

DECEMBER 2, 2014

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the November 25, 2014 meeting(s) were presented to the Board. Gary W. Bauer made the motion to waive the reading of the minutes of the November 25, 2014 meeting(s) and approve as presented. Joe Hintz seconded the motion. Voting was as follows:

Aye – Gary W. Bauer
Abstain - Tom Dunlap
Aye – Joe Hintz

No Comments

**IN THE MATTER OF CERTIFYING CLAIMS SCHEDULES TO THE HURON COUNTY
AUDITOR FOR PAYMENT**

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby approve Claim Schedule 12/01/14 and authorizes the Huron County Auditor to make the necessary warrants; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Aye – Gary W. Bauer
Aye - Tom Dunlap
Aye – Joe Hintz

Payment Line Report As Of: 12/1/2014 9:14:33 AMPayment Line Report As Of: 12/1/2014 9:14:33 AM

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Payment Line Report As Of: 12/1/2014 9:14:33 AM

Year	Source	Vehicle's Name	Imported to the Distribution	Imported to the Warehouse
2014.12.4 (China)	42744 (WAL-MANET COMMUNITY BRO)	PRC-GS-Subing Road	69,000	155,000
2014.12.4 (China)	42744 (WAL-MANET COMMUNITY BRO)	PAN SV-SE-Play	155,900	155,900
2014.12.4 (China)	42744 (WAL-MANET COMMUNITY BRO)	PRC-Wanda Yanshi-410km	155,000	155,000
2014.12.4 (China)	42744 (WAL-MANET COMMUNITY BRO)	PAN SV-SV-Tianjin Yellow	79,040	79,040
2014.12.4 (China)	42744 (WAL-MANET COMMUNITY BRO)	PAN SV-SV-Tianjin Yellow	47,140	47,140
2014.12.4 (China)	42744 (WAL-MANET COMMUNITY BRO)	PAN SV-SV-Central	304,620	304,620
2014.12.4 (China)	42744 (WAL-MANET COMMUNITY BRO)	PAN SV-SV-Melbourne	11,560	11,560
2014.12.4 (China)	42744 (WAL-MANET COMMUNITY BRO)	PAN SV-SV-4600	141,480	141,480
2014.12.4 (China)	42744 (WAL-MANET COMMUNITY BRO)	PAN SV-SV-4600	381,000	381,000
2014.12.4 (China)	42744 (WAL-MANET COMMUNITY BRO)	PAN SV-SV-Huinan	381,000	381,000
2014.12.4 (China)	42744 (WAL-MANET COMMUNITY BRO)	PRC-Yunnan Shiping Road	131,700	131,700
2014.12.4 (China)	42744 (WAL-MANET COMMUNITY BRO)	PAN SV-SV-Hubei	309,820	309,820
2014.12.4 (China)	42744 (WAL-MANET COMMUNITY BRO)	PAN SV-SV-Hubei	284,680	284,680
2014.12.4 (China)	42744 (WAL-MANET COMMUNITY BRO)	PAN SV-SV-Hubei	35,470	35,470
2014.12.4 (China)	42744 (WAL-MANET COMMUNITY BRO)	PRC-Yunnan Shiping Road	212,000	212,000
2014.12.4 (China)	42744 (WAL-MANET COMMUNITY BRO)	PAN SV-SV-Hubei	668,000	668,000
2014.12.4 (China)	42744 (WAL-MANET COMMUNITY BRO)	PAN SV-SV-Hubei	69,980	69,980
2014.12.4 (China)	42744 (WAL-MANET COMMUNITY BRO)	PRC-WuXi Shiping Road	69,000	69,000
2014.12.4 (China)	42744 (WAL-MANET COMMUNITY BRO)	PRC-WuXi Shiping Road	546,000	546,000
2014.12.4 (China)	42744 (WAL-MANET COMMUNITY BRO)	PAN SV-SV-Tianjin Yellow	179,100	179,100
2014.12.4 (China)	42744 (WAL-MANET COMMUNITY BRO)	PAN SV-SV-Tianjin Yellow	79,100	79,100
2014.12.4 (China)	42744 (WAL-MANET COMMUNITY BRO)	PRC-Tianjin Yellow	179,100	179,100
2014.12.4 (China)	42744 (WAL-MANET COMMUNITY BRO)	Tianjin SV-Hubei	294,010	294,010
2014.12.4 (China)	42744 (WAL-MANET COMMUNITY BRO)	PAN SV-SV-Hubei	429,650	429,650

