

**JANUARY 15, 2015**

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the January 12, 2015 & January 13, 2015 meeting(s) were presented to the Board. Gary W. Bauer made the motion to waive the reading of the minutes of the January 12, 2015 & January 13, 2015 meeting(s) and approve as presented. Joe Hintz seconded the motion. Voting was as follows:

Aye – Joe Hintz

**IN THE MATTER OF CERTIFYING CLAIMS SCHEDULES TO THE HURON COUNTY  
AUDITOR FOR PAYMENT**

**WHEREAS**, as per Ohio Revised Code 305.10, a resolution must be made by the Board of Huron County Commissioners to accompany the Claims Schedule to the Huron County Auditor's Office for payment;  
now therefore

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Aye – Joe Hintz

01723 (BATTLE INSURANCE AGENCY INC)	Judges Band	\$384.00	
GL Account Number: 0010160025 (4579785)		\$384.00	
06067 (BOESCH ASSOCIATES INC)	Desk Stapler	\$25.95	
GL Account Number: 0010160025 (OTHER MINUTES)		\$25.95	
01716 (BATTLE INSURANCE AGENCY INC)	Judges Band	\$384.00	
GL Account Number: 0010160025 (OTHER MINUTES)		\$384.00	
05013 (OHO ASSOCIATION OF PROBATE JUDGES)	2013 Membership Dues	\$560.00	
GL Account Number: 0010160025 (SPELLES)		\$560.00	
05091 (JENNETT & ECHEN INC)	Spinal Needle & Clamps	\$125.70	
GL Account Number: 0010160025 (CONTRACTS SERVICES)		\$125.70	
43776 (ELUCAS COUNTY CORNER)	Antique & Art Fees	\$4,150.00	2014
43797 (SCOTT TR, CHARLES M)	Body Transport	\$145.00	2014
43716 (ELUCAS COUNTY CORNER)	Antiques	\$3,600.00	2014
GL Account Number: 0010160025 (NEWARK)		\$7,855.00	
01604 (CITY OF NORWALK)	Main Court Charge July - Dec	\$1,400.00	2014
01604 (CITY OF NORWALK)	Warrantors or Fees	\$220.00	2014
01604 (CITY OF NORWALK)	Warrantors or Fees	\$1,800.00	2014
05057 (NORWALK MUNICIPAL COURT)	Warrantors or Fees	\$50,144.00	2014
GL Account Number: 0010160025 (PCCS INC)		\$50,144.00	
01604 (CITY OF NORWALK)	Paint & Paint - ACIO	\$1,200.35	2014
GL Account Number: 0010160025 (PCCS INC)		\$1,200.35	
43716 (BROOK & APPELL INC)	Lamps	\$35.07	2014
43716 (BROOK & APPELL INC)	balls, raps, batteries, etc	\$89.98	2014
1630 (NORWALK HARDWARE LTD)			







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UNIT	ITEM DESCRIPTION	WINTER UNIT PRICE	NON-WINTER PRICE
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Cubic Yard	5.5 Sack Concrete	\$90.50	\$86.50
Cubic Yard	6.5 Sack Concrete	\$95.50	\$91.50
Cubic Yard	Low Density Fill	\$59.00	\$55.00
Cubic Yard	6 Sack Grout	\$93.50	\$89.50

**WHEREAS**, these bids have been reviewed by the County Engineer as to their compliance with applicable terms and conditions of the bid with a recommendation from the Engineer that such bid be awarded to Wm. Dauch Concrete Co., Norwalk, Ohio; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners does hereby award the bid for the supply of Redi-Mix Concrete at various locations to Wm. Dauch Concrete Co., Norwalk, Ohio, with all prices effective until December 31, 2015; and further

**BE IT RESOLVED**, that all further matters relative to the award of this bid is to be coordinated through and with the Huron County Engineer; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer

Aye - Tom Dunlap

Aye – Joe Hintz

15-023

**IN THE MATTER OF APPROVING REQUESTS FOR EXPENDITURE OF OVER \$1,000.00  
SUBMITTED TO THE BOARD JANUARY 15, 2015**

Joe Hintz moved the adoption of the following resolution:

**WHEREAS**, requests for expenditures of over \$1,000.00 have been submitted for approval by the Board of Huron County Commissioners as follows:

**Huron County Buildings & Grounds**

Energy Control      Repair boilers @ Courthouse and Admin Bldg      \$2,926.56 now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves of the requests for expenditure of over \$1,000.00 as listed above; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer

Aye - Tom Dunlap

Aye – Joe Hintz

15-024

**IN THE MATTER OF APPROVING ADDENDUM TO THE CONTRACT TO ADMINISTER  
HURON COUNTY'S CDBG FORMULA GRANT FOR FISCAL YEAR 2014**

Gary W. Bauer moved the adoption of the following resolution:

**WHEREAS**, the Board of Huron County Commissioners desires to approve an addendum to the original

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contract dated February 2, 2012 to administer Huron County's CDBG formula grant for fiscal year 2014 with WSOS and Huron County Development Council; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners approves the addendum to the original contract dated February 2, 2012 to be extended through February 28, 2016 to administer Huron County's CDBG formula grant for fiscal year 2014 with WSOS and Huron County Development Council as attached hereto and incorporated herein; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Joe Hintz seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer

Aye - Tom Dunlap

Aye – Joe Hintz

- Addendum on file.

15-025

**IN THE MATTER OF APPROVING OF A REQUEST FOR PAYMENT ON LETTER OF CREDIT AND STATUS OF FUNDS REPORT (FORM DS5) FOR HURON COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT (B-F-13-1BJ-1) SUBMITTED TO THE BOARD JANUARY 15, 2015**

Joe Hintz moved the adoption of the following resolution:

**WHEREAS**, a request for payment and status of funds report has been prepared and submitted to the Board of Huron County Commissioners as attached herein by WSOS CAC, Inc. & Huron County Development Council for the Board's certification; and

**WHEREAS** the Board has reviewed the request for payment and status of funds report; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves of the request for payment and status of funds report as attached herein and certifies that the data reported is correct and that the amount of the Request for Payment is not in excess of current needs; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer

Aye - Tom Dunlap

Aye – Joe Hintz

State of Ohio  
Office of Housing and Community Partnerships  
Request for Payment and Status of Funds Report

Section One: Request for Payment

Submit to:  
Ohio Department of Development  
Office of Housing and Community Partnerships  
P.O. Box 1001  
Columbus, Ohio 43216-1001  
Contact Person/Telephone Number:  
Nadine Thompson, WSDS-CACCHS-332-2056

Name and Address of Grantee:  
Huron County Commissioners  
180 Milan Avenue  
Norwalk, OH 44857  
Community/Nonprofit #  
1-51

State Use Only  
Date:  
Voucher #:  
Warrant #:

FTI Number:  
34-6400672

Draw Number:

Section Two: Reimbursement of Expenditures

Grant Number *	Activity Name *	Activity #	Enter the Housing Site Address (CDBG and HOME Focused Housing Activities Only)	Request Number: (State Use Only)	Amount Requested	Approved Activity/Site Address Budget	Status of Activity/Site Address Budget
B-F-13-18J-1	Administration	5			210	15,200	2,980
	WSDS Invoice 48994						
B-F-13-18J-1	Administration	5			820	15,200	2,070
	WSDS Invoice 50043						
B-F-13-18J-1	Administration	5			600	15,200	1,470
	WSDS Invoice 50555						
B-F-13-18J-1	Administration	5			1,470	15,200	0
	WSDS Invoice 50795						
B-F-13-18J-1	Fair Housing	4			240	2,000	620
	WSDS Invoice 50044						
B-F-13-18J-1	Fair Housing	4			240	2,000	380
	WSDS Invoice 50556						
B-F-13-18J-1	Fair Housing	4			380	2,000	0
	WSDS Invoice 50796						
Total Amount of This Draw:					\$4,060		

NOTE: From the Attachment A of the Grant Agreement

Section Three: Certification of Reimbursement of Expenditures - Two Authorized Signatures Are Required

I certify that the Request for Payment was drawn in accordance with the terms and conditions of the Grant Agreement(s) cited and that the amount drawn is proper for payment to the grantee's depository. I also certify that the data reported above is correct and that the amount of the Request for Payment is not in excess of current needs.

