

## REGULAR SESSION

**TUESDAY**

**OCTOBER 15, 2019**

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Terry Boose and Bruce Wilde. Joe Hintz on vacation.

19-299

**IN THE MATTER OF CERTIFYING CLAIMS SCHEDULES TO THE HURON COUNTY  
AUDITOR FOR PAYMENT**

Terry Boose moved the adoption of the following resolution:

**WHEREAS**, as per Ohio Revised Code 305.10, a resolution must be made by the Board of Huron County Commissioners to accompany the Claims Schedule to the Huron County Auditor's Office for payment; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners does hereby approve Claim Schedule 10/15/19 and authorizes the Huron County Auditor to make the necessary warrants; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion.

**\*Discussion:** Mr. Boose noted there had been extra items in the Claims Schedule. Ms. Ziemba said they had been removed and the schedule re-sent this morning.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Absent – Joe Hintz  
Aye – Bruce Wilde

[illegible]



## TUESDAY

32132

**OCTOBER 15, 2019**

[illegible]

Batch ID	PO #/Line #	Line Description	Amount	Warrant #
286564	2018-0019111	Dep Fund and Flow Center for Justice	\$47.96	
286564	2018-0019111	Medical Treatment for J05-0206	\$117.00	
286564			\$104.98	
			\$104.98	
			\$547,778.40	

Fund: 640 - Carline Trust Fund  
 Department: Carline Trust Fund  
 10/17/2019  
 Carline's Veterinary Clinic  
 Account 640.640.00208 (Expensidures) Total:  
 Department Carline Trust Fund Total:  
 Fund 640 - Carline Trust Fund Total:  
 Grand Total:

Sign 1 Tilly Boas  
 Sign 2 B. Boas  
 Sign 3 Assent

10/16/2019 8:15 AM  
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 V3.2

**IN THE MATTER OF APPROVING REQUEST FOR PAYMENT AND STATUS OF FUNDS  
REQUEST FOR THE HURON COUNTY COMMUNITY HOUSING IMPACT AND  
PRESERVATION PROGRAM (CHIP) B-C-17-1BJ-1 (DRAW #25) SUBMITTED TO THE  
BOARD OCTOBER 15, 2019**

**WHEREAS**, requests for payment and status of funds requests have been prepared and submitted to the Board of Huron County Commissioners as attached herein by Great Lakes Community Action Partnership for the Board's certification; and

**WHEREAS** the Board has reviewed the requests for payment and status of funds reports; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves of the requests for payment and status of funds request as attached herein and certifies that the data reported is correct and that the amount of the Request for Payments is not in excess of current needs; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

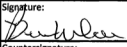
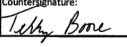
Bruce Wilde seconded the motion.

**\*Discussion:** Ms. Ziemba said this was for repair assistance for a home in Norwalk for \$4,980.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Absent – Joe Hintz  
Aye – Bruce Wilde

State of Ohio  
Office of Community Development  
Request for Payment and Status of Funds request

Submit to: Development Services Agency Office of Community Development P.O. Box 3601 Columbus, Ohio 43236-1001		Name and Address of Grantee: Huron County Commissioners 180 Milan Ave Norwalk, Ohio 44857		CDBG E.E. RIF Balance:  CDBG Housing P.J Balance:  Home Program Income Balance:			
Contact Person Information Name: Manda Walters Phone number: (615) 333-6118 Email: mwalters@ocd.org		Grant Number: B-C-17-1BJ-1 Draw Number: 25		Date:  Voucher: Warrant:			
Project NBR	Project Name	Activity NBR	Activity Name	Housing Site Address (if applicable)	Amount Requested	Approved Activity/Site Budget (\$)	Balance of Activity/Site Budget (\$)
2	Repair Assistance	1	Home/Building Repair	4 Spring St Norwalk	4980.00	7220.00	560.00
Total Amount of this Draw:					4980.00	7220.00	560.00
Certification of Itemization of Expenditures: Two Authorized Signatures are Required I certify that this request for Payment was drawn in accordance with the terms and conditions of the Grant Agreement(s) cited and that the amount drawn is proper for payment to the drawer's depository. I also certify that the data reported above is correct and the amount of the request for Payment is not in excess of current needs.							
Date: 10/15/19		Signature: 		Title: President			
Date: 10/15/19		Countersignature: 		Title: Commissioner			

