

REGULAR SESSION

TUESDAY

SEPTEMBER 19, 2017

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Terry Boose, Joe Hintz, Bruce Wilde.

17-284

IN THE MATTER OF CERTIFYING CLAIMS SCHEDULES TO THE HURON COUNTY AUDITOR FOR PAYMENT

Terry Boose moved the adoption of the following resolution:

WHEREAS, as per Ohio Revised Code 305.10, a resolution must be made by the Board of Huron County Commissioners to accompany the Claims Schedule to the Huron County Auditor's Office for payment; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby approve Claim Schedule 09/19/17 and authorizes the Huron County Auditor to make the necessary warrants; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

Claims Register for Payment Batches

Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #
08/21/2017	Huron County Job & Family Services	243716	2017-002001	Transfer 201 to 145 September 2017	\$40,806.09	
Account 001.031.00525 (Contract Services) Total:					\$40,806.09	
Department Childrens Services Total:					\$40,806.09	
Department: Mechanic						
08/21/2017	For Park Winchcoas	243716	2017-002011	Wiper Waxes	\$6.78	
08/21/2017	Fisher Auto Parts Inc	243716	2017-002011	Stopjabs	\$281.12	
Account 001.032.00175 (Supplies) Total:					\$287.90	
Department Mechanic Total:					\$287.90	
Department: Jail Operations						
08/21/2017	Beck's Plus	243716	2017-001541	Reimbursement for Water Jug for Med Pass	\$1.79	
08/21/2017	Fisher Thru Medical Center	243716	2017-001541	Monthly Mental Medical Services-September	\$3,786.00	
08/21/2017	KCP Inc	243716	2017-001541	Invoice 5th-August	\$5,286.40	
08/21/2017	Fisher Thru Medical Center	243716	2017-001541	Monthly Nursing Services-August	\$19,893.61	
Account 001.036.00177 (Medical/Hygiene) Total:					\$19,357.81	
08/21/2017	Gels LLC	243716	2017-004591	Zipper Boots-W/Humphreys	\$115.61	
Account 001.036.00200 (Equipment) Total:					\$115.61	
08/21/2017	Clark Bros Garage	243716	2017-001511	Towing of Jail Cruiser	\$145.00	
08/21/2017	Peppafacts	243716	2017-001511	4 Credit Check Reports	\$40.00	
08/21/2017	New Haven Supply	243716	2017-001511	Repair Kit	\$85.28	
08/21/2017	MT Business Technologies Inc	243716	2017-001511	Root Cayer 10/12-10/11/17	\$832.71	
Account 001.036.00276 (Contract Repairs) Total:					\$859.29	
08/21/2017	Lee A Venterhees PhD Inc	243716	2017-001591	Assessment Interpretation-M Vanderpool	\$300.00	
Account 001.036.00475 (Other Expenses) Total:					\$300.00	
08/21/2017	Interiors Gas Supply Inc	243716		Gas-355 Shady Lane	\$286.14	
Account 001.036.00527 (Gas) Total:					\$286.14	
08/21/2017	City of Norwalk	243716		Water-355 Shady Ln-Sheriff	\$3,751.08	
Account 001.036.00528 (Water & Sewer) Total:					\$3,751.08	
Department: Jail Operations Total:					\$23,684.72	
Department: Insurance and Taxes						
08/21/2017	Campingly Design	243716	2017-002011	Ergonomics series lunch	\$210.00	
Account 001.036.00570 (CEBCC Wellness Grant) Total:					\$210.00	
Department Insurance and Taxes Total:					\$210.00	
Department: Miscellaneous						

Claims Register for Payment Batches

Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #
09/21/2017	Wash Bank	246716	2017-002270	Fuel-August 2017	\$82.92	
Account 117.117.00475 (Other Expenses) Total:					\$82.92	
Department Child Support Enforcement Total:					\$126.47	
Fund 117 - Child Support Enforcement Total:					\$126.47	
Fund: 123 - WIA						
Department: WIA						
09/21/2017	Uli Smith	246716	2017-003870	Training - C Johnson-COL	\$900.00	
09/21/2017	Action In Motion	246716	2017-003870	Training-COL-R Cameron	\$5,000.00	
09/21/2017	Action In Motion	246716	2017-003870	Training-COL-E Tyson	\$6,000.00	
09/21/2017	Action In Motion	246716	2017-003870	Training-COL-S Sulew	\$5,000.00	
09/21/2017	Action In Motion	246716	2017-003870	Training-COL-J Heintorf	\$5,000.00	
09/21/2017	Action In Motion	246716	2017-003870	Training-COL-J Rogers	\$5,000.00	
09/21/2017	Action In Motion	246716	2017-003870	Training-COL-A Mathews	\$5,000.00	
09/21/2017	Action In Motion	246716	2017-003870	Training-COL-A Stone	\$5,000.00	
09/21/2017	Action In Motion	246716	2017-003870	Training-COL-J Spraggins	\$5,000.00	
09/21/2017	Action In Motion	246716	2017-003870	Training-COL-V Henry	\$5,000.00	
09/21/2017	Action In Motion	246716	2017-003870	Training-COL-A Anderson	\$5,000.00	
09/21/2017	Uli Smith	246716	2017-003870	Training - W Gibson-COL	\$600.00	
Account 123.123.00280 (Purchased Services) Total:					\$108,200.00	
Department WIA Total:					\$108,200.00	
Fund 123 - WIA Total:					\$108,200.00	
Fund: 124 - Special Funds-IPC						
Department: Special Funds-IPC						
09/21/2017	Berry W Wetmore LLC	246716	2017-003861	0817 Mediation Services	\$1,000.00	
09/21/2017	Swadlow County TRAC	246716	2017-003861	0817 Drug Testing	\$266.00	
Account 124.124.00475 (Other Expenses) Total:					\$1,266.00	
Department Special Funds-IPC Total:					\$1,266.00	
Fund 124 - Special Funds-IPC Total:					\$1,266.00	
Fund: 125 - Auto Tax						
Department: Auto Tax Administrative						
09/21/2017	Liliana R Boyant	246716	2017-003321	Clean Office Building	\$319.80	
Account 125.00275 (Contract Repairs) Total:					\$319.80	
09/21/2017	City of Newark	246716	2017-003431	Water, Sewer, & Storm Water Charges	\$14.51	

