

**REGULAR SESSION**

**THURSDAY**

**FEBRUARY 6, 2020**

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Terry Boose, Joe Hintz, Bruce Wilde.

20-040

**IN THE MATTER OF AUTHORIZING APPROPRIATION ADJUSTMENTS WITHIN THE HURON COUNTY DOG WARDEN FUND #105, PROSECUTOR'S DRETAC FUND #107 AND EMA FUND #177**

Terry Boose moved the adoption of the following resolution:

**WHEREAS**, there is a need for an appropriation adjustment; and

**WHEREAS**, the Board of Huron County Commissioners finds the request to be reasonable; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves the following appropriation adjustment:

<b>FROM</b>	<b>Dept.</b>	<b>Account</b>	<b>Fund</b>	<b>Amount</b>	<b>TO</b>	<b>Dept</b>	<b>Account</b>	<b>Fund</b>	<b>Amount</b>
	105	00475	105	\$134.45		105	00425	105	\$134.45
	Dog Warden Other Expenses					Dog Warden Workers Comp			
	107	00475	107	\$312.83		107	00425	107	\$312.83
	Prosecutor Dretac Other Expenses					Prosecutor Dretac Workers Comp			
	177	00475	177	\$454.17		177	00425	105	\$454.17
	EMA Other Expenses					EMA Workers Comp			

and further

**BE IT RESOLVED**, that the Huron County Auditor is authorized and instructed to record said appropriation adjustment as approved; and further

**BE IT RESOLVED**, that the Clerk of the Board is instructed to certify a copy of this resolution to the Huron County Auditor and the department requesting said adjustment; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion.

**\*Discussion:** Mr. Boose asked how these would show up on the final budget. Ms. Ziemba said they need to make sure to decrease "Other Expenses" and increase the Worker's Comp lines of the final budget.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde

**At 9:23 a.m. Public comment - none**

20-041

**IN THE MATTER OF AUTHORIZING APPROPRIATION ADJUSTMENTS WITHIN THE GENERAL FUND**

Terry Boose moved the adoption of the following resolution:

**WHEREAS**, there is a need for appropriation adjustments; and

**WHEREAS**, the Board of Huron County Commissioners finds the request to be reasonable; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves the following appropriation adjustments:

FROM:	Dept	Account	Fund	Amount	TO:	Dept.	Account	Fund	Amount
	039	00568	001	\$5,026.00		039	00564	001	\$5,026.00
	Insurance & Taxes- Other Expenses					Insurance & Taxes -Workers Comp			
	033	00485	001	\$305.08		033	00425	001	\$305.08
	Veterans- Van Expenses					Veterans – Workers Comp			

and further

**BE IT RESOLVED**, that the Huron County Auditor is authorized and instructed to record said appropriation adjustment as approved; and further

**BE IT RESOLVED**, that the Clerk of the Board is instructed to certify a copy of this resolution to the Huron County Auditor and the department requesting said adjustment; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde

#### **IN THE MATTER OF TRAVEL**

Terry Boose moved to approve the following travel request this day. Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde

- Bruce Wilde & Vickie Ziemba, Commissioners, to Columbus, Ohio for CCAO Statewide Energy Summit on February 7, 2020.
- Charlene Steffanni, JFS, to Franklin County, Ohio for Improve Program Training on February 25, 2020.
- Rachel Sotora, JFS, to Allen County CSEA for Training Committee Meeting on February 27, 2020.

#### **Commissioner Wilde report**

Tree clean up. We will let State do their area this spring or summer. We will clean up whatever they leave behind.

#### **Commissioner Boose report**

Norwalk Arts Council. Mr. Strickler has it on his “to do” list.

Senior Enrichment signs. Their legal counsel suggested they not put up any signs. The new Director will be the contact person.

Met with Norwalk Mayor & Safety Service Director to discuss how we can work together.

Lorain County Community College. They have a lot of programs for skilled trades and recently added boilermakers. Trades training counts toward Associates degree.

Taxation and Finance Committee meeting this afternoon.

Economic development meeting next Tuesday. Ms. Ziemba to send an email requesting each entity have one spokesperson for each group. Anyone can speak if they have anything to add to or differ from the spokesperson.

2<sup>nd</sup> Amendment. Email has now been sent out to all police departments.

**Commissioner Hintz report**

Jarvis Road. This is a township road, but it is really bad. Mr. Wilde explained they have no control but he would talk to the Engineer.

**Budget Work session**

Budget Commission number. Ms. Ziemba will ask if they have a tentative final budget number. Mr. Boose's notes indicate it is \$200,000 more than last year. This will also depend on Public Defender reimbursement. \$19,500,000 is the tentative number.

