

**REGULAR SESSION****THURSDAY****JUNE 21, 2018**

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Terry Boose, Joe Hintz, Bruce Wilde.

**At 9:05 a.m. Public comment**

Carol Knapp, HCDC, would like to know who is running the Land Reutilization meeting tomorrow. Mr. Boose stated the Commissioners will, but may call on Ms. Knapp.

Mr. Boose would like Ms. Ziemba to ask Mr. Tansey to come in on Tuesday and the Commissioners will ask Mr. Pickworth regarding the permissive tax on roads.

**Commissioner Wilde report**

Mr. Wilde reviewed meetings for today and tomorrow and who will be attending.

Mr. Boose asked the board if there are any issues the board wants him to discuss at the farm bureau meeting. Mr. Boose will bring up wind energy.

**At 9:15 a.m. discussion of potential Senior Service land.** Original legal was 150 frontage. This has been changed to 200, then 250 feet frontage. Since the last meeting Senior Service had a discussion with the fire department. The fire department said they need 20 feet all the way around the building for the fire department to drive around. The new proposal is for 300 x 600 feet to accommodate their needs and the fire department needs. They don't think they will ever have a need for the additional option. We can still offer the option but don't believe they will ever use it and this is a little over 4 acres. The additional option will be for 200 by whatever is left all the way back. Initial option is 300 ft. x 600 ft., additional is 200 feet wide by length to the property line.

**At 9:34 a.m.** the board recessed.

**At 9:46 a.m.** the board resumed regular session.

**MHAS discussion:**

Mr. Boose stated based on the information he received from Randy Strickler about combining the MHAS with other counties it is the Board of Commissioners decision, Mr. Boose will be going to the MHAS meeting on Tuesday. Mr. Boose is going to ask to be added to the beginning of the agenda.

Ms. Ziemba stated that Sandusky, Seneca and Wyandot counties are one district. Crawford county and Marion County are one district. Ashland and Richland counties are a single district. Mr. Strickler stated that each Board of Commissioners has to agree and approve to create this.

Mr. Boose stated he would like to prepare a letter to surrounding counties stating Huron County is looking at joining a district or another county with their MHAS board and would like to speak with anyone who is interested. Mr. Strickler asked Mr. Boose why he is looking into this. Mr. Boose stated they have been looking into this for a while. Plus they have attended the opiate conference the last two years and what they learned in the breakout sessions. They found out the MHAS in other counties are doing things that our MHAS couldn't do because they have 5-6 employees when Huron County only has one employee.

**Contract & lease discussion**

***Erie Basin RC&D*** - Mr. Boose asked if there is any problem putting together a very simple contract with them. Mr. Boose asked Mr. Strickler to make a one page contract, he needs the cost and length of the contract/lease.

***North Point ESC***- Ms. Ziemba has not heard anything back from them. Mr. Boose would like to move forward with what they Commissioners have decided. Rent – from \$450.00 a month to 900.00 a month 1<sup>st</sup> year, \$950.00 a month 2<sup>nd</sup> year, \$1000 a month 3<sup>rd</sup> year and \$1,050.00 a month 4<sup>th</sup> year. Ms. Ziemba stated she will make the changes and send it to Mr. Strickler to review.

***22 E Main St.*** – Ms. Ziemba stated she will make the changes and send it to Mr. Strickler to review. The board agrees to remove the sq. ft. from the lease, to use “main floor”. The floor plan drawing will also be included. Mr. Boose stated that they will also include that the first 30 days will be rent free.

Mr. Boose asked if there are contracts/leases with OSU Ext. and Development Council. Ms. Ziemba stated no there is not.

*OSU Ext.* –Mr. Boose would like to know what other counties are doing, what are requirements. Mr. Boose stated there is an agreement with counties and the extension agents, how many we have before county is paying more. Mr. Boose stated the lease can be similar to Erie Basin.

*HCDC* – Ms. Ziemba suggested that the board have contract/lease with the Commissioners. Mr. Boose stated the lease can be similar to Erie Basin.

