

REGULAR SESSION

TUESDAY

OCTOBER 3, 2017

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Terry Boose, Joe Hintz, Bruce Wilde.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the September 12, 2017, September 19, 2017, and September 21, 2017 meeting(s) were presented to the Board. Terry Boose made the motion to waive the reading of the minutes of the September 12, 2017, September 19, 2017, and September 21, 2017 meeting(s) and approve as presented. Bruce Wilde seconded the motion.

Discussion: Mr. Boose to abstain from voting on the minutes of September 21, 2017 due to absence during that meeting.

Voting was as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

17-304

IN THE MATTER OF CERTIFYING CLAIMS SCHEDULES TO THE HURON COUNTY AUDITOR FOR PAYMENT

Terry Boose moved the adoption of the following resolution:

WHEREAS, as per Ohio Revised Code 305.10, a resolution must be made by the Board of Huron County Commissioners to accompany the Claims Schedule to the Huron County Auditor's Office for payment; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby approve Claim Schedule 10/03/17 and authorizes the Huron County Auditor to make the necessary warrants; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

Huron County Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, Batch ID, PO #/Line #, Line Description, Amount, Warrant #. Includes sub-totals for various departments like Microfilming, Data Processing, Prosecutor, and Human Resources.

Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, Batch ID, PO #/Line #, Line Description, Amount, Warrant #. Includes sub-totals for various departments like Probate, Clerk of Courts, Police, Building and Grounds, and Sheriff.

Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, Batch ID, PO #/Line #, Line Description, Amount, Warrant #. Includes sub-totals for various departments like Sheriff, Public Defender, Jail Operations, Insurance and Taxes, and Miscellaneous.

Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, Batch ID, PO #/Line #, Line Description, Amount, Warrant #. Includes sub-totals for various departments like Drug Law Enforcement, Indigent Guardianship, and various miscellaneous items.

Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, Batch ID, PO #/Line #, Line Description, Amount, Warrant #. Includes entries for 10/9/2017, 10/4/2017, 10/5/2017, 10/6/2017, 10/7/2017, 10/8/2017, 10/9/2017, 10/10/2017, 10/11/2017, 10/12/2017, 10/13/2017, 10/14/2017, 10/15/2017, 10/16/2017, 10/17/2017, 10/18/2017, 10/19/2017, 10/20/2017, 10/21/2017, 10/22/2017, 10/23/2017, 10/24/2017, 10/25/2017, 10/26/2017, 10/27/2017, 10/28/2017, 10/29/2017, 10/30/2017, 10/31/2017.

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Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, Batch ID, PO #/Line #, Line Description, Amount, Warrant #. Includes entries for 10/9/2017, 10/10/2017, 10/11/2017, 10/12/2017, 10/13/2017, 10/14/2017, 10/15/2017, 10/16/2017, 10/17/2017, 10/18/2017, 10/19/2017, 10/20/2017, 10/21/2017, 10/22/2017, 10/23/2017, 10/24/2017, 10/25/2017, 10/26/2017, 10/27/2017, 10/28/2017, 10/29/2017, 10/30/2017, 10/31/2017.

