

**REGULAR SESSION**

**THURSDAY**

**DECEMBER 4, 2014**

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Gary W. Bauer, Tom Dunlap, Joe Hintz.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the December 2, 2014 meeting(s) were presented to the Board. Tom Dunlap made the motion to waive the reading of the minutes of the December 2, 2014 meeting(s) and approve as presented. Joe Hintz seconded the motion. Voting was as follows:

Aye – Gary W. Bauer  
Aye - Tom Dunlap  
Aye – Joe Hintz

**At 9:18 a.m.** Gary W. Bauer reported on the video with the county. Mr. Bauer explained he received a phone call on his personal cell from the gentleman regarding the video with the county. Mr. Bauer is not happy, the gentleman wanted to talk to him; Mr. Bauer explained that he could not speak to him at that time. Mr. Bauer explained that he would speak to the gentle at the office on Thursday, December 4, 2014. Mr. Bauer explained that the gentleman directed him to the Erie County Pennsylvania website, it is beautifully done. Mr. Bauer explained that he finally realized this gentleman wanted advertisement for the website. Mr. Bauer stated to the gentleman, cut to the chase, how much is it. The gentleman wouldn't tell him. He just kept going on and on, how great it would be for our county. Mr. Bauer explained to the gentleman that he has a family business and that it needs to be approved by the family and he is not making that decision right now. Mr. Bauer finally stated how much? The gentleman stated \$4,000.00. Mr. Bauer thanked the gentleman for his information and that he will rely this information on the record to the other County Commissioners.

Mr. Dunlap asked Ms. Knapp if she was aware that this company is going around to the area businesses asking for sponsorship. Ms. Knapp stated she was told that the company takes care of the financial sponsorship of the video; however she did not know that they were being abrasive. Ms. Knapp stated that if the Commissioners want to stop things dead right now that would be fine. Mr. Bauer stated that he thinks the ultimate product is extremely good from what he saw on Erie County, Pennsylvania's website. Mr. Bauer stated they need to tone it down and be upfront, not 20 minutes into the conversation of selling something. Ms. Knapp explained she will make a call to CGI to inform them that they need to back off their approach for sponsorship. Mr. Dunlap questioned if Ms. Knapp had heard from any other businesses that have complained regarding this issue. Ms. Knapp explained she received an email from one business that was approached and chose not to participate.

14-352

**IN THE MATTER OF AMENDING RESOLUTION 14-344**

Gary W. Bauer moved the adoption of the following resolution:

**WHEREAS**, resolution 14-344 **IN THE MATTER OF AUTHORIZING APPROPRIATION ADJUSTMENTS WITHIN THE HURON COUNTY DD FUND #110; DD RESIDENTIAL SERVICES FUND #187; EARLY INTERVENTION COLL FUND #600** needs to be amended as follows: and

**WHEREAS**, fund 110-00200-110 only has \$68,000.00 available for adjustment to 110-00475-110; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners amends Resolution 14-344 to read as follows:

FROM: Dept.	Account	Fund	Amount	TO: Dept.	Account	Fund	Amount	
110	00200	110	\$68,000.00	110	00475	110	\$94,615.87	
	Equip				Other			and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

**REGULAR SESSION**

**THURSDAY**

**DECEMBER 4, 2014**

Tom Dunlap seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer  
Aye - Tom Dunlap  
Aye – Joe Hintz

14-353

**IN THE MATTER OF TRANSFERRING FUNDS FROM ACCOUNT #041 IN THE GENERAL FUND TO FUND #023**

Tom Dunlap moved the adoption of the following resolution:

**WHEREAS**, a transfer of funds is needed for the #023 sheriff's fund; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves of the transfer of moneys from 041-00572-001 in the amount of \$9,044.00 to the sheriff #023-00175-001 supply line; and further

**BE IT RESOLVED**, that a certified copy of this resolution be sent to the Department requesting transfer, and the Huron County Auditor, and the Auditor's office will make the journal entry to the # 023 account;and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer  
Aye - Tom Dunlap  
Aye – Joe Hintz

14-354

**IN THE MATTER OF APPROVING OF A CHANGE ORDER NO. 1 WITH STUDER- OBRINGER, INC. FOR THE HURON COUNTY OFFICES 305 SHADY LANE DRIVE**

Gary W. Bauer moved the adoption of the following resolution:

**WHEREAS**, a change order has been presented for the Huron County Offices 305 Shady Lane Drive project; and

**WHEREAS**, add attached price quote as prepared by Studer-Obringer, Inc.; and

**WHEREAS**, this work will be performed for the cost of fifty-three thousand nine hundred and ninety dollars \$53,990.00; and

**WHEREAS**, the sum of \$53,990.00 is hereby added to the price quote of \$1,188,900.00 the new adjusted price quote to date thereby is \$1,242,890.00; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves of the change order No. 1 as submitted with Studer-Obringer, Inc. as listed above; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Tom Dunlap seconded the motion.

