

**REGULAR SESSION**

**TUESDAY**

**MARCH 10, 2020**

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Terry Boose, Joe Hintz, Bruce Wilde.

20-065

**IN THE MATTER OF CERTIFYING CLAIMS SCHEDULES TO THE HURON COUNTY  
AUDITOR FOR PAYMENT**

Terry Boose moved the adoption of the following resolution:

**WHEREAS**, as per Ohio Revised Code 305.10, a resolution must be made by the Board of Huron County Commissioners to accompany the Claims Schedule to the Huron County Auditor's Office for payment; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners does hereby approve Claim Schedule 03/10/2020 and authorizes the Huron County Auditor to make the necessary warrants; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion.

**\*Discussion:** Mr. Boose asked Ms. Stebel to research the BWC reimbursement payment for Common Pleas Court. He doesn't understand why Common Pleas has anything to do with BWC. Also, where did they get the money to pay it? It was never appropriated. Ms. Ziemba thought he was using money from his regular budget. She thought this was something the state probably requested, it is going back to the state.

Mr. Boose also said Ms. Minor had been in to explain about foster care. But we had them again this week. Mr. Wilde said she said there wouldn't be any going forward, but that was for February. He hoped that meant there would be none in March.

Page 4 showed that they bought four new tires for the car that wasn't approved for the Sheriff's office. Mr. Boose asked what vehicle they were retiring. Ms. Ziemba said they were going to put it on Gov Deals.

Ms. Ziemba said there was another Then and Now Certificate from the Sheriff's office. They just received an invoice from October 2019. Mr. Boose asked if we had any communication with them that the Then and Now's have to stop. Ms. Ziemba said it was something they needed to do for audits. Mr. Boose pointed out they should have checked into it when they had the services and did not receive an invoice. A Then and Now is supposed to be for an emergency. Ms. Ziemba said a 2019 purchase order had been encumbered. She wasn't sure why they did a Then and Now. Mr. Boose would like to hold this and take some time to look into it.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde







V.3.21.3.2

**At 9:17 a.m. Jan Tkach, Recorder.** Ms. Tkach said yesterday they had an issue in their office when the firewall or the antivirus software did an update the other didn't like it. For several hours the public could not access the website or documents. The staff was still able to, although not easily. She thought this showed the necessity of moving ahead with what she had discussed with her IT company. They would like to implement a new firewall and switch to their own internet connection. This is partly due to the fact there is not enough bandwidth for anybody in the building. Also, she would like to upgrade to a twofold backup system. This would be partly located in the cloud, so they could operate from a remote location should that become necessary. The Recorder's office really feels they need to move ahead with this rather than wait for a County IT department. She has already incorporated these expenditures into her budget. Mr. Boose's concern was that this was a long term solution that may not fit with what the County would like to do as far as IT. He believes that probably at least 75% of the county needs some kind of work on their firewall and backups. He would rather see it all done together in a planned event-type schedule. His concern is if they do it for the Recorder, they will have to do it for everybody else and it will all have to be redone when they set up the County department. Mr. Wilde thinks it is important that we fix any problem. He would prefer to do a temporary fix if there is one. Mr. Boose said he hates to do long term fix that may not fit into plan the county comes up with. Ms. Tkach understands, but said the integration would be compatible with all other accepted backup solutions. She has her IT people working to try found out why they are having this problem. But it still does not solve the bandwidth issue. Ms. Tkach plans to switch from Frontier to Spectrum. Mr. Boose thought everyone in the building would agree there was not enough bandwidth. He was concerned about putting fixes in place before we get the IT department planned and we knew what we were doing. Ms. Tkach said that realistically there was not buy in from the elected officials to want to cooperate with a county-wide IT plan. It was going to take work to get everybody on the same page and willing to work together. Mr. Wilde thought people were buying into it from where he sat. Mr. Boose said the idea of Thursday's meeting was to tell everybody that this is how we are moving forward. Mr. Wilde said that was what he said. Mr. Boose said the committee was being formed to help us reach our goal, not to decide if we wanted it or not. Mr. Hintz pointed out our County Engineer had been very vocal about a County department and was ready to go. Mr. Tansey feels it is would easier and cheaper in the long run for the whole county to be together. Mr. Wilde said he told everybody this was going forward and he thought it sounded like most people were ready to go.

Mr. Boose thought the Commissioners had made the decision to go ahead with this. They have control over the money. Based on what Ms. Tkach had just said, he thought they should send an email out to everyone that was at the meeting stating there had been some confusion. What the Commissioners are telling them is that we are having an IT department and all county IT is going to go through it. Mr. Wilde thought that was what they said. Mr. Boose said we cannot move forward if there is conflict. Mr. Hintz said there is going to be some conflict, obviously, but he still thinks we need to push it. Mr. Boose thought if they don't stay strong they will be back where they were two years ago. Mr. Wilde thought what they had heard in the meeting should have reinforced that.

Ms. Tkach said the money was not coming out of the General Fund, it was her Technology money. Yesterday they saw there had been a couple pretty severe hacking attacks that had been picked up by the antivirus software. One was a password decoder that should never have made it through the firewall. Mr. Hintz agreed they needed to fix the problem, but he did not want to spend money only to do it again later. Ms. Tkach asked, when the County hires the IT department, who was the vendor? Mr. Boose said it would not necessarily be a vendor, it could be an employee. Mr. Wilde thought we would initially hire one person to take an inventory and get things going. He would leave it up to the committee and the IT person as to how we are going to do that. Ms. Tkach thought realistically we could be looking at a year before we were ready to do any changes or implementation. Mr. Wilde acknowledged that Ms. Tkach had a problem, or she wouldn't have come to them. He asked if there was something she could do in the meantime. Ms. Tkach will go back and ask her vendor, TekRx, and see what they think. Mr. Wilde would like her to do that and they will take it from there. Mr. Hintz verified they wanted to hold off on the resolution for now.

