

**REGULAR SESSION**

**TUESDAY**

**NOVEMBER 5, 2019**

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Terry Boose, Joe Hintz, Bruce Wilde.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the October 1, 2019 and October 8, 2019 meeting(s) were presented to the Board. Terry Boose made the motion to waive the reading of the minutes of the October 1, 2019 and October 8, 2019 meeting(s) and approve as presented. Joe Hintz seconded the motion. Voting was as follows:

Aye – Terry Boose

Aye – Joe Hintz

Aye – Bruce Wilde

19-321

**IN THE MATTER OF CERTIFYING CLAIMS SCHEDULES TO THE HURON COUNTY AUDITOR FOR PAYMENT**

Terry Boose moved the adoption of the following resolution:

**WHEREAS**, as per Ohio Revised Code 305.10, a resolution must be made by the Board of Huron County Commissioners to accompany the Claims Schedule to the Huron County Auditor's Office for payment; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners does hereby approve Claim Schedule 11/05/19 and authorizes the Huron County Auditor to make the necessary warrants; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion.

**\*Discussion:** Ms. Ziemba stated this claims schedule includes a Then and Now Certificate for Common Pleas Court, Community Corrections, to return the unspent grant funds to the State of Ohio. This is the follow up to the appropriation request from the last meeting to make the reimbursement.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Aye – Joe Hintz

Aye – Bruce Wilde

Huron County  
Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, Batch ID, PO #/Line #, Line Description, Amount, Warrant #. Includes entries for Department of Commissioners, Department of Adult Probation, Department of Juvenile Probation, Department of Probation, Department of Sheriff, Department of Veterans Services, Department of Jail Operations, Department of Mechanical, Department of Building and Grounds, Department of Police, Department of Fire, Department of Public Works, Department of Health, Department of Social Services, Department of Economic Development, Department of Planning and Zoning, Department of Information Technology, Department of Human Resources, Department of Finance, Department of Legal Services, Department of Public Safety, Department of Public Health, Department of Public Works, Department of Public Utilities, Department of Public Safety, Department of Public Health, Department of Public Works, Department of Public Utilities.

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REGULAR SESSION

TUESDAY

NOVEMBER 5, 2019

- Add: Railroad Avenue, Abbott Street, and Pleasant Street; and further

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby authorizes the Administrator/Clerk of this Board to certify a copy of this Resolution of Amendment to the office of the county engineer, the state director of transportation, and the clerk of the legislative authority of the municipal corporation; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion.

**\*Discussion:** Mr. Wilde clarified Railroad Avenue, Abbott Street and Pleasant Street are being added to the Permissive Tax Map.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde

*\*Map on file*

19-323

**IN THE MATTER OF APPROVING CONTRACT BY AND BETWEEN HURON COUNTY AND DELTA DENTAL PLAN OF OHIO, INC. TO PROVIDE SUPPLEMENTAL DENTAL INSURANCE PLANS**

Terry Boose moved the adoption of the following resolution:

**WHEREAS**, the Huron County Board of Commissioners desires to enter the second year of a two year contract with Delta Dental Plan of Ohio, Inc.; and

**WHEREAS**, the term of this contract will be for a period of one (1) year with the effective date of 12:01 a.m. on January 1, 2020 through December 31, 2020; and

**WHEREAS**, the first renewal date will be January 1, 2021; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners approves the contract with Delta Dental Plan of Ohio, Inc. as attached hereto and incorporated herein; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion.

**\*Discussion:** The increase is less than 6%.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde

*\*Contract on file*

19-324

**IN THE MATTER OF APPROVING REQUESTS FOR EXPENDITURE OF OVER \$1,000.00 SUBMITTED TO THE BOARD NOVEMBER 5, 2019**

Terry Boose moved the adoption of the following resolution:

**WHEREAS**, requests for expenditures of over \$1,000.00 have been submitted for approval by the Board of Huron County Commissioners as follows:

**Job & Family Services**

|            |   |               |
|------------|---|---------------|
| Northwoods | Child Care & Child Support document migration | \$20,000.00   |
|            |   | now therefore |

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves of the requests for expenditure of over \$1,000.00 as listed above; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion.

