

SPECIAL SESSION

THURSDAY

JUNE 14, 2018

The Board of Huron County Commissioners met this date in Special Session. Roll being called found the following members present: Terry Boose, Joe Hintz, Bruce Wilde.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the May 29, 2018 meeting(s) were presented to the Board. Joe Hintz made the motion to waive the reading of the minutes of the May 29, 2018 meeting(s) and approve as presented. Bruce Wilde seconded the motion. Voting was as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

18-193

**IN THE MATTER OF CERTIFYING CLAIMS SCHEDULES TO THE HURON COUNTY
AUDITOR FOR PAYMENT**

Joe Hintz moved the adoption of the following resolution:

WHEREAS, as per Ohio Revised Code 305.10, a resolution must be made by the Board of Huron County Commissioners to accompany the Claims Schedule to the Huron County Auditor's Office for payment; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby approve Claim Schedule 06/14/18 and authorizes the Huron County Auditor to make the necessary warrants; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion.

**Discussion: Terry Boose to abstain from payment to Custom Metal Works \$6,500.38. The Board would like to hold the mortgage payment to Norwalk Area United Fund in the amount of \$690.94. Do not agree with paying mortgages. Also would like to know why the payment is made to Norwalk Area United Fund. Mr. Wilde has a meeting next week with them and will ask.*

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

Huron County Claims Register for Payment Batches					
Payment Type: All					
Warrant Numbers: All					
Funds: 001 to 950					
Warrant Dates: 6/18/2018 to 6/18/2018					
Payment Batches: 261591 to 261591					
Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount
Fund: 001 - General Fund					
Department: Commissioners					
06/18/2018	Peacock Water	261591	2018-001451	Water delivery	\$30.75
Account 001.001.00475 (Other Expenses) Total:					\$30.75
06/18/2018	Timothy A Nyman	261591	2018-001261	New website	\$330.00
06/18/2018	Clare A Regan	261591	2018-001261	SSL web server certificate	\$79.99
Account 001.001.00525 (Contract Services) Total:					\$429.99
Department Commissioners Total:					\$450.74
Department: Data Processing					
06/18/2018	SeaGate Office Products	261591	2018-000011	Ink	\$712.87
Account 001.003.00175 (Supplies) Total:					\$712.87
06/18/2018	ES Consulting Inc	261591	2018-000021	Dell Cytelink Computer	\$1,450.75
Account 001.003.00200 (Equipment) Total:					\$1,450.75
06/18/2018	US Bank Equipment Finance	261591	2018-000031	Ricoh Copier 36143-461018	\$577.83
06/18/2018	Cygal Data Technologies Inc	261591	2018-000031	Service Fee Second Half Tax Bills & Envelopes	\$3,266.56
06/18/2018	Crow Net Inc	261591	2018-000031	Email Addresses	\$65.45
06/18/2018	ES Consulting Inc	261591	2018-000031	Remote Support	\$75.00
Account 001.003.00275 (Contract Services) Total:					\$4,468.38
Department Data Processing Total:					\$6,632.01
Department: Treasurer					
06/18/2018	MT Business Technologies Inc	261591	2018-001751	copier overages 4/10-5/9/2018	\$6.14
06/18/2018	Smart Bill	261591	2018-001751	Service Fee Second Half Tax Bills & Envelopes	\$3,266.56
Account 001.005.00475 (Other Expenses) Total:					\$3,304.70
06/18/2018	MT Business Technologies Inc	261591	2018-001761	Copier lease 6/12-7/11/2018	\$194.66
Account 001.005.00525 (Contract Services) Total:					\$194.66
Department Treasurer Total:					\$3,499.36
Department: Prosecutor					
06/18/2018	WB Mason Co Inc	261591	2018-000251	COVIDO Holders/Envelopes	\$10.98

Claims Register for Payment Batches					
Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount
06/18/2018	WB Mason Co Inc	261591	2018-000251	Legal Size Pocket Folders	\$51.98
06/18/2018	SYNCSBAmazon	261591	2018-000251	2 Pack Cartridge/Trauma Kit	\$121.25
06/18/2018	Freemont Fax Print LLC	261591	2018-000251	Envelopes & Brief Paper	\$94.00
06/18/2018	Peacock Water	261591	2018-000251	Bottled Water & Cooler Rental	\$27.00
06/18/2018	TotalFunds	261591	2018-000251	Postage	\$346.50
Account 001.006.00175 (Supplies) Total:					\$644.72
06/18/2018	Matrix Pointe Software LLC	261591	2018-000201	2 Month License Fees	\$4,000.00
06/18/2018	MailFinance	261591	2018-000201	Postage Meter Lease	\$120.00
06/18/2018	US Bank Equipment Finance	261591	2018-000201	Copier Lease	\$248.95
06/18/2018	ES Consulting Inc	261591	2018-000201	Computer Support	\$275.00
Account 001.006.00275 (Contract Repairs) Total:					\$4,643.95
Department Prosecutor Total:					\$5,298.67
Department: Adult Probation					
06/18/2018	Ohio Chief Probation Officers Association	261591	2018-000301	2018 Line Officers Training Institute-A Cooke	\$175.00
Account 001.010.00475 (Other Expenses) Total:					\$175.00
Department Adult Probation Total:					\$175.00
Department: Juvenile					
06/18/2018	Research Associates Inc	261591	2018-000191	H1 Locks & Hanging Folders	\$65.98
Account 001.013.00175 (Supplies) Total:					\$55.98
06/18/2018	Thomas P Kuntze	261591	2018-000231	Psychological Services 6/6/18-6/21/18	\$676.63
Account 001.013.00380 (Child Support) Total:					\$576.63
Department Juvenile Total:					\$632.59
Department: Juvenile Detention					
06/18/2018	Service County Youth Center	261591	2018-000281	5/18 Detention Care	\$6,336.00
06/18/2018	BI Inc	261591	2018-000281	5/18 Electronic Monitoring	\$2,293.80
Account 001.015.00475 (Other Expenses) Total:					\$8,629.80
Department Juvenile Detention Total:					\$8,629.80
Department: Clerk of Courts					
06/18/2018	WB Mason Co Inc	261591	2018-001841	Pager	\$75.48
Account 001.017.00175 (Supplies) Total:					\$75.48
Department Clerk of Courts Total:					\$75.48
Department: Coroner					
06/18/2018	Lucas County Coroner	261591	2018-003771	Autopsy A-355-18	\$1,450.00
06/18/2018	Lucas County Coroner	261591	2018-003771	Autopsy A-414-18	\$1,450.00
06/18/2018	Lucas County Coroner	261591	2018-003771	Autopsy A-81-18	\$182.00

Claims Register for Payment Batches					
Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount
06/18/2018	Lucas County Coroner	261591	2018-003771	Autopsy A-343-18	\$1,450.00
06/18/2018	Lucas County Coroner	261591	2018-003771	Autopsy A-193-18	\$116.00
06/18/2018	Lucas County Coroner	261591	2018-003771	Autopsy A-274-18	\$1,450.00
06/18/2018	Lucas County Coroner	261591	2018-003771	Autopsy A-274-18	\$171.61
06/18/2018	Lucas County Coroner	261591	2017-005291	Autopsy A-1145-17	\$281.00
Account 001.018.00525 (Contract Services) Total:					\$6,386.61
Department Coroner Total:					\$6,386.61
Department: Police Muni Court					
06/18/2018	Nowak Municipal Court	261591	2018-001821	Witnesses or jurors	\$130.28
Account 001.019.00554 (Nowak) Total:					\$130.28
Department Police Muni Court Total:					\$130.28
Department: Building and Grounds					
06/18/2018	Carter Lumber Co	261591	2018-001431	Extension cord ends	\$9.48
06/18/2018	Nowak Ace Hardware	261591	2018-001431	Locks, keys, PVC, valves, putty knife, etc	\$279.03
Account 001.022.00175 (Supplies) Total:					\$288.51
06/18/2018	Maple City Saw & Mower	261591	2018-001671	Weed trimmer head, filter, carburetor, gasket	\$502.75
06/18/2018	New Haven Supply	261591	2018-001671	Elbow pipe, adapter, socket	\$7.30
06/18/2018	Parade Chevrolet Sales Incorporated	261591	2018-001671	Replacement rear tailgate	\$689.21
06/18/2018	New Haven Supply	261591	2018-001671	Hot water tank, couplings, pipe union, etc	\$532.64
Account 001.022.00275 (Repairs Maintenance) Total:					\$1,933.52
06/18/2018	Tulmar Equipment & Supply LTD	261591	2018-001361	Boats-Mc Armstrong	\$40.85
Account 001.022.00475 (Other Expenses) Total:					\$40.85
06/18/2018	Crow Net Inc	261591		hccommissioners.com hosting and registration fee	\$140.00
Account 001.022.00524 (Internet) Total:					\$140.00
06/18/2018	Ohio Edison	261591		Electric-305 Shady Ln	\$654.35
06/18/2018	Ohio Edison	261591		Electric-12 E Main St	\$123.15
06/18/2018	Ohio Edison	261591		Electric-12 E Main Rt 1	\$66.75
06/18/2018	Ohio Edison	261591		Electric-12 E Main 4PLR	\$446.35
Account 001.022.00526 (Electric) Total:					\$1,228.60
06/18/2018	Huron County Transfer Station	261591		Trash	\$568.77
Account 001.022.00529 (Trash) Total:					\$568.77
Department Building and Grounds Total:					\$4,191.45
Department: Sheriff					
06/18/2018	Vitek Bank	261591	2018-001991	Fuel Purchases-May (Monitor)	\$316.48
06/18/2018	Vitek Bank	261591	2018-001991	Fuel Purchases-May (Circle K)	\$5,385.56

