

**REGULAR SESSION**

**TUESDAY**

**JANUARY 2, 2018**

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Terry Boose, Joe Hintz, Bruce Wilde.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the December 19, 2017, December 21, 2017 and December 28, 2017 meeting(s) were presented to the Board. Terry Boose made the motion to waive the reading of the minutes of the December 19, 2017, December 21, 2017 and December 28, 2017 meeting(s) and approve as presented. Bruce Wilde seconded the motion. Voting was as follows:

Aye – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde

18-001

**IN THE MATTER OF AMENDING THE HURON COUNTY PERSONNEL POLICY MANUAL**

Terry Boose moved the adoption of the following resolution:

**WHEREAS**, Warren Brown, HR/Loss Prevention/Revenue Enhancement has brought to this Board’s attention an issue in the recent Huron County Personnel Policy Manual (PPM) revision, regarding the section addressing vacation time; and

**WHEREAS**, it is the desire of this Board to make certain that the PPM is appropriate and in line with wise practices and the verbiage currently contained in the PPM indicates that accrued vacation time may be used “after completion of one full year of public employment in Ohio”; and

**WHEREAS**, the verbiage noted is not consistent with the desires of this Board and replacement verbiage indicating that the one year employment statement should have read “after completion of one full year of public employment with Huron County” and

**WHEREAS**, the PPM has been accordingly modified regarding this section, and specifically pages 71-72; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners does hereby make the modification to the vacation section of the PPM as noted above and as attached hereto and incorporated herein; and further

**BE IT RESOLVED**, that the Clerk of the Board is instructed to certify a copy of this resolution and amended pages be sent to all departments to update their copies of the Personnel Policy Manual; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde

18-002

**IN THE MATTER OF TRANSFERRING FUNDS FROM THE TRANSFER OUT FUND #099 TO THE VOCA GRANT FUND-A # 183**

Terry Boose moved the adoption of the following resolution:

**WHEREAS**, pursuant to prior approval, by resolution 17-327, funds were committed to the VOCA Grant Fund-A #183; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves of the transfer of moneys from #099/Transfer Out in the amount of \$30,452.07 to the VOCA Grant Fund-A #183; and further

**REGULAR SESSION**

**TUESDAY**

**JANUARY 2, 2018**

**BE IT RESOLVED**, that a certified copy of this resolution be sent to the Department requesting transfer, and the Huron County Auditor, and the Auditor's office will make the journal entry to the account; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde

**IN THE MATTER OF TRAVEL**

Terry Boose moved to approve the following travel request this day. Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde

Arthur Mead, EMA to Parma, Ohio on January 8, 2018 – January 12, 2018 for NIMS 300, 400 Conference.

**Commissioner Boose report**

Mr. Boose updated Mr. Welch on the letter sent to the Veterans Office.

Ms. Armstrong represents the commissioners on the health coalition. They wanted to know if they could be in the 4<sup>th</sup> of July parade with the Commissioners. Mr. Boose believes it should be separate due to it being an election year.

Mr. Boose reviewed the Statehouse Report. Mr. Boose stated he would like to know if the voting equipment was leased or purchased. Ms. Ziemba stated she has not found anything in regards to this, and she has been unable to contact Ms. Locke. Mr. Boose stated he would like to contact Ms. Locke regarding this and that he made a request over a month regarding getting some data from them. They did receive the data regarding the budget, however he doesn't think they received any information on how many people have voted in the last five year. Mr. Boose would like an email sent to Ashland, Crawford, Seneca, and Sandusky Counties asking for the budget for the Board of Elections for the last five years. Would also like to ask these same counties the square footage they supply for their veterans office.

Mr. Boose would like to ask Mr. Brown if House Bill 27 regarding worker's comp will affect our budget. Mr. Boose stated that House Bill 27 according to them have made some changes, public employer risk reduction program including adding coverage to firefighters, EMT's, and certain county and municipal corrections officers. Mr. Wilde asked are they adding people we have to cover, Mr. Boose stated that we already cover them, this is additional coverage.

Mr. Boose stated that two representatives have introduced last Thursday, six different resolutions regarding Prevailing Wage. Including House Joint Resolution 12, would prohibit dues and other fees from being deducted from a payroll check from a public employee and those fees being used for political purposes unless authorized to do so by the employee.