Claims Register for Payment Batches

Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #
09/21/2017	Aryen Brouwer	249716	2017-00281*	AA Subsites Oct 2017	\$137.33	
09/21/2017	Emmanuel Brown	249716	2017-00281*	AA Subsites Oct 2017	\$311.44	
09/21/2017	Delester Services for Youth Inc	249716	2017-00281*	AA Subsites Oct 2017	\$13,959.00	
Account 145.145.00100 (Contract Services) Total:					\$27,757.48	
Department Children's Service Total:					\$27,757.48	
Fund 146 - Children's Services Total:					\$27,757.48	
Fund: 189 - Senior Services Center						
Department Senior Services Center						
09/21/2017	Senior Enrichment Services	249716		Manufactured Home Rollback	\$299.37	
Account 189.189.00200 (Expenditures) Total:					\$299.37	
Department Senior Services Center Total:					\$299.37	
Fund 189 - Senior Services Center Total:					\$299.37	
Fund: 190 - Comprehensive Housing						
Department Comprehensive Housing						
09/21/2017	NWSO Community Action Commission Inc	249716	2017-00281*	10 Madison Street rent costs	\$1,650.00	
09/21/2017	NWSO Community Action Commission Inc	249716	2017-00281*	75 Cornish Street	\$590.00	
Account 190.190.00610 (Home Repair) Total:					\$2,240.00	
Department Comprehensive Housing Total:					\$2,240.00	
Fund 190 - Comprehensive Housing Total:					\$2,240.00	
Fund: 500 - Landfill						
Department Landfill						
09/21/2017	Tuffman Equipment & Supply LTD	249716	2017-00271*	Supplies	\$105.59	
09/21/2017	Relay View-Systems Inc	249716	2017-00271*	Parts, Washer, Solvent	\$24.48	
09/21/2017	Homenetland's Inc	249716	2017-00271*	Shoes-Pair	\$193.85	
09/21/2017	Pfizer Trucking LLC	249716	2017-00271*	June & August Lease/haul Trucking	\$1,315.88	
09/21/2017	Critter Corporation #918	249716	2017-00271*	Utilities	\$1,412.16	
09/21/2017	Y2B Mason Co Inc	249716	2017-00271*	Office Supplies	\$12.51	
09/21/2017	U E Meyer Co	249716	2017-00271*	Acetylene Cylinder	\$33.37	
09/21/2017	Sunrise Concrete Inc	249716	2017-00271*	Fuel	\$1,889.05	
09/21/2017	Peacock Walker	249716	2017-00271*	Wages	\$54.25	
09/21/2017	Hiltsche North Stars Stone Quarry	249716	2017-00271*	Stone	\$1,292.83	

Claims Register for Payment Batches

Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #
09/21/2017	Foghorn Design LLC	249716	2017-00271*	EPA Compliance Signs	\$95.00	
Account 500.501.10280 (Contract Service) Total:					\$7,494.18	
Department Landfill Total:					\$7,494.18	
Fund 500 - Landfill Total:					\$7,494.18	
Fund: 625 - Solid Waste Management District						
Department Landfill Solid Waste						
09/21/2017	Peer J Welch	249716	2017-00480*	Travel/Cell Phone	\$111.67	
Account 625.625.00300 (Travel) Total:					\$111.67	
Department Landfill Solid Waste Total:					\$111.67	
Fund 625 - Solid Waste Management District Total:					\$111.67	
Fund: 635 - Commissary Trust						
Department Commissary Trust						
09/21/2017	Georgia Whitehouse King Janitorial Supplies & Service Inc	249716	2017-00480*	Tub & Tile Cleaner	\$88.77	
Account 635.635.00280 (Expenditures) Total:					\$88.77	
Department Commissary Trust Total:					\$88.77	
Fund 635 - Commissary Trust Total:					\$88.77	
Grand Total:					\$24,800.86	

