

REGULAR SESSION

THURSDAY

DECEMBER 20, 2018

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Terry Boose, Joe Hintz, Bruce Wilde.

At 9:02 a.m. Caroline Bick, Represent Congressman Jim Jordan,

Ms. Bick stated that they now have public hours in every county, to be more available to public.

At 9:05 a.m. Public comment

No Comment

18-389

**IN THE MATTER OF APPROVING REQUESTS FOR EXPENDITURE OF OVER \$1,000.00
SUBMITTED TO THE BOARD DECEMBER 20, 2018**

Joe Hintz moved the adoption of the following resolution:

WHEREAS, requests for expenditures of over \$1,000.00 have been submitted for approval by the Board of Huron County Commissioners as follows:

Building & Grounds

A.J. Riley	4 Bumper blocks @ JFS	\$1,400.00	now therefore
------------	-----------------------	------------	---------------

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the requests for expenditure of over \$1,000.00 as listed above; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion.

***Discussion:** Mr. Wilde stated that someone drug one of the huge blocks that holds the handicap signs about 16 ft. because there are no bumper blocks in front of them. Ms. Ziemba stated these are \$350 each. Mr. Welch stated that Mr. Armstrong did not know the cost when he ordered them and this is in their bid document. Mr. Boose stated these amounts are about three times the amount, Mr. Boose asked Mr. Welch to go back and ask them to lower the costs. The Board will approve this, but would like to see if the cost could be lowered. Mr. Welch stated this is the amount that was in the bid documents but he will ask them.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

18-390

**IN THE MATTER OF APPROVING 2019 COUNTY EMPLOYEE BENEFITS CONSORTIUM
OF OHIO (CEBCO) WELLNESS GRANT AGREEMENT AND APPOINTING A COUNTY
WELLNESS CONTACT (CWC)**

Joe Hintz moved the adoption of the following resolution:

WHEREAS, the Board of Huron County Commissioners and County Employee Benefits Consortium of Ohio (CEBCO) desire to execute an agreement for the 2019 Wellness Grant; and

WHEREAS, the 2019 Wellness Grant includes administrative funds that are intended to be used towards the salary of the individual(s) identified as a County Wellness Contact(s). The County will receive a flat \$4,000 per grant year in administrative funds; and

WHEREAS, CEBCO requests the county designate one or two employees to act as a point of contact for

REGULAR SESSION

THURSDAY

DECEMBER 20, 2018

the wellness grant and program, known as the County Wellness Contact (CWC); now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners approves the 2019 CEBCO Wellness Grant Agreement as attached hereto and incorporated herein; and further

BE IT RESOLVED, that the Board of Huron County Commissioners desires to designate two employees and hereby appoints HR/Loss Prevention/Revenue Enhancement Director, Warren Brown as the CWC and approves a bi-weekly compensation of \$38.46 (25%) and Human Resource/Loss Prevention Assistant, Julia Armstrong as the CWC and approves a bi-weekly compensation of \$115.38 (75%) to oversee the grant and execute the employee wellness program as outlined in the attached 2019 Wellness Grant Agreement; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion.

***Discussion:** Mr. Boose stated that when we hired Ms. Armstrong, she had some past history working on wellness. Mr. Boose feels that it would be a good time to turn the Wellness Program over to Ms. Armstrong, let her run this program as opposed to her always being under Mr. Brown. Mr. Boose would like to give all this to Ms. Armstrong. Mr. Hintz stated it should at least be a 50/50 split. Mr. Wilde stated how about 25% to Mr. Brown and 75% to Ms. Armstrong, because he may still be overseeing some stuff. Mr. Boose asked if the board is ok with 25% to Mr. Brown and 75% to Ms. Armstrong. The board is in agreement.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

*Contract on file

18-391

IN THE MATTER OF RESCHEDULING THE FIRST PUBLIC HEARING FOR THE DITCH PETITION TO RECONSTRUCT AN AGRICULTURAL DITCH FOR THE STIEBER-METRO PARK DITCH

Joe Hintz moved the adoption of the following resolution:

WHEREAS, a petition was filed on September 20, 2018 by Ronald Sparks, Robert Stieber, Zachary Schafer, Eli Schafer, Kraig Schafer, Laurence Koch, and Shawn Houck with the Clerk to the Board of Commissioners pursuant to ORC 6131.04; and

