

REGULAR SESSION

TUESDAY

JANUARY 6, 2015

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Gary W. Bauer, Tom Dunlap, Joe Hintz absent.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the December 30, 2014 meeting(s) were presented to the Board. Gary W. Bauer made the motion to waive the reading of the minutes of the December 30, 2014 meeting(s) and approve as presented. Tom Dunlap seconded the motion. Voting was as follows:

Aye – Gary W. Bauer

Aye - Tom Dunlap

Absent – Joe Hintz

15-001

IN THE MATTER OF ACCEPTING RESIGNATION OF DON FRANKENFIELD FROM THE HURON COUNTY AIRPORT AUTHORITY BOARD

Gary W. Bauer moved the adoption of the following resolution:

WHEREAS, the Board of Huron County Commissioners is in receipt of the resignation of Don Frankenfield from the Huron County Airport Authority Board; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby accepts the resignation of Don Frankenfield from the Huron County Airport Authority Board effective January 6, 2015; and further

BE IT RESOLVED, that the Board of Huron County Commissioners wishes to thank Mr. Frankenfield for his services on the Huron County Airport Authority Board; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Tom Dunlap seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer

Aye - Tom Dunlap

Absent – Joe Hintz

REGULAR SESSION

TUESDAY

JANUARY 6, 2015

____ Joe Hintz
____ Gary Bauer
____ Tom Dunlap
____ Peter Welch
____ Cheryl Nolan
____ Vickie Ziemba

Don Frankenfield
4- B Mary Way
Norwalk, Ohio 44857

RECEIVED

DEC 29 2014

HURON COUNTY
COMMISSIONERS

December 30, 2014

Board of Commissioners, Huron County
180 Milan Ave.
Norwalk, Ohio 44857

Huron County Airport Authority
961 U.S. Highway 20 E.
Norwalk, Ohio 44857

It is with regret that I must tender my resignation as a Member of the Board of the Airport Authority.

I don't have the energy or the desire to pursue airport projects with the various organizations and individuals nit-picking every thing the airport board tries to do.

I enjoyed most of my time on the Board but this resignation is effective January 6, 2015.

Sincerely;

Don Frankenfield

Cc: File

15-002

IN THE MATTER OF AUTHORIZING THE HURON COUNTY HUMAN RESOURCE TO HOLD MEMBERSHIP IN THE SOCIETY FOR HUMAN RESOURCE MANAGEMENT

Gary W. Bauer moved the adoption of the following resolution:

WHEREAS, Sue Bommer has asked for approval to hold membership in the Society for Human Resource management in the amount of \$190.00; and

WHEREAS, the Board of Huron County Commissioners recognizes that membership in this organization would be beneficial; now therefore

REGULAR SESSION

TUESDAY

JANUARY 6, 2015

BE IT RESOLVED, that the Huron County Human Resource Director is hereby endorsed for membership in the above listed association; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Tom Dunlap seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer
Aye - Tom Dunlap
Absent – Joe Hintz

15-003

IN THE MATTER OF APPROVING REQUESTS FOR EXPENDITURE OF OVER \$1,000.00 SUBMITTED TO THE BOARD JANUARY 6, 2015

Gary W. Bauer moved the adoption of the following resolution:

WHEREAS, requests for expenditures of over \$1,000.00 have been submitted for approval by the Board of Huron County Commissioners as follows:

Huron County Commissioners

CCAO	Membership	\$7,496.00	now therefore
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BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the requests for expenditure of over \$1,000.00 as listed above; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Tom Dunlap seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer
Aye - Tom Dunlap
Absent – Joe Hintz

15-004

IN THE MATTER OF AUTHORIZING THE HURON COUNTY ENGINEER TO SERVE AS THE RESPONSIBLE LEAD AGENCY FOR THE ADMINISTRATION OF THE RURAL SIGN INVENTORY, SPEED ZONE STUDY AND TRAFFIC STUDY PROJECTS LOCATED ON COUNTY ROADS (PID 98619);

Gary W. Bauer moved the adoption of the following resolution:

