

REGULAR SESSION

TUESDAY

FEBRUARY 11, 2014

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Gary W. Bauer, Tom Dunlap, Joe Hintz.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the February 6, 2014 meeting(s) were presented to the Board. Tom Dunlap made the motion to waive the reading of the minutes of the February 6, 2014 meeting(s) and approve as presented. Gary W. Bauer seconded the motion. Voting was as follows:

Aye – Gary W. Bauer

Aye - Tom Dunlap

Aye – Joe Hintz

14-43

IN THE MATTER OF CERTIFYING CLAIMS SCHEDULES TO THE HURON COUNTY

AUDITOR FOR PAYMENT

Gary W. Bauer moved the adoption of the following resolution:

**WHEREAS**, as per Ohio Revised Code 305.10, a resolution must be made by the Board of Huron County Commissioners to accompany the Claims Schedule to the Huron County Auditor’s Office for payment;now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners does hereby approve Claim Schedule C 14-05 authorize the Huron County Auditor to make the necessary warrants; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Tom Dunlap seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer

Aye - Tom Dunlap

Aye – Joe Hintz

CLAIM SCHEDULE					Page: 1
Batch Number: 05	Date:	Reference:			
I hereby certify that there are sufficient funds in the Various Appropriation Codes to cover the payment of the following claims.					
Robert Thach Byrnes		Auditor			
We hereby approve for payment by the County Auditor the following vouchers as itemized below.					
Gary W. Bauer					
Tom Dunlap					
County Commissioners					
Vendor	Amount	PO/Line	Warrant	Account	
001 GENERAL FUND					
001-001 COUNTY COMMISSIONERS					
SHIPLEYS OFFICE SUPPLY INC	11.48	34588/1	000000	00175	
ENVELOPE APPLICATOR INV 0194796-001					
001-001 COUNTY COMMISSIONERS	11.48	** Total *			
001-003 AUTO DATA PROCESSING					
QUILL CORPORATION	547.42	34379/1	000000	00175	
TOWER CARTRIDGE, FOLDERS INV 8975396,8990095					
001-003 AUTO DATA PROCESSING	547.42	** Total *			
001-013 JUVENILE COURT					
SHIPLEYS OFFICE SUPPLY INC	9.99	34346/1	000000	00175	
ANNUAL REPORT COVERS INV 0194898-001					
SHIPLEYS OFFICE SUPPLY INC	64.99	34348/1	000000	00275	
RETRACTED DRAWER INV 0194935-001					
KARE CLINICA HISPANA INC	50.00	34349/1	000000	00380	
SPANISH INTERPRETING					
AMY LATTEMAN	43.11	34352/1	000000	00475	
MILEAGE REIMB					
001-013 JUVENILE COURT	168.09	** Total *			
001-014 JUVENILE C PROBATION					
KATHLEEN M FOX	72.88	34353/1	000000	00475	
MILEAGE REIMB					
STEPHEN MUTCHLER	31.07	34353/1	000000	00475	
MILEAGE REIMB					

CLAIM SCHEDULE					Page: 2
Batch Number: 05	Date: 02/13/2014	Reference:			
Vendor	Amount	PO/Line	Warrant	Account	
TAYLOR BALL	147.99	34353/1	000000	00475	
MILEAGE REIMB					
001-014 JUVENILE C PROBATION	251.94	** Total *			
001-019 POLICER & MUNY COURTS					
CITY OF NORWALK	3,400.00	34150/1	000000	00554	
2013 LEGAL SERVICES					
001-019 POLICE & MUNY COURTS	3,400.00	** Total *			
001-021 CAPITAL IMPROVEMENTS					
THOMAS J SMITH BUILDER	2,568.00	34600/1	000000	00557	
JAIL BOOKING ROOM FLOOR INV 715897					
001-021 CAPITAL IMPROVEMENTS	2,568.00	** Total *			
001-022 BLDG & G-M & OPERATI					
HURON COUNTY ENGINEER	85.29	34151/1	000000	00175	
SALT INV 309					
HURON COUNTY ENGINEER	269.21	34601/1	000000	00175	
SALT INV 309					
BROHL & APPELL INC	85.90	34601/1	000000	00175	
LIGHTS & BATTERIES CUST NUMBER 6481					
ACTION AUTO SUPPLY INC	9.15	34601/1	000000	00175	
OIL INV 250921					
G & L SUPPLY CO	1,088.03	34601/1	000000	00175	
TOWELS & SALT INV 419619,419607					
BROHL & APPELL INC	60.38	34604/1	000000	00275	
THERMOSTAT INV S1420369001 CUST 6481					
NORWALK HARDWARE LTD	406.97	34604/1	000000	00275	
BATHROOM REPAIRS CUST 10068					
ZIEGLER TIRE	143.50	34604/1	000000	00275	
VALVE ASSEMBLY INV 3209719					
TIMOTHY BEYTAG	25.00	34606/1	000000	00475	
CERIAL PHONE					
JEFFREY DEERLE	25.00	34606/1	000000	00475	
CERIAL PHONE					
OHIO EDISON	4,946.87		000000	00526	
ELECTRIC					
HURON COUNTY TRANSFER STATI	267.04		000000	00529	
TRASH INV 11147					
001-022 BLDG & G-M & OPERATI	7,412.34	** Total *			