Sign 1 *Terry Boose*

Sign 2 *Joe Hintz*

Sign 3 *Bruce Wilde*

17-285

IN THE MATTER OF AUTHORIZING THE COUNTY ENGINEER TO SUBMIT FOR THE ROUND 32 FUNDING OF CERTAIN HIGHWAY AND BRIDGE PROJECTS BY THE OHIO PUBLIC WORKS COMMISSION

Terry Boose moved to adopt the following resolution:

WHEREAS, District Nine of the Ohio Public Works Commission has established local application deadlines for the Engineering Review Subcommittee and the District's Executive and Integrating Committee Selection meeting prior to submittal of locally reviewed, ranked and selected projects to the Ohio Public Works Commission in Columbus; and

WHEREAS, the County Engineer has requested authorization to submit various projects as part of Huron County's application process; therefore

BE IT RESOLVED, the Board of Huron County Commissioners does hereby authorize the County Engineer to submit for the funding of various improvement projects to the Ohio Public Works Commission, enter into any agreements that may be necessary and appropriate for obtaining this financial assistance and for the funding of the local share of said projects be paid from the Engineer's Auto Tax account to the extent said projects are selected by the Local Integrating Committee, approved by the District Committee and otherwise approved for funding by the Ohio Public Works Commission; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Joe Hintz
- Aye – Bruce Wilde

At 9:22 a.m. Warren Brown, HR, Loss Prevention, Revenue Enhancement, came before the board

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asking for signatures to accept the CEBCO rates for 2018.

Mr. Boose stated he spoke with representative of CEBCO at the meeting he was at yesterday. He asked them if they had any ideas of what they can do with the 2 million dollar reserve. They said they'd be happy to sit down and talk with us as to what we can and cannot do. Mr. Boose said all he is looking for is a recommendation. They have already helped people deal with this so he doesn't see why we wouldn't want to get their advice.

Terry Boose moved to approve the renewal for CEBCO for health insurance for 2018. Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Aye – Joe Hintz

Aye – Bruce Wilde

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Your Summary of Benefits

- Notes:**
- All deductibles, copayments and coinsurance apply toward the out-of-pocket maximum including prescription drugs. (Excludes Non-network Human Organ and Tissue Transplants).
 - Deductibles apply to covered services listed with a percentage (%) coinsurance.
 - Network and non-network deductibles are separate and do not accumulate toward each other.
 - Network and non-network coinsurance and out-of-pocket maximums are separate and do not accumulate toward each other.
 - Copayment Age is end of the month when the child attains age 25.
 - 0% means no coinsurance up to the maximum allowable amount. However, when choosing a Non-network provider, the member is responsible for any balance due after the plan payment.
 - Benefit period = calendar year.
 - Behavioral Health Services: Mental Health and Substance Abuse benefits provided in accordance with Federal Mental Health Parity.
 - Preventive Care Services that meet the requirements of federal and state law, including certain screenings, immunizations and physician visits are covered.
 - Private Duty Nursing – limited to 82 visits/calendar year and 154 visits/lifetime.


¹ We encourage you to review the Schedule of Benefits for Ambassadors.
² Blue Cross/Blue Shield Total Care (EEOC) facilities can be found on www.aetna.com provider directory under Hospital. Network benefits will be paid at a higher level when specialty appointments, cardiac PCI and CVC surgeries and other surgeries including dissection, fusion and decompression procedures are performed at these facilities.
³ Benefits may be denied for certain avoidable Emergency Room visits. See your certificate of benefits for details.

Pre-certification:
 Members are encouraged to always obtain prior approval when using non-network providers. Pre-certification will help avoid any unnecessary reduction in benefits for non-covered or non-medically necessary services.

Pre-existing Exclusion Period: None

This summary of benefits has been updated to comply with federal and state requirements, including applicable provisions of the recently enacted federal health care reform law. As we receive additional guidance and clarification on the new health care reform law from the U.S. Department of Health and Human Services, Department of Labor and Internal Revenue Service, we may be required to make additional changes to this summary of benefits.

This summary of benefits is intended to be a brief outline of coverage. The entire provisions of benefits and exclusions are contained in the Group Contract, Certificate and Schedule of Benefits. In the event of a conflict between the Group Contract and this description, the terms of the Group Contract will prevail.

Authorized Group Signature		Date	19-SEPT-2017
Underwriting Signature		Date	

Mr. Brown stated he sent the rate structure to Doug Brown to review. Will present it to the board once he gets it back from Mr. Brown.

Further discussed the reserve and how it was set up. Mr. Boose asked if there was some kind of law that structured it. Mr. Brown stated no. Mr. Boose stated however it is done, he thinks it should be treated equally amongst the union and non-union. Mr. Hintz agreed. The board asked Mr. Brown to contact CEBCO to set a meeting with someone from CEBCO, Prosecutor, Commissioner Wilde, Doug Brown and Warren Brown.

