

REGULAR SESSION

THURSDAY

MARCH 15, 2018

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Terry Boose, Joe Hintz, Bruce Wilde.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the February 27, 2018 and March 1, 2018 meeting(s) were presented to the Board. Joe Hintz made the motion to waive the reading of the minutes of the February 27, 2018 and March 1, 2018 meeting(s) and approve as presented. Bruce Wilde seconded the motion. Voting was as follows:

Aye – Terry Boose
Abstain – Joe Hintz
Aye – Bruce Wilde

18-087

IN THE MATTER OF AUTHORIZING THE HURON COUNTY JUVENILE AND PROBATE COURTS TO OBTAIN A CREDIT CARD

Joe Hintz moved the adoption of the following resolution:

WHEREAS, Judge Timothy L. Cardwell has requested authorization from The Board of Huron County Commissioners to obtain a credit card for limited use by the staffs of the Huron County Juvenile and Probate Courts; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby authorizes the Huron County Juvenile and Probate Courts to obtain a credit card that shall be used only for the enumerated purposes as set forth in section 301.27 of the Ohio Revised Code and recommends the credit card selected not be a part of, or connected to, a rewards program; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

IN THE MATTER OF TRAVEL

Joe Hintz moved to approve the following travel request this day. Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde

Art Mead, EMA to Lorain County on March 16, 2018 for NC EMA Assoc. Meeting.

Alexis Salas, DJFS to Toledo, Ohio on April 3, 2018 – April 18, 2018 for Review & Adjustment Training.

Alexis Salas, DJFS to Toledo, Ohio on April 10, 2018 for Financial History & Allocation Training.

At 9:05 a.m. Public comment - No Comment

Administrator/Clerk report

Ms. Ziemba stated she had received a request for leave from the EMA Director for unpaid leave for surgery. He has sick and personal time totally less than 80 hours, the rest would be unpaid.

Joe Hintz moved to allow the EMA Director to be off for surgery for up to 4 weeks using all accumulated sick and personal time first, then the remaining will be unpaid. If additional time off is needed he will need to reapply. Bruce Wilde seconded the motion. The roll being called upon its

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adoption, the vote resulted as follows:

Aye – Terry Boose

Aye – Joe Hintz

Aye – Bruce Wilde

Ms. Ziemba stated she had forwarded the board a letter from the Sheriff. The letter reads: *Please find attached a quote from Calcom Inc. regarding our fire alarm system for the building. As of now it is not functioning properly and will need to be replaced. The entire system has been quoted at \$24,396.00. I respectfully request the board to consider this replacement. If you have any questions, please feel free to contact me.*

Mr. Boose stated he believes the Sheriff will need to find it in his budget. During budget process the Sheriff wanted all the funds and would pay for all the costs associated with the jail. Mr. Wilde agrees. Mr. Hintz stated it needs to be done but would like to speak with the Sheriff about it before saying he has to pay with it from his own funds. Mr. Boose stated he needs to speak with him soon because if the system is down then it needs to be fixed soon.

Ms. Ziemba asked if there was a decision about the Sheriff vehicles. Is she to move forward with preparing the resolution allowing the purchase and financing? Ms. Ziemba explained the paperwork submitted by the Sheriff does not match. She has sent an email asking for clarification. One form is for a 2017 Ford Explorer \$33,901. The other is a 2018 Ford Interceptor for \$33,401. Need the actual vehicle and dollar amount for the resolution. The board agreed. Wants additional information in the resolution stating the funding is for four years, not to exceed \$36,000, and any additional items needed for the vehicles that are not included in the initial purchase are to be paid from the Sheriff's account.

At 9:15 a.m. Susan Hazel, Clerk of Courts, presented her annual report. Ms. Hazel explained that at the start of the year, the new state-wide Automated Titling Program was implemented after 8 years of development. Title work completed in 2017 was about 15% greater than the previous 10-year average. Almost 12.5 million was collected for the State Department of Taxation by Huron County's Title Office. Title fees of \$475,000 were collected, \$110,000 was transferred from the clerk's Certificate of Title Fund to support the County's General Fund. Ms. Hazel stated that taxes collected by the Title Office increased by 10% from 2016. Watercraft titling was up by 30% from the previous 10-year average. Ms. Hazel stated that since 2004 they have brought in more than \$180,000 of federal grant monies to the general fund.

Ms. Hazel discussed the open checkbook on line, they are not trying to hide anything but to protect those who are witnesses. Mr. Boose asked how we are moving forward with this, Mr. Strickler stated he is looking into seeing if this is public record, once he has this figured out he will address how this is on the claim schedule. Mr. Boose asked if Mr. Strickler knew how other counties are handling this, Ms. Hazel we check with other counties to see how they do this. Ms. Hazel stated that Judge Conway has a standing order in place regarding the jurors that are not seated, their names have been pulled and have been excused, and Judge Conway doesn't want these names to be public record. Mr. Wilde stated he is in contact with JFS regarding this, they are currently waiting to hear back to someone regarding their concerns.