REGULAR SESSION

TUESDAY

FEBRUARY 11, 2014

C L A I M   S C H E D U L E					Page: 3
Batch Number: 05	Date: 02/13/2014	Reference:			
Vendor	Amount	PO/Line	Warrant	Account	
001-023 SHERIFF					
WEX BANK	517.49 34304/1		000000	00175	
MARATHON GAS ACCT 7560-00-112813-1 INV 35640366					
WEX BANK	6.862-10 34304/1		000000	00175	
ROAD GAS ACCT 0496-00-189145-6 INV 35675213					
TIME WARNER CABLE	110.45 34306/1		000000	00275	
NHW HAVEN OUTPOST CABLE ACCT 318458701					
001-023 SHERIFF	7,490.04 * * Total * *				
001-024 RECORDER					
SHIPLEYS OFFICE SUPPLY INC	147.95 34482/1		000000	00175	
FOLDERS, INDEX CARDS, TONER INV 0194760-001					
001-024 RECORDER	147.95 * * Total * *				
001-026 DISASTER SERVICE					
TIME WARNER CABLE	97.45 34646/1		000000	00475	
INTERNET;ACCT#:057493001					
001-026 DISASTER SERVICE	97.45 * * Total * *				
001-027 PUBLIC DEFENDER COMM					
SHIPLEYS OFFICE SUPPLY INC	29.80 34340/1		000000	00175	
FILE FOLDERS INV 0194900-001					
001-027 PUBLIC DEFENDER COMM	29.80 * * Total * *				
001-036 JAIL OPERATIONS					
WEX BANK	871.99 34310/1		000000	00176	
JAIL GAS ACCT 0496-00-189148-0 INV 35607643					
HURON COUNTY TRANSFER STATI	89.02		000000	00529	
TRASH INV 11147					
001-036 JAIL OPERATIONS	961.01 * * Total * *				
001-040 MISCELLANEOUS					
FREEMAN & FREEMAN	626.96 34612/1		000000	00570	
INDIGENT CR120130046					
HILTZ WIEDEMANN ALUTON &	339.00 34612/1		000000	00570	
INDIGENT CR120130698					
RANDAL L STRICKLER CO LEA	956.00 34612/1		000000	00570	
INDIGENT					

C L A I M   S C H E D U L E					Page: 5
Batch Number: 05	Date: 02/13/2014	Reference:			
Vendor	Amount	PO/Line	Warrant	Account	
111 SHERIFF IV-D CH SP	154.65 * * Total * *				
115 PUBLIC ASSISTANCE					
115-115 ADM. & OPERATION					
HURON COUNTY TREASURER	8,781.25 34441/1		000000	00270	
BOND PAYMENT-FEBRUARY 2013					
OHIO EDISON	4,319.46 34423/1		000000	00350	
UTILITIES-01/01-01/30/14					
FOGHORN DESIGNS	35.00 34424/1		000000	00475	
DIGITIZE LOGO					
HURON COUNTY COMMISSIONERS	3,879.84 34424/1		000000	00475	
INDIRECT COSTS-FEB 2013					
MNVT TECHNOLOGIES DIRECT INC	488.00 34424/1		000000	00475	
TONER-DELL 5310N					
MT BUSINESS TECHNOLOGIES IN	487.78 34424/1		000000	00475	
COPIER USAGE-JAN 2013					
MT BUSINESS TECHNOLOGIES IN	50.79 34424/1		000000	00475	
COPIER USAGE-JAN 2013					
PERRY PROTECH	187.99 34424/1		000000	00475	
RISO INK S-4254					
SAM'S CLUB	45.00 34424/1		000000	00475	
ANNUAL MEMBERSHIP FEB					
NICHOLAS J SNYDER	1,585.95 34424/1		000000	00475	
VEHICLE MAINT-JAN 2014					
WEX BANK	32.81 34424/1		000000	00475	
PUBL-ADMIN					
115-115 ADM. & OPERATION	19,893.87 * * Total * *				
115-116 SOCIAL SERVICES					
CARRIE BISCHOFF	15.25 34425/1		000000	00300	
NON TAXABLE TRAVEL					
MARC C LOWE	7.50 34425/1		000000	00300	
NON TAXABLE TRAVEL					
JEAN MILLER	7.50 34425/1		000000	00300	
NON TAXABLE TRAVEL					
WEX BANK	991.52 34429/1		000000	00475	
PUBL-PCSA JAN 2014					
HURON COUNTY COMMISSIONERS	1,857.50 34429/1		000000	00475	
INDIRECT COSTS-FEB 2013					
MT BUSINESS TECHNOLOGIES IN	71.02 34429/1		000000	00475	
COPIER USAGE-JAN 2014					
115-116 SOCIAL SERVICES	2,950.29 * * Total * *				