Discussion: Mr. Bauer explained on this change orders it was reviewed on Monday, December 1, 2014 by

**REGULAR SESSION**

**THURSDAY**

**DECEMBER 4, 2014**

the building committee and was also discussed in the Commissioners meeting on Tuesday, December 2, 2014. Mr. Bauer explained the net cost of finding the bones beyond the cemetery is not \$53,000.00 is \$6,600.00.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer  
Aye - Tom Dunlap  
Aye – Joe Hintz

- change order on file.

14-355

**IN THE MATTER OF APPROVING OF A CHANGE ORDER NO. 2 WITH STUDER-OBRINGER, INC. FOR THE HURON COUNTY OFFICES 305 SHADY LANE DRIVE**

Tom Dunlap moved the adoption of the following resolution:

**WHEREAS**, a change order has been presented for the Huron County Offices 305 Shady Lane Drive project; and

**WHEREAS**, add attached price quote as prepared by Studer-Obringer, Inc.; and

**WHEREAS**, this work will be performed for the cost of eight thousand four hundred and seventy-one dollars \$8,471.00; and

**WHEREAS**, the sum of \$8,471.00 is hereby added to the price quote of \$1,242,890.00 the new adjusted price quote to date thereby is \$1,251,361.00; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves of the change order No. 2 as submitted with Studer-Obringer, Inc. as listed above; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer  
Aye - Tom Dunlap  
Aye – Joe Hintz

- change order on file.

14-356

**IN THE MATTER OF APPROVING OF A CHANGE ORDER NO. 3 WITH STUDER-OBRINGER, INC. FOR THE HURON COUNTY OFFICES 305 SHADY LANE DRIVE**

Gary W. Bauer moved the adoption of the following resolution:

**WHEREAS**, a change order has been presented for the Huron County Offices 305 Shady Lane Drive project; and

**WHEREAS**, add attached price quote as prepared by Studer-Obringer, Inc.; and

**WHEREAS**, this work will be performed for the cost of thirty-two thousand three hundred and ninety dollars \$32,390.00; and

**WHEREAS**, the sum of \$32,390.00 is hereby added to the price quote of \$1,251,361.00 the new adjusted

**REGULAR SESSION**

**THURSDAY**

**DECEMBER 4, 2014**

price quote to date thereby is \$1,283,751.00;

now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves of the change order No.3 as submitted with Studer-Obringer, Inc. as listed above; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Tom Dunlap seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer

Aye - Tom Dunlap

Aye – Joe Hintz

- change order on file.

14-357

**IN THE MATTER OF ADOPTING A TEMPORARY APPROPRIATION MEASURE FOR MEETING THE ORDINARY EXPENSES OF HURON COUNTY FOR 2015**

Tom Dunlap moved the adoption of the following resolution:

**WHEREAS**, pursuant to ORC 5705.38, Huron County may pass a temporary appropriation until an amended certificate is received based on actual balances as of December 31, 2014; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners does hereby adopt the attached “temporary” budget to be known as “temporary appropriation for 2015” as attached herein; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer

Aye - Tom Dunlap

Aye – Joe Hintz

14-358

**IN THE MATTER OF AUTHORIZING APPROPRIATION ADJUSTMENTS WITHIN THE GENERAL FUND #022**

Gary W. Bauer moved the following resolution:

**WHEREAS**, there is a need for an appropriation adjustment; and

**WHEREAS**, the Board of Huron County Commissioners finds the request to be reasonable; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves the following appropriation adjustments:

FROM:	Dept.	Account	Fund	Amount	TO: Dept.	Account	Fund	Amount
	022	00125	001	\$ 3,500.00	022	00175	001	\$3,000.00
		Salaries				Supplies		
					022	00177	001	500.00

**REGULAR SESSION**

**THURSDAY**

**DECEMBER 4, 2014**

Gasoline and further

**BE IT RESOLVED**, that the Huron County Auditor is authorized and instructed to record said appropriation adjustment as approved; and further

**BE IT RESOLVED**, that the Clerk of the Board is instructed to certify a copy of this resolution to the Huron County Auditor and the department requesting said adjustment; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Tom Dunlap seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer

Aye - Tom Dunlap

Aye – Joe Hintz

14-359

**IN THE MATTER OF APPROVING THE GRANT AGREEMENT BY AND BETWEEN THE STATE OF OHIO, DEPARTMENT OF DEVELOPMENT, FOR THE SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM**

Tom Dunlap moved the adoption of the following resolution:

**WHEREAS**, the Board of Huron County Commissioners applied for grant funds for various projects in the county; and

**WHEREAS**, the grant was approved by the State of Ohio, Small Cities Community Development Block Grant (CDBG) Program in the amount of \$93,000.00; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves of the grant agreement as attached herein (Grant B-F-14-1BJ-1); and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer

Aye - Tom Dunlap

Aye – Joe Hintz

\* grant on file.