**At 9:33 a.m. Aaron Robinson, Soil & Water, Ditch Maintenance Report.** Mr. Robinson said they are financially happy where they are. There are quite a few negatives right now. However, once he gets the payment from the work completed last year he will only have three in the negative. Carryover was around \$183,028.41. Lower than last year, but there is a certain point where it balances out and the assessments are lower. So far over the winter it has been too wet to get equipment out. Mr. Boose asked what they would normally be doing this time of year. Mr. Robinson said inspections start January 1. They have been walking the smaller ones. This year he has included their labor inventory in the report, which will hopefully help with public records requests. The labor inventory is indirect time, including insurance, vacation leave, sick leave, and Medicare. Total indirect charges this year were \$48,910.90. It runs between that and \$52,000/year. They take half that amount and divide that by every group in the county program. This meant every group was charged \$271.73. The rest of it was weighed by direct time to each individual ditch. Mr. Wilde noted there were some large amounts. Mr. Robinson said that was because they spent more money on them. There is no ditch that pays exactly the same unless there is no indirect time. Mr. Boose asked if he had any explanation for deciding to take half and do it evenly, and spread the other half out. Mr. Robinson said when he first started one of the ditches had a \$5,000 charge because he spent 40 hour out at that ditch. He noticed there were multiple ditches that weren't getting an assessment. He still receives complaints or phone calls on those ditches. If he is in the office, he is available to all 90 programs in the county. It doesn't matter your size, he is available. Mr. Robinson felt, if you are in the county program, you should pay something. He felt this was fairest and really the cheapest possible. That \$271.73 is also split out by parcel too. Mr. Hintz thought he had put a lot of effort into being fair. Mr. Robinson said the back of the report shows every charge to every individual ditch. That is something he started in 2012 to make things 100% transparent.

Mr. Boose asked what the process is if someone disagreed with the numbers. Mr. Robinson said he will meet with them and show them all the numbers. He tries to go through the numbers with them. He will send them anything they request. Mr. Boose asked what he did if they absolutely did not agree with him. Mr. Robinson said he invites them to come to a Board meeting for public comment. Mr. Boose asked if the Board was totally aware of the process. Mr. Strickler said the Board had approved that process. Mr. Boose wanted to let it be known there was a process and you could follow the process. Mr. Strickler said what he was saying is that the Board approves of Mr. Robinson's methodology and how he is assessing the ditches.

Mr. Robinson said he had to decide what is collected in the yearly inspection. His average collection since he started has been right around 7% of his maintenance base, which is \$1.4 million. The carryover is right around 12%. Mr. Boose asked what happens if a balance for an individual ditch gets high. Mr. Robinson said the ORC allows carryover of 20% as a program. So it doesn't matter what the ditch maintenance base is at that point. It allows the variance. He is working toward the 20% on the whole program of the \$1.4 million.

20-066

Terry Boose moved the adoption of the following resolution:

**WHEREAS**, a request for payment and status of funds report has been prepared and submitted to the Board of Huron County Commissioners as attached herein by Great Lakes Community Action Partnership for the Board’s certification; and

**WHEREAS**, the Board has reviewed the request for payment and status of funds report; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves of the request for payment and status of funds report as attached herein and certifies that the data reported is correct and that the amount of the Request for Payment is not in excess of current needs; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion.

**\*Discussion:** Ms. Ziemba said this was the second to last draw down to complete this grant. It is for Administration and Fair Housing. We still have \$4,000 left to draw and then the grant will be closed out. Mr. Boose asked what the \$4,000 was for. Ms. Ziemba said it was for administration and audits.

The roll being called upon its adoption, the vote resulted as follows:


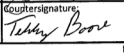
Aye – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde

State of Ohio  
Office of Community Development  
Request for Payment and Status of Funds request

Submit to: ODSA ODD P.O. Box 1001 Columbus, Ohio 43261-1001	Name and Address of Grantee: Huron County Commissioners 180 Milan Ave Norwalk, Ohio 44857	CDBG E.E. RLF Balance:  CDBG Housing P.J. Balance:  Home Program Income Balance:
Contact Person Information Name: Angie McConnell Phone number: (419) 332-3008 Email: amcconnell@hccap.org	Grant Number: B-F-18-181-1 Draw Number: 7	State Use Only Date:  Voucher#: Warrant#:

Project NBR	Project Name	Activity NBR	Activity Name	Housing Site Address (if applicable)	Site Number	Amount Requested	Approved Activity/ Site Budget (\$)	Balance of Activity/ Site Budget (\$)
	Admin & Fair Housing 2		Fair Housing Program	N/A	N/A	\$3,500	\$3,500	0
	Admin & Fair Housing 2		General Administration	N/A	N/A	\$1,500	\$1,500	\$4,000
Total Amount of this Draw:						\$5,000	\$5,000	\$4,000

Certification of Itemization of Expenditures: Two Authorized Signatures are Required  
I Certify that this request for Payment was drawn in accordance with the terms and conditions of the Grant Agreement(s) cited and that the amount drawn is proper for payment to the drawer's depository. I also certify that the data reported above is correct and the amount of the request for Payment is not in excess of current needs.

Date: 3-10-20	Signature: 	Title: Pres.
Date: 3-10-20	Countersignature: 	Title: Vice Pres.