Date: 01/13/2015

Signature: [Signature]

Title: Clerk

State Use Only

Approved: [Signature]

Date: 01/13/2015

Signature: [Signature]

Title: Treasurer

IN THE MATTER OF TRAVEL

Susan Hazel, Clerk of Courts to Columbus, Ohio for OCCA Official Program Dates as follows:

January 20-21, 2015

February 18-19, 2015

March 17-18, 2015

April 21-23, 2015

May 19-20, 2015

June 9-11, 2015 Kalahari Conference Center, Sandusky, Ohio


July 14-15, 2015

August 18-19, 2015

September 15-17, 2015

October 20-21, 2015

December 1-3, 2015



DEPARTMENT OF JOB AND FAMILY SERVICES

185 Steady Lane Drive, Norwalk, OH 44857 • www.huroncountyoakland.org  
419-668-8129 or 1-800-668-5172 • Fax: 419-668-4738

HURON COUNTY DEPARTMENT OF JOB & FAMILY SERVICES  
IN-SERVICE TRAINING REQUEST

DATE: 01/15/2015  
TO: Huron County Commissioners  
FROM: Judy Loughton, HCDJFS Fiscal Specialist

02/10/2015 CSEA Case Mgmt Training Toledo, Ohio

Kara Vandersommen, Mary Estep, Connie Todd, Brenda Milks,  
Rachel Sotora, Mary Stoll & Ashley Smith

Joe Hintz, Commissioner

Gary Bauer, Commissioner

Tom Dunlap, Commissioner

IN ACCORDANCE WITH SECTION 32520 OF THE OHIO REVISED CODE.

Huron County Employees

Travel Notification

ORC 325.20 (A) and ORC 325.20 (B)

To be completed and submitted 14 days in advance, if possible, of travel away from the regular work site.

Person traveling: Brenda Milks, Mary Stoll, Mary Estep Date(s) traveling: 2/10-2/11/15

Department/office: Huron County CSEA

Traveling to: Toledo, OH Purpose: Training

Passengers/coworkers: Kara Vandersommen, Connie Todd, Ashley Smith, Rachel Sotora

☒ I will be using a Huron County vehicle.  
☐ I will be driving my own vehicle. It is insured and I have a valid driver's license.  
☐ I will be using public transportation.  
☐ Other: \_\_\_\_\_

☒ Travel will involve overnight accommodations.  
☒ Travel will involve reimbursement meal expenses.  
Tip, tax, and alcoholic beverages are not reimbursable.  
☐ Other anticipated expenses.  
Personal telephone calls and entertainment are not reimbursable.

Total expense estimated ☐ to \$100.00 ☒ to \$500.00 ☐ \$500.00+ Attach detail

Authorized By: [Signature]

Signed: [Signature] Date: 01/13/15

A copy of this form will be retained at the Commissioners' office filed under: Insurance / Business Travel  
Form 11-24 (01/11/01)

Joe Hintz moved to approve the following travel requests this day. Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer  
Aye - Tom Dunlap  
Aye – Joe Hintz



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At 9:30 a.m. Public Comment

No Public Comment

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IN THE MATTER OF REQUEST FOR LEAVE

Jason Roblin/EMA/Sick/8:00 a.m. – 4:30 p.m. January 12, 2015.

Peter Welch/SWMD/BG/SWMD/Sick/7:30 a.m. – 1:30 p.m. January 13, 2015.

Ronald Ackerman/Building & Grounds/Sick/5:00 a.m. – 1:30 p.m. January 8, 2015.

