

REGULAR SESSION

TUESDAY

MAY 29, 2018

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Terry Boose, Joe Hintz, Bruce Wilde.

18-169

IN THE MATTER OF CERTIFYING CLAIMS SCHEDULES TO THE HURON COUNTY

AUDITOR FOR PAYMENT

Joe Hintz moved the adoption of the following resolution:

**WHEREAS**, as per Ohio Revised Code 305.10, a resolution must be made by the Board of Huron County Commissioners to accompany the Claims Schedule to the Huron County Auditor’s Office for payment; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners does hereby approve Claim Schedule 05/29/18 and authorizes the Huron County Auditor to make the necessary warrants; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion.

***\*Discussion:** Mr. Boose stated there is a charge from the Common Pleas for battery back and surge protector. Need to ask Warren Brown if this stems from the walk through and report he generated. Do not want to see charges over \$100 for each department if this is something he can get at a better cost in bulk. Mr. Boose stated there was a charge in Disaster Service for Outside Lighting at the EMA Building even though the board asked them not to. Mr. Boose stated he will be voting no on this. Mr. Wilde stated he is okay with it. It came out of his budget and they wanted better lighting.*

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose

Aye – Joe Hintz

Aye – Bruce Wilde

Huron County						Claims Register for Payment Batches						
Claims Register for Payment Batches						Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #
Payment Type: All						05/01/2018	Henschem & Associates Inc	261159	2018-002391	System Support	\$837.50	
Warrant Numbers: All						Warrant Dates: 5/31/2018 to 5/31/2018						
Funds: 001 to \$50						Payment Batches: 261159 to 261159						
Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #						
Fund: 001 - General Fund												
Department: Microfilming												
05/01/2018	US Imaging Inc	261159	2018-0004691	Court Cases	\$127.00							
Account 001.002.00525 (Contract Services) Total:					\$127.00							
Department Microfilming Total:					\$127.00							
Department: Data Processing												
05/01/2018	SeaGate Office Products	261159	2018-0000101	Index Cards, Wire Hooks & Clips	\$37.33							
Account 001.003.00175 (Supplies) Total:					\$37.33							
05/01/2018	ES Consulting Inc	261159	2018-0000301	Remote Support	\$925.00							
Account 001.003.00275 (Contract Services) Total:					\$925.00							
Department Data Processing Total:					\$962.33							
Department: Treasurer												
05/01/2018	MT Business Technologies Inc	261159	2018-0017101	copier overage fee April and May 2018	\$5.14							
Account 001.005.00175 (Supplies) Total:					\$5.14							
Department Treasurer Total:					\$5.14							
Department: Common Pleas												
05/01/2018	WBS Meant Co Inc	261159	2018-0025911	Business Cards	\$17.09							
05/01/2018	Offshore Web LLC	261159	2018-0023911	Battery Backup & Surge Protector	\$153.00							
05/01/2018	Research Associates Inc	261159	2018-0025911	Labels & Cartridge	\$193.56							
Account 001.008.00175 (Supplies) Total:					\$163.64							
05/01/2018	Matthew Bender & Co Inc	261159	2018-0025911	OH Jury Instructions	\$158.07							
05/01/2018	MT Business Technologies Inc	261159	2018-0025911	Ricoh Copier 05/01-05/31/18	\$344.84							
Account 001.008.00200 (Equipment) Total:					\$571.11							
05/01/2018	Pleacock Water	261159	2018-0023911	Refillshments for Jurors	\$22.45							
Account 001.008.00335 (Lodging & Meals) Total:					\$22.45							
05/01/2018	Norwalk Reflector	261159	2018-0023911	Annual Subscription	\$137.50							
Department: Juvenile												
05/01/2018	CDW Government Inc	261159	2018-000191	Telephone Exp Place Replacements	\$37.23							
Account 001.013.00175 (Supplies) Total:					\$37.23							
05/01/2018	US Bank Equipment Finance	261159	2018-000201	Ricoh Copiers 05/01-06/12/18	\$1,868.64							
Account 001.013.00200 (Equipment) Total:					\$1,868.64							
05/01/2018	Fireworks Possible Inc	261159	2018-0002101	Postage Meter Rental 05/01-06/12/18	\$179.85							
Account 001.013.00275 (Contract Repairs) Total:					\$179.85							
Department Juvenile Total:					\$2,085.72							
Department: Clerk of Courts												
05/01/2018	Shelby Printing LLC	261159	2018-0018491	Legal Account Checks	\$196.50							
Account 001.017.00175 (Supplies) Total:					\$196.50							
Department: Clerk of Courts Total:												
Department: Police Muni Court												
05/01/2018	Norwalk Municipal Court	261159	2018-0018201	Witnesses or Jurors	\$217.67							
Account 001.019.00554 (Norwalk) Total:					\$217.67							
Department Police Muni Court Total:					\$217.67							
Department: Building and Grounds												
05/01/2018	New Haven Supply	261159	2018-0014301	Batteries and cell cleaner	\$86.86							
05/01/2018	New Haven Supply	261159	2018-0014301	Light Bulbs	\$116.47							
05/01/2018	New Haven Supply	261159	2018-0014301	Light Bulbs	\$69.85							
Account 001.022.00175 (Supplies) Total:					\$262.25							
05/01/2018	New Haven Supply	261159	2018-0016701	PVC, bellows, ball valve, etc	\$71.79							
Account 001.022.00275 (Repairs Maintenance) Total:					\$71.79							
05/01/2018	Fughen Designs LLC	261159	2018-0015901	T-shirts and embroidery	\$382.00							
05/01/2018	Fughen Designs LLC	261159	2018-0015901	Vehicles decal	\$159.00							
05/01/2018	Fughen Designs LLC	261159	2018-0015901	T-shirts and embroidery	\$100.50							
Account 001.022.00475 (Other Expenses) Total:					\$677.30							
05/01/2018	Fischer	261159		Phone	\$4,159.54							
Account 001.022.00525 (Contract Services) Total:					\$4,159.54							

5/25/2018 1:27 PM

Page 1 of 12

1 / 1

5/25/2018 1:27 PM

Page 2 of 12

1 / 2

Claims Register for Payment Batches					
Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount
05/01/2018	Ohio Edison	201159		Electric 12 E Main 4F-R	\$332.11
Account 001.022.00526 (Electric) Total:					\$332.11
05/01/2018	Columbia Gas	201159		Gas-180 Milan Ave	\$436.76
05/01/2018	Columbia Gas	201159		Gas-72 E Main St	\$1,768.00
05/01/2018	Columbia Gas	201159		Gas-255 Shady Lane	\$196.68
Account 001.022.00527 (Gas) Total:					\$1,897.54
Department Building and Grounds Total:					\$7,320.73
Department: Sheriff					
05/01/2018	WB Mason Co Inc	201159	2018-001591	4 Oki Data Ribbons	\$55.98
05/01/2018	Walworth Community/INMCS	201159	2018-001591	Hand Soap	\$11.91
05/01/2018	Walworth Community/INMCS	201159	2018-001591	Shirers, Post Its, Wipes & Sharpies	\$53.20
05/01/2018	WB Mason Co Inc	201159	2018-001591	Ink Cartridges	\$71.25
05/01/2018	WB Mason Co Inc	201159	2018-001591	Ink Cartridge	\$70.28
05/01/2018	WB Mason Co Inc	201159	2018-001591	Index Binders	\$10.45
05/01/2018	WB Mason Co Inc	201159	2018-001591	Notary Stamp-J Andrews	\$23.88
05/01/2018	WB Mason Co Inc	201159	2018-001591	Sheet Protectors & Index Cards	\$18.33
05/01/2018	WB Mason Co Inc	201159	2018-001591	10 Oki Data Ribbons	\$138.80
05/01/2018	WB Mason Co Inc	201159	2018-001591	Index Binders	\$14.63
05/01/2018	WB Mason Co Inc	201159	2018-001591	Folders & Permanent Markers	\$50.57
Account 001.023.00175 (Supplies) Total:					\$518.58
05/01/2018	Walworth Community/INMCS	201159	2018-002001	Kodak Digital Camera	\$99.00
05/01/2018	Walworth Community/INMCS	201159	2018-002001	Label Maker	\$6.58
05/01/2018	Ralich & Falsch Inc	201159	2018-002001	2 Uniform Shirts-L Schwab	\$165.88
Account 001.023.00200 (Equipment) Total:					\$234.65
05/01/2018	RKS Power Solutions	201159	2018-002011	Annual Maint for Sheriff's Landfill Radio Tower	\$259.00
Account 001.023.00275 (Contract Repairs) Total:					\$259.00
05/01/2018	Ohio Sheriff Resource Officers Association	201159	2018-002021	2018 SRO & OARE Conference	\$197.00
05/01/2018	Ohio Tactical Officers Association Inc	201159	2018-002021	OTOA Annual Conference-J Kaufman	\$300.00
Account 001.023.00280 (Training) Total:					\$497.00
Department Sheriff Total:					\$1,570.54
Department: Disaster Service					
05/01/2018	Microsoft	201159	2018-003011	Online Services to 5.21.18	\$31.32
05/01/2018	Russell Associates Inc	201159	2018-003011	Plans	\$6.58
05/01/2018	Staples Credit Plan	201159	2018-003011	Chair, Paper, Filer, Pens	\$258.86
05/01/2018	New Haven Supply	201159	2018-003011	Elm Building Outside Lighting	\$250.66