State Use Only: \_\_\_\_\_ Date: \_\_\_\_\_  
Approved: \_\_\_\_\_

20-067

IN THE MATTER OF DISPOSING COUNTY PROPERTY

Terry Boose moved the adoption of the following resolution:

**WHEREAS**, the Board of Commissioners has been informed that the Sheriff has old, unused holsters and other miscellaneous law enforcement equipment which is not needed for public use, obsolete, and unfit for the use for which they were acquired; and

**WHEREAS,** the Sheriff has recommended to the Board that the aforementioned items be donated to Vanguard-Sentinel Career & Technology Centers, Law Enforcement Program, a public school district providing vocational education; and

**WHEREAS,** the Board of County Commissioners hereby determines that the old, unused holsters and other miscellaneous law enforcement equipment are no longer needed for public use, are obsolete, unfit for the use for which they were acquired; and

**WHEREAS,** pursuant to the Ohio Revised Code Section 307.12 (D), the Board has authority to sell or donate such property to another political subdivision of the State without advertisement or public notification; now therefore

**BE IT RESOLVED,** that pursuant to the Ohio Revised Code Section 307.12 (D), the aforementioned personal property which has been determined to be not needed for public use, obsolete, and unfit for the use for which it was acquired, be donated to the Vanguard-Sentinel Career & Technology Centers Law, Law Enforcement Program for training purposes. An itemized list of the personal property to be donated is attached hereto and expressly incorporated herein; and further

**BE IT RESOLVED,** that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion.

**\*Discussion:** Ms. Ziemba had a list of the items: 47 holsters, 4 inner belts, 12 outer belts, 12 pistol magazine pouches that do not fit the current magazines, 3 handcuff cases, 18 belt keepers, 4 baton holders, 1 radio holder that does not fit the current radios, and numerous miscellaneous pouches that don’t fit the current equipment. Chief Deputy Ditz is doing some cleaning.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde

Vickie Ziemba

From:

Sent:

To:

Subject:

dditz@huroncountysheriff.org

Tuesday, February 25, 2020 11:39 AM

Vickie Ziemba

Request to permission to dispose of HCSO property

Vickie,

Please see the below list of HCSO property that we are requesting to dispose of. The below equipment is outdated, extremely worn, out lived their usefulness and are of no value to the HCSO. We are requesting permission to dispose of these and donate them to the Vanguard-Sentinel Career & Technology Centers Law, Law Enforcement Program. The students of the school can utilize them for training purposes.

•

47 Holsters (do not fit our current issued pistols)

•

4 Inner belts

•

12 Outer belts

•

12 Pistol magazine pouches (do not fit our current magazines)

•

3 Handcuff cases

•

18 Belt keepers

•

4 Baton Holders

•

1 Radio holder (does not fit current radios)

•

Numerous miscellaneous pouches (do not fit current equipment)

Thank for your support in this endeavor.

Vr,

David W. Ditz

Chief Deputy

Huron County Sheriff's Office

255 Shady Lane Drive

Norwalk, Ohio 44857

(O) 419-663-2828 x1602



REGULAR SESSION

TUESDAY

MARCH 10, 2020

Terry Boose moved the adoption of the following resolution:

**WHEREAS**, the Board of Huron County Commissioners and Great Lakes Community Action Partnership, desire to execute an agreement for professional services covering the periods March 1, 2020 to October 31, 2022 for the CDBG Allocation Grant Program B-F-20-1BJ-1; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners approves the agreement with Great Lakes Community Action Partnership as attached hereto and incorporated herein; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion.

**\*Discussion:** Ms. Ziemba said this is for Great Lakes to administer our CDBG program. We signed an agreement earlier this year so they could do the CHIP program. The public hearing to get the grant money will be coming up soon. This agreement is for the \$20,000 that would be allocated to them through the grant.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde

*\*Agreement on file*

20-069

**IN THE MATTER OF ACCEPTING THE RESIGNATION OF DEPUTY DOG WARDEN I,  
KATHRYN CHRISTOPHER**

Terry Boose moved the adoption of the following resolution:

**WHEREAS**, Kathryn Christopher submitted her resignation as Deputy Dog Warden I effective April 3, 2020; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby accepts the resignation of Kathryn Christopher and wishes her well in her future endeavors; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bruce Wilde seconded the motion.

**\*Discussion:** Mr. Boose asked if we were going to discuss how we were moving forward on this. Ms. Ziemba said they have requested some changes in the job description. They will get it cleaned up and she will put it on for Tuesday. Mr. Boose asked how we would advertise for this job. Ms. Ziemba said there will be a very short ad in the paper and it will be put on all the websites. Mr. Boose said we may want to give it to their Association – they may advertise for free.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde

**IN THE MATTER OF TRAVEL**

Terry Boose moved to approve the following travel request this day. Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde

- Julia Armstrong, HR and Joe Hintz, Commissioners, to Columbus, Ohio for CORSA Renewal meeting on March 20, 2020.
- Julia Armstrong, HR and Skip Wilde, Commissioner, to Columbus, Ohio for CEBCO Annual Meeting on April 3, 2020.
- Vicki Ziemba, Commissioners, to Bellville, Ohio for County Loss Coordinator’s Association Spring meeting on April 3, 2020.

**\*Discussion:** Mr. Boose asked if anyone else was going to the OCCA Legislative Day on April 1. He will be attending the CCAO Board meeting immediately beforehand. Ms. Ziemba will go.

Mr. Boose mentioned that Mr. Welch has been attending depositions, some of which are in Lorain County. Does he need Travel Requests? Ms. Ziemba said he should.

Commissioner Wilde reported on the Mayors meeting he attended yesterday. MHAS, FCFC, DJFS, Family Support, Child Support, Workforce Development and Children’s Services were all represented. There were four mayors represented. Mayor Hipp highlighted some things that were going on, including their new park. There was great information. Mr. Wilde talked about Census 2020, he talked about the IT department, and he talked about the shortage of poll workers. They are hoping to continue this quarterly and move from city to city.

**At 10:00 a.m. Angie McConnell, GLCAP, PY2020 CDBG 1<sup>st</sup> PUBLIC HEARING**

Huron County PY 2020 Community Development Block Grant (CDBG) Program  
AGENDA AND MINUTES  
1<sup>st</sup> Public Hearing  
Tuesday, March 10, 2020 at 10:00 a.m.