Mr. Boose would like to find out from Amy Liebold if they know there is extra money in the state budget for foster care. Mr. Boose stated he is not sure if this is automatically distributed to counties or if it has to be requested. Would like to know if Ms. Liebold is aware.

Mr. Boose stated there is a Meet and Greet on January 11, 2018 to meet the incoming Executive Director of the Chamber of Commerce. Mr. Boose and Mr. Wilde will be out of town and unavailable to attend.

**REGULAR SESSION****TUESDAY****JANUARY 2, 2018**

Mr. Boose asked if they have received a list of potential board members from the airport. Mrs. Ziembra responded she received an email from Harry Brady stating Larry Silcox is interested in being interviewed. Also has the original request from Randy Birchfield requesting reappointment. The board would like to interview on Monday during the reorganizational meeting.

The Board discussed having a line set up for payroll stabilization.

**At 9:30 a.m. Public Comment**

Kevin Ledet, citizen, questioned the meetings scheduled for January 4<sup>th</sup>. The board explained the 5:30 p.m. meeting is for county elected officials. The 7:00 p.m. meeting is for citizens, the same format as the previously held meeting. Mr. Ledet asked if Apex had given the Board the financial numbers, Mr. Boose stated not at this time, however they have financial numbers if they were to do the AEZ. Mr. Boose stated that he will not move forward until they get these numbers. Mr. Ledet stated for the whole counties benefit the tax structure should be looked at. Mr. Wilde stated he does see a big difference between Apex and the Greenwich project, he feels that Apex has done a much better job communicating. Mr. Ledet stated that Apex has done a little bit better but the communicating still is not as good as it needs to be.

**At 9:45 a.m. Judge Conway, CPC, to discuss building space.**

Judge Conway stated they have an opportunity to add an additional person to the No Bars program. This person would be a program and enrollment specialist for Oriana House. The only requirement is they would have to offer the space to them.

Judge Conway stated that the T-Cap grant money is being used for programming. They are looking to hire someone to do drug screening pre-trail. This will come out of their T-Cap money, no additional expense to the county.

Judge Conway stated that a portion of the room is under the sidewalk, he would like to have a wall built, and therefore it would be two separate offices. Judge Conway stated that they cannot use the T-Cap money for capital improvement projects. Judge Conway stated therefore it would have to be accommodated by the Commissioners. Judge Conway stated that Mr. Minor looked into the heating and air in there, it has been capped off, and hopefully they can reopen this. Mr. Welch stated there is no heat or air down there, he is not sure if it has been capped off or if there was heat down there to begin with. Mr. Welch suggested that they put in base board heat. Mr. Welch stated there is no air in there either. Mr. Welch stated these are the two main things they need to look into.

Mr. Wilde stated that the cost to build the walls would be less than \$3,000.00. Mr. Boose stated that he is 100% behind what Judge Conway wants to do, however his major concern is that they will do this at the cost of putting up a wall and then promises are made and the cost rises, he would rather see them move to a different location.

Judge Conway stated they are not asking for any promises today but would like to get it up and running as soon as possible. Commissioner Wilde stated he wanted to reiterate that the board is agreeing to the wall and paint. Mr. Wilde stated that they will be looking into heating and air at an affordable cost.

Terry Boose moved they move forward to add the additional wall in the basement of the old Citizen's Bank building now known as the Huron County Office Building and we look into what it would cost to heat and air condition at an affordable cost up to \$5,000.00. Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Aye – Joe Hintz

Aye – Bruce Wilde

**At 9:58 a.m.** the board recessed.

**At 10:05 a.m.** the board resumed regular session.

**Biglow Parkway Discussion:**

Mr. Boose stated he wanted a discussion on the memorandum between the village and county. His understanding was there was an agreement and Mr. Boose stated he wasn't sure everyone was happy with this agreement.