Claims Register for Payment Batches					
Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount
05/01/2018	Frontier	201159	2018-003011	Telephone to 6.12.18	\$170.72
Account 001.026.00200 (Equipment) Total:					\$170.72
Department Disaster Service Total:					\$756.24
Department: Public Defender Commission					
05/01/2018	Mary Jackson	201159	2018-003001	Senior Registration Fee Reimbursement	\$10.29
Account 001.027.00300 (Travel) Total:					\$10.29
05/01/2018	MT Business Technologies Inc	201159	2018-003171	Rioch Copier 05/01/06/1918	\$211.31
Account 001.027.00525 (Contract Services) Total:					\$211.31
Department Public Defender Commission Total:					\$221.60
Department: Childrens Services					
05/01/2018	Huron County Job & Family Services	201159	2018-002591	Transfer 001 to 145 May 2018	\$40,909.09
Account 001.031.00525 (Contract Services) Total:					\$40,909.09
Department Childrens Services Total:					\$40,909.09
Department: Jail Operations					
05/01/2018	WB Mason Co Inc	201159	2018-002001	Ink Cartridge	\$46.52
05/01/2018	Smart Case Equipment Solutions	201159	2018-002001	2 Ink Filters for Ink Machine	\$306.84
05/01/2018	WB Mason Co Inc	201159	2018-002001	USB Cable	\$11.18
05/01/2018	WB Mason Co Inc	201159	2018-002001	Ink Cartridges	\$151.42
05/01/2018	Kwik Commissary Network	201159	2018-002001	80 Indigent Kits	\$327.20
05/01/2018	Kwik Commissary Network	201159	2018-002001	200 Starter Kits	\$346.00
Account 001.036.00176 (Supplies) Total:					\$881.95
05/01/2018	Emergency Professional Services Inc	201159	2018-002001	Inmate Medical Treatment-R Lynch	\$88.90
Account 001.036.00177 (Medical/Hygiene) Total:					\$88.90
05/01/2018	Federal Company	201159	2018-002001	6 Jobber Drills	\$23.28
05/01/2018	Offender Watch	201159	2018-002001	See Offender Notification Cards-John L McBride Jr	\$132.00
Account 001.036.00275 (Contract Repairs) Total:					\$155.28
05/01/2018	Columbia Gas	201159		Gas-255 Shady Lane	\$323.48
Account 001.036.00527 (Gas) Total:					\$323.48
Department Jail Operations Total:					\$2,148.82
Department: Insurance and Taxes					
05/01/2018	Parlee Undercover LTD	201159	2018-001591	Tent rental for wellness fair	\$99.00
Account 001.039.00570 (CEBCO Wellness Grant) Total:					\$99.00
Department Insurance and Taxes Total:					\$99.00
Department: Miscellaneous					

Claims Register for Payment Batches					
Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount
05/01/2018	Parlee Undercover LTD	201159	2018-001301	Tent rental for wellness fair	\$99.00
Account 001.040.00569 (Other Expenses) Total:					\$99.00
05/01/2018	Ohio Public Defender	201159	2018-003011	Reimburse for indigent app fees	\$215.55
05/01/2018	Freeman & Freeman	201159	2018-003011	Appointed counsel fees	\$387.00
05/01/2018	Ohio Public Defender	201159	2018-003011	Reimburse for court appointed attorney	\$400.00
05/01/2018	Matthew Franklin Attorney At Law	201159	2018-003011	Appointed counsel fees	\$848.00
Account 001.040.00570 (Attorney Fees) Total:					\$1,910.55
Department Miscellaneous Total:					\$2,009.55
Department: Bureau of Inspection					
05/01/2018	Chenure & Shurtz LP	201159	2018-001401	Annual Financial Info Statement & Audit Filing	\$1,000.00
Account 001.042.00551 (Exams County) Total:					\$1,000.00
Department Bureau of Inspection Total:					\$1,000.00
Fund 001 - General Fund Total:					\$60,790.73
Fund: 104 - Indigent Guardianship					
Department: Indigent Guardianship					
05/01/2018	Linda R Van Tine Co LPA	201159	2018-003081	Attorney Fees	\$9.74
05/01/2018	Linda R Van Tine Co LPA	201159	2018-003081	Attorney Fees	\$92.92
05/01/2018	The Linc Law Firm LLC	201159	2018-003081	Attorney Fees	\$245.00
05/01/2018	Linda R Van Tine Co LPA	201159	2018-003081	Attorney Fees	\$333.80
05/01/2018	Cathy Lloyd Jacobs Attorney At Law LLC	201159	2018-003081	Attorney Fees	\$177.50
Account 104.104.00250 (Guardianships) Total:					\$749.08
Department Indigent Guardianship Total:					\$749.08
Fund 104 - Indigent Guardianship Total:					\$749.08
Fund: 105 - Dog & Kennel					
Department: Dog & Kennel					
05/01/2018	Frontier	201159	2018-003011	Phone and Internet Service	\$106.72
05/01/2018	SuperFleet MasterCard Program	201159	2018-003011	Fuel	\$388.45
Account 105.105.00275 (Contract Repairs) Total:					\$395.17
Department Dog & Kennel Total:					\$395.17
Fund 105 - Dog & Kennel Total:					\$395.17
Fund: 115 - Public Assistance					
Department: Public Assistance					

Claims Register for Payment Batches					
Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount
05/01/2018	WB Mason Co Inc	201159	2018-000741	Misc Office Supplies	\$200.25
Account 115.115.00175 (Supplies) Total:					\$200.25
05/01/2018	American Electric Power Service Corp	201159	2018-000761	PRC-Jeweller Willys Utilities	\$307.42
05/01/2018	Wal Mart Stores East LP	201159	2018-000761	Jobs-Abolton-Freeman Work Clothes	\$85.60
05/01/2018	Columbia Gas Of Ohio	201159	2018-000761	PRC-Jeweller Willys Utilities	\$90.42
05/01/2018	Rochelle Williamson	201159	2018-000761	PRC-Perry Albanses Rent	\$400.00
Account 115.115.00220 (PRC/SS) Total:					\$1,493.67
05/01/2018	Chenure Career Center	201159	2018-000771	WIDA April 2018-Services	\$3,862.92
05/01/2018	Chenure Career Center	201159	2018-000771	CCMSP-2018	\$7,128.17
Account 115.115.00250 (CCMSP) Total:					\$10,220.69
05/01/2018	Huron County Treasurer	201159	2018-000781	Bond Payment-May 2018	\$8,791.25
05/01/2018	Huron County Treasurer	201159	2018-000781	Bond Payment-June 2018	\$8,791.25
Account 115.115.00270 (Facilities) Total:					\$17,582.50
05/01/2018	Donald Shwert	201159	2018-000801	Non Taxable Travel	\$12.25
Account 115.115.00300 (Travel) Total:					\$12.25
05/01/2018	Frontier	201159	2018-000811	Phone Services-April 2018	\$788.80
Account 115.115.00350 (Utilities) Total:					\$788.80
05/01/2018	Wal Mart Stores East LP	201159	2018-000831	Agency Supplies-Mail Clock	\$16.84
05/01/2018	Wal Mart Stores East LP	201159	2018-000831	Agency Flash Drives	\$70.91
05/01/2018	Huron County Commissioners	201159	2018-000831	Indirect Costs-May 2018	\$5,491.42
05/01/2018	CSupplies.com	201159	2018-000831	Adjustable Sit/Stand Desk	\$249.60
05/01/2018	Memorial Professional Services Ltd	201159	2018-000831	EAP Services-May 2018	\$88.00
05/01/2018	Wal Mart Stores East LP	201159	2018-000831	Agency Supplies	\$97.88
05/01/2018	Huron County Commissioners	201159	2018-000831	Indirect Costs-June 2018	\$5,491.42
Account 115.115.00475 (Other Expense) Total:					\$11,286.44
Department Public Assistance Total:					\$41,516.60
Department: Public Assistance					
05/01/2018	SeaGate Office Products	201159	2018-000861	Stamp-"Confidential"	\$7.13
Account 115.115.00175 (Supplies) Total:					\$7.13
05/01/2018	Huron County Commissioners	201159	2018-000881	Indirect Costs-May 2018	\$2,881.75
05/01/2018	Memorial Professional Services Ltd	201159	2018-000881	EAP-Services-May 2018	\$22.00
05/01/2018	Wal Mart Stores East LP	201159	2018-000881	APS-Constance Market-Household Supplies	\$240.00
05/01/2018	Wal Mart Stores East LP	201159	2018-000881	Car Seats-6	\$476.70
05/01/2018	Huron County Commissioners	201159	2018-000881	Indirect Costs-June 2018	\$2,881.75
Account 115.115.00475 (Other Expenses) Total:					\$5,874.27
Department Public Assistance Total:					\$5,881.40
Fund 115 - Public Assistance Total:					\$47,400.00