State Use Only:

19-301

**IN THE MATTER OF APPROVING A REQUEST FOR PAYMENT AND STATUS OF FUNDS REQUEST FOR THE HURON COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) B-F-18-1BJ-1 (DRAW #4) SUBMITTED TO THE BOARD OCTOBER 15, 2019**

Terry Boose moved the adoption of the following resolution:

**WHEREAS**, a request for payment and status of funds report has been prepared and submitted to the Board of Huron County Commissioners as attached herein by Great Lakes Community Action Partnership for the Board’s certification; and

**WHEREAS**, the Board has reviewed the request for payment and status of funds report; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves of the request for payment and status of funds report as attached herein and certifies that the data reported is correct and that the amount of the Request for Payment is not in excess of current needs; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion.

**\*Discussion:** Ms. Ziemba said this is the CDBG grant for the New London parking lot improvement in the amount of \$18,500. All projects in New London are done; Willard is almost done; Greenwich just got started.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Absent – Joe Hintz  
Aye – Bruce Wilde

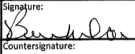
State of Ohio  
Office of Community Development  
Request for Payment and Status of Funds request

Submit to: COSA CDO P.O. Box 1001 Columbus, Ohio 43216-1001	Name and Address of Grantee: Huron County Commissioners 180 Milan Ave Norwalk, Ohio 44157	CDBG E.E. R.F. Balance:  CDBG Housing P.J. Balance:  Home Program Income Balance:						
Contact Person Information Name: Angie McConnell Phone number: (619) 313-3028 Email: amcmcconnell@hcnep.org	Grant Number: SP-18-181-1 Draw Number: 4	State Use Only Date: Voucher#: Warrant#:						
Project NBR	Project Name	Activity NBR	Activity Name	Housing Site Address (if applicable)	Site Number	Amount Requested	Approved Activity Site Budget (\$)	Balance of Activity Site Budget (\$)
	New London City S Parking Lot		Parking Facilities	N/A	N/A	\$18,500	18,500	0

Total Amount of this Draw: 18500 18500 0

Certification of Itemization of Expenditures: Two Authorized Signatures are Required

I certify that this request for Payment was drawn in accordance with the terms and conditions of the Grant Agreement(s) cited and that the amount drawn is proper for payment to the drawer's depository. I also certify that the data reported above is correct and the amount of the request for Payment is not in excess of current needs.

Date: 10/15/19	Signature: 	Title: President
Date: 10/15/19	Countersignature: Terry Boose	Title: Commissioner

State Use Only: Date:

Approved:

19-302

IN THE MATTER OF AWARDING BID AND ENTERING INTO CONTRACT FOR THE SUPPLY AND DELIVERY OF #9 SIZED AGGREGATE

Terry Boose moved the adoption of the following resolution:

**WHEREAS**, pursuant to Resolution #19-266, and after notice was given pursuant to Section 307.87 of the Ohio Revised Code, Huron County sought bids for The Supply & Delivery of #9 Sized Aggregate for the Huron County Engineer; and

**WHEREAS**, bids was received and opened on Friday, September 20, 2019 at 10:01 a.m., the results shown on Attachment A;

**WHEREAS**, these bids have been reviewed by the County Engineer as to their compliance with applicable terms and conditions of the bid with a recommendation from the Engineer that such bid be awarded to Heitsche North Shore Stone Quarry, Collins, Ohio; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners does hereby award the bid to and enter into contract for The Supply & Delivery of #9 Sized Aggregate for the Huron County Engineer, with Heitsche North Shore Stone Quarry, Norwalk, Ohio; and further

**BE IT RESOLVED**, that all further matters relative to the award of this bid is to be coordinated through and with the Huron County Engineer; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion.