Claims Register for Payment Batches					
Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount
06/18/2018	Vance Outdoors Inc	261591	2018-001991	Hornady 30275 CS 223 Rem Ammo	\$1,624.00
Account 001.023.00175 (Supplies) Total:					\$5,325.82
06/18/2018	Fin Feather Fur Outfitters Sandusky LLC	261591	2018-002001	Sonic Cleaner for Firearms	\$123.88
Account 001.023.00200 (Equipment) Total:					\$153.98
06/18/2018	Kyle Knight Media	261591	2018-002011	Email & Website Updates-April & May	\$60.00
06/18/2018	PeopleFacts	261591	2018-002011	Monthly Monitoring Fee	\$8.33
06/18/2018	Huron County Commissioners	261591	2018-002011	Vehicle Maintenance-Sheriff	\$55.45
06/18/2018	Car Parts Warehouse	261591	2018-002011	Seat	\$2.42
06/18/2018	NAPA Sandusky	261591	2018-002011	Oil Filter	\$16.77
06/18/2018	NAPA Sandusky	261591	2018-002011	Accumulator	\$27.27
06/18/2018	NAPA Sandusky	261591	2018-002011	Cone Deposit Credit	(\$4.63)
06/18/2018	ES Consulting Inc	261591	2018-002011	Onsite Service for Dispatch Computers	\$385.00
06/18/2018	NAPA Sandusky	261591	2018-002011	Oil Filter	\$5.59
06/18/2018	NAPA Sandusky	261591	2018-002011	Brake Pads	\$114.68
06/18/2018	NAPA Sandusky	261591	2018-002011	Oil Filter	\$5.59
06/18/2018	NAPA Sandusky	261591	2018-002011	Water Pump, Pressure Hose & Cone Deposit	\$101.82
06/18/2018	NAPA Sandusky	261591	2018-002011	Oil Filter	\$5.59
06/18/2018	NAPA Sandusky	261591	2018-002011	Radiator Fan Assy	\$212.99
06/18/2018	NAPA Sandusky	261591	2018-002011	Oil Filter	\$5.45
06/18/2018	Car Parts Warehouse	261591	2018-002011	Wipers & Filter	\$11.12
06/18/2018	Car Parts Warehouse	261591	2018-002011	P/S Pump & Core	\$59.89
06/18/2018	Car Parts Warehouse	261591	2018-002011	Top Cap Brake	\$54.00
06/18/2018	Car Parts Warehouse	261591	2018-002011	Cone Return	(\$40.00)
06/18/2018	Nowak Ace Hardware	261591	2018-002011	Sub	\$6.99
Account 001.023.00275 (Contract Repairs) Total:					\$1,151.05
06/18/2018	Ohio Peace Officer Training Academy	261591	2018-002021	First Line Supervision Training-1 Vogel	\$460.00
06/18/2018	Ohio Peace Officer Training Academy	261591	2018-002021	First Line Supervision Training-1 Kaufman	\$460.00
06/18/2018	Ohio Peace Officer Training Academy	261591	2018-002021	CPR-Coronation Fee & Policebook	\$50.00
Account 001.023.00280 (Training) Total:					\$970.00
06/18/2018	Lee A Vothbeckes PhD Inc	261591	2018-002031	Assessment Interpretation-J Murney	\$300.00
Account 001.023.00475 (Other Expenses) Total:					\$300.00
Department Sheriff Total:					\$10,900.65
Department: Disaster Service					
06/18/2018	Huron County Commissioners	261591	2018-004141	Vehicle maintenance	\$107.00
06/18/2018	Huron County Commissioners	261591	2018-004141	Vehicle maintenance	\$35.95
06/18/2018	US Bank Equipment Finance	261591	2018-004141	Copier	\$28.86
06/18/2018	Arthur D Head II	261591	2018-004141	EMK Fundamentals course	\$176.61
06/18/2018	Car Parts Warehouse	261591	2018-004141	Filter, plugs, oil	\$66.91
06/18/2018	Vitek Bank	261591	2018-004141	Fuel for EMK Vehicle	\$591.58

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Claims Register for Payment Batches					
Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount
06/16/2018	Huron County Commissioners	201591	2018-00414/1	Vehicle maintenance	\$36.00
Account 001.036.00175 (Supplies) Total:					\$1,112.31
Department Disaster Service Total:					\$1,112.31
Department: Public Defender Commission					
06/16/2018	Thomas Puckett	201591	2018-00320/1	Mileage Reimbursement	\$136.32
06/16/2018	Timothy Douglas Orford	201591	2018-00320/1	Mileage Reimbursement	\$191.29
Account 001.027.00300 (Travel) Total:					\$290.52
06/16/2018	CU Incorporated	201591	2018-00321/1	Document Destruction	\$36.00
Account 001.027.00475 (Other Expenses) Total:					\$30.00
Department Public Defender Commission Total:					\$320.52
Department: Childrens Services					
06/16/2018	Huron County Job & Family Services	201591	2018-00289/1	Transfer 101 to 145 June 2018	\$49,898.39
Account 001.031.00625 (Contract Services) Total:					\$49,898.09
Department Childrens Services Total:					\$49,898.09
Department: Jail Operations					
06/16/2018	Aramark Services Inc	201591	2018-00235/1	Desk Shave, Mattresses & Towels for Inmates	\$994.90
06/16/2018	Wex Bank	201591	2018-00235/1	Fuel Purchase-May (Circle K)	\$1,047.39
Account 001.036.00178 (Supplies) Total:					\$1,942.29
06/16/2018	Emergency Professional Services Inc	201591	2018-00235/1	Inmate Medical Treatment-J File	\$69.35
06/16/2018	Aramark Services Inc	201591	2018-00235/1	Shampoos, Washcloths, Razors etc for Inmates	\$362.58
06/16/2018	Kaiser Community Pharmacy	201591	2018-00235/1	Balance Due & Syringes	\$13.50
Account 001.036.00177 (Medical/Hygiene) Total:					\$465.43
06/16/2018	Aramark Services Inc	201591	2018-00207/1	Inmate Meals 04/28-05/23/18	\$12,708.97
Account 001.036.00178 (Inmate Food) Total:					\$12,708.97
06/16/2018	Fit Feather Fur Outfitters Sandusky LLC	201591	2018-00238/1	Sonic Cleaner for Firearms	\$193.98
06/16/2018	Ralich & Ralich Inc	201591	2018-00203/1	Paladin I Vest-M Knot	\$799.99
06/16/2018	Galle LLC	201591	2018-00203/1	Uniform Pants-D Gals	\$65.98
Account 001.036.00200 (Equipment) Total:					\$1,019.95
06/16/2018	Nonwalk Ace Hardware	201591	2018-00203/1	Anchor	\$19.27
06/16/2018	Nonwalk Ace Hardware	201591	2018-00203/1	Anchor & Angle	\$49.26
06/16/2018	Nonwalk Ace Hardware	201591	2018-00203/1	Padlock	\$27.59
06/16/2018	PeopleSoft	201591	2018-00235/1	Monthly Monitoring Fee	\$16.34
Account 001.036.00275 (Contract Repairs) Total:					\$112.45