**\*Discussion:** Ms. Ziemba explained this was for the migration of the old scanned document images, files, child support and child care and converting them so that they can be accessed by the new EDMS (electronic document management system). This means we no longer have to have a local server. Our files will now be stored in the State's cloud-based system and accessed via the web. This is a requirement of the State. It was paid for with State funds, with the exception of \$526.88, which was the child care portion. Mr. Boose asked what we were doing with the old server. Ms. Ziemba said it typically goes back to the State. If they do not want it we can sell it on gov.deals or to another county office

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde

19-325

**IN THE MATTER OF APPROVING A REQUEST FOR PAYMENT AND STATUS OF FUNDS REQUEST FOR THE HURON COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) B-F-18-1BJ-1 (DRAW #5) SUBMITTED TO THE BOARD NOVEMBER 5, 2019**

Terry Boose moved the adoption of the following resolution:

**WHEREAS**, a request for payment and status of funds report has been prepared and submitted to the Board of Huron County Commissioners as attached herein by Great Lakes Community Action Partnership for the Board's certification; and

**WHEREAS**, the Board has reviewed the request for payment and status of funds report; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves of the request for payment and status of funds report as attached herein and certifies that the data reported is correct and that the amount of the Request for Payment is not in excess of current needs; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion.

**\*Discussion:** Ms. Ziemba said this was for the City of Willard, she thought it was Motson Street. The total amount is \$40,000. They had \$35,000 that went toward a sidewalk improvement and \$5,000 went toward street improvements. Ours was one of three funding programs they had used.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde

State of Ohio  
Office of Community Development  
Request for Payment and Status of Funds request

| Submit to:<br>OSDA<br>DOD<br>P.O. Box 1001<br>Columbus, Ohio 43216-1001   | Name and Address of Grantee:<br>Huron County Commissioners<br>180 Miller Ave<br>Norwalk, Ohio 44857 | EDBG E.E. RLF Balance:<br>EDBG Housing P.J. Balance:<br>Home Program Income Balance: |                       |                                      |             |                  |                                  |                                    |
|---|---|--|-----------------------|--------------------------------------|-------------|------------------|----------------------------------|------------------------------------|
| Contact Person Information<br>Name: Angie McConnell<br>Phone number: (619) 332-2008<br>Email: amcmcconnell@ocd.org  | Grant Number:<br>B-F-18-181-1   | Date:<br>State Use Only  |                       |                                      |             |                  |                                  |                                    |
|   | Draw Number:<br>5   | Voucher#:<br>Warrant#  |                       |                                      |             |                  |                                  |                                    |
| Project NBR   | Project Name  | Activity NBR   | Activity Name         | Housing Site Address (if applicable) | Site Number | Amount Requested | Approved Activity/2nd Budget (0) | Balance of Activity/2nd Budget (0) |
|   | City of Willard   | 1  | Sidewalk Improvements | N/A                                  | N/A         | \$35,000         | \$35,000                         | 0                                  |
|   | City of Willard   | 2  | Street Improvements   | N/A                                  | N/A         | \$5,000          | \$5,000                          | 0                                  |
| Total Amount of this Draw:  |   |  |                       |                                      |             | \$40,000         | \$40,000                         | 0                                  |
| Certification of Itemization of Expenditures: Two Authorized Signatures are Required  |   |  |                       |                                      |             |                  |                                  |                                    |
| I certify that this request for Payment was drawn in accordance with the terms and conditions of the Grant Agreement(s) cited and that the amount drawn is proper for payment to the drawer's depository. I also certify that the data reported above is correct and the amount of the request for Payment is not in excess of current needs. |   |  |                       |                                      |             |                  |                                  |                                    |
| Date:<br>11/5/19  | Signature:<br>  | Title:<br>President  |                       |                                      |             |                  |                                  |                                    |
| Date:<br>11-05-19   | Countersignature:<br>   | Title:<br>C.P.   |                       |                                      |             |                  |                                  |                                    |
| State Use Only: _____ Date: _____   |   |  |                       |                                      |             |                  |                                  |                                    |
| Approved: _____   |   |  |                       |                                      |             |                  |                                  |                                    |

19-326

**IN THE MATTER OF APPROVING REVISED/AMENDMENT TO THE PREVENTION, RETENTION, AND CONTINGENCY PROGRAM (PRC) FOR THE HURON COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES**

Terry Boose moved the adoption of the following resolution:

**WHEREAS**, the Huron County Department of Job & Family Services receives funds from the Ohio Department of Job & Family Services to operate the PRC program as required by ORC Chapter 5108; and

**WHEREAS**, the Huron County Department of Job & Family operates the PRC program through the delivery of direct services and through contracts with various agencies, following the processes prescribed in ORC Chapter 5108; and

**WHEREAS**, the Huron County Department of Job & Family Services has amended its PRC plan to better serve the residents of Huron County and such plan has been discussed and reviewed by the Huron County Job & Family Service Planning Committee; and

**WHEREAS**, the PRC Plan of the Huron County Department of Job & Family Services, with the requirements of Chapter 5108 of the Ohio Revised Code; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners does hereby approve the revised PRC plan effective October 1, 2018 as attached hereto and incorporated herein; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion.