**\*Discussion:** Mr. Boose asked if #9 was the grit. Mr. Tansey said it was. This is mixed with salt to help cut costs.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Absent – Joe Hintz

Aye – Bruce Wilde

ATTACHMENT A					
Supply & Delivery of #9 Sized Aggregate					
Bid Opening Friday, September 20, 2019					
Item	Quantity	HEITSCH TRUCKING		MARETT UNLIMITED	
#9 Aggregate	6000 TON	\$	12.85	\$	13.25
					MESENBURG TRUCKING
					17.50

*\*Contract on file*

19-303

IN THE MATTER OF APPROVING THE LEASE AGREEMENT BETWEEN THE BOARD OF HURON COUNTY COMMISSIONERS (LESSOR) AND THE NORWALK ARTS CENTER, LLC. (LESSEE)

Terry Boose moved the adoption of the following resolution:

**WHEREAS**, the Board of Huron County Commissioners desires to lease to the LESSEE the premises located at 22 East Main Street, Norwalk, Ohio 44857, (hereinafter referred to as the “Premises”);  
and

**WHEREAS**, the term of the lease shall be for a term of fifteen (15) months, commencing as of September 1, 2019, and ending on December 31, 2020, unless this Lease is sooner terminator as provided in the attached Lease;  
and

**WHEREAS**, the Lessee agrees to pay to the Lessor as rent for the Premises during the original term of the Lease the sum of zero dollars and no/100 (\$0.00) during said term. Additionally, the Lessee shall be responsible for the cost of the public utilities as detailed in the attached lease;  
now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners approves this lease agreement as attached hereto and incorporated herein;  
and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion.

**\*Discussion:** Mr. Boose provided Norwalk Arts Center with copies of the utility bills last week. He is hoping the water bill was a little higher than normal. Mr. Wilde noted we are not charging them rent. They are the group that bought the theatre and will be using this building for classes and storage. The Board thought this would be better than having the building sit empty.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Absent – Joe Hintz

Aye – Bruce Wilde

*\*Lease on file*

19-304

IN THE MATTER OF TRANSFERRING FUNDS FROM CONTINGENCIES ACCOUNT #041 IN THE GENERAL FUND TO JAIL #036 ACCOUNT

Terry Boose moved the adoption of the following resolution:

**WHEREAS,** a transfer of funds is needed for the Jail #036 Account due to reimbursement from the Psychotropic Drug Reimbursement Grant; now therefore

**BE IT RESOLVED,** that the Board of Huron County Commissioners hereby approves of the appropriation of moneys as follows:

FROM:	Dept.	Account	Fund	Amount	TO:	Dept.	Account	Fund	Amount
	041	00572	001	\$19,729.00		036	00177	001	\$19,729.00
		Contingencies					Jail Medical/Hygiene		
								and further	

**BE IT RESOLVED,** that a certified copy of this resolution be sent to the Department requesting transfer, and the Huron County Auditor, and the Auditor’s office will make the appropriate journal entry; and further

**BE IT RESOLVED,** that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion.

**\*Discussion:** Mr. Boose said this is actually taking the money we received from the grant, which was unappropriated. Instead of appropriating that money, we had extra in Contingencies so we just transferred the amount we got back from the grant.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Absent – Joe Hintz  
Aye – Bruce Wilde

**At 9:10 a.m. Public comment** – *Roger Hunker, Lyme Township Trustee.* Mr. Hunker indicated he received a letter from the Sheriff regarding weights and measures. He was interested to know what the county wanted to do. Mr. Boose explained this was one of those rare county issues that doesn’t mean anything to the Commissioners. The Townships, the Engineer’s office and the Sheriff will be the ones to enforce it. Mr. Boose does not feel it is business friendly. He can’t see how it would work if only some townships choose to participate, but he will leave the decision up to the townships. The Sheriff will also need money up front, because he would have to buy the scales and pay an officer. Mr. Boose said he hasn’t seen the letter, but it is a lot more difficult than just going out and starting to write tickets.

Mr. Wilde suggested Mr. Hunker call the State Highway Patrol to see if they would visit a Township meeting and explain the process. Mr. Hunker said, as a Trustee, he used to get aggravated because the State Highway Patrol would bring trucks down township “No Truck” roads to weigh them. But he has not seen them out there in years.