Claims Register for Payment Batches					
Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount
Fund: 117 - Child Support Enforcement					
Department: Child Support Enforcement					
05/01/2018	Ohio Child Support Directors Association Inc	201159	2018-000321	Gen Membership Meeting-C Staffers	\$45.00
Account 117.117.00300 (Travel) Total:					\$45.00
05/01/2018	Huron County Treasurer	201159	2018-000441	W-C Contract-March 2018	\$3,913.93
05/01/2018	Huron County Clerk of Courts	201159	2018-000441	W-C Contract-April 2018	\$1,366.61
Account 117.117.00470 (Purchase of Service) Total:					\$5,280.54
05/01/2018	Huron County Commissioners	201159	2018-003591	Indirect Costs-June 2018	\$1,263.42
05/01/2018	Memorial Professional Services Ltd	201159	2018-003591	EAP Services-May 2018	\$28.00
05/01/2018	Huron County Commissioners	201159	2018-003591	Indirect Costs-May 2018	\$1,263.42
Account 117.117.00475 (Other Expenses) Total:					\$2,552.84
Department Child Support Enforcement Total:					\$9,497.28
Fund 117 - Child Support Enforcement Total:					\$9,497.28
Fund: 123 - WIOA					
Department: WIOA					
05/01/2018	Elmore Career Center	201159	2018-000371	WIOA-Youth 2018	\$8,292.39
05/01/2018	Elmore Career Center	201159	2018-000371	CCMEP April 2018	\$3,594.39
Account 123.123.00230 (CCMEP WIOA Youth) Total:					\$11,886.78
05/01/2018	Lisa Griffin	201159		Reimbursement for HR Certification	\$2,443.00
Account 123.123.00280 (Purchased Services) Total:					\$2,443.00
Department WIOA Total:					\$13,889.78
Fund 123 - WIOA Total:					\$13,889.78
Fund: 124 - Special Funds-IPC					
Department: Special Funds-IPC					
05/01/2018	1 Day Detox	201159	2018-000271	Drug Testing Supplies	\$468.00
05/01/2018	Gen Diagnosis Inc	201159	2018-000271	Drug Testing Supplies	\$119.95
Account 124.124.00475 (Other Expenses) Total:					\$587.95
Department Special Funds-IPC Total:					\$587.95
Fund 124 - Special Funds-IPC Total:					\$587.95
Fund: 125 - Auto Tax					
Department: Auto Tax Administrative					
05/01/2018	Liliana R Bryant	201159	2018-000491	Clean Offices/Bldg	\$319.00

5/29/2018 1:27 PM

Page 7 of 12

V.3.2

Claims Register for Payment Batches					
Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount
05/01/2018 Mark A Winkowski					
Account 125.125.00275 (Contract Repairs) Total:					\$859.00
05/01/2018	Ohio Edison	201159	2018-003591	Electric Charges SL	\$1,169.00
05/01/2018	Frontier	201159	2018-003591	Local & Long Distance Phone Charges	\$542.31
Account 125.125.00475 (Other Expenses) Total:					\$1,981.72
Department Auto Tax Administrative Total:					\$412.03
Department: Auto Tax Road					\$1,581.03
05/01/2018	Southeastern Equipment Co Inc	201159	2018-004591	BWV205S-6 Roller	\$31,967.00
Account 125.125.00200 (Equipment) Total:					\$31,967.00
05/01/2018	Precision Paving Inc	201159	2018-003591	Tack for Asphalt Repairs	\$674.50
05/01/2018	Riley Materials Inc	201159	2018-003591	448-L Asphalt Surface for Road Repair	\$4,845.48
Account 125.125.00210 (Materials) Total:					\$5,419.96
05/01/2018	Robert W Holz	201159	2018-003701	15", 21", 31" Slope Spray Paint MRO	\$182.75
Account 125.125.00475 (Other Expenses) Total:					\$182.75
05/01/2018	Richland Engineering	201159	2018-003701	Engineering Services for Rome Greenwich	\$1,582.50
Account 125.125.00525 (Contract Services) Total:					\$1,582.50
Department Auto Tax Road Total:					\$39,142.21
Fund 125 - Auto Tax Total:					\$40,723.24
Fund: 131 - Records Technology					
Department: Records Technology					
05/01/2018	US Bank Equipment Finance	201159	2018-003741	Ricoh 355A Lease	\$261.18
Account 131.131.00200 (Equipment) Total:					\$261.18
Department Records Technology Total:					\$261.18
Fund 131 - Records Technology Total:					\$261.18
Fund: 132 - Clerk of Courts-Title					
Department: Clerk of Courts-Title					
05/01/2018	Frontier	201159	2018-001021	Local Services 05/13-05/13/18	\$103.72
Account 132.132.00475 (Other Expenses) Total:					\$103.72
Department Clerk of Courts-Title Total:					\$103.72
Fund 132 - Clerk of Courts-Title Total:					\$103.72
Fund: 137 - DYS Subsidy					
Department: DYS Subsidy					

5/29/2018 1:27 PM

Page 8 of 12

V.3.2

Claims Register for Payment Batches					
Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount
05/01/2018 Carle Schuch					
Account 137.137.00475 (Other Expenses) Total:					\$247.58
Department DYS Subsidy Total:					\$247.58
Fund 137 - DYS Subsidy Total:					\$247.58
Fund: 145 - Childrens Services					
Department: Children's Service					
05/01/2018	Walman Community BRC	201159	2018-001021	ESHA Presentation-R Clemente-Groceries	\$38.43
05/01/2018	Julia Westbrook	201159	2018-001021	Foster Parent Training 4/05 & 4/06/2018	\$100.00
05/01/2018	Walman Community BRC	201159	2018-001021	ESHA Presentation-D Stapak-Clothes	\$88.91
05/01/2018	Walman Community BRC	201159	2018-001021	ESHA Presentation-A Pie-Clothes	\$86.33
05/01/2018	Walman Community BRC	201159	2018-001021	CAC-Crayons, Coloring Books, Sanitizer	\$27.80
05/01/2018	Walman Community BRC	201159	2018-001021	ESHA Presentation-A Bagan-Groceries	\$123.79
05/01/2018	Laverchuck, Cheryl A	201159	2018-001021	Foster Parent Training 4/03/2018	\$20.00
05/01/2018	Amanda Kristine Bruc	201159	2018-001021	Foster Parent Training 06/17/17-07/22/17	\$300.00
05/01/2018	Laverchuck, Cheryl A	201159	2018-001021	Foster Parent Training 1/021 & 1/06/2017	\$180.00
05/01/2018	Amanda Kristine Bruc	201159	2018-001021	Foster Parent Training August 2017	\$60.00
05/01/2018	Cynthia L Smith	201159	2018-001021	Foster Parent Training 3/04/2018	\$30.00
05/01/2018	Elmo Knapke	201159	2018-001021	Foster Parent Training 3/05/2018	\$100.00
05/01/2018	Jessica M Jurczuk	201159	2018-001021	Foster Parent Training 4/06 & 4/08/2018	\$180.00
05/01/2018	Jessica M Jurczuk	201159	2018-001021	Foster Parent Training 2/24 2018	\$90.00
05/01/2018	Laverchuck, Cheryl A	201159	2018-001021	Foster Parent Training 3/04/2018	\$30.00
05/01/2018	Elmo Knapke	201159	2018-001021	Foster Parent Training 4/05/2018	\$100.00
05/01/2018	Abby L Schneider	201159	2018-001021	Foster Parent Training 4/05/2018	\$30.00
05/01/2018	Amanda Kristine Bruc	201159	2018-001021	Foster Parent Training 5/13/2017	\$100.00
05/01/2018	Abby L Schneider	201159	2018-001021	Foster Parent Training March 24 2018	\$30.00
05/01/2018	Walman Community BRC	201159	2018-001021	Chaffee-Q Kitty-Groceries	\$73.91
05/01/2018	Walman Community BRC	201159	2018-001021	ESHA Presentation-R Clemente-Groceries	\$35.22
05/01/2018	Big Lots #5194	201159	2018-001021	ESHA Reutilization-R Baker-Bed	\$270.00
05/01/2018	Jessica Ann Kigore	201159	2018-001021	Foster Parent Training May 6-20 2017	\$180.00
05/01/2018	Shack E Shecker	201159	2018-001021	Foster Parent Training May 6-20 2017	\$180.00
05/01/2018	Shack E Shecker	201159	2018-001021	Foster Parent Training 4/05 & 4/08/2018	\$180.00
05/01/2018	Shack E Shecker	201159	2018-001021	Foster Parent Training 3/04/2018	\$90.00
05/01/2018	Shack E Shecker	201159	2018-001021	Foster Parent Training 9/10/17-10/21/17	\$340.00
05/01/2018	J.A. Jones Save A Lot	201159	2018-001021	ESHA Presentation-S Tacket-Groceries	\$50.00
05/01/2018	Walman Community BRC	201159	2018-001021	ESHA Presentation-L Sgily-Groceries	\$127.91
05/01/2018	Walman Community BRC	201159	2018-001021	ESHA Presentation-McCulley-Clothes	\$146.44
05/01/2018	Walman Community BRC	201159	2018-001021	ESHA Presentation-M Diaz-Clothes	\$147.44
05/01/2018	Walman Community BRC	201159	2018-001021	ESHA Presentation-D Chesser-Clothes	\$180.80
05/01/2018	Walman Community BRC	201159	2018-001021	Chaffee-Q Kitty-Groceries	\$72.88
05/01/2018	Walman Community BRC	201159	2018-001021	ESHA Presentation-L Ramirez-Hernandez-Groceries	\$124.81
05/01/2018	Walman Community BRC	201159	2018-001021	Foster Care Child Expense	\$158.18
05/01/2018	April Campbell	201159	2018-001021	Foster Parent Training 3/04/2018	\$60.00