**\*Discussion:** Mr. Boose has changes he would like to see in the future but does not want to hold this up. He will address them at a later date.

The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Joe Hintz
- Aye – Bruce Wilde

\*PRC Plan on file

19-327

**IN THE MATTER OF TRANSFERRING FUNDS FROM THE GENERAL FUND #099 TO THE COUNTY BOND RETIREMENT FUND #205**

Terry Boose moved the adoption of the following resolution:

**WHEREAS**, the County Bond Retirement Fund payments are coming due; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves of the transfer of moneys from 099-00600-001/transfer out in the amount of \$436,053.65 to the County Bond Retirement fund #205; and further

**BE IT RESOLVED**, that a certified copy of this resolution be sent to the Huron County Treasurer, Huron County Auditor, and the Auditor's office will make the journal entry to the #205 account; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion.

**\*Discussion:** Ms. Ziemba said this is the first year we are making the actual principal and interest payments on the new bonds for the parking lot, which is why the amount increased.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde

19-328

**IN THE MATTER OF TRANSFERRING FUNDS FROM THE LANDFILL FUND #500 TO THE LANDFILL BONDS FUND #520**

Terry Boose moved the adoption of the following resolution:

**WHEREAS**, a transfer of moneys from 500-00550-500 needs to be made to the fund #520 for landfill bond; now therefore

**BE IT RESOLVED**, that the amount of \$20,385.00 be transferred from Account 500-00550-500 (Transfer Out) to #520 Landfill Bonds Fund; and further

**BE IT RESOLVED**, that the Huron County Auditor's office will provide the Huron County Treasurer with a journal entry and the Huron County Treasurer will wire said money to the proper agency; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion.

**\*Discussion:** Ms. Ziemba pulled the bond schedule and said the landfill bonds run out in 2030.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde

19-329

**IN THE MATTER OF TRANSFERRING FUNDS FROM THE GENERAL FUND #099 TO THE HUMAN SERVICES BOND FUND #200**

Terry Boose moved the adoption of the following resolution:

**WHEREAS**, the Human Services Fund payment is coming due; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves of the transfer of moneys from 099-00600-001/transfer out in the amount of \$255,384.39 for the Human Services bond payment to the Human Services Bond fund #200; and further

**BE IT RESOLVED**, that a certified copy of this resolution be sent to the Huron County Treasurer, Huron County Auditor, and the Auditor’s office will make the journal entry to the #200 account; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion.

**\*Discussion:** Mr. Wilde asked when this one was due. Ms. Ziemba said 2020. She explained we were transferring \$20,000 more because of the veteran’s being in that space.

The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Joe Hintz
- Aye – Bruce Wilde

**IN THE MATTER OF TRAVEL**

Joe Hintz moved to approve the following travel request this day. Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Joe Hintz
- Aye – Bruce Wilde

- Angela Pocock & Megan Border, JFS, to Toledo, Ohio for Core Training (PCSA) on November 5 – 8, 2019 and November 12 – 13, 2019.
- John O. McClafin, Weights & Measures, to Reynoldsburg, Ohio for Training on November 12 – 13, 2019.
- Roland Tkach, Auditor, to Westerville, Ohio for CAAO Winter Conference on November 20 – 22, 2019.

**SIGNINGS**

***Terry Boose moved to approve signing the letter of support for the Great Lakes Community Action Commission. Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:***

- Aye – Terry Boose***
- Aye – Joe Hintz***
- Aye – Bruce Wilde***

November 5, 2019

Great Lakes Community Action Commission (GLCAP)  
127 South Front St.  
P.O. Box 590  
Fremont, Ohio 43420

REGULAR SESSION

TUESDAY

NOVEMBER 5, 2019

Attention: Terry Jacobs, Housing & Energy Director

**RE: Letter of Support**

Dear Mr. Jacobs:

On behalf of Huron County, we are writing in support of GLCAP applying for Housing Assistance Grant Program (HAGP) funding with the Ohio Development Service Agency (ODSA). These home repair funds help with filling the gaps and addressing the needs that exceed current resources such as the Community Housing Impact and Preservation Program (CHIP), Home Weatherization Assistance Program (HWAP) and the Electric Partnership Program (EPP) that GLCAP administers in our community.

