

REGULAR SESSION

TUESDAY

DECEMBER 16, 2014

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Gary W. Bauer, Joe Hintz, Tom Dunlap absent.

14-376

**IN THE MATTER OF CERTIFYING CLAIMS SCHEDULES TO THE HURON COUNTY
AUDITOR FOR PAYMENT**

Gary W. Bauer moved the adoption of the following resolution:

WHEREAS, as per Ohio Revised Code 305.10, a resolution must be made by the Board of Huron County Commissioners to accompany the Claims Schedule to the Huron County Auditor's Office for payment;
now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby approve Claim Schedule 12/16/14 and authorizes the Huron County Auditor to make the necessary warrants; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer
Absent – Tom Dunlap
Aye – Joe Hintz

REGULAR SESSION

TUESDAY

DECEMBER 16, 2014

REGULAR SESSION

TUESDAY

DECEMBER 16, 2014

14-377

IN THE MATTER OF APPROVING REQUESTS FOR EXPENDITURE OF OVER \$1,000.00 SUBMITTED TO THE BOARD DECEMBER 16, 2014

Gary W. Bauer moved the adoption of the following resolution:

WHEREAS, requests for expenditures of over \$1,000.00 have been submitted for approval by the Board of Huron County Commissioners as follows:

Commissioners

Cardiac Science Corp.	AED's & wall cabinets (2)	\$2,822.30	now therefore
-----------------------	---------------------------	------------	---------------

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the requests for expenditure of over \$1,000.00 as listed above and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer
Absent – Tom Dunlap
Aye – Joe Hintz

14-378

IN THE MATTER OF CREATING A NEW ACCOUNT LINES IN THE GENERAL FUND-TO BE KNOWN AS 00460 MEDICARE LINE

Gary W. Bauer moved the adoption of the following resolution:

WHEREAS, the Board of Huron County Commissioners wishes to create new account lines as follows medicare line 00460:

- DEPARTMENT
- 001.001.00460 COMMISSIONERS
- 001.002.00460 MICROFILMING
- 001.003.00460 DATA PROCESSING
- 001-004.00460 AUDITOR
- 001.005.00460 TREASURER
- 001.006.00460 PROSECUTOR
- 001.008.00460 COMMON PLEAS
- 001.009.00460 COMMON PLEASE JURY COMM
- 001.012.00460 HUMAN RESOURCES
- 001.013.00460 JUVENILE COURT
- 001.014.00460 JUVENILE COURT PROBATION
- 001.016.00460 PROBATE COURT
- 001.017.00460 CLERK OF COURTS
- 001.018.00460 CORONER
- 001.020.00460 BOARD OF ELECTIONS
- 001.022.00460 BLDG & GROUNDS
- 001.023.00460 SHERIFF

REGULAR SESSION

TUESDAY

DECEMBER 16, 2014

001.024.00460 RECORDER
001.026.00460 DISASTER SERVICES
001.027.00460 PUBLIC DEFENDER
001.032.00460 MECHANIC GARAGE
001.033.00460 VETERANS SERVICES
001.036.00460 JAIL OPERATIONS
001.051.00460 TAX MAP

now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby authorizes the Huron County Auditor to create new account lines 001 general fund medicare line 00460; and further

BE IT RESOLVED, that a certified copy of this resolution be sent to the Huron County Auditor, and general fund departments; and further

BE IT RESOLVED the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer
Absent – Tom Dunlap
Aye – Joe Hintz

14-379

IN THE MATTER OF TRANSFERRING FUNDS FROM ACCOUNT #039 IN THE GENERAL FUND TO GENERAL FUND DEPARTMENTS AS ATTACHED

Gary W. Bauer moved the adoption of the following resolution:

WHEREAS, a transfer of funds is needed for the general fund departments as attached; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the transfer of moneys from 039-00455-001 in the amount of \$80,000.00 and 039-00567-001 in the amount of \$10,316.55 to the general fund departments as attached; and further

BE IT RESOLVED, that a certified copy of this resolution be sent to the Department requesting transfer, and the Huron County Auditor, and the Auditor's office will make the journal entry to the general fund department's accounts as attached; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer
Absent – Tom Dunlap
Aye – Joe Hintz

