

**REGULAR SESSION**

**THURSDAY**

**DECEMBER 18, 2014**

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Gary W. Bauer, Tom Dunlap, Joe Hintz.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the December 11, 2014 meeting(s) were presented to the Board. Gary W. Bauer made the motion to waive the reading of the minutes of the December 11, 2014 meeting(s) and approve as presented. Joe Hintz seconded the motion. Voting was as follows:

Aye – Gary W. Bauer  
Abstain - Tom Dunlap  
Aye – Joe Hintz

14-381

**IN THE MATTER OF SUPPORT OF THE OHIO DEPARTMENT OF NATURAL RESOURCES  
GRANT APPLICATION FOR THE NEW LONDON-GREENWICH RAIL TRAIL**

Tom Dunlap moved the adoption of the following resolution:

**WHEREAS**, the New London-Greenwich Rail Trail plans to apply for grant funding from the Clean Ohio Trails Fund administered by The Ohio Department of Natural Resources to complete the 7 mile rail trail that will connect the villages of Greenwich and New London, following a scenic route that nature lover of all ages could enjoy; and

**WHEREAS**, the New London- Greenwich Rail Trail has requested support in the matter of a resolution so that the application may be considered more favorably by the Clean Ohio Trails Fund Advisory Board and ODNR; and

**WHEREAS**, the New London-Greenwich Rail Trail is not requesting funding from Huron County; and

**WHEREAS**, the New London-Greenwich Rail Trail has received support resolutions from the Village of New London Village of Greenwich, New London Township, and Greenwich Township; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners does hereby support the grant application as stated above; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer  
Aye - Tom Dunlap  
Aye – Joe Hintz

14-382

**IN THE MATTER OF CHANGING THE NUMBER FOR ACCOUNT LINES IN THE DOG AND  
KENNEL FUND- #105 AND THE REAL ESTATE ASSESSMENT FUND #120 TO BE KNOWN  
AS 00460 MEDICARE LINE**

Gary W. Bauer moved the adoption of the following resolution:

**WHEREAS**, the Board of Huron County Commissioners wishes to change the medicare account line numbers in the Dog and Kennel Fund #105 and the Real Estate Assessment Fund #120 as follows:

00460 Medicare now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby authorizes the Huron County

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Auditor to change the medicare account line numbers in the Dog and Kennel Funds #105 and the Real Estate Assessment Fund #120 to 00460 medicare; and further

**BE IT RESOLVED**, that a certified copy of this resolution be sent to the Huron County Auditor, and departments affected by such change; and further

**BE IT RESOLVED** the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Tom Dunlap seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer  
Aye - Tom Dunlap  
Aye – Joe Hintz

14-383

**IN THE MATTER OF REDUCING THE ESTIMATE OF RESOURCES FOR THOSE FUNDS NOT REACHING THE LEVEL OF REVENUE ORIGINALLY ESTIMATED IN THE FINAL BUDGET**

Tom Dunlap moved the following resolution:

**WHEREAS**, the Board of Huron County Commissioners being in receipt of an Amended Certificate of Estimated Resources reducing the estimate of resources for those funds not reaching the level of revenue they originally estimated in the final budget; and

**WHEREAS**, it is the desire of this Board of Huron County Commissioners to reduce these funds as attached hereto and incorporated herein; now therefore

**BE IT RESOLVED**, that a certified copy of this resolution be sent to the Huron County Auditor and the departments with revenue reduced; and further

**BE IT RESOLVED** the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer  
Aye - Tom Dunlap  
Aye – Joe Hintz

14-384

**IN THE MATTER OF LETTING BIDS FOR THE SUPPLYING OF AGGREGATE FOR THE HURON COUNTY ENGINEER**

Gary W. Bauer moved to adopt the following resolution:

**WHEREAS**, the Huron County Engineer has requested approval for seeking bids for the supplying of aggregate for the Huron County Engineer; and