At 9:30 a.m. Public Comment
No Comment

17-286

**IN THE MATTER OF ACCEPTING LETTER OF RETIREMENT OF JILL EVERSOLE
NOLAN**

Terry Boose moved the adoption of the following resolution:

WHEREAS, Jill Eversole Nolan has submitted her letter of intent to retire dated August 25, 2017, stating that her last working day will be on December 21, 2017 and that she is officially retiring effective January 16, 2018; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby accepts the letter of retirement of Jill Eversole Nolan, and wishes her well in her retirement; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

17-287

REGULAR SESSION

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**IN THE MATTER OF AMENDING THE DEPARTMENT OF JOB AND FAMILY SERVICES
DIRECTOR POSITION**

Terry Boose moved the adoption of the following resolution:

WHEREAS, the Board of Huron County Commissioners desires to amend the current Job and Family Services Director job description; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners approves the amended Job and Family Services Director job description as attached hereto and incorporated herein; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

HURON COUNTY COMMISSIONERS, JOB DESCRIPTION

Title: Director - Department of Job and Family Services (DJFS)

Status: Unclassified, full-time, FLSA exempt

Job Summary: This is an exempt, unclassified position under the administrative direction of the Huron County Board of Commissioners and the Ohio Department of Job and Family Services. The Director provides strategic leadership for all activities of the Huron County Department of Job and Family Services and works with a management/supervisory team to establish, policies, procedures, and short- and long-term goals to accomplish the Department's vision and mission.

Essential Functions:

- Establishes credibility throughout the Department and with Huron County constituents as an effective developer and responder to consumer needs.
- Provides leadership and serves as a model of the mission and core values of the agency.
- Provides sound fiduciary management to assure the prudent and ethical utilization of federal, state and county appropriations.
- Collaborates with the management/supervisory team to develop and implement plans for the operational infrastructure of systems, processes, and personnel that assure maximum service to the citizens of Huron County.
- Ensures that services provided by DJFS are delivered in accordance with all applicable federal and state statutes and that policies/procedures follow best practice standards.
- Fosters a success-oriented, accountable and productive environment within the agency, which includes collective bargaining members, management and community partners.
- Motivates and leads a high-performance team, recruits and retains highly qualified and productive staff.
- Develops, implements, and monitors annual program plans and budget; prepares annual reports, and directs preparation of fiscal and statistical reports.
- Establishes and maintains contact with representatives of federal and state departments, county officials, law enforcement, the general public, employees, the judiciary and the media.
- Represents the agency at state and local conferences and seminars; receives and resolves complaints from citizens and clients; develops a public presence, delivers presentations at various functions and to community groups.
- Provides proactive management and timely response to the operational needs of the agency.
- Reviews and offers recommendations regarding contractual agreement with various partners.
- Maintains open and sometime immediate communications with the Board of County Commissioners (BOCC) regarding potential high-profile cases, physical plant needs, employment contract, etc.
- Meets quarterly with the BOCC apprizing them of the status of the DJFS.
- Other DJFS related duties as assigned by the BOCC.

Required Education:

- Master’s degree or higher in management, business, social work, public administration or a related field.
- A valid Ohio driver’s license.

Preferred Experience:

- A background in social service work, current state licensing (LSW) and previous involvement in a collective bargaining setting.
- Knowledge of Ohio Civil Service laws/regulations.
- Five to ten years management experience in a similar setting.
- An exhibited proficiency public speaking and oral/written communication in general, analysis and problem solving, delegating authority, managing subordinate staff, finance, planning, etc.

Equipment Knowledge/Use Required:

- All office equipment, including, but not limited to, computers, keyboards, telephone system equipment, copiers, scanners, recorders, projectors, and facsimile machines.

Work Environment:

- Most work is performed indoors in a climate controlled environment. The position requires sitting (sometimes for long periods), standing, walking, bending, stooping, and light lifting, pulling, or reaching. Must be able to drive a vehicle.
- Candidates must be able to perform the essential functions of the position with or without reasonable accommodation.

Sep '09, Sep '17

Huron County Board of Commissioners

17-288

IN THE MATTER OF ADVERTISING FOR THE POSITION OF HURON COUNTY DIRECTOR OF JOB AND FAMILY SERVICES

Terry Boose moved the adoption of the following resolution:

WHEREAS, it is the desire of the Board of Huron County Commissioners to hire a Job and Family Services Director for Huron County; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners will solicit applicants for the position by posting and advertising in accordance with Huron County Policies and Procedures Manual; and further

BE IT RESOLVED, that said position has been determined to be an unclassified position and is in the pay range of \$80,000 - \$95,000 per year DOQ & DOE; and further

BE IT RESOLVED, that all those applying must submit a Huron County application for employment to the Huron County Human Resource Department, 12 East Main Street, Norwalk, Ohio 44857; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Joe Hintz
- Aye – Bruce Wilde

Terry Boose moved the adoption of the following resolution:

WHEREAS, requests for expenditures of over \$1,000.00 have been submitted for approval by the Board of Huron County Commissioners as follows:

Job & Family Services

Northwoods hardware/service to document imaging (scanning) system \$24,204.45
now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the requests for expenditure of over \$1,000.00 as listed above; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Joe Hintz
- Aye – Bruce Wilde

17-291

IN THE MATTER OF AUTHORIZING APPROPRIATION ADJUSTMENTS WITHIN THE GENERAL FUND

Terry Boose moved the adoption of the following resolution:

WHEREAS, there is a need for appropriation adjustments; and

WHEREAS, the Board of Huron County Commissioners finds the request to be reasonable; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves the following appropriation adjustments:

FROM:	Dept	Account	Fund	Amount	TO:	Dept.	Account	Fund	Amount
	001	00475	001	\$2,000.00		001	00325	001	\$2,000.00
		Other					Advertising		

and further

BE IT RESOLVED, that the Huron County Auditor is authorized and instructed to record said appropriation adjustment as approved; and further

BE IT RESOLVED, that the Clerk of the Board is instructed to certify a copy of this resolution to the Huron County Auditor and the department requesting said adjustment; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Joe Hintz
- Aye – Bruce Wilde

IN THE MATTER OF RE-DESIGNATION OF RURAL PUBLIC TRANSIT GRANTEE

Terry Boose moved the adoption of the following resolution:

WHEREAS, the Designation of the Services for the Aging of Huron County as the Grantee for Rural Public Transit in Huron County, Ohio will expire as of December 31, 2017; and

WHEREAS, the Services for Aging of Huron County has satisfactorily fulfilled all the requirements of the Designated Grantee; and

WHEREAS, the Services for Aging of Huron County will continue to meet all Federal, State and local requirements and regulations of the 5311 Rural Transit Program; and

WHEREAS, the Services for Aging of Huron County continues to have the requisite financial, administrative, and operating capacity for the Section 5311 Program; now therefore

BE IT RESOLVED,

1. The Huron County Board of Commissioners shall re-designate, and recommend to the Ohio Department of Transportation, the Services for Aging of Huron County continue as the Grantee of capital and operating assistance projects pursuant to 49 USC Section 5311 and the Ohio Public Transportation Grant Programs in Huron County, Ohio.
2. This Re-Designation shall remain in effect from January 1, 2018 through December 31, 2020 and shall be subject to regular review by the Huron County Board of Commissioners; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

IN THE MATTER OF TRAVEL

Terry Boose moved to approve the following travel request this day. Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

Roland Tkach & Jennifer Slone, Auditor, to CAAO District meeting in Toledo on Sept. 22, 2017.

At 9:45 a.m. Juvenile Court Judge Cardwell, Chris Mushett, Nate Perani, Family Dependency Court. It's a specialized docket designed to address families with dependent, neglected and abused children. Over the last several years 70 to 80% of those have involved parents with addiction. Judge Cardwell modeled this court on what is in existence in Hancock County. Explained the process they viewed during their visit. The certification is an application process through the Supreme Court. Received the initial certification on Aug. 8th. They need to come out for a site review before they have final certification. Need to be up and running before the site review occurs. Part of being up and running is the coordinator. From a docket standpoint they can manage it. From a resource and supply standpoint they can manage it. Also from a space standpoint they can manage it. Do need to hire a coordinator. Been in discussion with the Mental Health Board. It is on their agenda for October 3rd to approve funding for the salary for a coordinator. They have every confidence it will be approved. It's on the agenda and in their community plan. The director is also confident it will pass. Judge Cardwell stated they are here today to ask for assistance with the fringe benefits. Mr. Mushett stated the research they have done has the coordinators

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making around \$40,000/year. That is what they have based their request on and what the Mental Health Board is looking to approve for a salary. Based on that it would be PERS \$5600, Medicare \$600, Workers' Comp \$800. The insurance under the current rates for a family plan would be \$22,456. The total fringe benefit packet would be \$29,456. Will not know if they would need a family plan until they hire the person. In addition to that there would be travel that would be paid out of one of the special revenue funds. The additional drug testing training would be out of special revenue fund. Maximum cost to the county would be the \$29,456. Mr. Boose stated he appreciates the fact they are looking at doing this. None of these programs that are being put together are a silver bullet and going to solve the problem but if they can all take a step in the right direction it's well worth it. Mr. Wilde stated he went with them to Hancock County. Explained his experience. Feels this is an investment and hopes they will save money somewhere else. Judge Cardwell stated keeping families' intact saves money and is best for the children. Mr. Mushett stated Beth Williams has submitted two grants that are supposed to take effect Oct. 1st but has not heard back on either of them. There is still a chance some of that will be grant money. The Supreme Court has made money available for Juvenile Intervention Court. They are getting \$15,000 a year. That's where Nates salary and benefits come from. Hopefully it will expand to this one as well. Mr. Wilde asked if they thought they would get someone this year. Judge Cardwell said the goal is to have it up and running by the end of the year. Mr. Wilde stated he also spoke with them about office space. Judge Cardwell stated there is a desk and area back towards the ROY office that he plans to use.

Mr. Wilde asked Mr. Mushett about their probation department looking for new space out of the basement. Mr. Mushett stated their Juvenile Probation department is currently located in the basement of the Courthouse across from the restroom. They have been flooded down there several times over the year. Not recently. There is also inconsistent heating and cooling because it's not connected to the main system. There area would make a much better storage area rather than an office area. Looking to relocate somewhere else in the courthouse. Mr. Boose asked if there was any space in particular he is looking at. Mr. Mushett asked if there was space on the third floor. Mr. Boose asked Mr. Strickler to look into the process of what needs to be done to get some space on the third floor. Mr. Strickler clarified the space would be from the Law Library. Mr. Boose stated yes from what he understands, they have the whole first floor.