C L A I M   S C H E D U L E					Page: 7
Batch Number: 05	Date: 02/13/2014	Reference:			
Vendor	Amount	PO/Line	Warrant	Account	
BROHL & APPEL INC	430.08 34092/1		000000	00475	
BULBS, BALL VALVE, CODING TAPE, WIRE CONNECTOR					
FIRELANDS ELECTRIC CO-OP IN	97.45 34092/1		000000	00475	
ELECTRIC CHARGES RIPLEY OUTPOST					
OHIO EDISON	1,686.07 34092/1		000000	00475	
ELECTRIC CHARGES FOR ODL					
BROWNING FERRIS OF OHIO	401.63 34291/1		000000	00475	
FRASH PICKUP CHARGES					
TUFFMAN EQUIPMENT & SUPPLY	54.35 34092/1		000000	00475	
BATTERIES, BOOTS, GLOVES, SANDBAGS					
125-125 AUTO TAX - OFFICE	3,701.75 * * Total * *				
125-126 AUTO TAX - ROADS					
ACTION AUTO SUPPLY INC	166.50 34247/1		000000	00200	
UTILITY LAMP, SENSOR, SOLVENT, TAPE, ADAPTOR					
HANSON AGGREGATES MIDWEST I	16,519.68 34295/1		000000	00210	
STONE					
ACTION AUTO SUPPLY INC	442.03 34248/1		000000	00275	
UTILITY LAMP, SENSOR, SOLVENT, TAPE, ADAPTOR					
COOPER HYDRAULIC HOSE	262.48 34248/1		000000	00275	
PLUG, CAP, O-RING					
CUSTOM ELECTRIC SERVICE INC	593.00 34248/1		000000	00275	
BATTERY, ALTERNATOR					
GIBBS EQUIPMENT INC	698.11 34248/1		000000	00275	
BRAKE DISC, GASKET, O-RING					
JAKES AUTOCARE INC	806.91 34248/1		000000	00275	
RADIATOR #215					
LESCH BOAT COVER & CANVAS I	200.00 34248/1		000000	00275	
TARP					
NAPA LORAIN	22.86 34248/1		000000	00275	
CALBE FOR#83					
MIDWAY INC	986.32 34248/1		000000	00275	
ELEMENT, PIGTAIL, GROMMET, BLADES, HOSE, FILTER					
MIDWAY INC	130.99 34403/1		000000	00275	
ELEMENT, PIGTAIL, GROMMET, BLADES, HOSE, FILTER					
MILLER MOBILE WRENCHIN INC	300.00 34403/1		000000	00275	
TOW LOADED FLOW #108					
TRUCK SALES & SERVICE INC	2,476.01 34248/1		000000	00275	
HOSE CLAMP, VALVE, PUMP, REGULATOR					
SANDUSKY NEWSPAPERS INC	53.94 34405/1		000000	00325	
LEGAL NOTICE FOR LIMBSTONE BID					
ACTION AUTO SUPPLY INC	1,285.97 34249/1		000000	00475	
UTILITY LAMP, SENSOR, SOLVENT, TAPE, ADAPTOR					
MIDWAY INC	61.05 34406/1		000000	00475	
ELEMENT, PIGTAIL, GROMMET, BLADES, HOSE, FILTER					
NORWALK HARDWARE LTD	239.91 34406/1		000000	00475	
TAPE, WOODS GDN, SHOVEL, SLEDR, HEAT TAPE					

C L A I M   S C H E D U L E					Page: 4
Batch Number: 05	Date: 02/13/2014	Reference:			
Vendor	Amount	PO/Line	Warrant	Account	
REESR WINDMAN ATTORNEY AT L	84.14 34612/1		000000	00570	
INDIGENT CR1300383					
001-040 MISCELLANEOUS	2,006.10 * * Total * *				
001 GENERAL FUND	25,091.62 * * Total * *				
105 DOG & KENNEL					
105-105 DOG & KENNEL					
BROWNING FERRIS OF OHIO	128.37 34665/1		000000	00275	
FRASH PICKUP;ACCT#:302639533191					
CELLCO PARTNERSHIP	90.57 34665/1		000000	00275	
WIRELESS PHONE;ACCT#:842011712-00001					
WAL-MART COMMUNITY BRC	38.44 34665/1		000000	00275	
OIL CHANGE 4x4, ICE SCRAPER					
JOHN DERRS FINANCIAL	87.87 34666/1		000000	00280	
PAIRS FOR KENNELS, FLOOR CLEANER					
JOHN DERRS FINANCIAL	96.94 34666/1		000000	00280	
3 CANVINS VACCINE, WORMER, POOD DOLLY					
ACTION AUTO SUPPLY INC	24.56 34668/1		000000	00475	
WIPE BLADES FOR CROWN VIC;INV#:251231					
SHERLEY PRINTING INC	101.50 34668/1		000000	00475	
DOG LICENSE MAGNETS					
JOHN DERRS FINANCIAL	49.30 34668/1		000000	00475	
WINDSHIELD FLUID, BATTERIES, CHARGER					
105-105 DOG & KENNEL	617.55 * * Total * *				
105-999 AUDITOR ASSESSMENT					
MARGARET CLERMENTS	16.00 34385/1		000000	00175	
REFUND-DOG TAG					
105-999 AUDITOR ASSESSMENT	16.00 * * Total * *				
105 DOG & KENNEL	633.55 * * Total * *				
111 SHERIFF IV-D CH SP					
111-111 SHERIFF IV-D CH SP					
WEX BANK	154.65 34325/1		000000	00175	
GAS ACCT 0496-00-189145-6 INV 35675213					
111-111 SHERIFF IV-D CH SP	154.65 * * Total * *				