**WHEREAS**, notice of this must be placed in a newspaper of general circulation and on the County's website pursuant to Section 307.87 of the Ohio Revised Code; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners does hereby approve of letting bids

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for the supplying of aggregate for the Huron County Engineer;

and further

**BE IT RESOLVED**, that notice of this will be placed in a newspaper of general circulation and on the County's website [www.hccommissioners.com](http://www.hccommissioners.com) until the bid is opened on Friday, January 9th, 2015 at 10:30 a.m.;

and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberation of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Tom Dunlap seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer

Aye - Tom Dunlap

Aye – Joe Hintz

**ADVERTISEMENT**

**NOTICE TO BIDDERS**

Sealed bids may be submitted on or before the bid opening date of January 9, 2015 at 10:30 a.m. local time, at the Huron County Commissioner's Office, 180 Milan Avenue Norwalk, Ohio 44857, for the following Project: For the Supplying of Aggregate. Bids shall be opened & bid prices publicly read immediately thereafter.

Bid Documents, including contract terms & conditions, must be obtained from the Huron County Engineer at 150 Jefferson Street Norwalk Ohio 44857, between the hours of 7:00 a.m. – 3:30 p.m., Monday through Friday (holidays excluded).

Each Bid shall be accompanied by a Bid Guarantee and Contract Bond in conformity with the requirements of ORC 153.57 and 153.571. The bid guarantee shall be given as security that, if the Bid is accepted, the Bidder will enter into a contract in conformity with the Bid.

Each proposal must contain the full name of the party or parties submitting the proposal and all persons interested therein.

All contractors and subcontractors involved with the project will to the extent practicable use Ohio products, materials, services, and labor in the implementation of their project. Additionally, contractor compliance with the equal employment opportunity requirements of Ohio Administrative Code Chapter 123 is required.

Bidders must comply with the prevailing wage rates on Public Improvements in Huron County, Ohio as determined by the Ohio Department of Commerce, Bureau of Wage and Hour Administration, 614.644.2239.

All proposals must be submitted bound in their entirety, and on the forms furnished in the Contract documents. Documents must be obtained from the Huron County Engineer, no copies will be accepted.

This advertisement may also be found on the Huron County Commissioners website at <http://www.hccommissioners.com> and can be accessed by clicking on Legal Notices.

Advertise: December 19, 2015

14-385

**IN THE MATTER OF LETTING BIDS FOR REDI-MIX CONCRETE FOR THE HURON COUNTY ENGINEER**

Tom Dunlap moved to adopt the following resolution:

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**WHEREAS**, the Huron County Engineer has requested approval for seeking bids for Redi-Mix Concrete for the Huron County Engineer; and

**WHEREAS**, notice of this must be placed in a newspaper of general circulation and on the County's website pursuant to Section 307.87 of the Ohio Revised Code; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners does hereby approve of letting bids for Redi-Mix Concrete the Huron County Engineer; and further

**BE IT RESOLVED**, that notice of this will be placed in a newspaper of general circulation and on the County's website [www.hccommissioners.com](http://www.hccommissioners.com) until the bid is opened on Friday, January 9th, 2015 at 10:45 a.m.; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberation of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer

Aye - Tom Dunlap

Aye – Joe Hintz

**ADVERTISEMENT**

**NOTICE TO BIDDERS**

Sealed bids may be submitted on or before the bid opening date of January 9, 2015 at 10:45 a.m. local time, at the Huron County Commissioner's Office, 180 Milan Avenue Norwalk, Ohio 44857, for the following Project: For Redi-Mix Concrete. Bids shall be opened & bid prices publicly read immediately thereafter.

Bid Documents, including contract terms & conditions, must be obtained from the Huron County Engineer at 150 Jefferson Street Norwalk Ohio 44857, between the hours of 7:00 a.m. – 3:30 p.m., Monday through Friday (holidays excluded).