Knowing that GLCAP is applying for these additional home repair funds only furthers our continued commitment and efforts in improving the housing standards for the low-income population residents within of our community.

Thank you,

HURON COUNTY BOARD OF COMMISSIONERS  
Terry Boose, Joe Hintz, Bruce Wilde

**Assistant Prosecutor report**

Cyclone. Mr. Strickler prepared a letter giving them ten days to comply. He had it hand delivered yesterday. If they do not comply he will file a Motion to Compel Settlement. Cyclone will be responsible for court costs and attorney fees.

Mr. Boose mentioned the Cook Road property and said last time he went by there he had seen a lawnmower and tires. Mr. Strickler said he has pictures of more. He would like the Board to authorize him to file suit. Every time he sends a letter it gets cleaned up, but then something else goes in its place. Mr. Wilde noted it had been going on for two years. Mr. Strickler thought what was out there constituted an obstruction of the right-of-way. Mr. Tansey agreed.

***Terry Boose moved to authorize Mr. Strickler to file a lawsuit against Mr. Brown. Joe Hintz seconded. The roll being called upon its adoption, the vote resulted as follows:***

*Aye – Terry Boose*

*Aye – Joe Hintz*

*Aye – Bruce Wilde*

County utility bills. Mr. Wilde has been reviewing the county utility bills. He asked Ms. Stebel to prepare a graph of total amounts spent by building. Mr. Wilde pointed out that electricity for both the Administration Building and the Jail have continued to go down since 2017. He thought things were looking good and we were doing something right. Mr. Boose wanted to make sure these charts were available when they were working on budget.

**At 9:30 a.m. Chief Dave Ditz and Lt. Chris Stanfield, Assistant Jail Administrator,** to discuss the jail medical bid. The bid amount has increased significantly. Mr. Boose asked for an explanation. Lt. Stanfield explained the bottom line is the medical requirements and medical necessities have increased with the increase in population. Five years ago the average population was 95, now it is 121. They have added an RN to manage the LPNs and are hoping this will help with scheduling and eliminate hospital visits. Mr. Wilde noted we had a contract with them before, but they were putting in a lot more hours than specified in the contract. He thought we should only pay what the contract said. Lt. Stanfield explained they are required to do a health appraisal on anyone that is there for 14 days - their average stay is 19 days. The health appraisal takes 35 - 45 minutes each. On weekends they can take in as many as 20 inmates. The nurses have to review and address any and all issues with the inmates. They also are responsible for three med passes a day. Mr. Wilde verified it would be the same RN all the time, they would not be retraining. Lt. Stanfield indicated they were hoping to have an RN trained and in place by the first of the year.

The population has been running in the 130s. They have all called the Judges in the past to ask them to release due to overpopulation. Also, the number of females has greatly increased. Both the male and female increase is largely due to drug issues.

Mr. Boose mentioned that the State is working to put money for jail upgrades into the capital budget. Mr. Wilde would like to try to wait on replacing the jail roof to see if we can get State money. Chief Deputy Ditz and Mr. Welch had a contractor look at it. He thought there is only one layer on it, so they could just

put a second one on. This could potentially be a significant savings. However, when it storms water runs down the walls in Recreation - they have buckets of water coming in. Mr. Zurcher has been trying to minimize this until it can be fixed properly. However, they do have a handle on the work that needs to be done and are able to prioritize. Chief Deputy Ditz said they would like a fence to increase security and in case they had to evacuate for some reason. They are working to find grant money for this project. Mr. Boose said the original plan had been to use the impound lot in the event of a fire. He noted that the Sheriff has done a tremendous job of getting rid of stuff in the impound lot, but it still would not be usable for prisoners. Chief Deputy Ditz said they had just received authorization from the Prosecutor's office to get rid of 13 more vehicles back there.