C L A I M   S C H E D U L E					Page: 6
Batch Number: 05	Date: 02/13/2014	Reference:			
Vendor	Amount	PO/Line	Warrant	Account	
115 PUBLIC ASSISTANCE	22,844.16 * * Total * *				
117 CHILD SUPPORT ENFORC					
117-117 CHILD SUPPORT ENFORC					
HURON COUNTY TREASURER	3,015.92 34192/1		000000	00470	
IV-D CONTRACT-DEC 2013					
117-117 CHILD SUPPORT ENFORC	3,015.92 * * Total * *				
117 CHLD SUPPORT ENFORC	3,015.92 * * Total * *				
123 WIA					
123-123 WIA					
BROWN MACKIE COLLEGE	2,688.00 34421/1		000000	00280	
TRAINING-TUTOR-T VITAZ					
MELINA M CHARATIAN	100.00 34421/1		000000	00280	
OWIP-60 RETENTION INCENTIVE-M CHARATIAN					
ANDREW P MONTANA	100.00 34421/1		000000	00280	
OWIP-60 DAY RETENTION INCENTIVE-A MONTANA					
TREVA CAMPBELL	100.00 34421/1		000000	00280	
OWIP-60 DAY RETENTION INCENTIVE-T CAMPBELL					
MELANIE M ZERMAN	56.00 34421/1		000000	00280	
SS-TUTORING-A BRUTSCHE					
MELANIE M ZERMAN	112.00 34421/1		000000	00280	
SS-TUTORING-C LEACH					
123-123 WIA	3,156.00 * * Total * *				
123 WIA	3,156.00 * * Total * *				
125 AUTO TAX					
125-125 AUTO TAX - OFFICE					
SHIPLEYS OFFICE SUPPLY INC	66.17 34090/1		000000	00175	
TONER, FILE CABINET, PAPER, MARKER, LABELS					
SHIPLEYS OFFICE SUPPLY INC	564.72 34300/1		000000	00175	
TONER, FILE CABINET, PAPER, MARKER, LABELS					
NORWALK HEALTH CO INC	105.00 34302/1		000000	00275	
REPAIR FURNACE IN OFFICE					
MARK A WROBLEWSKI	281.25 34280/1		000000	00275	
COMPUTER CONSULTING SERVICES					
AMERICAN ELECTRIC POWER COR	15.03 34092/1		000000	00475	
ELECTRIC CHARGES 99					

C L A I M   S C H E D U L E					Page: 8
Batch Number: 05	Date: 02/13/2014	Reference:			
Vendor	Amount	PO/Line	Warrant	Account	
O B MEYER & SONS INC	182.90 34406/1		000000	00475	
REFILL CYLINDERS					
ROBERT W HOLTZ	368.40 34249/1		000000	00475	
RAGS, BATTERIES, BRUSHES, PAINT					
ROBERT W HOLTZ	197.40 34406/1		000000	00475	
RAGS, BATTERIES, BRUSHES, PAINT					
TUFFMAN EQUIPMENT & SUPPLY	176.70 34249/1		000000	00475	
BATTERIES, BOOTS, GLOVES, SANDBAGS					
125-126 AUTO TAX - ROADS	26,171.16 * * Total * *				
125-128 ENGINEERING					
SHIPLEYS OFFICE SUPPLY INC	959.98 34413/1		000000	00200	
TONER, FILE CABINET, PAPER, MARKER, LABELS					
MARK A WROBLEWSKI	132.50 34281/1		000000	00275	
COMPUTER CONSULTING SERVICES					
125-128 ENGINEERING	1,072.48 * * Total * *				
125 AUTO TAX	30,945.39 * * Total * *				
131 RECORDERS TECHNOLOGY					
131-131 RECORDERS EQUIPMENT					
MT BUSINESS TECHNOLOGIES IN	99.00 34481/1		000000	00200	
MANAGED SERVER INV MMT16629					
LASER LABEL TECHNOLOGIES	110.00 34481/1		000000	00200	
LABELS INV 14171880					
GREATAMERICA FINANCIAL	254.72 34481/1		000000	00200	
RICOH AFICIO MP4002 INV 14864759 AGREEMENT 026-0893958-000					
GREATAMERICA FINANCIAL	118.92 34481/1		000000	00200	
RICOH AFICIO MP3350 INV 14864759 AGREEMENT 007-0859439-000					
131-131 RECORDERS EQUIPMENT	582.64 * * Total * *				
131 RECORDERS TECHNOLOGY	582.64 * * Total * *				
137 DYS SUBSIDY					

CLAIM SCHEDULE

Page: 9

Batch Number: 05

Date: 02/13/2014

Reference:

Vendor	Amount	PO/Line	Warrant	Account
137-137 DYS SUBSIDY-VARIABLE	411.32	**	Total	**
137 DYS SUBSIDY	411.32	**	Total	**
145 CHILDREN'S SERVICE				
145-145 CHILDREN'S SERVICE F				
AMY VANDERPOOL	180.00	34419/1	000000	00150
FOSTER CARE DAY CARE				
ELMO OR KEMPLIN	264.00	34419/1	000000	00150
FOSTER CARE CHILD EXPENSE				
BANSIDHAR LLC	88.18	34419/1	000000	00150
ESNA-A FLETCHER-HOTEL				
CHARLENE R CARNEY	300.00	34419/1	000000	00150
KPIP-DEVIN ROBINSON				
SHARON COMBS	300.00	34419/1	000000	00150
KPIP-BENJAMIN COMBS				
ROBERT A BORES	140.00	34419/1	000000	00150
ESNA-B MASCHARI-RESPTTE				
145-145 CHILDREN'S SERVICE F	1,272.18	**	Total	**
145 CHILDREN'S SERVICE	1,272.18	**	Total	**
185 911				
185-185 911				
POLICE LEGAL SCIENCES INC.	2,400.00	34546/1	000000	00380
911 COMMUNICATIONS TRAINING RENEWAL				
185-185 911	2,400.00	**	Total	**
185 911	2,400.00	**	Total	**
*** End of Report ***				


ACCOUNTING DEPT.  
(419) 668-9468

DATA PROCESSING  
(419) 668-7900

LICENSE BUREAU/NAVY  
Bridget Lane Campbell  
(419) 668-8662  
Fax: (419) 668-6113

MAP DEPARTMENT  
(419) 668-2821

ROLAND TKACH  
HURON COUNTY AUDITOR



12 EAST MAIN STREET SUITE 300  
NORWALK, OHIO 44857-1545  
(419) 668-4334

MOBILE HOMES  
(419) 668-8647

PERSONAL PROTECTION  
(419) 668-8654

REAL ESTATE TAXATION  
(419) 668-8654

WEIGHTS AND MEASURES  
(419) 668-4334

FIRE (419) 668-4548

HURON COUNTY CLAIM SCHEDULE APPROVAL

To the Huron County Auditor's Accounting Department

Please check which one applies:

☒ Everything on the claim schedule has been approved by the Huron County Commissioners and all warrants are to be released.