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Claims Register for Payment Batches						
Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #
10/05/2017	Walnut Community ERC	293375	2017-003891	ESAA Presentation-R. McKinley-Clothes	\$148.42	
10/05/2017	Walnut Community ERC	293375	2017-003891	ESAA Presentation-R. McKinley-Clothes	\$198.42	
10/05/2017	Walnut Community ERC	293375	2017-003891	ESAA Presentation-L. Saylor-Clothes	\$72.47	
10/05/2017	Walnut Community ERC	293375	2017-003891	ESAA Presentation-L. Saylor-Clothes	\$145.00	
10/05/2017	Levinich, Cheryl A	293375	2017-003891	Rainburied Foster Parents for School Fees Paid	\$145.00	
10/05/2017	KW Ethics LLC	293375	2017-003891	ESAA Presentation/J. Albanese-Rent	\$199.99	
10/05/2017	J. A. James. Save A Lot	293375	2017-003891	ESAA Presentation/W. Main-Clothes	\$289.74	
10/05/2017	Walnut Community ERC	293375	2017-003891	ESAA Presentation/K. Cole-Clothes	\$169.15	
10/05/2017	Walnut Community ERC	293375	2017-003891	ESAA Presentation/K. Newland-Clothes	\$348.38	
10/05/2017	Walnut Community ERC	293375	2017-003891	ESAA Presentation/R. McKinley-Clothes	\$169.35	
10/05/2017	Walnut Community ERC	293375	2017-003891	ESAA Presentation/S. IBM-Clothes	\$49.47	
10/05/2017	Walnut Community ERC	293375	2017-003891	ESAA Presentation/S. IBM-Clothes	\$49.47	
10/05/2017	Walnut Community ERC	293375	2017-003891	ESAA Presentation/S. IBM-Clothes	\$197.86	
10/05/2017	Walnut Community ERC	293375	2017-003891	ESAA Presentation/A. KUSA-Clothes	\$197.86	
Account 145.145.00150 (Contract Services) Total:					\$2,449.09	
Department Children's Service Total:					\$2,449.09	
Fund 145 - Children's Services Total:					\$2,449.09	
Fund: 184 - VOCA						
Department: VOCA						
10/05/2017	WB Mason Co Inc	293375	2017-004111	Paper	\$32.08	
Account 184.184.00150 (Printing) Total:					\$32.08	
Department VOCA Total:					\$32.08	
Fund 184 - VOCA Total:					\$32.08	
Fund: 188 - Senior Services Center						
Department: Senior Services Center						
10/05/2017	Senior Enticement Services	293375		Real Property Tax Rollbacks August 2017	\$30,900.62	
Account 188.188.00020 (Expenditures) Total:					\$30,900.62	
Department Senior Services Center Total:					\$30,900.62	
Fund 188 - Senior Services Center Total:					\$30,900.62	
Fund: 500 - Landfill						
Department: Landfill						
10/05/2017	John Deere Financial	293375	2017-003111	Filter Oil/Grease	\$133.85	
10/05/2017	WB Mason Co Inc	293375	2017-003111	Perforated Paper	\$245.00	
Account 500.500.100200 (Contract Service) Total:					\$378.85	
Department Landfill Total:					\$378.85	
Fund 500 - Landfill Total:					\$378.85	

Claims Register for Payment Batches						
Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #
Fund 535 - Commissary Trust						
Department: Commissary Trust						
10/05/2017	Keefe Commissary Network	293375	2017-004691	Commissary Stock	\$1,210.33	
10/05/2017	Keefe Commissary Network	293375	2017-004691	Commissary Stock Credit	(\$11.59)	
10/05/2017	Keefe Commissary Network	293375	2017-004691	Commissary Stock Credit	(\$9.52)	
10/05/2017	Keefe Commissary Network	293375	2017-004691	Commissary Stock	\$98.35	
10/05/2017	Keefe Commissary Network	293375	2017-004691	Commissary Stock Credit	(\$3.84)	
10/05/2017	Keefe Commissary Network	293375	2017-004691	Commissary Stock Credit	(\$3.57)	
10/05/2017	Keefe Commissary Network	293375	2017-004691	Commissary Stock Credit	(\$3.57)	
10/05/2017	Keefe Commissary Network	293375	2017-004691	Commissary Stock Credit	(\$5.81)	
10/05/2017	Keefe Commissary Network	293375	2017-004691	Commissary Stock	(\$6.16)	
10/05/2017	Keefe Commissary Network	293375	2017-004691	Commissary Stock	\$1,359.24	
10/05/2017	Keefe Commissary Network	293375	2017-004691	Commissary Stock	\$1,279.60	
10/05/2017	Keefe Commissary Network	293375	2017-004691	July Phone Time Costs	\$8.52	
Account 535.535.00090 (Expenditures) Total:					\$13,291.99	
Department Commissary Trust Total:					\$13,291.99	
Fund 535 - Commissary Trust Total:					\$13,291.99	
Grand Total:						\$358,005.75

Sign 1 *Bruce Wilde*

Sign 2 *Terry Boose*

Sign 3 *Joe Hintz*

17-305

IN THE MATTER OF AUTHORIZING APPROPRIATION ADJUSTMENTS WITHIN THE CLERK OF COURTS TITLE FUND #132

Terry Boose moved the adoption of the following resolution:

WHEREAS, there is a need for an appropriation adjustment; and

WHEREAS, the Board of Huron County Commissioners finds the request to be reasonable; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves the following appropriation adjustments:

FROM:	Dept	Account	Fund	Amount	TO:	Dept.	Account	Fund	Amount
	132	00475	132	\$80,000.00		132	00600	132	\$80,000.00
		Other					Transfer to General		

and further

BE IT RESOLVED, that the Huron County Auditor is authorized and instructed to record said appropriation adjustment as approved; and further

BE IT RESOLVED, that the Clerk of the Board is instructed to certify a copy of this resolution to the Huron County Auditor and the department requesting said adjustment; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Joe Hintz
- Aye – Bruce Wilde

17-306

REGULAR SESSION

TUESDAY

OCTOBER 3, 2017

IN THE MATTER OF TRANSFERRING FUNDS FROM THE TITLE ACCOUNT #132 TO GENERAL FUND

Terry Boose moved the adoption of the following resolution:

WHEREAS, Susan Hazel, Clerk of Courts, has requested a transfer of \$80,000.00 from the Title Account #132 transfer out 132-00600-132 to the General Fund; now therefore

BE IT RESOLVED, that the Huron County Board of Commissioners hereby approves of a transfer of \$80,000.00 from the title account #132-00600-132 transfer out fund to the general fund; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

17-307

IN THE MATTER OF APPROVING REQUESTS FOR EXPENDITURE OF OVER \$1,000.00 SUBMITTED TO THE BOARD OCTOBER 3, 2017

Terry Boose moved the adoption of the following resolution:

WHEREAS, requests for expenditures of over \$1,000.00 have been submitted for approval by the Board of Huron County Commissioners as follows:

Building & Grounds

JACCO PM for the Building Automation System (Jail) \$3,000.00

Job & Family Services

Northwoods additional cost for third party software \$5,750.00 now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the requests for expenditure of over \$1,000.00 as listed above; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

HOLIDAY NOTICE

NOTICE

ALL HURON COUNTY OFFICES WILL BE CLOSED ON MONDAY, OCTOBER 9, 2017 TO OBSERVE COLUMBUS DAY

HURON COUNTY TRANSFER STATION WILL BE OPEN

REGULAR SESSION

TUESDAY

OCTOBER 3, 2017

HURON COUNTY COMMISSIONERS

Terry Boose, Joe Hintz, Bruce Wilde

IN THE MATTER OF TRAVEL

Terry Boose moved to approve the following travel request this day. Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Aye – Joe Hintz

Aye – Bruce Wilde

Pete Welch, SWMD and Dave Homan to Bowling Green, OH for a methane monitoring meeting on Oct. 4, 2017.

At 9:22 a.m. the board recessed.

At 9:30 a.m. the board resumed regular session.

Public Comment

No Comment

Administrator/Clerk

Mrs. Ziemba updated the board on the Critical Infrastructure Grant. Mrs. Ziemba read an email from Nadine Thompson, WSOS: “the application submitted for the sidewalk project in the City of Willard was not funded with this round. She advised that they felt we needed to include some additional documentation and clarification on a few things, so they are not 'rejecting' the application, but simply returning it to be revised and resubmitted with the next round. The deadline for the next round will be November 10th.” Once Mrs. Thompson receives the information from the State she will work with the City of Willard for the resubmittal.

OTHER BUSINESS

Mr. Hintz discussed the request from Jan Tkach regarding a request for a new refrigerator. Mr. Hintz advised her of a business that can do repairs. Mr. Boose stated the decision is hers.

Mr. Hintz updated the board on the sidewalks at the Administration Building. City of Norwalk will be taking care of the ones that were damaged due to the water project. Mr. Hintz stated that the aprons need to be repaired, the City of Norwalk will not do those. The Commissioners will need to get estimates to have these sidewalks done. Mr. Boose suggested also doing all the sidewalks in front of the building as well. Mr. Boose doesn't want to do a patch work.

Mr. Boose asked for a report from Mr. Hintz on the meetings he has attended. EMA, 911, Muck Crop, and ODOT Air.

Mr. Hintz stated he went to the LEPC meeting. They talked about different accidents and spills. Nothing openly alarming. Mr. Hintz stated he brought up the 911 position and let them know the need for it.

Mr. Wilde stated he spoke with Steve Rospert, he stated the township association has not moved forward on the 911 coordinator.