Airport number. Mr. Boose would like Mr. Silcox to provide a list of projects that he would like to see done. It doesn't mean we will do them, but he can get a feel for what they need.

**Commissioners.**

- *Scanning project:* Ms. Ziemba has asked Ms. Stebel to research some numbers for equipment to get the scanning project going. She would like to connect with the Recorder's office and scan some of our documents.
- *IT Department.* Ms. Ziemba thinks this will be a better sell if it is its own department, similar to Buildings & Grounds and Human Resources. They will report to the Commissioners, but will have their own budget. Mr. Boose pointed out we will be doubling up a little this year, since we already have IT budgeted in all the department budgets. He will be surprised if anything happens before the second half of the year, but feels we need to get this in the budget.
- *Richland County engineering contract.* After his discussion with the City of Norwalk, Mr. Boose feels it is time we review this.

Microfilm. Mr. Wilde said there was a \$3,000 increase in Contract Services. Mr. Boose asked if this was a "have to have" or a "maybe". Mr. Wilde wasn't sure.

Data Processing. Mr. Boose asked Ms. Ziemba to look at three different data processing funds to see if we have to have those funds or if they could be shifted to an IT department. These included Clerk of Courts, Data Processing fund (003) and the Recorder's Technology fund. The only thing Ms. Ziemba found legislation on was the Recorder's fund, but that is a special fund.

Auditor. There were no big projects for the Auditor.

Treasurer. Ms. Schaffer was not anticipating anything big. However, if the check scanner failed it would cost \$20,000. Mr. Boose thought we should put it down just in case.

Prosecutor. \$20,000 final vs interim. This does not include any big projects.

Common Pleas Court. Mr. Boose did not recall them looking for any large amounts.

Common Pleas Jury. No difference.

Common Pleas Adult Probation. Mr. Boose asked how we were doing this with the new changes. Ms. Ziemba thought it was a special fund. Mr. Boose said they were hoping it wouldn't cost us anything based on the State budget giving them more money and they were going to use TCAP funds. He didn't think we had to increase this.

Common Pleas Appeals. Nothing.

Human Resources. Mr. Boose thought the interim budget included Mr. Brown. He is not going to put a dollar amount in, just "less Warren".

Juvenile. We already put the second half in, but used the wrong number. Will have to increase their Payroll - 013 by \$3,949.

Juvenile Detention. Will need to have Payroll - 014 increased by \$5,518.

Probate. Payroll - 016 needs to be increased by \$5,751.

Clerk of Courts. The \$100,000 from Title is included in the estimate. Mr. Boose explained this is an expenditure in her special funds that she gave us. It gets transferred into 099.

Coroner. Mr. Boose thinks it should be increased by \$5,000 so we don't have to add to it at the end of the year. This is just due to the increase in cases.

Municipal Court. Ms. Ziemba to contact Municipal Court about indigent reimbursement.

Board of Elections. Nothing at this time.

Capital Improvement. Current budget is down \$300,000. Will need a minimum \$170,000 for cruisers.

Building & Grounds. 2.5% salary increase.

Sheriff. Nothing.

Recorder. Nothing.

HCDC. \$50,000 for economic development earmarked in 099.

EMA. Nothing big.

Public Defender. Mr. Boose will note that we plan to add one lawyer. Rates TBD.

OSU. Ms. Ziemba thought they were asking for more money. Mr. Boose would like to know what the increase was for. We are not going to pay for anything being demanded by Ohio State. Ms. Ziemba will schedule them in.

Health & Welfare. No change.

Health & Vital Statistics. We already increased it to what it needed to be.

Children's Services. They are estimating it will go down.

Mechanic. Contract increase.

Veterans. No change.

Soldier Relief. No change.

Public Defender. Mandated share.

Jail. That does not include contract increases, which is sizeable.

Soil & Water. No change.

Fair Board. No change for now.

Insurance and Taxes. Mr. Boose asked if that would need to go up because of Worker's Comp. Ms. Ziemba didn't think so, we moved it from Other Expenses, which we don't typically use.

Miscellaneous. Last year they added a line for the New London water tower. We have the money encumbered from last year, and the yearly fees will start this year. Mr. Chaffin has indicated they are over budget. Last year we budgeted more than we need, so we should be okay. We pay 2/7.

Contingencies. Nothing.

Inspection. Nothing.

Ditches. Nothing.

Airport. Roofs in 099 to transfer to 310 – Permanent Improvement.

Real estate assessment. Nothing.

Jail housing. Still estimated at \$75,000. The actual brought in last year was \$48,000. We are already overcrowded, we will not likely be bringing any in.