SIGNINGS

CERTIFICATION OF  
DETERMINATION OF SUBSEQUENT EXEMPTION FOR A  
CATEGORICAL EXCLUSION PROJECT

The Huron County Commissioners request that the State of Ohio release Federal funds under Section 104 (g) of Title I of the Housing and Community Development Act of 1974, as amended; Section 288 of Title II of the Cranston Gonzales National Affordable Housing Act (NAHA), as amended; and/or Title IV of the Stewart B. McKinney Homeless Assistance Act, as amended; to be used for the following projects:

Project Name (if applicable) / Activity Name	Location	Activity No.	Activity Amt.	Grant Agreement No.
Greenwich Village Street Improvements	Market Street, Greenwich, OH	01	\$16,300	B-F-14-18J-1
Shady Lane Complex ADA Access/Pavement Rehabilitation	130 Shady Lane Dr., Newark, OH	02	\$45,000	B-F-14-18J-1
City of Willard Sidewalk Improvements	Woodland Ave., Willard, OH	03	\$1,300	B-F-14-18J-1
City of Willard Street Improvements	Woodland Ave., Willard, OH	04	\$12,400	B-F-14-18J-1

An Environmental Review Record (ERR) has been prepared for each of the projects listed above by the Huron County Commissioners. The environmental review records are on file and available for the public's examination and copying, upon request, between the hours of 9 a.m. and 5 p.m., Monday through Friday (except holidays) at the address listed below.

Pursuant to the review, it is the finding of the Huron County Commissioners that the above listed projects were initially determined to be categorically excluded per 24 CFR 58.35 (a) (1 - 6), and in compliance with the applicable requirements of 24 CFR 58.6. Upon completion of the items in the Statutory Checklist, the Sandusky County Commissioners have determined that there are no circumstances which require compliance with any other Federal laws and authorities cited in 24 CFR 58.5.

The above listed projects do not require an environmental impact statement or environmental assessment. No extraordinary circumstances exist for the projects. Therefore, pursuant to 24 CFR 58.34 (a) (12), the above projects can subsequently be determined to be exempt.

The environmental review was conducted by:

Roberta Acosta, Senior Rural Development Specialist  
WSOS CAC Inc.  
PO Box 590  
Fremont, OH 43420

I, as certifying officer, certify the accuracy of these statements:

Tom Dunlap, President  
180 Milan Ave  
Newark, OH 44557

(Signature of Certifying Official)

1-15-15

(Date of Signature)

Submit Certification to:

Ohio Department of Development  
Office of Housing and Community Partnerships (OHCP)  
Environmental Grant Analyst  
P.O. Box 1001  
Columbus, Ohio 43216-1001

EXPLANATION OF SUBSEQUENT EXEMPTION FOR A

CATEGORICAL EXCLUSION PROJECT

A categorical exclusion project may be eligible for exemption (per 24 CFR 58.34 (a)(12)) if there are no circumstances which require compliance with the Federal laws and authorities cited in 24 CFR 58.5. Otherwise, the project requires a NOI/RR/OF in all cases. The relevant regulations are cited below.

**24 CFR 58.34 (a) (12) (Exempt activities)** Any of the categorical exclusions listed in §58.35 (a) provided that there are no circumstances which require compliance with any other Federal laws and authorities cited in §58.5.

**24 CFR 58.35 Categorical exclusions.**  
Categorical exclusion refers to a category of activities for which no environmental impact statement or environmental assessment and finding of no significant impact under NEPA is required, except in extraordinary circumstances (see § 58.2 (a) (3)) in which a normally excluded activity may have a significant impact. Compliance with the other applicable Federal environmental laws and authorities listed in § 58.5 is required for any categorical exclusion listed in paragraph (a) of this section.