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Year	Name	Vehicle Name	Invoice # Insurance	Amount	Notes
2014 12 4	Cham	004 (HARBOR COUNTY COMMISSIONERS)		285.00	
2014 12 4	Cham	0425 (VANANNE, WACGENZEB)		\$3,100.37	
2014 12 4	Cham	0001 (HARBOR COUNTY)		6.00	
2014 12 4	Cham	0001 (HARBOR COUNTY)		14.00	
2014 12 4	Cham	0001 (HARBOR COUNTY)		37.90	
2014 12 4	Cham	0001 (HARBOR COUNTY)		265.8100	
2014 12 4	Cham	0001 (HARBOR COUNTY)		343.81	
2014 12 4	Cham	0001 (HARBOR COUNTY)		21.5000	
2014 12 4	Cham	0001 (HARBOR COUNTY)		46.0000	
2014 12 4	Cham	0001 (HARBOR COUNTY)		\$1.00	
2014 12 4	Cham	0001 (HARBOR COUNTY)		\$900.1100	
2014 12 4	Cham	0001 (HARBOR COUNTY)		\$3,900.12	
2014 12 4	Cham	0001 (HARBOR COUNTY)		\$28.00	
2014 12 4	Cham	0001 (HARBOR COUNTY)		21.5500	
2014 12 4	Cham	0001 (HARBOR COUNTY)		83.0000	
2014 12 4	Cham	0001 (HARBOR COUNTY)		10.0000	
2014 12 4	Cham	0001 (HARBOR COUNTY)		333.0000	
2014 12 4	Cham	0001 (HARBOR COUNTY)		669.5500	
2014 12 4	Cham	0001 (HARBOR COUNTY)		286.8900	
2014 12 4	Cham	0001 (HARBOR COUNTY)		310.0000	

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Payment Line Report As Of: 12/1/2014 9:14:33 AM

Printed on 12/1/2014 9:18:12 AM by dshier

Tom Dunlap moved the adoption of the following resolution:

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the transfer of moneys from 041-00572-001 in the amount of \$ 7,000.00 to the coroner #018-00525-001 contract services line; and further

BE IT RESOLVED, that a certified copy of this resolution be sent to the Department requesting transfer, and the Huron County Auditor, and the Auditor's office will make the journal entry to the # 018 account; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio

REGULAR SESSION
Revised Code.

TUESDAY

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Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer
Aye - Tom Dunlap
Aye – Joe Hintz

14-351

IN THE MATTER OF AGREEMENT BY AND BETWEEN EXCEL MANAGEMENT SYSTEMS, INC. AND THE HURON COUNTY COMMISSIONERS

Gary W. Bauer moved the adoption of the following resolution:

WHEREAS, the Huron County Board of Commissioners seek to contract for voice and data cable installation for the new Huron County Title Office and License Bureau at 300 Shady Lane Drive;
and

WHEREAS, that Excel Management Systems Inc. provides such services; now therefore

WHEREAS, Excel Management Systems Inc. will provide such services in an amount of \$4,309.13 for the Huron County Title Office and \$3,112.97 for the License Bureau for a total amount of \$7,422.10;
and further

BE IT RESOLVED, that the Board of Huron County Commissioners approves of the agreement with Excel Management Systems Inc. as attached hereto and incorporated herein; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Tom Dunlap seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer
Aye - Tom Dunlap
Aye – Joe Hintz

- Agreement on file.

IN THE MATTER OF REQUEST FOR LEAVE

Stephen Minor/Building & Grounds/Sick/8:30 a.m. – 1:30 p.m. November 24, 2014.

Mitch Zurcher/Building & Grounds/Personal Time/7:00 a.m. – 3:30 p.m. November 28, 2014.

Darwin Pesnell/Building & Grounds/Vacation/8:30 a.m. – 4:30 p.m. November 28, 2014.

Jason Roblin/EMA/Personal Time/8:00 a.m. – 4:30 p.m. November 26, 2014/Personal Time/8:00 a.m. – 4:30 p.m. November 28, 2014.

Joshua Jasinski/Dog Warden/Sick/8:00 a.m. November 19, 2014 – 4:30 p.m. November 20, 2014.

Brooke Fox/Dog Warden/Sick/8:00 a.m. -4:30 p.m. November 21, 2014.

Gary Ousley/Dog Warden/Personal Day/8:00 a.m. – 4:30 p.m. November 28, 2014.

Administrator/Clerk's Report

Cheryl Nolan discussed the sheriff's request for reimbursement to his fund from funds that have been deposited into the general fund which is from the high visibility grant, and Western Reserve. The board agreed to transfer such funds to the sheriff's account from contingencies in the amount of \$9,044.00. Bowser Morner invoice for the soil exploration for the tower project at the landfill. The board asked that this invoice sent to EMA where it will be paid per Jason Roblin, EMA Director.