A representative of GLCAP reviewed the following information to apply for funding under the State of Ohio 2020 CDBG Programs:

1. Approximate Funding anticipated for the following major CDBG funds (from the DRAFT PY 2020 consolidated plan, to be finalized following the 30 day comment period after a March 1, 2020 Public Hearing in Columbus OH):

Community Housing Impact & Preservation (CHIP)	\$24.9m
Housing Development Assistance Program	\$26.5m
CHDO Competitive Operating Grant Program	\$150k
Homeless Crisis Response Grant Program	\$20m
Housing Opportunities for Persons w/AIDS	\$1.7m
Community Development Program	\$23m
Economic Development & Public Infrastructure	\$10m
Target of Opportunity Grant (formerly Discretionary Grant)	\$3m
Training and TA	\$550k
2. The County is eligible for the following PY 2020 Community Development programs, providing the County meets the applicable requirements:
  - A. Community Development Allocation Funding Program
    1. Each project must meet one of these National Objectives: (1) benefit LMI persons (80% median income); (2) aid in elimination of slums or blight.

Must meet the LMI criterion by one of the following:

      - a. Having a project in a Census area that is over 51% LMI households (there are very few of these areas);
      - b. Having a project in a neighborhood that is surveyed door-to-door, and the survey documents that over 51% of the households are LMI. A certain sample size must be reached, based on minimums set by ODOD.
      - c. Having a project exclusively benefit one of several types of beneficiaries, known as "limited clientele". These sets include abused children, elderly persons, battered spouses, homeless persons, adults that are "severely disabled", illiterate adults, persons living with AIDS, and migrant farm workers. Programs commonly provide services and facilities for the elderly, and many projects are undertaken to accommodate the disabled.
    2. State objectives: Improved housing for LMI, construction and improvement of public facilities and infrastructure in communities with LMI concentration; create and retain permanent private sector job opportunities, principally for persons of LMI, through expansion and retention of business and industry; assist communities in alleviation of threats to public health or welfare requiring immediate resolution; assist in revitalization of Central Business Districts; assist communities in their compliance with federal laws to affirmatively further fair housing; and assist in the development of local micro-enterprise businesses.
    3. Funding for program year 2020: **Approximate Allocation to County -- \$150,000**
    4. Administration and Fair Housing is combined for up to 20% of grant. After administration, the County has approximately 80% to fund projects throughout the county. Cities/counties may pool funds for common projects.

Timing: New Community Development Implementation Strategy (CDIS) requirement implemented by the state. a) Replaces the former CAS; b) allows grantees opportunity to holistically prioritize investment; c) requires participation from stakeholders. **The CDIS meeting with stakeholders is currently scheduled for -- March 25, 2020 at 10:00 AM.**
    5. State will award on or about September 1, 2020. Grant agreement signed within 10 days of date in cover letter. All work completed by end of August 2022; all funds drawn by end September 2022; disbursed, expended, final report by end of October 2022.
    6. Number of projects: 4 maximum

- Eligible activities include the following:*
- Acquisition
  - Disposition
  - Senior Centers
  - Public facilities and improvements (but not general government facilities like city halls or township offices, unless project is for ADA handicap access)
  - Clearance, demolition
  - Parks & Recreation Facilities (park has to primarily benefit low/moderate income)
  - Neighborhood Facilities
  - Solid Waste Disposal Facilities
  - Parking Facilities
  - Street Improvements, roadway reconstruction
  - Public utilities
  - Curbs & Sidewalks
  - Water & Sewer Facilities: new/replacement sewer or water lines
  - Flood & Drainage Facilities
  - Public services (15%) - must document it would be a new service or quantifiable increase in an existing service (such as serving a specific number of additional people)
  - Relocation costs for LMI, families, business, nonprofit, farm operations where required
  - Removal of architectural barriers (ADA)
  - Building rehabilitation: residential, low-income public housing, commercial/industrial: exterior and code violation corrections
  - Housing rehab and assistance to LMI
  - Code enforcement
  - Weatherization
  - Historic preservation, not in general government buildings
  - Economic development/job-creating improvements
  - Planning and policy-planning (limit 10% up to \$10,000), management, capacity-building activities
  - Fire protection equipment
  - Cannot do maintenance and operation of public facilities
- B. Neighborhood Revitalization Program**
- Eligible activities include public facilities improvements such as constructing, reconstructing, and/or rehabilitating infrastructure in targeted areas of distress that do not fit within the criteria of other Ohio State CDBG competitive programs. At a minimum, Neighborhood Revitalization program applications must include three activities, exclusive of administration. (up to \$750,000)
- C. Critical Infrastructure**
- Up to \$500,000 – designed to fund public infrastructure improvements with a significant community impact.
- Eligible Applicants: PY 2020 and PY 2020 Community Development Program Counties and Direct Cities. Counties may apply on behalf of non-direct cities, villages, and unincorporated areas.
- The Critical Infrastructure Program was created to assist communities with funding for high priority, single-component, projects, such as roads, flood and drainage, and other public facilities projects with high community-wide impact and that benefit primarily residential areas.
- Eligible activities include constructing, reconstructing or rehabilitating infrastructure components. Eligible infrastructure components include streets and bridges; sidewalks; flood and drainage; water and sanitary sewer; and fire protection facilities. Applicants must submit a map of the proposed service area indicating the proposed infrastructure project's boundaries and location. Applicants are expected to explain how the service area and project beneficiaries were determined. Communities will be required to complete an Infrastructure Condition Certification to catalog the targeted infrastructure's existing condition, and the degree to which the proposed Critical Infrastructure program will improve the identified conditions.
- Communities must qualify activities under the HUD Ohio State Administered CDBG program national objectives of low- and moderate-income (LMI) area-wide benefit or the prevention/elimination of slum or blight.
- D. Economic Development Loan and Public Infrastructure Grant Program**
- Total Funds: Approximately \$10 million in CDBG funds will be made available.
- Eligible applicants may submit applications for one or more of the following categories of funding: Residential Public Infrastructure Program, Economic Development Public Infrastructure Program, and/or Economic Development Loan Program.
- Local Program Benefit/National Objective: Communities must qualify activities under the HUD Ohio State CDBG program national objective of low- and moderate-income benefit.
- Economic Development and Public Infrastructure: up to \$500,000 – grants and loans designed to improve infrastructure directly and primarily related to creating, expanding or retaining a business in the community.
- Residential Public Infrastructure: up to \$750,000 - designed to create safe and reliable drinking water and properly disposed of sanitary waste.
- E. Target of Opportunity Program**
- Up to an amount to be determined - designed to provide a means to fund worthwhile "targets of opportunity" projects and activities that do not fit within existing program structures and to provide supplemental resources to resolve immediate and unforeseen needs - includes Downtown Revitalization, up to \$250,000, designed to improve central business districts, aiding in the elimination of slum and blight structures.
- 3. Fair Housing Presentation**
- 4. Comments/Questions:**
- The Commissioners asked a few questions about potential projects within the County. Angie, GLCAP, will take a closer look at the old jail for demolition, to determine if it would fit under the critical infrastructure grant under slum & blight.

