of the generators, the signs and the doors. They will have until December 31 to do this. We will give them a courtesy call when we have Mr. Beck’s availability. Mr. Strickler will prepare the letter.

CORSA meeting. Mr. Boose would like the Board to give him the authority to tell them Huron County is not in favor of CORSA splitting off from CCAO. Mr. Hintz and Mr. Wilde agreed.

HCDC meeting at Rural Water on December 12, 2019 at 8:00 a.m. Mr. Boose thinks it is very important they all attend.

December 12, 2019 township dinner meeting. Norwalk United Methodist Church.

December 18 is the County holiday party.

Produce Perks. Ms. Ziemba said we are having a hard time getting them scheduled in.

Budget sheets updates were given to Board.

Second Harvest food bank. Friday, December 13. Mr. Boose strongly recommends they attend. This is on Baumhart Road in Lorain.

Firelands Forward meeting. Jeff Huber, Abby Bemis, Ted Caster (Janotta & Herner) were in attendance. Mr. Boose attended the meeting and shared the tentative report with the board. It is not final, but they don’t think it will change much. They are prepared to move forward and have already talked to both businesses and foundations about monetary commitments. They are also looking into grant funding. It is estimated they will need \$1 million for the first three years, or approximately \$370,000 per year. This is almost all for operating expenses. There was a general discussion regarding what the board makeup might consist of and who should be on it. If Huron County decides to move forward, they think it would be a good idea to set up a larger advisory board. Three or four of these members, possibly the officers, would make up the Fireland’s Forward board. There was also a brief discussion on allowing other counties to join the group.

The committee wanted to know if Huron County was willing to commit to three years at \$50,000 per year. Mr. Boose thought this should be dependent upon some sort of contract or agreement. Mr. Wilde thought this would be okay. He was aware of the other group, but felt Huron County has more in common with the workforce of Erie County than either Ottawa or Sandusky Counties. Mr. Boose thought another advantage of Fireland's Forward is it is a public/private partnership, as opposed to just a public partnership. Fireland's Forward does not want to take grant money, or any money, if somebody is going to dictate how they use it. Mr. Boose informed the Committee that we will require a physical office located in Huron County. They had no problem with this at all. Mr. Hintz thought he might like to have more information and will try to attend a meeting. Ms. Ziemba will put together a resolution for next Tuesday. Mr. Boose said we currently have \$50,000 we placed in 099 until we decided what to do. He would like to use those funds. Next year we can decide if we want to put money into other economic development. He stressed Fireland's Forward isn't economic development, it is a workforce group. Mr. Boose would still like to discuss contributing to the other group. Ms. Ziemba asked if the first \$50,000 was for 2020. Mr. Boose said yes, and it will be due in January. They plan to hire as soon as possible.

Commissioner Wilde report

2020 Census meeting. He thought there was some really good conversations. Three superintendents attended, conversation on education and how we can get it to the kids. This year's second graders will be seniors for the 2030 census.

Coalition meeting – information on suicide awareness. Mr. Boose said they discussed getting more information about suicide in the papers. Ms. Cardone has already done this. Mr. Boose thinks the best place for this to come from would be the ministerial society. The schools also do a good job of it. However, Mr. Boose noted recently that if there doesn't seem to be much assistance for those that are indirectly affected by a suicide. He thinks as a community we need to address this issue.

At 11:30 a.m. Terry Boose moved to adjourn. Joe Hintz seconded the motion. The meeting stood adjourned.

IN THE MATTER OF CERTIFICATION

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on November 26, 2019.

IN THE MATTER OF ADJOURNING

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 11:30 a.m.

Terry Boose

Joe Hintz

Bruce Wilde

ATTEST

Clerk to the Board