*Health Department*–Mr. Boose is not happy with the current lease with them. This needs to be reviewed. Ms. Ziemba stated they by \$833.00 a month for the whole bottom floor and ½ the main floor. Mr. Boose asked Mr. Strickler to review and let the board know what their rights are and if they can change it.

#### **IN THE MATTER OF TRAVEL**

Joe Hintz moved to approve the following travel request this day. Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde

Art Mead, EMA to Ottawa County on June 14, 2018 for the Mutual Aid – Damage Assessment, Flooding Training.

#### **Administrator/Clerk report**

Ms. Ziemba stated she received a phone call from Chris Mushett regarding the juvenile court records. The Latter Day Saints started doing their scanning on Tuesday. Mr. Mushett stated they are starting with 24 boxes from the old jail, Mr. Mushett wanted to know where to place these boxes after they were done. Ms. Ziemba contacted Mr. Minor whom stated he would have the summer kids move these boxes once they were finished over to the new storage space. Mr. Mushett called back and told Ms. Ziemba it must be an extra secured area. Ms. Ziemba informed Mr. Mushett they would need to go back to the old jail. Mr. Boose stated he would like documentation on to why these documents need to be in a secured area. Ms. Ziemba is not sure if they realize that it is in a locked area, same as the old jail.

Mr. Ziemba spoke with Ms. Armstrong regarding the driving policy, the following departments have not adopted the policy: Prosecutor’s Office, Auditor’s Office, Public Defender’s and Veteran’s Office. Ms. Ziemba asked the Board what they would like their next step to be. Mr. Boose would like a letter sent from the Board of Commissioners to these departments, saying that “The Commissioners are paying the insurance, and the insurance may go up due to the fact that they are not adopting our policy.”

Ms. Ziemba asked what happens if they still do not adopt our policy, what happens, Mr. Boose stated to make it public in a meeting they refuse to adopt the policy. Mr. Boose stated he is not sure they have any authority to do anything for those departments who do not adopt this policy, except possibly not suppling them with a vehicle. Mr. Boose stated that the letter could include “we will have to research further into what authority we have as to denying titles and authority to vehicles”, Ms. Ziemba stated she is not sure to put this into the letter. Ask them to please respond to the reason why you are not adopting this policy.

Mr. Minor stated he spoke to the Judge to have him look at the space for the storage of the records. Mr. Boose asked if Mr. Mushett had seen the space, Mr. Minor stated they did this morning. They wanted to know how much room they are allowed, Mr. Boose stated that they can put as much of their stuff that they need to, but we are not designating a space specifically for them.

Mr. Boose asked in regards to Meeting Room A, when we have people from out of town come in for a meeting this room is the worst looking room to have meetings in. Mr. Minor stated a lot of the stuff in there is old trophies, Mr. Boose stated that this is all extension stuff. Mr. Boose asked if stuff is leaking in the wall down there, Mr. Boose would like to keep an eye on this, and it is not leaking can we place something over the block walls. Mr. Boose would like to spruce this room up, he would like to make it look nice. Ms. Ziemba stated that it needs to be updated with new tables and chairs.

Mr. Minor discussed the carpet at the Public Defender’s Office, they are currently there right now. There are trip hazards everywhere in it, Mr. Steffanni stated that the carpet is going to do this again because every threshold have dropped, therefore he is not doing an continuous run, he is stopping at each door

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way placing a really good threshold down. Mr. Minor stated the biggest problem is the far file room, it currently has the 2x4 shelving in there, Mr. Minor wants to know if the Commissioners want them to completely empty this room out and disassemble the shelving. Mr. Boose stated that we don't do the carpet in this room, Mr. Minor stated it is one of the best carpets in there. Mr. Minor asked since this is not going to be done, can they put flooring in the bathroom up there, the Commissioners agreed to do that.

At 11:42 a.m. Bruce Wilde moved to adjourn. Joe Hintz seconded the motion. The meeting stood adjourned.

**IN THE MATTER OF CERTIFICATION**

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on June 21, 2018.

**IN THE MATTER OF ADJOURNING**

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 11:42 a. m.

	Terry Boose
	Joe Hintz
	Bruce Wilde

**ATTEST**

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Clerk to the Board