

REGULAR SESSION

TUESDAY

JULY 29, 2014

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Gary W. Bauer, Tom Dunlap, Joe Hintz.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the July 22, 2014 meeting(s) were presented to the Board. Tom Dunlap made the motion to waive the reading of the minutes of the July 22, 2014 meeting(s) and approve as presented. Gary W. Bauer seconded the motion. Voting was as follows:

Aye – Gary W. Bauer

Aye - Tom Dunlap

Abstain – Joe Hintz

14-235

IN THE MATTER OF CERTIFYING CLAIMS SCHEDULES TO THE HURON COUNTY

AUDITOR FOR PAYMENT

Gary W. Bauer moved the adoption of the following resolution:

**WHEREAS**, as per Ohio Revised Code 305.10 a resolution must be made by the Board of Huron County Commissioners to accompany the Claims Schedule to the Huron County Auditor’s Office for payment; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners does hereby approve Claim Schedule C 14-28 authorize the Huron County Auditor to make the necessary warrants; and further

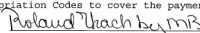
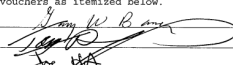
**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Tom Dunlap seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer

Aye - Tom Dunlap

Aye – Joe Hintz

CLAIM SCHEDULE					Page: 1
Batch Number: 28	Date:	Reference:			
I hereby certify that there are sufficient funds in the Various Appropriation Codes to cover the payment of the following claims.					
		Auditor			
We hereby approve for payment by the County Auditor the following vouchers as itemized below.					
					
County Commissioners					
Vendor	Amount	PO/Line	Warrant	Account	
001-002 MICROFILMING					
POSTMASTER NORKALK POSTAGE	71.40	34483/1	000000	00175	
001-002 MICROFILMING	71.40	** Total **			
001-010 C PLEAS ADULT P					
MT BUSINESS TECHNOLOGIES IN RICOH MP3352 CNIN242451M	311.76	34673/1	000000	00200	
001-010 C PLEAS ADULT P	311.76	** Total **			
001-013 JUVENILE COURT					
THOMSON REUTERS WEST OH TRAIL PRACTICE 2014 INV 829962943	395.50	34347/1	000000	00200	
001-013 JUVENILE COURT	395.50	** Total **			
001-016 PROBATE COURT					
US BANK EQUIPMENT FINANCE RICOH MP2851 INV 257845180	2,287.67	34356/1	000000	00200	
001-016 PROBATE COURT	2,287.67	** Total **			
001-017 CLERK OF COURTS					
MT BUSINESS TECHNOLOGIES IN RICOH AFICIO MP4002 CNIN242884M	600.00	34479/1	000000	00275	

CLAIM SCHEDULE					Page: 2
Batch Number: 28	Date: 07/31/2014	Reference:			
Vendor	Amount	PO/Line	Warrant	Account	
001-017 CLERK OF COURTS	600.00	** Total **			
001-018 CORONER					
AMERICAN INSTITUTE OF TOXIC LAB FEES INV 10080063014	125.00	34679/2	000000	00525	
001-018 CORONER	125.00	** Total **			
001-019 POLICE & MUNY COURTS					
NORKALK MUNICIPAL COURT WITNESSES OR JURORS	262.80	34597/1	000000	00554	
001-019 POLICE & MUNY COURTS	262.80	** Total **			
001-022 BLDG & G-M & OPERATI					
COLUMBIA GAS	815.88		000000	00527	
GAS CONSTELLATION NEWENERGY GAS GAS INV 0015748058 ACCT RG 119215	1,205.38		000000	00527	
001-022 BLDG & G-M & OPERATI	2,021.26	** Total **			
001-023 SHERIFF					
FIRELANDS PAS PRINT INVENTORY SHEETS INV 29340	114.00	34304/1	000000	00175	
SHIPLEYS OFFICE SUPPLY INC CLIPS, TONER, BINDERS ACCT 548-0	288.66	34304/1	000000	00175	
BP GAS ACCT 0268000676	199.12	34304/1	000000	00175	
RAKICH & RAKICH INC UNIFORM ITEMS INV 17740,17769,17770,17771	959.95	34305/1	000000	00200	
GALL'S INC FLASHLIGHT INV 2147442	130.74	34305/1	000000	00200	
DON TESTER FORD LINCOLN MER	19.53	34306/1	000000	00275	
LIGHTING CONTROL MODULE ACCT HURO25	947.38	34743/1	000000	00275	
DON TESTER FORD LINCOLN MER LIGHTING CONTROL MODULE ACCT HURO25	77.86	34743/1	000000	00275	
BAUMANN AUTO CENTER SHIELD PUSH PIN INV 70217	273.77	34743/1	000000	00275	
MT BUSINESS TECHNOLOGIES IN RICOH AFICIO MP5002,RICOH AFICIO MP4002 CNIN240971M	186.40	34743/1	000000	00275	
MT BUSINESS TECHNOLOGIES IN RICOH AFICIO MP301 CNIN242494M					

REGULAR SESSION

TUESDAY

JULY 29, 2014

C L A I M   S C H E D U L E					Page: 3
Batch Number: 28	Date: 07/31/2014	Reference:			
Vendor	Amount	PO/Line	Warrant	Account	
CARL D WALSH	85.00 34743/1	000000	00275		
RECOVERED STOLEN VEHICLE INV C2199 CASE #14-3894					
FITZGERALD BODY SHOP INC	124.00 34743/1	000000	00275		
TOM INV 5480 CASE 14-4073 DRUGS					
B & N AUTOMOTIVE LLC	40.00 34743/1	000000	00275		
FRONT END ALIGNMENT INV 13175					
FISHER AUTO PARTS INC	148.98 34743/1	000000	00275		
DEPRESSURES,LIGHT BULB, SPARK PLOG ACCT 440130					
PARTS DISTRIBUTORS INC	91.32 34743/1	000000	00275		
FILTER ACCT 2770					
TIME WARNER CABLE	79.99 34743/1	000000	00275		
INTERNET ACCT 057149001					
WILCOX GARAGE	85.00 34743/1	000000	00275		
WRECKER SERVICE INV 44296					
NORTH COAST WIRELESS	39.95 34743/1	000000	00275		
WALKMAN OUTPOST INTERNET SERV INV 303-58805					
LIBERTY AUTO PARTS INC	244.67 34743/1	000000	00275		
IGNITION COIL,GASKET SET ACCT 2669					
VERIZON WIRELESS	90.42 34308/1	000000	00475		
CELL PHONES SHRAN/DUNCNA INV 9728138838					
FEDEX SHIPPING CHARGES INV 2-711-75705		000000	00475		
001-023 SHERIFF	4,262.22 * * Total * *				
001-024 RECORDER					
SHIPLEYS OFFICE SUPPLY INC	7.49 34482/1	000000	00175		
FILE FOLDERS INV 0198820-001 ACCT 312-0					
001-024 RECORDER	7.49 * * Total * *				
001-027 PUBLIC DEFENDER COMM					
MT BUSINESS TECHNOLOGIES IN	184.61 34339/1	000000	00525		
RICOH AFICIO MP5000 CHIN242518M					
001-027 PUBLIC DEFENDER COMM	184.61 * * Total * *				
001-030 HEALTH & V STATISTIC					
TREASURER STATE OF OHIO	1,970.75 34810/1	000000	00564		
BCMH TRTMT EXP INV 15200039					
001-030 HEALTH & V STATISTIC	1,970.75 * * Total * *				
001-036 JAIL OPERATIONS					