Discussion regarding possible changes in the Courts, which could lead to more people being sentenced to County jail time. Chief Deputy Ditz was concerned with this, since they are close to maximum capacity already. He did not want to have to pay to house them somewhere else. Mr. Hintz asked how they set the rate for what they charge for out of county prisoners. Lt. Stanfield said it was originally determined by what it cost us – the meals, any potential medication, etc. This came out to \$58/day. That hasn't changed in years, and is probably something that should be looked at. The going rate now is about \$75/day. They occasionally accept what they can from other counties, but they can't do as many as they used to.

***At 9:48 a.m. Terry Boose moved to enter into Executive Session ORC 121.22 (G)(3) a conference with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action. Joe Hintz seconded the motion. Discussion: to discuss imminent or imminent court action. The roll being called upon its adoption, the vote resulted as follows:***

*Aye – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde*

***At 10:26 a.m. Terry Boose moved to end Executive Session ORC 121.22 (G)(3). Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:***

*Aye – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde*

***\*No Action taken***

**At 10:27 a.m. the board recessed**

**At 10:37 a.m. the board resumed regular session.**

### **Old Business**

Records room. The shelving will be here next Tuesday. Ms. Hazel had quotes on the shelving units she wanted for under the Treasurer's office. She thought the Board had agreed to pay for those. Everyone agreed they would. Ms. Ziemba said there were funds available in 021 - Capital Improvements, General Fund portion. The total amount is \$14,640.91. She will put a Resolution for approval on for Thursday.

Board of Elections space request. They presented a letter and will be in on Thursday at 9:30 a.m. to discuss it. Mr. Wilde proposed transferring the security system and generators to the Board of Elections. Mr. Boose wanted more time to do an analysis of what we need to do with the building. Part of that would be based on the elevator. We can possibly get the money for it because Board of Elections is critical infrastructure. He feels this gives us a real opportunity to have it fixed. Mr. Boose also pointed out that there is not enough time to do everything the Board of Elections wants to do before the 2020 primary. Also, as far as he knows, any security that is being changed where they are now can be moved wherever they go. Third, he does not want to make a drastic decision for one election. He would like to set up a Plan B in case there is a large turnout for early voting. He did not want to make massive changes for something that was just a possibility. He thought they might be able to use Meeting Room A as their backup. Ms. Ziemba said she spoke to Ms. Blevins about this. Ms. Blevins suggested blocking off half of the storage room and double locking it. There was discussion. Everyone agreed that changes needed to be made with the Board of Elections. However, they agreed we should not rush into anything based on one election.

Ms. Ziemba said she spoke to Mr. Beck – the security system we have now is probably only good for a few more years. Also, he noted that the existing smoke detectors for the fire alarm system are 9.5 years old and should be replaced via code. Mr. Strickler said usually smoke detectors are changed every ten years. Ms. Ziemba said that is half the quote. He said the existing system is not worth paying for it.

Ms. Ziembra asked if she was supposed to move forward with trying to get a grant for the elevator. Mr. Boose suggested a two prong approach. One for the grant and the other for capital budget that is coming up. That has to be done in November. Mr. Boose said they get several thousand requests to look at and have to make a decision by February.

Discussion regarding upgrading the elevator at the Administration Building. Ms. Ziembra has been having difficulty scheduling Garman Miller to come look at it. If they are not able to come look at it quickly, we may have to go back to the architect RFPs and talk to someone else. Mr. Boose stressed that we need to be persistent in order to get things accomplished. We are working against the deadline for the grant application. We have received an estimate from Otis, but it seems too low for a full modernization.

Sheriff vehicles. Ms. Ziembra would like to check with them and see if they have heard anything from John Leutz on these.

Senior contract & levy. Mr. Strickler thought it was still their intention to proceed with the levy, but he hasn't had time to research the way they want to do it. Mr. Boose noted they were running out of time. He would like to do it now, rather than dealing with emergency issues in December.

Broadband was the last item on Ms. Ziembra's list for Old Business. Mr. Wilde said he spoke briefly to Mr. Glassner, who was supposed to call him right back. He still has not heard from him. Mr. Boose reiterated the only way to get a response from busy people is to be persistent.