**REGULAR SESSION****TUESDAY****JANUARY 2, 2018**

Mayor John Martin, what they have been doing since its put in service they have maintained the roads by plowing, cutting the grass. It has now come time that the road will need to be resurfaced. Mr. Martin stated all along they have been trying to get a commitment from the county to take on the responsibility for maintaining it. Mr. Martin stated he feels what they have done in the past memorandum, they will continue to do such, but when it comes to maintenance or the resurfacing of the roadway, is something the village cannot take care of. They do not have the monies or the ability to do so. Mr. Boose stated that this caps it at around \$4,000 a year, Mr. Boose asked Mr. Martin if they could continue to do what they are doing for \$4,000.00 a year, and Mr. Martin said that is fine with what they are doing.

Mr. Wilde stated that is such a huge project, is there any state funds, Mr. Tansy stated there is funding for the bridge only. Mr. Hintz stated what is confusing about this is the Parkway is partially in New London, and partially in the county. Mr. Hintz asked if the Village of New London can afford to take care of the part that is partially in New London in regards to resurfacing this. Mr. Martin stated that they will not take care of this portion in regards to resurfacing. Mr. Hintz wanted to know if they legally could resurface a road that sits within a city/village limits, Mr. Tansey stated they work with other agencies but an agreement is signed before any work is performed.

Mr. Strickler stated that an agreement is the better way to go regarding this issue. Steve Bond, Attorney for Village of New London stated that the Village is willing to continue to plow and mow, but the Village doesn't want this held against them in the future, when the day comes and someone says they have to do something regarding this bridge, they do not want to hear "Well you guys have been maintaining this all along, so it must be your problem". Mr. Bond stated what they are saying out front out in the open is their view is this is the county's problem, but for the better of the citizens of both the village and the county, the village is willing to work in cooperation with the county until that decision is made someday in the future, and if someday in the future the county comes to the village and says, "we are willing to do this and you pay x percent," that will be up to the village council in that day and time to make that call.

Mr. Wilde is this memorandum new or are we keeping everything as is. Mr. Tansy, Engineers stance is whatever the prosecutor's recommendation is what he will go with. Mr. Bond stated that if language needs to be changed, they will review this and work with the county. Assistant Prosecutor would like to change some of the language and work with their attorney. Mr. Boose asked is this legally within the document regarding wording, Mr. Strickler stated yes. Mr. Bond asked what the timeframe is, Mr. Boose stated he would like this done by January 8, 2018.

**Commissioner Hintz report**

Mr. Hintz went out to view the space for the veterans and the letter was a good idea. Mr. Hintz would like to connect with them, or at least a couple members, to make sure they know what space they are talking about. Mr. Hintz wants everybody on the same page so there is no hold ups. Mr. Hintz will continue to stay in contact with the Veterans. Mr. Boose stated that the only problem he might have is are they under the same laws for public meetings as the Commissioners. Mr. Strickler stated yes. If the majority of the board attend this meeting to look at the space it should be in an open meeting.

**Public records requests.** Mr. Boose stated he thinks we are going too far out of our way to fill them. Mr. Boose would like the minutes to be put on-line. Mr. Boose would also like the Open Checkbook on-line. Mr. Strickler stated that if they are on line then they can be referred to the website. Mr. Boose would also like to let them come in to look for the documents available. Mr. Strickler stated no, this is where he draws the line, you don't want people coming in that may alter or destroy minutes. Mr. Strickler stated an employee would still need to be present to pull the minutes, turn the pages. Mr. Hintz asked Ms. Ziemba would this be easier for her. Ms. Ziemba stated that they have in the past had people come in and review the journals. Mr. Strickler stated someone needs to be supervising to make sure the records are not destroyed. Mr. Boose feels the office is spending way too much time on records requests, and if it is not a records request, we need to send the person who is requesting the records that it is not a request. Mr. Strickler stated that he has instructed Ms. Ziemba to respond to those requests, "this is not a public records request". Mr. Boose asked if written instructions can be given to them before they review the documents.

Mr. Boose spoke about the Veteran's meeting that was held and videotaped this, this meeting had all the board members present, should this have been a special meeting. Mr. Strickler stated that it should have been. Ms. Ziemba stated she found in her spam folder an email regarding this meeting. Mr. Boose asked if minutes are supposed to be taken, Mr. Strickler stated yes. Mr. Strickler stated if that was not the Veterans video, then it is not their minutes. Anyone can video a public meeting. Mr. Boose would like whomever

**REGULAR SESSION****TUESDAY****JANUARY 2, 2018**

handles the Veteran's in the Prosecutor's office need to have a discussion with them. Mr. Strickler asked if the Board knew if they were taking minutes, Mr. Hintz stated they are not sure that is why they are asking for the Prosecutor's to discuss this with the Veterans.