14-380

IN THE MATTER OF AUTHORIZING APPROPRIATION ADJUSTMENTS WITHIN THE GENERAL FUND #012 & #032

Gary W. Bauer moved the adoption of the following resolution:

WHEREAS, there is a need for appropriation adjustments; and

WHEREAS, the Board of Huron County Commissioners finds the request to be reasonable; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves the following appropriation adjustments:

FROM:	Dept.	Account	Fund	Amount	TO:	Dept.	Account	Fund	Amount
	012	00400	001	\$ 2.40		012	00125	001	\$ 2.40
		PERS					Salary		
	032	00175	001	\$1,550.00		032	00125	001	\$1,550.00
		Supplies					Salary		and further

BE IT RESOLVED, that the Huron County Auditor is authorized and instructed to record said appropriation adjustment as approved; and further

BE IT RESOLVED, that the Clerk of the Board is instructed to certify a copy of this resolution to the Huron County Auditor and the department requesting said adjustment; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer
Absent – Tom Dunlap
Aye – Joe Hintz

IN THE MATTER OF REQUEST FOR LEAVE

Christina Norton/EMA/Sick/8:00 a.m. – 10:00 a.m. January 1, 2015.

Gary Ousley/Dog Warden/Personal Time/8:00 a.m. – 4:30 p.m. December 15, 2014.

Cheryl Nolan/Commissioners/Vacation/8:00 a.m. – 4:30 p.m. December 19, 2014/Vacation/8:00 a.m. – 4:30 p.m. December 24, 2014/Personal Time/8:00 a.m. – 4:30 p.m. December 26, 2014.

Vickie Ziemba/Commissioners/Vacation & Personal Time/8:00 a.m. December 22, 2014 – 4:30 p.m. December 23, 2014/Sick/8:00 a.m. – 11:00 a.m. December 17, 2014/Sick/2:00 p.m. – 4:30 p.m. December 12, 2014.

Valerie Stebel/Commissioners/Sick/8:00 a.m. – 4:30 p.m. December 14, 2014.

Jeff Deeble/Building & Grounds/9:00 a.m. – 2:00 p.m. December 3, 2014/Sick/12:00 p.m. – 2:00 p.m. December 11, 2015/Personal Time/11:30 a.m. – 1:30 p.m. December 18, 2014.

Darwin Pesnell/Building & Grounds/8:00 a.m. – 4:30 p.m. December 26, 2014.

Maria Lyons/Building & Grounds/5:30 a.m. – 2:30 p.m. December 12, 2014.

Peter Welch/SWMD/B&G/TS/Vacation/7:30 a.m. December 23, 2014 – 3:30 p.m. December 24, 2014/Sick/11:30 a.m. – 3:30 p.m. December 22, 2014/Vacation/7:30 a.m. – 3:30 p.m. December 26, 2014.

At 9:30 a.m. Public Comment

Pam Hansberger, Solid Waste District came before the board in regards to applying for a grant to get

REGULAR SESSION

TUESDAY

DECEMBER 16, 2014

historic markers tape. Ms. Hansberger explained that Susan Hazel, Gary Bauer and she have spoken about getting some historic markers for properties in Huron County. Ms. Hansberger stated Ms. Hazel specially would like one for the courthouse. If someone is doing genealogy studies, there should be something marking the property has historic. Ms. Hansberger stated she would like to see one for the old jail, because it is on the national historic places registry. Ms. Hansberger explained that Ms. Hazel and she will be looking into applying for a grant for the following areas, Shady Lane Cemetery, County Court House, and the Old Jail.

At 9:40 a.m. James Skora, GT Environmental, Inc. proposal for the city and the county. Mr. Welch explained was hired by Huron County and the City of Norwalk to complete a comprehensive study of solid waste disposal management practices within Huron County and waste/recycling collection services provided by the City of Norwalk. Mr. Skora explained that this did this same presentation for Norwalk City Council last week, with a little restructuring for the County information. Mr. Skora explained the study include, at a minimum, the following components:

1. Operational evaluation and costs analysis of the Huron County Transfer Station and City of Norwalk’s Sanitation Department.
2. Economic feasibility of facility designation (flow control) in Huron County, including social-economic ramifications.
3. Economic feasibility of privatizing waste collection services in the City of Norwalk.
4. Economic feasibility of privatizing and/or eliminating the waste and recycling services provided by the Huron County Transfer Station.
5. Cost reduction measures recommendations.