Mr. Tansey said that Dick Wiles, Township Association President, invited him and the Sheriff to talk about the pros and cons of this at the Township meeting on November 14<sup>th</sup>. Mr. Hunker thought that ultimately, if it gave them more time before they had to repave the road it would be great, but there are no numbers to support that.

Mr. Boose asked Mr. Tansey if he knew if farm trucks and equipment would be included. Mr. Tansey said everyone has to be treated equally. Things like farm trucks and logging trucks are allowed a 7% overage because of the guessing game. He agreed with Mr. Boose that we should be mindful of the local businesses – Huron County has a lot of farmers and trucking companies. He did not think most trucks coming through the county would be overloaded – they just can’t take that risk. Also, they cannot even get on the turnpike without crossing scales. He thought this would eliminate a lot of the transient traffic through the county and leave a lot of locals open. Mr. Tansey said Lorain County has a scale, they have five times our population and ten times our traffic. They are losing money. He thought that if Lorain County can’t break even, we won’t either. It is an expensive program, and not all the money comes back to the County – some of it goes to the Court, some of it funds the Law Library.

Mr. Tansey said he will try to talk to other counties to gather more information so everyone can make an informed decision. Mr. Boose thought at minimum they should hold town hall meetings to give the public the opportunity to be heard. Mr. Tansy explained the Sheriff’s office was taking the lead on this. Ultimately, if it is enacted, it is going to be county-wide, it will not be individual townships. He was



concerned because the Engineer’s office has the most financial risk, since they are the ones required to fund it. Mr. Strickler clarified it comes out of Road Maintenance Fund, which is the Engineer’s fund. Mr. Tansey thought there could be an agreement worked out to share costs between his office and the Sheriff’s office. He is not sure where this is going yet.

IN THE MATTER OF TRAVEL

Terry Boose moved to approve the following travel request this day. Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Absent – Joe Hintz  
Aye – Bruce Wilde

Alice Hamons & Jessica Kovac, JFS, to Hardin County for Ohio Benefits Operation Meeting on October 30, 2019.  
Rachel Sotora, Whitney Hermes, Trisha Norrup & Heather Wright, JFS, to Toledo, Ohio for CSEA Case Intake Training on November 5 – 6, 2019.  
Lara Hozaleski, JFS, to Hancock DJFS for Attorney Networking on November 7, 2019.

SIGNINGS

Ms. Ziemba said the public comment period for the CHIP grant ended yesterday. Nobody came in to review, there was no public comment. This is for: Home ownership reconstruction - \$22,000; Rehab assessment/private rehab - \$77,000; Rehab assistance & private rehab - \$512,000; Repair assistance/home building repair - \$240,000; and Repair assistance/home building repair - \$75,000. There are three different grants.

*Terry Boose moved to request the release of funds. Bruce Wilde seconded. The roll being called upon its adoption, the vote resulted as follows:*

Aye – Terry Boose  
Absent – Joe Hintz  
Aye – Bruce Wilde

State of Ohio Development Services Agency  
Office of Community Development

REQUEST FOR RELEASE OF FUNDS (RRF) AND CERTIFICATION  
FOR FEDERALLY FUNDED STATE PROJECTS

Pursuant to Section 104 (g) of Title I, Housing and Community Development Act of 1974, as amended; Section 288 of the Cranston Gonzales National Affordable Housing Act (NAHA), as amended; and/or Title IV of the Stewart B. McKinney Homeless Assistance Act, as amended.

Part 1: General Information

1. CEO Name, Responsible Entity name, and Mailing Address:  
  
Bruce Wilde  
Huron County Commissioners  
180 Milan Ave  
Norwalk, OH 44857  
  
Phone: (419) 668-2022  
Fax: (419) 663-3370

2. Administering Agent name and Address:  
  
Terry Jacobs  
Great Lakes Community Action Partnership  
PO Box 590  
Fremont, OH 43420  
  
Phone: (419) 334-6107  
Fax: (419) 334-5124

Mail Form To:  
  
Ohio Development Services Agency  
Office of Community Development  
Environmental Specialist  
P. O. Box 1001  
Columbus, Ohio 43216-1001  
  
Phone: (614) 466-2285

Part 2: Listing Of Projects Requested For Release Of Funds

List the Activity, Project, and Grant below for which you are requesting the release of funds and removal of environmental grant conditions governing the use of the federal assistance.