Mr. Boose asked if there is an issue for the sheriff, human society, dog warden, do we have any authority over what they are doing, Mr. Strickler stated the Commissioners only authority over an elected official is their budget. Mr. Strickler stated that the Dog Warden is an employee not an elected official. Mr. Strickler asked if the Human Society was a county office, Mr. Boose stated the Human Agent use to be under the Human Society, they use to pay for this agent to take care of abused animals. Mr. Strickler stated the only authority the Commissioners have is if they are their employee with is only the Dog Warden.

Mr. Boose stated there was some topics at winter conference he wanted to discuss with Mr. Welch. Mr. Boose stated there is a company called DJAAM Environmental regarding cleanups in environmental areas.

Columbus Micro is a company that takes all electronic products to recycle. They do not pay you for them but they give you a value for it. You can use the credit for them to purchase products or services. Should look into it. Mr. Welch stated they use to do electronic drives. Mr. Welch asked if they have to pay for shipping or do they have to deliver to them in Columbus? Mr. Boose stated that information should be inside their pamphlet.

Mr. Boose discussed [www.DamschroderRoofing.com](http://www.DamschroderRoofing.com) they are from Fremont, Ohio and they have done multiple government buildings including flat roofing. Mr. Boose would like Mr. Welch to speak with them.

Mr. Boose discussed the five year plan, would like to discuss this on January 8, 2018. Mr. Welch stated he has more costs to plug in. Mr. Boose stated will need some of these for the reorganization and budget. Mr. Tansey stated they are having some issues regarding pricing for their dumpsters & trash, they called down to Rumpke to get a price but they do not have any other business in Norwalk, if they were to do all the county facilities then they would be able to get them a price. Mr. Tansey stated the prices keep going up, Mr. Welch asked who they had now was it Republic, Mr. Tansey stated that is correct. Republic has not held up their end of the contract and the Engineer's office has been getting the run around which led to the conversation regarding the township residents where the rates are all over the place and this is out of our control. Rumpke stated they could come in and talk to the township trustees and give them a quote regarding that township. Mr. Welch stated a township can collect bids for this. Mr. Welch stated that he has a call into Rumpke to get costs to haul for the County.

Mr. Wilde discussed the tree issue from a previous storm, they are going to look at it tomorrow. And if the Engineer states they can remove them they will.

Mr. Wilde stated he talked to Gary Gillen, he is working with the city about the easement between the courthouse and the jail. He has also worked on the property on Shady Lane.

Mr. Wilde asked if there was any news on basement at the old antique mall. Mr. Welch stated he has read through all the reports and nothing is in writing stating they have to be metal shelves.

Mr. Boose stated at the last records retention it was brought up how our records are insured. CORSA said you are insured if the records are restorable. Nothing they can do if it is not restorable. They do not recommend storing files in the basement. CORSA didn't say they couldn't or that insurance would go up but they strongly recommend you don't.

Mr. Boose stated the carpet is in at North Pointe and carpet is going in at JFS today. Mr. Boose asked if we have extras for replacement. Mr. Welch stated he thinks they did but he will follow up.

Mr. Boose reviewed some topics from CCAO winter conference that he attended.

Mr. Boose stated he received a phone call from resident about the amount of money that would come to us if we have a Pilot program regarding the windfarm. Mr. Boose stated \$450,000 to the general fund. The Board discussed the AEZ, Mr. Hintz feels that the AEZ is out of the question, now they are looking into the pilot, he is waiting to hear what the other elected officials stand on this. Mr. Hintz will not agree to an AEZ.

Mr. Boose discussed the email he received from Don Graham, they have sent a letter to Dick Stein to see if there was any grant money to help fix the clock tower in Willard as part of their capital budget. Mr. Stein responded back, and Mr. Boose doesn't agree with some of the responses from him. Mr. Boose spoke to Mr. Stein regarding this and Mr. Stein may not be in agreement with this response either, this was responded by Mr. Stein's assistant.