Mr. Boose asked Mr. Brown if he had a conversation with Denny & Michael. Mr. Brown stated that Michael spoke to him regarding a different project then what was discussed with the Commissioners. Mr. Brown stated he spoke to Denny this morning. Mr. Brown stated Michael's project will include technology and an app. Mr. Brown is currently waiting on the firm who has coordinated this effort, to get back to him to tell him if local government can be a grantee.

Mr. Boose discussed the meeting he was at and suggested to Mr. Brown he work with Ms. Bond or Mr. Mead regarding Ottawa County getting a mini grant that paid for a triage system, where everyone in the county gets a kit that they take with them when there is someone who needs triage. There is a phone app that they use triage tags to help with this triage incident. Mr. Brown stated they will make an inquiry.

At 9:33 a.m. Warren Brown and Julia Armstrong would like to host another BWC meeting. This will meet his required criteria. Mr. Brown would like to schedule for lunch and will the Commissioner pay, the board agreed.

Mr. Brown stated that he would like training dollars to put together a CPR/AED certification, the cost is

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\$25 per person.

Mr. Brown stated he had a North Fairfield grocery store asked for help with a grant, Mr. Brown has reached out to multiple people to help, Mr. Brown is also going to recommend to North Fairfield council they might want to purchase this property.

Mr. Brown stated that we are losing Willis Towers as our consultant for health insurance, because we do not make enough to stay on their books. Mr. Brown has contact 3 different entities, Battles Insurance is local, Gallagher Benefits Services, and USI. Battles Insurance is not sure they could handle this, however he is looking into this to see if they would be able to. Mr. Brown asked the Boards permission to visit with Gallagher and USI to see what these entities could bring to the table. The Board agreed to have Mr. Brown to move forward.

Mr. Wilde ask if we received any administration fees. Mr. Brown stated he hasn't received any grants.

Mr. Hintz thanked Mr. Brown and his staff for all the hard work they have been doing. Mr. Boose agreed especially with the grants.

At 9:58 a.m. the board recessed.

At 10:23 a.m. the board resumed regular session with **Art Mead, EMA Director** to discuss office equipment. Mr. Mead discussed quotes from TekRx. Mr. Wild stated they needed to discuss the encrypted computer for Mr. Mead. Ms. Norton's computer is old and is starting to act up, Mr. Mead's current computer is new. The State would like him to have a new encrypted computer since he is receiving Homeland Security emails. To put the encryption onto his computer would cost more than purchasing a new one. Mr. Mead's thought process was take his computer give it to Ms. Norton, then purchase a new computer with the encryption software on it. Mr. Mead informed the Commissioners that Homeland Security asked him to be an officer for Pairs and Affairs. Mr. Mead stated this will not affect his job, because of his background they would like him to be part of the thought process. They received a quote from ACC Norwalk of \$3,120.00 with \$1,200.00 for services. Mr. Mead stated that is why he likes working with TekRx they set it up, show him how to use the encryption along with helping him with the learning curve. He is working diligently to get this taken care of. The Board is ok to move forward with a resolution for the replacement of the computer.

Mr. Wilde discussed the upgrade of the EOC 3 TV's, he was sticker shocked it was \$3,000.00. The Emergency Operations Center there is not much in there anymore that can be used. Mr. Mead would like to upgrade it to a real Emergency Operations Center with (3) 65 inch TV's along with all the stuff needed in case of an emergency. This would be a command center in case of a disaster, with the (3) TV's he can bring classes back to Huron County. He could have gone with smaller TV's however the occupancy for his room is 40, therefore he wants everyone to be able to see the TV's. Mr. Hintz asked what the price tag was, Mr. Wilde stated \$5,929, and the TV's are \$920 each. Mr. Mead stated he received 3 quotes and they were very high. Mr. Mead stated that they will take the (3) TV's that are currently up along with the projector down, they will wire all (3) TV's. Mr. Mead stated that he is working on some grants to help with the cost. The Commissioners would have to put the money upfront then they will be reimbursed by the grants. Mr. Boose asked if the County staff could tear these old parts out, Mr. Mead stated the Sheriff stated that he could use Mr. Zurcher when needed. Home Depot grant is \$5,000 to upgrade his building. Ms. Ziemba is to hold the (3) TV's until someone let's her know she can place it on the agenda. Ms. Ziemba asked if these items where in his budget, Mr. Mead stated yes it is. The board is in agreement once Mr. Mead hears back regarding the grant, he will contact Ms. Ziemba to move forward with the resolution.