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Claims Register for Payment Batches					
Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount
Department: Public Assistance					
06/16/2018	Dash Rentals LLC	201591	2018-00076/1	PRC-Tasha Prother Rent	\$445.00
06/16/2018	Thomas Kagy	201591	2018-00076/1	PRC-Alquiel Herrera Rent	\$1,000.00
Account 115.115.00020 (PRCSS) Total:					\$1,445.00
06/16/2018	CSupplies.com	201591	2018-00077/1	Magnetic Dry Erase Board	\$59.50
06/16/2018	John Wiley & Sons Inc	201591	2018-00077/1	Pathway Planner Meter for Workforce Youth	\$11,260.00
Account 115.115.00020 (COMEP) Total:					\$11,309.50
06/16/2018	Jennifer Reed	201591	2018-00050/1	Non Taxable Travel	\$19.52
06/16/2018	CJFSCA Canton District Directors Association	201591	2018-00050/1	2018 Directors Trng Conference	\$1,000.00
Account 115.115.00000 (Travel) Total:					\$1,151.52
06/16/2018	Wex Bank	201591	2018-00050/1	Fuel-Admin/Fuel-May 2018	\$197.67
06/16/2018	MT Business Technologies Inc	201591	2018-00050/1	Copier Maintenance-May 2018	\$23.70
06/16/2018	Northwoods Consulting Partners Inc	201591	2018-00050/1	Annual Support Renewal 5/1/18-4/30/2018	\$10,822.00
06/16/2018	MT Business Technologies Inc	201591	2018-00050/1	Copier Maintenance-May 2018	\$91.33
06/16/2018	Northwoods Consulting Partners Inc	201591	2018-00050/1	Annual Support Renewal 5/1/18-4/30/2018	\$6,399.99
06/16/2018	MT Business Technologies Inc	201591	2018-00050/1	Copier Maintenance-May 2018	\$27.97
06/16/2018	SeaGate Office Products	201591	2018-00050/1	Anti-Fogging Mist (PS)	\$69.15
06/16/2018	MT Business Technologies Inc	201591	2018-00050/1	Copier Maintenance-May 2018	\$97.19
06/16/2018	MT Business Technologies Inc	201591	2018-00050/1	Copier Maintenance-May 2018	\$47.61
06/16/2018	MT Business Technologies Inc	201591	2018-00050/1	Copier Maintenance-May 2018	\$148.18
06/16/2018	Northwoods Consulting Partners Inc	201591	2018-00050/1	Annual Support Renewal 5/1/18-4/30/2018	\$12,719.34
06/16/2018	DirectCity Source Inc	201591	2018-00050/1	PPR-Vibe	\$155.00
06/16/2018	Piney Bowes Inc	201591	2018-00050/1	Power surge protector for mail machine	\$299.00
06/16/2018	Chiride Lane Industries Inc	201591	2018-00050/1	Record Retention	\$645.40
06/16/2018	Huron County Commissioners	201591	2018-00050/1	Copy Paper-20 Cases	\$442.40
Account 115.116.00475 (Other Expense) Total:					\$32,020.20
Department Public Assistance Total:					\$45,926.22
Department: Public Assistance					
06/16/2018	MT Business Technologies Inc	201591	2018-00050/1	Copier Maint-May 2018	\$135.47
06/16/2018	MT Business Technologies Inc	201591	2018-00050/1	Copier Maint-May 2018	\$129.17
06/16/2018	Wex Bank	201591	2018-00050/1	Fuel-May 2018	\$1,388.11
06/16/2018	State Treasurer of Ohio	201591	2018-00050/1	Almshs services (Jan-March 2018)	\$192.00
Account 115.116.00475 (Other Expenses) Total:					\$1,554.75
Department Public Assistance Total:					\$1,554.75
Fund 115 - Public Assistance Total:					\$47,480.97
Fund: 117 - Child Support Enforcement					
Department: Child Support Enforcement					
06/16/2018	MT Business Technologies Inc	201591	2018-00050/1	Copier Maint-May 2018	\$47.91

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Claims Register for Payment Batches					
Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount
06/16/2018	Huron County Transfer Station	201591		Trash	\$185.59
Account 001.036.00529 (Trash Pickup) Total:					\$185.59
Department Jail Operations Total:					\$16,435.68
Department: Miscellaneous					
06/16/2018	Lynch White & Jackson LLC	201591	2018-00131/1	Appointed counsel fees	\$575.00
06/16/2018	H2C Management Alton & Koch Co LPA	201591	2018-00131/1	Appointed counsel fees	\$450.00
06/16/2018	Coway Lloyd Jacobs Attorney At Law LLC	201591	2018-00131/1	Appointed counsel fees	\$62.00
06/16/2018	Ohio Public Defender	201591	2018-00131/1	Reimburse for court appointed attorney	\$450.00
06/16/2018	Reese Wineman Attorney At Law	201591	2018-00131/1	Appointed counsel fees	\$115.00
Account 001.040.00570 (Attorney Fees) Total:					\$1,682.00
Department Miscellaneous Total:					\$1,682.00
Fund 001 - General Fund Total:					\$107,952.55
Fund: 105 - Dog & Kennel					
Department: Dog & Kennel					
06/16/2018	Republic Services #93	201591	2018-00913/1	trash pick up	\$164.55
06/16/2018	Cruz Net Inc	201591	2018-00913/1	email web service	\$11.50
06/16/2018	Wex Bank	201591	2018-00913/1	Fuel Purchases	\$132.83
06/16/2018	Huron County Commissioners	201591	2018-00913/1	Brake/Robots Crown Vx-Dog Warden	\$18.00
Account 105.105.00275 (Contract Repairs) Total:					\$327.38
Department Dog & Kennel Total:					\$327.38
Department: Dog & Kennel Clerk					
06/16/2018	Fairfield Computer Services LLC	201591	2018-00038/1	Monthly Dog Licensing Software Subscription	\$200.00
Account 105.999.00175 (Supplies) Total:					\$200.00
Department Dog & Kennel Clerk Total:					\$200.00
Fund 105 - Dog & Kennel Total:					\$327.38
Fund: 111 - Sheriff I-N-D Child Support					
Department: Sheriff I-N-D Child Support					
06/16/2018	Wex Bank	201591	2018-00217/1	Fuel Purchase-May (Circle K)	\$207.86
Account 111.111.00175 (Supplies) Total:					\$207.86
Department Sheriff I-N-D Child Support Total:					\$207.86
Fund 111 - Sheriff I-N-D Child Support Total:					\$207.86
Fund: 115 - Public Assistance					

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Claims Register for Payment Batches					
Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount
06/16/2018	LexisNexis Risk Solutions	201591	2018-00050/1	Reports/Services-May 2018	\$59.70
06/16/2018	MT Business Technologies Inc	201591	2018-00050/1	Copier Maint-May 2018	\$95.64
Account 117.117.00475 (Other Expenses) Total:					\$152.85
Department Child Support Enforcement Total:					\$152.85
Fund 117 - Child Support Enforcement Total:					\$152.85
Fund: 123 - WIOA					
Department: WIOA					
06/16/2018	CSupplies.com	201591	2018-00050/1	Magnetic Dry Erase Board	\$59.49
06/16/2018	John Wiley & Sons Inc	201591	2018-00050/1	Pathway Planner Meter for Workforce Youth	\$11,260.00
Account 123.123.00230 (COMEP WIOA Youth) Total:					\$11,309.49
06/16/2018	Great Lakes Truck Driving School Inc	201591	2018-00050/1	Training COL-8 Lucks	\$4,896.00
06/16/2018	Great Lakes Truck Driving School Inc	201591	2018-00050/1	Training COL-J Jackson	\$4,896.00
Account 123.123.00230 (Purchased Services) Total:					\$9,992.00
Department WIOA Total:					\$21,299.49
Fund 123 - WIOA Total:					\$21,299.49
Fund: 125 - Auto Tax					
Department: Auto Tax Administrative					
06/16/2018	Efficient Web LLC	201591	2018-00347/1	Email Consulting Services	\$112.50
06/16/2018	Liliana R Bryant	201591	2018-00347/1	Clean Buildings	\$324.50
06/16/2018	MT Business Technologies Inc	201591	2018-00347/1	Maintenance Agreement Ricoh MP3550	\$759.38
Account 125.125.00275 (Contract Repairs) Total:					\$1,216.38
06/16/2018	Ohio Edison	201591	2018-00359/1	Electric Charges Deconsuoy Output	\$69.97
06/16/2018	Ohio Edison	201591	2018-00359/1	Electric Charges OOL	\$1,091.62
06/16/2018	Frederick Electric Cooperative Inc	201591	2018-00359/1	Electric Charges Ripley Output	\$37.59
06/16/2018	American Electric Power	201591	2018-00359/1	Electric Charges BR	\$9.74
06/16/2018	Center Lumber Co	201591	2018-00359/1	2x6 9' SPF Premium	\$25.52
06/16/2018	Smith & Appell	201591	2018-00359/1	SPF 2"x12 4x20S UNW-42N-SC-48647	\$49.94
06/16/2018	Columbia Gas	201591	2018-00359/1	Natural Gas Charges	\$252.90
06/16/2018	Smith & Appell	201591	2018-00359/1	EMT 125 1-1/4x10-Ext	\$82.47
06/16/2018	Center Lumber Co	201591	2018-00359/1	30 Felt	\$20.48
06/16/2018	Republic Services #93	201591	2018-00360/1	Trash Pickup Services	\$162.79
06/16/2018	John Deere Financial	201591	2018-00360/1	Handle Front End Square Cylinder Hyd	\$26.22
06/16/2018	4Imprint Inc	201591	2018-00413/1	Die Cut Handled Plastic Bags	\$1,839.48
06/16/2018	Verizon Wireless	201591	2018-00359/1	Monthly Cell Phone Charges	\$269.23
06/16/2018	Center Lumber Co	201591	2018-00359/1	2x4x10 & 12 4x2 Select SPF	\$33.92
06/16/2018	Columbia Gas	201591	2018-00360/1	Natural Gas Charges	\$69.85
Account 125.125.00475 (Other Expenses) Total:					\$3,999.64