WHEREAS; Section 5501.03 (C) of the Ohio Revised Code provides that the Director of the Ohio Department of Transportation (ODOT) may coordinate the activities of the Department with other appropriate public authorities and enter into contracts with such authorities as necessary to carry out its duties, powers and functions; and

WHEREAS; the Sign Inventory Survey Project is a transportation activity eligible to receive federal/state funding; and

WHEREAS; the Huron County Engineer (LPA) has received funding approval for the project listed above from the Program Manager having responsibility for the federal/state funds involved; and

REGULAR SESSION

TUESDAY

JANUARY 6, 2015

WHEREAS; it is the mutual desire of both ODOT and the LPA to have the LPA serve as the responsible lead agency for the administration of the project; and

WHEREAS; the Board of Huron County Commissioners authorizes the Huron County Engineer to enter into an agreement with ODOT for the above mentioned improvements; now therefore

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Tom Dunlap seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer
Aye - Tom Dunlap
Absent – Joe Hintz

15-005

IN THE MATTER OF HIRING FOR THE POSITION OF CUSTODIAL WORKER FOR BUILDINGS AND GROUNDS, A PERMANENT, FULL TIME, CLASSIFIED EMPLOYEE COVERED BY THE COLLECTIVE BARGAINING AGREEMENT BETWEEN THE HURON COUNTY BOARD OF COMMISSIONERS AND AFSCME/OHIO COUNCIL 8, CUSTODIAL/MAINTENANCE

Gary W. Bauer moved the adoption of the following resolution:

WHEREAS, it is the desire of the Board of Huron County Commissioners to hire a Custodial Worker as a permanent, full time, classified employee for the Huron County Building and Grounds Department and Soil & Water/Conservation District; and

WHEREAS, this position was posted and advertised in accordance with the Huron County Personnel Policies Handbook; and

WHEREAS, all applications were reviewed and four applicants were interviewed; and

WHEREAS, having successfully passed a required physical examination, pre-employment drug test, MVR check, and background check, Pete Welch, Custodial/Maintenance Supervisor, recommends the hiring of Andriana Leach for the position of Custodial Worker; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves the appointment of Andriana Leach to the position of Custodial Worker effective January 12, 2015 at the rate of \$10.71 per hour with a 50 cents per hour increase, followed by a contractually negotiated increase of three percent, upon successful passing of a 120-day probationary period; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Tom Dunlap seconded the motion.

Gary W. Bauer moved to amend Resolution 15-005 to not limit Andriana Leach to work at Soil and Water Conservation /Maintenance Supervisor. Tom Dunlap seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

*Aye – Gary W. Bauer
Aye - Tom Dunlap
Absent – Joe Hintz*

REGULAR SESSION**TUESDAY****JANUARY 6, 2015**

The roll being called upon the adoption of the amended resolution 15-005, the vote resulted as follows:

Aye – Gary W. Bauer
Aye - Tom Dunlap
Absent – Joe Hintz

At 9:30 a.m. Public Comments

No Comment

At 9:31 a.m.

Melissa James, Huron County Chamber of Commerce came before the board to interview for the Airport Authority Board. Mr. Bauer questioned Ms. James on why does she want to sit on the Airport Authority Board? Ms. James explained that the Airport needs to be turned into a viable part of the county and to have return investments. Ms. James explained she feels that the business connections she has could bridge the Airport, Commissioners, Business Community and residents of Huron County. Mr. Dunlap asked Ms. James are you willing to work well with our neighbors. Ms. James stated absolutely. Mr. Bauer explained to Ms. James that the Board currently has two resignations, along with J.W. Kelly wanting to be reappointed, currently 3 out of 5 seats are open. Mr. Bauer explained it will be a three person board for a couple of months instead of a 5 person board. Ms. James stated that is fine. Mr. Dunlap stated he has questioned if it has to be a 5 person board or if it could be a 3 person board, and if Ms. James were to get appointed he would challenge her to look at that along with the other members, if 3 works better than 5 do a resolution, let the Board of Commissioners know. Mr. Bauer stated that with a 5 person board, legally 2 members can get together and talk to make decisions, where a 3 person board cannot.