Mr. Mead discussed the generator, he understands that it is a no go for the \$30,000 but the Commissioners did approve the \$1700. The Board is ready to move forward on this generator. Ms. Ziemba will have this ready for next Tuesday. Ms. Ziemba asked if this was also in his budget, Mr. Mead stated yes.

Mr. Mead stated there might be space sold on the tower.

Ms. Ziemba discussed the payment that was held for the EMA fax line, she was told this is the last payment for this line.

Joe Hintz moved to release the payment to Frontier for an EMA fax line in the amount of \$318.50.

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Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

*Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde*

Ms. Ziemba stated she asked Beth Williams, MHAS, if they would cover the cost of the Commissioners to attend the Opiates Conference and hotel in June. Ms. Williams stated MHAS covers the cost of the conference but not hotel. Asked how many would be attending. Commissioner Boose and Wilde will attend. Commissioner Hintz will let me know at a later date.

Assistant Prosecutor report

Mr. Strickler stated he read the Attorney General's Opinion regarding the Medicare payment, his perception on this is the Commissioners can transfer it anytime they want to and however much, but it has to be taxed into each fund that received sales tax money. Mr. Boose stated that they might want to transfer some of this money into the Jail Permeant Improvement fund. Mr. Stickler stated they will be receiving another payment, (2) in 2017 & (2) in 2018, this will be it. They have already received (3) payments.

Commissioner Wilde report

Mr. Wilde discussed his upcoming meetings.

- LEPC meeting today @ 1 p.m.
- Plymouth signing on Friday @ 10 a.m.
- Auditor's Sale of Forfeited Land April 9, 2018, he has the information available in case any calls coming in asking for the date or properties. Mr. Boose stated there is some risk purchasing these properties.
- March 23, 2018 in Columbus with Mr. Brown.
- March 22, 2018 @ 1 p.m. Tax Incentive Review Committee.
- 911 meeting at 9:00 a.m. March 21, 2018.
- Records Retention Monday, March 19 at 2 p.m. – Mr. Boose.

Mr. Wilde stated that the Health Department talked about septic tanks and how they are going to go about it, the board would like to ask Eric Cherry to come up and report on this.

At 11:07 a.m. Pete Welch, came before the board with updates. Mr. Wilde discussed the toilets at Senior Enrichment, the meter doesn't work and the SES staff turned the toilets back on. City of Norwalk is going out to look at the meter. Mr. Welch stated the issue is the staff turned the toilets back on. Mr. Welch explained that they went out and shut down the toilet that was running in an employee's office. Mr. Boose asked if there was a sign, Mr. Welch stated not on the toilet, but on the door "Out of Order". Discussion with Ms. Sandler and the employee regarding not to use this toilet. Mr. Wilde asked Mr. Bettac to get a reading and found the toilet to be on again. Mr. Welch stated they went yesterday and removed all the toilets that were broke, total of (3). Mr. Boose stated he spoke to Ms. Sandler's regarding this many times, she informed Mr. Boose they only need (2) restrooms, one on the first floor and one on the second floor. Mr. Welch stated that is pretty much what they have now since removing the toilets.

At 11:12 a.m. Joe Hintz moved to enter into executive session ORC 121.22 (G)(3) a conference with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action. Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

*Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde*

At 11:40 a.m. Joe Hintz moved to end Executive Session ORC 121.22 (G) (3). Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

*Aye – Terry Boose
Aye – Joe Hintz
Aye – Bruce Wilde*

**No action taken*

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Commissioner Hintz report

Mr. Hintz would like to see the no guns in the buildings policy readdressed, he would like to talk with the other elected officials before bringing back up for a vote. Mr. Hintz would like to change this policy, especially what has been transpiring in the county. Mr. Boose stated this was a 2-1 vote, and when he is ready to readdress this for another vote, to let Ms. Ziembra know.

Commissioner Boose report

Mr. Boose reported on the fire fighters meeting last night. Mr. Boose stated this was an excellent meeting was much better attended. Mr. Boose stated there was very good discussion, however Mr. Boose forgot to pass along to them regarding the Commissioners approving the wind farm PILOT Project. These emergency facilities will need training.

Mr. Boose has a meeting conference call at 1:00 p.m. Tax committee and general government committee.

Records Commission Meeting on Monday, March 19, 2018 @ 2 p.m. Mr. Strickler stated Mr. Binette will be attending.

At 11:54 a.m. Bruce Wilde moved to adjourn. Joe Hintz seconded the motion. The meeting stood adjourned.