Mr. Wilde asked if these funds were available for land banks. Ms. McConnell said not with CDBG.

Mr. Boose asked if there was a possibility of using CDBG funds for the infrastructure at the airport. Ms. McConnell asked what the problems were. Mr. Boose said it was flooding/drainage. Ms. McConnell thought it was a possibility, but she would have to look into it a little more. However, this would be due at the same time as the Allocation Application, which is June 17, 2020.

Mr. Wilde noted Ms. McConnell had mentioned water and sanitary waste for the whole community. He asked if this was for cities, not for individuals. Ms. McConnell said it was not for individual households, but it could be if there was a need to hook up and they are low to moderate income. Mr. Wilde clarified it would not take care of replacing septic systems. She said it would not. It was more if a Village or Township wanted to hook into an existing or new water system. Mr. Boose asked if a county had to be 51% LMI if they wanted to use it. Ms. McConnell said not necessarily. There are census tracts that are potentially 51%

or more LMI. Also, if the project benefits a limited clientele, such as seniors. Senior center, homeless shelter, anything ADA accessibility. So if you have a county building that needs a bathroom to meet ADA standards, then that would be applicable. Mr. Boose said we are looking at an issue at our jail where we may need to put in trash collection for trash coming through the sewer system. Ms. McConnell said she knows of another county that tried to do something with their jail and the State, or HUD ultimately. They do not consider inmates at the jail to be primarily LMI. Mr. Boose asked about building a new senior center, and any part they would make handicap accessible. Ms. McConnell said if it is a senior center you can use the money for almost anything. She said there was a senior center in Wyandot County that repaved their parking lot. Another one got a new roof on the senior center. Mr. Hintz clarified we were talking about new construction now, she said yes. She said seniors are a limited clientele, and that is eligible under CDBG. Ms. McConnell reminded them these funds are not going to be available to use until 2021. Mr. Boose thought that if it passes in March it would be too late. But if it doesn't pass it might be something to look at. Ms. Ziemba asked which one that would fall under. Ms. M said it was the Allocation Program. She said building a new center was typically considered critical infrastructure.

Mr. Boose asked about ADA for the Courthouse. Ms. Ziemba explained that the Courthouse ramp needs redone. Ms. McConnell said Sandusky County just put a brand new ramp in for their Courthouse using this funding. Ms. Ziemba clarified this was also the Allocation Funding. Ms. Ziemba asked what would qualify for the other categories – B, C, D or E. We had tried to do the elevator using the Critical Infrastructure. Ms. McConnell said when she re-read the response from the state, they said Critical Infrastructure is not eligible for ADA. It is more for 51% LMI. Meaning that Huron County as a whole would have to be 51% or more LMI. She said her argument was, then why did you let us apply? She has not had a response from them yet. Ms. Ziemba said we did not receive money for the New London project either. Ms. McConnell was not sure if New London had been notified of that. She is going to touch base with Mr. Pickworth. Basically they were denied because they didn't have their permit ready. But they are not going to do the project if they don't get the funding, why would they pay for the permit? She has a call in about this application also.

As far as the other set asides, B & C, the County can only have two grants outside of the allocation at one time. D & E are not necessarily limited. E is not anything she has previously applied for. It is supposed to be there for anything that doesn't fall into the other ones. She is hoping the elevator can go to that one once she gets a response. The Neighborhood Revitalization requires public meetings and surveys, etc. Also, pretty much a whole village or township would have to qualify as 51% or more LMI.

Mr. Boose had a question on E, which says it includes downtown revitalization. He asked if this would have to go to a downtown revitalization group, or if it can be used for a project that would benefit downtown. Ms. McConnell said it doesn't have to go to the group. Mr. Boose asked if it could be used to tear a building down. Ms. McConnell thought that was a possibility. Ms. McConnell said Slum & Blight is eligible under the CDBG. So if there is a building that would qualify under Slum & Blight, then yes, that is a possibility for demolition. She thought it might even qualify under critical infrastructure. The first thing she would need would be a Slum & Blight survey that would see if the condition of the building would qualify. Mr. Boose thought if we could money to tear the building down it might free up money to be used to make downtown nicer.