Terry Boose moved to move forward with the Family Dependency Treatment Court plan and that the Commissioners set money aside to pay for the benefits package for the coordinator. In the future if other things have to happen they will talk about it in then. Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

*Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde*

At 9:55 a.m. the Board recessed.

At 10:03 a.m. The Board resumed regular session.

At 10:04 a.m. Carol Wheeler and Elizabeth Young, Catholic Charities, Miriam House annual reports. Last year they served 51 clients. 22 were women. 10 had a domestic violence background they were there to overcome. The remaining 29 were their children. The house is designed to have 7 households in it. Five are for families and 2 for single women. Try to help them through life skills from budgeting, parenting, job coaching, and resume building, etc. to help them be successful for when they move out. They help them find transitional housing. The goal is to have them all employed by the time they leave the Miriam House. Mr. Boose asked if there are enough jobs available. Ms. Young stated they don't have a problem finding jobs. Explained the challenge she has now with an individual who has a felony for a burglary charge. Discussed the transportation issues. They do not drive so they have to find employment in Norwalk. Mr. Boose asked if Huron County Transit has a program for that. Ms. Young stated they have an entered into an agreement with Paco's Taxi. Discussed that the majority that they see has or has had a substance abuse problem. Mr. Wilde stated MHAS is telling them the Miriam House is a women's recovery center. Ms. Young stated they are not a recovery center. Ms. Wheeler stated Catholic Charities is not in a position to declare themselves a recovery center. MHAS gives them funding to help support education and overcoming the addiction. They are transitional housing. There has been no discussion of them being a recovery center. There has been discussion of expanding housing options in Norwalk. Mr. Boose stated if they ever get into these discussion to keep in mind that what we really need is sober living housing. This is for people who have had the treatment and care where they can move to a

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facility where they have rules for no drugs and alcohol. There is a need for this in our community. If Catholic Charities is looking to expand to keep this in mind. Ms. Wheeler also stated mental health housing is also an issue. Mr. Wilde explained the peer support center that they are hoping to sign a lease to that will be on Shady Lane. Invited them to the October 4th meeting at EPAC.

At 10:27 a.m. Kari Smith and Allyn Schnellinger, Board of DD, came before the board to discuss building space. Asking if the board would title the building to them. Mr. Boose asked them to explain. Ms. Smith explained most DD funds were used to build them, especially on South Norwalk Rd. They maintain the building. Currently Christie Land Industries leases from them but they have to do a unique type of lease because the buildings are titles to the Commissioners but they maintain it and collect the rent for it. Thought this would be one less step. The Gerkin Building, 75% was DD funds used to build it. Asking the Commissioners to give them the building and they would do all the maintenance for it. That would also take the commissioners off that lease. Mr. Boose asked Mr. Strickler if the Commissioners were to do this, what kind of a process it would be. Mr. Wilde asked if this has been done in other counties. Ms. Smith stated yes it has. Can get that information and send to Mr. Strickler. Mr. Strickler stated he thinks if they are a political subdivision they could do an agreement and sell it to them for \$1. If they are not then it creates a little different issue. He will confirm and put together a legal opinion and deed. Will need the legal descriptions. Mr. Hintz asked what advantage this would be for the Commissioners. Ms. Smith explained if Christie Lane Industries moved out that would leave a vacancy. There would be a discussion as to who can fill it. Mr. Boose stated a disadvantage to us owning it would be if they move out then Board of DD could say it's Commissioners' building you need to maintain it and figure out who is going in to it. Ms. Smith stated that is a huge concern of theirs because it would be a huge expense to them. Discussed the Gerkin Center. Mr. Schnellinger stated when the collaboration first started there was a group of 5 or 6. The commissioners was a part of it because you owned the building. As people left it kind of ended up with this group unit that really doesn't work real well. Doesn't feel it works as a collaboration. Mr. Boose asked if they were to own the Gerkin Center do they determine who is in there? Ms. Smith stated they can't find where there is an obligation to keep the childcare center in there. The Commissioners asked them to give them some time to think about it and get some of their questions answered. Mr. Schnellinger stated that for full disclosure if the Gerkin Center was title to them they would be asking the childcare center to pay rent. They don't right now.

At 10:45 a.m. Pete Welch, Director of Operations, requested an executive session to discuss Solid Waste District matters first.

At 10:46 a.m. Terry Boose moved to enter into Executive Session ORC 121.22 (G)(3) a conference with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action. Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

*Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde*

At 10:55 a.m. Terry Boose moved to end Executive Session ORC 121.22 (G)(3). Bruce Wilde seconded the motion. The meeting stood adjourned. The roll being called upon its adoption, the vote resulted as follows:

*Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde*

*No action taken.

Pete Welch asked about the clock tower contract. Mr. Strickler asked to review again. Mr. Welch stated he could have a start date of Oct. 16th and should have it finished in a month. Need to have the contract in place before they start.