Grant Agreement No.	Name of Project and Activity (as listed in Grant Agreement's Attachment A)	Activity No.	List the Amount of Federal Funds Budgeted for Each Activity	List the Activity Location, as Designated in the Grant Agreement	Describe the Entire (Aggregated) Project	Level of Environmental Findings:  CE (Categorical Exclusion) EA (Environmental Assessment)
B-C-19-1B3-2	Homeownership/New Construction	4.1	\$ 22,000	County wide	Project involves new construction of home where LMI clients will reside. Habitat build	CE
B-C-19-1B3-1	Rehabilitation Asst/ Private Rehab	1.1	\$ 57,000	County wide	Project involves rehabilitation of homes owned by LMI clients	CE
B-C-19-1B3-2	Rehabilitation Asst/ Private Rehab	1.1	\$ 512,000	County wide	Project involves rehabilitation of homes owned by LMI clients	CE
B-C-19-1B3-1	Repair Asst/ Home/Building Repair	5.1	\$240,000	County wide	Project involves repairs to homes owned by LMI clients.	CE
S-C-19-1B3-1	Repair Asst/ Home/Building Repair	5.1	\$75,000	County wide	Project involves repairs to homes owned by LMI clients.	CE

Part 3: CEO Environmental Certification

With reference to the Projects identified on the reverse side of this form, I, the undersigned chief executive officer and certifying officer of the responsible entity, CERTIFY THAT: (Notes: Items 4 and 5 below require additional action.)

1. The responsible entity has fully carried out its responsibilities for environmental review, decision-making, and action pertaining to the projects listed herein.

2. The responsible entity has complied with the National Environmental Policy Act of 1969, as amended, and the environmental procedures, permit requirements, and statutory obligations of the laws cited in 24 CFR 58.5, 24 CFR 58.6, and applicable State and local laws.

3. After considering the type and degree of environmental effects identified by the environmental reviews completed for the proposed projects described herein, I have found that the proposal **(CHECK ONE)** - DID ☒ DID NOT require the preparation and dissemination of an ENVIRONMENTAL IMPACT STATEMENT.

4. The responsible entity has, prior to submitting this request for the release of funds and certification, published, in the manner prescribed by 24 CFR 58.43, a notice to the public in accordance with 24 CFR 58.70 and as evidenced by the attached copy. **STABLE COPIES OF NEWSPAPER NOTICES HERE (i.e., NOT BROOD, Combined Notice, Broadcasts/Notand Notices)**

5. The dates for all statutory and regulatory time periods for review, comment, or other action are in compliance with the procedures and requirements of 24 CFR Part 58. The following provides a summary of critical dates:

Categorically Excluded Projects (CE)	Publication Date	Last Date of Local Comment Period	Date Certification Signed and Submitted	Estimated Last Date of State Objection Period	Type of Other Notices And Date Published
	October 7, 2019	October 14, 2019	October 15, 2019	November 1, 2019	Notice of Intent to Request Release of Funds – October 7, 2019

Environmental Assessment Projects (EA)

Publication Date	Last Date of Local Comment Period	Date Certification Signed and Submitted	Estimated Last Date of State Objection Period	Type of Other Notices And Date Published

6. I am authorized to and do consent to assume the status of Federal official under the National Environmental Policy Act of 1969, as amended, and each provision of law designated in the 24 CFR 58.5 list of NEPA-related authorities insofar as the provisions of these laws apply to the State's responsibilities for environmental review, decision-making, and action that have been assumed by the responsible entity.

7. By so consenting, I have assumed the responsibilities for the conduct of environmental review, decision-making, and action regarding environmental issues, preparation and circulation of a draft, final, and supplemental environmental impact statements, and legal or cooperating agency responsibilities for preparation of such statements on behalf of state or federal agencies, including HUD and the State of Ohio, when these agencies consent to such assumptions.

8. I am authorized to and do accept, on behalf of the responsible entity and personally, the jurisdiction of the federal courts for the enforcement of all these responsibilities, in my capacity as certifying officer of the responsible entity.