IN THE MATTER OF REQUEST FOR LEAVE

Sue Bommer/Human Resources/Personal Time/8:30 a.m. – 5:00 p.m. January 2, 2015.

Vickie Ziemba/Commissioners/Sick/8:00 a.m. – 4:30 p.m. December 30, 2014/Sick/2:30 p.m. – 4:30 p.m. January 5, 2015/Sick/3:15 p.m. – 4:30 p.m. January 7, 2015.

Valerie Stebel/Commissioners/Personal Time/8:00 a.m. – 4:30 p.m. April 4, 2015.

At 9:35 a.m. Susan Hazel, Clerk of Courts/Title Office came before the board in regards to three topics. Ms. Hazel stated that she has not submitted anymore paperwork regarding the interim budget since she requested a transfer of \$40,000.00 from the title fund to the general fund, she requested her bottom line appropriation be increased by \$6,000.00 to cover additional bank fees. Mr. Dunlap questioned if she asked for this in her interim budget. Ms. Hazel stated she has enough to work with interim, however she wants to make sure that when it comes to the final budget the \$6,000.00 is added. Ms. Hazel did stated that Medicare is now having to be paid for out of her budget, this was not included in her figures. Mr. Dunlap stated hasn't Medicare always come from their budget? Ms. Nolan stated Medicare has already been transferred. Mr. Bauer stated adjustments were made to cover Medicare.

Ms. Hazel stated that she would like the Commissioners to look at the front door at the court house. Ms. Hazel explained she put in a request to redo the weather stripping on the door. Ms. Hazel feels part of the problem could be that the doors are not hung squarely. When they put the new weather stripping on, the doors would not close all the time, they wouldn't lock; the door had to be chained at the end of the day.

Ms. Hazel stated that she has communicated with Dan Fredrick regarding the plans on Shady Lane, she wanted to make sure the Commissioners were aware of the one proposal in terms of the brick in the entry way, not just for the license side. She stated she emailed Mr. Fredrick asking what the cost for this was going to be. Ms. Hazel explained that the emails from Mr. Fredrick came across that he did not know what the cost of the brick was, only the cost of the installation. Ms. Hazel is worried that if this is not done correctly it will not look right. Mr. Bauer explained he will speak to Mr. Fredrick.

At 10:15 a.m. the board recessed.

At 10:30 a.m. regular session resumed.

At 10:30 a.m. Pete Welch, Maintenance Supervisor came before the board to present the maintenance report. Mr. Welch discussed the facility dude and what stage they are in. Mr. Welch stated he will need to purchase handhelds for the employees at a cost of \$2,000.00. Mr. Dunlap questioned what are handhelds?

REGULAR SESSION**TUESDAY****JANUARY 6, 2015**

Mr. Welch stated tablets or galaxy tablets. The employees will need these to receive the work orders. Mr. Welch stated that Wi-Fi was available at all the facilities. Mr. Dunlap questioned will Mr. Welch be doing cell phones for the employees? Mr. Welch explained that he feels it would be difficult to do this on a smartphone, just because it's a smaller screen. Mr. Welch stated that he will have to do some pricing on the tablets or galaxy tablets, he only needs four. Mr. Welch questioned are we still interested in ordering phones for all the custodial personal? Mr. Welch explained the cost is around \$9,000.00. Mr. Welch explained that he will roll out the work orders from his computer to the personal. Once Mr. Welch feels that they understand this procedure, Mr. Welch will then need to train two people in each department how to submit a work order. Mr. Dunlap questioned if this will be time saving? Mr. Welch stated he didn't see it being time saving, it is more for tracking. Mr. Dunlap asked if reports will be forwarded to the Commissioners, Mr. Welch stated yes.