**Mr. Hintz, President called for testimony in favor of the CDBG Grant, hearing none, Mr. Hintz called twice for testimony, hearing none called thrice, hearing none called once for testimony against, hearing none called twice, hearing none called thrice the public hearing was closed.**

**At 10:21 a.m. the public hearing was closed.**

Ms. McConnell wanted to present the Fair Housing report. This is the connected to the CDBG program. She provided some information to the Board. She said basically, it is illegal to set different terms and conditions for anyone in protected classes. There are certain exemptions in the State of Ohio. Half of Fair Housing is related to selling or renting. There is another aspect of it, which is protection for people with disabilities. If there is something that can be done to make day to day living easier – grab bars in the bathroom, or handicap parking closer to your apartment – you can ask the landlord to make the improvements. The landlord doesn't necessarily have to pay for them. She said the latest controversy is service animals and companion animals. Both are allowed. Service animals are usually trained for several years and for a specific disability. Those animals are allowed in all public places. Companion animals can be pretty much be anything, as long as it is not an illegal exotic animal. People are using these a lot of times for mental disabilities. A landlord can require a prescription from a doctor or even call a doctor and ask, in a Court of law, does this person need this animal for their disability. If the doctor says yes, there is nothing the landlord can do.

Each county must have a Fair Housing contact. Ms. Ziemba is that contact for Huron County. But Ms. McConnell is the one that will follow up on any potential violations. That is part of the administration they

provide. They send brochures out to areas around the county, and will do presentations to groups throughout the county to spread the information.

**At 10:30 a.m. Lee Tansey, Engineer's annual report.** Mr. Tansey said the report was an overview of what the office accomplished last year and briefly goes over their duties. He had a map with the upcoming projects for 2020. There was a short description of each project. It also highlighted some of the bigger projects they did, and shows where the money comes from and where they spend it. It also provided an explanation of what a project would typically cost. Page 3 shows the bridge projects. It includes approximate numbers for construction costs and where the funding comes from - if they received outside funding from federal or state dollars. Then it goes into road projects.

Mr. Tansey handed out a color map showing where they were going this year. He said they have maps showing where they have been in addition to where they are going to try to explain to everybody what they are doing. But they have limited on funding. The recent increase in the gas tax will allow them to go further. But there are still a lot of bad areas around the county. They are doing the best they can.

They are getting ready to start on a few of the bridge projects. Most of the road projects are scheduled to begin early to late summer. These schedules are based on the funding cycle. Mr. Wilde asked if they were doing more bridges than in the past. Mr. Tansey said it is a big year all over because of how the funding works out. We are hitting a pretty good year on road and funding. They are going to do one federal road and two federal bridges. Some bridges are deck replacements or rehabilitations to buy them a few more years until they can be replaced. But with 400 bridges, there needs to be a lot done on every bridge every year just to keep up the cycle.

**At 10:42 a.m.** the board recessed.

**At 10:50 a.m. the board resumed regular session and to enter into executive session.**

**At 10:50 a.m. Terry Boose moved to enter into executive session ORC 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual and ORC 121.22 (G)(3) a conference with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action. Bruce Wilde seconded the motion.**

**\*Discussion: To discuss compensation and opioid litigation.**

***The roll being called upon its adoption, the vote resulted as follows:***

***Aye – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde***

**At 11:37 a.m. Terry Boose moved to end Executive Session. Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:**

***Aye – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde***

**Action taken from Executive Session ORC 121.22 (G) (3): Terry Boose move to authorize Assistant Prosecutor Randy to inform the national opioid team that we are willing to sign the most recent settlement memorandum as submitted. Bruce Wilde seconded. The roll being called upon its adoption, the vote resulted as follows:**

***Aye – Terry Boose  
Aye – Joe Hintz  
Aye – Bruce Wilde***

### **Old Business**

Courthouse elevator. We have received another invoice. Ms. Ziemba asked Mr. Strickler if he had gotten something out to them. He will get it out later today.

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Sheriff's vehicles. As far as Ms. Ziemba knows, they have not come in yet. They were supposed to be in early to mid-March. No update on the new ones that are to be ordered.

Senior Service contract. Ms. Stebel has talked to the farmer that is renting that land.

Mr. Boose asked about the Adult Parole contract. Mr. Strickler has forwarded to Ms. Ziemba; she has not reviewed it yet. Mr. Strickler has revised the contract to include an opt out provision for the County. They have showed the Park Board where their new space is. Ms. Ivory is going to call to give dates that she will be up there. Our staff will help them move the desk and filing cabinet.

Broadband. Mr. Glaszner's supervisor called Ms. Ziemba to find out if Mr. Glaszner had contacted us yet. She told him we had heard nothing. She said he got pretty upset and told her he would get back to us. Mr. Boose said there is information in the Statehouse Report this week. He is wondering if our office or HCDC should contact the new Director of DAS. DAS has a new department for broadband with a person in charge. Mr. Boose would like to contact him and ask for help.

Cook Road. Mr. Stevens has asked Ms. Ziemba for a certified copy of the minutes authorizing him to file suit.

IT Department. Mr. Hintz asked how many people signed up to be on the committee. Mr. Wilde said there were a lot, around 20. Mr. Boose thought it was imperative the Commissioners be strong and say this is what is going to happen. The committee will help, but they will not define what is included and what is not. The IT department will make the final decisions as far as vendors and how it will operate. Mr. Boose wants to only do emergency fixes until the IT department is up and running, with the exception of 9-1-1. He is afraid the County offices are taking it beyond that. Mr. Wilde would like to set up an Executive Committee and go forward from there. Mr. Boose would like to send a thank you note to Sandusky County. Discussion regarding the location of the IT meeting. Sandusky County had wanted to hold a telephone conference, but there are no meeting rooms set up with phone lines. Mr. Boose said that conference calls are the wave of the future.