Each bidder is required to furnish with its proposal a Certified Check or Cashier's Check drawn to the order of the Huron County Treasurer, or a bid bond in a company satisfactory to the Board, for not less than five percent (5%) of the amount specified, pursuant to the provisions of Section 307.88 of the Ohio Revised Code.

Each proposal must contain the full name of the party or parties submitting the proposal and all persons interested therein.

All contractors and subcontractors involved with the project will to the extent practicable use Ohio products, materials, services, and labor in the implementation of their project. Additionally, contractor compliance with the equal employment opportunity requirements of Ohio Administrative Code Chapter 123 is required.

Bidders must comply with the prevailing wage rates on Public Improvements in Huron County, Ohio as determined by the Ohio Department of Commerce, Bureau of Wage and Hour Administration, 614.644.2239.

All proposals must be submitted bound in their entirety, and on the forms furnished in the Contract documents. Documents must be obtained from the Huron County Engineer, no copies will be accepted.

This advertisement may also be found on the Huron County Commissioners website at <http://www.hccommissioners.com> and can be accessed by clicking on Legal Notices.

14-386

**IN THE MATTER OF AUTHORIZING APPROPRIATION ADJUSTMENTS WITHIN THE SPECIAL FUND #500**

Gary W. Bauer moved the adoption of the following resolution:

**WHEREAS**, there is a need for an appropriation adjustment; and

**WHEREAS**, the Board of Huron County Commissioners finds the request to be reasonable; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves the following appropriation adjustments:

FROM:	Dept.	Account	Fund	Amount	TO:	Dept.	Account	Fund	Amount
	500	00425	501	\$3,000.00		500	00125	501	\$3,000.00
		Workers Comp					Salary		and further

**BE IT RESOLVED**, that the Huron County Auditor is authorized and instructed to record said appropriation adjustment as approved; and further

**BE IT RESOLVED**, that the Clerk of the Board is instructed to certify a copy of this resolution to the Huron County Auditor and the department requesting said adjustment; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Tom Dunlap seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Gary W. Bauer
- Aye - Tom Dunlap
- Aye – Joe Hintz

14-387

**IN THE MATTER OF AUTHORIZING APPROPRIATION ADJUSTMENTS WITHIN THE GENERAL FUND #008 COMMON PLEAS COURT FUND**

Tom Dunlap moved the following resolution:

**WHEREAS**, there is a need for an appropriation adjustment; and

**WHEREAS**, the Board of Huron County Commissioners finds the request to be reasonable; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves the following appropriation adjustment:

FROM:	Dept.	Account	Fund	Amount	TO:	Dept.	Account	Fund	Amount
	008	00200	001	\$1,765.85		008	00475	001	\$7,993.61
		Equipment					Other Expenses		
	008	00290	001	\$4,000.00					
		Data Processing							
	008	00300	001	\$1,347.96					
		Travel							
	008	00335	001	\$ 879.80					
		Juror meals							and further

**BE IT RESOLVED**, that the Huron County Auditor is authorized and instructed to record said

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appropriation adjustment as approved;

and further

**BE IT RESOLVED**, that the Clerk of the Board is instructed to certify a copy of this resolution to the Huron County Auditor and the department requesting said adjustment; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer  
Aye - Tom Dunlap  
Aye – Joe Hintz

14-388

**IN THE MATTER OF AUTHORIZING APPROPRIATION ADJUSTMENTS WITHIN THE SPECIAL PROJECTS COMMON PLEAS COURT FUND #129**

Gary W. Bauer moved the following resolution:

**WHEREAS**, there is a need for an appropriation adjustment; and

**WHEREAS**, the Board of Huron County Commissioners finds the request to be reasonable; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves the following appropriation adjustment:

FROM:	Dept.	Account	Fund	Amount	TO:	Dept.	Account	Fund	Amount
	129	00425	129	\$260.00		129	00125	129	\$260.00
		Workers' Comp					Salary		and further