#### **Administrator/Clerk report**

APA. Ms. Ziembra said if they decide they want to use the space on the mezzanine, it may be necessary to relocate some or all the parties in there. This includes SCORE, the Park Board and the Recycling storage unit. Mr. Boose thought if they want the whole floor it would be pretty costly. Ms. Ziembra talked to Sandusky County, who has their Adult Parole in the JFS building. They pay \$5.75 per square foot per year. They have 136 square foot office. Their yearly cost is \$782. Ms. Ziembra asked if they wanted to use the \$5.75 per square foot number, and did they want to do it per month or per year. Mr. Boose thought it depended on how much space they wanted. The bigger the space, you get a quantity discount. If they only want one little office – the overhead and paperwork to do it is going to be pretty high per square foot. Ms. Ziembra said she has the measurements per room, so we know what the area is. We just need to know what they are interested in so we can figure out what the square footage is. Mr. Boose said, regardless, they need the same services in that building no matter how much space they take. Bathrooms, elevators, etc. Ms. Ziembra said she will forward the information when she receives it and asked that the Board come prepared to discuss it at next Thursday's meeting. Mr. Boose thought we should present them with a number and they can take it or leave it.

Court of Appeals of Ohio meeting regarding Indigent Defense. Ms. Ziembra said Ottawa County was going to attend, Erie County was not. None of the Huron County Commissioners are able to attend.

Circle of Care meeting this Friday.

#### **Commissioner Hintz report**

Airport. Mr. Tansey already spoke to Mr. Colvin. There had been a private contractor that did some of the work at the airport. Mr. Tansey will follow up and work with them.

Mr. Hintz also spoke to Mr. Tansey about Cook Road. Mr. Tansey will provide more pictures.

Ms. Ziembra read the elevator update email:

*Updating the tentative plan from where we are this morning. We have submitted to the state for inspection request on Tuesday 11/12. If the state approves this date, we will be out there Monday to install toe guard, fire keepers and final tests. Will update once the state responds and accepts this date or offers new date and adjust schedule from there.*

#### **Commissioner Boose report**

Statehouse report – capital budget guidelines. Also, it sounds like money for kinship caregivers is going to be mandated. Ms. Ziembra will have to check with Ms. Liebold as to how this is going to work.

Winter conference draft schedule. There are meetings beginning at 10:00 a.m. on Wednesday, some of them will overlap. At 4:30 Regionals start. They usually last much longer than a half hour. Mr. Boose is afraid this will be more of a "hurry up and get it over with" rather than getting anything done. Different approach than what they did before.

4CG meeting tomorrow at 10:00 a.m. at JFS.

**REGULAR SESSION**

**TUESDAY**

**NOVEMBER 5, 2019**

Sales tax for the month came in. Lowest since 2016, as opposed to the article in the paper that says we are above estimated. Mr. Boose is afraid this article will hurt us on the levies, since it did not give a realistic picture of things.

Ms. Ziemba had received clarification from Ms. Liebold on the kinship – no General Funds. There is an allocation for this.

Medicaid sales tax. Mr. Boose had received a letter from Mahoning County Commissioners. The other Commissioners did not receive a copy. They will review it.

Parade and Christmas Tree lighting in Willard on November 22.

Soil & Water District banquet meeting on December 5<sup>th</sup> at 5:30 at the Fairgrounds.

Township meeting November 14<sup>th</sup> in Meeting Room A.

Catholic Schools Business & Professional breakfast – next Wednesday.

Phone conference with Judge over trash

2019 Agricultural Policy Outlook Conference in Columbus on Tuesday, November 12 from 8:30 a.m. until 2:00 p.m. Mr. Boose will be attending.

CORSA membership meeting on Wednesday, December 4 at 11:00 a.m.

Elevator timeline will be sent to Reflector today. Mr. Welch and Mr. Wilde will be meeting with the reporter.

**Commissioner Wilde report**

Ability Works – MRDD will give \$250/quarter up to \$1,000. We are waiting on an agreement from Ability Works and will not commit any money until we have that agreement. Also, this will have to be subject to review after three months and again after six months to see if the program is working.

Commissioner Wilde received an email from Mr. Kaultenbach from Bellevue regarding the wind projects. He is asking for a letter of support for local control on a bill regarding wind farms and alternative energy programs. He had a copy of one provide by Seneca County. No letter of support without further information about the bill.

**At 11:57 a.m.** Terry Boose moved to adjourn. Joe Hintz seconded the motion. The meeting stood adjourned.

**IN THE MATTER OF CERTIFICATION**

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on November 5, 2019.

**IN THE MATTER OF ADJOURNING**

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 11:57 a. m.

\_\_\_\_\_  
Terry Boose

\_\_\_\_\_  
Joe Hintz

\_\_\_\_\_  
Bruce Wilde

**ATTEST**

\_\_\_\_\_  
Clerk to the Board