C L A I M   S C H E D U L E					Page: 4
Batch Number: 28	Date: 07/31/2014	Reference:			
Vendor	Amount	PO/Line	Warrant	Account	
WAL-MART COMMUNITY BRC	11.97 34737/1	000000	00176		
BATTERIES ACCT 6032 2020 0027 8904					
WATCH SYSTEMS LLC	35.00 34737/1	000000	00176		
SEX OFFENDER NOTIFICATION INV 23316					
O B MEYER & SONS INC	230.00 34739/1	000000	00177		
ANNUAL BIOMEDICAL EQUIPMENT INSPECTION INV 1491447					
FIRELANIS RADIOLOGY INC	1,194.92 34739/1	000000	00177		
INMATE MEDICAL TRTMT					
NORTH COAST PROFESSIONAL	191.09 34739/1	000000	00177		
INMATE MEDICAL					
NORWALK DENTAL CENTER LLC	463.00 34739/1	000000	00177		
INMATE MEDICAL-BROOKE DEAK 07/11/14					
EMERGENCY PROFESSIONAL	569.69 34739/1	000000	00177		
INMATE MEDICAL					
ARAMARK CORRECTIONAL SERVIC	14,267.57 34312/1	000000	00178		
INMATE FOOD 05/22/14-06/25/14					
RAKICH & RAKICH INC	695.00 34742/1	000000	00200		
VEST INV 17739					
ADVANCED COMPUTER	49.00 34742/1	000000	00200		
DISC BURNER INV 105709					
MT BUSINESS TECHNOLOGIES IN	547.52 34314/1	000000	00275		
RICOH AFICIO MP5002 CHIN240971M					
NORWALK HARDWARE LTD	64.70 34314/1	000000	00275		
PLUMBING ACCESSORIES INV 4689					
PLUMBMASTER INC	445.38 34314/1	000000	00275		
PLUMBING SUPPLIES INV 01040348					
CINTAS CORP LOC 315	80.29 34314/1	000000	00275		
MAT RENTAL INV 318177197					
ALL PEST INSECT CONTROL INC	200.00 34314/1	000000	00275		
PEST CONTROL INV 7340					
ATCO INTERNATIONAL	145.00 34314/1	000000	00275		
SEWER TRTMT INV I0408037					
WHITES AUTOMOTIVE SERV LLC	39.95 34314/1	000000	00275		
ALIGNMENT INV 18699					
FISHER-TITUS MEDICAL CENTER	68.30 34316/1	000000	00475		
K KOHLER DRUG TESTING INV 49085					
CONSTELLATION NEWENERGY GAS	471.47	000000	00527		
GAS INV 0015748058 ACCT RG 119215					
001-036 JAIL OPERATIONS	19,769.85 * * Total * *				
001-040 MISCELLANEOUS					
OHIO PUBLIC DEFENDER	87.50 34612/1	000000	00570		
REIMB CT APPTD ATTY-JUNE					
OHIO PUBLIC DEFENDER	165.20 34612/1	000000	00570		
REIMB INDIGENT APP FESS-JUNE					
REESE WIDMANN ATTORNEY AT L	570.00 34612/1	000000	00570		
INDIGENT					

C L A I M   S C H E D U L E					Page: 5
Batch Number: 28	Date: 07/31/2014	Reference:			
Vendor	Amount	PO/Line	Warrant	Account	
TIMOTHY H DEMPSEY CO. LPA	644.00 34612/1	000000	00570		
INDIGENT CR120140122					
MATTHEW HAMLEY	1,491.00 34612/1	000000	00570		
INDIGENT DNA201300058					
HILTZ WIEDENMANN ALLOIN &	360.00 34612/1	000000	00570		
INDIGENT CR120120458					
JAMES JOEL SITTERLY CO. LPA	1,281.00 34612/1	000000	00570		
INDIGENT					
001-040 MISCELLANEOUS	4,598.70 * * Total * *				
001 GENERAL FUND	36,869.01 * * Total * *				
102 DRUG LAW ENFORCEMENT					
102-102 DRUG LAW ENFORCEMENT					
VERIZON WIRELESS	100.43 34322/1	000000	00260		
CELL PHONES QUERIN/ZANDER INV 9728138838					
TREASURER STATE OF OHIO	214.00 34322/1	000000	00260		
DRUG TESTING CASE INV HP15-41					
102-102 DRUG LAW ENFORCEMENT	314.43 * * Total * *				
102 DRUG LAW ENFORCEMENT	314.43 * * Total * *				
103 D.U.I. ENFORCEMENT &					
103-103 D.U.I. ENFORCEMENT &					
NATIONAL PATENT	281.48 34335/1	000000	00260		
SERVICE ON BRATHALIZER INV 73129					
103-103 D.U.I. ENFORCEMENT &	281.48 * * Total * *				
103 D.U.I. ENFORCEMENT &	281.48 * * Total * *				
115 PUBLIC ASSISTANCE					
115-115 ADM. & OPERATION					
COLUMBIA GAS	67.91 34450/1	000000	00350		
UTILITIES 6/16-7/16/14					
CELCO PARTNERSHIP	150.13 34450/1	000000	00350		
CELL PHONS/ACCT#585485171-00001					
WAL-MART COMMUNITY BRC	11.82 34454/1	000000	00475		
AGENCY SUPPLIES					
WAL-MART COMMUNITY BRC	32.91 34454/1	000000	00475		
AGENCY SUPPLIES					

C L A I M   S C H E D U L E					Page: 6
Batch Number: 28	Date: 07/31/2014	Reference:			
Vendor	Amount	PO/Line	Warrant	Account	
WAL-MART COMMUNITY BRC	80.36 34454/1	000000	00475		
WFP-RAPID RESP-LUNCH					
HURON COUNTY	132.00 34454/1	000000	00475		
PAIR PASSES-2014					
HURON COUNTY	300.00 34454/1	000000	00475		
JOB FAIR-2014					
JOHN DEERE FINANCIAL	217.45 34454/1	000000	00475		
HOSE, WEED PREVENTER, PERENNIALS					
OHIO JOB & FAMILY SERVICES	400.00 34454/1	000000	00475		
CLPSDA/PCSDAO SUMMER					
OLDE TONNE AUTO GLASS &	355.00 34454/1	000000	00475		
VEHICLE WINDSHIELD					
115-115 ADM. & OPERATION	1,747.58 * * Total * *				
115-116 SOCIAL SERVICES					
CELCO PARTNERSHIP	292.59 34426/1	000000	00350		
CELL PHONE/ACCT#585485171-00001					
JEFFREY FELTON	59.00 34452/1	000000	00475		
APR-LOCATING					
FORENSIC FLUIDS LABORATORIE	875.00 34452/1	000000	00475		
DRUG TESTING KITS-35					
115-116 SOCIAL SERVICES	1,226.59 * * Total * *				
115 PUBLIC ASSISTANCE	2,974.17 * * Total * *				
123 WIA					
123-123 WIA					
WAL-MART COMMUNITY BRC	18.88 34421/1	000000	00280		
SS-WORK CLOTHES-V MCKENZIE					
WAL-MART COMMUNITY BRC	21.99 34421/1	000000	00280		
SS-INK CARTIDGES-M HINKLE					
WAL-MART COMMUNITY BRC	377.39 34421/1	000000	00280		
OWIP-C SMITH					
WAL-MART COMMUNITY BRC	328.41 34421/1	000000	00280		
OWIP-M HOWELL					
WAL-MART COMMUNITY BRC	336.41 34421/1	000000	00280		
OWIP-K WHITE					
WAL-MART COMMUNITY BRC	385.06 34421/1	000000	00280		
OWIP-A FINK					
WAL-MART COMMUNITY BRC	397.04 34421/1	000000	00280		
OWIP-CLOTHES-S TRAPP					
COLES ENERGY	738.00 34421/1	000000	00280		
FUEL-JUNE 2014					