Mr. Boose spoke with Ripley Township. They were not at the dinner and did not know anything about this. They are firm believers we need to do something about 911. Mr. Boose stated that they should wait to the first of the year for them to figure out what the townships want to do.

Mr. Boose updated the board on the Ripley Township meeting. He went there because Mr. Krikke was on the agenda. The meeting between the trustees and Mr. Krikke got very ugly. Ripley Township now has RUMOA Agreements due to the pipeline coming through. Questions in regards to if they must bore and if it needs to be covered in regards to Mr. Krikke going under the road for his drainage from the field. No agreement was had between them. The trustees agreed to have a public meeting to discuss this. The board told Mr. Krikke that if he wanted something done he needs to have plans drawn before the meeting. Mr. Krikke stated that was fine, however his plans will not include 30 inch cover.

Update on Columbus meeting – about getting people in recovery back to work. It's called a Drug Free Workplace. They have regular programs to do this in other counties. Mr. Wilde stated they also have a program called Second Chance. These people have a job but failed a drug test. They are needed by the job place and they need a job.

Meeting tomorrow night. No indication how many will attend. Discussed the various groups that have been discussing and plan to attend. There are 300 cookies and 300 bottles of spring water from Schild's that White Oaks will pay for. Michael Pack said White Oaks will write a check for it. Mr. Wilde stated there will be three tables set up. Mr. Boose requested a sign in sheet with name, who representing, email address. Will meet there tomorrow night at 5:30 p.m. Mr. Hintz will pick up the cookies and water for the meeting. Mr. Boose advised Mr. Hintz is first on the agenda but the agenda is really tight. Need to make sure the meeting starts on time at 6:30 p.m. Mr. Hintz to do the prayer then the pledge then Mr. Boose will take over. Want to keep the meeting at two hours. Have added Ashley Morrow to the agenda. Mr. Wilde stated the board he sits on at FTMC will meet the following Wednesday to discuss this meeting. New name for Sarah's House is Huron County Recovery Community Center. Mr. Wilde updated the board that we wanted to give them working lights, heating, and plumbing. The first floor will be LED. Will put 2 ceiling fans on the second floor. Will fix the broken pipe in the basement. The cabinets will be put back up. Mr. Wilde has a microwave and stove that someone is donating. They will be checking with FTMC for donated furniture. Will not be replacing the carpet at this time. They want to move in as fast as possible. They have keys for the deadbolts instead of the doorknob.

Mr. Wilde stated he is struggling because the old jail is on the National Historical Registry. Cannot tear it down while it's on this registry.

Mr. Wilde updated the board he was in the Antique Mall. There is some trash, screws, etc. took the middle wall out. Second floor is totally empty. Mr. Boose asked what we are going to do with the sign. Do we take the whole sign or just the part that says Antique Mall? Mr. Wilde will speak with Pete Welch about possibly painting over the paint. Mr. Wilde will check with Pete about the status of the parking spaces. Discussed that Mr. Welch got 2 sets of keys. One set was lost. Not able to open the front door with any of the keys. Will need to address the security of the building.

At 10:32 a.m. Beth Williams, MHAS semi-annual report. The last six months have been a whirlwind of activity for the Huron County Board of Mental Health and Addiction Services. With the heroin abuse epidemic affecting our county, there are multiple types of projects that are being worked on.

Ms. Williams stated the vocational services mentally ill and addiction population working through Firelands to return people back to work. This community is willing to work and step up.

Ms. Williams stated there collaborative grants were submitted by the Board. The first grant was to support the coordinator position for the Family Dependency Drug County at the Juvenile Court. This was not awarded but the Board is moving forward with the funding of the coordinator position. The second grant was SAMHAS grant to obtain Narcan, various trainings and to fund a Quick Response Team. This grant was awarded to three counties in Ohio, Lorain, Cuyahoga and Montgomery. Even without this funding the QRT is in the planning phase stated with Norwalk Police, the Sheriff and Firelands. The third grant is a Ohio MHAS grant to provide funding for Board's leadership efforts and to help with data collection. The Board was awarded \$20,000.00 from Ohio MHAS's Community Collective Impact Model for Change.

Ms. Williams stated they have added more jail services, doing assessments 3 times a week. The Sheriff said they may be able to do it more.