Type or Print Name of CEO	Signature	Title	Date
Bruce Wilde, President		President	10/15/2019

WARNING: Section 1001 of Title 18 of the United States Code and the Criminal Procedure shall apply to this certification. Title 18 provides, among other things, that whoever knowingly makes or uses a document or writing containing any false, fictitious, or fraudulent statement or entry, in any manner within the jurisdiction of any department or agency of the United States, shall be fined not more than \$10,000 or imprisoned not more than 5 years or both.

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Prosecutor’s report. Mr. Strickler was just back from vacation and had nothing to report.

Commissioner Boose report

Sheriff’s budget 5-year plan. Mr. Boose would like to send him a letter and ask him to prioritize. He would like to know which are safety issues and need to be done first, and what can wait.

Mr. Boose would like Ms. Knapp to have an informational meeting on the 4CG program. We will need to make a decision in the next month on how we are moving forward with workforce development for the county.

**REGULAR SESSION**

**TUESDAY**

**OCTOBER 15, 2019**

Defensive driving course will be held on November 8.

Broadband – Integrated Network Concepts. Mr. Boose would like Ms. Ziemba to try to reach Mr. Glassner.

Paulding County Commissioners wind farm tour on October 25, 2019.

**At 9:30 a.m. Matt Perry, Schonhardt & Associates.** Mr. Perry was collecting information for the cost allocation plan. He wanted to stop in and see if there were any questions. Mr. Boose mentioned they had come to an agreement regarding the BMV lease using the numbers Mr. Perry provided. Mr. Perry will request a signed copy from the Auditor's office. He confirmed with the Board that they would still like him to review the lease annually to make sure they are on track.

**Commissioner Boose report cont.**

Mr. Boose noted that Cyclone was late with their payment. Mr. Strickler said he would pull the file and look at the Judgment Entry. Ms. Ziemba said she forwarded it to him already. Mr. Strickler thought we should send a letter.

Schedule Mr. Brown or Ms. Armstrong to discuss the reports and credits – they were very confusing.

Senior Enrichment meeting this Thursday. Concerned about regionalizing transportation.

**Commissioner Wilde report**

Ben Chaffee, South Central Schools. Mr. Wilde spoke to him and he indicated South Central Schools plans to remain neutral. Mr. Wilde is going to request a letter stating that information.

Mr. Boose mentioned to Mr. Strickler that we have been trying to reach Norwalk Schools Athletic Director regarding their use of the county park for cross country without notifying the County. If Mr. Welch has not talked to anybody, Mr. Boose would like Mr. Strickler to send a letter.

Reasonable Suspicion training tomorrow.

CEBCO update tomorrow. CEBCO is meeting with HR and invited the Board to attend.

Courthouse security meeting on October 17 at 11:00 a.m.

Ottawa County CCAO meeting Friday, October 18.

Light up Norwalk – November 30<sup>th</sup>.

Mr. Wilde will be in Atlanta January 14 – 20. The Commissioners will have their organizational meeting on January 7.

Anti-wind email from Natalie Kaltenbach, Lyme Township. She was asking the Commissioners to prepare a letter similar to what Seneca County did supporting more local control over the project.

Water bills – Shady Lane Unit B. Mr. Wilde reviewed these for the last three years. Mr. Boose pointed out they had been told the new heating and air at Job & Family Services would save us money; new air handlers at the jail would save us money; new boiler system will save us money; new water system would save us money; he hasn't seen any of this happening. Mr. Wilde reviewed the water bills: Building A at Shady Lane, the old Peer Center is \$9.75. Building B was close to \$200. Building C, Senior Enrichment, was close to \$200. Building E, the old BMV, is \$9.75. Building D - Dog Warden, \$27. He noted that B & C should not be almost \$200 each. He thought the water in the veteran's had been turned off.

**At 10:00 a.m. Pete Welch & Steve Minor, updates.**

Mr. Wilde asked if the water had been turned off at Shady Lane, Unit B. Mr. Minor said he had to turn it back on otherwise the custodial closet was shut off. Mr. Minor noted that every time he goes over there someone from Senior Services in that part of the building. He said the locks could be adjusted to keep them from having access. Mr. Boose said he will go the Services for the Aging board and explain they will have to pay the water bill if they continue to use that side of the building. After discussion it was determined that the Dog Warden was actually located in Building B.