☐ The following have NOT been approved by the Huron County Commissioners and should be held until further advised.

Hold the following:

Dollar Amount	Vendor
\$ _____	_____
\$ _____	_____
\$ _____	_____
\$ _____	_____
\$ _____	_____
\$ _____	_____

14-44

IN THE MATTER OF APPROVING REQUESTS FOR EXPENDITURE OF OVER \$1,000.00 SUBMITTED TO THE BOARD FEBRUARY 11, 2014

Tom Dunlap moved the adoption of the following resolution:

WHEREAS, requests for expenditures of over \$1,000.00 have been submitted for approval by the Board of Huron County Commissioners as follows:

Huron County Department of Job and Family Services

Forensic Fluids	Drug testing kits	\$1,250.00
Ken Mastropaolo-ISS Impact Inc.	PRC Tracking System –Access	\$2,280.00

Huron County Building & Grounds

Cummins Brigeway, LLC	Generator Service Agreement	\$1,078.88
Jacco	Annual service agreement for building automation system @ Jail	\$1,500.00
Calcom, Inc.	Annual fire alarm inspection, test clean per NFPA reqs	\$1,671.00
	now therefore	

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the requests for expenditure of over \$1,000.00 as listed above; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Gary W. Bauer
- Aye - Tom Dunlap
- Aye – Joe Hintz

REGULAR SESSIONTUESDAYFEBRUARY 11, 2014

IN THE MATTER OF HOLIDAY NOTICE

ALL HURON COUNTY OFFICES WILL BE

CLOSED ON MONDAY, FEBRUARY 17, 2014

TO OBSERVE PRESIDENTS’ DAY

THE HURON COUNTY TRANSFER STATION WILL BE OPEN

HURON COUNTY COMMISSIONERS  
Gary W. Bauer, Tom Dunlap, Joe Hintz

IN THE MATTER OF TRAVEL

Gary W. Bauer moved to approve the following travel requests this day. Tom Dunlap seconded the motion. The roll being called upon its adoption, the vote resulted as follows:


Aye – Gary W. Bauer  
Aye - Tom Dunlap  
Aye – Joe Hintz

Joshua Jasinski, Dog Warden to Napoleon, Ohio for NW Association Meeting on February 19, 2014.  
Jan Tkach, Recorder to Columbus, Ohio for Spring Continue Education on March 11, 2014 – March 12, 2014.

IN THE MATTER OF REQUEST FOR LEAVE

Gary Ousley/Dog Warden/Vacation/8:00 a.m. – 4:30 p.m. February 12, 2014.  
Joshua Jasinski/Dog Warden/Compensatory Time/2:00 p.m. – 4:30 p.m. February 6, 2014.  
Sue Bommer/HR/Personal Time/8:30 a.m. – 1:30 p.m. February 5, 2014/Sick/11:45 a.m. – 12:45 p.m. February 7, 2014.  
Valerie Stebel/Commissioners/Bereavement/1:00 p.m. – 4:30 p.m. February 10, 2014/Personal Time/8:00 a.m. March 24, 2014 – 4:30 p.m. March 25, 2014.  
Vickie Ziemba/Commissioners/Sick/8:00 a.m. January 31, 2014 – 4:30 p.m. February 3, 2014.  
Maria Lyons/Building & Grounds/Sick/9:00 a.m. – 1:30 p.m. February 10, 2014.  
Ronald Ackerman/Buildings & Grounds/Sick/9:30 a.m. – 12:30 p.m. February 11, 2014.  
Stephen Minor/Buildings & Grounds/Sick/8:30 a.m. – 10:30 p.m. February 6, 2014.

IN THE MATTER OF SIGNINGS



HURON COUNTY SHERIFF'S OFFICE

SHERIFF DANE HOWARD

255 Shady Lane Drive Norwalk, Ohio 44857

CRIMINAL DIVISION  
(419) 663-2824  
FAX (419) 663-2227

JAIL DIVISION  
(419) 668-2596  
FAX (419) 663-5341

CIVIL DIVISION  
(419) 668-6912  
FAX (419) 663-1380

February 7, 2014

Mr. Joe Hintz, President  
Huron County Board of Commissioners  
180 Milan Ave.  
Norwalk, Ohio 44857


RECEIVED  
FEB 10 2014  
HURON COUNTY  
COMMISSIONERS


Dear Mr. Hintz:

Attached please find an Equitable Sharing Agreement and Certification for 2013 for the funds we received as a result of a federal drug trafficking case with Homeland Security in 2009. We initially received \$6,757.51 in 2012 however no funds were spent until 2013. In fact we spent the fund in its entirety. The Equitable Sharing Agreement and Certification for 2013 is required yearly by the Department of Justice and requires my signature and that of the president of the Board of County Commissioners. It must be received by the end of the month.

I have included some previous year's correspondence for your review. Please sign the document and return to my office to the attention of Tammy Schaffer. If you need any further information please feel free to contact me.