#### **Commissioner Wilde report**

Mr. Wilde stated he greeted the new 911 Coordinator Tacy Bond. Mr. Wilde had spoken to Mr. Mead in regards to the townships not knowing what a 911 Coordinator did. They are going to work on communication so everyone understands what Ms. Bond is doing once a week. Mr. Boose discussed how the 911 Coordinator was going to be paid, what fund. Ms. Ziemba spoke to Mr. Tkach a letter is going to need to be sent by the 911 Committee stating how much they will be putting into the 911 fund for Ms. Bond's salary. Mr. Boose stated that it was in the minutes they were going to pay the salary of the 911 Coordinator in 2018. Ms. Ziemba stated that they need a copy of the minutes or letter stating what the dollar amount is to send to the budget commission before they meet to certify the final number. Mr. Boose stated that it was discussed that the payment for the salary for the 911 Coordinator in 2018 would come out of the 911 funds. The Commissioners were to pay for the benefits. Ms. Ziemba will asked Ms. Norton for the minutes, Mr. Boose stated there may not be a dollar amount in the minutes during this discussion.

Mr. Wilde stated that the Detox in Sandusky opened today and there is someone from Huron County there. Mr. Boose discussed a video that was posted on Facebook showing two residents shooting up in a vehicle at a car wash in Castalia. Mr. Boose commented on it that if they needed help that we could find them help.

Mr. Wilde spoke to Jennifer Reed at JFS, she is looking into a lot of different things including CCMEP receive \$370,000 a year for which we returned \$200,000. Ms. Reed found out with this money they can pay for our peer house, counseling, medical appointments etc. for working. Ms. Reed was very upset that this money wasn't used for things that the county needed. Mr. Boose stated that there are some concerns in regards to a couple of funds and how the money is being spent especially regarding the rules on how it can be spent. Mr. Boose asked is it proper to have an open discussion about those funds during a Commissioners meeting. Mr. Strickler stated if the commissioners are ultimately responsible for the funds then yes, if not then the head of DJFS. Mr. Wilde stated he thinks we give Ms. Reed a chance to review. Mr. Boose stated he would like Ms. Reed to know the Commissioners are concerned.

#### **Commissioner Hintz report**

Mr. Hintz discussed a call he received from a veteran, the gentleman stated he appreciated Mr. Hintz coming out and "stepping into the pit of vipers." The gentleman apologized for that.

#### **Administrator/Clerk report**

Mrs. Ziemba asked if the board will be attending the Muck Crop School on Thursday. The board will attend the luncheon. Mrs. Ziemba to let Mr. Gastier know.

Mrs. Ziemba stated she spoke with Sheriff Corbin regarding transport and who decides who needs picked up. The Sheriff explained they typically use a transport service because it is more cost effective. He decides based on the severity of the charge. Typically the decision is the sheriff's but sometimes it is at the request of the prosecutor. Currently they have someone on hold in Florida that they will be bringing back on murder charges once he is available for transport.

Mrs. Ziemba asked which person the board wanted appointed to the Huron Metro Housing Authority. Explained she has had no luck reaching out to the agency regarding this. The board would like Mr. Rinner appointed and a thank you letter sent to Mr. Mahl for his time on the board.

Mrs. Ziemba stated she reached out to Gary Bauer to see if he would be interested in serving on the Ohio District 5 Area Agency on Aging advisory council. Mr. Bauer would like to think about it and research before making a decision.

Mr. Boose stated he is going to speak with the dog warden with some ideas he has, especially regarding walking the dogs. Mr. Boose would like to know the funding, who is working what hours, and then run a couple things by him.

**REGULAR SESSION**

**TUESDAY**

**JANUARY 2, 2018**

**At 12:19 p.m.** Terry Boose moved to adjourn. Bruce Wilde seconded the motion. The meeting stood adjourned.

**IN THE MATTER OF CERTIFICATION**

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on January 2, 2018.

**IN THE MATTER OF ADJOURNING**

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 12:19 p. m.

\_\_\_\_\_  
Terry Boose

\_\_\_\_\_  
Joe Hintz

\_\_\_\_\_  
Bruce Wilde

**ATTEST**

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Clerk to the Board