WHEREAS, the Board of Huron County Commissioners had previously fixed the date and time for the viewing and the first hearing of the proposed ditch project by Resolution 18-325; and

WHEREAS, however, due to unforeseen personal emergencies which may have resulted in a lack of a quorum on the date of the first hearing, said hearing had to be cancelled and therefore it is necessary to reschedule the first hearing on the petition; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby fixes January 29, 2018 at 10:00 a.m. as the date and time for the first hearing for the proposed ditch project at the Huron County Administration Building, Commissioners' Board Room and/or meeting room D on the top floor, 180 Milan Ave. Norwalk, OH 44857; and further

BE IT RESOLVED, the Clerk to the Board will cause a legal notice to be published no later than January 20, 2019 indicating the rescheduled date, time and location of the first public hearing; and further

REGULAR SESSION

THURSDAY

DECEMBER 20, 2018

BE IT RESOLVED, the Clerk to the Board shall by certified mail, return receipt requested, with "Legal Notice" printed in plain view on the face of the envelope a notice to the owners named in the petition and of legal record on the date of its filing, of the date, hour, and starting place of the first hearing; and further

BE IT RESOLVED, Copies of this resolution shall be certified to the Huron County Auditor, Huron County Engineer, Huron County Soil & Water Conservation District and affected Township Trustees.
and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion.

***Discussion:** Mr. Boose thanked Ms. Ziembra and Mr. Strickler for all their work and advice to get this done.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

Legal Notice

Pursuant to Section 6131.04 of the Ohio Revised Code, on the 20th day of September 2018 a county petition was filed by Ronald Sparks, Robert Stieber, Zachary Schafer, Eli Schafer, Kraig Schafer, Laurence Koch, and Shawn Houck with the Clerk to the Board of Huron County Commissioners, to reconstruct an agricultural ditch as provided for in Chapter 6137 of the Ohio Revised Code for the Stieber Metro Park Ditch. The substance and prayer of which said petition is that the reconstruction of agricultural ditch is necessary, will benefit the petitioners, and will be conducive to the public welfare, and prays for the making of such improvement on the following course and termini to-wit.

Commencing at a point in the centerline of an existing ditch approximately 30 ft. east of the centerline of Halfway Road and 375 ft. north of the Wheeling & Lake Erie Railroad, which also can be described as being approximately 2250 ft. north and 30 ft. east of the southwest corner of Great Lot 9; Section 2; Ridgefield Township; Huron County Ohio. Said improvement shall extend upstream southwest. This improvement will cross Halfway Road a station 48 & 70 and continue upstream to the west along south property line of Lorain County Metro Parks District ETAL property and end approximately 3,870 ft. west of Halfway Road. Said termini can be described as being 1,120 ft. south and 430 ft. west of northeast corner of Great Lot 19, Section 1; Ridgefield Township; Huron County

The following is the nature of the work petitioned for: Brush, tree removal, bottom cleanout, side slope reconstruction where needed.

Pursuant to ORC 6131.07, notice is given to you and each of you that:

The Board hereby fixes Tuesday, January 29, 2019 at 10:00 a.m. as the rescheduled date and time for the first hearing for the proposed ditch project at the Huron County Administration Building, Top Floor, 180 Milan Avenue, Ste. 7, Norwalk, Ohio 44857.

This notice can be located on the county's internet site on the worldwide web, at <http://www.hccommissioners.com> click on legal notice button.

By Order of:

REGULAR SESSION

THURSDAY

DECEMBER 20, 2018

The Board of Huron County Commissioners
Vickie Ziemba, Administrator/Clerk

18-392

IN THE MATTER OF REDUCING THE ESTIMATE OF RESOURCES FOR THOSE FUNDS NOT REACHING THE LEVEL OF REVENUE ORIGINALLY ESTIMATED IN THE FINAL BUDGET

Joe Hintz moved the adoption of the following resolution:

WHEREAS, the Board of Huron County Commissioners being in receipt of an Amended Certificate of Estimated Resources reducing the estimate of resources for those funds not reaching the level of revenue they originally estimated in the final budget; and

WHEREAS, it is the desire of this Board of Huron County Commissioners to reduce these funds as attached hereto and incorporated herein; now therefore

BE IT RESOLVED, that a certified copy of this resolution be sent to the Huron County Auditor and the departments with revenue reduced; and further

BE IT RESOLVED the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion.