5/29/2018 1:27 PM

Page 9 of 12

V.3.2

Claims Register for Payment Batches					
Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount
05/01/2018 Walman Community BRC					
05/01/2018	Walman Community BRC	201159	2018-001021	ESHA Presentation-L Lammstein-Groceries	\$168.00
05/01/2018	Walman Community BRC	201159	2018-001021	ESHA Presentation-S Hile-Groceries	\$66.96
Account 145.145.00150 (Contract Services) Total:					\$4,468.34
Department Children's Service Total:					\$4,468.34
Fund 145 - Childrens Services Total:					\$4,468.34
Fund: 160 - Ditch Maintenance					
Department: Ditch Maintenance					
05/01/2018	Terry McConnell Excavating LLC	201159	2018-002921	Scavalling Work	\$11,700.00
05/01/2018	Brown Crane & Associates LTD	201159	2018-002921	Boatkeeping Services	\$275.00
Account 160.160.00275 (Contracts/Projects) Total:					\$11,975.00
05/01/2018	Huron County Soil & Water Conservation District	201159	2018-002531	Equipment Use & Supplies	\$1,416.79
05/01/2018	Huron County Soil & Water Conservation District	201159	2018-002531	Computer Monitors	\$236.00
Account 160.160.00475 (Other Expenses) Total:					\$1,652.78
Department Ditch Maintenance Total:					\$13,627.78
Fund 160 - Ditch Maintenance Total:					\$13,627.78
Fund: 177 - Emergency Management					
Department: Emergency Management					
05/01/2018	Resource Solutions Associates LLC	201159	2018-003291	Certificate Training May 2018	\$625.00
Account 177.177.00475 (Other Expenses) Total:					\$625.00
Department Emergency Management Total:					\$625.00
Fund 177 - Emergency Management Total:					\$625.00
Fund: 181 - SVAA					
Department: SVAA					
05/01/2018	Christina Adewah	201159	2018-008421	Advocacy Conference-Meal Reimbursement	\$22.36
05/01/2018	Kimberly Jones	201159	2018-008421	Advocacy Conference-Meal Reimbursement	\$22.36
05/01/2018	Kimberly Jones	201159	2018-008421	Advocacy Conference-Meal Reimbursement & Travel	\$65.79
05/01/2018	Linda Butler	201159	2018-008421	Advocacy Conference-Meal Reimbursement & Travel	\$136.03
Account 181.181.00300 (Training/Travel) Total:					\$245.54
Department SVAA Total:					\$245.54
Fund 181 - SVAA Total:					\$245.54
Fund: 183 - VOCAA					

5/29/2018 1:27 PM

Page 10 of 12

V.3.2

Claims Register for Payment Batches					
Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount
Department: VOCA-A					
05/01/2018	VIB Mason Co Inc	281159	2018-002261	Lateral Filing Cabinet	\$815.10
Account 183.183.00200 (Equipment) Total:					\$815.10
Department VOCA-A Total:					\$815.10
Fund 183 - VOCA-A Total:					\$815.10
Fund: 195 - Local Emergency Plan					
Department: Local Emergency Plan					
05/01/2018	Tony Brest	281159	2018-003331	Refresher/Hazmat Safety Office Training	\$47.73
05/01/2018	Cadbury By Design	281159	2018-003331	Hazmat Training Lunch X 3	\$570.00
Account 195.195.00225 (Training) Total:					\$617.73
Department Local Emergency Plan Total:					\$617.73
Fund 195 - Local Emergency Plan Total:					\$617.73
Fund: 197 - EMA Hazmat					
Department: EMA Hazmat					
05/01/2018	Guertel Enterprises	281159	2018-003331	Hazmat Brooms & Pads	\$1,331.45
05/01/2018	D & M Industries	281159	2018-003331	Truck-Emergency Lighting	\$279.00
05/01/2018	Arthur D Wood I	281159	2018-003331	Show: Truck Box Ball Bearings, Luch	\$97.80
Account 197.197.00200 (Equipment) Total:					\$1,708.25
Department EMA Hazmat Total:					\$1,708.25
Fund 197 - EMA Hazmat Total:					\$1,708.25
Fund: 500 - Landfill					
Department: Landfill					
05/01/2018	Heltich North Shore Stone Quarry	281159	2018-002831	#504 & #4 Stone	\$608.47
Account 500.501.00250 (Materials) Total:					\$608.47
05/01/2018	RKS Power Solutions	281159	2018-002851	Annual Generator Maintenance	\$180.00
05/01/2018	Crown Water Heating	281159	2018-002851	2000 Gall of Water	\$75.00
05/01/2018	Civil & Environmental Consultants Inc	281159	2018-002851	April 2018 NPDES	\$1,146.23
05/01/2018	Midwest Electric Co Inc	281159	2018-002851	LED High Bay Lights	\$6,159.00
Account 500.501.00280 (Contract Service) Total:					\$7,570.23
Department Landfill Total:					\$8,178.70
Fund 500 - Landfill Total:					\$8,178.70
Fund: 525 - Solid Waste Management District					
Department: Landfill Solid Waste					
05/01/2018	Nicholas Lufky	281159	2018-003911	Roll off Repair	\$280.00
05/01/2018	Cooper Hydraulic	281159	2018-003911	Roll off Repair	\$331.78
Account 525.525.00250 (Recycling Programs) Total:					\$611.78
Department Landfill Solid Waste Total:					\$611.78
Fund 525 - Solid Waste Management District Total:					\$611.78
Fund: 620 - Harter Trust					
Department: Harter Trust					
05/01/2018	Walnut Community SRC	281159	2018-001021	Harter-Child Abuse Breakfast April 2018	\$91.51
05/01/2018	Walnut Community SRC	281159	2018-001021	Harter-Child Abuse Breakfast April 2018	\$426.57
Account 620.620.00250 (Activities) Total:					\$518.08
Department Harter Trust Total:					\$518.08
Fund 620 - Harter Trust Total:					\$518.08
Grand Total:					\$205,423.81
Sign 1 <i>Bruce Wilde</i> Sign 2 <i>Terry Boose</i> Sign 3 <i>Joe Hintz</i>					

*Joe Hintz moved to pay the Then and Now for Common Pleas Court to pay Services for Aging/Rural Transit in the amount of \$706.02. Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:*

Aye – Terry Boose

Aye – Joe Hintz

Aye – Bruce Wilde

Then and Now Certificate

State the emergency reason(s) why a purchase order was not attainable at the time of the making of this contract or order: new line item not sure who  
First bill would be coming in

It is hereby requested that a then and now certificate be issued for this expenditure.

Requesting Department: Common Pleas Court

Date of purchase: May 10, 2018

Vendor name: Services for Aging/Rural Transit

Expense Account #: 142.142.00475

Amount of expense: \$ 706.02

*John Stover*  
Department's Official Signature

Date: 5-25-18

It is hereby certified that both at the time of the making of this contract or order was made and at the date of the execution of this certificate, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appropriated and free from any previous encumbrance, the taxing authority can authorize the drawing of a warrant.

*Joe Hintz*  
Commissioner Approval  
(If Signature is absent the approval is initiated through Then and Now Workflow)

Date: 5/29/18

*Terry Boose*  
Commissioner Approval  
(If Signature is absent the approval is initiated through Then and Now Workflow)

Date: 5/29/18

*Bruce Wilde*  
Commissioner Approval  
(If Signature is absent the approval is initiated through Then and Now Workflow)

Date: 5/29/18

Auditor's Office Approval  
(If Signature is absent the approval is initiated through Then and Now Workflow)

Date: \_\_\_\_\_

Claims Register for Payment Batches

Huron County

Claims Register for Payment Batches

Payment Type: All  
Warrant Numbers: All  
Funds: 001 to 950

Warrant Dates: 05/31/18  
Payment Batches: 281159

Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #
142 - T-Cap Grant						
Department: Emergency Management						
05/01/2018	Services for Aging	281159	2018-004151	No Bar Transportation Services-Apr	\$706.02	
142					\$706.02	
142 - T-Cap Grant					\$706.02	
001 - General Fund					\$706.02	
Department: Emergency Management					\$0.00	
001 - General Fund					\$0.00	
Grand Total:					\$706.02	
Sign 1 <i>Bruce Wilde</i> Sign 2 <i>Terry Boose</i> Sign 3 <i>Joe Hintz</i>						

**At 9:08 a.m. Public Comment**

Paul Demouth and Don Ruffing former employees at Soil and Water. Mr. Demouth stated they have had several land owners express that they are not happy with the direction of ditch maintenance at Soil and Water. Mr. Demouth stated that last Thursday, the office manager for Soil and Water invited Mr. Ruffing and himself to a meeting to try and work out some of the issues. Mr. Demouth stated he was a couple minutes late, and before the meeting even commenced, they pitched Mr. Ruffing out of the building and told him to get off the property, and Mr. Demouth wasn't even out of his car yet. Mr. Demouth stated it is very hard to resolve anything when you can't even have a face to face conversation with them. Mr. Boose stated that he was not there, therefore he doesn't know what went on. Mr. Boose stated that if you're

**REGULAR SESSION****TUESDAY****MAY 29, 2018**

going to have a face to face you need to be respectful to them. Mr. Boose stated you can't fly off the handle, it needs to be a good, respectful conversation.