**At 9:30 a.m.** Public Comment

No comments.

**IN THE MATTER OF TRAVEL**



## DEPARTMENT OF JOB AND FAMILY SERVICES

185 Shady Lane Drive, Norwalk, OH 44857 • www.huroncountyohio.org  
419-668-8126 or 1-800-668-5175 • Fax: 419-668-4738

HURON COUNTY DEPARTMENT OF JOB & FAMILY SERVICES  
IN-SERVICE TRAINING REQUEST

RECEIVED

DEC 03 2014

HURON COUNTY  
COMMISSIONERS

DATE: 12/02/14  
TO: Huron County Commissioners  
FROM: Judy Loughton, HCDJFS Fiscal Specialist

12/03/14 JFSHRA Meeting Delaware, Ohio  
Michael Loan

Joseph Hintz, Commissioner

Gary Bauer, Commissioner

Tom Dunlap, Commissioner

IN ACCORDANCE WITH SECTION 32520 OF THE OHIO REVISED CODE.

Huron County  
Employees

## Travel Notification

ORC 325.20 (A) and ORC 325.20 (B)

To be completed and submitted 14 days in advance, if possible, of travel away from the regular work site.

Person traveling: Michael Loan Date(s) traveling: 12/3/2014

Department/office: JFS Human Resources

Traveling to: Delaware, Ohio Purpose: JFSHRA meeting

Passengers/coworkers: n/a

- I will be using a Huron County vehicle.  
 I will be driving my own vehicle. It is insured and I have a valid driver's license.  
 I will be using public transportation.  
 Other: \_\_\_\_\_

- Travel will involve overnight accommodations.  
 Travel will involve reimbursement meal expenses. Tip, tax, and alcoholic beverages are not reimbursable.  
 Other anticipated expenses.  
Personal telephone calls and entertainment are not reimbursable.

Total expense estimated  to \$100.00  to \$500.00  \$500.00+ Attach detail

Authorized By:   
11.18.14

Signed:   
Date: 03/20/14 11/18/14

A copy of this form will be retained at the Commissioners' office filed under: Insurance / Business Travel  
Form 11.24 01/11/01

Job & Family Services  
Human Resources Association

Don Downes, President  
Lori Torriero, Vice President  
Valerie Nash, Recording Secretary  
Marie Holloway, Corresponding Secretary  
Christina Skondras, Treasurer

## MEETING REGISTRATION &amp; AGENDA

DATE: Wednesday, December 3, 2014

TIME: Registration at 9:30 a.m. – Meeting from 10:00 a.m. to 3:00 p.m.

LOCATION: Willis Building at 2079 US Highway 23 N, Delaware, OH.  
For driving directions go to: <http://www.mapquest.com>

REGISTRATION: \$25.00 (Includes morning refreshments and holiday lunch)

RSPV: By Tuesday, November 26, 2014  
Christina Skondras, Treasurer  
[Christina.skondras@jfs.ohio.gov](mailto:Christina.skondras@jfs.ohio.gov)  
330.451.8675

MORNING: HR Roundtable Discussion & Holiday Celebration

AFTERNOON: ASSOCIATION BUSINESS (See Business Meeting Agenda)



## IN THE MATTER OF REQUEST FOR LEAVE

**Vickie Ziemba/Commissioners/Sick/2:00 p.m. – 4:30 p.m. December 11, 2014.**

**Valerie Stebel/Commissioners/Sick/9:00 a.m. – 10:00 a.m. December 2, 2014.**

**Stephen Minor/Buildings & Grounds/Vacation/6:00 a.m. – 2:00 p.m. December 5, 2014.**

**Jeff Deeble/Buildings & Grounds/Bereavement/11:30 a.m. – 1:30 p.m. December 4, 2014/Vacation/6:00 a.m. – 2:30 p.m. December 5, 2014.**