Mr. Welch discussed the CORSA report. Emailed was sent from HR:
Pete,

Below you will see what items CORSA addressed during their inspection of the administration building on Friday September 15th. Note the critical items need to be addressed within 30 days, CORSA will need a documentation of completion (i.e. work orders, notes, etc.). The priority items will need to be addressed and completed with 60 days, CORSA will also need documentation showing completion for these as well. As for the parking lot, a copy of the

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capital improvement plan will be sufficient. I have added notes in parenthesis to help in locating the deficiencies found by CORSA.

Critical: **Outlets, switches, and/or junction boxes are not properly covered. Repair/cover all energized electrical circuits appropriately.** (power supply conduit southeast corner of OSU missing elbow cover, exposed wires need cover in Maria's area ceiling, east end of hallway outside boiler room need cover on exposed wire)

Electrical panels are obstructed. Electrical panels must be clear of obstructions, remove obstructions. (Boiler Room: Panel closest to the hallway, remove boxes)

Emergency egress (and/or fire stairway/landings) blocked. Remove all materials from emergency egress way. (Stairwell in bottom floor nearest hlh dept needs boxes of paper placed elsewhere – no combustibles ever allowed in emergency exits)

Illuminated exit signs not functioning correctly. Repair/replace. (Door leading to stairwell on the first floor near the men's restroom)

Priority: **Paved parking areas are not free from potholes, uneven pavement, and cracks and holes. Repair parking area.** (Front sidewalks are also deteriorating, yellow paint should be applied to raised curb 1" near front bldg. parking spaces, north side sidewalk where yellow paint currently exists needs ground down or transition the other slab up)

Carpets have snags, holes or tears, etc. Repair/replace carpets. (North Point offices)

Recommended: **Secure loose hanging wire from the roof on the east side of the building.** (This can be done the next time someone is on the roof)

If you have any questions please let me know. Thank you.

Julia Armstrong
HR/Loss Prevention Assistant
12 E. Main St., Suite 513
Norwalk, OH 44857
Office: (419) 668-6262
Fax: (419) 668-2095
Email: hrrassist@hccommissioners.com

Mr. Welch asked how they are addressing the carpeting in education. Not sure if the language in the email is from CORSA or HR. discussed the parking lots and why they are addressing it and why it's listed as priority. Discussed the sidewalks and grounding them down and painting as a trip hazard. Mr. Boose asked what the liability is with this being in writing can they deny the claim if someone is hurt if these issues aren't fixed. Mr. Welch stated that is a question for Warren Brown. Mr. Boose asked who originally installed the carpet in education. Mr. Welch stated it's been in there before him. Mr. Boose stated Mr. Welch needs to go to education and let them know there is a problem and they need to fix it. If the county fixes it then the rent needs to go up. Mr. Welch asked if they say they just want the carpet removed, is the board okay with it. Mr. Boose said as far as he is concerned if that's what they want and it's not a safety issue it's fine. The board is in agreement that Mr. Welch portray the options to education. They are to pay to replace or the county will replace and increase the rent.

The critical items are being address and corrected now by Mike Armstrong.

Veterans Service space discussion

Mr. Welch had a map of the space. Discussed the options. One option gives 2400 square feet. Second option is 2152 square feet. The problem is the heating runs on the outside of the facility. If it's closed off it will limit the heat. Don't know if they'll have enough heat after building the wall. Tim will have to figure out how to get more heat in there. Mr. Bettac explained they could change the VAV box to heat/cooling box it will heat the duct work. Discussed the duct work and maybe needing moved. Mr. Welch asked for a rough estimate. Mr. Bettac said a couple thousand. Mr. Hintz asked if he could do it all in house. Mr. Bettac said he might be able to put the box in. The current controls are under contract for any issues. The controls will have to be reconfigured. They don't come here, it's a phone call. Discussed the Veterans are going to tour the JFS building again on Wednesday. Mr. Boose stated before the tour give them a copy of the map and tell them due to heating and air conditioning costs this space is limited to this. Mr. Welch stated they want four hard offices. You can fit 4x12 offices and they would have an 8 foot

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hallway. Mr. Boose stated his preference is to keep the two hard offices they have and leave the rest for cubicles. Because then there's more flexibility for what to do with the space. You can put a lot more offices in cubicles. First thing they are going to say is that they need it for privacy. JFS is all about privacy and they do it with cubicles. There's a conference room they can use for privacy. Mr. Hintz stated he agrees but knows they will want them and he wants to work with them as best they can. Mr. Welch stated they will also argue they need a separate file room that needs to be secured. There is one that is in a separate location. Mr. Minor said according to Veterans it needs to be bricked in. Mr. Welch stated Mr. Minor will accompany them in the walk through tomorrow. Mr. Boose said they need to find out from JFS if there is any room they can use for a file a room. Mr. Boose said they could maybe give those two hard offices and a conference room but the rest needs to be worked out. Mr. Welch stated from what he knows now, he thinks the offices will be the only hang up. They are asking for more hard offices than what you are willing to give. They want six secured offices. Mr. Boose said they are going to say it is for security reasons and they have conference rooms they can go to. Mr. Hintz stated he isn't disagreeing he just knows what's coming. Mr. Boose asked Mr. Hintz if he is going to support it and stand up and say no. Mr. Boose said he is, asking if other two are. Mr. Wilde stated he thinks what we are giving them is all they need. Not sure what they mean by secure because the whole section will be secure. Mr. Boose stated what they are talking about is confidentiality when they talk to somebody. Mr. Welch stated to keep in mind you are putting money in in the future for parking for the carport garage. Mr. Wilde said he likes what he sees and they need to make it work. Ok with adding one additional hard office so they have two hard offices total. The rest to be cubicles. Mr. Hintz said he is agreement but knows they are not going to be happy.