Sincerely,

  
Dane Howard, Sheriff



Equitable Sharing  
Agreement and  
Certification

☐ Police Department ☒ Sheriff's Office ☐ Task Force (Complete Table A)  
☐ Prosecutor's Office ☐ National Guard Counterdrug Unit ☐ Other

\*Please fill each required field. However, reuse over any white field for pop-up instructions.\*

Agency Name: Huron County Sheriff's Office

NCIC/ORI/Tracking Number: 0180390000

Mailing Address: 255 Shady Lane Drive

City: Norwalk State: OH Zip: 44857

Finance Contact: First: Tammy Last: Schaffer  
Phone: 419-668-6912 E-mail: tschaffer@huroncountysheriff.org

Preparer: First: Tammy Last: Schaffer  
Phone: 419-668-6912 E-mail: tschaffer@huroncountysheriff.org

Independent Public Accountant: E-mail: hccact@hmcld.net

Last FY End Date: 12/31/2013 Agency Current FY Budget: \$4,325,668.00

☐ New Participant: Read the Equitable Sharing Agreement and sign the Affidavit.  
☒ Existing Participant: Complete the Annual Certification Report, read the Equitable Sharing Agreement, and sign the Affidavit.  
☐ Amended Form: Revise the Annual Certification Report, read the Equitable Sharing Agreement, and sign the Affidavit.

Annual Certification Report

Summary of Equitable Sharing Activity		Justice Funds <sup>1</sup>	Treasury Funds <sup>2</sup>
1	Beginning Equitable Sharing Fund Balance (must match Ending Equitable Sharing Fund Balance from prior FY)		\$6,757.51
2	Federal Sharing Funds Received		
3	Federal Sharing Funds Received from Other Law Enforcement Agencies and Task Forces (To populate, complete Table B)		
4	Other Income		
5	Interest Income Accrued		
		Non-Interest Bearing <input checked="" type="radio"/> Interest Bearing <input type="radio"/>	
6	Total Equitable Sharing Funds (total of lines 1 - 5)	\$0.00	\$6,757.51
7	Federal Sharing Funds Spent (total of lines 6 - m below)	\$0.00	\$6,757.51
8	Ending Balance (difference between line 7 and line 6)	\$0.00	\$0.00

<sup>1</sup> Justice Agencies are: FBI, DEA, ATF, USFPE, USDOJ, DCIS, DSS, and FDA.  
<sup>2</sup> Treasury Agencies are: IRS, ICE, CBP, TTB, USSS, and USGCG.

Page 1 of 5

October 2012  
Version 2.1

Summary of Shared Funds Spent		Justice Funds	Treasury Funds
a	Total spent on salaries under permitted salary exceptions		
b	Total spent on overtime		
c	Total spent on informants, "buy money", and rewards		
d	Total spent on travel and training		
e	Total spent on communications and computers		\$1,257.51
f	Total spent on weapons and protective gear		
g	Total spent on electronic surveillance equipment		
h	Total spent on buildings and improvements		
i	Total transfers to other participating state and local law enforcement agencies (To populate, complete Table C)		
j	Total spent on other law enforcement expenses (To populate, complete Table D)		\$5,500.00
k	Total Expenditures in Support of Community-Based Programs (To populate, complete Table E)		
l	Total Windfall Transfers (To populate, complete Table F)		
m	Total spent on matching grants (To populate, complete Table G)		
n	Total	\$0.00	\$6,757.51
o	Did your agency receive non-cash assets? <input type="radio"/> Yes <input checked="" type="radio"/> No If yes, complete Table H.		

Please fill out the following tables, if applicable.

**Table A: Members of Task Force**

Agency Name	NCIC/ORI/Tracking Number

**Table B: Equitable Sharing Funds Received from Other Agencies**

Transferring Agency Name, City, and State	Justice Funds	Treasury Funds
Agency Name: NCIC/ORI/Tracking Number:		

**Table C: Equitable Sharing Funds Transferred to Other Agencies**

Receiving Agency Name, City, and State	Justice Funds	Treasury Funds
Agency Name: NCIC/ORI/Tracking Number:		

Page 2 of 5  
October 2012  
Version 2.1

Equitable Sharing Agreement

This Federal Equitable Sharing Agreement, entered into among (1) the Federal Government, (2) the above-stated law enforcement agency ("Agency"), and (3) the governing body, sets forth the requirements for participation in the federal Equitable Sharing Program and the restrictions upon the use of federally forfeited cash, property, proceeds, and any interest earned thereon, which are equitably shared with participating law enforcement agencies. By its signatures, the Agency agrees that it will be bound by the statutes and guidelines that regulate shared assets and the following requirements for participation in the federal Equitable Sharing Program. Receipt of the signed Equitable Sharing Agreement and Certification (this "Document") is a prerequisite to receiving any equitably shared cash, property, or proceeds.

1. **Submission.** This Document must be submitted to [aca.submit@usdoj.gov](mailto:aca.submit@usdoj.gov) within 60 days of the end of the Agency's fiscal year. This Document must be submitted electronically with the Affidavit/Signature submitted by fax. This will constitute submission to the Department of Justice and the Department of the Treasury.

2. **Signatories.** This agreement must be signed by the head of the Agency and the head of the governing body. Examples of Agency heads include police chief, sheriff, director, commissioner, superintendent, administrator, chairperson, secretary, city attorney, county attorney, district attorney, prosecuting attorney, state attorney, commonwealth attorney, and attorney general. The governing body's head is the person who allocates funds or approves the budget for the Agency. Examples of governing body heads include city manager, mayor, city council chairperson, county executive, county council chairperson, director, secretary, administrator, commissioner, and governor.

3. **Uses.** Any shared asset shall be used for law enforcement purposes in accordance with the statutes and guidelines that govern the federal Equitable Sharing Program as set forth in the current edition of the Department of Justice's Guide to Equitable Sharing for State and Local Law Enforcement (Justice Guide), and the Department of the Treasury's Guide to Equitable Sharing for Foreign Countries and Federal, State, and Local Law Enforcement Agencies (Treasury Guide).