Mr. Ruffing explained he was at the Board meeting on Monday night, and what he doesn't understand is that every meeting he has been to except the first one there has been a police officer present. At Monday night's meeting there were 2 Sheriff's Deputies that escorted Mr. Ruffing out of that meeting as well. Mr. Ruffing stated that he was not screaming, using profanity in any way, his voice was raised. He feels like he is not getting anywhere regarding the issues, Mr. Stang made a comment these meetings do not seem to be getting us anywhere, Mr. Ruffing agreed. Mr. Stang then said why we don't try to meet individually, instead of coming to a Board meeting, which was set up for this past Thursday. Mr. Stang specified that this meeting will be individually, Mr. Ruffing did not tell him he was bringing Mr. Demouth, Mr. Ruffing stated he was not going to go alone against two supervisors, Mr. Stang and Mr. Robinson. The meeting was not going to be recorded, and the meeting could go as long as needed. Mr. Ruffing stated he arrived for the meeting at actually 8 a.m. he walks in and they all are sitting there looking for him. Mr. Ruffing stated he never sat down, he stood there and said, "We can get started but he is waiting for someone to join him." Mr. Ruffing stated that Mr. Stang asked immediately, "Who is it?" Mr. Ruffing thought this was rude, Mr. Ruffing stated it was Mr. Demouth. Mr. Stang then stated he wanted to meet with Mr. Ruffing individually. Mr. Ruffing stated to Mr. Stang "I know you did, I didn't state I was coming to this meeting by myself." Mr. Ruffing stated "this could be a fight." Mr. Ruffing stated "not a physical fight, that it could be a struggle, battle or confrontation." Mr. Ruffing stated that when Mr. Stang heard that he said "meeting over," jumping out of his chair and on his phone to 9-1-1 at 8:02 a.m. Mr. Ruffing stated that he went out into the office to get some papers that they were supposed to have for him. They threw the papers on the table and Mr. Ruffing asked if they could place them into an envelope, which he was told nastily "No." Mr. Ruffing gathered the papers and went outside, where he met the first Norwalk Police Officer, whom stated the 9-1-1 call stated there was a fight, Mr. Ruffing stated he said the word fight, but there was not one. Mr. Ruffing stated the meeting had never started, Mr. Ruffing stated that Mr. Stang said the meeting was over, Mr. Robinson stated he had better things to do, and the 2 Board members stated next time bring your attorney. Mr. Ruffing stated that his brother was present at the meeting on Monday with him, when Mr. Ruffing was asked to leave his brother stayed for about 20 more minutes, it was stated that Ms. Schaffer and Mr. Stang are both afraid of Mr. Ruffing, connecting the dots this is why there is law enforcement presence at the meetings. Mr. Ruffing has no idea where this is coming from. Mr. Ruffing stated he has no idea what to do, they could get a restraining order against him and he will not be able to be on this property. Mr. Demouth stated he would like to get some answers to some questions they have. Mr. Boose stated that he was at the first meeting and there was movement at this meeting.

Mr. Ruffing stated that the assessment schedule for 2019 is what he is worried about. They still have 8 small projects where they are still collecting these enormous amounts of money, and he knows why they are doing it, it's to cover the cost of the indirect time at the end of the year. Mr. Ruffing stated because on the expectation report, those projects need no work. Mr. Boose stated the Soil and Water has already explained all this. Mr. Ruffing stated his point is somehow we are getting them to change the formula, they are asking the Commissioners to not approve this and to delay it. Mr. Ruffing asked for a hold on the assessments, because they already have a balance of over \$200,000.00 in that account. Mr. Ruffing stated they are collecting another \$100,000.00 which is way more than he ever did. Mr. Boose stated it maybe more than what you did, is this more than what they are allowed to do? Mr. Ruffing stated no its not. Mr. Boose stated then they are operating underneath the law. Mr. Ruffing stated here is the other point, the Ditch Maintenance Operation Policy that the Board put together, they are not following this. That Policy and Procedures governs what the Board will do within the ORC. Even if the code said 20%, his average was 5% and tiles were 2%. They are not following things like price close, land owner doing their own inspections on the tiles, and many other things they are not following. Mr. Boose stated what Mr. Ruffing needs to do is he needs to write that list and give it to the Commissioners, when Soil & Water comes in to do their report they will check to make sure everything is above board, if it is they will move forward, if it is not they will get it corrected. Mr. Ruffing stated he knows that just because you have a policy that it doesn't always have to be followed. Mr. Ruffing wants to know "Why" change something that has worked for 20+ years. Mr. Ruffing asked if there were any complaints regarding the old way, Soil & Water Board could not think of anything. Mr. Boose stated they don't have to operate on complaints, they operate on what is best for the office. Mr. Demouth asked why they changed this that is the answer they want. Mr. Boose stated they explained that at the meeting he was at. Mr. Ruffing stated they have never explained to him why they made the initial change. Mr. Boose stated they did explain the reason at the meeting. Mr. Hintz stated they are working within the law. Mr. Boose stated Soil & Water has the right to say who can come to their meetings, Mr. Boose suggested they ask to start over again if Mr. Ruffing was

**REGULAR SESSION**

**TUESDAY**

**MAY 29, 2018**

to return to another Soil and Water meeting. Mr. Boose stated that if they don't want the Commissioners to approve the report, then they need to bring legal reasons before them. Mr. Ruffing stated he is not asking them not to pass it, he is asking for them to delay the passing. Mr. Boose stated they need reasons why to delay it.

**At 9:30 a.m.** Barbara Fox King & Janet Ketchum came before the Board to discuss asking for permission to make a donation to the Dog Warden's office. Ultimately they want whatever they donate to work for the space that is available and work best for the team. Ms. King stated that it will ultimately be the decision of the Dog Warden, Mr. Ousley. Ms. King stated as you know the dogs they are currently receiving are large dogs, these dogs cannot be placed in the sink to be washed. Washing a large dog with a hose is very difficult, trying to hold on to the dog and hose at the same time.

Mr. Boose stated he doesn't have any problem with either of the ones she has shown. It is whatever Mr. Ousley wants and whether it can fit. Appreciate the fact they want to donate money for it. Board is okay with and they can just work with Mr. Ousley.

Ms. Ketchum asked if they donate more than the tub will cost, is there any way they can say it is to go towards medical or the awning. Mr. Strickler stated the donation will go towards whatever the donor specifies. Mr. Boose stated they don't have to come back before the board for additional approvals. They can just send an email. If more information is needed we will ask them in.

18-170

**IN THE MATTER OF MAKING THE AWARD FOR PROFESSIONAL ENGINEERING SERVICES AND ENTERING INTO AN AGREEMENT FOR FINAL DESIGN ON THE FITCHVILLE RIVER ROAD IMPROVEMENT PROJECT INCLUDING THE INTERSECTION IMPROVEMENT OF PROSPECT ROAD (PID 102915; HUR-CR60-00.90)**

Joe Hintz moved the adoption of the following resolution:

**WHEREAS**, the County Engineer was successful in applying for Federal funds to improve Fitchville River Road including the intersection improvement of Prospect Road; and

**WHEREAS**, the Engineer has selected a firm based upon the information submitted from an acceptable and pre-qualified consultant for Professional Engineering Services:

**Richland Engineering Limited  
29 North Park Street  
Mansfield Ohio 44902**

now therefore

**BE IT RESOLVED**, that the Huron County Board of Commissioners does hereby award the Professional Engineering Services contract for the **FITCHVILLE RIVER ROAD IMPROVEMENT PROJECT INCLUDING THE INTERSECTION IMPROVEMENT OF PROSPECT ROAD** to and enter into an agreement with Richland Engineering Limited, a Limited Partnership Association with such funds as are necessary under the terms and conditions agreed upon by the Engineer to be drawn from the Auto Tax Fund or as otherwise made available from State or Federal sources as may selected by the County Engineer; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion.

*\*Discussion: Mr. Boose explained that this is the intersection where a young gentleman was killed. Mr. Boose thanked Mr. Tansey for going out and finding the money to do this, this means a lot to this family. Mr. Tansey stated he spoke to the mother and explained this is a federal grant therefore it took some time to get. Mr. Boose asked if this project will interfere with the huge memorial that is at this intersection. Mr. Tansey stated that everything at this intersection will be removed, and the land has been sold, he will contact the family to let them know.*

**REGULAR SESSION**

**TUESDAY**

**MAY 29, 2018**

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde

18-171

**IN THE MATTER OF LETTING BIDS FOR THE HURON COUNTY PAVEMENT MARKING PROJECT ON VARIOUS COUNTY ROADS, HURON COUNTY, OHIO (HUR-CR-PM- FY2019, PID 97434)**

Joe Hintz moved to adopt the following resolution:

**WHEREAS**, the Huron County Engineer has received notification of the availability of Federal Funds for the Pavement Marking Project on Various County Roads and therefore has requested approval for seeking bids for the Pavement Marking Project on Various County Roads in Huron County; and

**WHEREAS**, notice of this must be placed in a newspaper of general circulation, pursuant to Section 307.87 of the Ohio Revised Code and posted on the County's internet site on the Worldwide Web at <http://www.hccommissioners.com> and can be accessed by clicking on Legal Notices. Bids will be opened on Friday, June 29, 2018 at 10:01 A.M.; and further

**BE IT RESOLVED**, the Board of Huron County Commissioners does hereby approve of letting bids for the Pavement Marking Project on Various County Roads; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde

**LEGAL NOTICE**

Sealed bids may be submitted on or before the bid opening date of June 29, 2018 at 10:00 a.m. local time, at the Huron County Commissioner's Office, 180 Milan Avenue, Suite 7, Norwalk, Ohio 44857, for the following Project: The Huron County Pavement Marking Project Bids shall be opened & bid prices publicly read at 10:01 a.m.

Bid Documents, including contract terms & conditions, must be obtained for a \$50.00 (check or cash) non-refundable fee from the Huron County Engineer at 150 Jefferson Street Norwalk Ohio 44857, between the hours of 7:00 a.m. – 3:30 p.m., Monday through Friday (holidays excluded). Bidder may elect to have these documents mailed to them for an additional fee of \$15.00 for shipping.

Pursuant to the provisions of Ohio Revised Code Section 153.54, each bidder shall be required to file with his bid one of the following options:

1. A bond in accordance with division (B) of Section 153.54 of the Revised Code, providing for the Bid Guaranty and the Contract Bond in the full amount of the bid,

or

2. A Certified Check, Cashier's Check, or Letter of Credit pursuant to Chapter 1305 of the Revised Code, in accordance with division (C) of Section 153.54. The amount of the Certified Check, Cashier's Check or Letter of Credit shall be equal to ten percent (10%) of the bid. If this option is used, a Performance Bond issued by a surety company in the amount of 100% of the contract price shall be furnished by the successful bidder as a condition of the contract.

**REGULAR SESSION**

**TUESDAY**

**MAY 29, 2018**

Bidders must comply with the prevailing wage rates as determined by the U.S. Department of Labor under the Davis-Bacon and related Acts.