Mr. Welch asked the board to keep in mind he would like to have one of the garages at the Board of DD to centralize all his supplies, equipment and office for maintenance.

At 11:35 a.m. Sheriff Corbin, Tammy Shaffer, Shawn Newton presented the summary of 2017 inmate housing balances. There is a projected amount of \$92,933.08 coming into the county. Between now and then, he does not have a use for it, will be turning back to the commissioners. Mr. Hintz asked if we had a handle on how much it actually costs to house the prisoners. Sheriff explained that when we do out of county inmate housing, the agency we're housing for are still responsible for all their medical.

Sheriff explained the need for a request to transfer of \$2,500 from training to other expenses. The board okay with the transfer and will be processed at the next meeting.

Sheriff said the water computer is now in. They are liquidating any vehicle surplus to clean up the property. Mr. Wilde asked if the outstanding bill has been taken care of regarding the towing and storage fees. Sheriff explained that if they tell them they have to storage then the sheriff pays. If it's for, an example, an OVI then the driver has to pay. Sheriff believes the previous debt has been taken care of.

Mr. Wilde asked the Sheriff to explain about the suburbans he would like to get. Sheriff explained there was an email that came out from President Trump. He released 50 SUV suburbans in Plain City Ohio. They have between 8,000 and 30,000 miles. Fully equipped ready to go. They're 2009 Chevy Suburbans. Haven't had a chance to go down to look at them. Mr. Boose stated if they look at it and think it's something they can have, he is for it. The price is \$22,500.00. Mr. Wilde asked who is paying for it. Sheriff stated it would come out of the jail inmate transport funds, equipment fund. Discussed that they are looking for a vehicle to fit Deputy Dragon.

Discussed the scissor lift. Need to have a trailer to loan it out. Will have a sign out/in sheet. Discussed excess used tires at the Sheriff's office. Would like to have the removed.

At 11:55 a.m. the board recessed.

At 1:09 p.m. the board resumed regular session.

OTHER BUSINESS

Discussed the Commissioners' accounts. At the last meeting, Auditor Tkach asked for an estimate of what the carry over amount will be so they can come up with the interim budget number. After review of the accounts the board decided the estimated amounts would be 001 – \$50,000, 021 – \$50,000, 022 – \$0, 039 – \$400,000, 040 – \$25,000, 041 – \$150,000, 099 – \$0 for a total of \$675,000.00

Statehouse report

Mr. Boose would like to ask JFS if they know about the \$100,000 plus coming from the State and how it

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affects their budget. He understood it was for foster care. Expenses due to the fact drugs were causing more. County gave them more money this year. Doesn't want it to just be expended wants to know where it will go.

The budget meeting the attended yesterday answered the question that they would be getting some of the MCO money soon then more at the beginning of the year. Will get \$181,417 this year. Next year we will get \$600,344.

Wind turbine setback rule. Need to be on top of it. Currently it is one and two tenths times the total height of the turbine. They are changing it to one and one tenth. But it would decrease the overall setback by requiring a distance of at least 1,225 feet from the exterior of the place that is being occupied instead of the property line. Mr. Hintz asked what the Commissioners could do. Mr. Boose said you contact your State Rep. or Senator. Mr. Boose stated there is language in the bill that are increasing the amount of public notification requirements.

Mr. Boose explained every 10 years the House and the Senate are supposed to get together with the committee and relook at the constitution and see if we are following it with our bills. If there is something wrong and if there are any changes that need to be made. They have been meeting and are coming up with recommendations of what to do. Part of it is criminal code reform. We need to keep our eye on it because we want to make sure they aren't just passing state stuff down to the county level.

Mr. Boose said he didn't feel the Township Trustee meeting they attended last week went very well. Mr. Wilde thought it went well, thought they had accepted it and just wanted to know how they were to do it. Mr. Hintz thought the same. Mr. Boose asked how it's going to move forward. Who will take the lead? Mr. Boose feels that unless one of the commissioners are there to bring it up at their meeting then he feels the issue is dead. Mr. Wilde stated he will be going to townships to visit and will bring it up. Mr. Boose feels there needs to be leverage. Suggested whatever money we have to pay for 911 we won't have for EMA. Then they'll have to raise what they pay for EMA. Currently everybody together is paying \$16,000 for something the state mandates you have.

At 2:15 p.m. Bruce Wilde moved to adjourn. Terry Boose seconded the motion. The meeting stood adjourned.

IN THE MATTER OF CERTIFICATION

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on September 19, 2017.

IN THE MATTER OF ADJOURNING

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 2:15 p. m.

Terry Boose

Joe Hintz

Bruce Wilde

ATTEST

Clerk to the Board