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Claims Register for Payment Batches						Claims Register for Payment Batches							
Warrant Date	Claimant	Batch ID	PO #Line #	Line Description	Amount	Warrant #	Warrant Date	Claimant	Batch ID	PO #Line #	Line Description	Amount	Warrant #
06/18/2018	US Bank Institutional Custody Services	261591		Monthly Premium-Jefferson Healthcare	\$19,848.19		06/18/2018	Jakes Radiator Inc	261591	2018-003671	Tube nut & gaskets #109	\$36.66	
Account 125.125.00500 (Hospitalization) Total:					\$19,848.19		06/18/2018	Ziegler Tire & Supply Co	261591	2018-003671	Tire repairs #216 Mount & Dismount	\$30.00	
Department Auto Tax Administrative Total:					\$25,063.21		06/18/2018	Shredder Tractor Sales Inc	261591	2018-003671	Seal Kit for #644	\$74.50	
Department: Auto Tax Road							06/18/2018	Shredder Equipment	261591	2018-003671	Chain Link #665	\$48.50	
06/18/2018	Riley Materials Inc	261591	2018-003661	50.32 446-1 R Tons Surface	\$5,286.66		Account 125.126.00275 (Contract Repairs) Total:					\$10,645.33	
06/18/2018	Riley Materials Inc	261591	2018-003661	194.37 - 446-1 R Tons Surface	\$11,308.26		06/18/2018	Stanbury Register	261591	2018-003691	Legal Notice-Traffic Paint (Long Line)	\$84.63	
06/18/2018	Precision-Paving Inc	261591	2018-003661	Tack for spot repairs on roads	\$367.30		Account 125.126.00325 (Advertising/Printing) Total:					\$94.53	
06/18/2018	John Deere Financial	261591	2018-003661	Handle Pool Hole Square Cylinder Hyd	\$970.78		06/18/2018	C E Meyer Co	261591	2018-003701	Cylinder charges gases refill of cylinder	\$387.06	
Account 125.126.00210 (Materials) Total:					\$17,915.10		06/18/2018	Tuffman Equipment & Supply LTD	261591	2018-003701	Adjustable nozzle, scraper, gloves	\$152.66	
06/18/2018	Action Auto Supply of Norwalk Inc	261591	2018-003671	Chow-GMC Tin Lin	\$16.75		06/18/2018	Smeizer Paint & Supply LLC	261591	2018-003701	25 lb bag industrial epox	\$32.70	
06/18/2018	Action Auto Supply of Norwalk Inc	261591	2018-003671	Tail lamp assy	\$77.00		06/18/2018	Walman Community/SYNCS	261591	2018-003701	HDM Cable & Colors CUT Walkie-Talkies	\$6.88	
06/18/2018	Midway Inc	261591	2018-003671	Tube-Supply, 65C,ITOC	\$381.94		06/18/2018	Tuffman Equipment & Supply LTD	261591	2018-003701	Scraper, sprayer-acid	\$112.72	
06/18/2018	Action Auto Supply of Norwalk Inc	261591	2018-003671	Flange Unit	\$62.08		06/18/2018	C E Meyer Co	261591	2018-003701	Cylinder charges gases refill of cylinder	\$312.59	
06/18/2018	Midway Inc	261591	2018-003671	Transynd fluid	\$168.72		06/18/2018	Walman Community/SYNCS	261591	2018-003701	HDM Cable & Colors CUT Walkie-Talkies	\$59.00	
06/18/2018	Cleveland Metal Services Inc	261591	2018-003671	102-1-12 H9PS #912	\$14.00		06/18/2018	Tuffman Equipment & Supply LTD	261591	2018-003701	adjustable nozzle, ear-plugs, gloves, dust mask	\$94.68	
06/18/2018	Midway Inc	261591	2018-003671	multi-function lamp, safety lamp pigtail	\$30.71		06/18/2018	Tuffman Equipment & Supply LTD	261591	2018-003701	Mesh flagger ahead	\$171.67	
06/18/2018	Action Auto Supply of Norwalk Inc	261591	2018-003671	Reman Viper Motor	\$89.06		06/18/2018	Tuffman Equipment & Supply LTD	261591	2018-003701	glove, hand cleaner, hand wipes	\$33.05	
06/18/2018	Midway Inc	261591	2018-003671	chrome lamp 2.5"	\$7.48		06/18/2018	Tuffman Equipment & Supply LTD	261591	2018-003701	Batteries, tape measure, glove	\$68.00	
06/18/2018	Action Auto Supply of Norwalk Inc	261591	2018-003671	Switch ASH-Stop	\$176.83		06/18/2018	Walman Community/SYNCS	261591	2018-003701	HDM Cable & Colors CUT Walkie-Talkies	\$62.28	
06/18/2018	Action Auto Supply of Norwalk Inc	261591	2018-003671	Cosmetic plastic disc brake rotor	\$176.83		06/18/2018	HDI Supply Construction and Industrial	261591	2018-003701	Inverted Marking Paint	\$378.14	
06/18/2018	Midway Inc	261591	2018-003671	Synthetic Media Hydraulic	\$61.02		06/18/2018	White Cap	261591	2018-003701	Terminals, Marking Paint, Clamps, Wash	\$192.06	
06/18/2018	Action Auto Supply of Norwalk Inc	261591	2018-003671	Turn signal sw	\$101.13		06/18/2018	Kittling Motors	261591	2018-003701	Handle Pool Hole Squares Cylinder Hyd	\$1,716.50	
06/18/2018	Midway Inc	261591	2018-003671	3 wire pigtail, emergency lighting yellow	\$62.16		06/18/2018	Spencer Signs & Graphics LLC	261591	2018-003701	Safety Signs	\$123.96	
06/18/2018	Action Auto Supply of Norwalk Inc	261591	2018-003671	Viper Motor	\$82.49		06/18/2018	NAPA Sematuity	261591	2018-003701	ZEP ZINK AERO PTFE LUB	\$0.02	
06/18/2018	Midway Inc	261591	2018-003671	License Lamp, Chromet, Lamp Pigtail, etc	\$54.02		06/18/2018	NAPA Sematuity	261591	2018-003701	Cylinder charges gases refill of cylinder	\$423.30	
06/18/2018	Southeastern Equipment Co Inc	261591	2018-003671	Oil Filter, Filter Elements #916	\$30.37		06/18/2018	NAPA Sematuity	261591	2018-003701	Spray paint for equipment	\$85.86	
06/18/2018	Midway Inc	261591	2018-003671	chrome lamp 2.5"	\$80.14		Account 125.126.00475 (Other Expenses) Total:					\$4,555.31	
06/18/2018	The Center Company	261591	2018-003671	60" grass knives, fall knives #656	\$801.01		06/18/2018	Aerential Coring & Sawing Inc	261591	2018-003721	Cut Concrete Bridge Deck-Rome Greenwich	\$450.00	
06/18/2018	Midway Inc	261591	2018-003671	multi-function lamp	\$9.57		06/18/2018	CR Excavating Ltd	261591	2018-003721	Emergency Bridge Repair-Rome Greenwich	\$21,890.00	
06/18/2018	Action Auto Supply of Norwalk Inc	261591	2018-003671	chrome lamp	\$450.00		Account 125.126.00525 (Contract Services) Total:					\$22,250.00	
06/18/2018	Action Auto Supply of Norwalk Inc	261591	2018-003671	chrome lamp	\$191.71		Department Auto Tax Road Total:					\$55,838.00	
06/18/2018	Midway Inc	261591	2018-003671	Lube spray-on oil element	\$1.82		Fund 125 - Auto Tax Total:					\$80,901.21	
06/18/2018	Custom Electric Service Inc	261591	2018-003671	Alternator #407	\$119.00		Fund 131 - Records Technology						
06/18/2018	Custom Metal Works Inc	261591	2018-003671	Blot Trailer, Primer, Paint #316	\$5,500.38		Department: Records Technology						
06/18/2018	Kryswell Tractor Sales Inc	261591	2018-003671	Cartridge, Filter #913	\$172.80								
06/18/2018	Ziegler Tire & Supply Co	261591	2018-003671	Tire repairs #216 Mount & Dismount	\$334.59								
06/18/2018	Northern Ohio Truck Center Inc	261591	2018-003671	Air Spring	\$128.45								
06/18/2018	Northern Ohio Truck Center Inc	261591	2018-003671	Floor Clip	\$163.11								
06/18/2018	Midway Inc	261591	2018-003671	Air Element	\$28.81								
06/18/2018	Midway Inc	261591	2018-003671	Air Element	\$4.75								
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Claims Register for Payment Batches						Claims Register for Payment Batches							
Warrant Date	Claimant	Batch ID	PO #Line #	Line Description	Amount	Warrant #	Warrant Date	Claimant	Batch ID	PO #Line #	Line Description	Amount	Warrant #
06/18/2018	Document Technology Systems Ltd	261591	2018-002141	Way Recording	\$1,674.00		06/18/2018	Treasurer State of Ohio	261591	2018-002211	Webcheck Fees-April	\$3,500.00	
Account 131.131.00200 (Equipment) Total:					\$2,156.10		Account 143.143.00530 (Reimbursements) Total:					\$3,500.00	
Department Recordsers Technology Total:					\$2,156.10		Department National Webcheck Total:					\$3,500.00	
Fund 131 - Recordsers Technology Total:					\$2,156.10		Fund 143 - National Webcheck Total:					\$3,500.00	
Fund 132 - Clerk of Courts-Title							Fund: 145 - Childrens Services						
Department: Clerk of Courts-Title							Department: Children's Service						
06/18/2018	Chiefs Bank	261591	2018-001921	Service Fees	\$74.11		06/18/2018	Jennelle Reed	261591	2018-001001	Chaffee-Youth-Taxi Ride from Vindicator	\$86.00	
Account 132.132.00475 (Other Expenses) Total:					\$74.11		06/18/2018	Big Lube #6194	261591	2018-001001	ESAA Reinstallation - N. Homan - 2 Beds, Bedding	\$66.94	
Department Clerk of Courts-Title Total:					\$74.11		06/18/2018	Julie Westcott	261591	2018-001001	Foster Care Payroll-April 2018	\$3,213.00	
Fund 132 - Clerk of Courts-Title Total:					\$74.11		06/18/2018	Treasurer State of Ohio	261591	2018-001001	Fingerprinting Foster Care/Carecase/KPP	\$1,678.00	
Fund 133 - Juvenile Court Computer							Account 145.145.001150 (Contract Services) Total:					\$5,579.94	
Department: Juvenile Court Computer							Department Children's Service Total:					\$5,579.94	
06/18/2018	Cross Net Inc	261591	2018-000591	Web Site Hosting 06/15-06/15/18	\$30.00		Fund 145 - Childrens Services Total:					\$5,579.94	
Account 133.133.00260 (Expenditures) Total:					\$30.00		Fund: 154 - Juvenile Court Technology Grant						
Department Juvenile Court Computer Total:					\$30.00		Department: Juvenile Court Technology						
Fund 133 - Juvenile Court Computer Total:					\$30.00		06/18/2018	R J Beck Protective Systems Inc	261591	2018-000421	Alarm System Upgrade	\$4,207.00	
Fund 135 - Concealed Carried Weapons							Account 154.154.00475 (Other Expenses) Total:					\$4,207.00	
Department: Concealed Weapons							Department Juvenile Court Technology Total:					\$4,207.00	
06/18/2018	Treasurer State of Ohio	261591	2018-000201	CCW/Fees-April	\$3,592.00		Fund 154 - Juvenile Court Technology Grant Total:					\$4,207.00	
Account 135.135.00475 (Other Expenses) Total:					\$3,592.00		Fund: 177 - Emergency Management						
Department Concealed Weapons Total:					\$3,592.00		Department: Emergency Management						
Fund 135 - Concealed Carried Weapons Total:					\$3,592.00		06/18/2018	Resource Solutions Associates LLC	261591	2018-000391	CERT Activities	\$675.00	
Fund 137 - DYS Subsidy							Account 177.177.00475 (Other Expenses) Total:					\$675.00	
Department: DYS Subsidy							Department Emergency Management Total:					\$675.00	
06/18/2018	Viter Bank	261591	2018-000421	Fuel Purchases-May	\$88.94		Fund 177 - Emergency Management Total:					\$675.00	
Account 137.137.00475 (Other Expenses) Total:					\$88.94		Fund: 181 - SVAA						
Department DYS Subsidy Total:					\$88.94		Department: SVAA						
Fund 137 - DYS Subsidy Total:					\$88.94		06/18/2018	Kimberly Jones	261591	2018-002421	Travel to Belleuve	\$15.62	
Fund: 143 - National Webcheck							Account 181.181.00300 (Training/Travel) Total:					\$15.62	
Department: National Webcheck							Department SVAA Total:					\$15.62	
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SPECIAL SESSION