Spectrum internet. Mr. Strickler said the county should put Frontier on notice. He was not clear on the date the contract expires – the bill just says May 2020. Mr. Strickler said the problem with the Spectrum contract is it refers to a master contract. He had to go to their website and print that off. Ms. Ziemba asked if there was anything in the Spectrum contract that might stop us. She did not want to end something and not have something to go to. Mr. Strickler will call her tomorrow. Mr. Boose and Mr. Hintz wanted to make sure the Frontier contract was cancelled before it auto-renewed.

RFQ for architects was sent out last week. It went to everybody that submitted two years ago, and it went in the paper.

Ms. Ziemba talked to Chief Ditz, but she has not talked to Mr. Mead about the lights at the EMA office. Chief Ditz did not know they did this, but Ms. Ziemba did receive an email from him saying Mr. Zurcher did replace some lightbulbs at EMA while he was on night shift. They will tell him not to work in the EMA building. Chief Ditz also asked, since the EMA building is not the responsibility of the Sheriff's office, why is the Sheriff's office paying water, gas and electric. Ms. Ziemba has asked Ms. Stebel to find in the minutes where they agreed to split this. Also, Chief Ditz's email stated they intended to put the Chevrolet truck on Gov Deals and use the Jeep Liberty.

Ms. Ziemba has scheduled Ms. Frick from Garmann Miller to come in next Tuesday.

Ms. Ziemba has contacted Mr. Hollinger to have him come in regarding Coronavirus. She has also received some emails from Ms. Minor and Ms. Armstrong regarding a plan for the virus. Mr. Boose said there should be an emergency plan for the county. Mr. Boose thought Fisher Titus should be setting up a remote location to meet with patients who think they may have Coronavirus rather than have them go to the hospital. Ms. Ziemba asked who would have the plan. Mr. Boose said Health Department and EMA each should have one.

Ms. Ziemba sent the letter to Mr. Smith regarding the generator.

The meeting on the 19<sup>th</sup> needs to start late so the Board can attend the Board of DD breakfast. It also needs to end in time for the Board to get to Willard for the Leader in Me at 1:30. Mr. Boose suggested started the meeting at 10:15.

Ms. Ziemba noted they should keep an eye on the meetings in Columbus – they are all being cancelled due to the Coronavirus. Mr. Wilde predicted this would snowball for a while; Mr. Boose agreed. Mr. Hintz thought they could be heading off a bigger problem by dealing with it now.

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Ms. Ziemba asked the Board if they remembered last year when the Sheriff's office had wanted to do training in the old Peer House. The Board had said no, but suggested the old Veteran's offices could be used. Ms. Ziemba said the Sheriff's office held the training in the old Peer House in February anyway. No one would say how they got in. The Board only found out because Chief Ditz wanted to thank the board for letting them in to do this and asked if they could continue to do more trainings there. Mr. Boose thought we needed to educate our staff to not let anyone into buildings or give space to anyone without talking to the Board first.

Ms. Ziemba asked if they had met with Ms. Cardone so she could get stuff out of the Peer House. Ms. Cardone plans to go through the building with Mr. Minor to see if there is anything she can use.

Ms. Ziemba said she had received a letter from someone with the Imagination Library requesting \$17,500 from the Commissioners. Ms. Ziemba said she had received emails back and forth indicating there was a buy-in from the Commissioners, but there was no number. Mr. Boose said he read the letter, he had no problem putting money aside to do this, but we need to know how it is going to work. He does not want to give \$20,000 and find out \$10,000 of that is going to be used for administration. Mr. Boose would like all money the Commissioners give to go for books. Mr. Boose would like someone from the organization to come in explain how it is going to work.

**Commissioner Wilde report**

Tomorrow is Wakeman Firefighters. Mr. Boose said it was important one of them go to this, since he is going to another dinner tomorrow night. The new radios is a hot item so they need to continue to attend these. Ms. Ziemba has received many emails between Ms. Bond and Sheriff Corbin. She has forwarded some to the Board.

Prevention Coalition meeting tomorrow from 3:30 until 5:00 at 2 Oak Street. Mr. Boose is planning on attending this; Mr. Wilde will not be able to make it.

Mr. Wilde has a 3:00 Census meeting tomorrow.

Thursday is Townsend Township dinner.

Bellevue Tax Incentive Review at 1:00 on Thursday.

Mr. Boose said MHAS has a board meeting tonight.

**Commissioner Boose report**

Mr. Boose had some "save the dates". Jobs Ohio NEO has a meeting on May 5 for National Economic Development Week.

March 20 at 8:00 a.m. if Firelands Forward meeting at BGSU Firelands.

March 20<sup>th</sup> there is a Tax Incentive Review Committee meeting at 1:00 in Willard.

Ohio Council of County Officials meeting on April 1.

April 17 at 10:30 a.m. at City Hall - Donate Life Month.

March 18 is the Cyber Security session at Terra State from 8:00 a.m. – 10:00 a.m.

FCFC meeting March 18 at 9:00 a.m.

Public hearing on Emerson Creek on March 18 at the VFW in Bellevue from 4:00 p.m. – 8 p.m.

**Budget discussion.**

Mr. Boose asked Ms. Ziemba for the total dollar amount had not yet been appropriated. Ms. Ziemba said there was \$489,741.03. Mr. Boose had some suggestions as to where some of this money could go. He would like to set aside \$20,000 for Imagination Library in 099. Ms. Ziemba said it could also be earmarked and put in 040. Mr. Boose also wanted to increase 040 by \$50,000 because he thought we were cutting it very close. Ms. Ziemba agreed, saying Clemons & Nelson were in there also. Mr. Hintz clarified we were putting \$70,000 in 040. Mr. Boose thought it should be \$75,000.