C L A I M   S C H E D U L E					Page: 7
Batch Number: 28	Date: 07/31/2014	Reference:			
Vendor	Amount	PO/Line	Warrant	Account	
BAKER COLLEGE OF ONOSOO	231.90 34421/1	000000	00280		
SO-SOBS-UNIFORMS-SUMMER '14, N YECKLEY					
TDH ENTERPRISES	742.50 34421/1	000000	00280		
OWIP-JUNE 2014					
TAMMY RAMIREZ-HERNANDEZ	100.00 34421/1	000000	00280		
OWIP-90 DAY RETENTION-T RAMIREZ					
MELONIE S HOWELL	100.00 34421/1	000000	00280		
OWIP-30 DAY RETENTION-M HOWELL					
SARAH TRAPP	100.00 34421/1	000000	00280		
OWIP-30 DAY RETENTION-S TRAPP					
CHRISTINA L SMITH	100.00 34421/1	000000	00280		
OWIP-30 DAY RETENTION-C SMITH					
KAYLA WILLIAMS	100.00 34421/1	000000	00280		
OWIP-30 DAY RETENTION-K WILLIAMS					
123-123 WIA	4,077.58 * * Total * *				
123 WIA	4,077.58 * * Total * *				
125 AUTO TAX					
125-125 AUTO TAX - OFFICE					
AMAZON.COM LLC	42.95 34300/1	000000	00175		
IMPACT MOPPING BUCKET					
FREDA SOISSON	133.00 34302/1	000000	00275		
CLEANING OFFICES/BUILDINGS					
SOFTWARES INC	142.50 34302/1	000000	00275		
SOFTWARE PROGRAMMING					
MARK A WROBLEWSKI	292.50 34280/1	000000	00275		
COMPUTER CONSULTING SERVICES					
CROWNE PLAZA	109.00 34303/1	000000	00300		
HOTEL ROOMS FOR CBAO BRIDG CONFERENCE					
COLUMBIA GAS	179.11 34284/1	000000	00475		
NATURAL GAS CHARGES					
OHIO EDISON	284.29 34289/1	000000	00475		
ELECTRIC CHARGES SL					
TIME WARNER CABLE	1,227.78 34292/1	000000	00475		
BROADBAND INTERNET-SIX MONTHS					
125-125 AUTO TAX - OFFICE	2,411.13 * * Total * *				
125-126 AUTO TAX - ROADS					
ROCAL INC	2,331.98 34828/1	000000	00210		
CHEVRON, ROAD, BUMP SIGNS, REFLECTORS					
DEXTER-LOCATOR COMPANY	2,629.32 34403/1	000000	00275		
SPINDLE ASSEMBLY					

C L A I M   S C H E D U L E					Page: 8
Batch Number: 28	Date: 07/31/2014	Reference:			
Vendor	Amount	PO/Line	Warrant	Account	
JOSEPH BARNHOUSE	80.00 34406/1	000000	00475		
REIMS FOR FUEL WITH NEW TRUCK PICKUP					
PRESTO BRASS FITTINGS INC	1,382.54 34406/1	000000	00475		
HOSE ENDS, CLAMPS, BRASS FITTINGS					
125-126 AUTO TAX - ROADS	6,423.84 * * Total * *				
125-128 ENGINEERING					
CROWNE PLAZA	218.00 34415/1	000000	00300		
HOTEL ROOMS FOR CBAO BRIDGE CONFERENCE					
ROBERT KOLOPUS	102.50 34416/1	000000	00475		
REIMB FOR PLSDO ANNUAL MEMBERSHIP					
125-128 ENGINEERING	320.50 * * Total * *				
125 AUTO TAX	9,155.47 * * Total * *				
132 CLERK OF COURTS - TI					
132-132 CLERK OF COURTS - TI					
MT BUSINESS TECHNOLOGIES IN	266.02 34785/1	000000	00275		
RICOH 2018 CHIN242067M					
132-132 CLERK OF COURTS - TI	266.02 * * Total * *				
132 CLERK OF COURTS - TI	266.02 * * Total * *				
145 CHILDREN'S SERVICE					
145-145 CHILDREN'S SERVICE F					
BOBBIE & KENT KENNE	60.00 34419/1	000000	00150		
FOSTER PARENT TRAINING					
GREGORY C RECK PHD	125.00 34419/1	000000	00150		
PASS-ALEX WAHL-THERAPY MAY 2014					
GREGORY C RECK PHD	125.00 34419/1	000000	00150		
PASS-AMANDA WAHL-THERAPY 5'14	280.00 34419/1	000000	00150		
GREGORY C RECK PHD	552.00 34419/1	000000	00150		
PASS-AMANDA WAHL-THERAPY-6'14					
SUSAN J FRANKLIN	300.00 34419/1	000000	00150		
ROBERT WILLIAM COBSEY JR	300.00 34419/1	000000	00150		
KFIP-ANNA COBSEY					
ROBERT WILLIAM COBSEY JR	300.00 34419/1	000000	00150		
KFIP-WILLIAM COBSEY					

C L A I M   S C H E D U L E					Page: 9
Batch Number: 28	Date: 07/31/2014	Reference:			
Vendor	Amount	PO/Line	Warrant	Account	
ROBERT WILLIAM COPSEY JR	300.00	34419/1	000000	00150	
KEIP-ISABELLE COPSEY					
JUDY SPEARS	168.00	34419/1	000000	00150	
RESPIRE 6/27-07/13/14					
WAREHOUSE TIRES CO INC	183.76	34419/1	000000	00150	
ESAA-A HOLTZ-CAR REPAIRS					
WAREHOUSE TIRES CO INC	370.42	34419/1	000000	00150	
I.L.-C LEACH-CAR REPAIR					
TYLER WESTS	685.00	34419/1	000000	00150	
WEP-T.WESTS 6/2/14-7/11/14					
WAL-MART COMMUNITY BRC	49.20	34419/1	000000	00150	
ESAA-G CLARK-MEDICAL					
WAL-MART COMMUNITY BRC	99.46	34419/1	000000	00150	
ESAA-D FIDLER-GROCERIES					
WAL-MART COMMUNITY BRC	238.51	34419/1	000000	00150	
ESAA-M TOMZAK-BABE SUPPLIES					
WAL-MART COMMUNITY BRC	249.96	34419/1	000000	00150	
ESAA-A URSINE-CLOTHES					
WAL-MART COMMUNITY BRC	149.77	34419/1	000000	00150	
ESAA-A URSINE-GROCERIES					
WAL-MART COMMUNITY BRC	196.61	34419/1	000000	00150	
ESAA-D STEPHENS-BABY ITEMS					
WAL-MART COMMUNITY BRC	147.34	34419/1	000000	00150	
ESAA-D FRANCE-CLOTHES					
WAL-MART COMMUNITY BRC	194.50	34419/1	000000	00150	
ESAA-D FIDLER-GROCERIES					
WAL-MART COMMUNITY BRC	99.38	34419/1	000000	00150	
ESAA-J POLACHEK-GROCERIES					
WAL-MART COMMUNITY BRC	188.51	34419/1	000000	00150	
ESAA-D FIDLER-GROCERIES					
WAL-MART COMMUNITY BRC	116.39	34419/1	000000	00150	
FOSTER CARE CHILD EXPENSE					
WAL-MART COMMUNITY BRC	29.48	34419/1	000000	00150	
I.L.-J.SAMUELS-GROCERIES					
BRUCE & KIMBERLY D BOSE	252.00	34419/1	000000	00150	
FOSTER CARE PAYROLL-JUNE 2014					
APPLEWOOD CENTERS INC	4,659.20	34419/1	000000	00150	
FOSTER CARE CHILD ROOM & BOARD					
CHARLENE R CARNEY	300.00	34419/1	000000	00150	
KEIP-DEVIN ROBINSON					
145-145 CHILDREN'S SERVICE F	10,719.49	** Total *			
145 CHILDREN'S SERVICE	10,719.49	** Total **			
184 VOCA					
184-184 VOCA					

C L A I M   S C H E D U L E					Page: 10
Batch Number: 28	Date: 07/31/2014	Reference:			
Vendor	Amount	PO/Line	Warrant	Account	
OHIO TELECOM INC	94.50	34681/1	000000	00180	
PHONE SERVICE					
MT BUSINESS TECHNOLOGIES IN	49.68	34682/1	000000	00280	
COPIES;LNRF:CNIN240078M					
184-184 VOCA	144.18	** Total *			
184 VOCA	144.18	** Total **			
192 HOMELAND SECURITY					
192-192 HOMELAND SECURITY					
HURON COUNTY TREASURER	2,900.00	34829/1	000000	00295	
REIMB FOR VOLUNTEER PROGRAM LAUNCH-FUND 177	8,000.00	34829/1	000000	00295	
RS ASSOCIATES LLC					
GRAND FUND VOLUNTEER COORDINATION					
192-192 HOMELAND SECURITY	10,900.00	** Total *			
192 HOMELAND SECURITY	10,900.00	** Total **			
500 LANDFILL					
500-501 TRANSFER STATION					
MIDWEST ELECTRIC CO INC	780.00	34536/1	000000	00280	
TS CEILING FAN					
R.A. BORES EXCAVATING INC	5,190.00	34536/1	000000	00280	
CULVERT PIPE					
500-501 TRANSFER STATION	5,970.00	** Total *			
500 LANDFILL	5,970.00	** Total **			
620 HARTER TRUST					
620-620 HARTER TRUST					
BELLEVUE COMMUNITY CENTER	360.00	34431/1	000000	00250	
HARTER-HAMILTON-REC PASS					
620-620 HARTER TRUST	360.00	** Total *			
620 HARTER TRUST	360.00	** Total **			