**BE IT RESOLVED**, that the Huron County Auditor is authorized and instructed to record said appropriation adjustment as approved; and further

**BE IT RESOLVED**, that the Clerk of the Board is instructed to certify a copy of this resolution to the Huron County Auditor and the department requesting said adjustment; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Tom Dunlap seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer  
Aye - Tom Dunlap  
Aye – Joe Hintz

14-389

**IN THE MATTER OF APPROVING CONTRACT BETWEEN DANIEL D. WENDT AND HURON COUNTY COMMISSIONERS**

Gary W. Bauer moved the adoption of the following resolution:

**WHEREAS**, the Board of Huron County Commissioners, and Daniel D. Wendt desire to execute this agreement to perform contract services for the Huron County Commissioners with an effective date of

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December 18, 2014 – August 8, 2015;

now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners does hereby approve the agreement with Daniel D. Wendt as attached hereto and incorporated herein: and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Tom Dunlap seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer

Aye - Tom Dunlap

Aye – Joe Hintz

**IN THE MATTER OF REQUEST FOR LEAVE**

**Jason Roblin**/EMA/Vacation/8:00 a.m. December 23, 2014 – 8:00 a.m. January 5, 2015/Sick/8:00 a.m. – 12:00 p.m. December 3, 2014.

**Christina Norton**/EMA/Vacation/8:00 a.m. – 4:30 p.m. December 26, 2014/Vacation/8:00 a.m. – 4:30 p.m. January 2, 2015.

**Mitch Zurcher**/Maintenance/Personal Time/7:00 a.m. – 3:30 p.m. November 28, 2014.

**Valerie Stebel**/Commissioners/Personal Time/8:00 a.m. – 4:30 p.m. January 2, 2015/Vacation/12:00 p.m. – 4:30 p.m. December 24, 2014.

**Maria Lyons**/Buildings & Grounds/Personal Time/5:30 a.m. – 2:00 p.m. December 12, 2014/Vacation/5:30 a.m. January 2, 2015 – 2:00 p.m. January 5, 2015.

**At 9:30 a.m.** Public Comment

Stan Obrenovich came before the board in regards to people parking on Main St. that work at the County buildings. Mr. Obrenovich suggested that on the side of the old jail could be made into more parking places on Seminary St. Mr. Obrenovich questioned the flow control in regards to having Norwalk handle it. Mr. Bauer stated that Norwalk cannot handle the flow control. Mr. Obrenovich asked why flow control cannot be handled. Mr. Bauer explained it is the way the laws are written.

**At 10:11a.m.** Sue Bommer, HR and Loss Prevention came before the board to present the semi-annual report. Ms. Bommer explained that only (1) Huron County Safety Committee Meeting was held this year. Ms. Bommer explained she will try to schedule more meetings. Mr. Hintz asked what the requirement was for how many meetings are needed a year. Ms. Bommer stated no less than two. Discussed incident report log, supervisors need to look into these incidents before they send the incident report to Ms. Bommer.

Ms. Bommer spoke in regards to the Workers' Compensation for the Sheriff's Office and Transfer Station, both employees resigned did not qualify for unemployment went to work somewhere else work for a while and are either fired or laid off, we are then charged with paying for the Workers' Compensation. Unfortunately an appeal will do no good. Ms. Bommer explained she wrote a letter to the Governor showing him the claim allowance and chargeback which was at 100%. Mr. Bauer questioned why this was not charged back to the company that either fired or laid the employee off? Ms. Bommer explained that the company did not qualify because the employee did not work long enough for them. Mr. Bommer stated that she asked the Governor to review this issue because elected officials are being hit with these claims that are not budgeted. Ms. Bommer explained she received a call from the Governor's office. She was told to get the state law changed or become a contributing employee. Ms. Bommer will get this calculated and notify the Commissioners. Ms. Bommer explained that you would be locked into a 2-year contributing employee. Ms. Hintz questioned how many times this have happened. Ms. Bommer stated around 7-8 times.