Mr. Skora summarized alternatives to improving the programs of the city and county.

1. Landfill Post Closure Care – Opportunities to Reduce Cost
 - a. The County currently sends the landfill leachate to the Shelby Waste Water Treatment Plant that is 19 miles from the landfill. The City of Norwalk’s Sewage Treatment Plant is 11 miles from the landfill. Since the Shelby facility is 8 miles further away than the Norwalk facility, transportation costs could be saved. The City of Norwalk stated they could handle the material from an operational process.
 - b. The County should continue to develop a request for proposal (RFP) for the environmental consulting services related to the landfill post closure care responsibilities on a routine basis.
2. Transfer Station Operations – Opportunities to Reduce Cost
 - a) The County should consider whether privatizing the operation of the transfer station would be a prudent decision.
 - b) The County should conduct a rate study to determine the fair gate fee charged to its customers based on the amount of tons delivered. The County could create a scale price based on tons shipped see example:

Tons/Year	Gate Fee/Ton
1-500	\$60.00
501-1,999	\$58.00
2,000-3,999	\$56.00
4,000-5,999	\$54.00
6,000-7,999	\$52.00
8,000-9,999	\$50.00
>10,000	\$48.00

Tons/Day	Gate Fee/Ton
1-4	\$60.00
5-9	\$58.00
10-14	\$56.00
15-19	\$54.00
20-24	\$52.00
25-29	\$50.00
>30	\$48.00

- c) The County should develop a waiver policy for solid waste generators that desire to send their solid waste to an un-designated facility that incorporates a waiver fee. An analysis of the expenses related to the transfer station and the post closure care indicate the following:

Program Category	Expenditures	Cost/Ton Managed
Fund 500- Landfill		
Salaries & Benefits	\$337,466	\$9.19
Post Closure Care- Contractors	\$135,744	\$3.70
Subtotals	\$566,473	\$10.69
Fund 505- Landfill Equipment		
Equipment	\$31,462	\$.86
Fund 520 – Landfill Bonds		
Bonds/Debt Payments	\$29,100	\$.79
Totals	\$653,062	\$14.54
Total Tons Managed (Transfer Station)	\$36,716	

Based on the analysis above, the waiver fee could be \$14.54/ton.

- d) The County could develop a rates and charge funding mechanism to cover the cost of the landfill post closure care obligations.

Program Category	Expenditures	Cost/Parcel
Fund 500- Landfill		
Post Closure Care- Estimate	\$240,000	\$9.35
Recycling Drop-Off Program	\$34,567	\$1.35
Subtotals	\$566,473	\$10.69
Fund 505- Landfill Equipment		
Equipment	\$31,462	\$1.23
Fund 520 – Landfill Bonds		
Bonds/Debt Payments	\$29,100	\$1.13
Totals	\$627,035	\$13.05
Total Improved Parcels in County	\$25,675	

At 10:00 a.m. Airport conference call with Airport Authority Board members, FAA, Carol Knapp, Huron Economic Development Council and the Board of Commissioners.

The FAA reviewed the following agenda.

REGULAR SESSION

TUESDAY

DECEMBER 16, 2014

Key dates:

October 31, 2014	4 th quarter reports due
December 15, 2014	FY-2015 Pre-applications due; 2016-2018 – 2025 10 Year Capital Improvement Program (CIP) to FAA
December 31, 2014	Annual Financial Reports due (SF-271's/425's)
January 30, 2015	1 st quarter reports due
April 30, 2015	2 nd quarter reports due
May 1, 2015	Grant application due or carryover decision needed
June 1, 2015	2011 close-outs due
July 30, 2015	3 rd quarter reports due
August 1, 2015	All grants fully executed All close-outs submitted to the ADO
September 30, 2015	End of Fiscal Year

GT Environmental Inc., continued discussion of the final report.

- e) The County's web page for District operations should be enhanced.
- f) The County should create a recycling resource brochure.
- g) Currently, the District operated 16 drop-off sites that vary greatly in their operating times and what is accepted.
- h) Currently, the District operates 16 drop-off sites that are serviced by County personnel using roll-off style trucks and containers.

Mr. Skora explained he received a letter from Roland Tkach, Huron County Auditor who stated that there are 6,028 household units in the City of Norwalk.