THURSDAY

JUNE 14, 2018

Claims Register for Payment Batches					
Warrant Date	Claimant	Batch ID	PO #Line #	Line Description	Amount
Fund: 183 - VOCA-A					
Department: VOCA-A					
06/18/2018	Firelands Fire Print LLC	201591	2018-0002891	Lithethead	\$59.00
Account 183.183.000325 (Printing) Total:					\$59.00
Department VOCA-A Total:					\$59.00
Fund 183 - VOCA-A Total:					\$59.00
Fund: 185 - 911					
Department: 911					
06/18/2018	Language Line Services	201591	2018-000391	Language 911 Interpretation	\$8.03
Account 185.185.000280 (Operations) Total:					\$8.03
06/18/2018	Catering By Design	201591	2018-000401	Amber alert training lunch	\$237.50
Account 185.185.000380 (Training) Total:					\$237.50
Department 911 Total:					\$245.53
Fund 185 - 911 Total:					\$245.53
Fund: 190 - Comprehensive Housing					
Department: Comprehensive Housing					
06/18/2018	Bobco Home Builders	201591	2018-001201	107 Park Ave	\$35,950.00
Account 190.190.000600 (Private Rehab) Total:					\$35,950.00
Department Comprehensive Housing Total:					\$35,950.00
Fund 190 - Comprehensive Housing Total:					\$35,950.00
Fund: 500 - Landfill					
Department: Landfill					
06/18/2018	Citrus Sandusky County Solid Waste District	201591	2018-000841	May Fees	\$76.32
06/18/2018	Pickland County Treasurer	201591	2018-000941	May Fees	\$247.59
06/18/2018	Huron County OHMD	201591	2018-000941	May Fees	\$15,241.72
06/18/2018	Treasurer, State of Ohio	201591	2018-000941	May Fees	\$17,558.67
06/18/2018	Greenfield Township	201591	2018-000841	May Heat Fees	\$602.32
Account 500.501.000250 (District/Local Fees) Total:					\$35,026.51
06/18/2018	BP Lurain County Recycling 4269	201591	2018-000851	May recycle disposal	\$1,839.45
06/18/2018	Safety Kleen Systems Inc	201591	2018-000851	Parts washer solvent	\$250.23
06/18/2018	Nowalk Ace Hardware	201591	2018-000851	Shop supplies	\$25.11
06/18/2018	Midway Inc	201591	2018-000851	Truck parts	\$48.45
06/18/2018	Shower Equipment	201591	2018-000851	Mower blades	\$76.08

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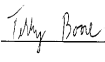
Claims Register for Payment Batches					
Warrant Date	Claimant	Batch ID	PO #Line #	Line Description	Amount
Fund: 500 - Landfill					
Department: Landfill Total:					
Fund 500 - Landfill Total:					\$39,326.24
Fund: 620 - Harter Trust					
Department: Harter Trust					
06/18/2018	City of Norwalk	201591	2018-001021	Harter-Campbell Family Rec-Pass	\$341.00
Account 620.620.000250 (Activities) Total:					\$341.00
Department Harter Trust Total:					\$341.00
Fund 620 - Harter Trust Total:					\$341.00
Fund: 635 - Commissary Trust					
Department: Commissary Trust					
06/18/2018	Keele Commissary Network	201591	2018-000231	Commissary Stock-April	\$1,132.24
06/18/2018	Keele Commissary Network	201591	2018-000231	Commissary Stock-April	\$1,188.22
06/18/2018	Keele Commissary Network	201591	2018-000231	Commissary Stock Credit-April	(\$23.48)
06/18/2018	Keele Commissary Network	201591	2018-000231	Commissary Stock-April	\$1,412.79
06/18/2018	Keele Commissary Network	201591	2018-000231	Commissary Stock Credit-April	(\$19.31)
06/18/2018	Keele Commissary Network	201591	2018-000231	Commissary Stock Credit-April	(\$23.60)
06/18/2018	Keele Commissary Network	201591	2018-000231	Commissary Stock Credit-April	(\$23.74)
06/18/2018	Keele Commissary Network	201591	2018-000231	Commissary Stock Credit-April	\$696.43
06/18/2018	Access Connections	201591	2018-000231	April 2018 Secure Transaction Fees	\$306.00
06/18/2018	Immate Calling Solutions	201591	2018-000231	Phone Time Use-April	\$7,534.36
Account 635.635.000250 (Expenditures) Total:					\$12,533.85
Department Commissary Trust Total:					\$12,533.85
Fund 635 - Commissary Trust Total:					\$12,533.85
Fund: 950 - Family & Children First Council					
Department: Family & Children First Council					
06/18/2018	Norwalk Area United Fund	201591	2018-004191	Mortgage Payment-Kimball-May 2018	\$690.94
Account 950.950.000210 (Crisis for Youth & Families) Total:					\$690.94

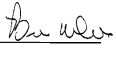
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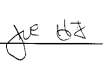
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Claims Register for Payment Batches					
Warrant Date	Claimant	Batch ID	PO #Line #	Line Description	Amount
06/18/2018	Bronck County	201591	2018-001191	Respite C & J King 6/15/18	\$24.00
Account 650.650.00475 (Other Expenses) Total:					\$24.00
Department: Family & Children First Council Total:					\$714.94
Fund 650 - Family & Children First Council Total:					\$714.94
Grand Total:					\$358,061.88

Sign 1 

Sign 2 

Sign 3 

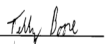
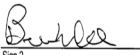

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Joe Hintz moved to pay the Then and Now for Engineers to pay Services for Treasurer State of Ohio in the amount of \$500.00. Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

Claims Register for Payment Batches						
Huron County						
Claims Register for Payment Batches						
Payment Type: All				Warrant Dates: 06/18/18		
Warrant Numbers: All				Payment Batches: 261591		
Funds: 001 to 950						
Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #
125 - Auto Tax Roads						
Department: Engineer						
6/18/2018	Treasurer State of Ohio	261591	2018-416	Loan Payment C/ST-Butler Road	\$500.00	
	142.142.00475				\$500.00	
	142				\$500.00	
125 - Auto Tax Roads					\$500.00	
001 - General Fund						
Department: Engineer						
					\$0.00	
001 - General Fund						
Grand Total:					\$500.00	
Sign 1 		Sign 2 		Sign 3 		

18-194

IN THE MATTER OF AWARDING BIDS AND ENTERING INTO CONTRACT FOR ITEM 642 TRAFFIC PAINT (LONG LINE STRIPING) FOR THE HURON COUNTY ENGINEER FOR VARIOUS COUNTY AND TOWNSHIP PROJECTS IN CALENDAR YEAR 2018.