**REGULAR SESSION
OTHER BUSINESS**

TUESDAY

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The board discussed evaluations. Mr. Hintz stated he will evaluate Mr. Roblin and Mr. Ousley, Mr. Dunlap stated he will evaluate Ms. Nolan and Ms. Bommer. Mr. Bauer stated he will evaluate Mr. Welch and Ms. Eversole-Nolan. Mr. Bauer stated the evaluations will need to be completed by December 9, 2014.

At 9:51 a.m. the board recessed.

At 10:09 a.m. the board resumed regular session.

Jerry Arkebauer, Erie County Port Authority, came before the board in regards to a cooperative agreement for Borgers. Mr. Arkebauer explained that GE Capital will be purchasing the bonds for Borgers. Mr. Arkebauer explained he realizes that the jurisdiction for the Erie County Port Authority is in Erie County, they do not have the authority to come into Huron County without a cooperative agreement. Mr. Dunlap asked how come we haven't heard from anybody from Borgers and no one from Borgers seems to know anything about this? Mr. Arkebauer stated he could not answer this; he has been working with Borgers attorney, Benjamin Brooks. Mr. Bauer questioned if Mr. Arkebauer had any conversations with Ellen Heinz who worked for Norwalk Economic Development, who then took a job with Borgers? Mr. Arkebauer stated he has not spoken to Ms. Heinz since she left NEDC. Mr. Bauer explained she had no idea what was going on. Ms. Nolan explained she received a text from Ms. Heinz, Ms. Heinz stated "FYI, I spoke to our attorney all is fine." Ms. Knapp questioned if this is for the 1st stage of the project that is going on now? Mr. Arkebauer stated from his understanding yes it is. Ms. Knapp stated that when she contacted NEDC, they knew nothing about this. Terry Miller who is the interim Director reached out to the Mayor, their attorney, Ellen Heinz and to a board member; they could not come up with any information that NEDC is working with a port authority. Mr. Arkebauer explained that they are not currently working with the port authority, a cooperative agreement needs to be in place before they have jurisdiction to work with Borgers. Mr. Arkebauer explained that Borgers attorney contacted Mr. Arkebauer asking if this could be done, he stated he explained the procedure to the attorney. Mr. Arkebauer stated a declaration of intent was done for 7 million dollars, at this time they are working with what Borgers and GE Capital are telling them. Ms. Knapp questioned how it can be a bond issue on a building that is already constructed, if the sales tax exemption on construction material is after the fact. Mr. Arkebauer stated they are not going to own it, and the savings on the sales tax is all a different process. Mr. Arkebauer stated that the only thing here is they are issuing up to 7 million in tax exempt bonds, this all has to be approved, and has to meet the IRS rules and regulations for tax exempt financing. Ms. Knapp asked if NEDC is involved in this process. Mr. Arkebauer stated he is not dealing with NEDC; he is working with Borgers attorneys and GE Capital. Mr. Dunlap stated that the board will need a lot more information before they even think about moving on this. Mr. Bauer explained that they don't want to stand in the way of Borgers. Mr. Dunlap explained that when the initial building was being constructed, Borgers, NEDC and Ellen Heinz met and discussed all the information that was needed for this project. Mr. Dunlap stated that this bond issue, no one seems to know what is going on. Mr. Dunlap stated that until they hear from Borgers, NEDC and all the attorneys involved, this will not move forward. Mr. Bauer stated that he definitely would like to hear from Borgers, for he doesn't want to do anything to mess anything up with this project. Mr. Dunlap questioned why did they not use Summit, due to the fact that the Commissioners have a history with them. Mr. Arkebauer stated because Borgers contact him, because of his prior connection with GE Capital. Mr. Dunlap stated that this needs to be explained a lot more. Mr. Arkebauer questioned what would the board like him to do? Mr. Bauer stated that the board will need to hear from Ms. Hintz stating that Borgers wants this. Mr. Arkebauer explained he will speak to Borgers lawyers and get a letter drafted and sent to the commissioners. Mr. Dunlap stated that this doesn't make sense because of how aggressive Borgers was in the beginning. Mr. Bauer asked what the time frame was for the agreement. Mr. Arkebauer stated they would like to have it signed in January. Mr. Arkebauer explained that this is a long term financing of 15 years.