C L A I M   S C H E D U L E					Page: 11
Batch Number: 28	Date: 07/31/2014	Reference:			
Vendor	Amount	PO/Line	Warrant	Account	
635 COMMISSARY TRUST					
635-635 COMMISSARY TRUST					
GERGELY'S MAINTENANCE KING	583.97	34338/1	000000	00260	
CLEANING SUPPLIES INV 45014					
GERGELY'S MAINTENANCE KING	83.95	34744/1	000000	00260	
CLEANING SUPPLIES INV 45014					
635-635 COMMISSARY TRUST	667.92	** Total *			
635 COMMISSARY TRUST	667.92	** Total **			
640 CANINE TRUST FUND					
640-640 CANINE TRUST FUND					
MAPLEVIEW ANIMAL HOSPITAL I	181.00	34740/1	000000	00260	
TRINT OF SEA INV 4151249					
640-640 CANINE TRUST FUND	181.00	** Total *			
640 CANINE TRUST FUND	181.00	** Total **			
*** End of Report ***					


ACCOUNTING DEPT.  
(419) 648-8458

DATA PROCESSING  
(419) 648-7300

LICENSE BUREAU/NAVY  
Shirley Lane Campbell  
(419) 648-8802  
612-1015-647-5121

MAIL DEPARTMENT  
(419) 648-2821

ROLAND TKACH  
HURON COUNTY AUDITOR



12 EAST MAIN STREET SUITE 300  
NORWALK, OHIO 44857-1545  
(419) 648-4994

MOBILE/PERSONAL  
(419) 648-8443

PERSONAL PROPERTY  
(419) 648-8444

REAL ESTATE TAXATION  
(419) 648-8444

WEIGHETS AND MEASURES  
(419) 648-4204

FAX (419) 643-4248

HURON COUNTY CLAIM SCHEDULE APPROVAL

To the Huron County Auditor's Accounting Department

Please check which one applies:

☒ Everything on the claim schedule has been approved by the Huron County Commissioners and all warrants are to be released.

The following have NOT been approved by the Huron County Commissioners and should be held until further advised.

Hold the following:

Dollar Amount	Vendor
\$ _____	_____
\$ _____	_____
\$ _____	_____
\$ _____	_____
\$ _____	_____
\$ _____	_____

Scanned  
7/31/14  
WJ

14-236

IN THE MATTER OF APPROVING REQUESTS FOR EXPENDITURE OF OVER \$1,000.00 SUBMITTED TO THE BOARD JULY 29, 2014

Tom Dunlap moved the adoption of the following resolution:

WHEREAS, requests for expenditures of over \$1,000.00 have been submitted for approval by the Board of Huron County Commissioners as follows:

Huron County Dept. Job & Family Services

R.J. Beck Protective Systems      New Stanley 4-door controller/processor      \$3,000.00      now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the requests for expenditure of over \$1,000.00 as listed above; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

**REGULAR SESSION**

**TUESDAY**

**JULY 29, 2014**

Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer  
Aye - Tom Dunlap  
Aye – Joe Hintz

14-237

**IN THE MATTER OF LETTING BIDS FOR THE SUPPLY OF BULK HIGHWAY DEICING  
ROCK SALT, TREATED WITH ANTI-CAKING AGENT**

Gary W. Bauer moved the adoption of the following resolution:

**WHEREAS**, the Huron County Engineer has requested approval for seeking bids for The  
Supply of Bulk Highway Deicing Rock Salt, Treated With Anti-Caking Agent; and

**WHEREAS**, notice of this must be placed in a newspaper of general circulation, pursuant to Section  
307.87 of the Ohio Revised Code; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners do hereby approve of letting bids  
For The Supply of Bulk Highway Deicing Rock Salt, Treated With Anti-Caking Agent; and further

**BE IT RESOLVED**, that notice of this will be placed in a newspaper of general circulation on Friday,  
July 31<sup>st</sup>, 2014. This advertisement can also be found on the County's website at:  
<http://www.hccommissioners.com>. Bids will be opened on Friday, August 22<sup>nd</sup>, 2014 at 10:30 a.m.;  
and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the  
Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open  
to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio  
Revised Code.

Tom Dunlap seconded the motion. The role being called upon it adoption, the vote resulted as follows:

Aye – Gary W. Bauer  
Aye - Tom Dunlap  
Aye – Joe Hintz

**ADVERTISEMENT**

**NOTICE TO BIDDERS**

Sealed bids may be submitted on or before the bid opening date of August 22, 2014 at 10:30 a.m. local time, at  
the Huron County Commissioner's Office, 180 Milan Avenue Norwalk, Ohio 44857, for the following Project:  
For the Supply of Bulk Highway Deicing Rock Salt, Treated With Anti-Caking Agent.

Bid Documents, including contract terms & conditions, must be obtained from the Office of Joseph B. Kovach,  
P.E., P.S., Huron County Engineer, 150 Jefferson Street Norwalk Ohio 44857, between the hours of 7:00 a.m.  
– 3:00 p.m., Monday through Friday (holidays excluded).

Each bidder is required to furnish with its proposal a Bid Guaranty and Contract Bond in accordance  
with Section 153.54 of the Ohio Revised Code equal to 5% of the bid. Bid security furnished in Bond  
form, shall be issued by a Surety Company or Corporation licensed in the State of Ohio to provide said  
surety.

All proposals must be submitted bound in their entirety, and on the forms furnished in the Contract  
documents. Documents must be obtained from the Huron County Engineer, no copies will be accepted.

**REGULAR SESSION****TUESDAY****JULY 29, 2014**

This advertisement may also be found on the Commissioners website at <http://www.hccommissioners.com>.

Advertise: July 31, 2014

**At 9:30 a.m.** Public Comment

Kevin Ledet and Marcie Ledet came before the board to discuss the Greenwich wind farm project. Mr. Ledet questioned if the Commissioners have reviewed the Ohio Power Citing Website comments section. Mr. Dunlap stated that they have not reviewed in a couple of weeks. Mr. Ledet stated that in the last month things have been falling through the cracks. No one knows what is going on; they did a survey of adjacent land owners due to an attorneys comment that only people adjacent property owners should have any kind of input. Mr. Ledet disagrees with this comment; he submitted a copy of this survey to the Ohio Power Citing Board and also gave a copy to the Commissioners. Mr. Ledet stated that seventy-four people out of hundred twenty-four responded. Mr. Ledet explained that 75% of the adjacent property owners are against this project.

Mrs. Ledet stated that most of the people in the community thought this was a done deal. Mr. Bauer stated he spoke to Dale Arnold from the Farm Bureau, Mr. Arnold stated that the Power Siting Board is tracking all the comments. Mr. Ledet is trying to get the Ohio Power Board to have another meeting in Greenwich. Mrs. Ledet stated that some of the citizen's don't realize what they have signed; no one contacted a lawyer to make sure they were being protected.

14-238

**IN THE MATTER OF APPROVING THE PLACEMENT OF THE REPLACEMENT OF THE 0.5 MILL HURON COUNTY MENTAL HEALTH AND ADDICTION SERVICES LEVY ON THE NOVEMBER 4, 2014, BALLOT**

Tom Dunlap moved the adoption of the following resolution

**WHEREAS**, the amount of taxes which may be raised within the ten mill limitation by levies on the current tax duplicate will be insufficient to provide the necessary requirements of the Huron County alcohol, drug addiction, and mental health service district, established pursuant to Ohio Revised Code Chapter 340, and that it is necessary to levy a tax in excess of such limitation for the operation of community addiction services providers and community mental health services providers and the acquisition, construction, renovation, financing, maintenance, and operation of alcohol and drug addiction facilities and mental health facilities;

now therefore

**BE IT RESOLVED**, by the Board of Huron County Commissioners, Huron County, Ohio, two-thirds of all members concurring, that under authorization of Sections 5705.221 and 5705.192 of the Ohio Revised Code it is necessary to levy taxes for the years 2015, 2016, 2017, 2018, 2019, 2020, 2021, 2022, 2023, and 2024 at the rate for each year of five-tenths (0.5) mills on each dollar of the tax valuation of the taxable property within Huron County in excess of the rate authorized by Section 5705.02 of the Ohio Revised Code, and that this levy of 0.5 mills shall be included upon the tax duplicate commencing in 2015, first due in calendar year 2016.