***Discussion:** Mr. Boose stated none of the changes are to the General Fund, there was one that he thought was rather large for the Dog Warden. Ms. Ziemba is making sure with the Dog Warden who is also working with the Auditor.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

**on file*

18-393

IN THE MATTER OF AMENDING THE COUNTY ADMINISTRATOR/CLERK TO THE BOARD POSITION

Joe Hintz moved the adoption of the following resolution:

WHEREAS, the Board of Huron County Commissioners desires to amend the current County Administrator/Clerk to the Board position to include additional administrator duties; and

WHEREAS, the additional administrator duties include, in part, supervising department heads and directors under the jurisdiction of County Board of Commissioners; and

WHEREAS; the Board of Huron County Commissioners desires to increase the salary of Vickie Ziemba, as the County Administrator/Clerk to the Board, to accommodate these additional duties to \$36.40 per hour; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners approves the new amended County Administrator/Clerk to the Board position, the updated job description as attached hereto and incorporated herein, appoints Vickie Ziemba to said position and establishes the salary for this position at \$36.40 per hour, effective January 1, 2019; and further

REGULAR SESSION

THURSDAY

DECEMBER 20, 2018

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion.

***Discussion:** Mr. Boose stated they are very excited to do this. Mr. Boose stated that they are going to be having a Department Head meeting in a little while with Ms. Stebel in attendance to announce the changes within the Commissioner's Office. They will send a letter to all the elected officials after the reorganizational meeting to let them all know how the Commissioners plan to move forward. Mr. Hintz stated he is very excited about this.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Aye – Joe Hintz

Aye – Bruce Wilde

HURON COUNTY COMMISSIONERS, JOB DESCRIPTION

Title: County Administrator/Clerk to the Board

Status: Unclassified, full-time, FLSA exempt

Job Summary: This position reports directly to and is supervised by the Huron County Board of Commissioners. The County Administrator/Clerk to the Board coordinates activities of the Commissioners' Office; (e.g., provides direction, coordinates and monitors work flow, maintains activity records); supervises Commissioner Department Heads and Directors; participates in the development and implementation of department policies, procedures and programs; may train new employees, ensures efficient operation of the office; makes administrative decisions and acts on behalf of the Commissioners as authorized.

Essential Functions:

- Supervises Department Heads and Directors under the jurisdiction of County Board of Commissioners
- Helps to guide the operations under the direction of the Commissioners. Assists in management of Board of Commissioners meetings, provides information and recommends measures for adoption.
- Provides administrative support, composes correspondence, legal notices, contracts, resolutions and related documents, coordinates regular sessions and may attend executive sessions. Prepares session agendas and may journalize the Board's minutes and index.
- Provides input into development of Commissioners policies; implements and interprets Commissioner Policy.
- Stays abreast of current practice, legislation, and trends
- Serves as liaison with officials, agencies, constituents, media and general public; responds to complaints, inquiries and problems; researches information requested by the general public
- May accompany Commissioners to outside meetings, and/or attend meetings in their absence
- Receives and coordinates petitions for annexation, ditches and vacating, etc. Prepares and maintains related records and reports; analyzes data, findings, and/or develops reports; and may make recommendations to assist in decision making.
- Coordinates, attends bid openings, and maintains bid files for county projects.
- Prepares Commissioner budgets and maintains County budget as directed by the Board of Commissioners
- Attends meetings, conferences, trainings, seminars, workshops, etc. as required or requested
- Serves as grant administrator for all grants secured by the office of the Commissioners
- Files appropriate reports on a timely basis for all grants administered
- Completes and submits reports as necessary or requested
- Performs all the essential job functions with or without reasonable accommodation
- Performs other related duties as required or requested

Preferred Knowledge and Skills:

REGULAR SESSION**THURSDAY****DECEMBER 20, 2018**

- Knowledge of principles and practices of public administration, management principles and county operational systems, procedures and functions, personnel administration principles
- Ability to communicate effectively in oral and written form, coordinate various autonomous work units toward common objectives; develop and maintain effective working relationships with associates, commissioners and general public
- Ability to analyze expenditures and keep the Commissioners apprised of potential deviations or problems
- Determine areas of need for state legislative action; compiles related information and prepares various reports reflecting recommendations for Commissioner's consideration
- Supervisory experience
- Valid Ohio driver's license and satisfactory driving record
- Knowledge of office practices and procedures, computer systems, software programs, and accounting and budgeting practices
- Must be able to follow directions, manage information, and maintain accurate records,
- Must have the demonstrated ability to maintain confidentiality, safeguard information of a sensitive nature
- Must be detail-oriented and maintain accurate records
- Must have advanced knowledge of the principles and practices of public administration and county operational systems, procedures, and functions
- Must have excellent written and oral communication skills
- Oversees and approves payroll and accounting for offices under the direction of the Commissioners

Preferred Education and Experience:

- High School Diploma or GED
- Five or more years of government or public sector experience with a noticeable strength in the management

Equipment Required:

All office equipment, including, but not limited to, computers, keyboards, telephone system equipment, copiers, scanners, recorders, projectors, and facsimile machines.

Work Environment:

Work is performed in a climate controlled office setting. Incumbent may drive to meetings, seminars, or other County offices as required, which may require outside exposure. Prolonged sitting is required, but is interrupted by standing and walking. Minimal bending, twisting, or lifting. No heavy lifting, hazardous, or physically demanding work. Must be able to type, record, communicate, and perform the essential functions of the position with or without reasonable accommodation.

18-394

IN THE MATTER OF ACCEPTING THE RESIGNATION OF THE ADMINISTRATIVE ASSISTANT

Joe Hintz moved the adoption of the following resolution:

WHEREAS, Natalie Martinson, submitted her resignation dated December 17, 2018, to be effective January 11, 2019; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby accepts the resignation of Natalie Martinson and wishes her well in her future endeavors; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion.

REGULAR SESSION

THURSDAY

DECEMBER 20, 2018

***Discussion:** Mr. Boose stated that Ms. Martinson's last day is January 11, 2019 however she will be taking 3 personal days prior to that date.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

18-395

**IN THE MATTER OF PROMOTION OF VALERIE STEBEL TO HURON COUNTY
COMMISSIONERS ADMINISTRATIVE ASSISTANT**

Joe Hintz moved the adoption of the following resolution:

WHEREAS, Natalie Martinson has resigned effective January 11, 2019 as the Huron County Commissioners Administrative Assistant; and

WHEREAS, it is the desire of the Board of Huron County Commissioners to promote Valerie Stebel to the position of Administrative Assistant effective January 1, 2019; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby does promote Valerie Stebel to the position of Administrative Assistant, effective January 1, 2019, at the starting rate of \$18.00 per hour, with an increase of .50 cents per hour, upon successful completion of a 120 calendar-day probationary period; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion.

***Discussion:** Mr. Boose stated that this would be much easier to do this effective date as of January 1, 2019, and is training for this position. Mr. Hintz stated that he is welcoming this and is happy that they are promoting within. Mr. Hintz stated that he feels Ms. Stebel will do a great job. He stated he hates to lose Ms. Martinson, we have good people to step in and fill in and he wants that to continue.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

18-396

**IN THE MATTER OF APPOINTING A HURON COUNTY DEPARTMENT OF JOB AND
FAMILY SERVICES DIRECTOR**

Joe Hintz moved the adoption of the following resolution:

WHEREAS, the Board appointed Lenora Minor as Job and Family Services Interim Director by Resolution 18-271; and

WHEREAS, Ms. Minor has successfully completed her probationary period; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby appoints Lenora Minor to the position of Huron County Department of Job and Family Services Director, effective January 2, 2019, as a full-time, unclassified, FLSA exempt employee at the rate of \$94,000 per year; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the

REGULAR SESSION**THURSDAY****DECEMBER 20, 2018**

Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion.

***Discussion:** Mr. Hintz stated that Ms. Minor is doing a phenomenal job out there, Mr. Wilde couldn't be more pleased. Mr. Strickler stated that she is doing a wonderful job and he has spoken to her more than the previous administration, Ms. Minor is not afraid to ask questions. Mr. Boose stated it is great to hear this from other departments that everyone is working well together.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

IN THE MATTER OF TRAVEL

Joe Hintz moved to approve the following travel request this day. Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

Art Mead, EMA to Findlay, Ohio on January 12, 2019 for NW Regional Hazmat Conference.