IN THE MATTER OF CERTIFICATION

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on March 15, 2018.

IN THE MATTER OF ADJOURNING

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 11:54 a. m.

Terry Boose

Joe Hintz

Bruce Wilde

ATTEST

Clerk to the Board

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The following bids were opened on March 16, 2018 @ 10:01 a.m. for the 2018 Chip and Seal Project on Various County Roads:

Attachment "A"
2018 Chip and Seal Bid Tab
Bid Opening: March 16, 2018 10:01 a.m.

REF. NO.	ITEM NO.	QUANTITY	UNITS	DESCRIPTION	UNIT PRICE	ESTIMATED COST	MELWAY PAVING	ERIE BLACKTOP	HENRY W. BERGMAN	
1	103.05	1	LUMP	Premium for Contract Performance and Maintenance Guarantee Bond	\$ 5,000.00	\$ 5,000.00	\$ 1,500.00	\$ 1,500.00	\$ 3,500.00	
2	409	63000	GAL	Seal Coat Bituminous Material CS-2 @ 0.40 Gal./Sq. Yd.	\$ 2.85	\$ 181,650.00	\$ 2.10	\$ 133,950.00	\$ 2.95	\$ 187,450.00
3	409	1800	TON	Seal Coat Cover Aggregate #8 Lime Stone @ 22.35/100 Sq. Yd.	\$ 35.00	\$ 63,000.00	\$ 30.00	\$ 54,000.00	\$ 21.00	\$ 37,800.00
4	624	1	LUMP	Maintaining Traffic	\$ 5,000.00	\$ 5,000.00	\$ 10,000.00	\$ 10,000.00	\$ 7,500.00	\$ 5,000.00
5	624	1	LUMP	Mobilization	\$ 8,000.00	\$ 8,000.00	\$ 5,000.00	\$ 5,000.00	\$ 3,500.00	\$ 10,000.00
					Total	\$ 262,650.00	\$ 204,480.00	\$ 212,950.00	\$ 240,112.00	
					Contingencies	\$ 4,770.00	\$ 4,770.00	\$ 4,770.00	\$ 4,770.00	
					Grand Total	\$ 267,420.00	\$ 209,250.00	\$ 217,720.00	\$ 244,882.00	

Lee E. Tanney, P.E., F.S. Warren County Engineer

The following bids were opened on March 16, 2018 @ 10:16 a.m. for the 2018 Asphalt Resurfacing on Johnson Rd. from Peru Center Rd. to State Rte. 61.

Attachment "A"
Johnson Rd Asphalt Overlay Engineer's Estimate of Cost
HC-128-01-18
Bid Opening: March 16, 2018 10:16 a.m.
Johnson Rd. SR 61 to Peru Center Rd.
Starting Pavement 20' x 12.25' = 31,675 sq ft
Proposed Work: 1" Asphalt overlay of existing roadway.

Ref.	Item	Description	Quant.	Unit	Price	Costs	ERIE BLACKTOP	GERKEN PAVING	TL CONSTRUCTION	PRECISION PAVING	A.J. RILEY	
1	103.5	Premium Contract Bond	1	LS	\$1,500.00	\$1,500.00	\$ 800.00	\$ 800.00	\$ 500.00	\$ 500.00	\$ 1,100.00	
2	407	Seal Coat @ 0.4 gal / sq ft	31,675	SF	\$1.20	\$3,801.00	\$ 1.20	\$ 3,801.00	\$ 1.40	\$ 4,434.75	\$ 2.00	\$ 6,335.63
3	441	Asphalt Concrete Surface Type 1 (P666-2)	760	CV	\$132.50	\$101,700.00	\$ 122.00	\$ 92,720.00	\$ 125.00	\$ 95,000.00	\$ 135.00	\$ 102,600.00
5	624	Maintaining Traffic	1	LS	\$5,000.00	\$5,000.00	\$ 1,750.00	\$ 1,750.00	\$ 1,000.00	\$ 1,000.00	\$ 2,000.00	
6	624	Mobilization	1	LS	\$5,000.00	\$5,000.00	\$ 1,000.00	\$ 1,000.00	\$ 500.00	\$ 500.00	\$ 1,500.00	
4	Spec	Sub-Joints	2	EA	\$500.00	\$1,000.00	\$ 500.00	\$ 500.00	\$ 300.00	\$ 300.00	\$ 400.00	
7	Spec	Contingencies	1	LS	\$5,000.00	\$5,000.00	\$ 1,000.00	\$ 1,000.00	\$ 500.00	\$ 500.00	\$ 1,000.00	
TOTAL						\$139,000.00	\$106,728.15	\$107,808.05	\$118,511.73	\$119,556.50	\$124,263.50	