Ms. Williams stated they have finalized a contract with the group in Willard. This will probably open at the end of the month, they have been very persistent. Ms. Williams stated they had a well written business plan.

Ms. Williams stated they are working on the packs good behavior game. The whole school doesn't have to buy in to it, just need one teacher this teacher build it in to their teaching program. She has one scheduled for November 10, 2017.

Ms. Williams updated on Board Business, this year she had 8 new Board members, so in May all Board

REGULAR SESSION**TUESDAY****OCTOBER 3, 2017**

members attended a Board member training which was very timely because having so many new members. The training covered the basics of what it means to be a MHAS Board member. The roles, rights and responsibilities of board members were also explained. Ms. Williams stated last week, she attended a two-day strategic planning retreat facilitated by the Ohio Association of Behavioral Health Authorities to come up with a plan on how Boards will work with Managed Care which will be taking over the administration of Medicaid in July 2018. Ms. Williams stated her Board will be working on their 2-year strategic planning process.

At 11:11 a.m. the board recessed.

At 11:17 a.m. the board resumed regular session.

At 11:17 a.m. *Terry Boose moved to enter into executive session ORC 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual. Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:*

*Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde*

At 12:21 p.m. the board recessed executive session and regular session.

At 1:33 p.m. the board resumed regular session and resumed executive session.

At 1:56 p.m. *Terry Boose moved to end executive session ORC 121.22 (G)(1). Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:*

*Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde*

At 1:57 p.m. the board recessed.

At 2:05 p.m. the board resumed regular session. Mr. Hintz stated there is no decision from the executive session, waiting on additional information. The Board would like to make a decision at the next Tuesday meeting.

OTHER BUSINESS

Mr. Boose discussed the CCAO bulletin, October 11th webinar on Political Activity of Public Employees.

Mr. Boose discussed the Board of Elections space cost, electronic survey. Mr. Boose asked Mr. Welch to take care of this survey.

Mr. Boose discussed the BWC rates. The county rate will go down by 3.2%. From \$1.24 to \$1.20.

Mr. Boose discussed the October 12th manufacturing day, Commissioner Wilde and Boose to attend.

Mr. Boose wants to talk to the prosecutor about possible litigation regarding the Board of Elections minutes. Mr. Boose suggested the Board of Commissioners to read the Board of Elections minutes if they have not.

Mr. Boose stated we have budget numbers from Mr. Tkach. He has asked for a breakout of how they came to the amount.

The board is willing to do an additional \$50,000 in scanning in 2017. Mrs. Ziembra to let Mrs. Tkach know to move forward. The board would like to add hospitalization to 036 and add jail expenditures line in 022; they could also add a jail employee salary line. Mr. Boose would like a separate line item in buildings and grounds that they spend on the jail. Mr. Boose would like to have the Sheriff and Auditor in

REGULAR SESSION

TUESDAY

OCTOBER 3, 2017

to discuss this. There is a revenue line set up for the Medicaid money.

Ms. Ziemba asked the Board if they would still like to budget the \$105,000.00 for the bond amount that Job and Family Services pays, because if something happens and they don't pay the Commissioners must come up with that money. Mr. Boose wants control of the \$100,000.00 regarding the Board of Election; he doesn't understand why this was split. Mr. Boose would like Ms. Ziemba to ask why this is split.

Mr. Boose asked what the estimated would cost per year (assuming there are no major expenses coming up) to close the transfer station. Mr. Welch stated that there was a study done 3 years ago, they gave them options on how to close this without taking in the waste. Mr. Boose said sometime down the road they will need to pull the plug on this.

Mr. Ziemba stated that she did receive an update from Ms. Jill Nolan, Director of Job and Family Services regarding their scanning. Ms. Nolan stated that Ms. Tkach did reach out to her and Ms. Nolan responded that the document image software that they use from a state vendor called Northwoods; this system is designed for on base. Northwoods has the state contract for DJFS.

At 3:20 p.m. Terry Boose moved to adjourn. Bruce Wilde seconded the motion. The meeting stood adjourned.

IN THE MATTER OF CERTIFICATION

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on October 3, 2017.

IN THE MATTER OF ADJOURNING

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 3:20 a. m.

Terry Boose

Joe Hintz

Bruce Wilde

ATTEST

Clerk to the Board