All proposals must be submitted bound in their entirety, and on the forms furnished in the Contract documents. Documents must be obtained from the Huron County Engineer, no copies will be accepted.

Advertisements for bids also are posted on the internet at <http://www.hccommissioners.com> and can be accessed by clicking on Legal Notices.

**COUNTY OF HURON**

Lee E. Tansey, P.E., P.S., Huron County Engineer

Advertise: June 1, 2018

ENGINEER'S ESTIMATE: \$160,878.00

18-172

**IN THE MATTER OF APPROPRIATING UNAPPROPRIATED FUNDS IN THE AUTO TAX FUND #125**

Joe Hintz moved the adoption of the following resolution:

**WHEREAS**, there are unappropriated funds in the Auto Tax Fund #125 that need to be appropriated for expenses; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves of appropriating \$30,000.00 of unappropriated funds as follows:

TO: 125-00525-126 (Contract/Services Road/Bridge) \$30,000.00 and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion.

*\*Discussion: Mr. Tansey stated this was an unexpected cost due to the accident on Rome Greenwich Road.*

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde

***At 9:48 a.m. Joe Hintz moved to enter into Executive Session ORC 121.22 (G) (2) to consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest. Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:***

*Aye – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde*

***At 10:13 a.m. Joe Hintz moved to end executive session ORC 121.22 (G) (2). Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:***



REGULAR SESSION

TUESDAY

MAY 29, 2018

*Aye – Terry Boose*

*Aye – Joe Hintz*

*Aye – Bruce Wilde*

*\*No action taken*

**At 10:15 a.m. Jan Tkach, Recorder** report.

HURON COUNTY RECORDER

**Jan M. Tkach**

12 E Main Street Suite 100, Norwalk, OH 44857

419.668.1916

May 29, 2018

TO: THE HURON COUNTY COMMISSIONERS

RE: HURON COUNTY RECORDS COMMISSION REPORT

The Huron County Records Commission met December 7, 2017 and March 19, 2018. We approved the updated RC – 2 schedule for Huron County Human Resource/Loss Prevention/Revenue Enhancement. We also approved the RC – 3 schedule submitted by the Clerk of Courts.

Job & Family Services and Huron County Board of Developmental Disability are in the process of disposing of files according to their approved RC – 2 schedules regarding records disposal. They have contacted me with questions regarding this process.

At the Commissioners' request I did some research on requirements for the new county records storage area. I reviewed the report with Pete Welch. Offices have been asked to report to the Commissioners with their requirements for records storage.

The Commissioners gave me oversight over the distribution of \$50,000 in this year's budget for the purpose of scanning records housed in the old jail. After discussion with both Probate Court and the Clerk of Courts, I gave \$30,000 to Probate Court. This should get us through Cell #3 and #4. I gave the remaining \$20,000 to Susan Hazel for the purpose of batch scanning the Clerk's records on the second floor of the old jail. The scanning will be done by SC Strategic Solutions at their facility.

Probate Court has also shared information that they have more records in the Courthouse basement and in their vault that are not scanned. There is an end date to these un-scanned records, as Probate and Juvenile Court began scanning files as of July 28, 2015.

***Discussion:*** Mr. Boose asked when those records are taken from the old jail and scanned are they cleaned and can they be moved direction over to the basement at 22 E. Main, Ms. Tkach stated they are cleaned and can be moved. Ms. Tkach stated the problem with these records was their age.

#### **Disaster Recovery**

The Recorder's Office is in the process of drafting a COOP to be implemented during a time of disaster when the office at 12 E Main Street is not accessible. This led to a discussion with the Recorder's Office IT vendor (ES Consulting.) One of the things discussed is the use of Cloud back up for off-site storage. Records could be accessed securely on a computer without having to invest in a physical remote server. Currently we back up the images onto a portable hard drive which is taken off site each day.

More offices are keeping electronic images of their records. Although they take up less office space than physical copies, maintaining security and accessibility is an ongoing issue. The storage of electronic records may be something we might want to study and address as a county.

***Discussion:*** Ms. Tkach stated that she doesn't feel it cost effective to do our own storage. Ms. Tkach stated that work needs to be done to her servers in her office to add the software that is needed. Ms. Tkach stated that there will be a bill coming down that she will asked to be paid, from her budget.

**REGULAR SESSION**

**TUESDAY**  
**HURON COUNTY RECORDER**  
**Jan M. Tkach**

**MAY 29, 2018**

12 E Main Street Suite 100, Norwalk, OH 44857  
419.668.1916

TO: HURON COUNTY COMMISSIONERS  
RE: RECOMMENDATIONS FOR RECORDS STORAGE AREA  
DATE: March 9, 2018

The Commissioners requested that research be conducted to determine which records, if any, will require additional security measures. I consulted with Denise Lindak, director of the Lorain Co. Records Center. She directed me to the National Archives website. After doing some research the following are my recommendations based on what I have learned.

- 1) The records storage exterior door will need to be securely locked.
- 2) The interior door leading to the basement should also be secured. It is also suggested that it have an alarm mechanism to monitor who/when the door is opened. Locking this interior door will act as the "additional layer of security."
- 3) Recorder's office will maintain a set of keys/code to security system as well as a log of who/when access to this area is requested.
- 4) The storage area will need to be divided into two sections: contaminated records, non-contaminated records. (Contaminated records: those affected by hazardous materials, such as radioactive isotopes, toxins, infiltrated by insects, or exhibiting mold growth.
- 5) Records stored in the contaminated section should have a separate air handler.
- 6) A floor plan should be devised of whose records are stored in what part of the storage area. Each office is responsible for organizing their records, including those in the contaminated storage area. A copy of this organization list should be given to the Recorder to keep on file.
- 7) It is strongly suggested that there be a regular pest control inspection/maintenance plan be implemented.

**Discussion:** Mr. Boose stated that now that we are currently hiring summer staff, we will be ready to move these records. Mr. Boose explained that they talked at their last meeting. The Commissioners want at least (2) keys and Ms. Tkach can have as many keys as she wants. There will be (1) master key here. However many keys Ms. Tkach wants will be with her. Anyone who goes down there will have to go through Ms. Tkach or her department. Mr. Boose stated that if there are records that need to be under lock and key, the Commissioners preference is that they are kept in their departments. Mr. Boose stated that Mr. Welch and Ms. Tkach need to work out a schedule of when and where records can start to be moved. Mr. Boose asked if the records in the basement have been backed up or scanned, Ms. Tkach stated that the only records they have been in charge of scanning is the Journals. Mr. Boose asked if those records need to be scanned, Ms. Ziemba stated she is not sure, she thinks that a lot of them can be gotten rid of. Ms. Tkach suggested that we look at our records retention schedule and the items that are not prudent they can be disposed of, the items that are prudent then we need to make a plan to have them scanned. Ms. Ziemba stated that the one side is old landfill records, Mr. Boose stated that we need to move these records for this is for Ms. Tkach's space and we need to get our records moved out. Mr. Boose stated that they thought the best place to start is in the Prosecutor's Office, Mr. Strickler will speak to Mr. Sitterly to get this into the works. Mr. Boose stated the access is all going through Ms. Tkach.

**At 10:37 a.m. Warren Brown, HR/Loss Prevention/Revenue Enhancement**

**QUARTERLY REPORT TO COMMISSIONERS**  
29-May-2018

**REGULAR SESSION**

**TUESDAY**  
Of Noteworthiness.....

**MAY 29, 2018**

The 2018 wellness program has been very successful so far. Numerous employees have stated they have already reached their 600 point goal. Zumba and Yoga classes have been offered and were well attended, requests are coming in to do a second round of classes which will likely happen in the fall.

The three part series session on Job Stress was a hit with almost 40 employees attending each session. We had a short notice cancellation from the instructor which resulted in our office and John Chime, Family Life Counseling caring for the presentations

The 2018 Employee Appreciation Day/Wellness Fair was a great success. All of the 17 vendors showed up and several offered prizes at their tables. There were 38 prizes, 82 employee participants and 71 of those were in the prize drawings. I believe it is very safe to state that "a good time was had by all".

\*\*\*

As you know we met with CORSA Risk Manager, Jim Hale, about three weeks ago. Out of that annual audit we were confronted with the fact that we are not in sufficient compliance when looking at our driving policy and the commitment from all offices/departments to adopt the county policy. Since that visit, which entailed a building inspection of which you are well aware, we have made a concerted effort to get offices to come into compliance with our driving policy or offer us their internal policy for review and acceptance.

\*\*\*

There is, on a yearly basis, a question that arises out of several grant entities that have grants in place in the county that inquire as to the status of our EEO plan. After discussion with other departments and counties I have taken it upon myself to create an Equal Employment Opportunity Plan (EEOP) specific to Huron County.

\*\*\*

We have completed a revamping of all job descriptions for the offices of the Recorder and the Clerk of Courts. I recently assisted the Recorder in handling several interviews for an opening in that office.

\*\*\*

Unemployment claims have settled down since we last met although I recently had to appeal one in which the EE originally was denied after being let go from our county many months ago. This EE evidently was employed recently and left that most recent employer. We were named as an eligible payer in his most recent claim. I immediately reminded the UC folks that we won the first go around with this EE when he was removed from Huron County. I have no idea where this case will land.

\*\*\*

Our first blood drive, held this past February, was very successful and it was decided to hold three drives each year for the County employees. Dates in June and September have been set.

\*\*\*

Paper records that had previously been stored have been scanned electronically and removed according to the retention schedule. Paper records are almost at zero for the HR office.