- A majority of those voting is necessary for passage of this levy.
  - This is a replacement levy, constituting a levy of five-tenths (0.5) mills.
  - This replacement levy is at the same rate (0.5 mills) as the existing levy.
- and further

**BE IT RESOLVED** that the Clerk be, and hereby is, authorized to certify a copy of this Resolution to the director of the Board of Elections of Huron County, Ohio, in order that the director may make the necessary arrangements for the submission of such question to the electors of Huron County as provided by law at the November 4, 2014, general election;

and further

**BE IT RESOLVED**, that the Director of said Board of Elections be, and hereby is, authorized and directed to cause such notice of said election to be published as required by law;

and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open

**JULY 29, 2014**

Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer  
Aye - Tom Dunlap  
Aye – Joe Hintz

Huron County Board of Mental Health & Addiction Services

July 18, 2014

The Huron County Commissioners  
180 Milan Avenue  
Norwalk, Ohio 44857

Dear County Commissioners,

The Board of Mental Health and Addiction Services (MHAS) has been in discussions about when, and what type of levy, it would pursue when its current 10-year renewal levy expires. Mr. Tkach provided the Board with information that assisted it to make these decisions.

The Board's initial ten-year levy was approved in 1974. Since the Board was successful in having renewals of its levy approved three times, the millage collected has remained calculated based on 1974 property values (i.e., the year the original levy passed). Its current 10-year 0.5 mill renewal levy was ratified by 53.33% of the voters on 11/2/2004. The history concerning the Board's levy is summarized as follows:

- The Board's initial ten-year 0.5 mill levy was approved in 1974 for the period 1975-1984.
- Its first ten-year renewal levy was approved in 1984 for the period 1985-1994.
- Its second ten-year renewal levy was approved in 1994 for the period 1995-2004.
- Its third ten-year renewal levy was approved in 2004 for the period 2005-2014.

Mr. Tkach explained that the Board's renewal levy expires with the 2014 tax year but will continue to be assessed in calendar year 2015. He noted that a district has 3 chances to go on the ballot, with a "special election" being a 4th option, although a special election can be very costly:

- o 1<sup>st</sup> chance: a levy can be put on the November election of the tax year it expires
- o 2<sup>nd</sup> chance: a levy can be put on the following year's primary election
- o 3<sup>rd</sup> chance: a levy can be put on the ballot the November following the primary referenced in the second ballot
- o 4<sup>th</sup> chance: a levy can be placed on a "special election" ballot in August after the November primary referenced in the third ballot

The Board's deliberations about this matter are fully contained in the June 24, 2014 MHAS Board Meeting Minutes. The section of the Minutes pertaining to this matter is attached.

The MHAS Board of Directors voted unanimously at its June 24, 2014 Board Meeting to place a 10-year replacement levy on the November 4, 2014 ballot, as follows:

Mr. Christopher Hipp proposed the following Board resolution:

**MOTION #3:** That the Board authorize its Director to conduct the necessary steps to place a ten-year replacement levy on the November 4, 2014 ballot.

Mr. John Loose seconded the motion.

Mr. Michael Gordon called the question as to whether to adopt the motion. The motion was voted upon and was approved unanimously.

**Mental Health & Chemical Dependency Crisis Hotline: 1-800-826-1306**

*Provided by Providers Regional Medical under contract with the MHAS Board*

RECEIVED

JUL 18 2014

HURON COUNTY  
COMMISSIONERS

The MHAS Board of Directors made this decision in order to fulfill its duty as specified in the Ohio Revised Code to recruit funds so that it may optimally make available a **continuum of behavioral health safety net services** that are of the amount, the type, and quality needed to provide optimal outcomes for the citizens of Huron County with severe and persistent mental illnesses and addictions. As you know, the MHAS Board of Directors is primarily a **contracting authority** that:

- **assesses** the mental health and alcohol/other drug treatment, support and prevention services needed by Huron County residents;
- **plans** the health care services that may optimally meet the identified needs;
- **contracts** with appropriately certified provider agencies that have demonstrated the achievement of successful outcomes delivered with compassion and competence; and
- **monitors** its contracts to assure that services have been delivered as specified.

Assistant Prosecutor Darvia Kasper has notified the Board of the steps necessary to put this on the November ballot.

First, Ms. Kasper has notified the Board that AUGUST 6 is the deadline to get all paperwork to the Board of Elections for an issue on November 2014 ballot. So, **this matter is most urgent.**

Second, she has notified the MHAS Board that the taxing authority for it is the County Commissioners. Therefore, the County Commissioners is the body putting on the tax levy. The steps needed are:

- 1) HC Board of MHAS must send written request to the County Commissioners to put a replacement levy of 0.5 mills on the November 4 ballot for the 2015 tax year, first collected in 2016 for the purposes under ORC §705.221 (the letter should contain all the specifics). **This letter will serve as that request.**
- 2) County Commissioners need to adopt a *Resolution of Necessity* and send it to the County Auditor asking for a *Certificate of Estimated Revenue*.
- 3) Auditor prepares and sends to Commissioners the *Certificate of Estimated Revenue*.
- 4) MHAS requests Commissioners to proceed based on the auditor's certificate.
- 5) County Commissioners adopt *Resolution to Proceed* with replacement tax levy.
- 6) County Commissioners file *Resolution to Proceed* and Auditor's *Certificate and Resolution of Necessity* with the Board of Elections by the deadline.

The Ballot Language from the 2004 levy is attached. (Please note that the Board's name has been changed since then.)

**Your assistance is most needed and appreciated!**

Sincerely,

*[Signature]*  
Darvia Kasper, Huron County Assistant Prosecutor  
Roland Tkach, Huron County Auditor  
SFY 2015 Levy Letter to Commissioners Dated

**John Klups, Board Executive Director** **Dennis Doudley, Board Chairman**  
110 Study Lane Drive, Building 3, Norwalk, OH 44857 [john.klups@huroncounty.org](mailto:john.klups@huroncounty.org)  
Board Telephones: 419-668-8649 Board Fax: 419-663-8649 [roland.tkach@huroncounty.org](mailto:roland.tkach@huroncounty.org)  
Huron County Board of Mental Health & Addiction Services

July 22, 2014

RESOLUTION

14-232

**IN THE MATTER OF SECURING A CERTIFICATE OF ESTIMATED PROPERTY TAX REVENUE FROM THE HURON COUNTY AUDITOR FOR THE REPLACEMENT OF THE HURON COUNTY BOARD OF MENTAL HEALTH & ADDICTION SERVICES 0.5 MILL LEVY**

Gary W. Bauer moved the adoption of the following resolution:

WHEREAS, the Huron County Board of Mental Health & Addiction Services has requested that the Board of Huron County Commissioners secure from the Huron County Auditor a Certificate of Estimated Property Tax Revenue for the replacement of the 0.5 mill levy for the Huron County Board of MHAS (hereinafter known as the ADAMHS Board), to be placed on the ballot of the general election November 4, 2014, for a period of ten years, commencing in 2015, first due in 2016; and

WHEREAS, this levy will benefit Huron County for the purpose of the operation of community addiction services providers and community mental health service providers and the acquisition, construction, renovation, financing, maintenance, and operation of alcohol and drug addiction facilities and mental health facilities, as authorized by Ohio Revised Code § 7705.221(A), as the HC/BMHAS has determined through the budget process the continued necessity;

**BE IT RESOLVED**, that the Board of Huron County Commissioners requests from the Huron County Auditor a Certificate of Estimated Property Tax Revenue for the following:

- replacement of the 0.5 mill levy, for the Huron County Board of Mental Health & Addiction Services (hereinafter known as the ADAMHS Board);
- for the purpose of the operation of community addiction services providers and community mental health service providers and the acquisition, construction, renovation, financing, maintenance, and operation of alcohol and drug addiction facilities and mental health facilities, pursuant to ORC § 7705.221(A);
- to be placed on the ballot of the general election to be held November 4, 2014,
- and continue for a period of ten years, commencing in 2015, first due in 2016,

and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in conformity with the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Item Dated seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

*[Signatures]*  
Gary W. Bauer  
Joe Hantz  
Dennis Doudley

CERTIFICATION

I do hereby certify that the above is a true and correct copy of the resolution passed by the Board of Huron County Commissioners on 7-22-14 and is recorded in the Commissioners Journal Volume 93.