Joe Hintz moved the adoption of the following resolution:

WHEREAS, pursuant to Resolution #18-152, and after notice was given pursuant to Section 307.87 of the Ohio Revised Code, Huron County sought bids for the supply and installation of Item 642 Traffic Paint at various locations; and

WHEREAS, bids was received and opened on Friday, June 1, 2018 at 10:01 a.m.; and

WHEREAS, these bids have been reviewed by the County Engineer as to their compliance with applicable terms and conditions of the bid with a recommendation from the Engineer that such bid be awarded to Oglesby Construction Inc. of Norwalk, Ohio; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby award the bid to and enter into contract, for the supply and installation of Item 642 Traffic Paint at various locations, with Oglesby Construction Inc. of Norwalk, Ohio with all prices effective until December 31, 2018; and further

BE IT RESOLVED, that all further matters relative to the award of this bid is to be coordinated through and with the Huron County Engineer; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Joe Hintz
- Aye – Bruce Wilde

**Contract on file*

18-195

IN THE MATTER OF AMENDING THE HUMAN RESOURCES/LOSS PREVENTION ASSISTANT JOB DESCRIPTION

Joe Hintz moved the adoption of the following resolution:

WHEREAS, the Board of Huron County Commissioners desires to amend the current Human Resources/Loss Prevention Assistant job description; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners approves amending the Human Resources/Loss Prevention job description as attached hereto and incorporated herein; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion.

**Discussion: Amending job description to a part-time/full-time 20-40 hr./wk. as needed position.*

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Aye – Joe Hintz

Aye – Bruce Wilde

HURON COUNTY COMMISSIONERS, JOB DESCRIPTION

Title: Human Resource/Loss Prevention Assistant

Status: Unclassified, part-time/full-time (20-40 hrs./wk., as needed), FLSA exempt

Job Summary: This professional position reports to and is supervised by the Director of Human Resources/Loss Prevention/Revenue Enhancement. The incumbent performs duties that assist the Director in all areas related to the management and administration of human resource policies and procedures, employee benefits, labor relations, Workers' Compensation, training and development, health and safety, risk management and loss prevention, accident analysis and prevention, building inspections, loss trends and analysis, a county-wide safety committee, wellness and employee assistance programs, drug-free workplace policy development and administration, employment and retention, equal opportunity employment, and legal and regulatory compliance. This position may also serve as the County Wellness Coordinator.

Essential Functions:

- Assists in the maintenance of updates to County health insurances and benefits; reviews benefits with new employees, completes registration and termination of employee health benefits; prepares billing for health insurance; tracks and verifies eligibility of employees and dependents for County health insurance; assists in implementing the FMLA.
- Assists in risk management duties; assists in ensuring compliance with safety practices, policies and regulations and CORSA (County Risk Sharing Authority) liability pool; conducts research and investigations to identify and evaluate potential safety hazards; coordinates safety activities throughout the County system (e.g., driver qualification standards, safety training, facility and equipment inspections, job safety audits, etc.); maintains records and compiles accident and exposure data as required by OSHA/PERRP regulations.
- Assists in investigation of all employee accidents/incidents; photographs, prepares, and compiles information for potential liability claims; communicates and reports to Director of HR/LP/RE potential claims, investigation results, and liability issues. Assists with Workers' Compensation investigations and claims management maintains records and compiles accident and exposure data as required by OSHA/PERRP regulations; prepares required reports; assists in administration/compliance with all federal and state regulations and reporting requirements, including OSHA, PERRP, HIPPA, ADA, ADEA, Title VII, FLSA, etc.

SPECIAL SESSION**THURSDAY****JUNE 14, 2018**

- Keeps files up-to-date, including periodically purging, destroying according to Public Records requirements, or boxing and moving to long-term storage.
- Assists in conducting research in preparation for collective bargaining negotiations and prepares reports accordingly.
- Processes paperwork for new employees, including ensuring employment packets are available when needed and that all required forms for HR and Payroll are submitted. Inputs employee data, such as name, address, emergency contact, certifications/licensing, etc.
- Maintains/updates employee data in County HRIS; maintains the strictest manner of confidentiality and safeguards data of a sensitive nature.
- Processes invoices for charge-backs; keeps SAMBA MVR roster up-to-date.
- Assists with annual requirements regarding CORSA, PERRP, BWC, ADAAA, FMLA, etc., and any other regulatory entities/statutes.
- Schedules meetings, including reserving rooms, requesting set-ups, and coordinating attendance; makes arrangements for training sessions, including scheduling rooms, and coordinating registration; takes Safety Committee and Insurance Committee minutes, types, and distributes.
- Processes training certificates.
- Attends conferences, trainings pertinent to HR/LP related matters as required or requested
- Assists in development of policy/procedure related matters and the development of job descriptions.
- Maintains regular and predictable attendance.
- Develops and maintains effective working relationship.
- Performs all essential functions with or without reasonable accommodation.
- Performs other related duties as assigned or requested.

Preferred Knowledge and Skills:

- Familiarity with county budgeting.
- Possess or obtain a valid Ohio driver's license within thirty (30) days of appointment.
- Knowledge of office practices and procedures, computer systems, software programs, and some knowledge regarding accounting and some budgeting practices.
- Must be able to follow directions, manage information, and maintain accurate records.
- Must have the demonstrated ability to maintain confidentiality, safeguard information of a sensitive nature.
- Must be detail-oriented and maintain accurate records.
- Must have excellent written and oral communication skills.

Preferred Education and Experience:

- An Associate's degree or higher in business, government, Human Resources or a related field or a combination of education/work experience commensurate with an Associate's degree or higher
- Two or more years of government or public sector experience.

Equipment Required:

All office equipment, including, but not limited to, computers, keyboards, telephone system equipment, copiers, scanners, recorders, projectors, and facsimile machines.

Work Environment:

Work is performed in a climate controlled office setting. Incumbent may drive to meetings, seminars, or other County offices as required, which may require outside exposure. Prolonged sitting is required, but is interrupted by standing and walking. Minimal bending, twisting, or lifting. No heavy lifting, hazardous, or physically demanding work. Must be able to type, record, communicate, and perform the essential functions of the position with or without reasonable accommodation.

Apr '17, May '18

Huron County Board of Commissioners

18-196

IN THE MATTER OF AMENDING RESOLUTION 17-244

WHEREAS, the job description for the Human Resources/Loss Prevention Assistant was amended to a part-time/full-time (20-40 hrs./wk., as needed) position per Resolution 18-195; and

WHEREAS, resolution 17-244 **IN THE MATTER OF HIRING A HUMAN RESOURCE/LOSS PREVENTION ASSISTANT FOR THE HUMAN RESOURCE/LOSS PREVENION/REVENUE ENHANCEMENT DEPARTMENT** needs to be amended to reflect this change; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners approves amending the hire resolution to a part-time/full-time (20-40 hrs./wk., as needed) position; and further

BE IT RESOLVED, that Julia Armstrong’s hours will be adjusted beginning June 25, 2018 to accommodate the needs of the office; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Joe Hintz
- Aye – Bruce Wilde

18-197

IN THE MATTER OF APPROPRIATING FUNDS IN THE COUNTY CAPITAL PROJECTS FUND #320

Joe Hintz moved the adoption of the following resolution:

WHEREAS, the Board of Huron County Commissioners being in receipt of an Amended Certificate of Estimated Resources for the County Capital Projects Fund #320 in the amount of \$1,810,000.00; and

WHEREAS, it is the desire of this Board of Huron County Commissioners to appropriate these funds to the County Capital Projects Fund #320; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the appropriation as follows:

TO:	320-320-00528	\$915,000.00	Parking Lot Improvement Bond	
	320-320-00529	\$180,000.00	Roof Repair & Improvement Bond	
	320-320-00530	\$430,000.00	Jail Improvement Bond	
	320-320-00531	\$285,000.00	Public Infrastructure Bond	and further

BE IT RESOLVED, that a certified copy of this resolution be sent to the Huron County Auditor and the departments requesting the appropriation; and further

BE IT RESOLVED the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion.