Mr. Skora explained the recommendations they have for the City of Norwalk.

1. Program Promotion, Education and Awareness
 - a) The City's web page for trash collection should be enhanced.
 - b) The City should create a trash and recycling brochure.
 - c) The City should consider re-routing the entire city collection routes to obtain the best efficiency.
 - Reduce wear and tear on vehicles
 - Less time to complete routes
 - Increase efficiency of collection vehicles
 - Reduce trips to the landfill
 - Reduce number of routes and vehicles
 - Reduce overtime and other factors
2. Recycle Program
 - a) The City should consolidate the number of trucks used to service the daily recycle route into one truck.
 - b) The City should allow residents to combine all acceptable recyclables together into a "single stream".
3. Privatization
 - a) The City's sanitation department performed the best as compared to other public sector sanitation departments by a large margin, however the City should consider whether privatizing the trash, recycling and yard waste collection for City residents makes sense.
4. Automated and Semi-Automated Curbside Collection
 - a) The City should consider the transformation of its manual curbside collection program to either a fully automated or semi-automated system of collection.
 - Reduce trips to the disposal or transfer site
 - Reduce number of routes and vehicles
 - Improve efficiency, resulting in reduced overtime
 - Fewer workers' compensation claims since workers are no longer lifting and emptying trash cans
5. The City should consider evaluating its current main funding source for the sanitation department.
 - City residents that receive sanitation department services but do not work in the City do not pay for the services received.
 - Residents from other communities that work in the City pay for services they do not receive from the sanitation department.
 - According to the City finance manager, a portion of the businesses in the City do not show a profit and thus do not pay taxes on income.
 - Businesses that do show a profit and pay income taxes are paying for a service they do not receive.
6. Joint Opportunities – Wastewater Treatment of County Landfill Leachate
 - a) The County spends, on average, \$42,571 annually to transport and dispose of the leachate transporting to Shelby Waste Water Treatment Plant. By transporting to the Norwalk facility revenue could be paid to Norwalk, and benefit both the City and County.
7. Joint Bidding of Collected Recyclables
 - a) The City currently collects approximately 846 tons of recyclables and the County approximately 573 tons. The combination of both entities is 1,419 tons. The City and County should combine this volume and then develop a bid specification for the transportation and recycling of the single stream recyclables.

REGULAR SESSION**TUESDAY****DECEMBER 16, 2014****8. Relationship Improvement**

- a) The County Solid Waste District Coordinator and the City Sanitation Superintendent should work together on the recommendations listed in this study to finalize the outcomes and ensure their success.
- b) The County Solid Waste District Coordinator and the City Sanitation Superintendent should visit each other's operation on an annual basis to learn about each operation to better understand the complexities, difficulties and successes of the operation.
- c) The County Solid Waste District Coordinator and The City Sanitation Superintendent should review each other's financial budgets annually.
- d) The County Commissioners and the City Council should conduct an annual retreat together to foster opportunities to work together for the benefit of the citizens and businesses in the City and County.
- e) The Count Commissioners and the City Council should establish a resolution committee to address any contentious issues that come between the City and Count in regard to waste management issues.

9. Joint Operation of the Transfer Station/Recycling Drop-Off Program

- a) The City and County could jointly operate the transfer station via the use of the City and County employees.

Mr. Bauer stated he felt that GT Environmental did a great job with this study. Mr. Hintz stated there was a miscommunication with previous administration in both the City and County. Mr. Hintz explained he thought the study was unnecessary, however he felt Mr. Skora did a wonderful job. Mr. Skora stated that with this study he feels that the City finally understands both sides of the coin. Pam Hansberger stated she would like everyone to understand how important the businesses are to the landfill. Ms. Hansberger felt that Mr. Montgomery, City of Norwalk spent more time focused on the residential side inside of the business side which is more important.

At 11:29 a.m. Gary W. Bauer moved to adjourn. Joe Hintz seconded the motion. The meeting stood adjourned.

IN THE MATTER OF OPEN SESSION

The board Huron County Commissioners hereby attest that all actions and deliberations of the Board legally required to be public were conducted in an open session on this date and that the foregoing minutes represent the official action of the Board.

IN THE MATTER OF CERTIFICATION

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on December 16, 2014.

IN THE MATTER OF ADJOURNING

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 11:29 a. m.

Signature on File