*[Signature]*  
Wickie Zumbro  
Administrative Assistant

**Certificate of Estimated Property Tax Revenue**

Use this form when a taxing authority certifies a millage

now therefore

**JULY 29, 2014**

FROM:	Dept.	Account	Fund	Amount	TO: Dept.	Account	Fund	Amount	
	036	00125	001	\$ 5,000.00		036	00527	001	\$5,000.00
		Salaries					Jail Gas		and further

**BE IT RESOLVED**, that the Clerk of the Board is instructed to certify a copy of this resolution to the Huron County Auditor and the department requesting said adjustment; and further

Tom Dunlap seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer  
Aye - Tom Dunlap  
Aye – Joe Hintz

**IN THE MATTER OF ENTERING INTO CONTRACT WITH DAIKIN APPLIED AMERICAS  
INC. FOR THE PURCHASE OF THE CHILLER FOR THE HURON COUNTY JAIL**

**WHEREAS**, per Resolution 14-225 as estimate was approved for the Huron County Jail chiller project; and

**WHEREAS**, the Board of Huron County Commissioners desires to enter into contract with Daikin Applied America Inc., 13600 Industrial Park Blvd, Mentor, Ohio 55340 for the purchase of the chiller in the amount of \$86,264.00; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners does hereby approve entering into contract with Daikin Applied America Inc., 13600 Industrial Park Blvd, Mentor, Ohio 55340 for the purchase of the chiller in the amount of \$86,264.00 as attached hereto and incorporated herein; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer  
Aye - Tom Dunlap  
Aye – Joe Hintz

\* Contract on file.

**IN THE MATTER OF ENTERING INTO CONTRACT WITH DAIKIN APPLIED AMERICAS  
INC. FOR THE INSTALLATION OF THE CHILLER FOR THE HURON COUNTY JAIL**

Gary W. Bauer moved the adoption of the following resolution:

**JULY 29, 2014**

**WHEREAS**, the Board of Huron County Commissioners desires to enter into contract with Daikin Applied America Inc., 13600 Industrial Park Blvd, Mentor, Ohio 55340 for the installation of the chiller in the amount of \$95,755.00; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners does hereby approve entering into contract with Daikin Applied America Inc., 13600 Industrial Park Blvd, Mentor, Ohio 55340 for the installation of the chiller in the amount of \$95,755.00 as attached hereto and incorporated herein; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Aye – Gary W. Bauer  
Aye - Tom Dunlap  
Aye – Joe Hintz

- Contract on file.

Tom Dunlap moved to approve the following travel request this day. Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Gary W. Bauer  
Aye - Tom Dunlap  
Aye – Joe Hintz

# Huron County RECEIVED Travel Notification Employees

JUL 23 2014  
HURON COUNTY ORC 325.20 (A) and ORC 325.20 (B)  
COMMITTEES

To be completed and submitted 14 days in advance, if possible, of travel away from the regular work site.

Person traveling: **Jill Eversole Nolan** Date(s) traveling: **Aug 6, 21, Sept 11-12, 18**

Department/office: **Department of Job and Family Services**

Traveling to: **6th - Area 7 Meeting (Columbus) ; Aug 21 and Sept 18 - NW Directors Meeting (Findlay); Sept 11-12 - State Directors Meeting (Columbus)**  
(Attach detail)

Passenger(s)/coworkers: **No Passengers**

☐ I will be using a Huron County Vehicle.

☒ I will be driving my own vehicle. It is insured and I have a valid driver's license.

☐ I will be using public transportation.

☐ Other:

☒ Travel will involve overnight accommodations.

☒ Travel will involve reimbursement meal expenses.

Tip, tax and alcoholic beverages are not reimbursable.

☐ Other anticipated expenses.

Personal telephone calls and entertainment are not reimbursable.

**Total expense estimated** ☐ To \$100.00 ☒ To \$500.00 ☐ \$500.00+ Attach detail

Authorized By: *Jill Eversole Nolan* *Joe Ha*

Signed: *Jill Eversole Nolan* Date: *7.22.14*

A copy of this form will be retained at the Commissioner's office filed under: Insurance / Business Travel  
Form 11.24 01/11/01

**At 10:00 a.m.** Jan Tkach, Recorder came before the board in regards to the microfilm department. Ms. Tkach stated that due to the outdated equipment and software in the Microfilm/Records Center and upgrade is needed. This will allow the scanning of documents into a computer network which will make an electronic image available to specific departments using the services of the Microfilm/Records Center. These images can be sent out for microfilm creation, which will allow the departments to be in compliance for long term storage of their records.

Mr. Tkach explained this proposal includes a onetime cost for the installation of a network system to be shared with the Huron County Recorder. Currently, the Microfilm Center is housed on an old server which



**REGULAR SESSION****TUESDAY****JULY 29, 2014**

will not support updated technology. The Canofile software program used to run the current equipment cannot be installed on the server the Huron County Recorder shares with the Auditor. A second reason for a network line separate from the Auditor is to allow both the Recorder's office and the Microfilm Center room for growth. Electronic records take up space. Finally, it will also allow me to have administrative access to the records system and to be able to select IT support, which will increase ability to conduct business in a more cost effective manner.

**NETWORK ESTIMATED COST**

Network connection, servers and other connections	\$25,905.00
Moving wiring to IT closet	<u>3,400.00</u>
Total	\$29,305.00

**EQUIPMENT**

Canon DR-G 1100 scanner	\$5,200.00
Dell Optiplex 9020 computer station	\$1,336.00
Paper jogger	\$640.00
Microfilm storage cabinet	\$2,265.00
Estimated IT support	<u>\$2,000.00</u>
Total	\$11,701.00

Ms. Tkach explained she is in the process of reviewing several software applications for the department. The costs below are only estimates. Actual costs could be higher/lower depending on which software will fit the needs of the county.

**SOFTWARE**

Software	\$7,500.00 (This includes licenses for 5 concurrent users)
Additional licenses	\$7,500.00
Training/Installation	<u>\$5,000.00</u>
Total	\$20,000.00 (there will be a yearly maintenance fee of 20% (\$3,000.00))

**ESTIMATED START UP COST**

Network	\$29,305.00
Equipment	\$11,461.00
Software	<u>\$20,000.00</u>
Total	\$60,766.00

Ms. Tkach explained the Microfilm Department projected operating budget for 2015

Salaries	\$34,375.00
Supplies	\$2,200.00
PERS	\$5,007.00
Workman's Comp	\$800.00
Other Expenses	\$900.00
*Contract Services	<u>\$11,790.00</u>
Total	\$55,072.00 (2014 Actual Budget \$45,641.39)

Mr. Dunlap stated that this issue here, he would love an IT person to explain this. Mr. Dunlap would like to see the county have an IT staff. Ms. Tkach stated that this is currently costing her office a lot of money.

Ms. Tkach stated at some point in time the machine that currently reads the microfilm and allows us print will need to be replaced. The courts also have a need for the device listed below. By replacing our dated machine with a microfilm scanner/printer we can provide a shared service for other county offices to use.

Susan Hazel explained that they are currently scanning items regarding public record. Ms. Hazel questioned that with this system will it be duplicated? Ms. Tkach stated she is looking at all aspects of the software to make sure that they will be able to work together without duplicating the process. Ms. Tkach stated that she spoke to Judge Cardwell; he is in favor of this project; however he is unclear how much money he will be able to apply towards it.