Ms. Bommer discussed FMLA leave and employees not filling out the paperwork. Ms. Bommer explained that if an employee is out on sick leave for 3 or more consecutive days, they must be sent the paperwork for FMLA. Ms. Bommer suggested that this be brought up at the next elected officials/department head meeting. Mr. Dunlap stated Ms. Bommer send out a friendly reminder to the departments who is not doing this paperwork, let them know if they have any questions to contact her.

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- ❖ SCHEDULED AND ATTENDED CORSA'S "PREVENTING EMPLOYEE CLAIMS" TRAINING FOR ELECTED OFFICIALS AND DEPARTMENT HEADS.
- ❖ VIEWED A ONE-HOUR WELLNESS WEBINAR.
- ❖ CONFERRED WITH VARIOUS EO'S AND DH'S ON EMPLOYEE ISSUES.
- ❖ PREPARED THE SEMI-ANNUAL SAFETY REPORT FOR THE SAFETY COUNCIL.
- ❖ SCHEDULED, PREPARED, AND CHAIRED ONE HURON COUNTY SAFETY COMMITTEE MEETING.
- ❖ ATTENDED MONTHLY SAFETY COUNCIL MEETINGS.
- ❖ FOLLOWED UP ON SAFETY INSPECTION AT SOIL & WATER, ASSURING THAT ALL PRIORITY ITEMS WERE ADDRESSED.
- ❖ CONDUCTED A SAFETY INSPECTION OF THE COUNTY OFFICES BUILDING AND PREPARED REPORT (THIS IS A REQUIREMENT OF THE LOSS PREVENTION INCENTIVE PROGRAM).
- ❖ ATTENDED THE CORSA ANNUAL MEETING.
- ❖ PARTICIPATED IN WEBINARS OFFERED BY COMP MANAGEMENT AND CORSA REGARDING THE GROUP RETROSPECTIVE RATING PROGRAM.
- ❖ MEET WITH CEBCO AND THE HC COMMISSIONERS TO HEAR MORE ABOUT THE CEBCO INSURANCE PROGRAM.
- ❖ RESEARCHED, PURCHASED, AND INSTALLED A NEW ALL-IN-ONE PRINTER, FAX, AND COPIER.
- ❖ SPEAR-HEADED RESEARCH ON AED'S RESULTING IN APPROVAL TO PURCHASE A TOTAL OF 6 FOR JFS, THE TRANSFER STATION, THE ADMINISTRATION BUILDING, AND THE OFFICES BUILDING AND COURTHOUSE.
- ❖ SCHEDULED DEFENSIVE DRIVER TRAINING, PUBLICIZED, ATTENDED, PROVIDED REFRESHMENTS, AND PREPARED AND MAILED CERTIFICATES OF ATTENDANCE TO ATTENDEES.
- ❖ CONFERRED WITH DAN WENDT ON CLASSIFICATION STUDY PROJECT.
- ❖ SHEPHERDED CHANGE IN RX OOPM'S AND COMPOSED AND MAILED LETTERS TO EACH INDIVIDUAL'S HOME ADDRESS (THIS INVOLVED COMPOSING, TYPING, GETTING NAMES AND ADDRESSES, DOING A MAIL-MERGE FOR LABELS, STUFFING ENVELOPES, APPLYING LABELS, PURCHASING STAMPS, APPLYING STAMPS, AND TAKING TO POST OFFICE [ABOUT 1.5 DAYS OF WORK]).
- ❖ ATTENDED AN UNEMPLOYMENT SEMINAR AT THE CHAMBER OF COMMERCE.
- ❖ PREPARED INTERIM BUDGET.
- ❖ LOGGED 84 INCIDENTS (30 WERE FROM CHRISTIE LANE). THERE WERE 4 NEAR MISSES, 15 WERE PERRP REPORTABLE, 18 RESULTANT BWC CLAIMS WERE FILED, 13 INVOLVED INJURED THIRD PARTIES, 15 WERE VEHICLE ACCIDENTS, 18 INVOLVED COUNTY PROPERTY DAMAGE, 7 INVOLVED 3<sup>RD</sup> PARTY PROPERTY DAMAGE, AND 18 WERE OTHER.
- ❖ MANAGED 56 ACTIVE WORKERS' COMPENSATION CASES.
- ❖ FACILITATED RECRUITING AND/OR HIRING OF CUSTODIAL WORKERS, MECHANIC/FLEET MANAGER, DEPUTY RECORDER, EQUIPMENT OPERATOR, SOIL & WATER DISTRICT MANAGER.
- ❖ MEDIATED VEHICLE INJURY OF ELDERLY WOMAN WITH DEMENTIA BEING TRANSPORTED BY SENIOR ENRICHMENT.
- ❖ COMPLETED AFFORDABLE CARE ACT EXCISE TAX RETURN FORM 720 AND CHECK FOR PAYMENT.
- ❖ PREPARED THE ACA'S TRANSITIONAL REINSURANCE PROGRAM ANNUAL ENROLLMENT CONTRIBUTIONS SUBMISSION.
- ❖ FACILITATED THE WATER TOWER CLAIM AT THE TRANSFER STATION.
- ❖ WORKED WITH DAN WENDT AS A SUMMER VOLUNTEER INTERN.