\*\*\*

We continue to work to find grants that are appropriate and applicable to county operations and other entities as well. Since the inception of the relationship with eCivis I have routed 224 grants to 477 recipients. One must keep in mind that many of those recipients are repeats. I can produce a more granular report that breaks down the numbers by various department/entities upon request. The issue remains that if an office/entity does not desire to pursue a grant, there is little I can do to force the effort. Granted, in some cases an office/entity might be involved already in one of the grants in an ongoing relationship, but what I am finding is that most, if not all of the grants entail a lot of effort and it is likely that the effort/time involved is greater than the desire to chase the grant. Without buy in from those to whom the grants are sent my offer of assistance goes unheeded. Unfortunately, I cannot report the garnering of any new money but recall that when we launched the eCivis platform there was no guarantee that we would win anything. At the present time, under review and for likely application, I am directly involved in a Best Buy grant attempt for the Peer Center and there is one is upcoming for the Sheriff via the Byrne Memorial.

In a somewhat related situation I remain faithful, at least until the last door shuts, in making an effort to work with North Fairfield regarding their corner store but it is an effort where I am at the mercy of others, their time commitment, and finding the right avenue to pursue an operator. I recently looked over the store with a longtime friend who is a manager of a grocery operation to get an idea of what will be needed to restore the store and it, quite frankly, has potential but needs quite a bit of work. I will meet with the Council soon to see how much more they want to do.

**REGULAR SESSION**

**TUESDAY**

**MAY 29, 2018**

\*\*\*

Respectfully submitted,

Warren Brown

Mr. Boose asked where are we regarding the driving policy, how did people respond. Mr. Brown stated he is making considerable progress. Mr. Brown stated the ones he had to send the second notice two about half have responded. Mr. Boose stated that if there is anyone that needs pressure from the Commissioners to let them know, this is a very important to get them signed up for the driving policy.

Mr. Boose stated that he agrees with an EEO Plan. Mr. Brown states that Ms. Stower always asks about the EEO Plan. Mr. Brown stated they have not been questioned on it, however he is tired of not having one.

Mr. Boose discussed the unemployment section regarding the one case, even though they stated we don't have to pay unemployment this can still come back and bite you.

Mr. Boose stated that there are a lot of people who will come before the board and asked for money, Mr. Boose stated he will ask them did you look into grants. Mr. Brown stated the grant he wanted to do was the re-entry grant, unfortunately he was unable to put the committee together. Mr. Brown stated what he is going to do is ask the Community Corrections Board to engage early on, if not call a special meeting this summer. This re-entry grant has repeated itself about 4-5 times, 4-5 cycles. Mr. Boose asked what the re-entry grant was, Mr. Brown stated is a very realistic approach to dealing with the incarcerated inmates/individuals at a local level before they are released. Mr. Boose stated that they had a meeting with the Sheriff two weeks ago, to get work release back into the jail. Mr. Brown stated he needs to make sure he is included in this meetings, this could help with the re-entry grant. Mr. Boose stated that the Sheriff was serious about doing this, Mr. Brown stated have the Sheriff call him.

***At 10:49 a.m. Joe Hintz moved to enter into Executive Session ORC 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual. Bruce Wilde seconded the motion. Discussion: changing of job description and staffing level of office. The roll being called upon its adoption, the vote resulted as follows:***

*Aye – Terry Boose*

*Aye – Joe Hintz*

*Aye – Bruce Wilde*

***At 11:04 a.m. Joe Hintz moved to end Executive Session ORC 121.22 (G) (1). Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:***

*Aye – Terry Boose*

*Aye – Joe Hintz*

*Aye – Bruce Wilde*

***\*No action taken***

***At 11:06 a.m. Judge Conway*** discussed parking at the courthouse. Judge Conway stated they went over the parking and a consensus was made, they would like a certain row made public parking, with these certain rows made for the county parking and these would stay with the judges until the building was sold. Probation staff and county vehicles having a place to park along with 6 extra spots that will need to be numbered and they will police this. Judge Conway would still like signs that say 2 hr. parking. The board is in agreement with this plan.

***At 11:12 a.m. Board of Elections***

Mr. Gerrity stated that Ms. Locke will be retiring at the end of the year, what they would like to do is try and get a replacement in soon. Mr. Gerrity explained that when his replacement came in she had roughly 8 weeks before he left. Mr. Gerrity stated what they are asking for is an 8/1/18 start date, ideally they would have started someone in January, but that is not realistic. Mr. Gerrity stated that with the salary, Opers and medical it comes to \$29,370.00. Mr. Gerrity stated he understands times are tough, if they went with a 9/1/18 start date, it would be \$24,500.00. The Secretary of State requires that when your

**REGULAR SESSION****TUESDAY****MAY 29, 2018**

advertising for a Director or Deputy Director must be advertised on a website and in a newspaper for a week. Mr. Gerrity stated this will cost \$600-\$700 to advertise and they would like to do this in June. Mr. Boose stated he personally doesn't have an issue with the start date of 8/1/18, Mr. Boose stated if they can be flexible and don't need the 8/1/18 start day that would be ideal. The board is in agreement that the 8/1/18 start date is ok.

Mr. Boose would like a list of money that is needed for salary, Opers and medical. Mr. Boose asked if they had the money for the advertisement, Mr. Gerrity stated they do. Mr. Gerrity stated that if they hired someone with experience they will have to start them at the full rate, Mr. Boose stated that they usually hire someone in at a lower rate and after 120 days they get a raise to the rate they should be at.

Mr. Wilde discussed the last set of Board of Elections minutes regarding the server for the backup computer. Mr. Boose asked if they have a price on a new server, Ms. Locke stated she is guessing around \$6,000. Ms. Locke stated that they currently still have the \$4,000 for new computers that they have not spent, they are waiting on the vendor to get some information on this. Ms. Locke stated they currently have a daily backup until they get the new one.

18-173

**IN THE MATTER OF APPROPRIATING FUNDS IN THE BOARD OF DEVELOPMENTAL DISABILITIES CONSTRUCTION FUND #305**

Joe Hintz moved the following resolution:

**WHEREAS**, the Board of Huron County Commissioners being in receipt of an Amended Certificate of Estimated Resources for the Board of DD Construction Fund #305 in the amount of \$275,000.00; and

**WHEREAS**, it is the desire of this Board of Huron County Commissioners to appropriate these funds to the Board of DD Construction Fund #305; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves of the appropriation as follows:

TO: 305-00530-305 \$275,000.00 DD Construction and further

**BE IT RESOLVED**, that a certified copy of this resolution be sent to the Huron County Auditor and the departments requesting the appropriation; and further

**BE IT RESOLVED** the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde

18-174

**IN THE MATTER OF APPROVING REQUEST FOR PAYMENT AND STATUS OF FUNDS REQUEST FOR THE HURON COUNTY COMMUNITY HOUSING IMPACT AND PRESERVATION PROGRAM (CHIP) GRANT, B-C-17-1BJ-1 (DRAW #2), B-C-17-1BJ-2 (DRAW #4), and S-C-17-1BJ-1 (DRAW #3) SUBMITTED TO THE BOARD MAY 29, 2018**

Joe Hintz moved the adoption of the following resolution:

**WHEREAS**, requests for payment and status of funds requests have been prepared and submitted to the Board of Huron County Commissioners as attached herein by WSOS CAC Inc., for the Board's certification; and

**WHEREAS** the Board has reviewed the requests for payment and status of funds reports; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves of the requests for payment and status of funds request as attached herein and certifies that the data reported is correct and that the amount of the Request for Payments is not in excess of current needs; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde

18-175

**IN THE MATTER OF APPROVING REQUESTS FOR EXPENDITURE OF OVER \$1,000.00  
SUBMITTED TO THE BOARD MAY 29, 2018**

Joe Hintz moved the adoption of the following resolution:

**WHEREAS**, requests for expenditures of over \$1,000.00 have been submitted for approval by the Board of Huron County Commissioners as follows:

<b><u>Job &amp; Family Services</u></b> (Fund 115 & 123)			
Profiles International	Pathway Planner unit services	\$22,500.00	
<b><u>EMA</u></b>			
TEKRX	EOC upgrade	\$5,929.00	now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves of the requests for expenditure of over \$1,000.00 as listed above; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde

18-176

**IN THE MATTER OF AWARDING THE BID FOR THE HURON COUNTY PAVEMENT  
RESURFACING PROJECTS**

Joe Hintz moved to adopt the following resolution:

**WHEREAS**, Pursuant to Resolution 18-135 the Board of Huron County Commissioners authorized seeking bids for the Huron County Pavement Resurfacing Projects; and

**WHEREAS**, notices was given in accord with Section 307.87 of the Ohio Revised Code; and

**REGULAR SESSION****TUESDAY****MAY 29, 2018****WHEREAS**, bids were received Monday, May 14, 2018 at 10:01 a.m. from the following:

<b>A.J. Riley, Inc.</b>	<b>\$781,305.50</b>	
Erie Blacktop, Inc.	\$853,374.20	
Precision Paving, Inc.	\$827,128.20	
Gerken Paving, Inc.	\$792,666.14	now therefore

**BE IT RESOLVED**, the Board of Huron County Commissioners does hereby award the bid for the Huron County Pavement Resurfacing Projects to A.J. Riley, Inc., 151 Akron Rd. Norwalk, Ohio 44857; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde

**IN THE MATTER OF TRAVEL**

Joe Hintz moved to approve the following travel request this day. Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde

Art Mead, EMA to Lancaster, Ohio on May 31, 2018 – June 1, 2018 for EMA Fundamentals Course.

**SIGNINGS**

The City of Willard requesting a Permissive tax.