**Peter Welch/SWMD/BG/Sick/8:30 a.m. – 12:00 p.m. December 3, 2014/Vacation/7:30 a.m. – 3:30 p.m. December 5, 2014.**

**At 9:44 a.m.** the board recessed

**At 10:03 a.m.** regular session resumed

Gordon Oney came before the board to report on New London to Greenwich Rails to Trails, this is a non-profit group that was formed in 2006. The goal was to acquire the abandoned railroad between New London and Greenwich, this was a small group around 10-12 people that really had the desire to get something going on this. This was actually voted on by the rotary clubs in New London and Greenwich. Since then the Greenwich rotary has disbanded, New London is still quite active. This project was originally supposed to be sold in full 7 mile long trail, since then they have sold some to ODOT to get the overpass in on Rte. 250 in New London. They also sold some of it in the Village of New London north of Ste. Rte. 162. Mr. Oney stated he thought that they also sold some to CSX in Greenwich from east of

**REGULAR SESSION****THURSDAY****DECEMBER 4, 2014**

Kniffin St. to West Townsend St, for which they still thought they owned it. It actually was acquired by the Village of Greenwich. Mr. Dunlap questioned if that is where the emergency access road was placed. Mr. Oney stated yes. Mr. Oney explained that it would cost was \$9,000.00 an acre with 60 acres for a total of \$540,000.00. There was no way they could raise the 25% minimal match which would have been \$140,000.00. Mr. Oney explained that they were looking into the grant option. Mr. Oney explained they needed to get a renewal on the grant application about two years ago, at which it was \$6,500.00 an acre. This is when they realized some of this was sold off, taking it to 45 acres. They had a state appraiser come out and it was appraised at \$4,500.00 an acre, which took the grant application down to \$218,000.00.

Mr. Oney stated there is a round of grants coming due; he explained the grant is deadline is February 1, 2015. One of the requirements for this grant is to have a resolution of support from the local government agencies. Mr. Oney explained that would be Huron County, Village of Greenwich, Village of New London, Greenwich Township, Fitchville Township and New London Township. Mr. Oney explained that at one time they had resolutions of support from these agencies, with the exemption of Fitchville Township. Mr. Oney is asking for a resolution of support from the Commissioners. Mr. Oney explained the grant application will be for \$218,000.00.

Board agreed to do the resolution.

**At 10:18 a.m.** Dan Wendt came before the board in regards to a report that he prepared for his master's project. Mr. Wendt explained his internship for next summer as part of his master's in public administration program. Mr. Wendt is taking a Human Resources class and his instructor is a former County Commissioner from Defiance. Mr. Wendt explained that for ½ his grade he was to come up with a Human Resources presentation. Mr. Wendt stated he contact Sue Bommer to see if there was anything meaningful for Huron County that he could develop? Ms. Bommer explained that a job classification study has not been done since 1999. Mr. Wendt submitted a proposal to the Commissioners.

Mr. Wendt would like to set up a committee to help move this project forward. Mr. Wendt would sit on the committee, he would go out and do the interviews, etc. No more than five people should sit on this committee. Mr. Wendt explained that he has estimated 520 hours for this project. Mr. Wendt suggested that for 520 hours he be paid \$5,000.00. Mr. Wendt stated that this is a reasonable cost.

Mr. Bauer asked Mr. Wendt what his time frame is for this project. Mr. Wendt explained during his Christmas break would like to develop a job analysis questionnaire along with getting the committee formed. Mr. Wendt explained that in March he would like to communicate with departments implanting the first phase of the communications strategy. Mr. Wendt would then move to the highway test, with May being a gathering of information from other counties; with completion in mid-August.

Mr. Bauer asked Mr. Wendt what he needs to do this project. Mr. Wendt explained he needs Ms. Bommer, \$5,000.00, a desk space this summer, a place to make and store copies and approval from the Commissioners along with the cooperation of the other elected officials.

Mr. Dunlap would like to see an indicatory letter sent to the elected officials explaining this project from the Commissioners. Mr. Bauer would like to have an elected officials meeting and have Mr. Wendt present to explain the project. Ms. Nolan stated an agreement needs to work out with Ms. Kasper regarding the payment of \$5,000.00. Mr. Dunlap stated that Mr. Wendt and Ms. Bommer will work with Ms. Kasper to have an agreement drafted. Mr. Bauer would like to have an elected officials meeting on December 18, 2014.

**At 10:48 a.m.** Tom Dunlap moved to adjourn. Gary W. Bauer seconded the motion. The meeting stood adjourned.

**IN THE MATTER OF OPEN SESSION**

The board Huron County Commissioners hereby attest that all actions and deliberations of the Board legally required to be public were conducted in an open session on this date and that the foregoing minutes represent the official action of the Board.

**IN THE MATTER OF CERTIFICATION**

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on December 4, 2014.

**REGULAR SESSION  
IN THE MATTER OF ADJOURNING**

**THURSDAY**

**DECEMBER 4, 2014**

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 10:48 a. m.

**Signature on File**