**Discussion: Mr. Boose stated now that the money is in and the projects are starting there needs to be regular updates on the projects from Mr. Welch. Mr. Welch stated he will get the board a schedule when he gets one.*

SPECIAL SESSION**THURSDAY****JUNE 14, 2018**

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Aye – Joe Hintz

Aye – Bruce Wilde

At 9:30 a.m. Sheriff Corbin, updated on the air handler, the contractor is finishing up. Sheriff Corbin stated the jail shower project will start tomorrow.

Mr. Boose asked if the jail was full, Sheriff Corbin stated not yet. He is working on a contract with Scioto County to house out of county prisoners.

Mr. Boose thanked Sheriff Corbin for meeting with them to discuss work release for the inmates and also helping inmates find jobs when they are released.

Mr. Boose explained that Mr. Wilde and he just got back from an opiates conference, there are some things they want to run by the Sheriff. Mr. Boose stated he was not sure if the Sheriff knew about this but there are strips that you can either swab the mouth or have them spit on and it can register 18 different panels and this also includes alcohol. Mr. Wilde stated that the cost is \$7 for a test, Sheriff Corbin stated they are paying \$8 because it also tests with Fentanyl. Mr. Hintz asked how accurate these are, Sheriff Corbin stated these are very accurate.

Mr. Welch stated that if they do put work crews on the road, Solid Waste District can help find this. Mr. Welch stated they already have a lot of vests and gloves.

Mr. Welch stated that there was a backflow device that failed back in August 2017, they had hired a company to help maintain these devices. When a device fails, they get a cost of repair from the company. On November 5, 2017 they received a cost for repair on back flow devices however it did not include the jail. The cost included the fairgrounds and here at the administration building, we went into contract with them January 2018. Mr. Welch stated those have been repaired, the one at the jail needs to be repaired. Mr. Welch stated that he will take responsibility for the jail that it failed in 2017, what he wants to clear up now is that it needs repaired, who is paying for this?

Mr. Boose stated that there are actually two issues here, (1) who's paying for the repair of the jail backflow system, Mr. Boose stated with Mr. Zurcher out there, it will be the jail's responsibility to pay for the repair. Mr. Boose stated issue (2) is this was missed and how do we stop this from happening again. The communication needs to be better between the jail (Mr. Zurcher) and Mr. Welch.

Sheriff Corbin stated that the vehicles will be to Lebanon Ford by tomorrow. Then they will have the equipment added to them. Sheriff Corbin stated once the new vehicles get here, he will get the older vehicles ready to be placed on GovDeals. Sheriff Corbin stated they would like to get the old barn cleaned out and get these items on GovDeals.

Mr. Wilde asked regarding the equipment in the kitchen, can these items be placed on GovDeals. Sheriff Corbin stated there is an old kitchen counter top, stainless steel stove. Ms. Ziemba stated that pictures and paperwork can be filled out and it all can be placed on GovDeals.

Mr. Boose stated that sometime they will have to get together to discuss the parking lots, when they get ready to start on this project. Mr. Welch stated that the employees from the Jail can park at DJFS, shuttle them back and forth. When DJFS is being done, they may have to use the jail's front parking lot for them.

Mr. Welch asked to discuss the generator at landfill and how is this being taken care of. Sheriff Corbin stated Mr. Zurcher is going out there once a week to test fire it and checking the propane. Sheriff Corbin stated that Mr. Mead just presented him with a bill for which the Sheriff took care of. Sheriff Corbin stated it was a maintenance fee bill.

Sheriff Corbin stated that they are in the process now with the Village of New London, Fireland's Electric has a tower that they currently have their repeaters on. Fireland's Electric is getting ready to sell the building which creates a problem for the Sheriff's Office. Sheriff Corbin stated the Christian tower on Townline Rd. 187, the owner of this tower stated that the Sheriff can use this, the owner usually charges \$37,000 a year, however he stated that law enforcement can use it for \$3,500 a year, and they are currently getting the contract rolling. This tower is 300 ft. off the ground. The owner of the tower has his

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THURSDAY

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own maintenance for the tower, therefore the Sheriff’s Office doesn’t have to worry about it. The cost they are looking at is the rental of the tower, microwave, antenna, repeater and what the cost it will be to run new lines.

Sheriff Corbin stated they got their 8th dispatcher, when he started they had 4.

Mr. Welch asked about the alarm call last night, who is supposed to respond, Mr. Zurcher is off the call list. Dispatch called Mr. Zurcher who called Mr. Welch who responded. Mr. Welch would like to know why Mr. Zurcher was notified and not Mr. Armstrong. Sheriff Corbin stated that Mr. Welch needs to contact the alarm system company and let them know who is responsible to be called. Mr. Welch stated they have already done this, this is why he is trying to figure out why Mr. Zurcher was notified. Mr. Boose stated that Mr. Welch needs to follow up with this. Sheriff Corbin stated that if they have a list to contact certain people, to get that to them.

Mr. Tkach asked when the dealership will have actually possession of the vehicles, Sheriff Corbin stated that he will get a call when they are in, he is hoping for next week.

Mr. Welch went over the changes to the lease regarding the old antique mall that Mr. Binette made especially the amount of rent. The amount that Mr. Binette came up with doesn’t make sense, they need to speak to him regarding this.

Mr. Welch asked about the roof at Peer Recovery, they need additional quotes because the one we have is too high. Mr. Wilde stated that we also need to let the companies know who may submit quotes that we will be getting materials for this. Mr. Welch asked what materials are we getting, Mr. Welch will call and speak to Michael Pack to see what materials is needed.

18-198

**IN THE MATTER OF APPROVING REQUESTS FOR EXPENDITURE OF OVER \$1,000.00
SUBMITTED TO THE BOARD JUNE 14, 2018**

Joe Hintz moved the adoption of the following resolution:

WHEREAS, requests for expenditures of over \$1,000.00 have been submitted for approval by the Board of Huron County Commissioners as follows:

<u>Job & Family Services (Fund 115 & 123)</u>		
Fisher Electronics	Audio-visual system for CCMEP training room	\$4,423.00
On the Vine Web Design	Branding project-CCMEP/WIOA Youth Program	\$1,100.00
<u>Building & Grounds (#022)</u>		
Wilkes Plumbing & Heating	Repair/replace toilet in lobby @ JFS	\$3,355.56
		now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the requests for expenditure of over \$1,000.00 as listed above; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

At 10:30 a.m. Carol Knapp, HCDC, came before the board to discuss the land bank. Ms. Knapp was reviewing the paperwork and she had a question regarding the structure of the land bank. Ms. Knapp stated she thought they were going with 7 people, Mr. Boose stated they are. Ms. Knapp stated the

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treasurer, two commissioners, largest city, and township, Jim Ludbun, Shawn Pickworth and David Freitag, that makes 8 people. Mr. Boose stated they could go to 9 people and add Ms. Knapp, Ms. Ziemba stated that if they are a board member they cannot be paid. Mr. Boose stated they will think about this and Mr. Hintz thanked her for catching this.

18-199

IN THE MATTER OF APPROVING A PROPOSAL FROM CAPITOL ALUMINUM & GLASS CORP. FOR WINDOW REPLACEMENT AT THE HURON COUNTY OFFICE BUILDING AND COURTHOUSE

Joe Hintz moved the adoption of the following resolution:

WHEREAS, the Board of Huron County Commissioners desires to replace designated windows at the Huron County Office Building and Courthouse; and

WHEREAS, Capitol Aluminum & Glass Corp. has submitted a proposal for material and labor to replace the requested windows in the amount of \$28,700.00; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners approves the proposal submitted by Capitol Aluminum & Glass Corp. for the replacement of windows, as attached hereto and incorporated herein; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Aye – Joe Hintz

Aye – Bruce Wilde

18-200

IN THE MATTER OF APPROVING A PROPOSAL FROM DAMSCHRODER ROOFING, INC. FOR ROOF REPLACEMENT AT THE HURON COUNTY ADMINISTRATION BUILDING

Joe Hintz moved the adoption of the following resolution:

WHEREAS, the Board of Huron County Commissioners desires to replace the low flat roof section at the Huron County Administration Building; and

WHEREAS, Damschroder Roofing Inc. has submitted a proposal for material and labor to replace the requested roof in the amount of \$35,691.00; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners approves the proposal submitted by Damschroder Roofing Inc. to replace the roof at the Huron County Administration Building, as attached hereto and incorporated herein; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Aye – Joe Hintz

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Aye – Bruce Wilde

18-201

IN THE MATTER OF REQUEST FOR STATEMENT OF QUALIFICATIONS FOR PROFESSIONAL ARCHITECTURAL AND ENGINEERING SERVICES FOR FACILITY REPAIR, RENOVATION, REPLACEMENT, ENERGY CONSERVATION, SUSTAINMENT, AND CONSTRUCTION PROJECTS IN HURON COUNTY, OHIO

Joe Hintz moved the adoption of the following resolution:

WHEREAS, the Board of Huron County Commissioners intends to contract for architectural and/or engineering services during 2018 and 2019 for facility repair, renovation, replacement, energy conservation, sustainment, and construction projects; and

WHEREAS, the qualifications will be kept on file for 2018 and 2019 projects; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby request statement of qualifications for professional architectural and/or engineering services during 2018 and 2019 for facility repair, renovation, replacement, energy conservation, sustainment, and construction projects no later than July 17, 2018 according to advertisement attached hereto and incorporated herein; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Aye – Joe Hintz

Aye – Bruce Wilde

PROCLAMATIONS

Scan

IN THE MATTER OF TRAVEL

Joe Hintz moved to approve the following travel request this day. Bruce Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Aye – Joe Hintz

Aye – Bruce Wilde

Victoria Jones, Victims Assistance to Bellevue Municipal Court on June 12, 2018 for court.