**At 10:30 a.m.** Josh Jasinski came before the board to present the Dog Warden report.

**JULY 29, 2014**

**HURON COUNTY  
DOG WARDEN**

For an approx. running total for a new concrete pad, outside runs and with roof will be \$7,000

**Gary Ousley/Dog Warden/Sick/12:30 p.m. – 4:30 p.m. July 18, 2014.**

REGULAR SESSION  
SIGNINGS  
Audit letter

TUESDAY

JULY 29, 2014

ACCOUNTING DEPT.  
(419) 668-8459

DATA PROCESSING  
(419) 668-7906

LICENSING & REGISTRATION  
(419) 668-8982  
Fax: (419) 668-8923

MAP DEPARTMENT  
(419) 668-3022

**ROLAND TKACH**  
**HURON COUNTY AUDITOR**



12 EAST MAIN STREET SUITE 300  
NORWALK, OHIO 44857-1545  
(419) 668-4204

MOBILE/PHONE  
(419) 668-8642

PERSONAL PROPERTY  
(419) 668-8864

REAL ESTATE TAXATION  
(419) 668-8684

WEIGHTS AND MEASURES  
(419) 668-4384

FAX (419) 663-4048

Management Representation Letter

July 31, 2014

Quaye and Associates, CPA Inc.  
2246 S. Hamilton Rd. Suite 102  
Columbus, OH 43222

This representation letter is provided in connection with your audit of the financial statements of Huron County (the County), which comprise the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component unit, each major fund, and the aggregate remaining fund information as of December 31, 2013, and the respective changes in financial position and, where applicable, cash flows for the year then ended, and the related notes to the financial statements, for the purpose of expressing opinions as to whether the financial statements are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP).

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement. An omission or misstatement that is monetarily small in amount could be considered material as a result of qualitative factors.

We confirm, to the best of our knowledge and belief, as of July 31, 2014, the following representations made to you during your audit:

Financial Statements

- 1) We have fulfilled our responsibilities, as set out in the terms of the audit engagement letter dated May 06, 2014, including our responsibility for the preparation and fair presentation of the financial statements and for preparation of the supplementary information in accordance with the applicable criteria
- 2) The financial statements referred to above are fairly presented in conformity with U.S. GAAP and include all properly classified funds and other financial information of the primary government and all component units required by generally accepted accounting principles to be included in the financial reporting entity.
- 3) We acknowledge our responsibility for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
- 4) We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud.
- 5) Significant assumptions we used in making accounting estimates are reasonable.

3

Government—specific

- 19) We have made available to you all financial records and related data and all audit or relevant monitoring reports, if any, received from funding sources. There have been no communications from regulatory agencies concerning noncompliance with, or deficiencies in, financial reporting practices.
- 20) We have identified to you any previous audits, attestation engagements, and other studies related to the audit objectives and whether related recommendations have been implemented.
- 21) The County has no plans or intentions that may materially affect the carrying value or classification of assets, liabilities, or equity.
- 22) We are responsible for compliance with the laws, regulations, and provisions of contracts and grant agreements applicable to us, including tax or debt limits and debt contracts; and we have identified and disclosed to you all laws, regulations and provisions of contracts and grant agreements that we believe have a direct and material effect on the determination of financial statement amounts or other financial data significant to the audit objectives, including legal and contractual provisions for reporting specific activities in separate funds.
- 23) There are no violations or possible violations of budget ordinances, laws and regulations (including those pertaining to adopting, approving, and amending budgets), provisions of contracts and grant agreements, tax or debt limits, and any related debt covenants whose effects should be considered for disclosure in the financial statements, or as a basis for recording a loss contingency, or for reporting on noncompliance.
- 24) The County has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets nor has any asset been pledged as collateral.
- 25) The County has complied with all aspects of contractual agreements that would have a material effect on the financial statements in the event of noncompliance.
- 26) We have followed all applicable laws and regulations in adopting, approving, and amending budgets.
- 27) The financial statements include all component units as well as joint ventures with an equity interest, and we properly disclose all other joint ventures and other related organizations.
- 28) The financial statements properly classify all funds and activities.
- 29) All funds that meet the quantitative criteria in GASBS Nos. 34 and 37 for presentation as major are identified and presented as such and all other funds that are presented as major are particularly important to financial statement users.
- 30) Components of net position (net investment in capital assets; restricted; and unrestricted) and equity amounts are properly classified and, if applicable, approved.
- 31) Investments, derivative instruments, and land and other real estate held by endowments are properly valued.
- 32) Provisions for uncollectible receivables have been properly identified and reported.
- 33) Expenses have been appropriately classified in or allocated to functions and programs in the statement of activities, and allocations have been made on a reasonable basis.
- 34) Revenues are appropriately classified in the statement of activities within program revenues, general revenues, contributions to term or permanent endowments, or contributions to permanent fund principal.
- 35) Interfund, internal, and intra-entity activity and balances have been appropriately classified and reported.
- 36) Deposits and investment securities and derivative instruments are properly classified as to risk and are properly disclosed.
- 37) Capital assets, including infrastructure and intangible assets, are properly capitalized, reported, and, if applicable, depreciated.
- 38) We have appropriately disclosed the County's policy regarding whether to first apply restricted or unrestricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position is available and have determined that net position is properly recognized under the policy.

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- 6) Related party relationships and transactions, including revenues, expenditures/expenses, loans, transfers, leasing arrangements, and guarantees, and amounts receivable from or payable to related parties have been appropriately accounted for and disclosed in accordance with the requirements of U.S. GAAP.
- 7) All events subsequent to the date of the financial statements and for which U.S. GAAP requires adjustment or disclosure have been adjusted or disclosed. No events, including instances of noncompliance, have occurred subsequent to the balance sheet date and through the date of this letter that would require adjustment to or disclosure in the aforementioned financial statements or in the schedule of findings and questioned costs.
- 8) The effects of uncorrected misstatements are immaterial, both individually and in the aggregate, to the financial statements for each opinion unit.
- 9) The effects of all known actual or possible litigation, claims, and assessments have been accounted for and disclosed in accordance with U.S. GAAP.
- 10) Guarantees, whether written or oral, under which the County is contingently liable, if any, have been properly recorded or disclosed.

Information Provided

- 11) We have provided you with:
  - a) Access to all information, of which we are aware, that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, and other matters and all audit or relevant monitoring reports, if any, received from funding sources.
  - b) Additional information that you have requested from us for the purpose of the audit.
  - c) Unrestricted access to persons within the entity from whom you determined it necessary to obtain audit evidence.
  - d) Minutes of the meetings of Huron County or summaries of actions of recent meetings for which minutes have not yet been prepared.
- 12) All material transactions have been recorded in the accounting records and are reflected in the financial statements and the schedule of expenditures of federal awards.
- 13) We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.
- 14) We have no knowledge of any fraud or suspected fraud that affects the entity and involves:
  - a) Management,
  - b) Employees who have significant roles in internal control, or
  - c) Others where the fraud could have a material effect on the financial statements.
- 15) We have no knowledge of any allegations of fraud or suspected fraud affecting the entity's financial statements communicated by employees, former employees, regulators, or others.
- 16) We have no knowledge of instances of noncompliance or suspected noncompliance with provisions of laws, regulations, contracts, or grant agreements, or abuse, whose effects should be considered when preparing financial statements.
- 17) We have disclosed to you all known actual or possible litigation, claims, and assessments whose effects should be considered when preparing the financial statements.
- 18) We have disclosed to you the identity of the entity's related parties and all the related party relationships and transactions of which we are aware.

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- 39) We acknowledge our responsibility for the required supplementary information (RSI). The RSI is measured and presented within prescribed guidelines and the methods of measurement and presentation have not changed from those used in the prior period. We have disclosed to you any significant assumptions and interpretations underlying the measurement and presentation of the RSI.
- 40) With respect to the Management Discussion and Analysis (MD&A) and Budgetary Schedules.
  - a) We acknowledge our responsibility for presenting the MD&A and Budgetary Schedules in accordance with accounting principles generally accepted in the United States of America, and we believe the MD&A and Budgetary Schedules, including its form and content, is fairly presented in accordance with accounting principles generally accepted in the United States of America. The methods of measurement and presentation of the MD&A and Budgetary Schedules have not changed from those used in the prior period, and we have disclosed to you any significant assumptions or interpretations underlying the measurement and presentation of the supplementary information.
- 41) With respect to federal award programs:
  - a) We are responsible for understanding and complying with and have complied with the requirements of OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, including requirements relating to preparation of the schedule of expenditures of federal awards.
  - b) We acknowledge our responsibility for presenting the schedule of expenditures of federal awards (SEFA) in accordance with the requirements of OMB Circular A-133 §310.b, and we believe the SEFA, including its form and content, is fairly presented in accordance with OMB Circular A-133 §310.b. The methods of measurement or presentation of the SEFA have not changed from those used in the prior period and we have disclosed to you any significant assumptions and interpretations underlying the measurement or presentation of the SEFA.
  - c) We have identified and disclosed to you all of our government programs and related activities subject to OMB Circular A-133 and included in the SEFA made during the audit period for all awards provided by federal agencies in the form of grants, federal cost-reimbursement contracts, loans, loan guarantees, property (including donated surplus property), cooperative agreements, interest subsidies, insurance, food commodities, direct appropriations, and other direct assistance.
  - d) We are responsible for understanding and complying with, and have complied with, the requirements of laws, regulations, and the provisions of contracts and grant agreements related to each of our federal programs and have identified and disclosed to you the requirements of laws, regulations, and the provisions of contracts and grant agreements that are considered to have a direct and material effect on each major program.
  - e) We are responsible for establishing and maintaining, and have established and maintained, effective internal control over compliance requirements applicable to federal programs that provides reasonable assurance that we are managing our federal awards in compliance with laws, regulations, and the provisions of contracts and grant agreements that could have a material effect on our federal programs. We believe the internal control system is adequate and is functioning as intended.
  - f) We have made available to you all contracts and grant agreements (including amendments, if any) and any other correspondence with federal agencies or pass-through entities relevant to federal programs and related activities.
  - g) We have received no requests from a federal agency to audit one or more specific programs as a major program.
  - h) We have complied with the direct and material compliance requirements (except for noncompliance disclosed to you), including when applicable, those set forth in the OMB Circular A-133 Compliance Supplement relating to federal awards and have identified and disclosed to you all amounts questioned and all known noncompliance with the requirements of federal awards.
  - i) We have disclosed any communications from grantors and pass-through entities concerning possible noncompliance with the direct and material compliance requirements, including communications received from the end of the period covered by the compliance audit to the date of the auditor's report.