Art Mead, EMA to Lima, Ohio on February 12, 19 for FEMA Training – planning, preparedness rural Communities.

Art Mead, EMA to Tiffin, Ohio on February 15, 2019 for Apex Meeting.

Art Mead, EMA to Tiffin – Seneca County EMA on March 15, 2019 for North Central EMA Assoc. Meeting.

Art Mead, EMA to Bowling Green – Wood County EMA on May 17, 2019 for North Central EMA Assoc. Meeting.

Art Mead, EMA to Columbus on May 21, 2019 – May 22, 2019 for Emergency Planning Training.

Tacy Bond, EMA/911 to Columbus, Ohio on February 11, 2019 – February 14, 2019 for EMA Director Training. **Discussion:** Mr. Boose stated he is okay for this one time meeting but does not want it to become a habit of attending meetings the EMA Director should be attending.

Assistant Prosecutor report

Mr. Strickler reported on the award given to Bambi, it was the Buckeye Sheriff's Award Accommodation for her prosecution of a serial rapist. Our Sheriff's Department nominated her and she was selected for the award.

Commissioner Hintz report

Mr. Hintz stated he visited with the dog warden and mechanic everything seems to be running smooth.

Mr. Hintz stated there was a little snag with the Veteran's and Job and Family Services but they were able to work through it.

Commissioner Wilde report

Mr. Wilde stated there is a LEPC at 1:00 p.m. tonight. He will try to make this.

Mr. Wilde stated there is an EMA at 7:00 p.m. tonight, however he will not be able to make this one.

Commissioner Boose report

Mr. Boose had a discussion with Bonnie Shearer with Senior Enrichment regarding the parking issues here at the Administration Building. Mr. Boose stated that he would like to set up a meeting with Deanna Berry, Roxanne Sandler and a Commissioner next year to work through the issues.

Mr. Boose stated he received a message from Roger Miller, wants to talk about the openings on the airport board. Mr. Hintz to contact him and let him know to send his application to the airport board and if he is interested we will be having interviews sometime in January.

Mr. Boose stated that they received CCAO news.

Mr. Boose stated he received a message from the US Census Bureau, it stated that Gary Gillen is listed as the BAS contact. Mr. Boose stated he thought Mr. Wilde was taken care of this.

REGULAR SESSION

THURSDAY

DECEMBER 20, 2018

Mr. Boose stated they received the Schonhardt & Assoc. report, Mr. Boose will keep it over the holidays to review.

Mr. Hintz asked if the other Commissioners had seen the Hazardous Mitigation Plan. Mr. Wilde stated he had and contacted them with a correction.

At 9:57 a.m. the board recessed.

At 10:03 a.m. the board resumed regular session.

At 10:04 a.m. **Commissioners' Department Heads meeting.**

Mr. Boose stated they are very appreciative of the staff we have. They have completed evaluations and will be going over them with the staff.

Mr. Boose stated they have changed the job description of the County Administrator/Clerk to add additional duties. Ms. Ziemba will be supervising all the County Department Heads under the Commissioners. Mr. Boose stated the department heads can still contact the board with issues but need to include Ms. Ziemba in emails and correspondence.

Ms. Stebel will be taking over as Administrative Assistant, Ms. Martinson has taken another job closer to home.

Ms. Minor has been named Director of Job and Family Services.

At 10:12 a.m. Joe Hintz moved to enter into Executive Session ORC 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual. Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose*
- Aye – Joe Hintz*
- Aye – Bruce Wilde*

At 10:26 a.m. Joe Hintz moved to end Executive Session ORC 121.22 (G) (1). Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose*
- Aye – Joe Hintz*
- Aye – Bruce Wilde*

***Action taken:** The Board has instructed Mr. Brown to make an offer for new employee for the Commissioner's office.

10:27 a.m. Bruce Wilde moved to adjourn. Joe Hintz seconded the motion. The meeting stood adjourned.

IN THE MATTER OF CERTIFICATION

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on December 20, 2018.

IN THE MATTER OF ADJOURNING

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 10:27 a. m.

_____ Terry Boose

_____ Joe Hintz

_____ Bruce Wilde

ATTEST

Clerk to the Board