Transfer out. Bonds – total payment is \$848,457. This is the last year for Board of Elections' voting equipment - \$65,000. Victim's Assistance estimated grant match - \$35,000. Juvenile Dependency Court benefits - \$1,300. Transit local match – we estimated \$50,000 for 2019. \$50,000 was included for the scanning project. \$25,000 earmarked for the Benefits Reserve Transfer to pay for large retirements and the 27<sup>th</sup> pay. There is \$100,000 for possible transfer into the Permanent Improvement 310 account. Workforce Development and Economic Development Council - \$50,000. Fireland's Forward - \$50,000 committed, pending a contract. Ability Works, \$17,312 – was included in the interim budget, but is no longer needed.

Total for the interim budget came to \$1,292,069. Mr. Boose said the final budget was \$1,400,000. Ms. Ziemba said they put extra money in for unknowns. Mr. Boose estimated there was probably an extra \$125,000 since we no longer needed Ability Works. \$1,275,000 was accounted for.

**Projects:**

- *Administration building elevator.* Mr. Boose asked if everything was going to be covered or if we would have to put money in for a match. Ms. Ziemba explained we submitted for a Critical Infrastructure Grant and using our RLF money. Hopefully it is all covered, but there is no way to be sure. Mr. Boose will list it as \$0 for right now.

- *Demo of Shady Lane buildings.* Mr. Boose would like to completely level all buildings between Gerken Center and old BMV.
- *Old jail.* We will have to have Mr. Welch find out the process to demo it since it is on the historical registry. Mr. Hintz would prefer to save the building. We put money into the roof not long ago. He would like to continue using it for storage. Mr. Boose stated we need a plan of what we are doing with it. He thought if Mr. Hintz has an idea of what can be done with it, he needs to go out and get it done. Mr. Wilde would like to see the area fenced in for Sheriff and Judge parking. Mr. Boose said it would be a nice idea but doesn't want to spend a lot of money. Mr. Hintz said it is not high priority for him. Mr. Boose said for him it is a high priority to do something with it. He has been questioned a lot about it. Mr. Wilde would at least like to tear it down, fence and stone it. There are historical grants out there that some people can get but not governments. Running out of options.
- Mr. Boose asked Mr. Welch if he has someone looking into costs to demo Shady Lane Drive, from Gerken Center to the parking lot by the Dog Warden and old BMV. Buildings on each side. Mr. Boose will contact Ms. Frick with Garman Miller. The Dog Warden and BMV will be the only things that stay. Mr. Welch said they keep their lawn mowing equipment in the barn across the street. Mr. Boose suggested building a small metal barn. Need estimated dollars fairly quickly. Also estimate to tear down the old jail.
- *Jail.* The jail out on Shady Lane needs a roof.
- *JFS.* Will need a roof and carpeting/flooring.
- *Courthouse renovations.* Mr. Wilde thought flooring for the first floor needed to be done. He said we need to continue looking at improvements there. Everyone agreed the outside ramp needed to be a high priority.
- *Basement at Administration Building.* Mr. Boose thought that no matter what they decided to do it would cost money. Also, they had told Board of Elections they would revisit the issue after the election.
- *Old Antique Mall.* Nothing this year. They will look at it next year when the Arts Council lease is up.
- *Sheriff.* The Sheriff would like fencing in case he needed to evacuate in an emergency.
- *Shady Lane.* They will need to put a small barn in when the buildings come down.
- *Underground storage tanks.* Shady Lane estimated at \$20,000. No direction from the State on the Airport yet.
- *Sledge pond at the jail.* Chief Deputy Ditz would like to dredge this. Mr. Stang did not think it needed to be done immediately.
- *New BMV/Title building.* They would like new flooring. Mr. Boose said that is up to them.
- *Old BMV/Title building.* Utilities need to be metered separately. Mr. Welch is checking into costs to do this.
- *Administration building.* Will need a new roof in the next five years.
- *Office building.* Stair treads need to be replaced. Buildings & Grounds is taking care of this.
- *Treasurer's office.* Mr. Boose thought the roof leak in the back room was also a Buildings & Grounds issue.

At 12:00 p.m. Terry Boose moved to adjourn. Bruce Wilde seconded the motion. The meeting stood adjourned.

**IN THE MATTER OF CERTIFICATION**

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on February 6, 2020.

**IN THE MATTER OF ADJOURNING**

The meeting was called to order at 9:15 a.m. With no further business to come before the Board, the meeting was adjourned at 12:00 p. m.

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Terry Boose

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Joe Hintz

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Bruce Wilde

**ATTEST**

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Clerk to the Board