Mr. Welch explained he would like to purchase time clocks for the custodial staff. Mr. Welch stated they are having tracking issues with the custodial staff. Mr. Dunlap stated that if Mr. Welch feels he needs this for his staff, he needs to tell the Commissioners. Mr. Welch explained that all union shops do punch in and out expect JFS, however they did at one time. Mr. Dunlap questioned if Mr. Welch has a policy for this written. Mr. Welch stated he doesn't have a policy for it, but they did have it put into the union contract last time they negotiated that they were allowed to purchase time clocks and have them punch in. Mr. Dunlap stated that if they called Mr. Deeble out to plow snow at 2 a.m. who's going to sign his card? Mr. Welch stated he would have to punch in, like when Dave goes out to plow snow, he stops at the landfill first to punch in and then head's into town. Mr. Welch explained that time clocks can be placed anywhere. There is a time clock at the jail, which he feels they will let Mitch use. JFS has a time clock they currently do not use, he feels will be opera table for Steve Minor to use, they can place one on Shady Lane, Downtown and Administration Building at a cost of \$150.00 per time clock. Mr. Welch they could write up a policy. Mr. Dunlap and Mr. Bauer stated they will go with Mr. Welch's recommendation.

Mr. Welch request the purchase of a washer and dryer for \$350.00. Mr. Dunlap questioned where Mr. Welch would put the washer and dryer. Mr. Welch stated JFS, because he is going to start using twisted filler damp mop station, this will save in chemical cleaning supplies. Mr. Bauer questioned how much chemicals are used for custodial work? Mr. Welch explained not a lot. Ms. Nolan is fine with the washer and dryer being placed out at JFS, they have a room available for this.

Mr. Welch explained that the drilling out at Shady Lane is complete. Mr. Welch will be sending the report to Buster.

Mr. Welch explained that the windows to the east at 22 East Main Street windows replacement they are falling out. Mr. Welch explained the dropping maintenance contract with Wadsworth at the court house. Mr. Bettac stated he feels confident with maintaining this system. Mr. Bauer stated he wants to make sure that Mr. Bettac will be around for the next three years, Mr. Welch stated he doesn't see why he wouldn't be around. Mr. Dunlap stated that they would have to hire someone with the same skill set if Mr. Bettac where to leave.

Gary W. Bauer moved to appoint Melissa James to the vacant five year term of J.W. Kelly effective January 1, 2015 – December 31, 2019 on the Huron County Airport Authority board. Tom Dunlap seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer

Aye - Tom Dunlap

Absent – Joe Hintz

15-006

IN THE MATTER OF AUTHORIZING THE COUNTY ENGINEER TO SUBMIT FOR THE ROUND 30 FUNDING OF CERTAIN HIGHWAY AND BRIDGE PROJECTS BY THE OHIO PUBLIC WORKS COMMISSION

Gary W. Bauer moved to adopt the following resolution:

WHEREAS, District Nine of the Ohio Public Works Commission has established local application deadlines for the Engineering Review Subcommittee and the District's Executive and Integrating Committee Selection meeting prior to submittal of locally reviewed, ranked and selected projects to the

REGULAR SESSION

TUESDAY

JANUARY 6, 2015

Ohio Public Works Commission in Columbus;

and

WHEREAS, the County Engineer has requested authorization to submit various projects as part of Huron County's application process; now therefore

BE IT RESOLVED, the Board of Huron County Commissioners does hereby authorize the County Engineer to submit for the funding of various improvement projects to the Ohio Public Works Commission, enter into any agreements that may be necessary and appropriate for obtaining this financial assistance and for the funding of the local share of said projects be paid from the Engineer's Auto Tax account to the extent said projects are selected by the Local Integrating Committee, approved by the District Committee and otherwise approved for funding by the Ohio Public Works Commission; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Tom Dunlap seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer

Aye - Tom Dunlap

Absent – Joe Hintz

At 11:08 a.m. Gary W. Bauer moved to adjourn. Tom Dunlap seconded the motion. The meeting stood adjourned.

IN THE MATTER OF OPEN SESSION

The board Huron County Commissioners hereby attest that all actions and deliberations of the Board legally required to be public were conducted in an open session on this date and that the foregoing minutes represent the official action of the Board.

IN THE MATTER OF CERTIFICATION

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on January 6, 2015.

IN THE MATTER OF ADJOURNING

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 11:08 a. m.

Signature on File