**At 10:46 a.m.** Gary W. Bauer moved to enter into **Executive Session ORC 121.22 (G) (1)** to consider the appointment, **employment**, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual. Tom Dunlap seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer  
Aye - Tom Dunlap  
Aye – Joe Hintz

**At 11:25 a.m.** the board recessed executive session and regular session.

**At 11:42 a.m.** regular session resumed.

Dan Wendt presented the classification study to elected officials and department heads. The following Elected Officials and Department Heads who attended the meeting:

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Kathleen Schaffer	Treasurer
Jan Tkach	Recorder
Susan Hazel	Clerk of Courts
Jason Roblin	EMA
Sue Bommer	Human Resources
Roland Tkach	Auditor
Dave Longo	Public Defender
Matt Raymond	Veteran Service
Vickie Ziemba	Commissioners
Cheryl Nolan	Commissioners
Gary Bauer	Commissioners
Joe Hintz	Commissioners
Tom Dunlap	Commissioners

Mr. Bauer explained that a local company came before the board and wants to give the County their services. Mr. Bauer stated he is working with Erie County, because Erie County has a wonderful IT Department. The next step is to have Erie County's IT department will meet with each department in regards to how the IT is being handled at this time. Mr. Tkach wants to know how the IT person will keep up with schooling and updates to the IT world? Mr. Dunlap stated this is something they are looking into.

Mr. Bauer explained the Shady Lane building is 55% completed. Mr. Tkach asked for an update on the phone system. The Commissioners have decided on Frontier. Ms. Kasper needs to review the contract with Frontier, the contract has not been signed at this time.

**At 12:21 p.m.** the board recessed.

**At 12:44 p.m.** regular session and executive session resumed.

**At 1:16 p.m.** Gary W. Bauer moved to end Executive Session ORC 121.22 (G) (1). Tom Dunlap seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer  
Aye - Tom Dunlap  
Aye – Joe Hintz

**At 1:16 p.m.** Gary W. Bauer moved to adjourn. Tom Dunlap seconded the motion. The meeting stood adjourned.

**IN THE MATTER OF OPEN SESSION**

The board Huron County Commissioners hereby attest that all actions and deliberations of the Board legally required to be public were conducted in an open session on this date and that the foregoing minutes represent the official action of the Board.

**IN THE MATTER OF CERTIFICATION**

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on December 18, 2014.

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IN THE MATTER OF ADJOURNING**

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The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 1:16 p. m.

**Signature on File**