4. **Transfers.** Before the Agency transfers cash, property, or proceeds to other state or local law enforcement agencies, it must first verify with the Department of Justice or the Department of the Treasury, depending on the source of the funds, that the receiving agency is a current and compliant Equitable Sharing Program participant.

5. **Internal Controls.** The Agency agrees to account separately for federal equitable sharing funds received from the Department of Justice and the Department of the Treasury. Funds from state and local forfeitures and other sources must not be commingled with federal equitable sharing funds. The Agency shall establish a separate revenue account or accounting code for state, local, Department of Justice, and Department of the Treasury forfeiture funds. Interest income generated must be accounted for in the appropriate federal equitable sharing account.

The Agency agrees that such accounting will be subject to the standard accounting requirements and practices employed for other public funds as supplemented by requirements set forth in the current edition of the Justice Guide and the Treasury Guide, including the requirement in the Justice Guide to maintain relevant documents and records for five years.

The misuse or misapplication of shared resources or the supplementation of existing resources with shared assets is prohibited. Failure to comply with any provision of this agreement shall subject the recipient agency to the sanctions stipulated in the current edition of the Justice or Treasury Guides, depending on the source of the funds/property.

6. **Audit Report.** Audits will be conducted as provided by the Single Audit Act Amendments of 1996 and OMB Circular A-133. The Department of Justice and Department of the Treasury reserve the right to conduct periodic random audits.

Page 4 of 5  
October 2012  
Version 2.1

**Table D: Other Law Enforcement Expenses**

Description of Expense	Justice Funds	Treasury Funds
purchase of Police Canine		\$5,500.00

**Table E: Expenditures in Support of Community-Based Programs**

Recipient	Justice Funds	Treasury Funds

**Table F: Windfall Transfers**

Recipient	Justice Funds	Treasury Funds

**Table G: Matching Grants**

Matching Grant Name	Justice Funds	Treasury Funds

**Table H: Other Non-Cash Assets Received**

Source	Description of Asset
Justice <input type="radio"/> Treasury <input type="radio"/>	

**Table I: Civil Rights Cases**

Name of Case	Type of Discrimination Alleged
	<input type="checkbox"/> Race <input type="checkbox"/> Color <input type="checkbox"/> National Origin <input type="checkbox"/> Gender <input type="checkbox"/> Disability <input type="checkbox"/> Age <input type="checkbox"/> Other

**Paperwork Reduction Act Notice**

Under the Paperwork Reduction Act, a person is not required to respond to a collection of information unless it displays a valid OMB control number. We try to create accurate and easily understood forms that impose the least possible burden on you to complete. The estimated average time to complete this form is 30 minutes. If you have comments regarding the accuracy of this estimate, or suggestions for making this form simpler, please write to the Asset Forfeiture and Money Laundering Section, 1400 New York Avenue, N.W., Washington, DC 20005.

Page 3 of 5  
October 2012  
Version 2.1


Affidavit - Existing Participant


Under penalty of perjury, the undersigned officials certify that **they have read and understand their obligations under the Equitable Sharing Agreement** and that the information submitted in conjunction with this Document is an accurate accounting of funds received and spent by the Agency under the Justice and/or Treasury Guides during the reporting period and that the recipient Agency is in compliance with the National Code of Professional Conduct for Asset Forfeiture.

The undersigned certify that the recipient Agency is in compliance with the nondiscrimination requirements of the following laws and their Department of Justice implementing regulations: Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000a et seq.), Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 et seq.), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794), and the Age Discrimination Act of 1975 (42 U.S.C. § 6101 et seq.), which prohibit discrimination on the basis of race, color, national origin, disability, or age in any federally assisted program or activity, or on the basis of sex in any federally assisted education program or activity. The Agency agrees that it will comply with all federal statutes and regulations permitting federal investigators access to records and any other sources of information as may be necessary to determine compliance with civil rights and other applicable statutes and regulations.

**During the past fiscal year: (1) has any court or administrative agency issued any finding, judgment, or determination that the Agency discriminated against any person or group in violation of any of the federal civil rights statutes listed above; or (2) has the Agency entered into any settlement agreement with respect to any complaint filed with a court or administrative agency alleging that the Agency discriminated against any person or group in violation of any of the federal civil rights statutes listed above?** ☐ Yes ☒ No

If you answered yes to the above question, complete Table I

**Agency Head**   
Signature: \_\_\_\_\_  
Name: Dane Howard  
Title: Sheriff of Huron County Ohio  
Date: \_\_\_\_\_  
E-mail: sheriffhoward@huroncountysheriff.org

**Governing Body Head**   
Signature: \_\_\_\_\_  
Name: Joe Hintz  
Title: Commissioner of Huron County  
Date: \_\_\_\_\_  
E-mail: joehintz@hccommissioners.com

**Subscribe to Equitable Sharing Wire:**  
The Equitable Sharing Wire is an electronic newsletter that gives you important, substantive information regarding Equitable Sharing policies, practices, and procedures.