Mr. Boose thought they should set aside \$100,000 for possible expenses related to coronavirus. Ms. Ziemba said it could be earmarked in 099 and transferred if we needed it. Discussion regarding the necessity of purchasing additional cleaning supplies and more signs outlining proper procedures. Ms. Ziemba will have Ms. Stebel track any purchases made because of coronavirus. We will pay it out of Buildings & Grounds

Supply line and do a transfer to reimburse that later. Mr. Boose was concerned about the possibility of having to set up a station at the fairgrounds. He didn’t think the fairgrounds should have to pay for it. He also wanted to contact the Board of Elections to find out what their plan was for the election next week.

Mr. Boose returned to the budget. He asked Ms. Ziemba what other lines she thought they were tight on. She said 021 – Capital Improvements. Mr. Boose suggested putting \$100,000 in Capital Improvements for equipment. Mr. Wilde suggested \$150,000. Ms. Ziemba suggested they put \$100,000 in Other Expenses and \$50,000 for Capital Improvements. It can be tough to use funds earmarked for equipment.

Mr. Boose asked Ms. Ziemba if she was comfortable with insurance. Ms. Ziemba sent an email to Ms. Horvathich at the Auditor’s office and they are comfortable with it.

The other two things Mr. Boose was looking at was money for the Courthouse improvements and money for the elevator at the Administration building. There was not enough money left, but Ms. Ziemba said both project they were talking about were Permanent Improvement projects. After discussion it was decided to put the balance, \$164,741.03, into 099 and earmark it for permanent improvements.

Mr. Boose questioned whether enough had been put in for the 3%. Ms. Ziemba explained she had rounded all the numbers up to make sure we were not transferring 20 cents in December. She will verify the numbers again. The only thing that was added was Public Defender. She said she will double check to make sure everything has been included. She asked if it was okay to forward it to the Auditor’s office for review after that. Everyone agreed it would be okay.

**At 12:58 p.m.** the board recessed.

**At 1:08 p.m.** the board resumed regular session. Bruce Wilde moved to adjourn. Terry Boose seconded the motion. The meeting stood adjourned.

**IN THE MATTER OF CERTIFICATION**

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on March 10, 2020.

**IN THE MATTER OF ADJOURNING**

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 1:08 p. m.

_____	_____
	Terry Boose
_____	_____
	Joe Hintz
_____	_____
	Bruce Wilde

**ATTEST**

\_\_\_\_\_  
Clerk to the Board



REGULAR SESSION

TUESDAY

MARCH 10, 2020

The following bids for the 2020 Chip & Seal Project were opened on March 13, 2020 at 10:01 a.m.

2020 CHIP AND SEAL PROGRAM											
BID OPENING: MARCH 13, 2020 10:01 A.M.											
						HENRY W. BERGMAN		MELWAY PAVING		ERIE BLACKTOP INC.	
REF. NO.	ITEM NO.	QUANTITY	UNITS	DESCRIPTION	UNIT PRICE	ESTIMATED COST	UNIT PRICE	ESTIMATED COST	UNIT PRICE	ESTIMATED COST	ESTIMATED COST
BASE BID											
1	103.05	1	LUMP	Premium for Contract Performance and Maintenance Guarantee Bond	\$5,000.00	\$5,000.00	\$ 3,300.00	\$ 3,300.00	\$ 1,500.00	\$ 1,500.00	\$ 5,000.00
2	409	70,000	GAL	Seal Coat Bituminous Material, CRS-2 @ 0.40 Gal./Sq. Yd.	\$2.85	\$199,500.00	\$ 2.39	\$ 167,300.00	\$ 2.50	\$ 175,000.00	\$ 3.17
3	409	70,500	GAL	Seal Coat Bituminous Material, CRS-2P @ 0.40 Gal./Sq. Yd.	\$3.00	\$211,500.00	\$ 2.60	\$ 183,300.00	\$ 2.60	\$ 183,300.00	\$ 3.15
4	409	3,500	TON	Seal Coat Cover Aggregate #8 Lime Stone @ 22 lbs./Sq. Yd.	\$35.00	\$136,500.00	\$ 30.00	\$ 117,000.00	\$ 28.00	\$ 109,200.00	\$ 23.50
5	614	1	LUMP	Maintaining Traffic	\$8,000.00	\$8,000.00	\$ 4,000.00	\$ 4,000.00	\$ 15,000.00	\$ 15,000.00	\$ 28,500.00
6	624	1	LUMP	Mobilization	\$8,000.00	\$8,000.00	\$ 10,000.00	\$ 10,000.00	\$ 5,000.00	\$ 5,000.00	\$ 4,250.00
				Total		\$568,500.00		\$ 484,900.00		\$ 489,000.00	\$ 573,375.00
				Contingencies		\$5,500.00		\$ 5,500.00		\$ 5,500.00	\$ 5,500.00
				Base Bid Total		\$574,000.00		\$ 490,400.00		\$ 494,500.00	\$ 578,875.00
BID ALTERNATE #1											
1	409	30,200	GAL	Seal Coat Bituminous Material, CRS-2 @ 0.40 Gal./Sq. Yd.	\$2.85	\$86,070.00	\$ 2.39	\$ 72,178.00	\$ 2.50	\$ 75,500.00	\$ 3.05
2	409	870	TON	Seal Coat Cover Aggregate #8 Lime Stone @ 22 lbs./Sq. Yd.	\$35.00	\$30,450.00	\$ 30.00	\$ 26,100.00	\$ 28.00	\$ 24,360.00	\$ 22.25
3	614	1	LUMP	Maintaining Traffic	\$1,480.00	\$1,480.00	\$ 5,000.00	\$ 5,000.00	\$ 7,000.00	\$ 7,000.00	\$ 5,750.00
				Alternate #1 Total		\$118,000.00		\$ 103,278.00		\$ 106,860.00	\$ 117,217.50
				Base Bid + Alternate #1 Total		\$692,000.00		\$ 593,678.00		\$ 601,360.00	\$ 696,092.50
The Owner reserves the right to award the Base Bid only OR a combined bid of the Base Bid Plus Alternate #1											