Elevator is done and working, but we can't use it until the State inspects it.

Sheriff vehicles will not be paid for until we receive the vehicles.

State Health Department. Both the State Representative and the Senator have called the Ohio Department of Health asking them for a decision so we can move forward. Dick Stein will have his office call them again this week.

Courthouse roof. They had two crews working on Columbus Day when the Courthouse was closed. They are on schedule. Mr. Boose said we received a report saying we had approved two change orders. Mr. Welch said we have not received any change orders. He thought Damschroder may have submitted them to the architect for their approval first, before submitting them to us.

Mr. Welch said he received the quote from Wilhelm Construction for Meeting Room A - \$55,600. This excluded the wall down the ramp – they will put in a landing. The quote from Janotta & Herner included the flooring. This was approximately \$12,000. Mr. Boose mentioned that Ms. Ziemba had made a suggestion that might save some money. She suggested we keep the storage space for our tables, chairs and anything else that is needed for that room. This would also give us the electrical we need, so we wouldn't have to add electric. Mr. Welch reminded him they had planned to remove the wall and do the electric on that side of the room themselves. The quote was for putting electric on the east side – the side towards the parking lot. After discussion it was decided it was not necessary to remove the wall or add electric on the east wall. Mr. Welch said putting a door in Meeting Room A would be a big part of the cost of the project. Mr. Boose did not think we needed to put a door in. Mr. Minor pointed out we don't have the traffic we used to. Mr. Welch will discuss the changes with Wilhelm and plan to move forward with the remodel in December.

***At 10:18 a.m. Terry Boose moved to enter into Executive Session ORC 121.22 (G)(3) a conference with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action. Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:***

*Aye – Terry Boose*

*Absent – Joe Hintz*

*Aye – Bruce Wilde*

***At 11:00 a.m. Terry Boose moved to end Executive Session ORC 121.22 (G)(3), Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:***

*Aye – Terry Boose*

*Absent – Joe Hintz*

*Aye – Bruce Wilde*

***\*No action taken from Executive Session***

Commissioner Boose reported on the Firefighter's Association meeting. VASU was there to give a presentation on the radios. Mr. Boose asked everyone to support the levy and Ms. Bond gave a short speech on it. One of the police chiefs informed the group that the Commissioners plan to keep Ms. Bond's position whether the levy passes or not. Everyone cheered.

#### **Other Business**

BMV rent has been sent to Mr. Tkach for his review.

X-ray machine is in and running. The old machine has been removed.

Board of Elections. Ms. Ziemba has not heard from Ms. Blevins on if they have received quotes. Mr. Boose said last week they had asked about putting a wall in their current space. He was pretty sure this was something we could do ourselves, it did not have to come out of their security money. He also thought Mr. Minor was going to get them a quote from Koch Aluminum to put glass above the countertop.

Mr. Boose wanted to make sure we kept broadband on "Old Business". He said Ms. Stebel had talked to Spectrum about wifi for the Administration Building. Spectrum thinks we need fiber optic, which is already run in the building. The other thing we need to figure out is if we are stuck with the wifi part of the phone contract. Mr. Boose thought Ms. Stebel had obtained some good information, but they have not given us a quote yet. He told her not to be afraid to ask Spectrum to take care of our contract. Mr. Wilde thought even if we added the Spectrum in addition to our existing service it would still be cheaper than upgrading with Frontier.

Security at BOE. Mr. Boose informed Mr. Welch that the BOE asked about putting a wall in where the cubicle is, and asked if that something we could do in house. Mr. Welch said it was. Mr. Boose said they wanted to know if we were going to charge them for doing that. He told them if we do it in house we will not charge them.