(a) Categorical exclusions subject to § 58.5. The following activities are categorically excluded under NEPA, but may be subject to review under authorities listed in § 58.5:

- (1) Acquisition, repair, improvement, reconstruction, or rehabilitation of public facilities and improvements (other than buildings) when the facilities and improvements are in place and will be retained in the same use without change in size or capacity of more than 20 percent (e.g., replacement of water or sewer lines, reconstruction of curbs and sidewalks, repaving of streets).
- (2) Special projects directed to the removal of material and architectural barriers that restrict the mobility of and accessibility to elderly and handicapped persons.
- (3) Rehabilitation of buildings and improvements when the following conditions are met:
  - (i) In the case of a building for residential use (with one to four units), the density is not increased beyond four units, the land use is not changed, and the footprint of the building is not increased in a floodplain or in a wetland;
  - (ii) In the case of multifamily residential buildings:
    - (A) Unit density is not changed more than 20 percent;
    - (B) The project does not involve changes in land use from residential to non-residential; and
    - (C) The estimated cost of rehabilitation is less than 75 percent of the total estimated cost of replacement after rehabilitation.
  - (iii) In the case of non-residential structures, including commercial, industrial, and public buildings:
    - (A) The facilities and improvements are in place and will not be changed in size or capacity by more than 20 percent; and
    - (B) The activity does not involve a change in land use, such as from non-residential to residential, commercial to industrial, or from one industrial use to another.
- (4) (i) An individual action on up to four dwelling units where there is a maximum of four units on any one site. The units can be four one-unit buildings or one four-unit building or any combination in between; or  
(ii) An individual action on a project of five or more housing units developed on scattered sites when the sites are more than 2,000 feet apart and there are not more than four housing units on any one site.
- (iii) Paragraphs (a)(4)(i) and (ii) of this section do not apply to rehabilitation of a building for residential use (with one to four units) (see paragraph (a)(3)(v) of this section).
- (5) Acquisition (including leasing) or disposition of, or equity loans on an existing structure, or acquisition (including leasing) of vacant land provided that the structure or land acquired, financed, or disposed of will be retained for the same use.
- (6) Combinations of the above activities.

Certification of Exemption for CE (a) 02-06

Gary Bauer discussed the new building in regards to his discussion with Susan Hazel in regards to the brick in the new building. Mr. Bauer explained that Ms. Hazel doesn't care for the brick in the title office, that there is no need to keep the two offices looking alike, because they are not going to. Ms. Hazel doesn't want wall paper in the office either. Mr. Dunlap stated that isn't too late, a decision was already made? Mr. Bauer stated he will contact Mr. Frederick to see what else is available. Mr. Bauer questioned if this should be dropped or if he should contact Mr. Frederick. The board agreed not to drop this issue, Mr. Bauer will contact Mr. Frederick.

At 9:40 a.m. the board recessed.

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At 10:16 a.m. regular session resumed.

Tom Dunlap moved to approve minutes Kathleen Schaffer seconded the motion. The roll being called upon its adoption, the vote resulted as follows;

Aye – Tom Dunlap  
Aye – Joe Hintz  
Aye – Kathleen Schaffer

Investment Meeting Agenda

Re-Organization 15 January, 2015 10:00 a.m.

Motion to elect a Chairman to the 2015 Investment Board

Motion to elect a Vice-Chairman to 2014 the Investment Board

The County Treasurer shall serve as Secretary to the Board

Call to order

Motion to waive the reading of the minutes of the 21 October, 2014 meeting and approve as written.

Year to date reports:

- Monies on account
- Investment report
- Bond Interest
- Checking Account Interest
- Interest recap all funds
- Landfill statement

The next Investment Board meeting will be held at 10:00 a.m. 16 April, 2015 at the offices of the Huron County Commissioners, 180 Milan Avenue.

Motion to adjourn:

Investment Advisory Board Minutes

October 21, 2014

The Huron County Investment Advisory Board held its quarterly meeting on October 21, 2014 at 10:00 a.m. in the office of the Commissioners at the Huron County Administration Building.

Present were commissioners Joe Hintz, Gary Bauer, and Tom Dunlap, and Cheryl Nolan, Administrator/Clerk.

A motion was made by Mr. Hintz, seconded by Mr. Bauer, to waive the reading the minutes of the August 21, 2014 Organizational meeting, and approve as written.