**Final Instructions:**  
Step 1: Click to save for your records  
Step 2: Click to save in XML Format

Step 3: Email the XML file to [aca.submit@usdoj.gov](mailto:aca.submit@usdoj.gov)  
Step 4: Scan & email this Affidavit to [aca.affidavit@usdoj.gov](mailto:aca.affidavit@usdoj.gov)  
(Email subject line must include Agency NCIC/ORI Code)

**FOR AGENCY USE ONLY**

Entered by: \_\_\_\_\_  
Entered on: \_\_\_\_\_  
FY End: 12/31/2013 Date Printed: February 06, 2014 13:41  
NCIC: OH0390000 Agency: Huron County Sheriff's Office Phone: 419-668-6912  
State: OH Prepare: Tammy Schaffer E-mail: [tschaffer@huroncountysheriff.org](mailto:tschaffer@huroncountysheriff.org)

Page 5 of 5  
October 2012  
Version 2.1



## HURON COUNTY SOLID WASTE MANAGEMENT DISTRICT

February 11, 2014

Mr. Royden Smith  
442 Peru-Center Road  
Monroeville, Ohio 44847

RE: Property Access Permission Request

Dear Mr. Smith:

Due to groundwater quality issues along the west side of the Huron County Sanitary Landfill, the Ohio EPA is requiring Huron County, in accordance with section 3745-27-10 of the Ohio Administrative Code, to determine the vertical and horizontal extent of waste derived constituents in groundwater to the west of the landfill. While we have several groundwater monitoring wells installed in this area of the landfill, Ohio EPA has determined that they are inadequate in number and placement to address their concerns.

In order to address Ohio EPA's concerns, it would be necessary to install up to three groundwater monitoring wells on your property located adjacent to and west of the landfill. We propose installing these wells at the foot of the slope of the landfill on your property approximately 600 feet south of the existing groundwater wells. To install these permanent wells, it will be necessary to improve access to this area.

If you agree to allow access for installation of these wells on your property, please sign and date both copies of this letter, and return one copy to our office within 14 days.

Thank you very much for your consideration and help in resolving this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Peter J. Welch", written over a horizontal line.

Peter J. Welch, PG  
Director of Operations

A handwritten signature in black ink, appearing to read "Joe Hintz", written over a horizontal line.

Joe Hintz  
President

\_\_\_\_\_  
Royden Smith

\_\_\_\_\_  
Date

Peter J. Welch, P.G.  
Solid Waste Coordinator



180 Milan Avenue • Norwalk, OH 44857  
Ph: (419) 668-3092 • Fax: (419) 663-3370

### OTHER BUSINESS

Tom Dunlap discussed CEBCO email and Time Warner contract to enter the building to work on the equipment for the Ohio Health Department.

Mr. Welch discussed the Solid Waste Agreement extending time within which to complete comprehensive study. Mr. Welch stated that Daivia Kasper reviewed the agreement as is fine with it. The only recommendation Ms. Kasper had is that the Board review the agreement. Mr. Welch explained that this is to extend the study for 6 months. Mr. Bauer did comment that normally the City of Norwalk would have to sign the agreement first, however Ms. Nolan stated before it could be put on the City of Norwalk Council's Agenda the Commissioners' needed to review and sign.

REGULAR SESSION

TUESDAY

FEBRUARY 11, 2014

*Gary W. Bauer moved to approve the agreement extending time within which to complete comprehensive study of solid waste disposal management operations. Tom Dunlap seconded the motion. The roll being called upon its adoption, the vote resulted as follows:*

*Aye – Gary W. Bauer*

*Aye - Tom Dunlap*

*Aye – Joe Hintz*



## HURON COUNTY SOLID WASTE MANAGEMENT DISTRICT

February 11, 2014

Mr. Royden Smith  
442 Peru-Center Road  
Monroeville, Ohio 44847

RE: Property Access Permission Request

Dear Mr. Smith:

Due to groundwater quality issues along the west side of the Huron County Sanitary Landfill, the Ohio EPA is requiring Huron County, in accordance with section 3745-27-10 of the Ohio Administrative Code, to determine the vertical and horizontal extent of waste derived constituents in groundwater to the west of the landfill. While we have several groundwater monitoring wells installed in this area of the landfill, Ohio EPA has determined that they are inadequate in number and placement to address their concerns.

In order to address Ohio EPA's concerns, it would be necessary to install up to three groundwater monitoring wells on your property located adjacent to and west of the landfill. We propose installing these wells at the foot of the slope of the landfill on your property approximately 600 feet south of the existing groundwater wells. To install these permanent wells, it will be necessary to improve access to this area.

If you agree to allow access for installation of these wells on your property, please sign and date both copies of this letter, and return one copy to our office within 14 days.

Thank you very much for your consideration and help in resolving this matter.

Sincerely,

A handwritten signature in black ink, appearing to read 'Peter J. Welch'.

Peter J. Welch, PG  
Director of Operations

\_\_\_\_\_  
Royden Smith

A handwritten signature in black ink, appearing to read 'Joe Hintz'.

Joe Hintz  
President

\_\_\_\_\_  
Date

Peter J. Welch, P.G.  
Solid Waste Coordinator

Printed on Recycled Paper

180 Milan Avenue • Norwalk, OH 44857  
Ph: (419) 668-3092 • Fax: (419) 663-3370

**At 9:23 a.m.** Gary W. Bauer moved to adjourn. Tom Dunlap seconded the motion. The meeting stood adjourned.

**REGULAR SESSION  
IN THE MATTER OF OPEN SESSION**

**TUESDAY**

**FEBRUARY 11, 2014**

The board Huron County Commissioners hereby attest that all actions and deliberations of the Board legally required to be public were conducted in an open session on this date and that the foregoing minutes represent the official action of the Board.

**IN THE MATTER OF CERTIFICATION**

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on February 11, 2014.

**IN THE MATTER OF ADJOURNING**

The meeting was called to order at 8:30 a.m. With no further business to come before the Board, the meeting was adjourned at 9:23 a. m.

**Signature on File**