Mr. Minor mentioned that Board of Elections doesn't think they need all the perimeter cameras, they only need a camera in the tabulation room. They also need a new smoke head put in. He will have them talk to Beck about that when they are here. Mr. Boose asked if they had made any other decisions about what they have to have from the quote. Mr. Minor thought they decided they do not need to do the "buzz in". They had thought about doing a "bank teller" type counter, but this would require removing the half door and

putting in a full door. Mr. Boose asked who was getting the quote to do the glass on the countertop. Mr. Minor said he suggested they contact Koch Aluminum. Mr. Boose thought they were trying to work through what they could afford to do with the available grant money. Mr. Minor told them he thought it would be easier to have Beck do it because they were more likely to be able to tie it into the existing system than to have two separate systems running.

Mr. Boose asked if we were done with the security cameras at the Office building. Mr. Welch did not think Mr. Brown had received the grant, so he did not know if the project had been approved. Mr. Minor did not think he installed any down by Ms. Tkach's area because he figured out a different solution. Mr. Boose asked if there were cameras at the front of the building. Mr. Welch was not aware of any. He thought the project was contingent on receiving the grant. Mr. Boose thought it was going to be done regardless. Ms. Ziemba explained there was money budgeted for Office Building security - \$13,945. Mr. Boose also thought Ms. Hazel had told him she was checking into security money from the Supreme Court.

**At 11:00 a.m. the board recessed.**

**At 11:50 a.m. the board resumed regular session.**

***Bruce Wilde moved to cancel the Thursday, Oct. 17<sup>th</sup> board meeting. Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:***

***Aye – Terry Boose***

***Absent – Joe Hintz***

***Aye – Bruce Wilde***

**\*Discussion:** This is due to an emergency meeting Mr. Boose needs to attend with CCAO and CORSA.

**Budget discussion for Commissioner accounts – 001.** The only question Mr. Boose had was that salaries went up for officials, and PERS and Medicare did not. Ms. Ziemba explained that we had included an extra person in Salaries for this year, so there was no need to increase it.

Mr. Boose questioned Human Resources. Ms. Ziemba said she had a discussion with Mr. Brown because he initially submitted his budget and had a decrease of almost \$4,000. She realized this did not leave him enough for even the bare minimum in Salaries. He ended up leaving Salary as it was. Mr. Boose thought OPERS and Medicare should also stay the same. Mr. Brown had indicated he would like to increase Supplies and Equipment – he is going to need to replace either a computer or a printer. Mr. Boose thought that was fine. Ms. Ziemba said Training and Travel is the same for the interim budget. However, Mr. Brown does have a “wish list” and is asking for \$11,484 in training alone. After discussion, Mr. Boose agreed we should leave the interim budget where it was for Travel. He thought before we give them any increase Mr. Brown and Ms. Armstrong should come in and explain why they need all these trainings, especially in one year.

Mr. Boose noted Ms. Ziemba added the additional \$9,000 to Police & Muni Court for Sixth District Court of Appeals. Hopefully that is enough.

Ms. Ziemba explained Capital Improvements is still a work in progress. She has only put in the payments that she knew of offhand when she was doing it.

Mr. Welch has not submitted Buildings & Grounds yet.

Ms. Ziemba left Development Council at zero because she did not know where they were going with that.

OSU Extension - they are the same as last year. However, they said they talked to Mr. Boose about the extra \$500. Mr. Boose said they needed to add \$500 to their budget. That was the additional amount the Commissioners gave last year to cover the fee increase from the Health Department for Camp Conger. He thought it should just be included in this year's budget.

Ms. Ziemba left Health & Welfare at \$12,000. Mr. Boose wanted to know if this was mandated. Ms. Ziemba said this is the agreement we had with the Health Department. It is the amount they receive to administer the TB program. Mr. Boose asked if we still have this agreement with them. Ms. Ziemba wasn't sure, she did not have a copy of it. Mr. Boose asked her to request a copy of any agreement we have. Ms. Ziemba also mentioned that someone from the Health Department called and wanted to know if they could be added on to the Christie Lane Courier route. Mr. Boose said they are not part of our contract – if they want their own they can set it up.

Mr. Boose asked if Health & Vital Statistics was required. Ms. Ziemba said it was, the State requires us to pay a portion of birth and death certificates. That amount is usually under \$1,500. The BCMH treatment is mandated also, but she does not have that number yet. Ms. Ziemba increased it based on previous numbers.

**OCTOBER 15, 2019**

### Clerk to the Board