The following reports were reviewed:

- Monies on account
- Investment portfolio
- Bond Interest
- Checking account interest
- Recap of all interest
- Transfer Station report

The Treasurer reported that as of today, STAR Interest is 0.05%. There is nothing promising on the interest front.

The Treasurer reported interest from investments would be called back in December. Training is continuing on the new accounting software. The County Treasurer's Association Winter Conference will be November 18<sup>th</sup> to 20<sup>th</sup> in Dublin, Ohio. Another tax lien sale will be held in March, 2015.

The next meeting of the Board will be January 15, 2015 at 10:00 a.m.

Being no further business to come before the board, the meeting adjourned.

Respectfully Submitted.

Kathleen A Schaffer

Huron County Treasurer

Summary of Huron County Accounts as of December 31, 2014

PNC Money Market: \$ 786,946.56

Citizens Banking Company: \$11,188,853.67

Star Ohio: \$2,209,367.85

Securities: \$8,441,621.33

Total: \$22,626,789.41

HURON COUNTY County of Huron INVESTMENT MANAGEMENT As of 12/31/2014 State Date									
CASH ACCOUNTS		CASH	2,712,129	100.00%	100.00%	2,712,129	100.00%	100.00%	2,712,129
SECURITIES		SECURITIES	1,729,500	100.00%	100.00%	1,729,500	100.00%	100.00%	1,729,500
TOTAL		TOTAL	4,441,629	100.00%	100.00%	4,441,629	100.00%	100.00%	4,441,629
HURON COUNTY County of Huron INVESTMENT MANAGEMENT As of 12/31/2014 State Date									
CASH ACCOUNTS		CASH	2,712,129	100.00%	100.00%	2,712,129	100.00%	100.00%	2,712,129
SECURITIES		SECURITIES	1,729,500	100.00%	100.00%	1,729,500	100.00%	100.00%	1,729,500
TOTAL		TOTAL	4,441,629	100.00%	100.00%	4,441,629	100.00%	100.00%	4,441,629



Huron County Landfill Report	Kathleen Schaffer, Huron County Treasurer	FUND 001 -	FUND 000	FUND 005
Paid In 2015	Ending Balance	Tonnage (KG) - Material	Landfill	L. Equipment
JANUARY	12/31/2014	2,740.00	107,864.71	5,485.18
FEBRUARY				
MARCH				
APRIL				
MAY				
JUNE				
JULY				
AUGUST				
SEPTEMBER				
OCTOBER				
NOVEMBER				
DECEMBER				
TOTAL	\$103,396.41	2,740.00	\$107,864.71	\$5,485.18

Discussion in regards to the interest, Ms. Schaffer explained she exceeded her interest forecast. Ms. Schaffer explained that they still have a money market account with PNC, however this is currently earning interest. Ms. Schaffer explained that the interest is currently right around the same as last year.

Tom Dunlap moved to adjourn the investment board meeting. Kathleen Schaffer seconded the motion. The investment board adjourned.

Further discussion in regards to the brick vs stone for the wainscoting and the wall above the wainscoting. Mr. Bauer explained that the board knows where Mr. Welch, Mr. Deeble stand, these are the people who will be taking care of this. Mr. Bauer spoke to Mr. Frederick who recommends stone. It's a flat surface, glazed easy to maintain and clean and not as expensive. Mr. Bauer is very concerned with the decision that was made. Mr. Hintz questioned the wall paper, where do we stand? Mr. Hintz feels the wall paper is a bad decision. If the cost is on the Commissioners it will be drywall and paint, if the cost is on the Title Office/License Bureau it will be stone, not brick veneer. Mr. Bauer stated that there will be no wall paper. The board was in agreement.

At 10:38 a.m. Doug Arnold came before the board in regards to the proposed lease for non-income use. Mr. Arnold stated he sent email to Mr. Peterson, however Mr. Arnold has not heard from Mr. Peterson since December. Mr. Hintz questioned how Mr. Peterson is going to be notified if something comes from the FAA regarding this issue. Mr. Arnold stated that Mr. Peterson's father lives in the Sheffield Village, if we need to get ahold of him.