SIGNINGS

F Permit

Administrator/Clerk report

Ms. Ziemba stated she checked with Board of Elections, everything is fine with the new money coming in. Ms. Ziemba stated that Ms. Locke sent her an email stating that the money for the voting equipment, reimbursement has been approved, this is just one of the steps that it needs to go through before this is passed.

Commissioner Wilde report

Mr. Wilde discussed the Opioids conference that Mr. Wilde and Mr. Boose attended. Mr. Wilde stated they learned a lot, still so much more stuff that they don't know and learning about. There are a lot of opportunities out there that they have not tapped into.

Mr. Wilde stated that at the Board of revision meeting they knocked out a bunch of requests. Mr. Wilde

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stated they have schools left to do. Mr. Wilde stated there are 7 people at Eagle Creek Development that would like to see reductions.

Meeting Dates/Times:

Township trustee meeting tonight at the grange in New London. Mr. Boose stated that they will need to tie them down on the land bank and 911.

Land bank all three commissioners on, Mr. Boose asked if they can appoint the 8 of 9 people to the land bank board, and once they determine who the 9th person is appoint them to the board. Ms. Ziemba stated that is fine, however she is currently going over everything that Ms. Knapp sent to her.

Family and Children First 10 a.m. on Wednesday.

Courthouse Security 11:00 a.m. on Wednesday.

LEPC meeting at 1:00 p.m. on Thursday.

Willard Senior Enrichment at 4:30 – 6:30 p.m. on Thursday.

Farm Bureau at 7 p.m. on Thursday.

EMA meeting at 7:00 p.m. on Thursday.

EMA hazardous plan at 9:00 a.m. on Friday.

Landbank at 1:00 p.m. Friday, June 22, 2018.

Mr. Boose discussed the big contract out there that was discussed at the last 911 meeting. Members are not comfortable. The 911 committee meeting together to review the contract and give an opportunity for Commissioners to review ahead of time and to make sure everyone from 911 is in agreement. Ms. Ziemba stated that Mr. Binette was going to try and review the contract before he leaves tomorrow, and his understanding is that the board signs for all contracts. Ms. Ziemba spoke to Mr. Mead yesterday whom stated they sent it up to the Prosecutor's Office for review yesterday. Mr. Boose asked Ms. Ziemba to contact Mr. Mead to let him know that the Commissioners will not sign this agreement unless everyone from 911 committee is in agreement on this.

Commissioner Hintz report

Mr. Hintz stated that Melissa James called him about some ditches that needed cleaned out. Mr. Hintz spoke with Engineer, whom doesn't want the Airport Board to contact him directly. He will not do anything out there unless it goes through the Commissioners. Mr. Hintz stated that the Engineer will be more than happy to help when they can, the issue is they are so busy right now. Mr. Hintz stated they will be placed on a waiting list, it may not get done till this fall. Mr. Boose stated that they do not have enough information on this, and he is not agreeable to this yet. Mr. Boose would like to know the details to what the Engineer is going to do. Mr. Hintz stated that Mr. Tansey needs the details regarding this job from Ms. James. Mr. Hintz stated he will personally follow-up and get the details to the board.

Mr. Wilde stated he had forwarded the survey from Mr. Gillen, Mr. Boose asked if this has been forwarded to Senior Services, Mr. Wilde stated it has not. Mr. Boose asked if this has been forwarded to the Prosecutor's office, Mr. Wilde stated no.

Mr. Boose stated that Senior Enrichment needs to review this as well. Mr. Wilde stated that he spoke to Ms. Sandlers and explained that the area is staked out. Mr. Wilde stated the Senior Services legal description is done.

Mr. Wilde updated the board regarding EMA, he has an issue with things not being backed up especially since there was a contract with a company to make sure this doesn't happen. Mr. Boose stated they will discuss this with Mr. Mead when he comes before the board.

Commissioner Boose report

Mr. Boose stated the Statehouse report, there is a tax loophole on the tax committee this is not being supported by Mr. Boose.

Mr. Boose discussed an invitation from MHAS for an event coming up on June 25, 2018 called "It's ok not to be ok" free event for caring adults. Mr. Ashby stated that there was an article in the paper for parents/adults who engage with the youth. Help with communication in regards to mental health issues. The Commissioners would like this to be placed on the calendar.

Mr. Boose stated that Heather Horowitz emailed regarding the second meeting regarding the Huron

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County Jail, Communication/Collaboration, Mr. Hintz to continue to attend these meetings.

Mr. Boose asked Mr. Wilde about the courthouse keys if he spoke to Mr. Welch about it. Mr. Wilde stated someone needs to figure this out, they are requesting extra keys, and these are special keys for inside. These are not the fab keys. Mr. Boose is not sure he agrees with Betchman's security, they stated to rekey every 10 years. Mr. Welch got a cost of \$2,500. The issue is getting blank keys for the current locks. Mr. Boose stated that if they can get keys, get the keys and move on. Mr. Boose stated that it would be an issue if they were having a problem with the lock system and they would need to replace the whole system. But having an issue getting some keys, wanting to replace the system doesn't make financial sense.

Mr. Boose discussed the front of the old antique mall, he is willing to help the tenant to make the front of the building presentable.

Mr. Boose stated that the county law library doesn't have to be housed in the courthouse according to the Attorney General. Mr. Boose stated that they actually do not have to be located in Norwalk, just somewhere in the county.

At 11:51 a.m. the board recessed.

At 12:25 p.m. the board resumed regular session. Commissioner Boose and Commissioner Wilde present.

Commissioner Boose report – cont.

Mr. Boose discussed the CCAO Counties Current report, reentry grant the applications due June 25th. Mr. Boose would like Ms. Ziemba to touch base with Mr. Brown to make sure when the grant applications are truly do, and make sure if we can apply for this to get this done.

Lease discussions

The board discussed the following leases:

BMV/Title – according to the lease they are paying money towards the bonds. Mr. Boose states that the Title pays \$100,000/year, this is not designated towards anything specific. Mr. Boose stated that the utilities alone, gas and electric was \$13,000. Mr. Boose stated that we pay insurance on a building that doesn't belong to the county. Mr. Boose stated may need to have one commissioner sit down with Ms. Hazel and Mr. Tkach to this out.

Northpoint – Mr. Boose asked what the total spent on carpeting Northpoint last year was, and what the cost for the drinking fountain was also. Ms. Ziemba states she did not know the costs but could research those. Mr. Boose stated that they are currently paying rent in the amount of \$400.00 a year, less than \$6,000 a year.

Mr. Boose stated that the Commissioners are paying the following on a building: utilities, insurance, common space maintenance, janitorial, and maintenance to the area that is rented. Mr. Boose stated to recover our costs, these are numbers he is throwing out there for the next 12 months, \$900 a month, for the rest of this year, \$950 a month for the next year. This is way overdue, the Commissioners are currently spending on this building in repairs include the parking lot, windows, sidewalks. Ms. Ziemba stated she can change the lease agreement to state \$50.00 increase for every additional year. The board discussed the capital improvements, any capital improvements the tenant wants to do, must be approved by the commissioners and paid by the tenant.

Mr. Boose would like to open back up to contract with the Health Department, he is very disappointed in the current lease agreement.

Ms. Ziemba stated she needed clarification for 22 E. Main St. (old antique mall) regarding snow removal. Current lease states "*Lesser shall remove snow and salt ice on the public walk areas of the Real Estate a part of its regular operations, except during weekends, holidays, and other times the Lesser's facilities are closed. Should it be reasonably necessary for the conduct of Lessee's business, Lessee shall accomplish such snow and ice removal and shall be credited the reasonable cost thereof against the ensuing rent payment due*" Mr. Boose and Mr. Wilde would like the sentence removed about credited for snow removal.

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Mr. Wilde asked Mr. Welch regarding the roof at 22 E. Main St., Mr. Welch stated they are getting put on the contractors schedule.

Mr. Boose asked Mr. Welch if he spoke to Mr. Bettac regarding the heating/cooling at the old BMV/Title office, Mr. Bettac stated that everything worked on the Title side, but he was not sure on the BMV side, he is going to check into this.

Mr. Boose discussed the Northpoint lease trying to finish that up and wanted to let Mr. Welch know they are looking to raise the rent to \$900 and \$50.00 each additional year.

At 1:15 p.m. Terry Boose moved to adjourn. Bruce Wilde seconded the motion. The meeting stood adjourned.

IN THE MATTER OF CERTIFICATION

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on June 14, 2018.

IN THE MATTER OF ADJOURNING

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 1:15 p. m.

_____	_____
	Terry Boose
_____	_____
	Joe Hintz
_____	_____
	Bruce Wilde

ATTEST

Clerk to the Board