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j) We have disclosed to you the findings received and related corrective actions taken for previous audits, attestation engagements, and internal or external monitoring that directly relate to the objectives of the compliance audit, including findings received and corrective actions taken from the end of the period covered by the compliance audit to the date of the auditor's report.

k) Amounts claimed or used for matching were determined in accordance with relevant guidelines in OMB Circular A-87, Cost Principles for State, Local, and Tribal Governments, and OMB's Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.

l) We have disclosed to you our interpretation of compliance requirements that may have varying interpretations.

m) We have made available to you all documentation related to compliance with the direct material compliance requirements, including information related to federal program financial reports and claims for advances and reimbursements.

n) We have disclosed to you the nature of any subsequent events that provide additional evidence about conditions that existed at the end of the reporting period affecting noncompliance during the reporting period.

o) There are no such known instances of noncompliance with direct and material compliance requirements that occurred subsequent to the period covered by the auditor's report.

p) No changes have been made in internal control over compliance or other factors that might significantly affect internal control, including any corrective action we have taken regarding significant deficiencies in internal control over compliance (including material weaknesses in internal control over compliance), have occurred subsequent to the date as of which compliance was audited.

q) Federal program financial reports and claims for advances and reimbursements are supported by the books and records from which the financial statements have been prepared.


r) The copies of federal program financial reports provided you are true copies of the reports submitted, or electronically transmitted, to the respective federal agency or pass-through entity, as applicable.


s) We have charged costs to federal awards in accordance with applicable cost principles.

t) We are responsible for and have accurately prepared the summary schedule of prior audit findings to include all findings required to be included by OMB Circular A-133 and we have provided you with all information on the status of the follow-up on prior audit findings by federal awarding agencies and pass-through entities, including all management decisions.

u) We are responsible for and have accurately prepared the auditee section of the Data Collection Form as required by OMB Circular A-133.

v) We are responsible for preparing and implementing a corrective action plan for each audit finding (if any).

Signed:   
Title: County Auditor

Signed:   
Title: President County Commissioners

CERTIFICATE OF  
SUBSTANTIAL COMPLETION

AIA DOCUMENT C914  
(Instructions on reverse side)

OWNER ☒

ARCHITECT ☒

CONTRACTOR ☒

FIELD ☐

OTHER ☐

PROJECT: Huron County Administration Building ADA Accessibility Project

PROJECT NO.: 2-1325

TO OWNER: Huron County Commissioners  
100 Milan Ave  
Newburgh, NY 12551

TO CONTRACTOR: Spitzer-Coringer Inc  
515 S. Elder St  
New Washington, OH 44864

DATE OF ISSUANCE: June 30, 2014

PROJECT OR DESIGNATED PORTION SHALL INCLUDE: All Work

The Work performed under this Contract has been reviewed and found, to the Architect's best knowledge, information and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion thereof is sufficiently completed in accordance with the Contract Documents so the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion thereof designated above is hereby established as which is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below:

DATE  
Don't Frankel Architects LLC  
ARCHITECT

BY  
[Signature]  
DATE: 6/26/14

The Contractor will complete or correct the Work on the list of items attached hereto within \_\_\_\_\_ days from the above date of Substantial Completion.

Spitzer-Coringer Inc  
CONTRACTOR


BY  
[Signature]  
DATE: 7/22/14

The Owner accepts the Work or designated portion thereof as substantially complete and will assume full possession thereof in (date) on \_\_\_\_\_.

Huron County  
OWNER

BY  
[Signature]  
DATE: 7-29-14

The responsibilities of the Owner and the Contractor for security, maintenance, heat, utilities, damage to the Work and insurance shall be as follows:  
(Owner-Owner's and Contractor's legal and insurance counsel should determine and advise insurance requirements and coverage.)

 AN DOCUMENT C914 - CERTIFICATE OF SUBSTANTIAL COMPLETION - 1992 EDITION - AIA® Form 304 - THE AMERICAN INSTITUTE OF ARCHITECTS, ONE NEW YORK AVENUE, NEW YORK, NY 10020-2109  
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C704-1992

Substantial Completion Certificate

**Review of calendar dates:** Aug. 7<sup>th</sup> at 11:30 a.m. the Engineer would like to have a ribbon cutting at Sherman Norwich and Hartland Center Bridges. CORSA Meeting on August 22, 2014 at 10 a.m., and OSU Farm Bureau (Mr. Bauer will attend). Monroeville School ribbon cutting on August 9, 2014 @ 8:30 a.m. Fisher Titus Ribbon Cutting on July 30, 2014, Mr. Hintz will be attending. Muck Crop field trip on July 31, 2014.

**At 11:31 a.m.** The airport board came before the board to discuss the hanger and appraisal. Mr. Frankenfield questioned if the Commissioners received a copy of the insurance policy from Flickinger. Ms. Nolan stated that they did receive it. Mr. Dunlap questioned if there are any more thoughts regarding the appraisal and Board of Revision. Mr. Frankenfield stated he would like to understand the rationality between the \$90,000.00 appraisal and the \$200,800.00 appraisal what the differences where between the two. Mr. Frankenfield stated he feels the \$200,800.00 is still too high. Ball park figure to fix this building is around \$100,000.00. Mr. Dunlap stated if they remove everything out of this hanger and it goes back to the county, they will not have to pay tax on this building. Mr. Frankenfield stated that if the access road is added, they will lose airport closure money.

Mr. Frankenfield stated that Joe Kovach, Huron County Engineer and Precision Paving came to the airport to inspect the cracks on the airport runway. They will be getting an estimate roughly \$100,000.00. Mr. Dunlap questioned what kind of paperwork will need to be filled out for the FAA, because the runway will need to be closed. Mr. Bauer questioned how long was the runway? Mr. Frankenfield stated it was 75 ft.

**Gary W. Bauer moved to turn down the offer of the Board of Revision in the amount of \$200,800.00. Tom Dunlap seconded the motion. Discussion: Mr. Frankenfield questioned if the Airport Board should be at the hearing to testify. Mr. Hintz stated that the appraiser will need to be present. The roll being called upon its adoption, the vote resulted as follows:**

Aye – Gary W. Bauer  
Aye - Tom Dunlap  
Aye – Joe Hintz

**At 12:00 p.m.** Gary W. Bauer moved to adjourn. Tom Dunlap seconded the motion. The meeting stood adjourned.

IN THE MATTER OF OPEN SESSION

The board Huron County Commissioners hereby attest that all actions and deliberations of the Board legally required to be public were conducted in an open session on this date and that the foregoing minutes represent the official action of the Board.

**REGULAR SESSION**

**TUESDAY**

**JULY 29, 2014**

**IN THE MATTER OF CERTIFICATION**

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on July 29, 2014.

**IN THE MATTER OF ADJOURNING**

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 12:00 p. m.

**Signature on File**