Mr. Arnold supplied the board with the financial statement from the airport. Mr. Arnold explained that the Auditor's office never took into consideration the inventory of the aviation fuels and the tanks underground as an asset. However when Jeff Savage jumped on the board, he said let's take this under consideration, Mr. Arnold explained on the back of the financial statement was Mr. Savage's virgin of the financial statement including these assets. Mr. Arnold explained all property taxes were paid in full, this was not included in the airport budget.

Mr. Arnold explained the FAA Grant Application, had additional correspondence with the Engineering Firm Delta Airport Consultants. Mr. Arnold explained the documentation from Delta Airport Consultants, first page is The Airport Board ask to present to the Commissioners for consideration, 2<sup>nd</sup> page correspondence from Delta Airport Consultants, there are three options: 1<sup>st</sup> option is to apply for the FAA Grant which is funded by 90%, this would renew the 20 year commitment to the airport. Option 2 is to use local funds 100 % which would not renew the 20 year commitment. Option 3 there are grants available with the State of Ohio, however the airport has not research this. The immediate concern is in regards to in order to produce a grant application, they will need to publish a bid packet, so engineering studies will need to be done at a cost of \$62,000.00. Delta Airport Consultants have signed a contract, however it does require the signatures from the Board of Commissioners and the Airport Authority. The Airport Authority did not want to make any decisions without talking to the Board of Commissioners. Mr. Arnold explained the scope of work that will need to be done for the \$62,000.00. The Airport understands that these funds

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need to be paid before the County receives the grant. Mr. Bauer questioned where the \$62,000.00 will come from. Mr. Arnold stated he wrote to the Auditor, Roland Tkach to see if there is a possibility in the County budgets, if the county could borrow temporarily those funds until the grant is received later on in the year. Mr. Arnold explained that Mr. Tkach responded as follows: he believes in his opinion there are two areas in the budget that could be used, however he doesn't know what the intentions of these funds are. The contract is due sometime in February.

Mr. Dunlap questioned if there is a timeline. Mr. Arnold stated that the contract is due in February. Ms. Knapp questioned when the FAA Grant Application is due, Mr. Arnold stated in July. Mr. Arnold stated that the airport is under contract with Delta Airport Consultants until April 2015. Mr. Bauer stated that the Airport Authority is not asking for the funds, just to borrow the funds. Mr. Arnold stated that Delta wants to be paid for services rendered, which should be completed sometime in April or May 2015. The way he was explained to be the county would be reimbursed by 90% of the \$62,000.00. The airport would then pay the county the remained \$17,000.00 which is available.

Mr. Arnold explained the airport has drafted the next temporary closure proposal in the event that it will need to be used if the access road is not completed. Once the access road is completed, they would like to vacate this plan and move to a 2<sup>nd</sup> plan. Mr. Arnold stated a letter of support from the Commissioners needs to be included with the plans. Mr. Dunlap questioned when these proposals are due, Mr. Arnold stated today. Mr. Dunlap questioned Mr. Arnold why does he wait to the last minute to complete these? Mr. Arnold stated he spoke to the board back in December regarding needing the letter. Mr. Dunlap questioned if the paperwork was filled out correctly. Mr. Arnold stated they believe so, it's a proposal not an application, signatures are not required until the FAA states "yes we are good with this plan". There may be a telephone conference to discuss this, they will wait until they hear back from the FAA. Mr. Hintz questioned with this proposal it will be a federally obligated airport. Mr. Arnold stated yes he believes so.

**At 11:15 a.m.** Gary W. Bauer moved to adjourn. Joe Hintz seconded the motion. The meeting stood adjourned.

**IN THE MATTER OF OPEN SESSION**

The board Huron County Commissioners hereby attest that all actions and deliberations of the Board legally required to be public were conducted in an open session on this date and that the foregoing minutes represent the official action of the Board.

**IN THE MATTER OF CERTIFICATION**

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on January 15, 2015.

**IN THE MATTER OF ADJOURNING**

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 11:15 a. m.

**Signature on File**