

Huron County Commissioners' Public Records Request Form

Use of the Form *is not* mandatory. You may decline to reveal the requestor's identity or the intended use of the information requested. However, the use of this Form or any written request for public records or the disclosure of the requestor's identity or intended use will benefit the requestor by enhancing the ability of the County to identify, locate or deliver the public records sought by the requestor.

Name of Requestor									
Street Address	City, State, Zip								
Phone Number	Today's Date								
With as much specificity as possible, please describe what records you want to review. PLEASE PRINT.									
<p>Huron County Commissioners' provides copies of public records at cost as set forth in the Public Records Policy. Prepayment is required. There is no charge to inspect public records at the Commissioners location. Please check your preference below:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 10%; text-align: center;"><input type="checkbox"/></td> <td>I would like to inspect these records at the Commissioners' Office when they are ready.</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td>I would like these records copied and I will pick them up when they are ready.</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td>I would like these records copied and mailed to me.</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td>I would like these records emailed to me.</td> </tr> </table>		<input type="checkbox"/>	I would like to inspect these records at the Commissioners' Office when they are ready.	<input type="checkbox"/>	I would like these records copied and I will pick them up when they are ready.	<input type="checkbox"/>	I would like these records copied and mailed to me.	<input type="checkbox"/>	I would like these records emailed to me.
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Huron County Employee Handling Request	Date Complete								