Ms. Nolan explained she heard back from Ms. Heinz; Ms. Nolan questioned Ms. Heinz "when you said all sounds fine, does that mean the board should sign the agreement?" Ms. Heinz replies "yes, please it is proactive." Mr. Bauer explained that he would like a signed copy representative of Borgers before the agreement is signed.

Cheryl:

I have reviewed the proposed Coop Agr with Erie County Port Authority and have the following questions:

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- 1) Is this agreement similar to the contracts Huron County has used with Summit County Port Authority when Summit has acted as the PA for Huron County projects? This agreement is a very broad grant of statutory powers, is it what Huron County has done in the past? Is there anything in the prior agreements with Summit County that prohibit or restrict the ability of Huron County to use another port authority or to enter into this agreement? Section 3 includes a broad statement that the ECPA would be entitled to fee income with respect to this project. Is that the typical statement without description of how much, from what source, etc?
- 2) In the past Huron County used Summit County – was there a reason that Huron County did not use Erie County Port Authority? Was ECPA recently formed and not in existence the last time Huron County used a port authority? Was there another reason?
- 3) Has Borgers or the financing body asked Huron County to use ECPA or otherwise expressed a preference?

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At 10:32 a.m.

Jill Nolan, DJFS, Pete Welch came before the board in regards to the purchase of parts by the mechanic. Mr. Welch explained that due to the budget, they are trying to buy in bulk at the garage to save money. Mr. Welch explained that each department will be billed individually for parts that are purchased by the mechanic. This will simplify the process, one invoice is sent to the auditor and they issue one check. Due to the procurement process, the mechanic would purchase the part, the Auditor pays the vendor and then issue a bill to Job & Family Services for which they pay the Auditor back, this money goes back into the General Fund and not that account. Then the account runs low and they are unable to purchase parts. Mr. Dunlap questioned what the Sheriff was doing. Mr. Welch stated that the Sheriff pays the vendor directly, along with the Landfill, Auditor. Mr. Bauer questioned, they what do you want with Job and Family? Ms. Nolan explained that due to the procurement, they cannot pay the vendor directly. Ms. Nolan gave an explain that if they want to purchase a case of oil, Judy must get three quotes on a case of oil. Three bids must be obtained for anything ordered at Job and Family Services. Ms. Nolan explained they do not have any accounts with local vendors because of the procurement. Ms. Nolan questioned what about if they put an extra \$3,000.00 in the mechanic account. Ms. Ziemba explained before the new mechanic took over, the mechanic would buy the parts needed then bill everyone directly. The mechanic would add the three vendors to a Huron County invoice, to bill JFS and all the other departments the same way. When the mechanic fund got low, the mechanic would then ask for more money. Mr. Welch explained that buying in bulk, a flat fee can be charged for things like oil changes, and if they do not buy in bulk the cost goes up because they have to pay a vendor for the individual parts. Mr. Welch questioned how would the Commissioners like to handle this, do they want to add extra money into the account, or come back later in the year if needed to ask for more money. Mr. Hintz stated because it is only for one department, if needed they can come back and ask for more money.

At 10:49 a.m. the board recessed.

At 11:03 a.m. Regular session resumed.

Dan Frederick, Architect came before the board to present a report on the new Shady Lane building. Mr. Frederick indicated that the project is now approximately 50% complete.

Mr. Frederick explained and reviewed the change orders. Mr. Frederick explained there will be 3 change orders. Change Order #1 for additional work related to revising the propose building location, driveway and all utilities a distance of 125' further south (\$47,390) and re-construction of the expanded cemetery (\$6,600) for a total additional cost of \$53,990.00. Change Order #2 for several minor changes to the work resulting in a total additional cost of \$8,471.00. Change Order #3 for additional work related to the construction of a staff parking area resulting in an additional cost of \$32,390, the cost of which will be paid by Auditor and Clerk of Courts offices. Mr. Bauer explained the board will review the change orders

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and vote on them on Thursday, December 4, 2014.

Ms. Hazel commented in regards to the camera and router; she stated she received some information regarding having a camera and router, and they will cover the cost from the title funds. Mr. Bauer explained that all the bills turned in for the building will be it for the year. Any bills turned in from today on will be for the 2015 budget.

At 11:37 a.m. Gary W. Bauer moved to adjourn. Tom Dunlap seconded the motion. The meeting stood adjourned.

IN THE MATTER OF OPEN SESSION

The board Huron County Commissioners hereby attest that all actions and deliberations of the Board legally required to be public were conducted in an open session on this date and that the foregoing minutes represent the official action of the Board.

IN THE MATTER OF CERTIFICATION

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on December 2, 2014.

IN THE MATTER OF ADJOURNING

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 11:37 a. m.

Signature on File