Joe Hintz moved to approve the City of Willard Permissive Tax. Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde

**Administrator/Clerk Report**

Ms. Ziemba stated that she had forwarded the email from JoLynn Stalings 24/7 Christian Family Score, she thanked them for showing her the building at 22 E. Main St. She is interested in finding out more details, Ms. Beck did collect the average utility information. Ms. Ziemba wanted to make sure Ms. Stalings understands that this is the utilities on an empty building. Mr. Boose asked could we give her the vendor's names and they could give Ms. Stalings that information? Mr. Boose stated that they need to let Ms. Stalings know that we are currently down an air conditioning unit in that building as well. The cost will be higher with the additional air conditioning unit. Ms. Ziemba stated Ms. Stalings wanted to know if they had any thought on what they would charge for rent. Mr. Boose stated his thought is \$1,500 per month plus she would pay all the utilities and the Commissioners will have access to use the basement. Mr. Boose stated this price is for no changes to the building. Mr. Boose stated if she needed changes then they would have to re-negotiate the price. Mr. Wilde's only concern would be the lighting, Mr. Boose stated it possibly could be a section of the carpeting that isn't good and painting. Mr. Boose stated that Mr. Welch needs to stay on top on this. Mr. Hintz stated that everything sounds reasonable to him. The board is in agreement.

Ms. Ziemba received an email from Mary Jane Leman regarding Gongwer, they have reached the amount they need to have to get a savings but only on the Gongwer. Ms. Ziemba stated that if we wanted to do this it will be \$1,000 a year, the normal price is \$3,000 a year. Ms. Ziemba stated they need to make a

**REGULAR SESSION****TUESDAY****MAY 29, 2018**

decision soon if they want to do this. Mr. Boose stated he would use it however \$1,000 is a lot. Mr. Hintz stated he was saying no, the board is in agreement.

Ms. Ziemba stated that Mr. Gillen would like to speak to the Commissioners regarding Old Jail legal description. Mr. Boose asked how the discussion is going regarding the Senior Services land, Ms. Sandlers called wanted to know if she needs to proceed in getting the legal description now or should she wait. Mr. Boose stated he feels this is something the Commissioners need to do, Mr. Strickler agreed, it is time to get this done. Mr. Strickler was not sure if there were some language changes that needed done, Mr. Boose stated yes there is, just some minor ones. Mr. Strickler stated that it was unclear to him what needed done. Mr. Boose wants them to work on getting the legal descriptions done.

Mr. Boose discussed the shingles on old jail, it was brought to his attention that this is still not done. Mr. Boose stated that they need to get with Mr. Welch to get this done. Mr. Boose would like to know why the shingles are coming off, it's a question Mr. Welch needs to get the answer.

**Commissioner Hintz report**

Mr. Hintz stated he had a meeting with Mr. Welch, Veterans and Dan Frederick regarding some concerns. One concern was the parking lot, Mr. Welch was not sure what this was about. There was also a question regarding the dividing wall and windows to allow some of the natural light in. Mr. Hintz stated that when they spoke to Mr. Frederick regarding this, he seemed to think it wouldn't be expensive to do, a cost roughly \$200 a window there being 3-4 windows put in. Mr. Hintz stated that if we went with this what they would do is line them up with the outside windows. Mr. Hintz spoke to Ms. Reed regarding the windows and parking, she is ok with the windows. Mr. Hintz stated there was talk about the Veteran's wanting them to have the parking just for them, Ms. Reed spoke to them, and so they are ok with this not being just for Veteran's. The additional bathrooms will not be added, Mr. Hintz thought this was a great meeting.

Mr. Boose stated that this needs to continue moving forward, Mr. Welch was to find out if the Veteran's paid Mr. Frederick for the work he performed. Mr. Boose stated he thinks that they did, Mr. Welch stated that with this then we can go out for bid with the specs that Mr. Fredrick has completed. Mr. Boose stated that if they did not pay Mr. Fredrick, then we need to find out what the agreement is as far as using them for design to go out to bid. Ms. Ziemba stated she received an email from Ms. Reed that she forwarded to the Board and Mr. Welch regarding scheduling a meeting sometime during the week of June 12, 2018. Mr. Boose stated that this is going to be over \$50,000 therefore they would have to go out to bid. Mr. Boose stated the question is can we take what we have and go to bid, there is not a whole lot of specifications for this.

Mr. Hintz reminded the board of the Graduation ceremony at Christie Lane. Mr. Hintz and Mr. Boose plan on going to this.

Mr. Hintz stated that Camp Conger is coming up again, Mr. Hintz stated that he and his wife normally attend this together.

**At 12:00 p.m.** the board recessed.

**At 12:17 p.m.** the board resumed regular session. Commissioner Boose and Commissioner Wilde in attendance. Commissioner Hintz absent.

**Administrator/Clerk report cont.**

Ms. Ziemba stated she was asked to contact Gail Bartle at the Law library regarding the books on the floor, Ms. Ziemba spoke to her and those books she thinks are going to be disposed of. Ms. Bartle was going to double check and at the very least box them up onto the table until they can get them taken care of properly. Ms. Ziemba stated Ms. Bartle also discussed carpeting. Ms. Bartle thought this was something that may need stretched, there is a Law Library meeting coming up and she was going to see if they could pay for this themselves.

Ms. Ziemba stated she received a call and follow up email from Ms. Janice Warner, CAC, a board member that has been on there for years (Ann Stoddard) has resigned as of May 31, 2018. A new appointment will need to be made, Ms. Warner recommended Annie Schaffer, Board of Elections, Mr. Boose asked Ms. Ziemba to speak to Ms. Schaffer to see if she is interested.



**REGULAR SESSION****TUESDAY****MAY 29, 2018**

Ms. Ziemba went over the email from Ms. Stebel regarding the phone call from Gary Bauer regarding Greg Smalls staying at the Commissioners instead of returning to Soil and Water. It stated that Mr. Bauer needed a commitment from the Commissioners before Friday, June 1, 2018. They also need to know how much they would be changing Mr. Small to stay. Mr. Boose stated he will speak to Mr. Bauer regarding this.

Ms. Ziemba discussed the Land bank, she contacted Dick Wiles, Mr. Wiles stated he will bring this up at the next township meeting and if no one else wanted to do it, then he would. Ms. Ziemba has not received a response from the Norwalk Major and she left a message for Shawn Pickworth as well. Mr. Boose spoke to Jim Ludbun and he stated he would be happy to serve on this board. Mr. Boose also spoke to Dave Freitag, he is willing to also serve on this board. Mr. Boose would like the meeting set up for the week after June 14<sup>th</sup>, because they are not sure who the township person will be. Mr. Boose stated to try and schedule the Land Bank meeting on Wednesday, June 20, 2018 or Friday, June 22, 2018. Ms. Ziemba asked where they wanted to meet, the commissioners stated in any conference room that is opened. Ms. Ziemba asked if they need to be appointed by resolution, Mr. Strickler stated yes they should be. Mr. Boose stated to Ms. Knapp that she will not be a part of the Executive Board but she will be a part of the meetings. Mr. Boose stated that they asked for 1 p.m. on either the 20<sup>th</sup> or 22<sup>nd</sup>.

**Commissioner Wilde report**

Mr. Wilde discussed the letter from Thomas Fok & Associates, Inc., regarding repair work on State Rte. 20, Mr. Boose is assuming that it is on the County property behind the Sheriff's Office on Route 20. Mr. Boose would like Ms. Ziemba to clarify where this is taking place at.

Mr. Wilde discussed the Art exhibit, no one to attend.

Mr. Wilde discussed the ROY scholarship, he will be attending this.

Mr. Wilde stated he was at the Bellevue Brass.

Mr. Wilde stated that there is a TAC meeting at 9 a.m. on May 30, 2018, Mr. Boose to attend.

Mr. Wilde stated there was a Board of Revision at 2:30 p.m. on May 30, 2018 that he will be attending.

Mr. Boose asked if there will be any Peer to Peer Center meetings, Mr. Wilde will check on this.

Mr. Boose asked for an update with Mr. Wilde, Ms. Horawitz and the Sheriff regarding work release. Mr. Wilde stated that they did not speak about this. Mr. Boose would like Ms. Horawitz invite Mr. Brown to the next meeting for the grant information.

**Commissioner Boose report**

Mr. Boose stated that he went to the Veteran BBQ & received the flag on Memorial Day.

Mr. Boose stated that the CCAO annual winter conference is December 10-12, 2018.

Mr. Boose went over the state house report. Mr. Boose asked Mr. Strickler if he say the bill that they want to change if there is a tie at election time, they want to have a special election.

Mr. Boose wanted to discuss with BOE when they were in earlier but he forgot, there are grants for BOE for the remote marking ballots systems. Mr. Boose would like the information sent to BOE to see if they are aware of this.

Mr. Boose questioned if they asked Mr. Tkach why refunds taken out of sales tax money, Ms. Ziemba was not sure, she will look into this. Mr. Boose would like to know.

Mr. Boose stated that on Tuesday's they cannot go to Camp Conger because they do not start until 1 p.m. They will not be around June 12, 2018, therefore they will have to on Thursday, June 7, 2018 at noon.

**At 12:53 p.m.** Bruce Wilde moved to adjourn. Terry Boose seconded the motion. The meeting stood adjourned.

**REGULAR SESSION**

**TUESDAY**

**MAY 29, 2018**

**IN THE MATTER OF CERTIFICATION**

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on May 29, 2018.

**IN THE MATTER OF ADJOURNING**

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 12:53 p. m.

\_\_\_\_\_

Terry Boose

\_\_\_\_\_

Joe Hintz

\_\_\_\_\_

Bruce Wilde

**ATTEST**

\_\_\_\_\_  
Clerk to the Board